

**Mono County  
Community Development Department**

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**Planning Division**

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**WHEELER CREST DESIGN REVIEW DISTRICT  
PROJECT INFORMATION SHEET**

**APPLICANT** \_\_\_\_\_

**ASSESSOR PARCEL #** \_\_\_\_\_

**PROJECT DESCRIPTION** (e.g., single-family residence, garage, etc.)  
\_\_\_\_\_

**BUILDING DESIGN**

NOTE: Please provide all required information as accurately and completely as possible to avoid potential delays in processing. The required information should be shown on the building plans and plot plan. Place a check in the appropriate place on this form to indicate that the information has been provided; if certain information does not apply to your project, please place "NA" in the appropriate place on this form. INCOMPLETE INFORMATION MAY REQUIRE PLANS TO BE RESUBMITTED, POSSIBLY ADDING 30 TO 60 DAYS DELAY.

**EXAMPLE**

**A.  Location of all utility boxes, transformers, propane tanks and metering devices.**  
Please explain how your project complies with the following design criteria: The propane tank is located in the rear of the yard (see site map). Native five-gallon conifers will be planted on the north and south side of the tanks to shield from view. A wood natural fence, cedar, stained dark brown, four feet high will used on the other two sides. The transformer in the front corner of the yard will be shielded by rocks on site with juniper bushes on the street side. Irrigation system will be installed.

**A.  Location of all utility boxes, transformers, propane tanks and metering devices.**  
Please explain how your project complies with the following design criteria:

**Design Criteria:** All utility boxes, transformers, propane tanks and metering devices shall be shielded from public view, where reasonably possible, in accordance with the rules and regulations of the controlling public utility company.

*To be completed by Staff and/or Wheeler Crest Design Review Committee:*

- Complies                       Does Not Comply                       Not Applicable

Design Review Committee Notes:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B.  Paint color for any portions of construction grade foundation work that extend above the finished grade.**

Please explain how your project complies with the following design criteria (*lines on next page*):

**Design Criteria:** Extensive use of concrete or concrete block should be avoided, except as a backing material for veneer work or when used as an integral part of the overall design concept. Construction grade foundation work shall be coated or painted with flat masonry paint on the portions extending above the finished grade; said portions should be minimized. The color shall be harmonious with the overall color scheme of the structure. Inappropriate materials not allowed are as follows: asphalt siding, raw or unpainted metal, standard concrete block as a total façade.

*To be completed by Staff and/or Wheeler Crest Design Review Committee:*

Complies       Does Not Comply       Not Applicable

Design Review Committee Notes:

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**C.  Paint or stain color for exposed under portions of elevated decks and porches.**

Please explain how your project complies with the following design criteria:

**Design Criteria:** Decks shall be designed to be compatible with the design of the main structure. The under portion of elevated decks and porches shall be painted or stained to blend with the main structure or under portions shall be concealed from view.

*To be completed by Staff and/or Wheeler Crest Design Review Committee:*

Complies       Does Not Comply       Not Applicable

Design Review Committee Notes:

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**D.  Siding materials and pattern of application.**

Please explain how your project complies with the following design criteria:

**Design Criteria:** Exterior Walls: Generally, only one kind of siding should be used per structure, and it should be applied in a uniform pattern or manner. Exterior siding materials shall be appropriate for the area and relate harmoniously to existing buildings in the vicinity. The use of natural stone or wood is encouraged.

*To be completed by Staff and/or Wheeler Crest Design Review Committee:*

Complies       Does Not Comply       Not Applicable

Design Review Committee Notes:

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**E.  Color for any aluminum sash.**

Please explain how your project complies with the following design criteria:

**Design Criteria:** Aluminum sash shall be color-anodized to avoid light reflection and coordinate with the color theme of the project.

*To be completed by Staff and/or Wheeler Crest Design Review Committee:*

Complies       Does Not Comply       Not Applicable

Design Review Committee Notes:

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**F.  Paint colors for all exposed metal.**

Please explain how your project complies with the following design criteria:

**Design Criteria:** All exposed metals, flashing, roofjacks, crickets, etc. are to be painted flat to blend with the structure. Muted, nonreflective colors are encouraged.

*To be completed by Staff and/or Wheeler Crest Design Review Committee:*

Complies       Does Not Comply       Not Applicable

Design Review Committee Notes:

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**G.  Roof materials**

Please explain how your project complies with the following design criteria:

**Design Criteria:** Roofs: Tar and gravel roof surfacings will be permitted only on areas that are not exposed to view. All types of metal, composition and tar-and-gravel roofing will be reviewed on an individual basis.

*To be completed by Staff and/or Wheeler Crest Design Review Committee:*

Complies       Does Not Comply       Not Applicable

Design Review Committee Notes:

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**H.  Color and type of exterior stains and finishes.**

Please explain how your project complies with the following design criteria:

**Design Criteria:** Exterior Colors and Finishes: Because of extreme weather conditions, exterior stains and finishes giving a natural weathering appearance are encouraged over paints. Stains tend to weather better and are easier to maintain. The use of color shall generally be restricted to dark or neutral colors found in the immediate surroundings.

