



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting August 8, 2023

TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Supervisor Gardner Teleconference Location - 1631 NW 198th St, Shoreline, WA 98177;
4. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/86879793596> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 868 7979 3596.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar 868 7979 3596.

To provide public comment, press *9 to raise your hand and *6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: https://monocounty.granicus.com/MediaPlayer.php?publish_id=e7d204c7-e668-44f4-be12-b19e6bd13e27

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. California Department of Human Services (CalHR) Proposed Revision to Social Worker IV Classification Specification

Departments: Health and Human Services - Social Services Division

Proposed change by Merit System Services to the minimum qualifications of the Social Worker IV job classification specification to allow for additional recruitment options for counties that are facing critical staffing needs.

Recommended Action: Approve the Merit System Services (MSS) Program intent to revise the Social Worker IV classification specification for use by Interagency Merit System (IMS) counties, including Mono County, to include language that will allow candidates to participate in the selection process prior to meeting the minimum qualifications (MQs) of the classification and authorize the Health and Human Services Director to sign the Classification Specification Revision Certification Form.

Fiscal Impact: None.

B. Agreement between Sicuro Data Analytics and Mono County

Departments: District Attorney

Proposed contract with Sicuro Data Analytics pertaining to the extraction and analysis of case data to ensure compliance with the Racial Justice Act.

Recommended Action: Approve, and authorize Department Head to sign, contract with Sicuro Data Analytics for the purpose of extracting and analyzing case data pursuant to said contract for the period August 8, 2023, through August 7, 2025, and a not-to-exceed amount of \$150,000.

Fiscal Impact: The total cost will not exceed \$150,000 over two fiscal years. \$75,000 has already been allocated for this contract in the FY 23-24 adopted preliminary budget.

C. Corrected Side Letter to Memorandum of Understanding (MOU) with Correctional Deputy Sheriffs' Association Regarding "C" Step Salary

Departments: Human Resources

Proposed resolution of the Mono County Board of Supervisors adopting and approving a side letter to the Memorandum of Understanding (MOU) between the County of Mono and the Correctional Deputy Sheriffs' Association to implement a "C" step salary for two Correctional Deputies upon their promotion to Deputy II and superseding and replacing R23-052.

Recommended Action: Approve proposed resolution.

Fiscal Impact: No additional impact, correction to previously approved agenda item.

D. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 6/30/2023.

Recommended Action: Approve the Treasury Transaction Report for the month ending 6/30/2023.

Fiscal Impact: None.

6. CORRESPONDENCE RECEIVED - NONE

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

7. REGULAR AGENDA - MORNING

A. Update on Emergency Repair Benton Crossing Road and Northshore Drive

Departments: Public Works

5 minutes

(Paul Roten, Public Works Director) - Update on emergency road repairs on Benton Crossing Road and June Lake's Northshore Drive.

Recommended Action: 1. Receive update on the status of repairs. 2. Review the emergency action and find that there is a need to continue the repair of Benton Crossing Road and Northshore Drive to make those roads safe for travel before winter snows. 3. Authorize the Public Works Director to continue procuring the necessary equipment, services, and supplies to continue emergency repairs on Benton Crossing Road and Northshore Drive, without giving notice for bids to let contracts. (4/5 vote is required.)

Fiscal Impact: The project will be funded with Federal Emergency Management Agency. (FEMA) and California Governor's Office of Emergency Services (CALOES) assistance.

B. Quarterly Investment Report

Departments: Finance

10 minutes

(Gerald Frank, Assistant Finance Director / Treasurer-Tax Collector) - Investment Report for the Quarter ending 6/30/2023.

Recommended Action: Approve the Investment Report for the Quarter ending 6/30/2023.

Fiscal Impact: None.

C. Department Overview and Proposed Department Structure - Health and Human Services

Departments: Health and Human Services

45 minutes

(Kathy Peterson, Health and Human Services Director; Stephanie Butters; Fiscal and Administrative Officer; Michelle Raust, Child and Adult Services Manager; Marjoree Neer, Health Program Manager, PHN) - Health and Human Services Department overview and proposed department structure.

Recommended Action: Receive Health and Human Services Department overview and approve proposed department structure. Provide any additional direction to staff.

Fiscal Impact: None.

D. Department Overview - Finance

Departments: Finance

30 minutes

(Janet Dutcher, Finance Director; Gerald Frank, Assistant Finance Director / Treasurer-Tax Collector; Kim Bunn, Assistant Finance Director / Auditor-Controller) - Presentation by Finance staff to update the Board and the public on Finance functions, activities, operations, budget, goals, and objectives.

Recommended Action: None, information only. Provide any desired direction to staff.

Fiscal Impact: None.

8. CLOSED SESSION

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Mary Booher, Stacey Simon, Janet Dutcher, Jack Conry, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

C. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: One.

D. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *Mono v. KR Property et al.* Mono County Superior Court case number: CV200081.

E. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *USA*

& Walker River Paiute Tribe v. Walker River Irrigation District, et al.,
Consolidated Case Nos. 15-16478 and 15-16479, U.S. District Court for the
District of Nevada.

F. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code
section 54957. Title: Interim County Administrative Officer.

9. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the
meeting and not at a specific time.

ADJOURN



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

Departments: Health and Human Services - Social Services Division

TIME REQUIRED

SUBJECT

California Department of Human
Services (CalHR) Proposed Revision
to Social Worker IV Classification
Specification

PERSONS

**APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed change by Merit System Services to the minimum qualifications of the Social Worker IV job classification specification to allow for additional recruitment options for counties that are facing critical staffing needs.

RECOMMENDED ACTION:

Approve the Merit System Services (MSS) Program intent to revise the Social Worker IV classification specification for use by Interagency Merit System (IMS) counties, including Mono County, to include language that will allow candidates to participate in the selection process prior to meeting the minimum qualifications (MQs) of the classification and authorize the Health and Human Services Director to sign the Classification Specification Revision Certification Form.

FISCAL IMPACT:

None.

CONTACT NAME: 760-924-1780

PHONE/EMAIL: cyoung@mono.ca.gov / CalHR Notice of Proposed Revision to Social Worker IV Classification Specification

SEND COPIES TO:

Cathy Young cyoung@mono.ca.gov

Kathy Peterson kpeterson@mono.ca.gov

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[staff report](#)

History

Time	Who	Approval
7/25/2023 3:17 PM	County Counsel	Yes
7/25/2023 1:41 PM	Finance	Yes
7/25/2023 3:24 PM	County Administrative Office	Yes



Office of the ... DEPARTMENT OF SOCIAL SERVICES

C O U N T Y O F M O N O

P. O. Box 2969 • Mammoth Lakes • California 93546

KATHRYN PETERSON, MPH
Director

BRIDGEPORT OFFICE
(760) 932-5600
FAX (760) 932-5287

MAMMOTH LAKES OFFICE
(760) 924-1770
FAX (760) 924-5431



To: Mono County Board of Supervisors
From: Cathy Young, Supervising Staff Services Analyst
Date: August 8, 2023
Re: CalHR Notice of Proposed Revision to Social Worker IV Classification Specification

BACKGROUND

The Social Worker IV classification requires a master's degree for all patterns of the Minimum Qualifications (MQs). As part of the merit process, candidates are required to meet the MQs as listed on the specification at the time of application unless an early entry exception is explicitly stated on the specification. Merit System Services (MSS) under which most Social Services related positions operate, is required to ensure consistent and fair application of minimum qualifications across all counties who use the class specification and are unable to implement exceptions or requirements that are not included within the specification.

MSS has determined that allowing candidates who are within six months of meeting the MQs for the Social Worker IV classification to participate in the selection process would provide additional recruitment options for counties who are facing critical staffing needs.

PROPOSED TEXT

MSS is proposing to add the following text to the Social Worker IV classification specification:

“Candidates who are within six months of satisfying the education requirement for this classification will be admitted to the examination, but they must complete the education requirement and provide evidence of graduation prior to appointment.”

Our Mono County Human Resources Department and the Mono County Public Employees Union agree with this change.

Please contact Cathy Young for questions about this item, 760/924-1780.

Merit System Services

1515 S Street, North Building, Suite 500
Sacramento, CA 95811
(916) 322-5193 Fax (916) 322-8376

Governor Gavin Newsom
Secretary, Government Operations Agency Amy Tong
Director Eraina Ortega

Date: May 5, 2023

To: Interagency Merit System County Directors

From: Merit System Services Program

Re: Notice of Proposed Revision to Social Worker IV Classification Specification

Notice is hereby given that the Merit System Services (MSS) Program intends to revise the classification specification for the Social Worker IV utilized by Interagency Merit System (IMS) counties to include language that will allow candidates to participate in the selection process prior to meeting the minimum qualifications (MQs) of the classification.

