



**DRAFT MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting  
December 3, 2024**

**TRIBAL LAND ACKNOWLEDGMENT**

**Supervisor Gardner read:**

*In respect to the Indigenous People and Tribal Elders, past, and present, the Bridgeport Indian Colony, Mono Lake Kutzadika Tribe, and Utu Utu Gwaitu Tribe are the Indigenous People who live within this, their ancestral homeland from time immemorial to the present and have been the caretakers of these lands, waters, and all natural resources for the benefit of the environment and of all living things. We who live in Mono County offer this land acknowledgment with a spirit of mutual respect and collaboration.*

**Backup Recording**

**Minute Orders**

**Resolutions**

**Ordinance**

**Zoom**

**M24-214 - M24-216**

**R24-100 - R24-105**

**ORD24-007 Used**

**Chair Peters:**

- Moment in silence in memory of the untimely passing of Cara Issac, from our Mono County IT Department and meeting will be adjourned in Cara's memory.

**Chair Peters:**

- Discussed item #7b. Chapter 8 Tax Sale - Several members of the public were not happy that the public did not have the chance to purchase property:
  - 1. Adopted Resolution R24-099, Authorizing the Purchase and sale of tax defaulted property and finding that the purchase is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Sections 15061(b)(3) (Common Sense Exemption), 15301 (Class 1 - Existing Facilities), 15302 (Class 2 - Replacement or Reconstruction), and 15303 (Class 3 - New Construction or Conversion of Small Structures). 2.

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Approved the Purchase Agreement for tax defaulted property and authorized the Chair's signature.

- Discussion between Board regarding bringing this item back before the Board for public input at a later date.

Motion by Chair Peters to direct staff to bring item #7b. from the 11/12/24 meeting back to the Board for further consideration at the next Board of Supervisors meeting, pause the transaction from being completed as this matter is reconsidered by the Board.

**Action:** None, motion did not pass.

**Peters moved; Duggan seconded**

**Vote: 2 yes, 2 no, 1 absent**

**Board Vote:**

Duggan: Y

Gardner: N

Kreitz: N

Peters: Y

Salcido: A

**Supervisor Kreitz:**

- Supervisor Gardner: public notice was given when the 11/12 meeting agenda was published.

**Gerald Frank. Tax- Collector:**

- Discussed the publication for the Chapter 8 sale.

**Janet Dutcher, Finance Director:**

- Discussion on resolution with delinquent tax sale and the due process that has taken place prior to the sale of this property.

**Board Deliberation:**

**Duggan:**

**Gardner:** N

**Kreitz:** No

**Peters:**

**Salcido:** Absent

9:14 AM Pledge of Allegiance led by Chair Peters.

*Supervisors Present: Duggan, Gardner, Kreitz, and Peters. (All members were present in-person or participated via teleconference in compliance with rules established by the Ralph M. Brown Act).*

Supervisors Absent: Salcido.

All votes were conducted by roll call.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

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## 1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

### **Bartshe Miller, Mono Lake Committee:**

- LADWP report and discussion on LADWP not honoring the Mayor B efforts ...
- Chair Peters requested an update next meeting

### **Supervisor Gardner:**

- Discussion on how the LADWP reports to the Mayor ...not being held accountable.

### **Matthew Paruolo, SCE:**

- PSPS events regarding complaints ...

### **Supervisor Duggan:**

- Requested the update and discussion on the efforts

### **Chair Peters:**

- Discussion on communication to the public ...

## 2. RECOGNITIONS – NONE

## 3. COUNTY ADMINISTRATIVE OFFICER

### **Sandra Moberly, County Administrative Officer:**

- Senator Alvarado Gil for the ribbon cutting on Dave McCoy Highway

### **Supervisor Kreitz:**

Suggested moving the 12/10 meeting to MLR.

Gardner”

Notice to the tribe please and meeting with the tribe from the Gil staff

## 4. DEPARTMENT/COMMISSION REPORTS

### **Queenie Barnard, Registrar of Voters:**

- Update on certification of Elections will be today

**Gardner:** Discussion on voter turn off

**Kreitz:** Suggested reaching out Justin C.

### **Paul Roten, Public Works Director:**

- Update on plans for storms and will be bringing an item to the Board for Roads.

### **Steve Reeves, Roads Superintendent:**

- Update on the last storm.

### **Supervisor Duggan:**

Discussion on the amount of snow in District 2/priority

Discussion on overnight parking

### **Supervisor Kreitz:**

Discussion Carb Compliance

Requested an update from Paul.

### **Peters:**

Untimely compliance

### **Chris Mokracek, Mono County Emergency Management Director:**

- Update on Emergency Management program thru Meta
- CALOES
- Wildfire Mitigation information is up on the County Webpage
- Wildfire

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**Wendy Sugimura, Community Development:**  
Planning Commission Meeting update, disapproved the applicato

## 5. **CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

### A. **2024-25 Transitional Age Youth (TAY) Program Allocation for the Transitional Housing Program (THP) Grant Award Round 6**

Departments: Health and Human Services

Proposed resolution authorizing the application, acceptance, and execution of the County allocation award under Round 6 of the Transitional Housing Program by the Health and Human Services Director.

