

Mono County Local Transportation Commission

PO Box 347
Mammoth Lakes, CA 93546
760.924.1800 phone, 924.1801 fax
commdev@mono.ca.gov

PO Box 8
Bridgeport, CA 93517
760.932.5420 phone, 932.5431 fax
www.monocounty.ca.gov

MEETING AGENDA

June 9, 2025 – 9:00 A.M.
Dana Room-Mono County Civic Center
1290 Tavern Rd Mammoth Lakes, CA

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Commission may participate by electronic means. Members of the public may participate in person and via the Zoom Webinar, including listening to the meeting and providing comment, by following the instructions below.

TELECONFERENCE INFORMATION

1. Bridgeport Teleconference Location- Mono County CAO Conferences Room, First floor Annex 1, 74 N. School Street, Bridgeport, CA 93517.

2. Joining via Zoom

You may participate in the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer

Visit: <https://monocounty.zoom.us/j/84211744534>

Or visit <https://www.zoom.us/> and click on “Join A Meeting.” Use Zoom Meeting ID: 842 1174 4534 To provide public comment (at appropriate times) during the meeting, press the “Raise Hand” hand button on your screen and wait to be acknowledged by the Chair or staff. Please keep all comments to 3 minutes.

To join the meeting by telephone

Dial (669) 900-6833, then enter Webinar ID: 842 1174 4534

To provide public comment (at appropriate times) during the meeting, press *9 to raise your hand and wait to be acknowledged by the Chair or staff. Please keep all comments to 3 minutes.

**Agenda sequence (see note following agenda).*

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT:** Opportunity to address the LTC on items not on the agenda. Please refer to the Teleconference information section to determine how to make public comment for this meeting.
- 3. CONSENT AGENDA ITEMS**
 - a)** Approval of minutes of May 12, 2025 (pg. 1)
- 4. WORKSHOP:** Road User Charge presentation (*Caltrans staff*)
- 5. ADMINISTRATION** – no items

COMMISSIONERS

Jennifer Kreitz • Paul McFarland • Rhonda Duggan • Chris Bubser • Bill Sauser • Brent Truax

6. **LOCAL TRANSPORTATION** – no items
7. **CALTRANS**
 - a) Discussion of rest area management (pg. 3)
 - b) Update on Caltrans activities in Mono County
8. **TRANSIT**
 - a) Consider adoption of Resolution R25-01 approving unmet transit needs (*Aaron Washco*) (pg. 6)
 - b) Local Transportation Fund (LTF) allocation (*Wendy Sugimura, Deanna Tuetken*) (pg. 19)
 - c) State Transit Assistance (STA) allocation (*Deanna Tuetken*) (pg. 24)
 - c) ESTA Update (*Phil Moores*)
 - d) YARTS Update (*YARTS staff*)
9. **CORRESPONDENCE**
10. **REPORTS**
 - a) Co-Executive Directors (pg. 28)
 - b) Commissioners
11. **INFORMATIONAL** – no items
12. **UPCOMING AGENDA ITEMS**
 - a) Quarterly reports
 - b) Allocation of excess LTF reserve
13. **ADJOURN TO July 14, 2025, at 9:00 a.m.**

***NOTE:** Although the LTC generally strives to follow the agenda sequence, it reserves the right to take any agenda item – other than a noticed public hearing – in any order, and at any time after its meeting starts. The Local Transportation Commission encourages public attendance and participation.

In compliance with the Americans with Disabilities Act, anyone who needs special assistance to attend this meeting can contact the commission secretary at 760-924-1804 within 48 hours prior to the meeting in order to ensure accessibility (see 42 USCS 12132, 28CFR 35.130).

COMMISSIONERS

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Draft Minutes

May 12, 2025 – 9:00 A.M.
Dana Room-Mono County Civic Center
1290 Tavern Rd Mammoth Lakes, CA

COUNTY COMMISSIONERS: Jennifer Kreitz, Paul McFarland, Rhonda Duggan

TOWN COMMISSIONERS: Bill Sauser, Brent Truax, Rob Patterson

LTC STAFF: Heidi Willson, Deanna Tuetken, Aaron Washco, Wendy Sugimura, Olya Egorov, Jeff Hughes, Erin Bauer

CALTRANS: Jill Tognazzini, Alexia Williams

ESTA: Phil Moores

YARTS: Tara Rodriguez, Serenity Anderson, Nav Bagri

Public: None

**Agenda sequence (see note following agenda).*

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Meeting called to order at 9:01 am and the Commission led the Pledge of Allegiance.

2. PUBLIC COMMENT: Opportunity to address the LTC on items not on the agenda. Please refer to the Teleconference information section to determine how to make public comment for this meeting.

- No public comment

3. CONSENT AGENDA ITEMS

a) Approval of minutes from April 14, 2025

Motion: Approve the consent agenda as presented.

Truax motion; Duggan second.

Voice vote – Ayes: *Truax, Sauser, Duggan, Patterson, McFarland, Kreitz.*

Motion Passed 6-0.

4. WORKSHOP: Yosemite Area Regional Transit Service (YARTS) funding and service levels (YARTS staff)

- Sugimura gave a brief overview.
- Anderson and Bagri gave a presentation on YARTS funding and answered questions from the Commission.

COMMISSIONERS

Jennifer Kreitz • Paul McFarland • Rhonda Duggan • Chris Bubser • Bill Sauser • Brent Truax

5. ADMINISTRATION

- a) FY 25-26 Overall Work Program (OWP) – Review, direct any desired modifications, and approve Minute Order 24-01 adopting the OWP (*LTC staff*)
- Egorov gave an overview and answered questions from the Commission.

