



COUNTY OF MONO

JOB ANNOUNCEMENT

FILING DEADLINE Final Filing Date: Open Until Filled First Review 09/14/20	Public Works Maintenance Worker II/III DEPARTMENT OF PUBLIC WORKS ROADS DIVISION Lee Vining	SALARY (DOE) II (55) (\$20.63 - \$25.07/hr) III (59) (\$22.77 - \$27.68/hr) 40 hrs. per week
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The County of Mono is accepting applications for the position of Public Works Maintenance Worker II or III, depending on qualifications. The ideal candidate will be a motivated individual interested in a challenging career opportunity in the Road Operations Division of the Public Works Department & be skilled in roads construction & heavy equipment operation. The candidate must possess either a Class A or B commercial driver's license or the ability to obtain Class A license within one year.

Examples of Duties: Performs the full range of duties in the maintenance, construction, and repair of County roads, bridges, and drainage systems; operates road maintenance equipment such as trucks, snowplows, graders, and loaders; performs unskilled duties such as clearing debris, cleaning ditches, paves, patches, and repairs roads; operates hand tools; straightens and replaces snow stakes and road signs; may drive vehicles to transport materials, tools, and equipment; performs routine maintenance on equipment; performs shovel work, opening, widening, and backfilling excavations; assists with the installation and repair of traffic control and warning signs; completes reports and records; acts as a flag person for road repair and maintenance crews; performs shovel work; assists with the installation and repair of traffic control & warning signs; cleans and cares for tools & equipment; inspects roads and other facilities for needed repairs; may provide direction and training.

Desirable Qualifications

Ability and willingness to:

- Perform a variety of unskilled and semi-skilled work in maintenance, construction, and repair of County roads, bridges, culverts, and public works facilities.
- Operate equipment.
- Maintain basic records.
- Perform heavy physical labor.
- Perform a wide variety of road maintenance repair.
- Recognize and locate conditions, which require maintenance and repair work.
- Use and care for hand and power tools utilized in the road maintenance and construction.
- Estimate time and materials needed to perform road maintenance, construction, and repair jobs.
- Good oral and written communication skills.
- Perform arithmetic calculations at the level necessary for satisfactory job performance.
- Establish and maintain cooperative working relationships
- Use computers.
- Maintain confidentiality.
- Follow oral and written directions.
- Maintain and make basic repairs to equipment.

Training & Experience: Any combination of training & experience which would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities might be: Two years increasingly responsible work experience equivalent to a Public Works Maintenance Worker II. Successful completion of College or Trade School Coursework in the Building and/or Road Maintenance Trades is highly desirable.

Typical Physical Requirements: Sit for extended periods; frequently stand, walk, stoop, kneel, and crouch; physical ability to lift and carry objects weighing up to 50 pounds unassisted and greater than 50 pounds with assistance; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of equipment including hand and power tools, electrical testing equipment, computers and telephones.

Special Requirements:

Possession of a driver's license valid in California.

Depending on assignment, incumbents may be required to show proof of a Class A driver's license, with appropriate endorsements, valid in California.

Application Process:

For a complete job description and application contact the Human Resources at (760) 932-5412 or email: hr@mono.ca.gov. **All completed County applications** received in our office will be considered. Faxes or emailed applications will also be accepted.

COUNTY OF MONO

COUNTY ADMINISTRATIVE OFFICE
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