**Action:** Adopted Resolution R24-100, Authorizing the application, acceptance, and execution of the County allocation award under Round 6 of the Transitional Housing Program by the Health and Human Services Director.

**Kreitz moved; Duggan seconded**

**Vote: 4 yes, 0 no, 1 absent**

**R24-100**

### B. **Grant Funding for Solid Waste Disposal and Co-disposal Site Cleanup Program Resolution**

Departments: Public Works Solid Waste

Authorize the Public Works Assistant Director to prepare and submit grant applications to meet the closure requirements at Benton Crossing Landfill in accordance with applicable regulatory standards.

**Action:** Adopted Resolution R24-101, Authorizing the Public Works Assistant Director to prepare and submit grant applications to meet the closure requirements at Benton Crossing Landfill in accordance with applicable regulatory standards.

**Kreitz moved; Duggan seconded**

**Vote: 4 yes, 0 no, 1 absent**

**R24-101**

### C. **Revision for Minute Order of Two Sheriff Search and Rescue Purchases**

Departments: Public Works Fleet

Replacement of two trucks under the Sheriff's Department Search and Rescue Division to reflect change in model.

**Action:** Approved the purchase of two new vehicles along with all up fittings required on behalf of the Sheriff's department for the Search and Rescue division in an amount not to exceed \$220,000. Authorized the Public Works Director to sign all required contracts and documents for the above purchase.

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Edited to reflect change from two new 2024 Ford F450 vehicles to one new Ford F450 and one Chevrolet Silverado.

**Kreitz moved; Duggan seconded**

**Vote: 4 yes, 0 no, 1 absent**

**M24-215**

## **6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

### **A. Letter of Support - SCALE Project: Micro-Grants to Benefit the Eastern Sierra Sustainable Recreation Partnership (ESSRP)**

Departments: Clerk of the Board

Mono County letter of support for the Mammoth Lakes Trials and Public Access Foundation (MLTPA).

### **B. Letter of Support - Secure Rural Schools Reauthorization Act (S.2581)**

Departments: Clerk of the Board

Mono County letter of support for S.2581, the Secure Rural Schools Reauthorization Act of 2023.

## **7. REGULAR AGENDA - MORNING**

### **A. Update on Avian Influenza**

Departments: Health and Human Services

(Dr. Tom Boo, Mono County Public Health Public Health Officer) - Avian influenza (H5N1 aka highly pathogenic avian influenza (HPAI)) activity continues to increase in California, primarily in the animal agriculture sector (dairy cattle and different poultry flocks) in the Central Valley. Mammoth wastewater sampling, conducted by Public Health, recently detected the presence of H5N1. Mono County Public Health Officer, Dr. Tom Boo, will provide a general update on Avian Influenza including the status of current wastewater sampling results.

**Action:** None.

**Dr. Tom Boo, Mono County Public Health Public Health Officer:**

- Presented item.

### **B. A Resolution Adopting an Emergency Communication Policy for Multilingual Populations**

Departments: Emergency Management, CAO, and County Counsel

#### **Note:**

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(Chris Mokracek, Emergency Management Director) - This policy aims to ensure equitable, timely, and accurate emergency communication to non-English-speaking residents, specifically addressing the Spanish-speaking community, which comprises over 5% of the Mono County population, as determined by recent demographic assessments. Effective January 1, 2025, under AB 1638, this policy mandates clear and culturally appropriate information dissemination in emergencies.

**Action:** Adopted Resolution R24-102, This policy aims to ensure equitable, timely, and accurate emergency communication to non-English-speaking residents, specifically addressing the Spanish-speaking community, which comprises over 5% of the Mono County population, as determined by recent demographic assessments. Effective January 1, 2025, under AB 1638, this policy mandates clear and culturally appropriate information dissemination in emergencies.

**Gardner moved; Duggan seconded**

**Vote: 4 yes, 0 no, 1 absent**

**R24-102**

**Chris Mokracek, Emergency Management Director:**

- Presented item.

### **C. Agreement for Investment Advisory and Management Services**

Departments: Finance

(Janet Dutcher, Finance Director and County Treasurer) - Approve the award of an investment management agreement with Chandler Asset Management to provide investment advisory and management services to the County Treasurer on behalf of the County's investment pool beginning December 3, 2024, and continuing until terminated, and authorize the County Treasurer to sign the agreement.

**Action:** Approved the investment management agreement with Chandler Asset Management, effective beginning December 3, 2024, and authorized the County Treasurer to sign the agreement on behalf of the County.

**Duggan moved; Kreitz seconded**

**Vote: 4 yes, 0 no, 1 absent**

**M24-216**

**Janet Dutcher, Finance Director:**

- Introduced item.