Motion: Adopt Minute Order 24-01 adopting the Overall Work Program.

Truax motion; McFarland second.

Voice vote – Ayes: Truax, Sauser, Duggan, Patterson, McFarland, Kreitz.

Motion Passed 6-0.

6. LOCAL TRANSPORTATION – no items

7. CALTRANS

- a) Update on Caltrans activities in Mono County (*CT staff*)
- Tognazzini gave a brief overview of Caltrans work going forward this Summer and answered questions from the Commission.

8. TRANSIT

- a) Mono County Social Services Local Transportation Fund (LTF) request (*Social Services staff*)
- Butters gave a presentation on LTF fundings for Bridgeport Senior services Opportunity's and answered questions from the commission.
- b) ESTA Update (*Phil Moores*)
- Moores gave an ESTA update and answered questions from the Commission.

9. CORRESPONDENCE

- No Correspondence received.

10. REPORTS

- a) Co-Executive Directors
- Sugimura gave a brief overview of the director's report provided.
- b) Commissioners
- No Commissioners report.

11. INFORMATIONAL – no items

12. UPCOMING AGENDA ITEMS

- a) Consider adoption of Resolution R25-01 approving unmet transit needs (*Aaron Washco*)
- b) Local Transportation Fund (LTF) allocation – June
- c) State Transit Assistance (STA) allocation – June

13. ADJOURN at 11:05 am to June 9, 2025, at 9:00 a.m.

COMMISSIONERS

Jennifer Kreitz • Paul McFarland • Rhonda Duggan • Chris Bubser • Bill Sauser • Brent Truax

Wendy Sugimura

From: Tognazzini, Jill@DOT <Jill.Tognazzini@dot.ca.gov>
Sent: Thursday, May 22, 2025 5:02 PM
To: Wendy Sugimura
Cc: Williams, Alexeya@DOT
Subject: Crestview Rest Area

Hi Wendy,

I want to follow up with you and the Mono LTC Commissioners after the discussion on the Crestview Rest Area at the May meeting.

I heard the concerns that the Commissioners had at the May Mono LTC meeting regarding the removal of the dumpsters and outside trash cans at the Crestview Safety Roadside Rest Area and passed those comments on to our Maintenance Department. Our Maintenance team provided me information regarding the trash dumping at the rest area.

Caltrans Safety Roadside Rest Areas are designed to provide safe and convenient places for travelers to stop, rest, and recharge before continuing their journey. These rest areas offer amenities like restrooms, drinking water, and sometimes picnic areas, allowing drivers to stretch, rest, and freshen up during their travels. The primary purpose is to reduce drowsy and distracted driving by providing a safe alternative to roadside parking. These Safety Roadside Rest Areas are not designed to be trash transfer stations or recreation areas.

After closure of the Benton Crossing Landfill in Mono County, there was an increase in dumping at the Crestview SRRA that goes beyond typical trash generated from vehicular traffic using the rest area. Caltrans has had to increase the number of dumpster and expand pickups to three times a week. This has caused a burden to Maintenance resources and an already constrained budget.

As shown in the pictures included in this email, the trash left at the Crestview SRRA is mostly household and commercial trash. The trash we are experiencing include televisions, shipping boxes, bicycles, mattresses, industrial trash, construction debris, and broken windshields. The trash being left is from local households, nearby recreational areas and campgrounds, and even local businesses. A camp host at a nearby campground recently expressed concerns on where he was going to send campers to dump their trash. The dumpsters at the rest area are not intended for household or commercial dumping. With the removal of the dumpsters, debris left exposed at the rest area has decreased, and Caltrans has actually reduced wildlife access to the trash. Currently, the onsite trash cans are being monitored and changed regularly throughout the day and we are closely monitoring the situation.



Prior to opening Crestview SRRA, a press release was sent out with the notification that, “the dumpsters at the Crestview Rest Area were removed due to issues with excessive dumping, littering, and people bringing household trash that overwhelmed the capacity of all trash receptacles at the

facility. Caltrans encourages drivers to hold on to their trash until they reach an appropriate location to dispose of it".

In addition, Caltrans has added additional signage at the Crestview SRRA to remind the public that dumping is prohibited, no household garbage, and there is a \$1000 fine for littering.

District 9 is investigating the use of video cameras to identify violators. The offer made at the LTC meeting to have Mono County help with the enforcement on illegal dumping is appreciated and we will coordinate this effort as this develops.

Thank you,
Jill

Jill Tognazzini
Acting Planning and Modal Programs Manager
Caltrans, District 9
500 S Main St.
Bishop, CA 93514
Cell: (760) 874-8308

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Staff Report

June 9, 2025

TO: Mono County Local Transportation Commission

FROM: Aaron M. Washco, Planning Analyst
Phil Moores, ESTA/CTSA

SUBJECT: Approve Resolution R25-01 on Unmet Transit Needs

RECOMMENDATION: Receive staff report and adopt Resolution R25-01 (Attachment 1) making findings that there are unmet transit needs, and certain needs are reasonable to meet.

FISCAL IMPLICATIONS: There is a cost increase for providing additional or expanded transit services.

ENVIRONMENTAL COMPLIANCE: N/A

POLICY CONSISTENCY: Consistent with State law requirements for the unmet transit needs process (PUC §99401.5) and the annual public hearing for the citizen participation (PUC §99238).

