



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.  
Meeting Location: Mono Lake Room, 1st Fl., County Civic Center, 1290 Tavern Rd., Mammoth Lakes, CA  
93546

### Regular Meeting January 21, 2025

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#### TRIBAL LAND ACKNOWLEDGMENT

*In respect to the Indigenous People and Tribal Elders, past, and present, the Bridgeport Indian Colony, Mono Lake Kootzaduka'a Tribe, and Utu Utu Gwaitu Tribe are the Indigenous People who live within this, their ancestral homeland from time immemorial to the present and have been the caretakers of these lands, waters, and all natural resources for the benefit of the environment and of all living things. We who live in Mono County offer this land acknowledgment with a spirit of mutual respect and collaboration.*

#### TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar. Absent participation by a member of the Board under AB 2449, the Zoom Webinar is provided as a courtesy participation method but is not guaranteed.

Members of the public may participate in person at the above listed locations, or, if available, via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

##### **To join the meeting by computer:**

Visit <https://monocounty.zoom.us/j/83537511698>

or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 83537511698.

To provide public comment, press the "Raise Hand" button on your screen.

##### **To join the meeting by telephone:**

Dial (669) 900-6833, then enter Zoom Webinar 835 3751 1698

To provide public comment, press \*9 to raise your hand and \*6 to mute/unmute.

Additionally, if available, you may view the live stream of the meeting by visiting:

[https://monocounty.granicus.com/MediaPlayer.php?publish\\_id=d22ef896-2eca-458d-9a09-0aaada470806](https://monocounty.granicus.com/MediaPlayer.php?publish_id=d22ef896-2eca-458d-9a09-0aaada470806)

**NOTE:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in

this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICER**

CAO Report regarding Board Assignments  
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

Receive brief oral report on emerging issues and/or activities.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Board of Supervisors Out-of-State Travel Authorization**

Departments: Board of Supervisors

Out-of-state travel request for the following Supervisors: 1) Chair Salcido - Advocacy trip to Washington, D.C. in February 2025; 2) Supervisor Duggan - Advocacy trip to Washington, D.C. in February 2025, National Association of Counties (NACo) Legislative Conference in Washington, D.C. in March 2025; 3) Supervisor Kreitz - Advocacy trip to Washington, D.C. in February 2025, National Association of Counties (NACo) Legislative Conference in Washington, D.C. in March 2025; 4) Supervisor Peters - National Association of Counties (NACo)

Legislative Conference in Washington, D.C. in March 2025. Supervisor Peters' travel and registration is paid for by California State Association of Counties (CSAC).

**Recommended Action:** 1) Approve out-of-state travel request for Chair Salcido, Supervisor Duggan, and Supervisor Kreitz to travel to Washington, D.C. to advocate for appropriations requests; and 2) Approve out-of-state travel request for Supervisor Duggan, Supervisor Kreitz, and Supervisor Peters to attend the 2025 National Association of Counties (NACo) Legislative Conference in Washington, D.C.

**Fiscal Impact:** Up to \$3,000 per Supervisor, per travel request, which is included in the Board of Supervisors' budget for FY 2024-25.

**B. Updated Conflict of Interest Code for Mono County**

Departments: County Counsel and Clerk of the Board

Proposed resolution adopting an updated Conflict of Interest Code for the County of Mono to add positions renamed or added since the adoption of the prior Code and remove positions that have been eliminated.

**Recommended Action:** Adopt proposed resolution adopting an updated Conflict of Interest Code for Mono County.

**Fiscal Impact:** None.

**C. Updated Conflict of Interest Codes for Special Districts**

Departments: County Counsel and Clerk of the Board

All local government agencies, including special districts, are required by state law (Government Code section 81000 et seq.) to adopt their own conflict-of-interest codes and to review such codes once every two years. The Board of Supervisors is the code-reviewing body for the conflict-of-interest codes for Mono County and must approve any changes to conflict-of-interest codes for it to take effect. The proposed conflict-of-interest codes as adopted by each of the districts has been reviewed by County Counsel and complies with all applicable statutory requirements.

**Recommended Action:** Approve the new Conflict of Interest Codes adopted by the Hilton Creek Community Services District and Mammoth Community Water District.

**Fiscal Impact:** None.

**D. Appointments to the Wheeler Crest Design Review Committee**

Departments: Community Development

Appointments to the Wheeler Crest Design Review Committee.

**Recommended Action:** Reappoint Bob Weiland to a three-year term on the Wheeler Crest Design Review Committee expiring on March 31, 2028, and appoint Richard Kelty to a three-year term expiring on March 31, 2028, as recommended by Supervisor Duggan.

**Fiscal Impact:** None.

**E. Request for Qualifications for Recreation Support Services**

Departments: Public Works - Recreation

Proposed Request for Qualifications to seek contractors to assist the County with recreation-related support services (planning, GIS, data and media management).

**Recommended Action:** Approve the proposed Request for Qualifications to seek contractors to assist the County with recreation-related support services (planning, GIS, data and media management).

**Fiscal Impact:** This item does not cause a General Fund Impact. Any use of this service will be paid out of Grant or other outside funding sources.

**F. Distribution of Excess Proceeds from Tax Sale**

Departments: Finance

Review the claim for excess proceeds from the November 14, 2023, sale of tax defaulted property

**Recommended Action:** Authorize the disbursement of excess proceeds from the November 14, 2023, sale of tax defaulted property.