BACKGROUND

The Social Worker IV classification requires a master's degree for all patterns of the MQs. As part of the merit process, candidates are required to meet the MQs as listed on the specification at the time of application unless an early entry exception is explicitly stated on the specification. MSS is required to ensure consistent and fair application of minimum qualifications across all counties who use the class specification, and unable implement exceptions or requirements that are not included within the specification. Failure to ensure consistent and fair application could result in appeals, cancelled recruitments, illegal appointments, and even litigation. After review of the current MQs and discussion with several IMS counties, MSS has identified the recruitment and retention barriers posed by the MQs as currently written. As such, MSS has determined that allowing candidates who are within six months of meeting the MQs for the Social Worker IV classification to participate in the selection process would provide additional recruitment options for IMS counties who are facing critical staffing needs.

PROPOSED TEXT

MSS is proposing to add the following text to the Social Worker IV classification specification:

“Candidates who are within six months of satisfying the education requirement for this classification will be admitted to the examination, but they must complete the education requirement and provide evidence of graduation prior to appointment.”

CERTIFICATION

The Social Worker IV is a servicewide classification used by multiple IMS counties. In

order to revise the classification specification, MSS must receive certification and approval of the updated language from all counties who utilize the classification. Each Director is responsible for ensuring notification to their Board of Directors and any applicable bargaining units, and certifying approval of the interested parties by completing the attached certification form.

IMPLEMENTATION

Upon receipt of certification forms from all IMS counties, MSS will update the language on the classification specification and implement the new practice. All active Social Worker IV recruitments will be closed using the existing practice, and new requisitions will need to be submitted to ensure the updated language is included on future job bulletins.

RESPONSE DEADLINE

Certification Forms must be submitted to MSSLeadership@Calhr.ca.gov by Friday, June 30, 2023. Failure to respond timely will delay or prevent the implementation of the proposed revision.

CONTACT

Inquiries and questions regarding the proposed revision may be directed to MSSLeadership@calhr.ca.gov.

/s/MSS Program

Attachments:

Social Worker IV Classification Specification (Proposed Revision)
IMS County Certification Form



SOCIAL WORKER IV A/B **(Proposed change in blue)**

CLASSIFICATION DEFINITION

Under general direction, the Social Worker IV A/B performs casework of an advanced nature dealing with complex individual and family problems; undertakes intensive treatment plans and counseling requiring professional knowledge and training; performs other related work as assigned.

Social Worker IV A/B requires a Master's degree and social work case management experience in a public or private social services agency. This is the highest non-supervisory level in the series. Incumbents perform casework requiring the application of high level and sophisticated social services expertise and techniques, generally in areas such as adult and child protective services.

The MQ patterns of the SW IV-B mirror the patterns for the SW IV-A. The distinguishing difference is that the SW IV-B requires one additional year of experience from what is required for the SW IV-A.

Social Worker IV differs from the next higher class of Social Worker Supervisor I in that the latter is the first supervisory level. Social Worker IV differs from Social Worker III in that the latter does not require both a Master's degree and qualifying experience.

SUPERVISION EXERCISED AND RECEIVED

Social Worker IV A/B receives supervision from a Social Worker Supervisor or other higher-level supervisor or manager pursuant to California Department of Social Services (CDSS) Manual of Policy and Procedures (MPP) Division 31 regulations (31.070). A Social Worker IV A/B may provide lead direction to lower level Social Workers or service employees.

TYPICAL DUTIES

Duties may include, but are not limited to, the following:

- Performs case studies for the purpose of assessing problems and determining appropriate types and methods of treatment.
- Develops intensive long or short-term treatment plans, which require a comprehensive fund of professional knowledge with the aim of improving or restoring individual or family functioning.
- Ensures all services are delivered in a respectful, culturally sensitive and appropriate manner and in conformance with agency, state and federal requirements.
- Acts as a casework consultant to staff members without professional training.
- Functions at a highly skilled level in such areas as counseling, protective services, medical social work, family services, community organization and research.

Merit System Services

- May perform the following specific types of counseling: marital, family inter-relationship, protective services for children or adults incapable of self-care.
- Investigates and provides services to children where their physical or emotional welfare is involved such as cases of neglect, abuse, emotional or behavioral problems, physical or mental disabilities, or other health conditions involving a child's personality; unmarried parenthood; conflict in parent-child relationships; lack of proper guardianship of a child; problems in school or community relationships; inadequate child care arrangements by working parents or the absence of one parent from the home and its effects on the stability of the child's home.
- Receives reports of children, dependent adults and elderly abuse; investigates allegations by conducting interviews with victims and others; assesses situations to protect vulnerable adults and children and recommends, implements and monitors alternate placement, may remove children from unsafe situations; may provide information to law enforcement or district attorneys; may be required to work on-call; may testify in court; supports witnesses and victims who must testify in court.
- Assesses prospective foster and adoptive parents; matches children with adoptive/foster parents, and counsels foster and adoptive families.
- Refers clients to other staff members or to community resources for direct and intensive services and specialized counseling; advocates on clients behalf for most appropriate services including enabling services.
- Coordinates and directly monitors family visitations to assess progress toward the case plan goals.
- Interprets and explains rules, regulations and policies to clients and applicants.
- Maintains casework records and handles relevant correspondence.
- Develops and prepares court report, case plans, case narratives and safety plans in automated computer systems.
- Operates a personal computer and other office equipment; enters and retrieves data and narratives from automated computer systems.
- Prepares and maintains case records and databases; communicates decisions, timelines, recommendations, and case plans to clients, families, and service providers.
- Communicates effectively with clients and others in writing, in person, and over the telephone.
- Analyzes data, interprets directions, procedures and regulations, and develops appropriate responses.
- Performs job duties under stressful conditions and emergency situations.
- Responds appropriately to situations.
- Maintains confidential information in accordance with legal standards and/or County regulations; performs all duties in conformance with the National Association of Social Workers (NASW) Code of Ethics.
- Performs related duties as assigned.

EMPLOYMENT STANDARDS

Knowledge of:

- Principles and practices of organization, workload management, and time management.
- Principles and practices of note taking, report writing, English composition, grammar, punctuation, and spelling.
- Phone etiquette and interview techniques.
- Principles and practices of counseling, bio-psychosocial assessments and therapy
- Physical and mental health principles and the impact on the personality.
- Local socio-economic conditions, trends, and current problems and methodology in the field of public social services.
- Basic principles and techniques of interviewing and recording the social casework.
- Laws, rules, and regulations governing the operation of the public welfare agency and the role and responsibilities of a social worker.
- Community organizations and social problems calling for the use of public and private community resources.
- Basic principles involved in the nature, growth and development of personality, and in-group processes.
- Basic principles of individual and group behavior.
- Current issues in the field of social welfare.
- Principles of analysis and problem-solving methodology.
- Basic public welfare programs on the Federal, State, and local level.
- General principles of public assistance policies and programs.
- Medical, legal, economic, and social management needs of individuals and families with special medical needs such as HIV disease, drug dependency, the medically fragile child, Alzheimer's, and the terminally ill.
- Strategies and protocols surrounding crisis intervention techniques such as voice modulation and assessing the potential for suicide.
- Psychopathology, the different types of mental illness diagnoses, how mental illness affects human behavior and mental health services and treatments utilized by clients.
- Signs, stages and dynamics of abuse, and the effects of abuse on child/adult development and behavior.
- Signs and symptoms of alcohol and drug use/abuse in adults and children and the effects on families.
- Standards for maintaining clients safely in home; options for placement; effects of removing clients from unsafe situations.

Ability to:

- Apply the principles of child psychology and family relationships.
- Evaluate personal psychological factors in the child and/or family's situation.
- Recognize signs of abuse for children, the elderly and dependent adults; assess risk factors and potential dangers to clients.

- Act effectively in stressful situations.
- Demonstrate skill in the more difficult casework areas.
- Accept and use consultative supervision.
- Analyze situations and adopt effective courses of action.
- Apply existing laws, rules and regulations to welfare department operations and interpret and explain to the applicant, recipient, or others public social services programs, policies, rules and regulations.
- Develop skill in interviewing, case recording and interpretation.
- Interact professionally and respectfully with clients including difficult, hostile, or distressed clients.
- Respect cultural differences.
- Work constructively within a community setting and effectively use appropriate resources and services.
- Understand and learn the agency programs, policy and procedures.
- Obtain and recognize relevant and significant facts.
- Organize and maintain work detail.
- Relate and work well with agency staff, clients, and others.
- Communicate effectively, both orally and in writing.
- Establish and maintain client rapport on an individual basis.
- Maintain confidentiality in accordance with legal standards and/or county regulations.
- Use computers and related software.
- Establish and maintain cooperative working relationships with agency staff, clients, and outside organizations.