BACKGROUND:

Prior to this meeting, the Mono County Local Transportation Commission (LTC) and the Social Services Transportation Advisory Council (SSTAC) held a joint public hearing at the LTC's regular meeting on April 14, 2025, at 9:00 a.m. as required by State law to fulfill the Citizen Participation Process and the unmet transit needs process. The meeting was held in person and remotely where members of the public had the right to observe and offer public comment. Public notices of these hearings were published in accordance with state law in local newspapers, and flyers were posted in both English and Spanish.

The April 14, 2025, public hearing fulfilled several purposes and objectives:

- Ensure broad community participation and solicit the input of transit-dependent and transit-disadvantaged persons, including the elderly, handicapped, and persons of limited means;
- Required prior to the LTC allocating any Local Transportation Fund (LTF) monies not directly related to public transportation services, specialized transportation services, or facilities provided for the exclusive use of pedestrians and bicycles; and
- Solicit comments on unmet transit needs that may exist within Mono County and may be reasonable to meet by establishing or contracting for new public transportation or specialized transportation services or by expanding existing services.

Throughout the months of February and March 2025, the Eastern Sierra Transit Authority (ESTA), in its role as the Consolidated Transportation Services Agency (CTSA) for Mono County, and LTC staff attended Regional Planning Advisory Committee (RPAC) or community meetings in Antelope

Valley, Bridgeport, Mono Basin, June Lake, and Long Valley to seek public input. A public hearing was also conducted at the Town of Mammoth Lakes' Planning and Economic Development Commission (PEDC) meeting to solicit input from residents of the town. Finally, the SSTAC also held a meeting to discuss unmet transit needs in Mono County on March 24, 2025.

DISCUSSION

Public comments received through the CTSA's outreach and the LTC and SSTAC joint public hearing are summarized in Attachment #3 to evaluate whether they are unmet transit needs, and whether they are reasonable to meet. Because this process also collects general comments on transit, the last column in the matrix offers actions and/or solutions to address all concerns raised. Even if an issue is not considered an unmet need or is not reasonable to meet, the LTC may choose to fund the service/project if monies are available.

In the 2025-2026 unmet transit needs process, two requests were deemed to meet the definition of an unmet transit need that is reasonable to meet:

1. Language access for dial-a-ride. To satisfy this unmet need, ESTA and First 5 Mono County are working in cooperation. As of the date of publication, translation stickers have been created and installed on ESTA buses.
2. Additional bicycle capacity. ESTA will train drivers to utilize available space at the rear of the bus for additional bike storage in order to meet this unmet need.

These unmet needs must be funded before any Local Transportation Funds may be allocated to local streets and roads projects.

This staff report was reviewed by a Co-Executive Director.

ATTACHMENTS

1. Resolution R25-01.
2. LTC Resolution 98-01 defining "unmet transit needs" and "reasonable to meet."
3. Summary and analysis of public transit requests for fiscal year 2025-26.

RESOLUTION R25-01
A RESOLUTION OF THE MONO COUNTY LOCAL TRANSPORTATION COMMISSION
MAKING FINDINGS REGARDING "UNMET TRANSIT NEEDS" THAT ARE
"REASONABLE TO MEET"

WHEREAS, the Mono County Local Transportation Commission (MCLTC) is the designated transportation planning agency for the County of Mono pursuant to Government Code Section 29532 and action of the Secretary of Business, Transportation and Housing and, as such, has the responsibility under Public Utilities Code Section 99401.5 to determine definitions of "unmet transit needs" and "reasonable to meet"; and

WHEREAS, the MCLTC held an unmet needs hearing, and in keeping with Public Utilities Code Section 99401.5, the MCLTC has considered the size and location of identifiable groups likely to be dependent upon public or transit disadvantaged, has analyzed the adequacy of existing public transportation services, and potential alternative transportation services that would meet all or part of the transit demand; and

WHEREAS, MCLTC has received and considered public testimony on "whether or not there are unmet transit needs in Mono County" at an April 14, 2025, public hearing in Mono County jointly held with the Social Services Transit Advisory Council; and

WHEREAS, the MCLTC has previously defined the terms "unmet transit needs" and "reasonable to meet" by resolution; and

WHEREAS, the following table summarizes the commission's determinations regarding conformance of unmet need transit requests with MCLTC definitions of unmet transit needs and reasonable to meet:

UNMET TRANSIT NEEDS THAT ARE REASONABLE TO MEET		
Transit Request	Unmet Need	Reasonable to Meet
1. Language access for dial-a-ride, mainly for Mammoth Lakes and Spanish speakers, requires improvements.	Yes. It would be an expansion of service for transit-dependent individuals to obtain necessities of life.	Yes, this unmet transit need is reasonable to meet.
2. The bike racks on buses are often already full when the bus arrives. More bike storage should be available.	Yes. It would be an expansion of service for transit-dependent individuals to obtain necessities of life, including recreation.	Yes, this unmet transit need is reasonable to meet.
UNMET TRANSIT NEEDS THAT ARE NOT, OR MAY NOT BE, REASONABLE TO MEET		
Transit Request	Unmet Need	Reasonable to Meet
3. Better service is needed in June Lake. A summer June Lake loop route to service the village, beach, trailheads, etc. would be beneficial. Needs to be well marked and advertised.	Yes. This request would involve a new service to assist transit-dependent persons in obtaining necessities of life, such as recreation.	No. A local fixed route was tried a few years ago, but ridership was low. Fare box requirements are unlikely to be met.
4. More pickups at the Bishop airport are required. The only	No. This service already exists.	There are currently four trips a day from the Bishop Airport to

