MONO COUNTY SERVICE AREA NO. 1 REGULAR BOARD MEETING TUESDAY, NOVEMBER 29, 2022 5:30 P.M.

CROWLEY LAKE COMMUNITY CENTER 58 Pearson Road, Crowley Lake, California

Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

AGENDA

- 1. Call the meeting to order
- 2. Public Comment the public may speak on any item not appearing on the agenda
- 3. Board Member Reports
- 4. Additions to the Agenda
- 5. Approve the Minutes of October 25, 2022 Regular Board Meeting
- 6. Financial Report October, 2022
- 7. Community Improvement Projects and Programs
 - A. Hiking/Biking Trails
 - B Skate Park Shade Structure
 - C. Community Programs
 - D. Tennis Courts
 - E. Ball Field
 - F. Winter Programs/ Tree Lighting
 - G. Vacant area at Community Center
 - H. Crowley Lake Youth Activities
- 8. Bills to Be Paid
- 9. Board Appointments
- 10. Unfinished Business from Prior Meetings
- 11. Business Initiated by Board Members or Secretary of the Board
- 12. Set Next Meeting Date January 24, 2023
- 13. Adjourn the Meeting

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District Office, by arrangement, by calling the District Secretary at (760) 965-9696

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, then please Lorinda Beatty at (760) 965-9696. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

MONO COUNTY SERVICE AREA NO. 1 BOARD OF DIRECTORS REGULAR MEETING CROWLEY LAKE COMMUNITY CENTER

OCTOBER 25, 2022

MINUTES

1. ROLL CALL: John Connolly called the meeting to order at 5:30 p.m.

Board Members Present: John Connolly, Rick Laborde, Haislip Hayes Dave Titus

and Denise Perpall

Board Members Absent: None

Staff: Lorinda Beatty

Guests: None

2. PUBLIC COMMENT - None

- **3. BOARD MEMBER REPORTS** John Connolly received a good update from RPAC on trails.
- **4. ADDITION TO AGENDA** –Authority: Govt. Code SS 54954.2(b)(2). Ms. Beatty provided information to the Board of an email addressed to Hilton Creek Community Services District regarding non-renewal of snow removal contracts for the Crowley Lake area by a local vendor, which caused some concern for local citizens.
- **5. APPROVE MINUTES** John Connolly made a motion to approve the September 27, 2022, Regular Board Meeting Minutes Dave Titus seconded the motion. Connolly, Laborde, Hayes, Titus and Perpall all voted yes.
- **6. FINANCIAL REPORT-** John Connolly made a motion to approve the September 2022 financial reports. Denise Perpall seconded the motion, Connolly, Laborde, Hayes, Titus and Perpall all voted yes.

7. COMMUNITY / IMPROVEMENT PROJECTS AND PROGRAMS

- A. HIKING/BIKING TRAILS No Updates
- **B. SKATE PARK** No Updates
- C. COMMUNITY PROGRAMS No Updates

D. TENNIS COURTS – Haislip Hayes reported that Mono County is working with the vendor regarding contract.

E. BALLFIELD

- 1) **Maintenance Infield Upgrade** Dave Titus stated that Jason Davenport responded to maintenance issues. Dave Titus responded to the email and asked who the South County Facility Supervisor but has not had a response.
- 2) Potential sand volleyball courts at the ballfield Community Interest No new update
- **F. FALL/WINTER PROGRAMS** Christmas Tree Lighting will be held on Sunday, December 18, 2022. Activities will include Santa on the firetruck and possibly live music. Ms. Beatty will update the flyers and print.
- **G. VACANT AREA AT COMMUNITY CENTER** No updates
- **H. CROWLEY LAKE YOUTH ACTIVITIES** Ms. Beatty stated that the "Clubhouse Live" program will begin on November 28, 2022 from 4:30 pm to 6 pm for middle school and high school students.
- I. LIBRARY EXTERIOR MAINTENANCE Exterior painting will begin this week.

Item 12 was moved ahead of the schedule.

