



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
August 8, 2023**

Backup Recording

Minute Orders

Resolutions

Ordinance

Zoom

M23-175 – M23-180

R23-064 Used

ORD23-005 Used

9:01 AM Meeting called to order by Chair Duggan.

Supervisors Present: Duggan, Gardner, Kreitz, Peters, and Salcido. (All attended in person, teleconference, or via zoom).

Supervisors Absent: Supervisor Salcido absent prior to Item #7c.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Chair Duggan.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Don Martin, June Lake resident:

- Requested the status of the Moratorium on vacation rentals in the unincorporated Mono County.
- Requested an audit or summary of the impact that the Moratorium has towards Workforce Housing.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Mary Booher, Interim County Administrative Officer:

- On 7/31 the Recommended Budget was published.
- Discussed what to expect at the 8/10 Special Board Meeting.
- In Lee Vining on Saturday there will be services for Sheriff Martin Strelneck.

4. DEPARTMENT/COMMISSION REPORTS

Stacey Simon, County Counsel:

- Introduced Jeffrey T. Hughes as Deputy County Counsel.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. California Department of Human Services (CalHR) Proposed Revision to Social Worker IV Classification Specification

Departments: Health and Human Services - Social Services Division

Proposed change by Merit System Services to the minimum qualifications of the Social Worker IV job classification specification to allow for additional recruitment options for counties that are facing critical staffing needs.

Action: Approved the Merit System Services (MSS) Program intent to revise the Social Worker IV classification specification for use by Interagency Merit System (IMS) counties, including Mono County, to include language that will allow candidates to participate in the selection process prior to meeting the minimum qualifications (MQs) of the classification and authorized the Health and Human Services Director to sign the Classification Specification Revision Certification Form.

Peters moved; Gardner seconded

Vote: 4 Yes, 0 No, 1 Absent

M23-175

B. Agreement between Sicuro Data Analytics and Mono County

Departments: District Attorney

Proposed contract with Sicuro Data Analytics pertaining to the extraction and analysis of case data to ensure compliance with the Racial Justice Act.

Action: Approved, and authorized Department Head to sign, contract with Sicuro Data Analytics for the purpose of extracting and analyzing case data pursuant to said contract for the period August 8, 2023, through August 7, 2025, and a not-to-exceed amount of \$150,000.

Peters moved; Gardner seconded

Vote: 4 Yes, 0 No, 1 Absent

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M23-176

C. Corrected Side Letter to Memorandum of Understanding (MOU) with Correctional Deputy Sheriffs' Association Regarding "C" Step Salary

Departments: Human Resources

Proposed resolution of the Mono County Board of Supervisors adopting and approving a side letter to the Memorandum of Understanding (MOU) between the County of Mono and the Correctional Deputy Sheriffs' Association to implement a "C" step salary for two Correctional Deputies upon their promotion to Deputy II and superseding and replacing R23-052.

Action: Approved Resolution R23-064, Adopting and approving a side letter to the Memorandum Of Understanding between the County Of Mono and the Correctional Deputy Sheriffs' Association To Implement A "C" Step Salary For Two Correctional Deputies upon their promotion to Deputy II and superseding and replacing R23-052.

Peters moved; Gardner seconded

Vote: 4 Yes, 0 No, 1 Absent

R23-064

D. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 6/30/2023.

Action: Approved the Treasury Transaction Report for the month ending 6/30/2023.

Peters moved; Gardner seconded

Vote: 4 Yes, 0 No, 1 Absent

M23-177

6. CORRESPONDENCE RECEIVED - NONE

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

7. REGULAR AGENDA - MORNING

A. Update on Emergency Repair Benton Crossing Road and Northshore Drive

Departments: Public Works

(Paul Roten, Public Works Director) - Update on emergency road repairs on Benton Crossing Road and June Lake's Northshore Drive.

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Action: 1. Reviewed the emergency action and found that there is a need to continue the repair of Benton Crossing Road and Northshore Drive to make those roads safe for travel before winter snows. 2. Authorized the Public Works Director to continue procuring the necessary equipment, services, and supplies to continue emergency repairs on Benton Crossing Road and Northshore Drive, without giving notice for bids to let contracts. (4/5 vote is required.)

Peters moved; Kreitz seconded

Vote: 4 Yes, 0 No, 1 Absent

M23-178

Paul Roten, Public Works Director:

- Introduced item.