MINIMUM QUALIFICATIONS (Education and/or Experience)

Social Worker IV A

Pattern 1: A Master's degree in Social Work from an accredited college or university;

OR

Pattern 2: A Master's degree from an accredited two (2) year counseling program*;

*Qualifying counseling degrees from a two (2) year counseling program includes: Marriage and Family Therapy, Clinical Counseling, Mental Health Counseling, Addiction Counseling, Gerontology, Counseling Psychology.

OR

Pattern 3: One (1) year of full-time experience performing advanced journey (equivalent to a MSS SW III) level social work case management as a Social Worker in a public or private agency and Master's degree in social or behavioral science, psychology, anthropology, sociology, or counseling education.

Social Worker IV B (This level is for candidates with a Master's degree and experience. Experience during an internship does not count at this level).

Pattern 1: A Master's degree in Social Work from an accredited college or university and one (1) year of full-time experience performing social work case management as a Social Worker in a public or private agency;

OR

Pattern 2: A Master's degree from an accredited college or university two (2) year counseling program* and one (1) year of full-time experience performing social work case management as a Social Worker in a public or private agency;

*Qualifying counseling degrees from a two (2) year counseling program includes: Marriage and Family Therapy, Clinical Counseling, Mental Health Counseling, Addiction Counseling, Gerontology, Counseling Psychology.

OR

Pattern 3: Two (2) years of full-time experience performing advanced journey (equivalent to a MSS SW III) level social work case management as a Social Worker in a public or private agency and Master's degree in social or behavioral science, psychology, anthropology, sociology, or counseling education.

Candidates who are within six months of satisfying the education requirement for this classification will be admitted to the examination, but they must complete the education requirement and provide evidence of graduation prior to appointment.

SPECIAL REQUIREMENT

Some positions may require possession of special language and culture skills as a bona fide qualifications standard. In these cases, candidates must demonstrate that they possess the required skills.

DRIVER LICENSE REQUIREMENT

Some positions in this classification may require possession of a valid California driver's License. Employees who drive on County business to carry out job-related duties must possess a valid California driver's license for the class of vehicle driven and meet automobile insurability requirements of the County. Eligibility for employment for those who do not meet this requirement due to disability will be reviewed on a case-by-case basis by the appointing authority.

History

Date Established: 1/22/76

Merit System Services

Date Revised: 7/1/03

Date Revised: 11/7/07

Date Revised: 1/17/14

Date Revised: 1/19/17 to add language to reflect supervision requires of Division 31 Regs

Date Revised: 3/13/17 to add on-call language



CLASSIFICATION SPECIFICATION REVISION CERTIFICATION FORM

Classification: _____

Section 1 – County Information

County: _____ Department: _____

Street Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____ Email: _____

Section 2 – Notification to Employee Bargaining Unit

Please complete the following information:

1. Have all applicable employee bargaining units been notified of the proposed revision?

Yes. Date of Notification: _____

No. Please explain: _____

2. Did the employee bargaining unit(s) express any concern or disapproval of the proposed revision? If yes, explain in detail below.

Section 3 – Board Approval

Please complete the following information:

Has the county's Board of Supervisors approved the proposed revision?

Yes. Date of Approval: _____

No. Please explain: _____



Section 4 – Director Certification

I have reviewed and approved the proposed revision to the classification specification.

Name: _____ Title: _____

Signature: _____ Date: _____

Comments (if any):

Empty space for comments.

Section 5 – MSS Use Only

Date received: _____ Reviewing Manager: _____

Comments:

Empty space for comments.

MSS Manager Signature: _____ Date: _____



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

Departments: District Attorney

TIME REQUIRED

SUBJECT Agreement between Sicuro Data Analytics and Mono County

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed contract with Sicuro Data Analytics pertaining to the extraction and analysis of case data to ensure compliance with the Racial Justice Act.

RECOMMENDED ACTION:

Approve, and authorize Department Head to sign, contract with Sicuro Data Analytics for the purpose of extracting and analyzing case data pursuant to said contract for the period August 8, 2023, through August 7, 2025, and a not-to-exceed amount of \$150,000.

FISCAL IMPACT:

The total cost will not exceed \$150,000 over two fiscal years. \$75,000 has already been allocated for this contract in the FY 23-24 adopted preliminary budget.

CONTACT NAME: David Anderson

PHONE/EMAIL: 760-924-1714 / danderson@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Contract with Sicuro Data Analytics

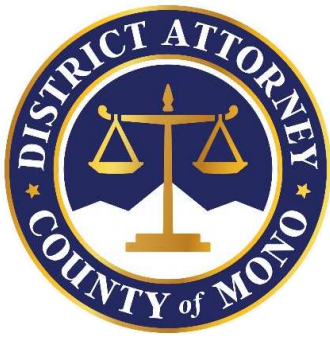
History

Time

Who

Approval

7/25/2023 4:36 PM	County Counsel	Yes
7/31/2023 12:52 PM	Finance	Yes
8/3/2023 8:37 AM	County Administrative Office	Yes



OFFICE OF THE DISTRICT ATTORNEY COUNTY OF MONO

DAVID ANDERSON
District Attorney

TO: Honorable Board of Supervisors
FROM: David Anderson, District Attorney
DATE: August 8, 2023

Time Needed: 5 minutes for presentation and 10 minutes for discussion.

Subject

Contract with Sicuro Data Analytics

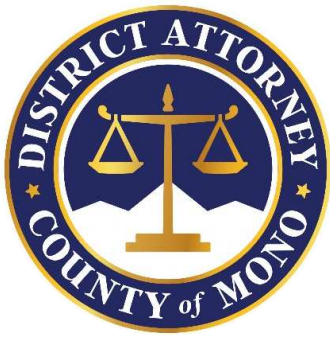
Recommendation

Authorize the District Attorney to enter into a contract with Sicuro Data Analytics, for extraction and analysis of data, for the period of August 8, 2023 to August 7, 2025, in the not-to-exceed amount of \$150,000.00.

Discussion

During the District Attorney department overview before the Board in June, it was mentioned that a contract proposal would be brought forward in order to assist the DA's office with satisfying the requirements of the Racial Justice Act, codified in Penal Code Section 745. PC § 745 provides remedies to defendants who allege disparate treatment based on race, ethnicity, or national origin. To establish disparate treatment, petitioners look to "statistical evidence or aggregate data [that] demonstrate a significant difference in seeking or obtaining convictions or in imposing sentences comparing individuals who have committed similar offenses and are similarly situated, and the prosecution cannot establish race-neutral reasons for the disparity."

Thus, it is incumbent upon prosecutors to ensure that the data relied upon in this process compares "similar offenses" and individuals who are "similarly situated." These critical components represent the most difficult for District Attorney's Offices to measure as these categories have the potential to produce considerable ambiguity in discerning appropriate comparisons between defendants and cases.



OFFICE OF THE DISTRICT ATTORNEY COUNTY OF MONO

DAVID ANDERSON
District Attorney

Obtaining and analyzing appropriate data is remarkably difficult and time-consuming, and many District Attorney's Offices have begun working with groups that have significant experience in conducting complicated empirical analyses of raw computer data. These niche businesses have come to recognize that accurate data mining requires identifying "otherwise similar" defendants, and then conduct a comparison of prosecutor choices for these individuals.

In order to fairly, objectively, and comprehensively analyze our historical data, the Mono County District Attorney's Office requests approval to enter into a contract with Sicuro Data Analytics. Sicuro Data Analytics is comprised of a team of experts who specialize in complex data retrieval and analysis in numerous professional capacities - including over a dozen District Attorney's Offices in the State of California. Since the passage of Penal Code § 745, Sicuro Data Analytics began working with numerous District Attorney's Offices within the state of California to assist in the complex analysis needed to ensure the fairness within the prosecutorial function.

Through work with other District Attorney's Offices, Sicuro Data Analytics, has identified and addressed many of the complications that are involved in extracting and analyzing data from case management systems, learning office processes/systems, and quantifying missing/corrupted data.

Extracting and analyzing case data from the Mono County District Attorney's Office will be a difficult task. Case data currently is comprised of information migrated between past and current case management systems. Experience has proven that data from some of the past case management systems is incomplete, inaccurate, or contained in varied digital fields. It is expected that this process will be a massive undertaking and as such it is well beyond the current capabilities of office staff.