pickup there is at 6 a.m., which means most who fly in would need to stay in Bishop overnight to catch the bus to Mono County.		Mammoth Lakes. The times are as follows: 6:35a, 7:15a, 1:00p, and 6:00p.
NOT CONSIDERED TO BE AN UNMET TRANSIT NEED		
Transit Request	Unmet Need	Reasonable to Meet
1. North Shore Drive road improvements (e.g., fixing the cracks) are required for bicycle riders.	No, not transit related.	N/A
2. There is no southbound ESTA stop in Walker.	No. Comments pertaining to day-to-day operations or decision-making powers of a transit operator are considered "operational" and not typically considered to be Unmet Transit Needs.	N/A
3. Buses should be updated to include wireless data since many transit-dependent individuals do not have data plans.	No. Comments pertaining to day-to-day operations or decision-making powers of a transit operator are considered "operational" and not typically considered to be Unmet Transit Needs. Comments which are customer service or marketing related, as well as comments which relate to improved amenities, are considered "operational."	N/A
4. Transit from Bridgeport to Walker and back is required for seniors who attend events (e.g., bingo night, monthly birthday celebrations, etc.) in Walker.	No. This is a charter request rather than a request for additional service that would be available to the general public.	N/A
5. Outreach should be expanded for available transit options. Many people in rural areas of Mono County are transit-dependent and often need transportation but are unaware of the available options.	No. Comments pertaining to day-to-day operations or decision-making powers of a transit operator are considered "operational" and not typically considered to be Unmet Transit Needs.	N/A

6. During PSPS events, those who are energy-dependent for oxygen, etc., need to get to community centers to obtain power. These individuals also tend to be transit dependent.	No. This is a charter request rather than a request for additional service that would be available to the general public.	N/A
7. There should be an ESTA stop at Sonora Junction for backpackers.	No. Comments pertaining to day-to-day operations or decision-making powers of a transit operator are considered "operational" and not typically considered to be Unmet Transit Needs. "Operational" comments include comments relating to additional bus stops along an existing route.	N/A
8. People who are transient or have car problems, etc. often need transportation to Carson City or Reno, but if they do not have a reservation, they cannot get on the bus in Walker. The Northbound stop should be a regular stop and not require a reservation. The Southbound stop was addressed earlier this year.	No. Comments pertaining to day-to-day operations or decision-making powers of a transit operator are considered "operational" and not typically considered to be Unmet Transit Needs. "Operational" comments include those that pertain to minor route or bus stop modifications.	N/A
9. Disabled individuals are often unable to find handicap parking at Main Lodge. Dial-a-ride could fill the gap.	No, this is a parking issue rather than an unmet transit need.	N/A
10. North Shore Drive road improvements (e.g., fixing the cracks) are required for bicycle riders.	No, not transit related.	N/A
11. There is no southbound ESTA stop in Walker.	No. Comments pertaining to day-to-day operations or decision-making powers of a transit operator are considered "operational" and not typically considered to be Unmet Transit Needs.	N/A

<p>12. Buses should be updated to include wireless data since many transit-dependent individuals do not have data plans.</p>	<p>No. Comments pertaining to day-to-day operations or decision-making powers of a transit operator are considered "operational" and not typically considered to be Unmet Transit Needs. Comments which are customer service or marketing related, as well as comments which relate to improved amenities, are considered "operational."</p>	<p>N/A</p>
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NOW, THEREFORE, BE IT RESOLVED, the MCLTC finds there are unmet needs that are reasonable to meet in Mono County, which shall be funded by Local Transportation Funds before local streets and roads projects.

PASSED AND ADOPTED this 9th day of June 2025, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Bill Sauser, Chair
Mono County Local Transportation Commission

ATTEST:

Heidi Willson, Secretary

Approved as to form:

Emily Fox, Assistant County Counsel

RESOLUTION 98-01

A RESOLUTION OF THE MONO COUNTY LOCAL TRANSPORTATION COMMISSION DEFINING "REASONABLE TO MEET" AND "UNMET TRANSIT NEEDS"

WHEREAS, the Mono County Local transportation Commission (MCLTC) is the designated transportation planning agency for the County of Mono pursuant to Government Code Section 29532 and action of the Secretary of Business, Transportation and Housing and, as such, has the responsibility under Public Utilities Code Section 99401.5 to determine definitions of "unmet transit needs" and "reasonable to meet"; and

NOW, THEREFORE, BE IT RESOLVED THAT the Mono County Local Transportation Commission does hereby define "unmet transit needs" as a need of Mono County elderly, disabled, low income, youth, and other transit dependent groups for transit service that is currently not available and, if provided for, would enable the transit dependent person to obtain the basic necessities of life primarily within Mono County. "Necessities of life" are defined as trips necessary for medical and dental services, essential personal business, employment, social service appointment, shopping for food or clothing, and social and recreational purposes.

BE IT FURTHER RESOLVED that the Mono County Transportation Commission does hereby define "reasonable to meet" as transit needs for the necessities of life which pertain to all public and/or specialized transportation services that:

- a. can be proven operationally feasible;
- b. can demonstrate community acceptance;
- c. would be available to the general public;
- d. can be proven to be economical; and
- e. can demonstrate cost effectiveness by meeting current fare box revenue requirements of the Mono LTC within two years

NOW, THEREFORE, BE IT RESOLVED that the herein contained definition and findings are consistent with the Mono County Regional Transportation Plan, 1998 Update.

