



**DRAFT MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Mono Lake Room, 1st Fl., County Civic Center, 1290 Tavern Rd., Mammoth Lakes, CA 93546

**Regular Meeting  
August 15, 2023**

**Backup Recording**

**Minute Orders**

**Resolutions-  
Ordinance**

**Zoom**

**M23-181 – M23-195**

**R23-065 - R23-068**

**ORD23-005 Used**

9:05 AM Meeting called to order by Chair Duggan.

*Supervisors Present: Duggan, Gardner, Kreitz, Peters, and Salcido. (All attended in person, teleconference, or via zoom).*

*Supervisors Absent: None.*

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Kreitz.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Emily Markstein, No Hot Creek Mine:**

- In opposition of KORE Mining.

**Supervisor Gardner:**

- Discussed having this be agenized in the future.

**Stacey Simon, County Counsel:**

- Asked the Board for permission to reach out and offer a discussion regarding the County's Mining Ordinance and what the County's role is.
- Provided background to the County's Mining Ordinance.

**Note:**

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**Sunny Slopes Resident:**

- Discussed his concerns with the post card he received from the Assessor's Office.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICER**

**Mary Booher, Interim County Administrative Officer:**

- Working on transitioning out of the CAO role.
- Thanked all Mono County staff.

**4. DEPARTMENT/COMMISSION REPORTS**

**Queenie Barnard, Interim Registrar of Voters:**

- Election update.
- Supervisor update.
- Discussed Candidate Filing Workshop.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Review of Emergency Declarations - 2022/23 Winter Storms**

Departments: Emergency Management

Review of local declarations of emergency related to 2023 severe winter storms proclaimed on January 10 and February 28, by the Mono County Emergency Services Director and ratified by the Board of Supervisors on January 17 and March 7, respectively (last review date: June 20, 2023).

**Action:** 1) Found that conditions justifying the two emergency declarations made by Mono County as a result of severe winter storms continue to exist and the emergency declarations should remain in place; and (2) Directed staff to agendize a subsequent review of the emergency declarations within 60 days as required by Government Code section 8630.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**M23-181**

**B. County of Inyo Hazardous Materials Program Management Services Contract**

Departments: Health and Human Services - Environmental Health Division

Proposed contract with County of Inyo pertaining to Hazardous Materials Program Management Services.

**Note:**

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**Action:** Approved, and authorized Chair to sign, contract with County of Inyo for Hazardous Materials Program Management Services for the period July 1, 2023, through June 30, 2026, and a not-to-exceed amount of \$300,000.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**M23-182**

**C. Maternal, Child, and Adolescent Health (MCAH) Agreement Funding Application FY 2023-24**

Departments: Health and Human Services - Public Health Division

Proposed contract with California Department of Public Health, pertaining to Maternal, Child, and Adolescent Health (MCAH) Division Agreement Funding Application (AFA) for Fiscal Year 2023-2024.

**Action:** Approved, and authorized Chair to sign, contract with California Department of Public Health for Maternal, Child, and Adolescent Health (MCAH) Division Agreement Funding Application (AFA) for the period July 1, 2023, through June 30, 2024, and a not-to-exceed amount of \$114,938.57. Additionally, provided authorization for the Health and Human Services Director to approve minor amendments and/or revisions that may occur during the contract period provided they are approved by County Counsel and do not materially affect the County's rights.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**M23-183**

**D. Materials Transfer Agreement with Verily Life Sciences, LLC for Wastewater Pathogen Testing Services**

Departments: Health and Human Services - Public Health Division

Proposed contract with Verily Life Sciences, LLC pertaining to materials transfer for wastewater pathogen testing services.

**Action:** Approved, and authorized Health and Human Services Director to sign, contract with Verily Life Sciences, LLC for materials transfer for wastewater pathogen testing services for the period August 15, 2023, through December 31, 2026.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**M23-184**

**E. Agreement with Smile Dental Services, Inc for Mobile Dental Van Services**

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Departments: Health and Human Services - Public Health Division

Smile Dental Services, Inc. is proposing to provide a Mobile Dental Van Service in Bridgeport and Walker, California during the month of August. The target populations are children and adults who have barriers to accessing dental services.

