



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.  
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting January 7, 2025

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#### TRIBAL LAND ACKNOWLEDGMENT

*In respect to the Indigenous People and Tribal Elders, past, and present, the Bridgeport Indian Colony, Mono Lake Kootzaduka'a Tribe, and Utu Utu Gwaitu Tribe are the Indigenous People who live within this, their ancestral homeland from time immemorial to the present and have been the caretakers of these lands, waters, and all natural resources for the benefit of the environment and of all living things. We who live in Mono County offer this land acknowledgment with a spirit of mutual respect and collaboration.*

#### TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Teleconference Location - Calle 141/15A32 Cerritos Campestre Casa 604, Risaralda, Pereira, Colombia;
4. Zoom Webinar. Absent participation by a member of the Board under AB 2449, the Zoom Webinar is provided as a courtesy participation method but is not guaranteed.

Members of the public may participate in person at the above listed locations, or, if available, via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

#### **To join the meeting by computer:**

Visit <https://monocounty.zoom.us/j/83537511698> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 835 3751 1698.

To provide public comment, press the "Raise Hand" button on your screen.

#### **To join the meeting by telephone:**

Dial (669) 900-6833, then enter Zoom Webinar 835 3751 1698

To provide public comment, press \*9 to raise your hand and \*6 to mute/unmute.

Additionally, if available, you may view the live stream of the meeting by visiting:

[https://monocounty.granicus.com/MediaPlayer.php?publish\\_id=c3e9b929-0822-4611-8e6a-551b5fb41c5b](https://monocounty.granicus.com/MediaPlayer.php?publish_id=c3e9b929-0822-4611-8e6a-551b5fb41c5b)

**NOTE:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

**2. RECOGNITIONS**

**A. Swearing In of Gerald F. Mohun, Jr. as Judge of Superior Court Judge, Rhonda Duggan as District Two Supervisor, Paul McFarland as District Three Supervisor, and John Peters as District Four Supervisor**

Departments: Board of Supervisors

10 minutes

(Judge Magit) - County officers were elected to office at the March 5, 2024, Presidential Primary Election. Pursuant to Government Code § 24200, "Except as otherwise provided, all elective county officers shall be elected at the election specified pursuant to Section 1300 of the Elections Code and take office at 12 o'clock noon on the first Monday after the January 1 succeeding their election." County officers were sworn in prior to the first Board of Supervisors meeting in January. This is the ceremonial swearing in of Gerald F. Mohun, Jr. as Judge of Superior Court, Rhonda Duggan as District Two Supervisor, Paul McFarland as District Three Supervisor, and John Peters as District Four Supervisor.

**Recommended Action:** No Board action required. Judge Magit will administer the oaths of office.

**Fiscal Impact:** None.

**B. Election of New 2025 Board Chair**

Departments: Board of Supervisors

5 minutes

(John Peters, Outgoing Board Chair) - The outgoing Board Chair will call for nominations to elect the Chair of the Board for 2025.

**Recommended Action:** Elect the new Chair of the Board for 2025.

**Fiscal Impact:** None.

**C. Election of New 2025 Vice Chair**

Departments: Board of Supervisors

5 minutes

(Newly Elected Board Chair) - The newly elected Board Chair will call for nominations to elect the Vice Chair of the Board for 2025.

**Recommended Action:** Elect the new Vice Chair of the Board for 2025.

**Fiscal Impact:** None.

**D. Election of New 2025 Chair Pro-Tem**

Departments: Board of Supervisors

5 minutes

(Newly Elected Board Chair) - The newly elected Board Chair will call for nominations to elect the Chair Pro-Tem of the Board for 2025.

**Recommended Action:** Elect the new Chair Pro-Tem of the Board for 2025.

**Fiscal Impact:** None.

**3. COUNTY ADMINISTRATIVE OFFICER**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

Receive brief oral report on emerging issues and/or activities.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Inmate Welfare Fund Annual Report Fiscal Year 2023-2024**

Departments: Sheriff's Office

California Penal Code Section 4025(e) states: The money and property deposited in the inmate welfare fund shall be expended by the sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail. An itemized report of these expenditures shall be submitted annually to the Board of Supervisors.