Access to this type of data and analysis will enable the Mono County District Attorney's Office to produce data and statistical analysis to ensure equitable and fair treatment within prosecutorial decision-making process and will enable this office to accurately and quickly respond to litigation. This data will also provide a measurable outcome in the form of analysis that can be distributed to stakeholders, which will promote understanding of the criminal justice system in Mono County.

Ultimately, access to accurate data assists in ensuring equitable and fair treatment under the law regardless of race, ethnicity or national origin. For all prosecutors, assuring equal treatment to all persons under the law is of the utmost importance. It is the cornerstone of the American criminal justice system. This contract will allow the District Attorney's office to evaluate its own performance and provide the community with verifiable information that will enhance their trust in the criminal justice system.

AGREEMENT BETWEEN THE COUNTY OF MONO AND SICURO DATA ANALYTICS, LLC

Updated 01/04/2023

CONTRACT NO: _____
DEPARTMENT: DISTRICT ATTORNEY
CONTRACTOR: SICURO DATA ANALYTICS
DESCRIPTION: Statistical analysis of criminal charging and outcomes, as outlined in the Racial Justice Act

This Agreement is entered into between the County of Mono, a political subdivision of the State of California (hereinafter "County") and Sicuro Data Analytics, LLC (hereinafter "Contractor", collectively "Parties").

Whereas, pursuant to California Government Code section 31000, the County may contract with independent contractors for the furnishing of such services to or for the County or any Department thereof; and

Whereas, it is necessary and desirable that Contractor be retained for the purpose of data analysis for the evaluation of charging and sentencing decisions in the Mono County District Attorney's Office.

Therefore, it is agreed by the parties to this Agreement as follows:

1. Services

In consideration of the payments set forth in this Agreement and in Exhibit B, Contractor shall perform services for County in accordance with the terms, conditions, and specifications set forth in this Agreement and in Exhibit A.

2. Payments

County's total fiscal obligation under this Agreement shall not exceed One Hundred Fifty Thousand Dollars (\$150,000).

In consideration of the services provided by Contractor and in accordance with the terms, conditions, and specifications set forth in this Agreement and in Exhibit A, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines the quantity or quality of the work performed is unacceptable. In the event County makes advance payments to Contractor, Contractor agrees to refund any amounts in excess of the amount owed by County at the time of termination or expiration of this Agreement. Contractor is not entitled to payment for work not performed as required by this Agreement. In the event of data loss caused by Contractor actions, Contractor shall remain required to provide the agreed upon services as outlined in this Agreement, at no extra cost to County.

3. Term

Subject to the terms and conditions herein, the term of this Agreement shall be for a period of two (2) years, to begin upon the effective date of the Agreement.

4. Exhibits; Merger Clause; Amendments

This Agreement, including all Exhibits and Attachments, incorporated herein by this reference, constitutes the sole Agreement between the Parties and correctly states the rights, duties, and obligations of each party as of this document's date. In the event that any term, condition, provision, requirement, or specification set forth in the body of this Agreement conflicts with or is inconsistent with any term, condition, provision, requirement, or specification in any Exhibit and/or Attachment to this Agreement, the provisions of the body of the Agreement shall prevail. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this document are not binding.

All subsequent modifications or amendments to this Agreement shall be in writing and signed by the parties.

5. Termination

A. Termination for Convenience. Either Party may terminate this Agreement without cause by providing thirty (30) days advance written notice to the other. The Agreement will terminate at the completion of the 30-day period. County will be entitled to receive services through the termination of the agreement, and Contractor shall be entitled to receive payment for services provided through the termination of the Agreement.

B. Termination for Cause. Either party may terminate this Agreement for cause. To terminate for cause, the terminating party must give the other party written notice of the alleged breach. The responding party has five (5) business days after receipt of notice to respond and a total of ten (10) calendar days after receipt of such notice to cure the alleged breach. If the responding party fails to cure the breach within this period, the terminating party may immediately terminate this Agreement without further action.

C. Termination Based on Lack of Funding. County may terminate this Agreement or a portion of the services based upon the unavailability of federal, state, or county funds by providing written notice to Contractor as soon as reasonably possible after County learns of unavailability of outside funding.

6. Relationship of Parties

Contractor agrees and understands that the work/services performed under this Agreement are performed as an independent contractor and not as an employee of County and that neither Contractor nor its employees or agents acquire any of the rights, privileges, powers, or advantages of County employees.

Except as County may specify in writing Contractor shall have no authority, express or implied, to act on behalf of County in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied pursuant to this Agreement to bind County to any obligation whatsoever.

7. Hold Harmless & Indemnification

The duty of Contractor to indemnify and save harmless as set forth by this Section shall include the duty to defend as set forth in Section 2778 of the California Civil Code. As used in this Section, the term "County" means Mono County or its officers, agents, employees, and volunteers.

A. General Hold Harmless

The Contractor hereby agrees to protect, defend, indemnify, and hold the County free and harmless from any and all losses, claims, liens, demands, and causes of action of every kind and character including, but not limited to, the amounts of judgments, penalties, interest, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including claims, liens, debts, personal injuries, death, or damages to property (including employees or property of the County) and without limitation by enumeration, all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of, the agreement.

Contractor agrees to investigate, handle, respond to, provide defense for, and defend any such claims, demand, or suit at the sole expense of Contractor. Contractor also agrees to bear all other costs and expenses related thereto, even if the claim or claims alleged are groundless, false, or fraudulent.

This provision is not intended to create any cause of action in favor of any third party against Contractor or County or to enlarge in any way the Contractor's liability but is intended solely to provide for indemnification of County from liability for damages or injuries to third persons or property arising from Contractor's performance pursuant to this agreement.

As used above, the term MONO COUNTY means Mono County or its officers, agents, employees, and volunteers.

B. Intellectual Property Indemnification

Contractor hereby certifies that it owns, controls, and/or licenses and retains all right, title, and/or interest in and to any intellectual property it uses in relation to this Agreement, including the design, look, feel, features, source code, content, and/or other technology relating to any part of the services it provides under this Agreement and including all related patents, inventions, trademarks, and copyrights, all applications therefor, and all trade names, service marks, know how, and trade secrets (collectively referred to as "IP Rights") except as otherwise noted by this Agreement.

Contractor warrants that the services it provides under this Agreement do not infringe, violate, trespass, or constitute the unauthorized use or misappropriation of any IP Rights of any third party. Contractor shall defend, indemnify, and hold harmless County from and against all liabilities, costs, damages, losses, and expenses (including reasonable attorney fees) arising out of or related to any claim by a third party that the services provided under this Agreement infringe or violate any third-party's IP Rights provided any such right is enforceable in the United States. Contractor's duty to defend, indemnify, and hold harmless under this Section applies only provided that: (a) County notifies Contractor promptly in writing of any notice of any such third-party claim; (b) County cooperates with Contractor, at Contractor's expense, in all reasonable respects in connection with the investigation and defense of any such third party claim; (c) Contractor retains sole control of the defense of any action on any such claim and all negotiations for its settlement or compromise (provided Contractor shall not have the right to settle any criminal action, suit, or proceeding without County's prior written consent, not to be unreasonably withheld, and provided further that any settlement permitted under this Section shall not impose any financial or other obligation on County, impair any right of County, or contain any stipulation, admission, or acknowledgement of wrongdoing on the part of County without County's prior

written consent, not to be unreasonably withheld); and (d) should services under this Agreement become, or in Contractor's opinion be likely to become, the subject of such a claim, or in the event such a third party claim or threatened claim causes County's reasonable use of the services under this Agreement to be seriously endangered or disrupted, Contractor shall, at Contractor's option and expense, either: (i) procure for County the right to continue using the services without infringement or (ii) replace or modify the services so that they become non-infringing but remain functionally equivalent.

Notwithstanding anything in this Section to the contrary, Contractor will have no obligation or liability to County under this Section to the extent any otherwise covered claim is based upon: (a) any aspects of the services under this Agreement which have been modified by or for County (other than modification performed by, or at the direction of, Contractor) in such a way as to cause the alleged infringement at issue; and/or (b) any aspects of the services under this Agreement which have been used by County in a manner prohibited by this Agreement.

8. Assignability and Subcontracting

Unless provided in Exhibit B, Contractor shall not assign this Agreement or any portion of it to a third party or subcontract with a third party to provide services required by Contractor under this Agreement without the prior written consent of County. Any such assignment or subcontract without County's prior written consent shall give County the right to automatically and immediately terminate this Agreement without advance notice or penalty.

9. Insurance

Contractor shall file with County concurrently herewith a Certificate of Insurance, in companies acceptable to County, with a Best's Rating of no less than A-: VII showing.

