



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting January 9, 2024

TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/86184622677> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 861 8462 2677.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar 861 8462 2677

To provide public comment, press *9 to raise your hand and *6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: https://monocounty.granicus.com/MediaPlayer.php?publish_id=714fe04d-98f2-4e11-b476-233e3caea796

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

2. RECOGNITIONS

A. Election of New 2024 Board Chair

Departments: Board of Supervisors

5 minutes

(Rhonda Duggan, Outgoing Board Chair) - The outgoing Board Chair will call for nominations to elect the Chair of the Board for 2024.

Recommended Action: Elect the new Chair of the Board for 2024.

Fiscal Impact: None.

B. Presentation to Outgoing Board Chair Rhonda Duggan

Departments: Board of Supervisors

5 minutes

(Newly Elected Board Chair) - Presentation to outgoing Board Chair Rhonda Duggan by newly elected Board Chair honoring Supervisor Duggan's service to the Board in 2023.

Recommended Action: None.

Fiscal Impact: None.

C. Election of New 2024 Vice Chair

Departments: Board of Supervisors

5 minutes

(Newly Elected Board Chair) - The newly elected Board Chair will call for nominations to elect the Vice Chair of the Board for 2024.

Recommended Action: Elect the new Vice Chair of the Board for 2024.

Fiscal Impact: None.

D. Election of New 2024 Chair Pro-Tem

Departments: Board of Supervisors

5 minutes

(Newly Elected Board Chair) - The newly elected Board Chair will call for nominations to elect the Chair Pro-Tem of the Board for 2024.

Recommended Action: Elect the new Chair Pro-Tem of the Board for 2024.

Fiscal Impact: None.

E. Mono County 2023 Community Spirit Award

Departments: Board of Supervisors

15 minutes

(Supervisor Duggan) - The Mono County Community Spirit Award celebrates the people in our county who take the initiative to do something beneficial for their community. Supervisor Duggan, as outgoing 2023 Board Chair, requests that the Board of Supervisors recognize Lorinda Beatty with the fourth annual Mono County Community Spirit Award for her outstanding devotion and commitment to her community and to Mono County.

Recommended Action: Award Lorinda Beatty Mono County's 2023 Community Spirit Award.

Fiscal Impact: None.

F. Recognition of Finance Director, Dr. Janet Dutcher

Departments: County Administrative Office

10 minutes

(Sandra Moberly, County Administrative Officer) - A proclamation of the Mono County Board of Supervisors recognizing Finance Director Janet Dutcher for completion of her Ph.D.

Recommended Action: Approve the proclamation of the Mono County Board of Supervisors recognizing Finance Director Janet Dutcher for completion of her Ph.D.

Fiscal Impact: None.

3. COUNTY ADMINISTRATIVE OFFICER

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Out-of-State Travel Authorization for 2024 National Association of Counties' (NACo) Legislative Conference

Departments: Board of Supervisors

Out-of-state travel request for Supervisors Duggan and Peters to attend the 2024 National Association of Counties (NACo) Legislative Conference in Washington, D.C. Supervisor Peters travel and registration is paid by California State Association of Counties (CSAC).

Recommended Action: Approve out-of-state travel request for Supervisors Duggan and Peters to attend the 2024 National Association of Counties (NACo) Legislative Conference in Washington, D.C.

Fiscal Impact: Up to \$3,000 per Supervisor for conference registration, hotel stay, and air travel, which is included in the Board of Supervisors' budget for FY 2023-24

B. Inmate Welfare Fund Annual Report Fiscal Year 2022-2023

Departments: Sheriff's Office

California Penal Code Section 4025(e) states: The money and property deposited in the inmate welfare fund shall be expended by the sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail. An itemized report of these expenditures shall be submitted annually to the board of supervisors.

Recommended Action: Receive the Inmate Welfare Fund Annual Report for Fiscal Year 2022-2023.

Fiscal Impact: None.