**Action:** Approved an agreement with Smile Dental Services Inc. and authorized the Health and Human Services Director to execute said agreement, for the provision of Mobile Dental Van services.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**M23-185**

#### **F. California Integrated Vital Records System (Cal-IVRS) Data Privacy and Security Agreement**

Departments: Health and Human Services - Public Health Division

The California Integrated Vital Records System (Cal-IVRS) Data Privacy and Security Agreement sets forth the data privacy and security requirements that the Mono County Health and Human Services Department, Public Health Division, and the California Department of Public Health are obligated to follow with respect to all Cal-IVRS Data. By entering into this Agreement, Mono County and CDPH agree to protect the privacy and provide for the security of Cal-IVRS Data in compliance with all applicable state and federal laws concerning the Cal-IVRS Data.

**Action:** Approved an agreement with the State of California for use of the California Integrated Vital Records System (Cal-IVRS) and authorized the Board Chair to sign.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**M23-186**

#### **G. Authorization to Close Elderberry Lane**

Departments: Public Works

Resolution authorizing the closure of Elderberry Lane from 8:00 am to 8:00 pm on September 18, 2023, for Southern California Edison to execute repairs on overhead power lines, including replacement of 6 poles.

**Action:** Adopted Resolution R23-065, Authorizing temporary closure of Elderberry Lane for utility pole replacement.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**R23-065**

**Note:**

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## **H. Service Agreement with Eastern Sierra Propane**

Departments: Public Works - Solid Waste

Proposed contract with Eastern Sierra Propane pertaining to propane delivery service.

**Action:** Approved and authorized Director of Public Works to sign, contract with Eastern Sierra Propane for propane delivery service on an as needed basis.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**M23-187**

## **I. Sale of Tax-Defaulted Property**

Departments: Finance

Request for Approval to Sell Tax-Defaulted Property Subject to the Power of Sale.

**Action:** Approved Request to Sell Tax-Defaulted Property Subject to the Power of Sale.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**M23-188**

**Action:** Approved the Resolution R23-066, Approving the sale of Tax-Defaulted Property Subject to the Power of Sale.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**R23-066**

## **6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

### **A. Bridgeport Post Office Letter to Representative Kiley**

Departments: Clerk of the Board

Letter from Bridgeport resident Janelle Mills to Representative Kevin Kiley regarding the storm damage and current state of the Bridgeport Post Office.

**Supervisor Peters:**

- Provided background and requested a letter be drafted from the Board to send to Representative Kiley.

**Note:**

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**Mary Booher, County Administrative Officer:**

- Direct staff to work with Supervisor Peters on drafting a letter to Representative Kiley.

**B. KORE Mining - Exploratory Drilling**

Departments: Clerk of the Board

Letter from Sierra Club regarding KORE Mining to start exploratory drilling in the Long Valley region of Mono County.

**Stacey Simon, County Counsel:**

- Provided background for the County's Ordinance on Mining.

*Break: 9:51 AM*

*Reconvened: 10:01 AM*

**7. REGULAR AGENDA - MORNING**

**A. National Park Service Presentation**

Departments: Board of Supervisors

(Rachel Collins, National Park Service Team Leader) - Presentation by Rachel Collins from National Park Service regarding visitor access management plan for Yosemite.

**Action:** None.

**Rachel Collins, National Park Service Team Leader:**

- Presented item.

**Cicely Muldoon, National Park Service:**

- Provided an update on current projects.

**Kathleen Morse, National Park Service:**

- Discussed parking lot plans and traffic circulation.

**Supervisor Peters and Gardner:**

- Will work on a draft letter and will bring back to the Board at the September 5 meeting.

