



**MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
October 3, 2023**

9:15 AM Meeting called to order by Chair Duggan.

Supervisors Present: Duggan, Gardner, Kreitz, and Salcido. (All members were present in-person or participated via teleconference in compliance with rules established by the Ralph M. Brown Act).

Supervisors Absent: Supervisor Peters.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Gardner.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Paul McFarland, Program Manager for DeChambeau Creek Foundation:

- Provided an update on two local conversations facilitated by Mono Basin Housing Working Group.
- Supporting documents have been added to the County website for the 10/3 meeting.

David Rosky, member of CAC and Mono Basin Housing Working Group:

- Reiterated and corroborated Paul's comments.

Elin Ljung, Mono Basin Housing Working Group:

- Thanked County staff for attending the Mono Basin Housing Working Group meeting.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

Sandra Moberly, County Administrative Officer:

- Update on access on the backside of Crowley Lake.

- Update on Yosemite access during government shutdown.
- Status of County funds provided had been expended in September.

4. DEPARTMENT/COMMISSION REPORTS

Marjoree Neer, PHN:

- Update on COVID vaccine and tests.
- Announced the start of the County Flu clinics in October.

Supervisor Salcido:

- Asked about how to make an appointment.
- Asked about how to register for the free COVID tests.

Supervisor Gardner:

- Inquired about Flu Clinic availability.

Wendy Sugimura, Community Development Director:

- Update on the Planning Commission meeting.
- Addressed the public comment on policy issue of RVs as residences and code enforcement.
- Discussed a memo that her office had sent to the Board regarding the public comments.

Supervisor Kreitz:

- Requested the memo be agendized for transparency.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Review of Emergency Declarations - 2022/23 Winter Storms

Departments: Emergency Management

Review of local declarations of emergency related to 2023 severe winter storms proclaimed on January 10 and February 28, by the Mono County Emergency Services Director and ratified by the Board of Supervisors on January 17, and March 7, respectively (last review date: August 15, 2023).

Action: 1) Found that conditions justifying the two emergency declarations made by Mono County as a result of severe winter storms continue to exist and the emergency declarations should remain in place; and (2) Directed staff to agendize a subsequent review of the emergency declarations within 60 days as required by Government Code section 8630.

Gardner moved; Salcido seconded

Vote: 4 Yes, 0 No, 1 absent

M23-222

B. Flu Vaccination Clinic Memorandum of Understanding with Education Partners

Departments: Health and Human Services

Proposed Memorandum of Understanding (MOU) with Mono County Office of Education and Mammoth Unified School District pertaining to annual flu vaccination clinics to be provided by Mono County Public Health Division on school campuses.

Action: Approved an MOU with the Mono County Office of Education and Mammoth Unified School District for flu clinics for the period October 1, 2023, through November 30, 2023, and authorized the Health and Human Services Director to sign.

Gardner moved; Salcido seconded

Vote: 4 Yes, 0 No, 1 absent

M23-223

C. Recycling and Diversion Services Contract - Organics and Wood Chipping

Departments: Public Works - Solid Waste

Proposed contract with Terra Firma Organics, LLC pertaining to wood and green waste chipping services.

Action: Approved, and authorized Public Works Department Director to sign, contract with Terra Firma Organics, LLC for wood and green waste chipping services for the period July 1, 2023, through December 31, 2024, and a not-to-exceed amount of \$120,000 in any 12-month period.

Gardner moved; Salcido seconded

Vote: 4 Yes, 0 No, 1 absent

M23-224

D. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 8/31/2023.

Action: Approved the Treasury Transaction Report for the month ending 8/31/2023.

Gardner moved; Salcido seconded

Vote: 4 Yes, 0 No, 1 absent

M23-225

E. Antelope Valley Regional Planning Advisory Committee Appointment

Departments: Community Development

Appointment of Jim Ricks to the Antelope Valley Regional Planning Advisory Committee.

