



**CLERK – RECORDER – REGISTRAR
COUNTY OF MONO**

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Important Notice Regarding Re-Recording of Documents

The Mono County Recorder recognizes common practice and procedure pursuant to the County Recorders' Association of California ("CRAC") maintained Document Reference and Indexing Manual ("DRIM").

CRAC has recently revised DRIM guidelines pursuant to common practice concerning the re-recording of Official Record documents.

Effective January 1, 2016 any documents submitted for re-recording will need to be re-executed by the appropriate parties.

- Re-execution includes new signatures, acknowledgments and/or verifications, depending on the type of document being re-recorded.
- A completed coversheet will be need to be included to provide adequate space for the new recording information.
- The reason for re-recording must be noted on the coversheet or on the face of the document.

The only exception not requiring re-execution of documents to be re-recorded is for the sole purpose of correcting the order that the documents have been recorded.

Please feel free to contact our office should you have questions.