



**DRAFT MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting  
March 5, 2024**

**Backup Recording  
Minute Orders  
Resolutions-  
Ordinance**

**Zoom  
M24-045 – M24-049  
R24-025 - R24-029  
ORD24-003 Used**

---

9:00 AM Meeting called to order by Chair Peters.

*Supervisors Present: Duggan, Gardner, Salcido, and Peters. (All members were present in-person or participated via teleconference in compliance with rules established by the Ralph M. Brown Act).*

Supervisors Absent: Supervisor Kreitz.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Duggan.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Urgency Item Addition to Agenda – Closed Session regarding the ongoing Litigation with Liberty Utilities.**

The Board determined that there is a need to take immediate action with respect to the proposed agenda item, that the need for action came to the County's attention subsequent to the agenda being posted and therefore, that the Board add the item to the agenda. *Authority Govt. Code §54954.2(b)(2). Note that*

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

*urgency items may only be added to the agendas of regular meetings, not special meetings.*

**Action:** Added a Closed Session Urgency Item.

**Duggan moved; Salcido seconded**

**Vote: 4 Yes, 0 No, 1 absent**

**M24-045**

**Stacey Simon, County Counsel:**

- Requested the Urgency Item add to Closed Session.
- Regarding the ongoing litigation with Liberty Utilities regarding the Mountain View Fire.

**Chair Peters:**

Discussion on the passing of Ray Robles, honored Ray, and we will adjourn the meeting in his honor today.

**Public Comment:**

**Sue Stavallo:**

- Discussion regarding the library flooding and the need for a new space.

**Chair Peters:**

- Suggested that Sue reach out to Sandra Moberly, our County CAO, and the Town Manager to find a temporary location.

## 2. RECOGNITIONS

### A. Proclamation Designating the Month of March 2024 as Grand Jury Awareness Month

Departments: Clerk of the Board

(Supervisor Duggan) - Proclamation designating March 2024 as Grand Jury Awareness Month.

**Action:** Approved the proclamation designating March 2024 as Grand Jury Awareness Month, as amended.

**Duggan moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 absent**

**M24-046**

**Supervisor Duggan:**

- Presented item.

**Chair Peters:**

- Correction to proclamation, add Supervisor Salcido's District on signature line.

**Lester Perpall, Superior Court Executive Officer:**

- Accepted the proclamation and thanked the Board for the support.

## 3. COUNTY ADMINISTRATIVE OFFICER

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

**Sandra Moberly, County Administrative Officer:**

- Update on the Bridgeport Post Office.
- Update on storms, Emergency Operations Center (EOC) discussion, and road closures.
- Discussion regarding a grant application that West Biofuels LLC. has applied for.

#### **4. DEPARTMENT/COMMISSION REPORTS**

**Wendy Sugimura, Community Development Director:**

- Update on the Executive Oversight Committee meeting regarding the Sage Grouse.

**Queenie Barnard, Registrar of Voters:**

- Update on Elections.
- Thanked Mono County staff/ Poll Workers for assistance with the Elections set up, transport teams, and escorts during the road closure.

**Sheriff Braun:**

- Update on storm activities and stuck vehicles due to map apps leading people to closed/unsafe roads.

#### **5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

##### **A. Resolution Authorizing Amendment of the Mono County Allocation List for the Sheriff's Office**

Departments: Sheriff's Office

Proposed resolution of the Mono County Board of Supervisors authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to change the salary range for Records Manager in the Office of the Sheriff.

**Action:** Adopted Resolution R24-025, Authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to change the salary range for Records Manager in the Office of the Sheriff.

**Salcido moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 absent**

**R24-025**

##### **B. Contract with Josh D. Hillemeier for the continued Provision of Indigent Defense Services**

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - Proposed contract renewal with Josh Hillemeier for the provision of Indigent Defense Services (public defender).

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

**Action:** Adopted Resolution R24-026 and approved the signed contract with Josh Hillemeier for indigent defense services for the period March 21, 2024, through March 20, 2029, for \$16,386.30 per month for the period of January 1, 2024, through December 31, 2024, with a two percent (2%) increase each year starting on January 1, 2025.