Mr. Haislip Hayes left the meeting at 6:04 pm

- **J. SIERRA SPRINGS MAILBOX UPDATE** John Connolly advised there was an email sent out and the new mailboxes will be added to the existing sight.
- **K. COMMUNITY CENTER KITCHEN** Denise Perpall will pick up a chaffing station donated to the Community Center.
- **8. BILLS TO BE PAID** John Connolly made a motion to pay the bills as Presented, Denise Perpall seconded the motion. Connolly, Laborde, Titus and Perpall all voted yes. Hayes was absent.
- **9. BOARD APPOINTMENTS** John Connolly stated that he has been Board Chair for quite a few years and wanted to give others a chance to fill the position by an annual rotation.
- **10. UNFINISHED BUSINESS** Denise Perpall suggested that the last fall gathering be skipped and perhaps restart the gathering program in the Spring.

- 11. BUSINESS INITIATED BY BOARD MEMBERS OR SECRETARY OF THE BOARD Rick Laborde would like CSA1 to help initiate a "Fire Safe Council" as discussed in the community meeting earlier this year.
- **12. SET NEXT MEETING DATE Special Meeting,** Tuesday, November 29, 2022, at the Crowley Lake Community Center.
- **13. ADJOURN THE MEETING** John Connolly made a motion to adjourn the meeting, Denise Perpall seconded. Connolly, Laborde, Titus and Perpall all voted yes. Hayes was absent.

Meeting was adjourned at 6:27 p.m.

MONO COUNTY SERVICE AREA #1 FINANCIAL REPORT

For the Period Ending

October 31, 2022

Previous Balance	\$	675,934.62
Income		
9/30/2022 Current Unsec Property Tax	12,298.18	
10/12/2022 Fun Run CashDeposit	500.00	
10/17/2022 Fun Run Check Deposit	7,215.00	
10/17/2022 Schat Communications	264.00	
Total Income		20,277.18
Expenses		
10/25/2022 Board - John Connolly	50.00	
10/25/2022 Board - Rick Laborde	50.00	
10/25/2022 Board - Haislip Hayes	50.00	
10/25/2022 Board - Denise Perpall	50.00	
10/25/2022 Board - Dave Titus	50.00	
10/25/2022 Lorinda Beatty, Secretarial - Sept 2022	634.13	
10/25/2022 Kelly Paitning & Drywall - C.L. Library	5,000.00	
10/7/2022 I. Connolly - Payroll	1,227.84	
10/17/2022 I. Connolly - Reimbursement Fun Run Exp	2,246.10	
Total Expenses		9,358.07
Balance Subtotal		686,853.73
Loss Bosowics		
Less Reserves	(120,000,00)	
Community Center Improvements Skate Park Structural Maintenance	(120,000.00)	
	(43,674.72)	
Community Projects	(150,000.00)	
Subtotal Reserves		(313,674.72)
10/31/2022 AVAILABLE BALANCE IN ACCOU	373,179.01	

MONO COUNTY SERVICE AREA NO 1 Profit & Loss

October 2022

	Oct 22	
Income 10020 · Property Tax Income Unsecured	40.000.40	
Unsecured Current	12,298.18	
Total Unsecured	12,298.18	
Total 10020 · Property Tax Income	12,298.18	
14080 · Tower Income Leased Site	264.00	
Total 14080 · Tower Income	264.00	
17010 · Fund Raisers Crowley Lake Trail Run	7,715.00	
Total 17010 · Fund Raisers	7,715.00	
Total Income	20,277.18	
Gross Profit	20,277.18	
Expense 21000 · Payroll - Wellness Program 21100 · Salary & Wages - Wellness Dir 22100 · Employee Ben - Wellness Dir.	1,128.95 98.89	
Total 21000 · Payroll - Wellness Program	1,227.84	
32500 · Professional/Admin Fee 32500 A · Secretarial	634.13	
Total 32500 · Professional/Admin Fee	634.13	
33120 · Special Department Exp 33120 A · Board Fees	250.00	
Total 33120 · Special Department Exp	250.00	
60100 · Operating Transfers Out Library	5,000.00	
Total 60100 · Operating Transfers Out	5,000.00	
91010 · Contingency Crowley Lake Trail Run	2,246.10	
Total 91010 · Contingency	2,246.10	
Total Expense	9,358.07	
Net Income	10,919.11	