Action: Appointed Jim Ricks to the Antelope Valley Regional Planning Advisory Committee (RPAC) for the remainder of the term expiring on December 31, 2026, as recommended by Supervisor Peters.

Gardner moved; Salcido seconded

Vote: 4 Yes, 0 No, 1 absent

M23-226

F. Approval for Children's Medical Services (CMS) Foster Care Certification Statement

Departments: Health and Human Services, Public Health

Approval of Certification Statement with State of California Health and Human Services Agency, Department of Health Care Services pertaining to the Health Care Program for Children in Foster Care.

Action: Authorized Chair to sign certification statement with State of California Health and Human Services Agency, Department of Health Care Services for the Health Care Program for Children in Foster Care for the period July 1, 2023, through June 30, 2024.

Gardner moved; Salcido seconded

Vote: 4 Yes, 0 No, 1 absent

M23-227

G. Agreement with Boxx Modular, Inc.

Departments: Public Works - Solid Waste

Proposed contract with Boxx Modular Inc. pertaining to providing a prefabricated gatehouse. This contract was previously approved by the Board, but never executed by the contractor due to the contractor's need for a longer performance period. It is presented again for Board approval, with an extended performance period.

Action: Approved, and authorized Public Works Director to sign, contract with Boxx Modular Inc. to provide a prefabricated gatehouse for installation at the Pumice Valley Landfill. The contract is for the period January 1, 2023, through June 30, 2024, and a not-to-exceed amount of \$250,000. Find that the project is exempt from review pursuant to the California Environmental Quality Act under the Class 3 (new construction or conversation of small structures) and Class 11 (accessory structures) exemptions and direct staff to file a Notice of Exemption.

Gardner moved; Salcido seconded

Vote: 4 Yes, 0 No, 1 absent

M23-228

6. CORRESPONDENCE RECEIVED - NONE

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

7. REGULAR AGENDA - MORNING

A. Update on Emergency Repair Benton Crossing Road and Northshore Drive

Departments: Public Works

(Paul Roten, Public Works Director) - Update on emergency road repairs on Benton Crossing Road and Northshore Drive.

Action: 1. Received update on the status of repairs. 2. Reviewed the emergency action and found that the emergency repair work is complete and that this item need not appear on future agendas of the Board.

Gardner moved; Kreitz seconded

Vote: 4 Yes, 0 No, 1 absent

M23-229

Chad Senior, Associate Engineer:

- Presented item.

B. Loan to June Lake Chamber of Commerce for Tourism Business Improvement District (TBID) Assessment and Planning

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - Proposed agreement with the June Lake Chamber of Commerce pursuant to which County would loan the Chamber funds to investigate and develop materials related to the potential establishment of a Tourism Business Improvement District (TBID) in June Lake, California.

Action: Table item.

Gardner moved; Kreitz seconded

Vote: 2 Yes, 2 No, 1 absent

M23-230

Roll Call:

Duggan – No

Gardner – Yes

Kreitz – Yes

Peters – Absent

Salcido – No

Action: Approve, and authorize Chair to sign, revised loan agreement with the June Lake Chamber of Commerce to support the Chamber's investigation of a possible TBID in June Lake for the period September 5, 2023, through September 4, 2024, and a not-to-exceed amount of \$47,000. With changes to the contract, the payment schedule will be outlined by Finance Director Dutcher.

Duggan moved; Salcido seconded

Vote: 2 Yes, 2 No, 1 absent

M23-231

Roll Call:

Duggan – Y

Gardner – N

Kreitz – N

Peters – Absent

Salcido – Y

Motion failed.

Sandra Moberly, County Administrative Officer:

- Presented item.
- Will bring item back to a meeting when all five supervisors are present.

Mary Booher, Retired Annuitant – Special Projects:

- Provided background on terms of agreement

Ralph Lockhart, June Lake Chamber of Commerce:

- Provided clarity on the proposed loan.

Kevin Larsen, June Lake Chamber of Commerce:

- Provided financial background.

Supervisor Gardner:

- Requested to table item.

