

MONO COUNTY
BARGAINING UNIT: PARA
BOS APPROVAL:

GEMS Code: PARA TR CORR
Date Established:
Date Revised: 4/1/2018

PARAMEDIC TRAINING OFFICER

DEFINITION

To render skilled and technical life saving techniques to those in need of assistance; to operate and maintain assigned rescue vehicle and decentralized ambulance station; to coordinate the development and implementation of the annual comprehensive training; to oversee educational and licensing requirements of staff; to coordinate training for other County Departments and outside agencies.

DISTINGUISHING CHARACTERISTICS

The incumbent in this single-position classification must be in possession of full Paramedic Licensure from the State of California and ICEMA accreditation and have at least 2 years of experience as a Paramedic II. In addition, the incumbent is responsible for the coordination of training for staff and other agencies and monitoring license status for current staff.

ESSENTIAL FUNCTIONS:

REPORTS TO

EMS Chief or Station Captain

CLASSIFICATIONS DIRECTLY SUPERVISED

May provide lead direction to other medical first responders.

EXAMPLES OF DUTIES

Duties include but are not limited to the following:

Primary duties:

- Working at assigned station with one partner on a shift.
- Provide Basic Life Support and/or Advanced Life Support treatment to victims, in accordance with California State and ICEMA Region Paramedic Scope of Practice.
- Performs necessary medical treatment and assists in patient extrication from vehicles involved in traffic collisions or accidents, sometimes with assistance from other agencies; such as Mono County Sheriff's Office, Mono County Search and Rescue, local Fire Departments, United States Forest Service and others.
- Responds into the back county by foot, vehicle, helicopter or by whatever means necessary to render treatment.
- Operates rescue unit in presence of inclement weather, road closures and possible avalanche danger.
- Coordinate all training activities for staff, including in-house and out-of-area training.
- Oversee orientation of new staff.
- Act as preceptor for provisional paramedics.
- Coordinate CPR and First Aid classes for the County, local fire departments, and other local entities required.
- Oversee in-house Quality Assurance program.
- Maintain records and monitor compliance with regards to all licensing requirements (including EMT/Paramedic licensure, ALS, BLS, CPR, driver's license, ambulance driver's

certificate, instructor certifications, and any other license necessary for staff to perform duties)

- Monitor legislative changes to EMS licensure requirements and assist in incorporating such changes into departmental policies.
- Review and provide comment on draft protocols as proposed by ICEMA.
- Complete run paperwork in a timely and accurate manner.

Secondary Duties:

- Perform over-the-side rescues of victims as trained.
- Responds to the fire ground to treat victims of fire, explosions, or building collapse. Assists with emergency incident rehabilitation on the fire ground as assigned an.
- Perform Ice Rescue of victims as trained

TYPICAL PHYSICAL REQUIREMENTS

The employee is regularly required to use hands to finger, handle or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee frequently is required to sit, stand, walk, climb, balance, stoop, kneel, crouch, or crawl, taste and smell.

The employee must frequently lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

TYPICAL WORKING CONDITIONS

Work is performed in both inside and outside environments, often in extreme weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is frequently exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, risk of electrical shock, risk of radiation, and vibration. The noise level in the work environment is at times very loud. The employee works a 48-hour shift at a time, residing at the assigned station while on duty.

DESIRABLE QUALIFICATIONS

Knowledge of:

- EMT-Paramedic Scope of Practice as defined and required by the State of California
- BLS and ALS protocols as required by the local certifying agency (ICEMA)
- Cardiopulmonary resuscitation
- Emergency medical techniques
- Rescue techniques
- State and ICEMA educational and licensing requirements for Paramedics and EMT's
- County policies pertaining to travel and training
- Principals of training
- Defensive driving
- Vehicle and equipment maintenance
- Recordkeeping procedures and methods of documentation.

Ability and willingness to:

- Perform functions of the local EMS Agency EMT-Paramedic Scope of Practice
- Maintain certification as a CPR Instructor or other technical instruction as identified and outlined by the Teaching Stipend policy and approved by the department Chief
- Learn the geography of local area

- Think and act quickly in emergencies
- Judge situations and people accurately
- Provide training when needed
- Work cooperatively with co-workers and other agencies
- Understand and carry out oral and written directions
- Prepare concise written reports and complete all required clerical duties
- Work safely under hazardous conditions
- Maintain vehicles and medical and non-medical equipment
- Work harmoniously with partners and those contacted while work.
- Work for 24 hours, 48 hours or as scheduled
- Perform work related to public relations as required (e.g. school demonstrations, CPR classes, standby events, interagency drills, etc.).
- Perform any or all duties requested or assigned by the EMS Chief or Station Captain.
- Follow directions from supervising personnel

Training and Experience:

Successful completion of an Accredited Paramedic School.

and

Minimum of two years of previous full-time paramedic experience equivalent to that of a Paramedic-II

Special Requirements:

- Possession of valid Paramedic License from the State of California; and
- Possession of a valid Driver's license
- Possession of a valid California Ambulance Driver's certificate
- Possession of valid Advanced Cardiac Life Support card from American Heart Association
- Possession of valid Basic Life Support Healthcare Provider card from American Heart Association
- ICS and NIMS training: ICS-100b, ICS-200b, ICS-300, IS-700a, IS-800b
- Ability to pass extensive criminal background check
- Current BLS instructor certification with the American Heart Association
- Current certification from ICEMA as a certified instructor for ARCs, skills, in-services, and field preceptor/orientation.

In addition to the above requirements:

- Possession of valid Paramedic accreditation from ICEMA

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