**B. Updates Regarding the Inyo-Mono Broadband Consortium Work**

Departments: Board of Supervisors

(Scott Armstrong, Regional Broadband Coordinator) - Presentation by Scott Armstrong regarding updates on the Inyo-Mono Broadband Consortium (IMBC) work and California Broadband Cooperative (CBC) digital.

**Action:** None.

**Scott Armstrong, Regional Broadband Coordinator:**

- Presented item.

**Note:**

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**C. Authorization to Participate in California Public Utilities Commission (CPUC) Proceedings re Broadband Service**

Departments: County Administrative Office

(Mary Booher, Interim County Administrative Officer) - Board authorization for County participation in California Public Utilities Commission (CPUC) proceedings related to Broadband service quality and/or customer service in the region, including, but not limited to, current Rulemaking R23-04-006.

**Action:** Authorized the County Administrative Officer, or designee, to participate in quasi-legislative proceedings before the California Public Utilities Commission on behalf of the County including filing for party status and submitting comments related to broadband internet access, funding, service standards, and customer service standards consistent with Board policy and subject to County Counsel concurrence.

**Peters moved; Salcido seconded**

**Vote: 5 Yes, 0 No**

**M23-189**

**Stacey Simon, County Counsel:**

- Presented item.

**D. Employment Agreement - Clerk / Recorder / Registrar**

Departments: County Administrative Office

(Mary Booher, Interim County Administrative Officer) - Proposed resolution approving a contract with Queenie Barnard as Clerk / Recorder / Registrar, and prescribing the compensation, appointment, and conditions of said employment.

**Action:** Announced Fiscal Impact. Approved Resolution R23-067, Approving a contract with Queenie Barnard as Clerk / Recorder / Registrar, and prescribing the compensation, appointment, and conditions of said employment.

**Kreitz moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**R23-067**

**Fiscal Impact:** The estimated cost of this position for the remainder of the fiscal year is \$137,953, of which \$98,147 is salary and \$39,806 is benefits. The total cost of salary and benefits for an entire fiscal year is approximately \$156,649, of which \$111,949 is salary and \$44,700 is benefits. This is included in the Department's FY 2023/24 preliminary and recommended budget.

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**Action:** Authorized the Board Chair to execute said contract on behalf of the County.

**Kreitz moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-190**

**Mary Booher, Interim County Administrative Officer:**

- Presented item.

*Break: 11:13 AM*

*Reconvened: 11:27 AM*

#### **E. Purchase of Portable and Mobile Radios for Use on the California Radio Interoperable System (CRIS)**

Departments: Emergency Management, County Administrative Office, and County Counsel

(Mary Booher, Interim County Administrative Officer and Stacey Simon, County Counsel) - Purchase of Kenwood portable and mobile radios to operate countywide on the California Radio Interoperable System (CRIS) radio system and entry into implementation and cost-share agreement with the Town of Mammoth Lakes and the Mammoth Lakes Fire Protection District through which the Town and District would reimburse a portion of County costs.

**Action:** 1. Authorized the County Administrative Officer to purchase CRIS compliant mobile and portable radios on behalf of the County from Sierra Electronics in Sparks, NV, in an amount not to exceed \$2,082,622.90. 2. Approved agreement for Local Agency Collaboration in Implementation of the California Radio Interoperable System (CRIS) Trunked Radio Service in Mono County with the Town of Mammoth Lakes and the Mammoth Lakes Fire Protection District.

**Peters moved; Salcido seconded**

**Vote: 5 Yes, 0 No**

**M23-191**

**Mary Booher, Interim County Administrative Officer:**

- Presented Item.

**Stacey Simon, County Counsel:**

- Provided information for the upcoming work on CRIS system.

#### **F. Adoption of Mono County Administrative Manual**

Departments: County Counsel and County Administrative Office

**Note:**

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(Stacey Simon, County Counsel and Mary Booher, Interim County Administrative Officer) - Proposed resolution adopting a comprehensive Administrative Policy Manual governing internal county operations and transactions.