Janet Dutcher, Finance Director:

- Suggestion on loan term agreements.

Public Comment:

Don Morton:

- Needs more information and recommends delaying.

Julie Brown, Mammoth Mountain, and June Lake:

- In support.

Jeremy Ross, Ernie's Tackle and Ski Shop:

- In support and other businesses are in support.

Break: 10:45 AM

Reconvened: 10:59 AM

C. Discussion regarding Federal Government Shutdown and Potential County Impacts

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - Discussion regarding Federal Government Shutdown and Potential County Impacts.

Action: None.

Sandra Moberly, County Administrative Officer:

- Presented item.
- Table item.

D. Terms and Conditions of Employment and Job Description - Health and Human Services

Departments: Health and Human Services

(Kathy Peterson, Health, and Human Services Director) - Board approval of two new position descriptions within the Health and Human Services (HHS) Department (HHS Deputy Director and HHS Chief Fiscal Officer) and approval of terms and conditions of employment reclassifying existing employee Stephanie Butters as HHS Chief Fiscal Officer.

Action: Approved the Health and Human Services Deputy Director and Chief Fiscal Officer position descriptions

Kreitz moved; Gardner seconded

Vote: 4 Yes, 0 No, 1 absent

M23-232

Action: Announced fiscal impact and adopted Resolution R23-083, Approving Agreement Regarding Terms and Conditions of Employment for Stephanie Butters as Chief Fiscal Officer.

Fiscal Impact: This item increases spending for the remainder of this fiscal year by \$16,317, of which \$13,777 is salary and \$2,541 is benefits. The annual cost of this position is currently \$156,049. If this item is approved, the annual cost will be \$171,829, of which \$123,427 is salary and \$48,402 is benefits. The fiscal impact of this item is included in the Health and Human Services FY 2023-24 adopted budget.

Kreitz moved; Gardner seconded

Vote: 4 Yes, 0 No, 1 absent

R23-083

Kathy Peterson, Health, and Human Services Director:

- Presented item.

E. Terms and Conditions of Employment and Job Description - County Counsel Office Manager

Departments: County Counsel

(Stacey Simon, County Counsel) - Job description and resolution approving an agreement regarding terms and conditions of employment with Kevin Moss as County Counsel Office Manager, and prescribing the compensation, appointment, and conditions of said employment.

Action: Announced Fiscal Impact. Approved job description and adopted Resolution R23-084, Approving an agreement regarding terms and conditions of employment with Kevin Moss as County Counsel Office Manager.

Fiscal Impact: This item increases spending for the remainder of this fiscal year by \$4,389, of which \$3,773 is salary and \$616 is benefits. The annual cost of this position is currently \$97,713. If this item is approved, the annual cost will be \$103,624, of which \$79,560 is salary and \$24,064 is benefits. This fiscal impact is included in the County Counsel's FY 2023-24 adopted budget.

Kreitz moved; Gardner seconded

Vote: 4 Yes, 0 No, 1 absent

R23-084

Action: Authorized the Board Chair to execute said agreement on behalf of the County.

Kreitz moved; Gardner seconded

Vote: 4 Yes, 0 No, 1 absent

M23-233

Chris Beck, Assistant County Counsel:

- Presented item.

F. Terms and Conditions of Employment - Housing Opportunities Manager

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - Proposed resolution approving a contract with Tyrone Grandstrand as Housing Opportunities Manager, and prescribing the compensation, appointment, and conditions of said employment.

Action: Announced Fiscal Impact. Adopted Resolution R23-085, Approving a contract with Tyrone Grandstrand as Housing Opportunities Manager, and prescribing the compensation, appointment, and conditions of said employment.

Fiscal Impact: The estimated cost of this position for the remainder of the fiscal year is \$132,577, of which \$91,640 is salary and \$40,937 is benefits. The total cost of salary and benefits for an entire fiscal year is approximately \$171,829, of which \$123,427 is salary and \$48,402 is benefits. This is included in the Department's FY 2023/24 approved budget.