**Recommended Action:** Receive the Inmate Welfare Fund Annual Report for Fiscal Year 2023-2024.

**Fiscal Impact:** None.

**B. Fish and Shellfish Advisory Signage Grant Program**

Departments: Health and Human Services

Proposed contract with California Conference of Directors of Environmental Health pertaining to Fish and Shellfish Advisory Signage Grant Agreement No. D2018002.

**Recommended Action:** Approve, and authorize the Health and Human Services Director to sign, contract with California Conference of Directors of Environmental Health for the period December 1, 2024, through May 29, 2025 and a not-to-exceed amount of \$15,000.

**Fiscal Impact:** Grant revenue in the amount of \$15,000 and related grant expenditures in the amount of \$15,000 in the Health and Human Services Department.

**C. Antelope Valley Regional Planning Advisory Committee Appointments**

Departments: Community Development Department

Consider reappointments and new appointments to the Antelope Valley Regional Planning Advisory Committee (AV RPAC) for four-year terms.

**Recommended Action:** Reappoint Katy Buell, Debi Bush, and John Vannoy to four-year terms on the Antelope Valley Regional Planning Advisory Committee expiring on December 31, 2028, and appoint David Casselman and Steve Wright to four-year terms expiring on December 31, 2028, as recommended by Supervisor Peters.

**Fiscal Impact:** None.

**D. Annex I and Annex II Carpet Replacement**

Departments: Public Works Facilities

Proposed Contract with Mountain Carpet, Inc, for removal of old and installation of new Carpet at the Mono County Bridgeport Campus buildings Annex I and Annex II.

**Recommended Action:** Approve and authorize the Public Works Director to sign the "Agreement Between County of Mono and Mountain Carpet Inc. for the Provision of Carpet Replacement/Installation Services" for removal of old and installation of new Carpet at the Mono County Bridgeport Campus buildings Annex I and Annex II.

**Fiscal Impact:** The total cost of this contract is \$199,885. An amount of \$120,000 was allocated as part of the CIP budget. The CIP budget included \$150,000 for painting of county buildings. Annex I and Annex II were painted for less than \$50,000. With the Board's approval, Public Works may use a portion of the remaining CIP Paint Budgeted funding to cover the additional funds required for the carpet replacement project. Budget adjustments may be needed to accommodate crossing fiscal years.

**E. Lee Vining Temporary Construction Easement**

Departments: Public Works

Provide the California Department of Transportation (CalTrans) with a Temporary Construction Easement along California Highway 395 in Lee Vining at the Mono County Road Shop Yard for construction of two new driveways, and the removal of the existing two driveways.

**Recommended Action:** Authorize the Public Works Director, in consultation with County Counsel, to sign the easement request paperwork.

**Fiscal Impact:** None.

**F. Annual Resolution Delegating Investment Authority to the County Treasurer**

Departments: Finance

Resolution delegating investment authority to the County Treasurer to invest or to reinvest funds of the County and the funds of other depositors in the County Treasury, as allowed and permitted by CA Government Code sections 53607 and 27000.1 and County Ordinance 18-08.

**Recommended Action:** Adopt proposed resolution delegating investment authority to the County Treasurer.

**Fiscal Impact:** None.

**G. Mono County Statement of Investment Policy**

Departments: Finance

Annual approval of the Mono County Statement of Investment Policy pursuant to Section 27133 of the CA Government Code.

**Recommended Action:** Approve the Mono County Statement of Investment

Policy, as presented or amended.

**Fiscal Impact:** None.

**6. CORRESPONDENCE RECEIVED - NONE**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**7. REGULAR AGENDA - MORNING**

**A. Letter of Support - Coyote Springs Ranch Project**

Departments: Board of Supervisors, Sponsored by Supervisor Duggan  
5 minutes

(Supervisor Duggan) - Mono County letter of support for the Eastern Sierra Land Trust, Coyote Springs Ranch Project. The goal of the project is to place a conservation easement on the property to protect its valuable grazing resources and wildlife habitat.