MONO COUNTY SERVICE AREA #1 ACTUAL TO BUDGET REPORT FISCAL YEAR 2022/2023 Monday, October 31, 2022

		BUDGETED 2022/2023	September	October	County Adjust	Adjusted Year to Date	(OVER) or UNDER		
GL ACCT # 160-10-225-10020	REVENUES:	210,800.00		40 000 40		40 000 40	400 504 02	Pending 0.94	Received 0.06
160-10-225-10020	Total Property Tax Secured Property Tax	190,000.00	•	12,298.18		12,298.18	198,501.82 190,000.00	1.00	-
	Unsecured Property Tax	13,300.00		12,298.18		12,298.18	1,001.82	0.08	0.92
	Misc, HOPTR & Excess ERAF	7,500.00				-	7,500.00	1.00	-
	Redmeption Penalties Unitary Taxes	0.00 0.00				-	0.00 0.00	1.00 1.00	-
160-10-225-14010	Interest Income	2,000.00				-	2,000.00	1.00	-
160-10-225-14080	Rents	0.00	264.00	264.00		1,320.00	(1,320.00)		
	Schat Net KRSW	0.00 0.00	264.00	264.00		1,056.00	(1,056.00) 0.00		
160-10-225-15601	FED: FCC Grant	0.00				-	0.00	1.00	-
160-10-225-16055	Special Assessments	0.00				-	0.00	1.00	-
160-10-225-16215	Community Garden Fees	100.00				-	100.00	1.00	-
160-10-225-16216 160-10-225-17050	Commnity Wellnes Program Fees Donations and Contributions	0.00 0.00				-	0.00 0.00	1.00 1.00	-
160-10-225-17030	Fund Raisers	0.00	25.00	7,715.00		7,810.00	(7,810.00)	1.00	•
100 10 ==0 11010	Garage/Yard Sale Fees	-	25.00	.,		95.00	(95.00)		
	Crowley Lake Trail Run	-		7,715.00		7,715.00	0.00	4.00	
	Skate Park Fundraisers Transfers from Reserves	0.00 153,100.00				-	0.00 153,100.00	1.00 1.00	-
	TOTAL REVENUES:	366,000.00	289.00	20,277.18		21,428.18	344,571.82	0.94	0.06
GL ACCT #	EXPENDITURES:	-000,000.00	200.00			21,720.10	V-1,011.02	Remaining	Used
160-10-225-21100	Wellness Director	14,517.18	1,116.22	1,227.84	-	6,725.27	7,791.91	0.54	0.46
160-10-225-21100	Salary & Wages	12,312.50	1,026.32	1,128.95		6,183.60	6,128.90	0.50	0.50
160-10-225-22100 160-10-225-30280	Employee Benefits Telehone Communications	2,204.68 0.00	89.90	98.89		541.67 -	1,663.01 0.00	0.75 1.00	0.25
160-10-225-31200	Equipment Maintenance & Repairs	0.00				-	0.00	1.00	
160-10-225-31400	Building /Land Maint & Repairs	50,000.00	-	5,000.00		5,000.00	45,000.00	0.90	0.10
	Ballfield	0.00				-			
	Community Center Landscape	10,000.00 0.00				- -			
	Skate Park	10,000.00				-			
	Tennis Courts	30,000.00				-			
	Land & Improvements Other	0.00 0.00		5,000.00		5,000.00			
160-10-225-32000	Office	600.00		0,000.00	(215.76)	-	600.00	1.00	-
160-10-225-32010	Technology Expense	0.00				-	0.00	1.00	-
160-10-225-32030 160-10-225-32450	Copier Pool Expense Contract Services	0.00 10,000.00	_	_	(200.00)	600.00	0.00 9,400.00	1.00 0.94	0.06
100-10-223-32430	Wellness Instructors	10,000.00	<u> </u>	<u>-</u>	(200.00)	000.00	3,400.00	0.54	0.00
	Other	0.00							
160-10-225-32500	Professional & Specialized Services Secretarial	20,000.00 12,000.00	994.97 994.97	634.13 634.13	(1,131.10)	2,231.40 3,362.50	17,768.60	0.89	0.11