**Salcido moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 absent**

**R24-026**

**C. Lease of Office Space in Civic Center to Eastern Sierra Child Support Services**

Departments: County Administrative Office / County Counsel

Amended proposed lease with Eastern Sierra Child Support Services pertaining to leasing space in the Mono County Civic Center, with updated insurance and subrogation language.

**Action:** Approved and authorized the CAO to sign lease with Eastern Sierra Child Support Services to lease space within the Mono County Civic Center for the period March 5, 2024, through March 1, 2027, at a rate of \$250 per month (\$3,000 per year).

**Salcido moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 absent**

**M24-047**

**D. Lee Vining Community Center Memorandum of Understanding**

Departments: Public Works

Proposed updated MOU to replace the existing Lee Vining Community Center MOU between Mono County and the Mono Lake Kutzadika Tribe that memorializes use of a portion of the center by the Tribe as tribal offices.

**Action:** Approved and authorized the Chair to sign the updated MOU with the Kutzadika Tribe.

**Salcido moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 absent**

**M24-048**

**E. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 1/31/2024.

**Action:** Approved the Treasury Transaction Report for the month ending 1/31/2024.

**Salcido moved; Gardner seconded**

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

**Vote: 4 Yes, 0 No, 1 absent**  
**M24-049**

## **6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

### **A. Email from Virginia Lakes Homeowner**

Departments: Clerk of the Board

Email received from a Virginia Lakes homeowner regarding concerns with the High Sierra Snowcat and Yurt business.

## **7. REGULAR AGENDA - MORNING**

### **A. Conversion of Department of Animal Services into Division of Animal Services**

Departments: County Administrative Office

(Christine Bouchard, Assistant County Administrative Officer) - Approval of actions required to convert the County's existing Department of Animal Services into a Division of Animal Services.

**Action:** 1. Announced fiscal impact and approved modified Agreement Regarding Terms and Resolution R24-027, Conditions of Employment of Chris Mokracek to change the temporary appointment as "Interim Animal Services Director" to a temporary appointment as "Interim Animal Services Manager"  
2. Introduced, read title, and waived further reading of proposed ordinance amending Mono County Code Chapters 2.05 and 9.04 to replace references to "Animal Services Department" and "Animal Services Director" with "Animal Services Division" and "Animal Services Manager".

**Fiscal Impact:** The modified agreement for Chris Mokracek results in the following annual fiscal impact: \$222,293 as Interim Animal Services Manager and Emergency Services Director (\$170,361 salary and \$51,932 benefits) and \$203,651 as solely Emergency Services Director (\$154,522 salary and \$49,129 benefits). Department reclassification of Animal Services to divisional results in some unknown amount of fiscal savings for the difference in compensation between a department head and a division manager.

**Gardner moved; Salcido seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**R24-027**

**Christine Bouchard, Assistant County Administrative Officer:**

- Presented item.

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

**Stacey Simon, County Counsel:**

- Clarified the amendment and the Brown Act requires the reading of the fiscal impact of Chris Mokracek.
- Clarifies Chris's salary as it is listed in two areas.

**B. Resolution Establishing the County Holiday of Juneteenth and Modifying the Christmas Eve Holiday**

Departments: County Administrative Office/Human Resources

(Christine Bouchard, Assistant County Administrative Officer) - Proposed resolution establishing the County Holiday of Juneteenth (June 18) and modifying the method of implementing the County's existing Christmas Eve Holiday.

**Action:** Adopted Resolution R24-028, Establishing the County Holiday of Juneteenth (June 19) and modifying the method of implementing the County's existing Christmas Eve Holiday.

**Duggan moved; Salcido seconded**

**Vote: 4 Yes, 0 No, 1 Absent**

**R24-028**

**Christine Bouchard, Assistant County Administrative Officer:**

- Presented item.

**C. Terms and Conditions of Employment for Krista Cooper as Adult Services Manager**

Departments: Health and Human Services Social Services

(Michelle Raust, Health and Human Services Social Services Deputy Director) - The Health and Human Services (HHS) Department wishes to employ Krista Cooper, MPA, as the HHS Adult Services Manager. Ms. Cooper has worked for Mono County as a Supervisor within the Social Services Department since 2016 and, in recent years, also as the county's Deputy Public Guardian. Staff is seeking approval of the Agreement Regarding Terms and Conditions of Employment for Krista Cooper as Health and Human Services Adult Services Manager for Mono County, an at-will position, at Range 14, Step C.

**Action:** Announced Fiscal Impact. Adopted Resolution R24-029, Approving Agreement Regarding Terms and Conditions of Employment for Krista Cooper as Health and Human Services Adult Services Manager for Mono County, an at-will position, at Range 14, Step C.

**Fiscal Impact:** This item increases spending for the remainder of this fiscal year by \$3,330, of which \$2,521 is salary and \$809 is benefits. If this item is approved, the annual cost will be \$179,237, of which \$115,307 is salary and \$63,930 is benefits. The fiscal impact of this item is included in the Health and Human Services FY 2023-24 adopted budget.

**Duggan moved; Gardner seconded**

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

**Vote: 4 Yes, 0 No, 1 Absent**  
**R24-029**

**Michelle Raust, Health and Human Services Social Services Deputy Director:**

- Presented item.

**D. Mono County Jail Facility - Update**

(Paul Roten, Public Works Director) - Presentation by Public Works Director, Paul Roten regarding the progress in constructing a new Mono County Jail on Twin Lakes Road in Bridgeport.

**Action:** None.

**Paul Roten, Public Works Director**

- Presented item.

*Break 10:00 AM*  
*Reconvened 10:10 AM*

**E. 2024-25 Budget Update**

Departments: CAO, Finance

(Christine Bouchard, Assistant County Administrative Officer; Janet Dutcher, Finance Director; Megan Chapman, Budget Officer) - The 2024-25 Budget development is in progress with annual Budget Kickoff tomorrow, March 6. Budget Workshop is scheduled for May 16th. We will be producing a Preliminary Budget for adoption on June 18th. The Preliminary will be modified with updated local and state revenues as well as any new policy level decisions for a Public Hearing on August 8. The Final Budget will be modified based on the public hearing and brought back for adoption on September 17.

**Action:** None.

**Christine Bouchard, Assistant County Administrative Officer:**

- Presented item.

Moved to the Board Reports.

**8. CLOSED SESSION**

*Closed Session: 10:38 AM*  
*Reconvened: 12:14 PM*

No action to report out of Closed Session.

Moved to Adjournment

**A. Closed Session - Labor Negotiations**

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Booher, Stacey Simon, Janet Dutcher, and Christine Bouchard. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

**B. Closed Session - Anticipated Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

**C. Closed Session – Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Mono v. KR Property et al. Mono County Superior Court Case number: CV200081

**D. Closed Session – Real Property Negotiation**

CONFERENCE WITH REAL PROPERTY NEGOTIATOR. Government Code section 54956.8. Property Address: 264 Highway 182, Bridgeport, CA. County Negotiator: Mary Booher. Negotiating Parties: Garth Moore and Mono County. Under Negotiation: Price, terms and conditions.

**E. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**9. BOARD MEMBER REPORTS**

**Supervisor Duggan:**

- On Thursday Feb. 22 I attended a briefing with Supervisor Duggan about the status of the Kuitzadika Federal Recognition Legislation. We discussed pursuing introduction of bills from both California Senators, requesting a letter from Gov Newsom endorsing the bill, and reviewing other Federal recognition bills pending in Congress.
- Feb. 23 Met with Whitebark Institute.
- Feb. 26 Attended the CSA #1 meeting with the two new Board Members. They are working on the Budgets with the Budget Team and formed an Ad Hoc Committee to work with Marcella Rose for the trial suggestion.
- Feb 27 Attended the Special Meeting for the Local Transportation with Supervisor Kreitz and Supervisor Peters.

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**



- Feb 28 Participated in the Wheeler Crest Fire meeting. Shared the Public Works CIP project.
- Tri Valley Ground Water Management meeting Josh Rhodes was appointed to fill vacancy and Phil West resigned.
- Feb 29 RCRC Legislative Round Up on current bills.
- Discussed the power outage due to the extreme winds in Crowley Lake area and all the trees that were lost in the windstorm.

**Supervisor Gardner:**

- On Wednesday, Feb. 21 I participated in the monthly meeting of the Mono Basin Fire Safe Council. Topics at that meeting included planning of the US Forest Service maintenance of the fuel break around Mono City, discussion of opportunities for creating Fire Wise Communities in the Mono Basin, and review of grant program availability for the coming season.
- Also, on Feb. 21 I attended the monthly meeting of the Mono Basin RPAC in Lee Vining. Topics at that meeting included a presentation by the Whitebark Institute about their fuels reduction and other programs, and updates from various committees and agency partners.
- On Thursday Feb. 22 I attended a briefing with Supervisor Duggan about the status of the Kuitzadika Federal Recognition Legislation. We discussed pursuing introduction of bills from both California Senators, requesting a letter from Gov Newsom endorsing the bill, and reviewing other Federal recognition bills pending in Congress.
- On Feb. 28 I attended the regular meeting of the Eastern Sierra Council of Governments in Mammoth. Topics at that meeting included updates about the Eastern Sierra Air Alliance, the Cal First Jobs Program, the Comprehensive Economic Development Strategy, and the Inyo Mono Broadband Consortium.
- On Feb. 29 I participated in the regular meeting of the Yosemite Area Regional Transit System Board. Topics at that meeting included approval of an updated mission statement and Goals for YARTS, approval of a contract for advertising on YARTS buses, and approval of the details to finish purchase of new buses for YARTS.
- On Friday March 1 I participated in the monthly meeting of the Kutzadika Tribal Council. Topics at that meeting included review of the progress of the Kutzadika Federal Recognition legislation, and updates on several Tribal activities.
- Also, on the 1<sup>st</sup> I participated in a meeting with Kutzadika Tribal Chair Charlotte Lange and others about the opportunities for pursuing a housing project on LADWP land next to the Lee Vining Community Center.
- Yesterday I participated in the monthly meeting of the Eastern Sierra Sustainable Recreation Partnership. Topics at the meeting beyond the updates from each of the partners were information about various ongoing grants, and other recreation-related programs.

**Supervisor Kreitz:**

- Absent, no report.

**Chair Peters:**

- Feb 27 Attended the Special Meeting for the Local Transportation
- Attended the CSA #5 meeting.
  1. Saturday March 24 will be the Bridgeport 4<sup>th</sup> of July Dinner.
  2. Street sign discussion
  3. Protocol on banner for Main St in Bridgeport.
- Attended the monthly Tribal Counsel meeting.

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

- Attended the weekly Post Service meeting
- 3/1 Meeting on the WIR Meeting in May.
- 3/4 Met with Wendy Sugimura, Community Development team and County Counsel Office regarding the Walker Basin water leasing program that has been in the works for many years.
- Virginia Lakes offered free food to any emergency workers.
- Thanks to Cassidy Miles for opening a warming center in Bridgeport and Stephanie Butters for assisting also.
- Deputy Moody for assisting the Twin Lakes residents while they did not have any power.

**Supervisor Salcido:**

- Feb 21 Attended the Town of Mammoth Lakes meeting.
- Feb 26 Attended the ESCOG meeting.
- Feb 29 Attended the YARTS meeting.
- March 1 Attended the formerly know as CERF held a meeting and I attended via zoom.

Moved to Closed Session.

**ADJOURNED in memory of Raymond Robles at 12:15 PM.**

**ATTEST**

---

**JOHN PETERS  
CHAIR OF THE BOARD**

---

**DANIELLE PATRICK  
SENIOR DEPUTY CLERK OF THE BOARD**

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**