A. Worker's Compensation and Employer's Liability Insurance

Worker's Compensation Insurance shall be provided as required by any applicable law or regulation. Employer's liability insurance shall be provided in amounts not less than One Million Dollars (\$1,000,000) each accident for bodily injury by accident, One Million Dollars (\$1,000,000) policy limit for bodily injury by disease, and One Million Dollars (\$1,000,000) each employee for bodily injury by disease.

If there is an exposure of injury to Contractor's employees under the U.S. Longshoremen's and Harbor Worker's Compensation Act, the Jones Act, or under laws, regulations, or statutes applicable to maritime employees, coverage shall be included for such injuries or claims.

Each Worker's Compensation policy shall be endorsed with the following specific language:

Cancellation Notice: "This policy shall not be changed without first giving thirty (30) days prior written notice and ten (10) days prior written notice of cancellation for non-payment of premium to the County of Mono."

Waiver of Subrogation: The workers' compensation policy shall be endorsed to state that the workers' compensation carrier waives its right of subrogation against the County, its officers, directors, officials, employees, agents or volunteers, which might arise by reason of payment under such policy in connection with performance under this agreement by the Contractor.

Contractor shall require all subcontractors to maintain adequate Workers' Compensation insurance. Certificates of Workers' Compensation shall be filed forthwith with County upon demand.

B. General Liability Insurance

(i) Comprehensive General Liability or Commercial General Liability insurance covering all operations by or on behalf of Contractor, providing insurance for bodily injury liability and property damage liability for the limits of liability indicated below and including coverage for:

a. Contractual liability insuring the obligations assumed by Contractor in this Agreement.

(ii) One of the following forms is required:

- a. Comprehensive General Liability;
- b. Commercial General Liability (Occurrence); or
- c. Commercial General Liability (Claims Made).

(iii) If Contractor carries a Comprehensive General Liability policy, the limits of liability shall not be less than a Combined Single Limit for bodily injury, property damage, and Personal Injury Liability of:

- a. One Million Dollars (\$1,000,000) each occurrence
- b. Two Million Dollars (\$2,000,000) aggregate

(iv) If Contractor carries a Commercial General Liability (Occurrence) policy, the limits of liability shall not be less than:

- a. One Million Dollars (\$1,000,000) each occurrence (combined single limit for bodily injury and property damage)
- b. One Million Dollars (\$1,000,000) for Products-Completed Operations
- c. Two Million Dollars (\$2,000,000) General Aggregate

If the policy does not have an endorsement providing that the General Aggregate Limit applies separately, or if defense costs are included in the aggregate limits, then the required aggregate limits shall be Two Million Dollars (\$2,000,000).

(v) Special Claims Made Policy Form Provisions:

Contractor shall not provide a Commercial General Liability (Claims Made) policy without the express prior written consent of County, which consent, if given, shall be subject to the following conditions:

a. The limits of liability shall not be less than:

- i. One Million Dollars (\$1,000,000) each occurrence (combined single limit for bodily injury and property damage)
- ii. One Million Dollars (\$1,000,000) aggregate for Products Completed Operations
- iii. Two Million Dollars (\$2,000,000) General Aggregate

b. The insurance coverage provided by Contractor shall contain language providing coverage up to one (1) year following the completion of the contract in order to provide insurance coverage for the hold harmless provisions herein if the policy is a claims-made policy.

C. Conformity of Coverages

If more than one policy is used to meet the required coverages, such as a separate umbrella policy, such policies shall be consistent with all other applicable policies used to meet these minimum requirements. For example, all policies shall be Occurrence Liability policies or all shall be Claims Made Liability policies, if approved by County as noted above. In no cases shall the types of policies be different.

D. Endorsements

Each Comprehensive or Commercial General Liability policy shall be endorsed with the following specific language:

- (i) “The County of Mono, their officers, agents, employees, and volunteers are to be covered as an additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement.”
- (ii) “The insurance provided by the Contractor, including any excess liability or umbrella form coverage, is primary coverage to the County of Mono with respect to any insurance or self- insurance programs maintained by the County of Mono and no insurance held or owned by the County of Mono shall be called upon to contribute to a loss.”
- (iii) “This policy shall not be changed without first giving thirty (30) days prior written notice and ten (10) days prior written notice of cancellation for non-payment of premium to the County of Mono.”

E. Automobile Liability Insurance

Automobile Liability insurance covering bodily injury and property damage in an amount no less than one million dollars (\$1,000,000) combined single limit for each occurrence. Covered vehicles shall include owned, non-owned, and hired automobiles/trucks.

F. Professional Liability Insurance (Errors & Omissions)

Professional Liability Insurance for Errors and Omissions coverage in the amount of not less than One Million Dollars (\$1,000,000) combined single limit for each occurrence.

If Contractor subcontracts in support of the services under this Agreement, Professional Liability Insurance for Errors shall be provided by the subcontractor in an amount not less than One Million Dollars (\$1,000,000) in aggregate.

The insurance coverage provided by the Contractor shall contain language providing coverage up to one (1) year following completion of the contract in order to provide insurance coverage for the hold harmless provisions herein if the policy is a claims made policy.

G. CYBER LIABILITY INSURANCE

Cyber Liability Insurance with limits not less than One Million Dollars (\$1,000,000) per occurrence or claim, One Million Dollars (\$1,000,000) aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Vendor in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but

not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

H. Additional Insurance Requirements

- (i) Premium Payments: The insurance companies shall have no recourse against the County and funding agencies, its officers and employees or any of them for payment of any premiums or assessments under any policy issued by a mutual insurance company.
- (ii) Policy Deductibles: The Contractor shall be responsible for all deductibles in all of the Contractor's insurance policies. The maximum amount of allowable deductible for insurance coverage required herein shall be Twenty-Five Thousand Dollars (\$25,000).
- (iii) Contractor's Obligations: Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements and shall survive the expiration of this agreement.
- (iv) Verification of Coverage: Contractor shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.
- (v) Material Breach: Failure of the Contractor to maintain the insurance required by this agreement, or to comply with any of the requirements of this section, shall constitute a material breach of the entire agreement.

10. Compliance with Laws; Nondiscrimination

A. Compliance with Laws. All services to be performed by Contractor pursuant to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, rules, regulations, and ordinances, including but not limited to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Federal Regulations promulgated thereunder, as amended (if applicable); the Americans with Disabilities Act of 1990, as amended; Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in programs and activities receiving any federal or county financial assistance; and the Fair Employment and Housing Act.

B. Nondiscrimination. Contractor shall not unlawfully discriminate against employees, applicants, or clients because of race, sex, sexual orientation, color, ancestry, religion or religious creed, national origin or ethnic group identification, mental disability, physical disability, medical condition (including cancer, HIV and AIDS), age (over 40), marital status, or use of Family and Medical Care Leave and/or Pregnancy Disability Leave in regard to any position for which the employee or applicant is qualified.

C. Reporting. Contractor shall report to County the filing in any court or with any administrative agency of any complaint or allegation of a violation of the provisions included in this Section during the term of the Agreement. Contractor must make the required report in writing within 30 days of such filing with a general description of the circumstances involved and the violation(s) alleged.

D. County Policies. Contractor shall comply with applicable County policies, including but not limited to the "Use of Private Devices and Accounts for County Business and the Public Records Act Policy."

In the event of a conflict between the terms of this Agreement and any applicable law or regulation, the requirements of the applicable law or regulation will take precedence over the requirements set forth in this Agreement.

11. Contract Materials

At the end of this Agreement, or in the event of termination, all finished or unfinished documents, data, studies, maps, photographs, reports, and other written materials prepared by Contractor or subcontractors under this Agreement (collectively, "contract materials") shall become the property of County and shall be promptly delivered to County. The Contractor shall retain titles, rights, and interests in any underlying template documents and may make and retain copies of contract materials.

12. Records; Right to Monitor and Audit

Contractor shall maintain, at all times during the Agreement and for a period of three (3) years following, complete detailed records of the work performed under this Agreement. County and state and federal agencies shall have the right to monitor all work performed under this Agreement to assure that all applicable state and federal regulations are met. County and state and federal agencies shall have the right to audit all work, records, and procedures related to this Agreement to determine the extent to which the program is achieving its purposes and performance goals. County will have the right to review financial and programmatic reports and will notify Contractor of any potential federal and/or state exception(s) discovered during such examination.

13. Confidentiality of Information

All financial, statistical, personal, technical, or other data and information relative to the County's operations which are designated confidential by the County and made available to the Contractor to carry out services under this Agreement shall be protected by Contractor from unauthorized use and disclosure. Contractor shall notify County of any discovered instances of breaches of confidentiality.