PASSED, AND ADOPTED this 1st day of June, 1998 by the following Commission:

Ayes: Ronci, Hunt, Cage, Eastman, Inwood, Rowan.

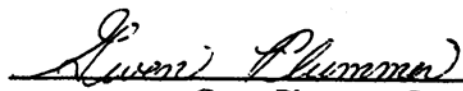
Noes:

Absent:

Abstain:

Attest:


Joann Ronci, Chairperson
Mono LTC


Gwen Plummer, Secretary
Mono LTC

SUMMARY AND ANALYSIS OF PUBLIC TRANSIT REQUESTS FOR FISCAL YEAR 2025-26

	RPAC	Request/Comment	Unmet Need	Reasonable to Meet/Explanation	Costs/Actions/Solutions
Unmet Transit Needs That Are Reasonable To Meet					
1.	Countywide (SSTAC meeting)	Language access for dial-a-ride, mainly for Mammoth Lakes and Spanish speakers, requires improvements.	Yes. It would be an expansion of service for transit-dependent individuals to obtain necessities of life.	Yes, this unmet transit need is reasonable to meet.	ESTA and First 5 Mono County are working in cooperation on improving language access for ESTA riders. Translation stickers have been created and installed on ESTA buses.
2.	Long Valley	The bike racks on buses are often already full when the bus arrives. More bike storage should be available.	Yes. It would be an expansion of service for transit-dependent individuals to obtain necessities of life, including recreation.	Yes, this unmet transit need is reasonable to meet.	ESTA will train drivers to utilize available space at the rear of the bus for additional bike storage. Other than utilizing space at the rear of buses, there are no feasible solutions for adding more capacity for bicycles as it is not safe to add another bike rack to the side or rear of the buses. Towing a trailer for bikes is also not feasible.
Unmet Transit Needs That Are Not, or May Not Be, Reasonable To Meet					
3.	June Lake	Locals struggle to make it to Mammoth for medical appointments, shopping, etc. Potential solutions offered include expanding the route that runs Tuesdays to more days of the week, a June Lake dial-a-ride service, expanded advertising and better placement on website for Tuesday route, and a Mammoth/June express route.	Yes. This request would involve an expansion of existing services or new services to assist transit-dependent individuals in obtaining necessities of life, such as medical appointments.	No, this route between Mammoth and June Lake was tried a few years ago, but ridership was insufficient in relation to fare box requirements. Since adding the Tuesday route, there have been nearly zero riders.	With a cost of \$800/day and low demand, farebox requirements are unlikely to be met.

4.	June Lake	Better service is needed in June Lake. A summer June Lake loop route to service the village, beach, trailheads, etc. would be beneficial. Needs to be well marked and advertised.	Yes. This request would involve a new service to assist transit-dependent persons in obtaining necessities of life, such as recreation.	No. A local fixed route was tried a few years ago, but ridership was low. Fare box requirements are unlikely to be met.	With a cost of \$800/day and low expected ridership, farebox requirements are unlikely to be met. Nonetheless, ESTA is exploring possibilities and seeking to hire a local driver. A local driver would reduce the cost of the service.
5.	June Lake	More pickups at the Bishop airport are required. The only pickup there is at 6 a.m., which means most who fly in would need to stay in Bishop overnight to catch the bus to Mono County.	No. This service already exists.	There are currently four trips a day from the Bishop Airport to Mammoth Lakes. The times are as follows: 6:35a, 7:15a, 1:00p, and 6:00p.	N/A
Not Unmet Transit Needs					
1.	June Lake	North Shore Drive road improvements (e.g., fixing the cracks) are required for bicycle riders.	No, not transit related.	N/A	North Shore Drive is scheduled to be repaved in 2028. Allocation of federal funds has been programmed in the fiscal year 2027-28 State Transportation Improvement Plan (STIP).
2.	Antelope Valley	There is no southbound ESTA stop in Walker.	No. Comments pertaining to day-to-day operations or decision-making powers of a transit operator are considered "operational" and not typically considered to be Unmet Transit Needs.	N/A	ESTA has created a southbound Walker stop at the Walker Wellness Center located at 107655 Highway 395.

3.	Countywide (SSTAC meeting)	Buses should be updated to include wireless data since many transit-dependent individuals do not have data plans.	No. Comments pertaining to day-to-day operations or decision-making powers of a transit operator are considered "operational" and not typically considered to be Unmet Transit Needs. Comments which are customer service or marketing related, as well as comments which relate to improved amenities, are considered "operational."	N/A	The cost of installing wi-fi on buses is prohibitive for the small number of users anticipated. Hardware and data plans for 55 vehicles would be very high.
4.	Bridgeport	Transit from Bridgeport to Walker and back is required for seniors who attend events (e.g., bingo night, monthly birthday celebrations, etc.) in Walker.	No. This is a charter request rather than a request for additional service that would be available to the general public.	N/A	<p>The Mono County Health and Human Services Department estimates an annual cost of approximately \$27,000 to offer this service. This estimate includes 1100 miles and 64 hours of staff time per month.</p> <p>ESTA has also provided an estimate. To provide a new service, the estimate is approximately \$50,000 per year. This assumes one roundtrip per week for 50 weeks a year. It may be possible to offer this service for a lower cost if the Walker Dial-a-ride service can be utilized.</p>