*To be completed by Staff and/or Wheeler Crest Design Review Committee:*

- Complies                       Does Not Comply                       Not Applicable

Design Review Committee Notes:

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**I.  Location of any exterior lighting.**

Please explain how your project complies with the following design criteria:

**Design Criteria:** Exterior lighting should be minimized, and indirect lighting should be encouraged.

*To be completed by Staff and/or Wheeler Crest Design Review Committee:*

- Complies                       Does Not Comply                       Not Applicable

Design Review Committee Notes:

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**SITE DEVELOPMENT**

**J.  Site map and building elevations from all directions showing property lines, setbacks before and after cut-fill-lines/grade, landscaping, and architectural theme.**

Please explain how your project complies with the following design criteria:

**Design Criteria:** The project shall be designed to be attractive from all viewing directions. The layout architecture and landscaping should be developed to work in harmony with the architectural theme throughout the project.

*To be completed by Staff and/or Wheeler Crest Design Review Committee:*

- Complies                       Does Not Comply                       Not Applicable

Design Review Committee Notes:

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**K.  Contour lines and any required cut and fill (show original and proposed cut and fill lines from all elevations).**

Please explain how your project complies with the following design criteria:

**Design Criteria:** Grading: All reasonable attempts shall be made to minimize grading for the building, garage and driveways. Foundations shall be designed to create the least disturbance possible. Natural, unmodified areas should be maximized, while coverage is minimized for effective erosion control. To the greatest extent possible, the natural contours outside the footprint of the buildings should be retained. In areas of unstable or boggy soils, post or pile foundations may be appropriate.

Natural or existing topographic features and patterns contributing to the beauty and utility of a site ought to be preserved.

*To be completed by Staff and/or Wheeler Crest Design Review Committee:*

Complies       Does Not Comply       Not Applicable

Design Review Committee Notes:

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**L.  Location and types of devices to control runoff from impervious surfaces (e.g., drip trenches, French drains, etc.).**

Please explain how your project complies with the following design criteria:

**Design Criteria:** Special attention should be given to proper site surface drainage so that surface waters will not adversely affect neighboring properties or interfere with natural drainage flow.

Pollution of streams by runoff and siltation shall be avoided. Erosion control shall be provided. Runoff from impervious surfaces (roofs, driveways) should be accomplished by such devices as drip trenches, French drains and drain channels

*To be completed by Staff and/or Wheeler Crest Design Review Committee:*

Complies       Does Not Comply       Not Applicable

Design Review Committee Notes:

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**M.  Fencing location, design and materials.**

Please explain how your project complies with the following design criteria:

**Design Criteria:** Fencing: No fence or wall higher than 6 feet tall shall be erected. Fences of simple appearance and construction are the most desirable. Designs that call

attention to the fence by creating a visual intrusion to the landscape are to be avoided. Property line fences or walls are not generally required or desirable.

To be completed by Staff and/or Wheeler Crest Design Review Committee:

Complies

Does Not Comply

Not Applicable

Design Review Committee Notes:

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**N.  Landscaping plan showing existing trees and shrubs to be retained, proposed landscaping or revegetation (location and type of plant material), and location of proposed irrigation system (if necessary).**

Please explain how your project complies with the following design criteria:

**Design Criteria:** Landscaping: The basic objective of landscaping or revegetation is to enhance the new structures and improvements, to strengthen vistas, and to screen visually objectionable elements such as utility areas and trash containers. The removal of trees and large boulders should be kept to a minimum. Ground areas disturbed by grading shall be replanted at the earliest seasonal opportunity to provide for erosion control. Trees and shrubs that are to be retained on the site shall be protected during construction by temporary fencing or barricades so that they are not crushed or damaged by earth-moving equipment or the stockpiling of materials, etc. Use of native ground cover that requires less water to maintain is recommended.

Insofar as possible, trenching or paving shall be located in such a way that no tree roots will be damaged. In situations where this requirement cannot be adhered to, the builder shall exercise great care to minimize damage to roots.

Native vegetation (trees) in the Wheeler Crest area has evolved in a wet-dry cycle, and establishing irrigation for landscaping beneath these trees is harmful. If the soil is irrigated year round, an ideal environment for root rot results, thus creating stress on remaining trees, entitling bark beetles to invade and kill the trees. Irrigation systems should be installed well outside the drip line of any retained trees if their survival is desired.

An adequate irrigation system to maintain planted areas shall be provided, as necessary.

To be completed by Staff and/or Wheeler Crest Design Review Committee:

Complies

Does Not Comply

Not Applicable

Design Review Committee Notes:

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**O.  The items checked above have been included with the building plans and plot plan for Plan Check # \_\_\_\_\_**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# PROJECT REVIEW SHEET

(To be completed by Wheeler Crest Design Review Committee and Mono County staff)

**APPLICANT** \_\_\_\_\_

**ASSESSOR PARCEL #** \_\_\_\_\_

**PROJECT DESCRIPTION** \_\_\_\_\_

(e.g., single-family residence, garage, etc.)

**WHEELER CREST DESIGN REVIEW COMMITTEE RECOMMENDATION:**

Recommended for approval:  without conditions  with attached conditions

\_\_\_\_\_  
Chair, Wheeler Crest Design Review Committee

\_\_\_\_\_  
Date

*The Wheeler Crest Design Review Committee recommends the following findings and conditions:*

Complies with guidelines

Does not comply with guidelines (please summarize items inconsistent with guidelines)

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Proposed conditions (please recommend conditions to address inconsistencies with guidelines)

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**COMMUNITY DEVELOPMENT DETERMINATION:**

Hold for further review/information (see attached letter for detail)

Approved with no conditions

Approved with the following conditions

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\_\_\_\_\_  
Community Development Department

\_\_\_\_\_  
Date