Chad Senior, Engineer:

- Presented item.

B. Quarterly Investment Report

Departments: Finance

(Gerald Frank, Assistant Finance Director / Treasurer-Tax Collector) - Investment Report for the Quarter ending 6/30/2023.

Action: Approved the Investment Report for the Quarter ending 6/30/2023.

Kreitz moved; Gardner seconded

Vote: 4 Yes, 0 No, 1 Absent

M23-179

Janet Dutcher, Finance Director:

- Presented item.

Break: 9:21 AM

Reconvened: 9:29 AM

C. Department Overview and Proposed Department Structure - Health and Human Services

Departments: Health and Human Services

(Kathy Peterson, Health, and Human Services Director; Stephanie Butters; Fiscal and Administrative Officer; Michelle Raust, Child, and Adult Services Manager; Marjoree Neer, Health Program Manager, PHN) - Health and Human Services Department overview and proposed department structure.

Action: Approved proposed department structure.

Gardner moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-180

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Kathy Peterson, Health, and Human Services Director:

- Introduced staff and presented item.

Supervisor Salcido:

- Joined meeting at this time.

Yvonne Freeman, Staff Services Analysis:

- Presented item.

Michelle Raust, Child, and Adult Services Manager:

- Presented item.

Stephanie Butters; Fiscal and Administrative Officer:

- Presented item.

Marjoree Neer, Health Program Manager, PHN:

- Presented item.

Louis Molina, Environmental Health:

- Presented item.

Mary Booher, Interim County Administrative Officer:

- Clarified fee increase schedule.
- Clarified the process of re-classification of job titles.

Break: 10:54 AM

Reconvened: 1:14 PM

D. Department Overview - Finance

Departments: Finance

(Janet Dutcher, Finance Director; Gerald Frank, Assistant Finance Director / Treasurer-Tax Collector; Kim Bunn, Assistant Finance Director / Auditor-Controller) - Presentation by Finance staff to update the Board and the public on Finance functions, activities, operations, budget, goals, and objectives.

Action: None.

Janet Dutcher, Finance Director:

- Presented

Gerald Frank, Assistant Finance Director / Treasurer-Tax Collector:

- Presented

Kim Bunn, Assistant Finance Director / Auditor-Controller:

- Presented

Moved to Board Reports.

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8. CLOSED SESSION

Closed Session: 11:58 AM

Reconvened: 1:13 PM

Nothing to report out of Closed Session.

Moved to Adjournment.

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Mary Booher, Stacey Simon, Janet Dutcher, Jack Conry, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

C. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: One.

D. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *Mono v. KR Property et al.* Mono County Superior Court case number: CV200081.

E. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *USA & Walker River Paiute Tribe v. Walker River Irrigation District, et al.*, Consolidated Case Nos. 15-16478 and 15-16479, U.S. District Court for the District of Nevada.

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F. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: Interim County Administrative Officer.

9. BOARD MEMBER REPORTS

Chair Duggan:

- No report.

Supervisor Gardner:

- On Wednesday Aug. 26 I joined several volunteers and Justin Nalder at Conway Ranch to remove invasive weeds along the water ditches. The Eastern Sierra Land Trust will be hosting a field trip on Conway Ranch on Saturday Aug. 19. Details on the tour are on the ESLT website.
- Last Wednesday the 2nd I participated in a short First 5 Commission meeting to approve several contracts related to a recent grant received by the Commission.
- Also last Wednesday I listened to the June Lake Citizen Advisory Committee meeting. The meeting consisted of numerous topics, including a discussion of options for improving roads in the Peterson Tract and the June Lake Chamber's proposal to create a Tourism Business Improvement District.

Supervisor Kreitz:

- August 8, 2023 – I participated in the Mammoth Lakes Housing/Eastern Sierra Community Housing Board meeting. Staff is working with RCAC to apply to HUD to becoming a HUD Certified Housing Counseling Agency, and the board approved an operating agreement between the organization and Wild Iris, the Board also approved the fiscal year 2023/24 budget.

Supervisor Peters:

- Attended the RCRC meeting

Supervisor Salcido:

- 8/7 - Attended the ESSRP Group

Moved to Closed Session.

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ADJOURNED at 1:14 PM in memory of Buck Wahl.

ATTEST

**RHONDA DUGGAN
CHAIR OF THE BOARD**

**DANIELLE PATRICK
SENIOR DEPUTY CLERK OF THE BOARD**