5.	Countywide (SSTAC meeting)	Outreach should be expanded for available transit options. Many people in rural areas of Mono County are transit-dependent and often need transportation but are unaware of the available options.	No. Comments pertaining to day-to-day operations or decision-making powers of a transit operator are considered "operational" and not typically considered to be Unmet Transit Needs.	N/A	Comment has been forwarded to ESTA for review and consideration.
6.	Countywide (SSTAC meeting)	During PSPS events, those who are energy-dependent for oxygen, etc., need to get to community centers to obtain power. These individuals also tend to be transit dependent.	No. This is a charter request rather than a request for additional service that would be available to the general public.	N/A	The update to the Multi-Jurisdictional Hazard Mitigation Plan currently underway will address this issue.
7.	Bridgeport	There should be an ESTA stop at Sonora Junction for backpackers.	No. Comments pertaining to day-to-day operations or decision-making powers of a transit operator are considered "operational" and not typically considered to be Unmet Transit Needs. "Operational" comments include comments relating to additional bus stops along an existing route.	N/A	ESTA will pick riders up at Sonora Junction so long as they make a reservation or call in advance. Prepaid reservations are preferred but exact change upon pickup is also acceptable. ESTA has obtained approval from Caltrans to construct a Sonora Junction bus stop. Construction of the bus stop is estimated to cost approximately \$90,000 and no funding has been identified. At present, five or less people are picked up at Sonora Junction per month.

8.	Antelope Valley	People who are transient or have car problems, etc. often need transportation to Carson City or Reno, but if they do not have a reservation, they cannot get on the bus in Walker. The Northbound stop should be a regular stop and not require a reservation. The Southbound stop was addressed earlier this year.	No. Comments pertaining to day-to-day operations or decision-making powers of a transit operator are considered "operational" and not typically considered to be Unmet Transit Needs. "Operational" comments include those that pertain to minor route or bus stop modifications.	N/A	Reservations are no longer required to be picked up at the northbound ESTA stop in Walker.
9.	Mammoth Lakes (SSTAC meeting)	Disabled individuals are often unable to find handicap parking at Main Lodge. Dial-a-ride could fill the gap.	No, this is a parking issue rather than an unmet transit need.	N/A	The Town of Mammoth Lakes will consult with the ski area regarding ADA parking at Main Lodge and recommend that the ski area provides the appropriate number of ADA parking spaces as required by current codes

Mono County Local Transportation Commission

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June 9, 2025

TO: Mono County Local Transportation Commission

FROM: Wendy Sugimura, Co-Executive Director
Deanna Tuetken, Fiscal & Administrative Services Officer

RE: FY 2025-26 Local Transportation Fund (LTF) Apportionment and Allocation

RECOMMENDATION

Approve Resolution R25-03 approving the apportionment and allocation for the 2025-26 Local Transportation Fund.

FINANCIAL IMPLICATIONS

The 2025-26 estimate from the Mono County Auditor/Controller Office for LTF funding is \$901,971. Allocation of these funds is guided by the Transportation Development Act. This is \$65,183 above the 2024-25 estimate.

DISCUSSION

The Mono County Local Transportation Commission (LTC) is the Regional Transportation Planning Agency (RTPA) responsible for apportioning and administering the Local Transportation Fund (LTF) in accordance with the Transportation Development Act. The Local Transportation fund is comprised of 0.25% of local sales and use tax distributed by the State Board of Equalization monthly based on sales tax collected in each county. Annually, the Mono County director of finance provides the Local Transportation Commission with an estimate for the Local Transportation Fund revenue for the upcoming fiscal year based on a 10-year rolling average. The Mono County LTF 2025-26 estimate is \$901,971. This does not account for 2024-25 LTF revenues above projections. The Mono County LTC received claimant letters from Eastern Sierra Transit Authority (ESTA), Yosemite Area Regional Transportation System (YARTS), and Mono County Social Services.

Each year, the LTC must adopt a resolution establishing how these funds will be allocated. Based on the Transportation Development Act, Auditor's 2025-26 estimate, the submitted claimant letters, and direction from the Commission, LTC staff proposes the attached Resolution R25-03. Changes to proposed allocations from last year include the following:

- **Administration** reduced from \$10,000 to \$6,300 – This full allocation is often not used and the funds can be made available for other priorities.
- **YARTS operations** increased from \$40,000 to \$45,000 – YARTS only requested \$40,000; however, the Mono County LTC has historically increased YARTS allocations by \$5,000 every five years to recognize the ongoing increase in costs. The Commission should determine whether to continue this pattern. The funding is available.
- **YARTS free reservations** reduced from \$3,300 to \$2,000 – Last year, Mono County began offering free YARTS reservations for Mono County residents at a cost of \$1,483.50. The proposed allocation this year is closer to the actual cost.

The Mono County LTC Handbook sets the reserve at no more than 15% of **\$901,971**, or **\$135,296** for FY 2025-2026. The current reserve is estimated at \$266,994, which leaves an excess of \$131,698. This excess reserve amount will be brought back to the Commission to allocate separately at a later date.

For questions regarding this item, please contact Wendy Sugimura at 760.924.1814 or Deanna Tuetken at 760.924.1816.

ATTACHMENT: Resolution R25-03

RESOLUTION R25-03
A RESOLUTION OF THE MONO COUNTY LOCAL TRANSPORTATION COMMISSION
ALLOCATING LOCAL TRANSPORTATION FUNDS FOR FISCAL YEAR 2025-26

WHEREAS, the Mono County Local Transportation Commission (MCLTC) is the designated transportation planning agency pursuant to Government Code Section 29535 and by action of the Secretary of Business, Transportation and Housing, and, as such, has the responsibility to apportion and allocate Local Transportation Funds (LTF); and

WHEREAS, the County auditor has estimated that **\$901,971** of MCLTC moneys will be available for apportionment in fiscal year 2025-26.