**Gerald Frank, Tax-Collector:**

- Provided background and intent

### **D. Deputy Sheriff's Association Memorandum of Understanding**

**Note:**

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Departments: Human Resources

(Christine Bouchard, Assistant County Administrative Officer) - Proposed resolution adopting and approving a Memorandum of Understanding (MOU) between Mono County and the Mono County Deputy Sheriffs' Association.

**Action:** Adopted Resolution R24-103, Adopting and approving a Memorandum of Understanding (MOU) between Mono County and the Mono County Deputy Sheriffs' Association.

**Kreitz moved; Duggan seconded**

**Vote: 4 yes, 0 no, 1 absent**

**R24-103**

**Christine Bouchard, Assistant County Administrative Officer:**

- Presented item.

**E. Employment Agreement - Environmental and Transportation Engineer**

Departments: Public Works Engineering Division

(Paul Roten, Public Works Director) - Proposed resolution to approve the Agreement Regarding Terms and Conditions of Employment of Chad Senior as Environmental and Transportation Engineer for Mono County, prescribing the compensation, appointment, and conditions of said employment.

**Action:** Announced Fiscal Impact. Approved Resolution R24-104, Approved the Agreement Regarding Terms and Conditions of Employment of Chad Senior as Environmental and Transportation Engineer for Mono County, prescribing the compensation, appointment, and conditions of said employment. Authorized the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The estimated cost of this position for the remainder of this fiscal year is \$105,924, of which \$75,997 is salary and \$29,927 is benefits. The annual cost will be \$190,454, of which \$136,645 is salary and \$53,809 is benefits. The fiscal impact of this item is included in the Public Works FY 2024-25 adopted budgets.

**Kreitz moved; Duggan seconded**

**Vote: 4 yes, 0 no, 1 absent**

**R24-104**

**Paul Roten, Public Works Director:**

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**F. Employment Agreement - Project Manager**

Departments: Public Works

(Paul Roten, Public Works Director) - Proposed Resolution of the Mono County Board of Supervisors Approving an Agreement Prescribing the

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Compensation, Appointment and Conditions of Employment of Robert Makoske.

**Action:** Announced Fiscal Impact. Approved Resolution R24-105, Approving an Agreement Prescribing the Compensation, Appointment and Conditions of Employment of Robert Makoske. Authorized the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The estimated cost of this position for the remainder of this fiscal year is \$70,153, of which \$48,988 is salary and \$21,165 is benefits. The annual cost will be \$126,137, of which \$88,082 is salary and \$38,055 is benefits. The fiscal impact of this item is included in the Public Works FY 2024-25 adopted budgets.

**Duggan moved; Gardner seconded**

**Vote: 4 yes, 0 no, 1 absent**

**R24-105**

*Break: 10:25 AM*

*Reconvened: 10:35 AM*

#### **G. Solid Waste Program and State of Solid Waste Budget**

Departments: Public Works - Solid Waste

(Paul Roten, Public Works Director) - Presentation to provide information to the Board about the state of the Budget of the Public Works - Solid Waste Division.

**Action:** None.

**Paul Roten, Public Works Director:**

#### **H. Mono County Jail Update**

Departments: Public Works

(Paul Roten, Public Works Director) - Mono County Jail update.

**Action:** None.

Moved to items 9 and 9a.

### **8. CLOSED SESSION**

*Closed Session: 11:50 AM*

*Reconvened: 1:03 PM*

No reportable action out of Closed Session.

Moved to Adjournment.

#### **A. Closed Session - Anticipated Litigation**

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CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of  
Government Code section 54956.9. Number of potential cases: One.

**B. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section  
54957.6. Agency designated representative(s): Sandra Moberly, Oliver Yee,  
Christopher Beck, Janet Dutcher, and Christine Bouchard. Employee  
Organization(s): Mono County Sheriff's Officers Association (aka Deputy  
Sheriff's Association), Local 39 - majority representative of Mono County  
Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono  
County Paramedic Rescue Association (PARA), Mono County Correctional  
Deputy Sheriffs' Association. Unrepresented employees: All.

**C. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code  
section 54957. Title: County Administrative Officer.

**9. BOARD MEMBER REPORTS**

**Supervisor Gardner:**

**Supervisor Duggan:**

**Supervisor Kreitz:**

**Chair Peters:**

**Supervisor Salcido:**

**Absent**

Moved to Closed Session.

**A. Board Member and Board Ad Hoc Reports**

**No updates provided:**

- Board Ad Hoc Arts Committee (CAO, Chair Peters, Supervisor Salcido)
- Board Chambers Ad Hoc Committee (COB, Chair Peters, Supervisor Salcido)
- Housing Ad Hoc Committee (Supervisor Gardner and Supervisor Kreitz)
- Tax Sharing Ad Hoc Committee (Supervisor Salcido and Supervisor Gardner)

**ADJOURNED AT 1:04 IN MEMORY OF CARA ISSAC.**

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**ATTEST**

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**JOHN PETERS  
CHAIR OF THE BOARD**

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**DANIELLE PATRICK  
SENIOR DEPUTY CLERK OF THE BOARD**

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