



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO

STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting

March 5, 2024

TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/86184622677> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 861 8462 2677.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar 861 8462 2677

To provide public comment, press *9 to raise your hand and *6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: https://monocounty.granicus.com/MediaPlayer.php?publish_id=714fe04d-98f2-4e11-b476-233e3caea796

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the

Board and online.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

2. RECOGNITIONS

A. Proclamation Designating the Month of March 2024 as Grand Jury Awareness Month

Departments: Clerk of the Board
10 minutes

(Supervisor Duggan) - Proclamation designating March 2024 as Grand Jury Awareness Month.

Recommended Action: Approve the proclamation designating March 2024 as Grand Jury Awareness Month.

Fiscal Impact: None.

3. COUNTY ADMINISTRATIVE OFFICER

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Resolution Authorizing Amendment of the Mono County Allocation List for the Sheriff's Office

Departments: Sheriff's Office

Proposed resolution of the Mono County Board of Supervisors authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to change the salary range for Records Manager in the Office of the Sheriff.

Recommended Action: Adopt proposed resolution. Provide any desired direction to staff.

Fiscal Impact: Salary and benefits for the position for the remainder of this fiscal year increase by \$1,387, which is \$1,189 for salary and \$199 for benefits. There is sufficient funding in the Sheriff's Office budget for the position.

B. Contract with Josh D. Hillemeier for the continued Provision of Indigent Defense Services

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - Proposed contract renewal with Josh Hillemeier for the provision of Indigent Defense Services (public defender).

Recommended Action: Approve and sign contract with Josh Hillemeier for indigent defense services for the period March 21, 2024, through March 20, 2029, for \$16,386.30 per month for the period of January 1, 2024, through December 31, 2024, with a two percent (2%) increase each year starting on January 1, 2025.

Fiscal Impact: The cost over the next six calendar years is: \$196,636, \$200,568, \$204,580, \$208,671, \$212,845, \$217,102, for a combined total maximum cost of \$1,240,401.

C. Lease of Office Space in Civic Center to Eastern Sierra Child Support Services

Departments: County Administrative Office / County Counsel

Amended proposed lease with Eastern Sierra Child Support Services pertaining to leasing space in the Mono County Civic Center, with updated insurance and subrogation language.

Recommended Action: Approve and authorize the CAO to sign lease with Eastern Sierra Child Support Services to lease space within the Mono County Civic Center for the period March 5, 2024, through March 1, 2027, at a rate of \$250 per month (\$3,000 per year).

Fiscal Impact: Receipt of \$3,000 annually which reduces rents paid by departments to cover debt service on the Civic Center Certificates of Participation.

D. Lee Vining Community Center Memorandum of Understanding

Departments: Public Works

Proposed updated MOU to replace the existing Lee Vining Community Center MOU between Mono County and the Mono Lake Kutzadika Tribe that memorializes use of a portion of the center by the Tribe as tribal offices.

Recommended Action: Approve and authorize the Chair to sign the updated MOU with the Kutzadika Tribe.

Fiscal Impact: None

E. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 1/31/2024.

Recommended Action: Approve the Treasury Transaction Report for the month ending 1/31/2024.

Fiscal Impact: None.

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Email from Virginia Lakes Homeowner

Departments: Clerk of the Board

Email received from a Virginia Lakes homeowner regarding concerns with the High Sierra Snowcat and Yurt business.

7. REGULAR AGENDA - MORNING

A. Conversion of Department of Animal Services into Division of Animal Services

Departments: County Administrative Office

10 minutes

(Christine Bouchard, Assistant County Administrative Officer) - Approval of actions required to convert the County's existing Department of Animal Services into a Division of Animal Services.

Recommended Action:

1. Announce fiscal impact and approve modified Agreement Regarding Terms and Conditions of Employment of Chris Mokrcek to change the temporary appointment as "Interim Animal Services Director" to a temporary appointment as "Interim Animal Services Manager"
2. Introduce, read title, and waive further reading of proposed ordinance amending Mono County Code Chapters 2.05 and 9.04 to replace references to

"Animal Services Department" and "Animal Services Director" with "Animal Services Division" and "Animal Services Manager". Provide any desired direction to staff.