**Action:** Adopted Resolution R23-068, Adopting Administrative Policy and Procedures Manual.

**Gardner moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**R23-068**

**Mary Booher, Interim County Administrative Officer:**

- Introduced item.

**Stacey Simon, County Counsel:**

- Presented item.

#### **G. Update on Emergency Repair Benton Crossing Road and Northshore Drive**

Departments: Public Works

(Paul Roten, Public Works Director) - Update on emergency road repairs on Benton Crossing Road and June Lake's Northshore Drive.

**Action:** 1. Reviewed the emergency action and found that there is a need to continue the repair of Benton Crossing Road and Northshore Drive to make those roads safe for travel before winter snows. 2. Authorized the Public Works Director to continue procuring the necessary equipment, services, and supplies to continue emergency repairs on Benton Crossing Road and Northshore Drive, without giving notice for bids to let contracts. (4/5 vote is required.)

**Kreitz moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-192**

**Chad Senior, Engineer:**

- Presented item.

#### **H. Approve Contract Change Orders for Mono County Jail HazMat Removal and Monitoring Contracts**

Departments: Public Works

(Paul Roten, Public Works Director or Kalen Dodd, Engineer) - Authorize change order for Hazardous Material Removal and Monitoring contracts.

**Note:**

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**Action:** 1. Ratified the Work Orders approved by the Public Works Director to increase the Hazardous Materials Abatement Services contract for an amount up to \$160,000 (4/5ths vote). 2. Found that competitive bidding would be unavailing or would not produce advantage.

**Peters moved; Salcido seconded**

**Vote: 5 Yes, 0 No**

**M23-193**

**Paul Roten, Public Works Director:**

- Introduced item.

**Mary Booher, Interim County Administrative Officer:**

- Provided clarity on the change orders.

**Kalen Dodd, Engineer:**

- Provided information on the contractor.

## **I. Peterson Tract Roads (June Lake) - Evaluation and Options**

Departments: Public Works

(Paul Roten, Public Works Director) - Board direction to evaluate potential options for improvement of roads within June Lake's Peterson Tract to ensure access for County emergency vehicles and for possible future incorporation into the County Road system, including engaging a private consulting/engineering firm to evaluate current road conditions, access and snow removal and provide a report to the County.

**Action:** Found that the development of information regarding road improvements in the Peterson Tract serves a public purpose in informing the County regarding a possible future decision to accept such roads in the County-maintained road system and aids in ensuring emergency access for County law enforcement and emergency vehicles. Directed the Public Works Director to contract with a consulting/engineering firm for an amount not to exceed \$10,000 to assess the condition of Peterson Tract roads and provide information and recommendations to the County.

**Gardner moved; Salcido seconded**

**Vote: 5 Yes, 0 No**

**M23-194**

**Paul Roten, Public Works Director:**

- Presented item.

**Ian Feetes, June Lake Fire Protection District Commissioner:**

- In support.

**Note:**

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**David Rosky, Resident:**

- In support.

**J. Mono County Custodial Operations**

Departments: Public Works - Facilities

(Paul Roten, Public Works Director) - Provide Public Works with direction for operations related to Custodial Services and Campground Management.

**Action:** Approved Option 3 - Terminate contracts and Amendments with Jessica Coronado. Add two (2) additional Mono County Custodian III. This option would include a Custodian assigned to south County. This would have extreme benefits in winters such as 22/23. Further it would reduce travel time for custodians, allowing them more time at each location. Scheduling could be improved for cleaner weekend restrooms. Custodial burdens on the maintenance team would be reduced or eliminated.

**Gardner moved; Peters seconded**

**Vote: 5 Yes, 0 No**

**M23-195**

**Paul Roten, Public Works Director:**

- Presented item.

**Mary Booher, Interim County Administrative Officer:**

- Recommended option 3.