Gardner moved; Kreitz seconded

Vote: 4 Yes, 0 No, 1 absent

R23-085

Action: Authorized the Board Chair to execute said contract on behalf of the County.

Gardner moved; Kreitz seconded

Vote: 4 Yes, 0 No, 1 absent

M23-234

Sandra Moberly, County Administrative Officer:

- Presented item.

Moved to item 9.

8. CLOSED SESSION

Chris Beck, Assistant County Counsel:

- Item 8B. Closed Session - Initiation of Litigation number of potential cases is one instead of three.
- Item 8F. Closed Session – Real Property Negotiation is a duplicate of Item 8D.

Closed Session: 11:22 AM

Reconvened: 12:30 PM

No action to report out of Closed Session.

Moved to Adjournment.

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Booher, Stacey Simon, Janet Dutcher, Jay Sloane, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: three.

C. Closed Session – Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 264 Highway 182, Bridgeport, CA. County Negotiator: Mono County by: Mary Booher and Sandra Moberly. Negotiating Parties: Garth Moore. Under Negotiation: Price, terms, and conditions.

D. Closed Session – Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 15 White Mountain Drive, Chalfant CA 93512. County Negotiator: Mono County by: Sandra Moberly, Mary Booher.

Negotiating Parties: Mono County Tax Collector. Under Negotiation: Price, terms, and conditions.

E. Closed Session – Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 350 Mule Deer Road, Coleville, CA 96107. County Negotiator: Mono County by: Sandra Moberly, Mary Booher. Negotiating Parties: Mono County Tax Collector. Under Negotiation: Price, terms and conditions.

F. Closed Session – Real Property Negotiation

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 15 White Mountain Drive, Chalfant CA 93512. County Negotiator: Mono County by: Sandra Moberly and Mary Booher. Negotiating Parties: Mono County Tax Collector. Under Negotiation: Price, terms, and conditions.

G. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. BOARD MEMBER REPORTS

Chair Duggan:

- 9/13 – Participated in the NACO Policy Steering Committee meeting.
- Attended the Tribal Constitution meeting.
- 9/19-9/22 – Attended the Annual RCRC meeting.
- Thanked everyone for their participation in the RCRC donation basket for Mono County.
- Discussed the Sustainable Insurance Strategy.
- Announced the celebration of life for Marion Dunn and Cecilia Cargan.

Supervisor Gardner:

- On Tuesday Sept. 12 and Wednesday Sept. 13, I attended Community Housing Conversation meetings in June Lake and Lee Vining sponsored by the Mono Basin Housing Committee. As noted in the Public Comment today, these meetings provided much information about housing issues and activities in the County, and opportunities for residents to express their housing needs and concerns. A document summarizing the results of these meetings is available.
- Also, on Wednesday Sept. 13 I participated with Chair Duggan in a Tribal Consultation meeting with the Kutzadika Tribe in Lee Vining. The meeting was the beginning of the process our Community Development Dept. will use to include the Tribe in its consideration of a project in the Mono Basin.
- On Thursday, Sept. 14, I participated in a meeting of the Financial Committee for the Eastern Sierra Climate and Communities Resilient Project. There was discussion of the proposed process by which this project will be funded over the next several years.

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- On Thursday sept. 21 I participated in the monthly meeting of the June Lake Chamber of Commerce Board. Topics at that meeting included the proposed TBID and other Chamber activities.
- Finally, yesterday, I participated in the monthly meeting of the Eastern Sierra Sustainable Recreation Partnership. We received several updates on recreation-related items, including updates on the CERF and CEDS programs, and ongoing fire and resilience task force projects.

Supervisor Kreitz:

- Attended Housing Community meeting in June Lake. Thanked the community for coming out.

Supervisor Peters:

- Absent, no report.

Supervisor Salcido

- No report.

Moved to Closed Session.

ADJOURNED at 12:30 PM.

ATTEST

RHONDA DUGGAN
CHAIR OF THE BOARD

QUEENIE BARNARD
CLERK OF THE BOARD