C. Shared Service Agreements with Inyo County

Departments: County Administrative Office

Proposed contracts with Inyo County pertaining to Agricultural Commissioner Sealer of Weights and Measures and Veterans Services Officer shared services.

Recommended Action: Approve, and authorize Chair to sign, contracts with

Inyo County for Agricultural Commissioner Sealer of Weights and Measures and Veterans Services Officer services, effective upon approval until terminated by either County, for 50% of the program costs, as outlined in the contracts.

Fiscal Impact: Costs of the agreements are included in the adopted budget and are not changing from the previous contracts. New contracts provide additional approval authority by Mono County for the purchase of Capital Assets.

D. Construction Board of Appeals Appointments

Departments: Community Development Department

15 minutes

(Tom Perry, Building Official) - Appointments to the Mono County Construction Board of Appeals.

Recommended Action: Appoint Bob Strong, Greg Enright, Kathy Cage, and Nathan Taylor and reappoint Steve Shipley to the five (5) member Construction Board of Appeals for the following terms: Steve Shipley and Bob Strong, 4 years to expire December 31, 2027; Greg Enright, Kathy Cage and Nathan Taylor, 2 years to expire December 31, 2025.

Fiscal Impact: Fiscal impacts are negligible. Board operating costs are confined to support staff and minimal office expenses. Appeal fees will cover costs of individual appeals.

E. Memorandum of Agreement for Mutual Aid between Central California County Probation Departments

Departments: Probation

Proposed Memorandum of Agreement pertaining to Mutual Aid between Central California County Probation Departments.

Recommended Action: Approve and authorize Chief of Probation Karin Humiston to sign Memorandum of Agreement with Central California County Probation Departments for Mutual Aid assistance.

Fiscal Impact: Fiscal impact cannot be estimated at this time.

F. Resolution Amending Voice and Electronic Media Policy

Departments: Information Technology

10 minutes

(Mike Martinez, Information Technology Director) - Proposed resolution amending the Administrative Policies and Procedures Manual for the County of Mono to implement a retention period for electronic communications such as Teams chat, Teams channels and other text based messages.

Recommended Action: Adopt proposed resolution amending the Administrative Policies and Procedures Manual for the County of Mono to

implement a retention period for electronic communications such as Teams chat. Teams channels and other text base messages. Provide any desired direction to staff.

Fiscal Impact: None.

G. Community Corrections Partnership (CCP) Realignment Implementation Plan

Departments: Probation

A resolution of the Mono County Board of Supervisors accepting the Mono County Community Corrections Partnership (CCP) Realignment Implementation Plan Annual Report for 2023 submitted to the Board of State and Community Corrections.

Recommended Action: Staff recommends that the Board adopt proposed resolution, accepting the Mono County Community Corrections Partnership (CCP) Executive Committee Realignment Report and Implementation Plan Annual Report that was submitted to the Board of State and Community Corrections for 2023.

Fiscal Impact: Adoption establishes eligibility for the Community Corrections Partnership (CCP) Implementation Grant funding, which is anticipated to be \$100,000 to be received by the end of January 2024.

H. New Water Truck Purchase

Departments: Public Works - Roads

To purchase a new water truck to replace the old water truck. This was included in the approved Capital Asset Schedule for FY 23-24.

Recommended Action: Approve the purchase of a new water truck and authorize Public Works Director to sign, Sales Order for purchase of a water truck on behalf of the County in an amount not to exceed \$180,000.

Fiscal Impact: The Approved Capital Asset Budget included \$262,928 for a water truck purchase. The water truck price is \$165,990, with a maximum of \$180,000 including a contingency.

I. Contract with Desert Springs Trout Farm, LLC.

Departments: Economic Development

Proposed contract with Desert Springs Trout Farm, LLC pertaining to fish stocking services.

Recommended Action: Approve and authorize Chair to sign an updated contract with Desert Springs Trout Farm for fish stocking services for the period December 1, 2023, through November 30, 2026, and a not-to-exceed amount of \$600,000.