	Legal	0.00	334.37	004.10		-			
	Property Tax Admin Fee	5,000.00				-			
160-10-225-32860	Other Rents & Leases - Other	3,000.00 0.00				-	0.00	1.00	
160-10-225-32860	Rents & Leases - Other	1,200.00	1,200.00			1,200.00	-	-	1.00
160-10-225-33120	Special Department Expense	5,000.00	468.98	250.00	50.00	1,068.98	3,931.02	0.79	0.21
	Board Fees CL Trail Run	3,000.00	350.00	250.00	50.00	900.00	2,100.00	0.70	0.30
	Event Expenses	2,000.00	118.98			118.98			
160-10-225-33600	Utilities	1,000.00	503.18	-	(161.92)	592.84	407.16	0.41	0.59
	Electric Sewer		46.26 161.92		(161.92)	161.92			
	Water		295.00		(.07.02)				
160-10-225-52010	Land & Improvements	7,500.00				-	7,500.00	1.00	-
160-10-225-53030	Capital Equipment >\$5,000 New Tennis Courts	250,000.00 150,000.00					250,000.00 150,000.00	1.00 1.00	-
	Skate Park Shade Structure	100,000.00				-	100,000.00	1.00	-
160-10-225-60100	Operating Transfers Out	0.00				-	0.00	1.00	-
	Community Projects Other								
160-10-225-91010	Contingency	10,000.00		2,246.10		2,246.10	7,753.90	0.78	0.22
	Miscellaneous SUBTOTAL:	0.00 369,817.18	4,283.35	9,358.07		19,664.59	0.00 350,152.59	1.00 0.95	0.05
	CAPITAL EXPENDITURES:	000,017.10	4,200.00	3,000.07		10,004.03	000,102.00	0.33	0.03
	Community Ctr. Landscape Improv.	0.00				-	0.00	1.00	
	Reserve for Community Center Improv. Reserve for Skate Park Structural Maint.	10,000.00				-	10,000.00	1.00	-
	Reserve for Skate Park Structural Maint. Reserve for Community Projects	5,000.00 150,000.00				-	5,000.00 150,000.00	1.00 1.00	-
	TOTAL CAPITAL EXPENDITURES:	165,000.00	-	-		•	165,000.00	1.00	-
	TOTAL EVDENDITURES.	E24 047 40	1 202 25	0.250.07		24 222 27	- 	0.00	
	TOTAL EXPENDITURES:	534,817.18	4,283.35	9,358.07		21,323.37	513,493.81	0.96	-

Budget Adjustments

Budget Review Notes for December 2022	
Add - CL Trail Run Revenue and Expenses	2,246.10
Adjust Contengency re: CL Trail Run	215.76
Adjust Office Expenses re: CL Trail Run	1,700.00
Increase Utilities to \$2700 Add	10,000.00
Increase Wellness Director - Add	10,000.00
Operation Transfers Out Add	4,000.00
Adjust Sewer Utility - Rate Study Audit	
Transfer from Reserves: Add	25,915.76

Mono County Service Area One Warrant Request Distribution List Presented to Board November 29, 2022

Vendor	Description	Amount
Connolly, John	Board Fees - Meeting x 1	50.00
Hayes, Haislip	Board Fees - Meeting x 1	50.00
Laborde, Rick	Board Fees - Meeting x 1	50.00
Perpall, Denise	Board Fees - Meeting x 1	50.00
Titus, Dave	Board Fees - Meeting x 1	50.00
Beatty, Lorinda	Secretarial Services - August	568.87
SCE	Pre-Payment	-
Mountain Meadows Mutual Water	Ballfied Water	295.00
Hilton Creek CSD	Sewer - Communitee Center & Skate Park	574.31

Total 1,688.18