Contractor agrees to maintain confidentiality of information and records as required by applicable federal, state, and local laws, regulations, and rules. Contractor shall promptly submit all requests, from whatever source, for copies of or access to any County confidential information.

Contractor may disclose County confidential information to its employees, agents, and subcontractors who have: (i) a need to know such confidential information to perform their duties under this agreement, as determined by an appropriate County official; and (ii) a legal duty to

protect the County confidential information, which may arise under this Agreement or other applicable laws.

Contractor will ensure employees and subcontractors adopt and adhere to procedures to safeguard the confidentiality of such information. Contractor shall ensure that any subcontractors or agents receiving confidential information related to this Agreement agree to the same restrictions and conditions that apply to Contractor with respect to such information. Contractor agrees to hold County harmless from any breach of confidentiality, as set forth in the hold harmless provisions contained herein. Contractor shall be fully liable for the acts or omissions of its employees and subcontractors with respect to County confidential information. Any subcontract to perform services under this Agreement shall contain all provisions of this section.

Permission to disclose information on one occasion or at a public hearing held by County shall not authorize the Contractor to further disclose or disseminate such information.

Contractor shall not comment publicly regarding the Agreement or the County's actions on the same. Contractor shall not issue any news release or public relations item of any nature whatsoever regarding work performed or to be performed under this Agreement unless prior written consent is obtained from County.

14. Information Technology Security Requirements

Exhibit C, "Information Technology Security Addendum" is attached and incorporated by this reference. Contractor's failure to comply with the requirements in Exhibit C is a material breach of this Agreement. Additionally, Contractor at all times shall adhere to the terms and conditions as set forth in the Criminal Justice Information Services ("CJIS") Security Policy, a copy of which may be located at https://www.fbi.gov/file-repository/cjis_security_policy_v5-9-1_20221001.pdf/view/.

15. General Health Measures and Conduct

Contractor shall be solely responsible for ensuring that the Contractor's employees or subcontractors are physically capable of performing the services described herein on County premises. The Contractor shall take all necessary measures to ensure that the Contractor's employees and sub-contractors receive sufficient training regarding contagious and infectious diseases and preventative measures to be taken within the workplace to protect the Contractor's employees and sub-contractors from exposure to or exposing others (including but not limited to County personnel and the public) to contagious and infectious diseases. Should the County or the Contractor observe any of their employees or sub-contractors exhibiting symptoms of a contagious and/or infectious disease (including but not limited to COVID-19) either prior to or during the performance of services on County premises, the Contractor shall immediately take measures to minimize or prevent exposure to County employees and/or the public consistent with government guidance and best practices. Such removal of the Contractor's employee(s) or subcontractor(s) shall not be considered a basis for the removed employee's claim for compensation or damages against the County, or any of its officers or agents. The employee shall not return to work on County premises until Contractor determines that the situation is resolved.

16. Governing Law; Jurisdiction; Venue

This Agreement is executed and intended to be performed in the State of California, and the laws of that State shall govern its interpretation and effect. Any legal proceedings on this agreement

shall be brought under the jurisdiction of the Superior Court of the County of Mono, State of California. Each party waives any Federal court removal and/or original jurisdiction rights it may have.

17. Notices

Any notice, request, demand, or other communication required or authorized under this Agreement shall be deemed to be properly given when:

- A. Delivered personally to the person below, as of the date of delivery; or
- B. Mailed to the physical address listed below by U.S. Mail or similar service, with postage prepaid and properly addressed, as of the date of postmark; or
- C. Emailed to the email address(es) below, as of the date a read receipt, an acknowledgement from the recipient, or other proof of delivery is received by the sender.

In the case of County, to:

Name, Title: David Anderson, District Attorney
Address: Mono County Civic Center
1290 Tavern Rd.
P.O. Box 2053
Mammoth Lakes, CA 93546
Telephone: 760-924-1710
Email: districtattorney@mono.ca.gov

In the case of Contractor, to:

Name, Title: Gregory DeAngelo, President
Address: 317 West Ventura Blvd. #1041
Camarillo, CA, 93010
Telephone: 213-320-7220
Email: info@sicuroanalytics.com

18. Conflicts of Interest

Contractor certifies that it has no current business or financial relationship with any County employee or official, or other County contract provider that could create a conflict with this Agreement and will not enter into any such business or financial relationships during the period of this Agreement. Contractor attests that its employees and the officers of its governing body shall avoid any actual or potential conflicts of interest, and that no officer or employee who exercises any functions or responsibilities in connection with this Agreement shall have any legally prohibited personal financial interest or benefit which either directly or indirectly arises out of this Agreement. Contractor shall establish safeguards to prohibit employees or officers from using their positions for a purpose which could result in legally prohibited private gain or gives the appearance of being motivated for legally prohibited private gain for themselves or others, particularly those with whom they have family, business, or other ties. Contractor certifies that no official or employee of the County, nor any business entity in which an official of the County has an interest, has been employed or retained to solicit or aid in the procuring of this Agreement. In addition, Contractor agrees that no such person will be employed in the performance of this Agreement without immediately notifying the County.

19. Licenses, Permits

Contractor represents and warrants to County that it has all licenses, permits, qualifications, and approvals of whatsoever nature which are legally required for Contractor and/or its employees to practice its/their profession. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, and approvals which are legally required for County and/or its employees to practice its/their profession at the time the services are performed.

Any agreements to subcontract services under this Agreement will contain this provision.

20. Non-Exclusivity

Nothing herein creates any exclusive arrangement between the Parties. This Agreement does not restrict County from acquiring similar, equal, or like goods or services from other sources.


21. Counterparts; Electronic Signature

This Agreement may be executed in duplicate counterparts. Each counterpart shall be an original and both together shall constitute but one and the same document. This Agreement shall not be deemed executed unless and until at least one counterpart bears the signatures of all parties' designated signatories.

In addition, this Agreement and future documents relating to this Agreement may be digitally signed in accordance with California law. Any party to this Agreement may revoke such agreement to permit electronic signatures at any time in relation to all future documents by providing notice pursuant to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Agreement.

CONTRACTOR NAME ("CONTRACTOR")*



Signature

Gregory DeAngelo

Print Name

Chair of the Board, President, or
 Vice President

Date: _____

COUNTY OF MONO ("COUNTY")

DAVID ANDERSON, DISTRICT ATTORNEY

Date: _____


Signature

Print Name

Secretary, Asst. Secretary,
 Chief Financial Officer, or Asst. Treasurer

Date: _____

Approved as to Form
Office of Mono County Counsel



Date: June 29, 2023

EXHIBITS:

- Exhibit A: Scope of Services
- Exhibit B: Payment Terms
- Exhibit C: IT Security Addendum

*If Contractor is a corporation, the Agreement must be signed by two corporate officers, one from each category above. (See California Corporations Code § 313.) One signature will suffice, if the corporation's board of directors has passed a resolution that gives one person authority to sign. In that case, a copy of the most recent resolution must be attached to this Agreement.

If Contractor is another type of business entity, such as a partnership or limited liability company, the Agreement must be signed by an officer possessing the legal authority to bind the entity. A copy of a resolution, partnership agreement, operating agreement, or other evidence of authority must be attached to this Agreement.

EXHIBIT A SCOPE OF WORK

The Contractor will perform a statistical analysis of criminal charging and outcomes, as outlined in the Racial Justice Act, for the County in three (3) phases. The work associated with each phase is detailed below.

Phase 1 – Expected Completion: 3-6 months

Phase 1 of the Racial Justice Act analysis will involve the ingestion of data from the Client. The list of data elements and fields required to perform the analysis will be developed by the Contractor through meetings with the Client. Upon receiving the data housed in the Client's case management system, the Contractor will engage in several steps to ensure full comprehension of the data:

- 1) Convert database files (e.g., mdf, bak, etc.) into flat files (csv)
- 2) Reconstruct case management system with flat files
- 3) Reshape data at the case-defendant level
- 4) Conduct a data audit to identify data gaps

Upon completion of these steps, the Contractor will prepare a data audit report that will outline any key missing components in the existing data files that have been provided. The Contractor will then work with the Client to identify additional, internal databases that could contain the missing data features as well as external locations where missing data are maintained (e.g., court databases). Finally, the Contractor will develop a plan for backfilling missing content and outline the steps taken to construct an analytically usable database and what will be needed to backfill missing content to develop a comprehensive data set in Phase 2.

Upon completion of a signed contract, the Contractor will prepare a visit to the Client's office to meet with various members of the district attorney's office, including the database management team, clerical staff, chief ADAs, and any other pertinent staff.