**Recommended Action:** Approve the support letter and approve the Board Chair to execute letter on behalf of the County.

**Fiscal Impact:** None.

**B. Letter Regarding Board Commitment to Maintain Mono Lake Water Levels**

Departments: County Administrative Office  
5 minutes

(Sandra Moberly, County Administrative Officer) - Letter to the Los Angeles Department of Water and Power advocating for maintaining Mono Lake water levels and requesting a meeting to discuss recent policy changes regarding lake water levels.

**Recommended Action:** Review the draft letter and provide comments/revisions as needed.

**Fiscal Impact:** None.

**C. Adoption of 2024 Salary Survey - Mono County Public Employees (MCPE)**

Departments: County Administrative Office  
10 minutes

(Mary Snyder, Special Projects) - Proposed resolution adopting the salary survey with Local 39/Mono County Public Employees, effective January 5, 2025, and making corresponding changes to the allocation list.

**Recommended Action:** Adopt proposed resolution. Provide any desired direction to staff.

**Fiscal Impact:** As recommended, the fiscal impact for the remainder of fiscal year (FY) 2024-25 is \$47,134, and for a full fiscal year is \$94,268, exclusive of future cost of living increases. The calculated fiscal impact excludes unallocated and vacant positions. The budgetary implications only affect the Health and Human Services department, and these increases were not included in the FY 2024-25 adopted budget.

**D. Approval of Resolution Amending the Allocation List and New Job Description for the Chief Deputy Treasurer-Tax Collector**

Departments: Human Resources

10 minutes

(Christine Bouchard, Assistant County Administrative Officer) - The Human Resources Department proposes staffing changes across departments to improve efficiency, including reclassifications in the Assessor's Office and Behavioral Health, new positions in Health and Human Services, and replacing the Assistant Finance Director in Finance with a Chief Deputy Treasurer-Tax Collector.

**Recommended Action:** Approve the proposed resolution amending the allocation list. Approve the new job description for the Chief Deputy Treasurer-Tax Collector.

**Fiscal Impact:** The total cost of the Auditor-Appraiser, \$119,268, of which \$80,128 is salary and \$39,140 is benefits. The cost for the remainder of the year is \$56,857, of which \$38,198 is salary and \$18,659 is benefits. This is a General Fund cost. The funds are currently available due to salary savings from vacancies. The total cost of the Community Health Outreach Specialist is \$108,935.33, of which \$69,177.00 is salary and \$39,758.33 is benefits. The cost for the remainder of the year is \$54,467.66, of which \$34,588.50 is salary and \$19,879.16 is benefits. This is not a General Fund cost, and the department has the funding to cover these costs. The total cost of the MCPE Staff Services Analyst I/II/III is \$112,914.30, of which \$72,679 is salary and \$40,235.30 is benefits. The total cost for the remainder of the year is \$56,457.15, of which \$36,339.50 is salary and \$20,117.65 is benefits. This is not a General Fund cost, and the department has the funding to cover these costs. The total cost of the At-Will Program Manager – Quality Improvement, \$160,835, of which \$130,138 is salary and \$36,697 is benefits. The cost for the remainder of the year is \$82,148, of which \$62,038 is salary and \$20,110 is benefits. This is not a General Fund cost, and the department has funding available to cover these costs. The total cost of the At-Will Chief Fiscal Officer, \$160,835, of which \$130,138 is salary and \$36,697 is benefits. The cost for the remainder of the year is \$82,148, of which \$62,038 is salary and \$20,110 is benefits. This is not a General Fund cost, and the department has funding available to cover these costs. The total cost of the At-Will Clinical Services Manager, \$152,821, of which \$118,039 is salary and \$34,782 is benefits. The cost for the remainder of the year is \$75,468, of which \$56,271 is salary and \$19,197 is benefits. This is not a General Fund cost, and the department has funding available to cover these

costs. The total cost of the MCPE Staff Services Manager, \$140,900, of which \$107,763 is salary and \$33,137 is benefits. The cost for the remainder of the year is \$69,785, of which \$51,372 is salary and \$18,413 is benefits. This is not a General Fund cost, and the department has funding available to cover these costs. The total cost of the Chief Deputy Treasurer-Tax Collector, \$155,408, of which \$107,065 is salary and \$48,343 is benefits. The cost for the remainder of the year assuming the vacant position is filled by mid-February is \$57,480, of which \$39,599 is salary and \$17,880 is benefits. The exact cost will vary depending on the qualified candidate. This is a General Fund cost, but will likely result in a budget savings of approximately \$7,800 for the remainder of Fiscal Year 2024-25.