**Fiscal Impact:** None.

**G. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ended 11/30/2024.

**Recommended Action:** Approve the Treasury Transaction Report for the month ended 11/30/2024.

**Fiscal Impact:** None.

**6. CORRESPONDENCE RECEIVED - NONE**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**7. REGULAR AGENDA - MORNING**

**A. Discussion of Future Board of Supervisors Adjourned Meetings**

Departments: Board of Supervisors, Sponsored by Supervisor Peters

15 minutes

(Queenie Barnard, Clerk-Recorder-Registrar) - Discuss details regarding future Board of Supervisors adjourned meetings.

**Recommended Action:** None, informational only. Provide any desired direction to staff.

**Fiscal Impact:** None.

**B. Assessment Appeals Board (AAB) Regular Member Removal and Request for Nominations**

Departments: Clerk of the Board

5 minutes

(Queenie Barnard, Clerk-Recorder-Registrar) - Discuss and approve recommendation to the Mono County Board of Supervisors to remove Jarrett Patrick as a regular member of the Assessment Appeals Board (AAB) pursuant to Revenue & Taxation Code 1625, and, pursuant to Revenue & Taxation Code 1623, request nominations from the Mono County Board of Supervisors for a replacement AAB Board member.

**Recommended Action:** 1) Approve recommendation of removal of Jarrett Patrick as a regular member of the Assessment Appeals Board; and 2) Appoint one Supervisor-nominated replacement AAB Board member.

**Fiscal Impact:** None.

**C. Agreement Regarding Terms and Conditions of Employment for Assistant County Counsel**

Departments: County Counsel

5 minutes

(Chris Beck, County Counsel) - Proposed resolution approving the Agreement Regarding the Terms and Conditions of Employment of Anne Frievalt as Assistant County Counsel, and prescribing the compensation, appointment, and conditions of said employment.

**Recommended Action:** Announce Fiscal Impact. Adopt resolution, approving the Agreement Regarding the Terms and Conditions of Employment of Anne Frievalt as Assistant County Counsel, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The total cost for the remainder of this fiscal year (FY) is \$93,344, of which \$70,727 is salary and \$22,617 is benefits. The total cost for a

full year is \$212,941, of which \$161,346 is salary and \$51,595 is benefits. The County Counsel budget for FY 2024-25 has sufficient appropriations to cover this contract.

**D. Agreement Regarding Terms and Conditions of Employment for Economic Development Director**

Departments: Human Resources

5 minutes

(Christine Bouchard, Assistant County Administrative Officer) - Proposed resolution approving a contract with Liz Grans as Economic Development Director, and prescribing the compensation, appointment and conditions of said employment.

**Recommended Action:** Announce Fiscal Impact. Adopt resolution, approving a contract with Liz Grans as Economic Development Director, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The cost for the remainder of this fiscal year (FY) is \$81,462, of which \$58,190 is salary and \$23,272 is benefits. The total cost for a full year is \$185,835, of which \$132,746 is salary and \$53,089 is benefits. The cost of this contract is included in the Economic Development Department's FY 2024-25 adopted budget.

**E. General Fund 5-year Forecast, Budget Policy, and Fiscal Year 2025-26 Budget Timeline**

Departments: County Administrative Office

90 minutes

(Christine Bouchard, ACAO; Megan Chapman, Budget Officer; Russ Branson, Consultant) - This item presents 3 key pieces for budget development for Fiscal Year (FY) 2025-26: 1. The General Fund 5-year forecast will model future revenues and expenditures to inform budget decisions in the coming months. 2. Revised Budget policy will be proposed for inclusion in the adopted Mono County Policy and Procedures Policy and Procedures 3. Review FY 2025-26 Budget approach and timeline to align with established board dates

**Recommended Action:** Adopt changes to current budget policy as proposed or adjusted and FY 2025-26 Budget approach and timeline as proposed or adjusted.

**Fiscal Impact:** None.

**F. Update to Mono County Policies and Procedures Manual - Policy A-13 Mono County Injury and Illness Prevention Plan; Policy A-12 Mono County Emergency Action Plan; Workplace Safety Workshop**

Departments: Risk Management

30 minutes

(Jay Sloane, Risk Manager) - Staff update on new sections added to the Mono County Policies and Procedures Manual: Policy A-13 Mono County Injury and Illness Prevention Plan and Policy A-12 Mono County Emergency Action Plan.

**Recommended Action:** Receive updated sections added to the Mono County Policies and Procedures Manual that were adopted administratively.

**Fiscal Impact:** None.

**G. Overview of the Probation Department**

Departments: Probation

15 minutes

(Karin Humiston, Chief of Probation) - Presentation by Karin Humiston, regarding overview of Probation Department.

**Recommended Action:** None, informational only. Provide any desired direction to staff.

**Fiscal Impact:** None.

**8. CLOSED SESSION**

**A. Closed Session - Real Property Negotiation**

Closed Session – Real Property Negotiation – CONFERENCE WITH REAL PROPERTY NEGOTIATOR. Government Code section 54956.8. Property Address: 2784 Highway 158, June Lake, CA County Negotiator: Sandra Moberly, Tyrone Grandstrand. Negotiating Parties: Don Morton and County of Mono. Under Negotiation: Price, terms, and conditions.

**B. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Oliver Yee, Christopher Beck, Janet Dutcher, and Christine Bouchard. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

**9. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**A. Ad Hoc Committee Charter Update**

Departments: Board of Supervisors

- Board Ad Hoc Arts Committee (Supervisor Peters, Supervisor Salcido)
- Board Chambers Ad Hoc Committee (Supervisor Peters, Supervisor Salcido)
- Housing Ad Hoc Committee (Supervisor Kreitz, Supervisor McFarland)
- Tax Sharing Ad Hoc Committee (Supervisor Salcido).

**ADJOURN**