After the transfer of data occurs, the Contractor will convert database files into flat files and reconstruct the case management system. The Contractor will identify errors and issues that arise in the process of merging and appending flat files to reconstruct the case management system. This process typically involves several virtual meetings with members of the database management team.

After reconstruction of the case management system, the Contractor will reshape the data at the case-defendant level. Again, this process typically involves several virtual meetings with members of the database management team.

A data audit and written report will then be completed and presented to the County.

Phase 2 – Expected Completion: 4-6 months

Based on the findings of the data audit, the Contractor will devise a plan for backfilling content that is either incorrectly included or altogether omitted in the case management system. This typically involves working with the County to provide access to court records where content can be accessed,

crawled, extracted, and then backfilled into the case management system that the Contractor has reconstructed.

Based on the format of the data accessed from the courts, the Contractor will construct a set of code to access and harvest the court content. Once the content has been saved locally, the Contractor will construct another set of code to extract pertinent information from the court records. These data will then be merged with the reconstructed case management system.

A report of the content that has been updated because of the court crawling and content extraction effort will then be made. Additionally, the Contractor will provide the County with the updated content, which can be ingested and incorporated into the County's production case management system, should the County be interested in updating their records.

Phase 3 – Expected Completion: 6-10 months

Once the reconstructed case management system has been determined to be complete and restructured at the case-defendant level, the Contractor will begin the process of conducting the empirical analysis of the Racial Justice Act.

The first step in conducting the empirical analysis will involve conducting an average outcomes analysis. This analysis will identify different raced, but otherwise identical, defendants to determine whether disparities exist in charging practices (e.g., press any charge, charge a felony) and case outcomes (e.g., guilty outcome, sentence length). To conduct this analysis, the Contractor will identify as many observable features of a case as possible (e.g., requested charges from law enforcement agency, type of crime, division within the district attorney's office where the charges have been filed, census tract where the incident occurred, etc.), and control for criminal behavior and charging practices that have historically been associated with these geographic regions, types of crimes, law enforcement agency, etc. Upon completion of this analysis, a visual construction of any disparities will be produced for ease of readability. However, a full technical appendix and corresponding regression tables will also be produced, which are the support for any graphics that are produced.

At the completion of each of the three components of the empirical analysis, the Contractor will present the results to the County to obtain feedback and then implement this feedback into the analysis to ensure that the report accurately reflects practices within the office and ensures fairness in the representation of the findings. Once a final set of results have been agreed upon between the Contractor and the County, a report of the findings will be produced. The report will contain two sections. The first will be intended for a general audience, using language that is understandable by non-technical readers. The second section will contain all of the technical assumptions and details utilized in supporting the figures and tables that are presented in both the first and second sections of the report.

**EXHIBIT B
PAYMENT TERMS**

The Consultant will provide monthly invoices that detail the number of hours worked, detail the nature of the work, the hourly rate (\$300), and the total amount invoiced for that month. The monthly invoice will include a unique invoice number, contact information for the Consultant, as well as the payee's name. The invoice will also clearly note that payment is requested within 30 days of receiving the invoice.

EXHIBIT C INFORMATION TECHNOLOGY SECURITY ADDENDUM

1. Notification of Data Security Incident

For purposes of this section, “Data Security Incident” is defined as unauthorized access to the Contractor’s business and/or business systems by a third party, which access could potentially expose County data or systems to unauthorized access, disclosure, or misuse. In the event of a Data Security Incident, Contractor must notify County in writing within 48 hours. Notice should be made to all parties referenced in the “Notices” section of the Agreement. Notice must reference this contract number. Notice under this section must include the date of incident and Contractor’s systems and/or locations which were affected. The duty to notify under this section is broad, requiring disclosure whether or not any impact to County data is known at the time, to enable County to take immediate protective actions of its data and cloud environments.

Failure to notify under this section is a material breach, and County may immediately terminate the Agreement for failure to comply.

2. Data Location

2.1 Contractor shall not store or transfer non-public County of Mono data outside the United States. This prohibition includes backup data and Disaster Recovery locations. The Contractor will permit its personnel and contractors to access County of Mono data remotely only as required to provide technical support. Remote access to data from outside the continental United States is prohibited unless expressly approved in advance and in writing by the County.

2.2 The Contractor must notify the County **in writing within 48 hours** of any location changes to Contractor’s data center(s) that will process or store County data. Notice should be made to the County contact indicated in the “Notices” section of this Agreement, and must reference this contract number.

3. Data Encryption

3.1 The Contractor shall encrypt all non-public County **data in transit** regardless of the transit mechanism.

3.2 The Contractor shall encrypt all non-public County **data at rest**.

3.3 The Contractor’s encryption shall be consistent with validated cryptography standards as specified in National Institute of Standards and Technology Security Requirements.

4. Subcontractor Disclosure

To the extent subcontracting or assignment is permitted under this Agreement, the Contractor is responsible for the actions of their subcontractors, vendors, and suppliers. Contractor shall take necessary steps to ensure that the provisions of this contract are enforceable on all subcontractors, vendors, and suppliers acting on behalf of or through Contractor.

5. Business Continuity

Contractor shall provide and maintain a business continuity and disaster recovery plan that achieves the County’s Recovery Time Objective (RTO) and Recovery Point Objective (RPO), as set forth in the Scope of Work and/or Service Level Agreement, and specifically incorporated herein. Upon receiving initial data from the County, Contractor shall have sufficient backups to maintain a RPO of 24 hours. At any given time, the County shall not be required to provide

Contractor with more than 24 hours' worth of data. Additionally, in the event of a disaster, Contractor shall reproduce full data services to not exceed RTO of 48 hours.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

Departments: Human Resources

TIME REQUIRED

SUBJECT Corrected Side Letter to
Memorandum of Understanding
(MOU) with Correctional Deputy
Sheriffs' Association Regarding "C"
Step Salary

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution of the Mono County Board of Supervisors adopting and approving a side letter to the Memorandum of Understanding (MOU) between the County of Mono and the Correctional Deputy Sheriffs' Association to implement a "C" step salary for two Correctional Deputies upon their promotion to Deputy II and superseding and replacing R23-052.

RECOMMENDED ACTION:

Approve proposed resolution.

FISCAL IMPACT:

No additional impact, correction to previously approved agenda item.

CONTACT NAME: Jack Conry

PHONE/EMAIL: 760-924-4634 / jconry@mono.ca.gov

SEND COPIES TO:

Arlene Mills

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Staff Report](#)

[Resolution](#)

[Side Letter](#)

History

Time	Who	Approval
7/25/2023 3:20 PM	County Counsel	Yes
7/31/2023 12:53 PM	Finance	Yes
8/3/2023 8:38 AM	County Administrative Office	Yes



**INTERIM ASSISTANT COUNTY
ADMINISTRATIVE OFFICER
COUNTY OF MONO**

Mary Booher (Interim)
PO Box 696
Bridgeport, CA 93517-0696
(760) 932-5410
mbooher@mono.ca.gov

BOARD OF SUPERVISORS

CHAIR

Bob Gardner / District 3

VICE CHAIR

Rhonda Duggan / District 2

Stacy Corless / District 5

Jennifer Kreitz / District 1

John Peters / District 4

COUNTY DEPARTMENTS

ASSESSOR

Hon. Barry Beck

DISTRICT ATTORNEY

Hon. Tim Kendall

SHERIFF / CORONER

Hon. Ingrid Braun

ANIMAL SERVICES

Malinda Huggans

BEHAVIORAL HEALTH

Robin Roberts

CHIEF PEOPLE OFFICER

Jack Conry

COMMUNITY DEVELOPMENT

Wendy Sugimura

COUNTY CLERK-RECORDER

Scheereen Dedman

COUNTY COUNSEL

Stacey Simon, Esq.

ECONOMIC DEVELOPMENT

Jeff Simpson

EMERGENCY MEDICAL

SERVICES

Bryan Bullock

FINANCE

Janet Dutcher

CPA, CGFM, MPA

INFORMATION

TECHNOLOGY

Interim Milan Salva

PROBATION

Karin Humiston

PUBLIC HEALTH

Interim Kathy Peterson

PUBLIC WORKS

Paul Roten

SOCIAL SERVICES

Kathy Peterson

To: Board of Supervisors
From: Jack Conry, CPO
Date: August 8, 2023
Re: Correctional Deputies Side Letter on Back Pay

On July 18, 2023, this item was brought before the board but the wrong Side Letter/Exhibit was attached to the resolution. This Resolution corrects that mistake and would replace the July 18 Resolution.