**E. Approval of Department Head to Hire Family Member**

Departments: Probation

10 minutes

(Christine Bouchard, Assistant County Administrative Officer) - Proposed resolution approving the Chief Probation Officer to hire her Daughter-In-Law.

**Recommended Action:** Adopt the proposed resolution approving the Chief Probation Officer to hire her Daughter-In-Law.

**Fiscal Impact:** None.

**F. Terms and Conditions of Employment for Assistant District Attorney**

Departments: District Attorney

5 minutes

(David Anderson, District Attorney) - Proposed resolution approving a contract with Brad Braaten as Assistant District Attorney, and prescribing the compensation, appointment, and conditions of said employment.

**Recommended Action:** Announce Fiscal Impact. Adopt proposed resolution, approving a contract with Brad Braaten as Assistant District Attorney, and prescribing the compensation, appointment, and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The fiscal impact for this position for a complete fiscal year is \$195,606 of which \$158,183 is salary and \$37,423 is benefits. This is included in the Department's 2024/2025 Budget.

**G. Housing Ad Hoc Committee Charter Update and Appointment of Board Members**

Departments: County Administrative Office

5 minutes

(Sandra Moberly, County Administrative Officer) - The Board of Supervisors created a housing Ad Hoc in March of 2023. This item allows the Board to update the Ad Hoc charter and appoint Board members to the Ad Hoc.



**Recommended Action:** Review the Ad Hoc charter and appoint Board Members to the Ad Hoc.

**Fiscal Impact:** None.

**H. Solid Waste Floor Rate Increases**

Departments: Public Works - Solid Waste

10 minutes

(Paul Roten, Public Works Director) - This item includes consideration to increase the Solid waste fees charged by Franchisees, with Solid Waste Franchise Adjustments to Floor Rates, Surcharge Rates and Service Fees.

**Recommended Action:** Determine appropriate adjustments to Floor Rates, Surcharge Rates, and Service Fees, Approve proposed amendments to franchise agreements with Mammoth Disposal Company and D&S Waste Removal, Inc. adjusting the Service Fee Floors as determined by the Board. Authorize CAO to finalize and execute amendments as to each franchisee.

**Fiscal Impact:** There would likely be no fiscal impact related to Service Fee Floor Adjustments, as the County fee Collection is only related to tonnage of waste moved. If the surcharge fee is raised, then the amount collected would be approximately \$3,000 for every \$1.00 the fee is raised. If Franchisees raise their service fees, then such increase likely generates some proportional higher franchise fee revenue to the County.

**I. Mono County Jail Update**

Departments: Public Works

5 minutes

(Paul Roten, Public Works Director) - Mono County Jail update.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**8. CLOSED SESSION**

**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Oliver Yee, Christopher Beck, Janet Dutcher, and Christine Bouchard. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy

Sheriffs' Association. Unrepresented employees: All.

**B. Closed Session - Real Property Negotiations**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 2784 Highway 158, June Lake, CA. County Negotiator: Sandra Moberly, Tyrone Grandstrand. Negotiating Parties: Don Morton. Under Negotiation: Price, terms and conditions.

**9. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**A. Board Member and Board Ad Hoc Reports**

- Board Ad Hoc Arts Committee (Supervisor Peters, Supervisor Salcido)
- Board Chambers Ad Hoc Committee (Supervisor Peters, Supervisor Salcido)
- Housing Ad Hoc Committee (Supervisor Kreitz)
- Tax Sharing Ad Hoc Committee (Supervisor Salcido)

**ADJOURN**