Fiscal Impact: No new or additional fiscal impacts. The agreement shall not exceed \$120,000 in any twelve-month period and this amount was included in the fiscal year 2023-24 adopted budget for the fish enhancement fund.

J. Appropriation Transfer Request - CRIS Radio System

Departments: Emergency Management

5 minutes

(Chris Mokracek, Director of Emergency Management) - Appropriation Transfer Request (ATR) of \$143,240 from the General Fund Contingency to increase the Emergency Communications Capital Project Fund budget by \$499,280 for the funding of expected costs over and above the \$3,000,000 COPS Grant. Per a Cost Share Agreement with the Town of Mammoth Lakes and the Mammoth Lakes Fire Protection District, the Town will pay \$272,837 and the Fire District will pay \$83,203. The County share will be \$143,240, which the transfer from GF contingency covers.

Recommended Action: Approve Appropriation Transfer request in the amount of \$143,240 from the General Fund Contingency to increase capital appropriations in the Emergency Communications Capital Project fund by \$499,280 with offsetting revenue of \$356,040 from the Town of Mammoth Lakes and the Mammoth Lakes Fire Protection District (requires 4/5ths vote).

Fiscal Impact: This item increases the budgeted expenditures for the CRIS Capital project fund by \$499,280. The expenditures will be offset by revenues of \$272,837 from the Town of Mammoth Lakes for their portion of the radio equipment, \$83,203 from the Mammoth Lakes Fire District for their portion of the radio equipment and \$143,240 from Board approved GF Contingency for FY 2023-24 Budget.

K. Reappointment to Bridgeport Valley Regional Planning Advisory Committee (RPAC)

Departments: Community Development

Bridgeport Valley Regional Planning Advisory Committee (RPAC) re-appointment of Brianna Brown and Jimmy Little.

Recommended Action: Re-appoint Brianna Brown and Jimmy Little to the Bridgeport Valley RPAC for four-year terms expiring December 31, 2027.

Fiscal Impact: None.

L. 2nd Amendment Employment Agreement Gail DuBlanc

Departments: County Administrative Office and Human Resources

Proposed resolution approving an amendment to the agreement prescribing the compensation, appointment, and conditions of employment for Gail DuBlanc and to allow Ms. DuBlanc to choose between overtime pay or the accrual of

compensatory time off (CTO).

Recommended Action: Adopt proposed resolution.

Fiscal Impact: There is no immediate fiscal impact from this amendment. The amendment provides the employee with the option to accrue overtime hours until a later time when it can be used as time off or cashed out.

M. 1st Amendment Employment Agreement Audriana Rodriguez

Departments: County Administrative Office and Human Resources

Proposed resolution approving an amendment to the agreement prescribing the compensation, appointment, and conditions of employment for Audriana Rodriguez and to allow Ms. Rodriguez to choose between overtime pay or the accrual of compensatory time off (CTO).

Recommended Action: Adopt proposed resolution.

Fiscal Impact:

There is no immediate fiscal impact from this amendment. The amendment provides the employee with the option to accrue overtime hours until a later time when it can be used as time off or cashed out.

N. 1st Amendment Employment Agreement Nicole Beck

Departments: County Administrative Office and Human Resources

Proposed resolution approving an amendment to the agreement prescribing the compensation, appointment, and conditions of employment for Nicole Beck and to allow Ms. Beck to choose between overtime pay or the accrual of compensatory time off (CTO).

Recommended Action: Adopt proposed resolution.

Fiscal Impact:

There is no immediate fiscal impact from this amendment. The amendment provides the employee with the option to accrue overtime hours until a later time when it can be used as time off or cashed out.

O. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 11/30/2023.

Recommended Action: Approve the Treasury Transaction Report for the month ending 11/30/2023.

**6. Fiscal Impact: None.
CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Letter regarding plowing of Virginia Lakes

Departments: Clerk of the Board

Letter from Virginia Lakes Resort regarding the priority of snow plowing of the Virginia Lakes roads.