Fiscal Impact: The modified agreement for Chris Mokracek results in the following annual fiscal impact: \$222,293 as Interim Animal Services Manager and Emergency Services Director (\$170,361 salary and \$51,932 benefits) and \$203,651 as solely Emergency Services Director (\$154,522 salary and \$49,129 benefits). Department reclassification of Animal Services to divisional results in some unknown amount of fiscal savings for the difference in compensation between a department head and a division manager.

B. Resolution Establishing the County Holiday of Juneteenth and Modifying the Christmas Eve Holiday

Departments: County Administrative Office/Human Resources
5 minutes

(Christine Bouchard, Assistant County Administrative Officer) - Proposed resolution establishing the County Holiday of Juneteenth (June 18) and modifying the method of implementing the County's existing Christmas Eve Holiday.

Recommended Action: Adopt proposed resolution. Provide any desired direction to staff.

Fiscal Impact: No additional fiscal impact to the County's budget. The character of employee wages changes from regular pay to holiday pay.

C. Terms and Conditions of Employment for Krista Cooper as Adult Services Manager

Departments: Health and Human Services Social Services
10 minutes

(Michelle Raust, Health and Human Services Social Services Deputy Director) - The Health and Human Services (HHS) Department wishes to employ Krista Cooper, MPA, as the HHS Adult Services Manager. Ms. Cooper has worked for Mono County as a Supervisor within the Social Services Department since 2016 and, in recent years, also as the county's Deputy Public Guardian. Staff is seeking approval of the Agreement Regarding Terms and Conditions of Employment for Krista Cooper as Health and Human Services Adult Services Manager for Mono County, an at-will position, at Range 14, Step C.

Recommended Action: Announce Fiscal Impact. Adopt proposed resolution approving Agreement Regarding Terms and Conditions of Employment for Krista Cooper as Health and Human Services Adult Services Manager for Mono County, an at-will position, at Range 14, Step C.

Fiscal Impact: This item increases spending for the remainder of this fiscal year by \$3,330, of which \$2,521 is salary and \$809 is benefits. If this item is

approved, the annual cost will be \$179,237, of which \$115,307 is salary and \$63,930 is benefits. The fiscal impact of this item is included in the Health and Human Services FY 2023-24 adopted budget.

D. Mono County Jail Facility - Update

10 minutes

(Paul Roten, Public Works Director) - Presentation by Public Works Director, Paul Roten regarding the progress in constructing a new Mono County Jail on Twin Lakes Road in Bridgeport.

Recommended Action: None, informational only.

Fiscal Impact: None.

E. 2024-25 Budget Update

Departments: CAO, Finance

30 minutes

(Christine Bouchard, Assistant County Administrative Officer; Janet Dutcher, Finance Director; Megan Chapman, Budget Officer) - The 2024-25 Budget development is in progress with annual Budget Kickoff tomorrow, March 6. Budget Workshop is scheduled for May 16th. We will be producing a Preliminary Budget for adoption on June 18th. The Preliminary will be modified with updated local and state revenues as well as any new policy level decisions for a Public Hearing on August 8. The Final Budget will be modified based on the public hearing and brought back for adoption on September 17.

Recommended Action: None, informational only.

Fiscal Impact: None.

8. CLOSED SESSION

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Booher, Stacey Simon, Janet Dutcher, and Christine Bouchard. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government

Code section 54956.9. Number of potential cases: one.

C. Closed Session – Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Mono v. KR Property et al. Mono County Superior Court Case number: CV200081

D. Closed Session – Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATOR. Government Code section 54956.8. Property Address: 264 Highway 182, Bridgeport, CA. County Negotiator: Mary Booher. Negotiating Parties: Garth Moore and Mono County. Under Negotiation: Price, terms and conditions.

E. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

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