



# COUNTY OF MONO

## JOB ANNOUNCEMENT

**FILING DEADLINE:**

Open Until Filled  
First Review: December 28, 2020

**Animal Control Officer I/II****Animal Control Department****Countywide****SALARY****50: I – \$18.60 - \$22.60/hr****52: II – \$19.54 – \$23.75/hr****40 hours per week**

The County of Mono is accepting applications for an Animal Control Officer I/II with the Animal Control department. Mono County is located on the Eastern slopes of the Sierra Nevada Range. The County is a sparsely populated, mountainous, rural county dependent mainly on tourism and recreation including skiing, hiking, and fishing. Mono County's communities offer an excellent family environment and great recreation opportunities for the outdoor enthusiast. This recruitment is to create a new list for future vacancies. The assigned workweek shift shall be at the department's discretion. You may be assigned days off other than Saturday or Sunday. Winter shift: 8:00 – 4:30 p.m. and daylight-saving time shift: 8:00 – 5:00 p.m.

**Typical Working Conditions and Physical Requirements:** Work is performed in office, outdoor, driving and animal shelter environments; performed in varying temperatures; exposure to animals with rabies and other diseases; exposure to dust, chemicals, and gases; may be exposed to bio-hazardous wastes; frequent contact with staff and the public. **Incumbent may work other than a normal 8 hour shift and is subject to after shift call-outs 24 hours/day. Incumbent must be able to work weekends and holidays. Your assigned work schedule will be Thursday through Monday with Tuesday and Wednesday off. During the summer months, the normal work hours will be 8 a.m. to 5 p.m. with a one hour lunch. Winter hours will be 8:00 a.m. to 4:30 p.m. with a one-half hour lunch.** The incumbent must be able to: sit for extended periods; frequently stand and walk; possess sufficient manual dexterity and eye-hand coordination to operate special animal handling equipment; have enough stamina to exert extra physical effort to restrain animals for a substantial period of time; able to climb, stoop, crouch and kneel; must lift and move objects weighing up to 50 lbs without assistance and above 50 lbs with assistance; and have corrected hearing and vision to normal range.

**Initial Training Schedule: Tuesday through Saturday 8:00 a.m. – 5 p.m.**

**Some desirable qualifications include:****Knowledge of:**

- Care and feeding of dogs, cats, livestock, and other domestic animals and common diseases of animals, their symptoms and care;
- Safe and efficient handling of large and small animals and animal behavior characteristics;
- Basic methods of animal collection and restraint.

**Ability and willingness to (partial list):**

- Think clearly and act calmly in a variety of situations and safely handle animals to avoid injury to persons or animals;
- Learns the County and State Ordinances and laws relating to animal control and the general functions of various County and State agencies and how they relate to each other and Animal Control;
- Tolerate animal noises, odor, and behavior and exercise patience, care, and compassion with animals and people;
- Physically perform the job and maintain confidentiality.

**Training and Experience ACO I:** Previous work experience in caring and handling large and small animals is highly desirable. Special Requirements: Possession of a valid driver's license. Incumbents have two years from the date of appointment to this classification to obtain a valid 832 Peace Officer Standards and Training Certificate and Euthanasia training and certification. Incumbent must begin receiving the pre-exposure rabies vaccine series within the first six (6) months of employment and continue receiving boosters as indicated by periodic titer tests.

**Training and Experience ACO II:** One year experience equivalent to an ACO I. Special Requirements: same as ACO I. Must have completed and received 832 Peace Officer Standards and Training and Euthanasia Certifications.

**Selection Process:** The selection process may include any of the following: application, a written test, a performance test, physical ability test and/or an oral interview (weighted 100%). Extensive public safety background check and fingerprinting will be conducted on the selected candidates. Those candidates with previous professional experience with animals will be interviewed first.

**Application Process:** For a complete job description and application visit our web page at [www.monocounty.ca.gov](http://www.monocounty.ca.gov).

**All completed County applications** received in our office will be considered. Faxed or emailed applications will be accepted.

**COUNTY OF MONO**  
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