B. Yosemite National Park Letter

Departments: Clerk of the Board

Thank you letter from Yosemite National Park for County support to keep the Tioga Road open following the extreme winter of 2022-23.

7. REGULAR AGENDA - MORNING

A. Public Hearing: Proposed Ordinance Establishing Title 20, “Chapter 20.20 – Density Bonus Ordinance,” in the Mono County Code to Implement the State Density Bonus Law

Departments: Community Development

15 minutes

(Wendy Sugimura, Community Development Director) - Proposed ordinance establishing Title 20, “Chapter 20.20 – Density Bonus Ordinance,” in the Mono County Code to Implement the State Density Bonus Law.

Recommended Action: Conduct a public hearing on the proposed ordinance; and introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

Fiscal Impact: None. The cost of staff time to process applications is included in the Department's budget.

B. Annual Appointments of Supervisors to Boards, Commissions, and Committees for 2024

Departments: Clerk of the Board

15 minutes

(Queenie Barnard, Clerk-Recorder-Registrar) - Mono County Supervisors serve on various boards, commissions, and committees for one-year terms that expired on December 31, 2023. Each January, the Board of Supervisors makes appointments for the upcoming year.

Recommended Action: Appoint Supervisors to boards, commissions, and

committees for 2024.

Fiscal Impact: None.

C. Appointment of Emergency Standby Officials

Departments: Emergency Management

10 minutes

(Chris Mokracek, Director of Emergency Management) - Presentation regarding the appointment of Emergency Standby Officials pursuant to the California Emergency Services Act to ensure continuity of county government in the event that conditions of disaster prevent one or more members of the Board of Supervisors, or the County Administrative Officer, from carrying out their official duties.

Recommended Action: Receive information from staff regarding the appointment of Emergency Standby Officials and give direction regarding whether to modify any of the first alternate appointments made by the Board in 2023, as follows and memorialized in Minute Order 23-098: District 1 - Patricia Robertson, District 2 - Kathryn Peterson, District 3 - Paul McFarland, District 4 - Jeff Simpson, and District 5 - Stacy Corless.

Fiscal Impact: None.

D. Letter to Inyo National Forest (INF) Regarding Gull Lake Park Land Trade

Departments: County Administrative Office

10 minutes

(Sandra Moberly, County Administrative Officer) - Presentation by County Administrative Officer regarding letter of interest to the Inyo National Forest in acquiring the land under Gull Lake Park.

Recommended Action: Approve proposed letter to the Inyo National Forest. Provide any desired direction to staff.

Fiscal Impact: No immediate fiscal impact. However, if the transfer is successful, the community acquires an important asset and with it the County accepts responsibility for any future maintenance costs, if any.

E. Letter of Support for Whitebark Institute's Grant Application

Departments: Clerk of the Board, Sponsored by Supervisor Gardner

5 minutes

(Supervisor Gardner) - Letter of support for the Whitebark Institute's grant application for the Eastern Sierra Climate & Communities Resilience Project (ESCCRP).

Recommended Action: To approve the letter of support and to approve the Board Chair to execute letter on behalf of the Mono County Board of

Supervisors.

Fiscal Impact: None.

F. Update on Bridgeport Post Office

Departments: County Administrative Office

15 minutes

(Sandra Moberly, County Administrative Officer) - Update on the current status of the Bridgeport Post Office.

Recommended Action: Informational only. Provide desired direction to staff.

Fiscal Impact: None.

8. CLOSED SESSION

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Booher, Stacey Simon, Janet Dutcher, Jay Sloane, Christine Bouchard, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9. Name of case: Workers' Compensation Claim of Donald Starks.

C. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Counsel.

D. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. REGULAR AGENDA - AFTERNOON

A. Election Education Series Part 1: Voter Registration and Primary Election Voting

Departments: Elections

15 minutes

(Queenie Barnard, Clerk-Recorder-Registrar) - In anticipation of the upcoming March 5, 2024, Presidential Primary Election, the Mono County Registrar will be presenting a four-part Election Education Series to the Board of Supervisors and public. Part 1 of the series will review Voter Registration and Primary Election Voting.

Recommended Action: None, informational only. Provide any desired direction to staff.

Fiscal Impact: None.

B. Snow Removal Priority for Mono County Roads

Departments: Public Works - Roads

15 minutes

(Steve Reeves, Public Works Road Superintendent) - Proposed resolution establishing Snow Removal Policies, Procedures, and Priorities for County-Maintained Roads with the specific administrative changes: The snow removal priority classification for Oil Plant Road is changed from Class I to Class III.

Recommended Action: Adopt proposed resolution.

Fiscal Impact: No fiscal impacts as proposed. Additional revisions to the Snow Removal Policies or Priorities could cause a fiscal impact.

C. Mono County Jail Facility - Update

Departments: Public Works

10 minutes

(Paul Roten, Public Works Director) - Presentation by Public Works Director, Paul Roten regarding the progress in constructing a new Mono County Jail on Twin Lakes Road in Bridgeport.

Recommended Action: None, informational only.

Fiscal Impact: None.

D. Memorandum of Understanding with White Mountain Fire Protection District Regarding the Provision of First Responder Services

Departments: County Administrative Office

10 minutes

(Sandra Moberly, County Administrative Officer) - Proposed Memorandum of Understanding (MOU) with the White Mountain Fire Protection District (WMFPD) pertaining to the provision of emergency medical transport and basic life support

services within the boundaries of the WMFPD.

Recommended Action: Approve, and authorize Chair to sign, MOU with White Mountain Fire Protection District for the provision of emergency medical transport and basic life support services within the boundaries of the WMFPD for the period January 1, 2024, through June 30, 2029, with automatic one-year renewals thereafter unless terminated, and a not-to-exceed amount of \$300,000 per year.

Fiscal Impact: Continues contract EMS service in White Mountain Fire Protection District's service area for \$300,000 per year. Initially the County would continue to provide billing services for the District and retain 10% of revenues collected. Provision of this service by the County would terminate no later than September 1, 2024.

E. Resolution to Provide 3% Cost-of-Living Adjustment for At-Will County Employees and Elected Department Heads

Departments: County Administrative Office

5 minutes

(Sandra Moberly, County Administrative Officer) - Proposed resolution to approve a 3% cost-of-living adjustment for unrepresented at-will management level employees and elected department heads.

Recommended Action: Adopt the proposed resolution establishing and adjusting the base compensation for unrepresented at-will employees and elected department heads to implement a 3% cost of living adjustment. Provide any desired direction to staff.

Fiscal Impact: The fiscal impact of this request for the remainder of this fiscal year is estimated at \$48,313 with \$91,745 being the increase in salary costs and \$43,432 being the net savings from pension cost sharing. The County's General Fund funds approximately 81% of this cost/savings.

F. Employment Agreement and Allocation List Amendment - Anne Frievalt

Departments: County Counsel

5 minutes

(Stacey Simon, County Counsel) - Proposed resolutions 1. directing the County Administrative Officer to amend the list of allocated positions to add the position of Temporary (6 months) Staff Attorney in the office of the County Counsel; and 2. approving terms and conditions of employment for Anne L. Frievalt as a Temporary Staff Attorney in the office of the County Counsel.

Recommended Action: Announce Fiscal Impact. Adopt resolutions amending the list of allocated positions to add the position of Temporary Staff Attorney in the office of the County Counsel and approving terms and conditions of employment for Anne L. Frievalt.

Fiscal Impact: The estimated cost of this 6-month temporary employment contract is \$85,440, of which \$77,266 is salary and \$8,175 is the cost of pension and payroll taxes. Budget savings is available to fund these unanticipated costs.

10.

BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN