

# AFFIDAVIT TO AMEND A MARRIAGE RECORD

NO ERASURES, WHITEOUTS, PHOTOCOPIES,  
OR ALTERATIONS

STATE FILE NUMBER \_\_\_\_\_

LOCAL REGISTRATION NUMBER \_\_\_\_\_

PUBLIC

CONFIDENTIAL

DECLARED

NON-CLERGY

**TYPE OR PRINT CLEARLY IN BLACK INK ONLY – THIS AMENDMENT BECOMES A PART OF THE OFFICIAL RECORD**

## PART I INFORMATION TO LOCATE RECORD—TYPE OR PRINT IN BLACK INK ONLY

INFORMATION AS IT APPEARS ON CURRENT RECORD	1A. FIRST NAME AS LISTED ON MARRIAGE CERTIFICATE IN FIELD 1A	1B. MIDDLE NAME AS LISTED ON MARRIAGE CERTIFICATE IN FIELD 1B
	1C. CURRENT LAST NAME AS LISTED ON MARRIAGE CERTIFICATE FIELD 1C	1D. BIRTH LAST NAME, IF DIFFERENT FROM FIELD 1C
	2. DATE OF MARRIAGE—MM/DD/CCYY	3. COUNTY IN WHICH THE LICENSE WAS ISSUED
	4A. FIRST NAME AS LISTED ON MARRIAGE CERTIFICATE IN FIELD 12A	4B. MIDDLE NAME AS LISTED ON MARRIAGE CERTIFICATE IN FIELD 12B
	4C. CURRENT LAST NAME AS LISTED ON MARRIAGE CERTIFICATE FIELD 12C	4D. BIRTH LAST NAME, IF DIFFERENT FROM FIELD 12C

## PART II STATEMENT OF CORRECTIONS TO MARRIAGE RECORD

LIST ONE ITEM PER LINE	5. ITEM NUMBER TO BE CORRECTED	6. INCORRECT INFORMATION THAT APPEARS ON CURRENT RECORD	7. CORRECTED INFORMATION AS IT SHOULD APPEAR

REASON FOR CORRECTION	8. _____ _____
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AFFIDAVITS AND SIGNATURES  <b>TWO PERSONS MUST SIGN THIS FORM TO CORRECT A MARRIAGE RECORD</b>	<b>We, the undersigned, hereby certify under penalty of perjury that we have personal knowledge of the above facts and that the information given above is true and correct.</b>		
	9A. SIGNATURE OF FIRST PERSON ▶	9B. PRINTED NAME	9C. TITLE/RELATIONSHIP TO PERSON(S) IN PART I
	9D. ADDRESS (STREET AND NUMBER, CITY, STATE, ZIP CODE)		9E. DATE SIGNED—MM/DD/CCYY
	10A. SIGNATURE OF SECOND PERSON ▶	10B. PRINTED NAME	10C. TITLE/RELATIONSHIP TO PERSON(S) IN PART I
10D. ADDRESS (STREET AND NUMBER, CITY, STATE, ZIP CODE)		10E. DATE SIGNED—MM/DD/CCYY	

STATE/LOCAL REGISTRAR USE ONLY	11. CDPH - VITAL RECORDS OR LOCAL REGISTRAR ▶	12. DATE ACCEPTED FOR REGISTRATION
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# APPLICATION TO AMEND A MARRIAGE RECORD

TYPE OR PRINT CLEARLY IN BLACK INK ONLY  
NO ERASURES, WHITEOUTS, PHOTOCOPIES, OR ALTERATIONS

If an *acceptable* application to amend the record is registered **within one year of the date of the event**, there is no processing fee; however, there is a fee required for a certified copy.

Enclosed is the fee of \$\_\_\_\_\_ for a certified copy of the newly amended record.

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If an *acceptable* application to amend the record is registered **one year or more after the date of the event**, there is a fee for filing the affidavit, which includes one certified copy. There is a fee for each additional certified copy. Please contact your County Recorder, County Clerk, or the State Registrar for the current fee, or visit our website at [www.cdph.ca.gov](http://www.cdph.ca.gov).

Enclosed is the fee of \$\_\_\_\_\_ for filing the affidavit and one certified copy of the newly amended record.

Enclosed is the fee of \$\_\_\_\_\_ for each additional certified copy of the newly amended record.

▶ \_\_\_\_\_  
Printed Name of Applicant Mailing Address of Applicant

Phone ( ) \_\_\_\_\_  
City, State, ZIP Code

Email Address: \_\_\_\_\_

## READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING THE FORM

1. A **Notarized Sworn Statement** is required when requesting a certified authorized copy of the amended certificate. For more information please visit our website at [www.cdph.ca.gov](http://www.cdph.ca.gov).
2. The original marriage certificate cannot be altered. Corrections are made by completing an Affidavit to Amend a Marriage Record (VS 24C). **This form becomes a part of the original record—type or print clearly in black ink only.** Your certified copy will include a copy of the original certificate with a copy of this form attached. Both documents must remain together for the certified copy to be valid.
3. Check the type of record to be corrected: Public, Confidential, Declared, or Non-Clergy.
4. Complete Part I, Items 1A–4D with the information as it appears on the current certificate.
5. Enter the certificate item number(s) to be corrected, either from the original or subsequent amendment, in Part II—Item 5 (Item number to be corrected). List one item per line.
6. Enter the incorrect information as it appears on the current certificate in the line(s) provided below Item 6 (Incorrect Information That Appears on Original Certificate). In Item 7, enter the corrected information as it should appear for each item listed in Item 6.
7. Enter the reason for the correction(s) in Item 8.
8. Read the affidavit statement. Two persons who are certifying to the statement of corrections must complete Items 9A through 10E.
9. If changing the date or place of marriage, the person who performed the marriage must sign the affidavit as one of the supporting affiants. The VS 24C cannot be used to change the identity of either party to the marriage.
10. Do not write in Items 11 or 12. This space is reserved for State or Local Registrar use only.
11. When properly completed and signed by two parties, return the form to either the State or Local Registrar, with a check or money order payable to the Office of Vital Records. The address of the Office of Vital Records is:

California Department of Public Health  
Vital Records - Amendments - MS 5105  
P.O. Box 997410  
Sacramento, CA 95899-7410

**NOTE: For Confidential marriage records, the form and the fee, if applicable, must be sent directly to the County Clerk in the county where the marriage was performed. Certified copies of Confidential Marriage records may ONLY be obtained from the County Clerk's Office.**

**For Public, Declared, and Non-Clergy marriage records, a certified copy of both the original certificate and the amendment form may be obtained from the County Recorder in the county where the license was issued, or from the State Registrar.**

For Official Use Only