**K. Public Hearing Continuation Fiscal Year 2023-24 Recommended Budget**

Departments: County Administrative Office

(Mary Booher, Interim County Administrative Officer and Megan Chapman, County Budget Officer) - This item is a continuation of the Public Hearing from August 10, 2023, regarding the FY 2023-2024 Recommended Budget, if additional time is needed.

**Action:** Provided direction to staff on FY 2023-24 Recommended Budget and policy items for inclusion in the Final Budget that will return to the Mono County Board for adoption on September 12, 2023.

*Public Hearing Continuation: 12:15 PM*

**Mary Booher, Interim County Administrative Officer:**

- Presented item.
- Clarified adding Technical Fiscal Specialist positions and the value that this will bring to the County.

**Deputy refunding consensus:**

Duggan - Y  
Gardner - Y  
Kreitz - Y  
Peters - Y

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Salcido – Y

*Public Hearing Closed: 12:21 PM*

Moved to Board Reports.

## **8. CLOSED SESSION**

*Closed Session: 12:32 PM*

*Reconvened: 1:03 PM*

Nothing to report out of Closed Session.

Moved to Adjournment.

### **A. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

### **B. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Mary Booher, Stacey Simon, Janet Dutcher, Jack Conry, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

### **C. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: Interim County Administrative Officer.

## **9. BOARD MEMBER REPORTS**

### **Chair Duggan:**

- 8/9 - I met with James Zanstra from Rep. Kiley's Washington, DC office along with members representing the Kudzatika'a Tribe at the Lee Vining Community Center. We had a good discussion on the ongoing effort for Federal recognition for the tribe and R□Kiley's continued support of the effort.
- 8/10 - I participated in the FY 23-24 Mono County Budget Workshop with my colleagues. Thanks again to all departments for their hard work and to Megan Chapman for a clear and concise presentation.
- 8/14 - I participated in the Mono County Local Transportation Commission. We had a lengthy presentation from Caltrans with the introduction of many new staff members committed to public outreach, trail use and development. There was a presentation on

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the CA Highways to Boulevards grant program that would benefit 16 communities and tribal interests located on HWY 395 in Mono and Inyo Counties. Caltrans will be working with ESCOG and is requesting support from the counties, towns and tribes who would benefit from the improvements. No matching funds required.

**Supervisor Gardner:**

- On Thursday Aug. 10 I joined my colleagues on the Board for our special meeting on the Mono County 2023-24 Budget.
- On Friday, Aug. 11 I attended both a memorial service and a BBQ gathering honoring Martin Strelneck, former Mono County Sheriff, who passed away in June. There was quite a turnout of people from Lee Vining, June Lake, and many other areas, all who had wonderful memories and humorous stories about Martin. It was also good to see that we take the time to remember and celebrate those who serve our citizens well.
- On Saturday the 12<sup>th</sup> I attended the June Lake Fire Dept. Annual BBQ at Gull Lake Park. This event always draws a big crowd.

**Supervisor Kreitz:**

- August 14<sup>th</sup> – I attended the Mono County Local Transportation Committee meeting and later in the day I participated in the Eastern Sierra Continuum of Care meeting.

**Supervisor Peters:**

- Attended Bridgeport RPAC meeting.
- Attended the LTC meeting.
- Attended the SURF meeting.

**Supervisor Salcido:**

- 8/9 - Attended the Pioneer Home Health Care Board meeting.
- 8/10 – Attended the Budget Hearing.
- 8/11 – Attended the SURF meeting.
- 8/14 – Attended the Wildlife Crossing Committee meeting.
- 8/14 - Attended the Human/Health Advisory Board meeting.

Moved to Closed Session.

**ADJOURNED at 1:04 PM.**

**ATTEST**

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**RHONDA DUGGAN  
CHAIR OF THE BOARD**

**Note:**

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**DANIELLE PATRICK**  
**SENIOR DEPUTY CLERK OF THE BOARD**

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