WHEREAS, in accordance with the adopted MCLTC Handbook, which states "*deferred LTF revenue should be managed to generally maintain no less than 5% or more than 15% of annual allocations unless funds are set aside for a specific purpose such as a grant match,*" the reserve should be maintained at no more than 15% of **\$901,971**, or **\$135,296**. The reserve is currently estimated at **\$266,994** and therefore no funding is proposed to be allocated to the reserve in FY 25-26. The **\$131,698** of excess reserve will be brought back to the Board for allocation separately at a later date.

WHEREAS, pursuant to the Transportation Development Act, the following funds are allocated and apportioned under priority 1:

- In accordance with the adopted MCLTC Handbook, **\$16,500** of LTF has been committed to LTF auditing and **\$6,300** to administration per 99233.1; and

WHEREAS, pursuant to the Transportation Development Act, the following funds are allocated and apportioned under priority 2:

- In accordance to the adopted MCLTC Handbook, **\$10,000** of LTF has been committed to LTF planning and programming per 99233.2; and

WHEREAS, pursuant to the Transportation Development Act, the following funds are allocated and apportioned under priority 3:

- Based upon prior action of the MCLTC, and in accordance with 99233.3 of the Transportation Development Act, 2% of the remaining LTF, or **\$17,383**, will be "set aside" for bike path construction. The 2025-26 apportionment/allocation is the third year of a three-year allocation to Mono County; and

WHEREAS, pursuant to the Transportation Development Act, the following funds are allocated and apportioned under priority 6:

- In accordance with 99233.7 of the Transportation Development Act, **\$25,000** (less than 5% of the remaining LTF), is available for administration for ESTA serving as the Mono County Consolidated Transportation Service Agency (CTSA); and

WHEREAS, pursuant to the Transportation Development Act, the following funds are allocated and apportioned under priority 7:

- **\$40,000** of LTF will be allocated and apportioned to the Mono County Senior Program for medical escort service for seniors and other transit-dependent adults,
- **\$45,000** of LTF will be allocated and apportioned to YARTS for operating costs,
- **\$2,000** of LTF will be allocated and apportioned to YARTS for reservations,

WHEREAS, the MCLTC has accepted the pending ESTA-proposed Mono County and Town of Mammoth Lakes transit system budget of **\$739,788** for FY 2025-26; and

WHEREAS, the remaining available LTF moneys, **\$739,788** will be split 58% for the Town of Mammoth Lakes and 42% for Mono County; and

WHEREAS, if revenues exceed projections, the following allocations and apportionments will apply:

- Up to 15% to be placed in reserve up to a maximum of 15% of total annual revenue (per the MCLTC Handbook),
- 2% of remaining LTF will be “set aside” for bike path construction,
- 58% of balance to the Town of Mammoth Lakes; and
- 42% of balance to Mono County.

NOW, THEREFORE, BE IT RESOLVED that the Mono County Local Transportation Commission hereby allocates **2025-26 LTF** moneys as follows:

1. **\$16,500** for LTC annual audit costs for the LTF, Public Utilities Code 99233.1
2. **\$6,300** for LTC administration for the LTF, Public Utilities Code 99233.1
3. **\$10,000** for LTC planning and programming, Public Utilities Code 99233.2
4. **\$17,383** or 2% of remaining LTF moneys for bicycle path “set-aside” to Mono County
5. **\$25,000** (included in the ESTA budget) is apportioned and allocated to Eastern Sierra Transit Authority for CTSA administration, Public Utilities Code 99233.7
6. **\$40,000** of remaining LTF to the Mono County Senior Program for medical escort service for seniors and other transit-dependent adults
7. **\$45,000** is apportioned and allocated to YARTS for FY 2025-26 for operating costs
8. **\$2,000** is apportioned and allocated to YARTS for FY 2025-26 reservations
9. **\$739,788** of remaining LTF, Public Utilities Code 99400 (c) apportioned and allocated to Mono County and the Town of Mammoth Lakes for system operations (**Town \$429,077; County \$310,711**).

BE IT FURTHER RESOLVED that the Mono County Local Transportation Commission does hereby apportion and allocate 2025-26 LTF moneys in excess of budget projections as follows:

1. The following split will be used:
 - a. 5-15% of annual revenue to be placed in reserve (per the MCLTC Handbook) up to a maximum total reserve balance of 15% of annual allocations
 - b. 2% to be placed in the bicycle path “set-aside”
 - c. 58% of balance to the Town of Mammoth Lakes
 - d. 42% of balance to Mono County

BE IT FURTHER RESOLVED that this action is taken in conformance with the Mono County Regional Transportation Plan (RTP) and with the Commission’s earlier action defining current “Unmet Transit Needs” that are “Reasonable to Meet.”

PASSED AND ADOPTED this 9th day of June 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Bill Sauser, Chair
Mono County Local Transportation Commission

Attest:

Heidi Willson, Secretary

Approved as to form:

Emily Fox, County Counsel

Mono County Local Transportation Commission

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June 9, 2025

TO: Mono County Local Transportation Commission

FROM: Deanna Tuetken, Fiscal & Administrative Services Officer

RE: FY 2025-26 State Transit Assistance Fund (STA) apportionment and allocation

RECOMMENDATION

Adopt Resolution R25-02 approving the apportionment and allocation for State Transit Assistance 2025-26 fiscal year.

FINANCIAL IMPLICATION

The 2025-26 estimate, as provided by the State Controller's Office for STA funding, is \$327,912. Allocation of these funds is guided by the Transportation Development Act. This is \$60,274 less than the 2024-25 STA estimate.

DISCUSSION

The State Controller has estimated that Mono County's share of the STA 2025-26 allocation is \$327,912 as per the attached, with \$130,727 from PUC 99313 and \$197,185 from PUC 99314. The allocation is based on the Public Utilities Code sections 99313 and 99314. It should be noted that the Section 99314 allocation is based on the Annual Report of Financial Transactions of Transit Operators, as submitted by Eastern Sierra Transit Authority (ESTA). Reporting requirements result in ESTA's submitting one report for all services in Inyo and Mono counties. Therefore, the Section 99314 allocation reflects the regional allocation for both counties. Note that 30% (\$59,156) of the 99314 funds will be directed to Inyo County. Staff has a claimant letter on file from ESTA for these funds, as required by the Transportation Development Act and State Law (Public Utilities Code Section 99313 and 99314). The attached resolution allocates these funds to ESTA for transit operations as a pass-through entity.

For questions regarding this item, please contact Deanna Tuetken at 760.924.1816.

ATTACHMENTS

1. State Controller Allocation Estimate FY 2025-26
2. Resolution R25-02

State Controller's Office**Allocation Detail of State Transit Assistance Pursuant to Public Utilities Code (PUC) section 99313.****Fiscal Year 2025-2026 Preliminary Estimate****More information at http://www.sco.ca.gov/ard_local_apportionments.html****For assistance, please contact Mike Silvera at 916-323-0704 or at MSilvera@sco.ca.gov.**

County	PUC Section 99313 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)	PUC Section 99313 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)	PUC section 99313 Total Amount
Mono County Local Transportation Commission (Mono County Treasurer)	\$72,333.00	\$58,394.00	\$130,727.00

State Controller's Office

Allocation Detail of State Transit Assistance Pursuant to Public Utilities Code (PUC) section 99314.

Fiscal Year 2025-2026 Preliminary Estimate

More information at http://www.sco.ca.gov/ard_local_apportionments.html

For assistance, please contact Mike Silvera at 916-323-0704 or at MSilvera@sco.ca.gov.

Regional Entity and Operator(s)	Revenue Basis	PUC Section 99314 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)	PUC Section 99314 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)	PUC section 99314 Total Amount
Mono County Local Transportation Commission				
Eastern Sierra Transit Authority	\$2,824,223	\$109,105.00	\$88,080.00	\$197,185.00

RESOLUTION R25-02
A RESOLUTION OF THE MONO COUNTY LOCAL TRANSPORTATION COMMISSION
ALLOCATING STATE TRANSIT ASSISTANCE FUNDS FOR FISCAL YEAR 2025-26

WHEREAS, the Mono County Local Transportation Commission (MCLTC) is the designated transportation planning agency pursuant to Government Code Section 29535 and by action of the Secretary of Business, Transportation and Housing, and, as such, has the responsibility to apportion State Transit Assistance (STA) funds; and

WHEREAS, the State Controller has estimated **\$327,912** of State Transit Assistance funds for public transportation to the Mono County LTC for fiscal year 2025-26; and

WHEREAS, the MCLTC has received a request from the Eastern Sierra Transit Authority to allocate the STA funds for transit operations in Mono County.

NOW, THEREFORE, BE IT RESOLVED that the Mono County Local Transportation Commission does hereby allocate FY 2025-26 STA estimated funds in the amount of **\$327,912** to the Eastern Sierra Transit Authority. If additional funds are received, they will also be allocated to Eastern Sierra Transit Authority. If less funds are received, the lesser amount will be allocated to Eastern Sierra Transit Authority.

BE IT FURTHER RESOLVED that this action is taken in conformance with the Mono County Regional Transportation Plan (RTP); with the Commission's earlier action defining current "Unmet Transit Needs" and those that are "Reasonable to Meet"; and in conformance with requirements of Public Utilities Code Sections 99313 and 99314.

PASSED AND ADOPTED this 9th day of June 2025 by the following vote: AYES:

NOES:

ABSTAIN:

ABSENT:

 Bill Sauser, Chair
 Mono County Local Transportation Commission

Attest:

 Heidi Willson, Secretary

Approved as to form:

 Emily Fox, County Counsel

LTC Co-Executive Director Report

June 9, 2025

Administration

- Submitted FY 25-26 OWP.
- Worked on identifying projects to submit for Carbon Reduction Program funding.
- Finalized informal bids for required audits (to be funded by LTF).

Meetings

- Met with Caltrans and staff to review agenda
- Reviewed funding streams with Commissioner McFarland

Trainings

- None

Programs

- Projects underway: MJHMP update, County's RVs as residences policy work, tracking and participating in Caltrans main street projects (Bridgeport and Lee Vining).
- Coordinating continued efforts on the Wildlife Crossing project.
- Reviewed ESTA's request for proposal for SB125 Hydrogen Fuel Study project – ESTA to post shortly.
- Reds Meadow update and access schedule: <https://www.fs.usda.gov/detail/invo/alerts-notices/?cid=fseprd1127643>

Grant Tracking

- Nothing specific to report.

Please contact Haislip Hayes for questions about Town of Mammoth Lakes projects at 760-965-3652 or hhayes@townofmammothlakes.ca.gov.

For questions about Mono County projects and/or administration, please contact Wendy Sugimura at 760-924-1814 or wsugimura@mono.ca.gov to be directed to the appropriate staff.