By adopting the resolution, the Board will allow two Correctional Deputies to advance in classification consistent with the advancement of other Correctional Deputies under the Memorandum of Understanding between the County and the Correctional Deputy Sheriff's Association. The Association believed that these employees were covered by provisions in the previously adopted MOU which provided for advancement to step C upon promotion to Correctional Deputy II. This side letter effectuates that understanding.

Specifically, when Gabrielle Vega earns promotion to Correctional Deputy II she shall be placed at step C of the relevant salary matrix. Correctional Deputy Kyle Flagg, who has already been promoted to Correctional Deputy II on May 21, 2023, shall be moved to step C of the relevant salary matrix and receive a one-time lump sum payment equivalent to the difference in pay between his pay since the promotion and the pay at step C.



R23-__

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS
ADOPTING AND APPROVING A SIDE LETTER TO THE MEMORANDUM OF
UNDERSTANDING BETWEEN THE COUNTY OF MONO AND THE
CORRECTIONAL DEPUTY SHERIFFS' ASSOCIATION
TO IMPLEMENT A "C" STEP SALARY FOR TWO CORRECTIONAL
DEPUTIES UPON THEIR PROMOTION TO DEPUTY II
AND SUPERSEDING AND REPLACING R23-052**

WHEREAS, the Mono County Board of Supervisors has the authority under section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of county employees; and

WHEREAS, the County is required by the Meyers-Milias-Brown Act (Sections 3500 et. Seq. of the Government Code) to meet and confer with recognized employee organizations before changing the terms and conditions of employment applicable to the employee classifications represented by those organizations; and

WHEREAS, the County and the Correctional Deputy Sheriffs' Association (CDSA) met and conferred and reached mutually acceptable terms and conditions for entry into a Memorandum of Understanding for the period January 1, 2023, through December 31, 2025 (the "MOU"), which was executed by both parties on December 6, 2022; and

WHEREAS, following approval of the MOU by the County and CDSA, the County and CDSA agreed to reopen negotiations regarding the appropriate pay step for two deputy correctional officers who were employed at the Deputy I level at the time the MOU was approved ("Deputy I") and therefore were not covered by changes which applied to deputies then at level II ("Deputy II"); and

WHEREAS, the County and the Association conferred, and reached mutual agreement with respect to the attached Side Letter which aligns the pay step for Deputy I's with the pay step of those Association members who were at the Deputy II level at the time of MOU ratification, to take effect upon their qualification to advance to Deputy II.

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NOW, THEREFORE, the Board of Supervisors of the County of Mono hereby resolves that:

SECTION ONE: The proposed Side Letter to the MOU implementing a “C” Step salary for two Correctional Deputies upon their promotion to Deputy II, a copy of which is attached hereto as an Exhibit, is hereby ratified, adopted, and approved.

SECTION TWO: This Resolution shall supersede and replace Resolution R23-052, which shall be of no further force or effect.

PASSED, APPROVED and ADOPTED this 8th day of August, 2023, by the following vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

Rhonda Duggan, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel

**Side Letter
between
Mono County
and the
Mono County Correctional Deputy Sheriffs' Association (CDSA)**

The County and the Association hereby agree that upon Gabrielle Vega's qualification for and corresponding promotion to the position of Correctional Deputy II, Ms. Vega shall be placed at Step C of the Correctional Deputy II salary matrix. The date of Ms. Vega's promotion to Correctional Deputy II shall become her new anniversary date and she shall continue to be eligible to progress through the salary steps and receive wage increases in accordance with the Personnel Rules applicable to her employment.

The County and the Association hereby agree that Correctional Deputy Kyle Flagg shall receive a one-time lump sum payment equivalent to the difference between the Correctional Deputy II Step A rate of pay and Correctional Deputy II Step C rate of pay for the time period between the date this Side Letter is executed by the parties and the date of Mr. Flagg's promotion to Correctional Deputy II (5/21/2023). Thereafter, commencing on the date of execution of this Side Letter, Mr. Flagg will be paid as a Correctional Deputy II Step C. This pay shall be prospective only. Mr. Flagg's anniversary date will remain (5/21/2023) and he shall continue to be eligible to progress through the salary steps and receive wage increases in accordance with the Personnel Rules applicable to his employment following implementation of this Side Letter.

In witness thereof, the parties hereto, acting by and through their duly authorized representatives have executed this Side Letter this 8th day of August, 2023.

RHONDA DUGGAN, CHAIR
Mono County Board of Supervisors



Rachel Rhea, PRESIDENT
Mono County Correctional Deputy Sheriffs' Association

Approved as to Form:

Stacey Simon, County Counsel



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

Departments: Finance

TIME REQUIRED

SUBJECT Monthly Treasury Transaction Report

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Treasury Transaction Report for the month ending 6/30/2023.

RECOMMENDED ACTION:

Approve the Treasury Transaction Report for the month ending 6/30/2023.

FISCAL IMPACT:

None.

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 7609325483 / gfrank@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Treasury Transaction Report for the month ending 6/30/2023

History

Time	Who	Approval
7/25/2023 3:20 PM	County Counsel	Yes
7/24/2023 8:52 AM	Finance	Yes
7/25/2023 3:25 PM	County Administrative Office	Yes



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 5/31/2023, End Date: 6/30/2023

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Buy Transactions									
Buy	6/2/2023	716973AC6	500,000.00	Pfizer Investment Enterprises 4.45 5/19/2028	99.88	499,385.00	803.47	4.48	500,188.47
Buy	6/30/2023	52171MAJ4	248,000.00	Leaders Credit Union 5 6/30/2028	100.00	248,000.00	0.00	5.00	248,000.00
Subtotal			748,000.00			747,385.00	803.47		748,188.47
Deposit	6/22/2023	31846V203	1,000,000.00	First American Gov Fund MM	100.00	1,000,000.00	0.00	0.00	1,000,000.00
Deposit	6/26/2023	31846V203	2,000,000.00	First American Gov Fund MM	100.00	2,000,000.00	0.00	0.00	2,000,000.00
Deposit	6/30/2023	CAMP60481	161,597.36	California Asset Management Program LGIP	100.00	161,597.36	0.00	0.00	161,597.36
Deposit	6/30/2023	31846V203	56,234.55	First American Gov Fund MM	100.00	56,234.55	0.00	0.00	56,234.55
Deposit	6/30/2023	31846V203	1,000,000.00	First American Gov Fund MM	100.00	1,000,000.00	0.00	0.00	1,000,000.00
Deposit	6/30/2023	OAKVALLEY0670	11,902.82	Oak Valley Bank Cash	100.00	11,902.82	0.00	0.00	11,902.82
Deposit	6/30/2023	OAKVALLEY0670	14,662,083.81	Oak Valley Bank Cash	100.00	14,662,083.81	0.00	0.00	14,662,083.81
Subtotal			18,891,818.54			18,891,818.54	0.00		18,891,818.54
Total Buy Transactions			19,639,818.54			19,639,203.54	803.47		19,640,007.01
Sell Transactions									
Called	6/16/2023	3130AV2M3	629,067.25	FHLB 6 3/16/2028-23	0.00	629,067.25	9,436.01	0.00	638,503.26
Subtotal			629,067.25			629,067.25	9,436.01		638,503.26
Matured	6/9/2023	313383QR5	450,000.00	FHLB 3.25 6/9/2023	0.00	450,000.00	0.00	0.00	450,000.00
Matured	6/16/2023	17330FUE9	500,000.00	Citigroup Global Markets 2.75 6/16/2023	0.00	500,000.00	0.00	0.00	500,000.00
Matured	6/22/2023	313384HE2	1,000,000.00	FHLB 0 6/22/2023	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Matured	6/26/2023	313384HJ1	1,000,000.00	FHLB 0 6/26/2023	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Matured	6/26/2023	3137EAES4	1,000,000.00	FHLMC 0.25 6/26/2023	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Matured	6/29/2023	52171MAA3	249,000.00	Leaders Credit Union 3 6/29/2023	0.00	249,000.00	0.00	0.00	249,000.00
Matured	6/30/2023	91282CCK5	1,000,000.00	T-Note 0.125 6/30/2023	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Subtotal			5,199,000.00			5,199,000.00	0.00		5,199,000.00
Withdraw	6/1/2023	31846V203	1,000,000.00	First American Gov Fund MM	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Withdraw	6/2/2023	31846V203	2,000,000.00	First American Gov Fund MM	0.00	2,000,000.00	0.00	0.00	2,000,000.00
Withdraw	6/7/2023	CAMP60481	500,000.00	California Asset Management Program LGIP	0.00	500,000.00	0.00	0.00	500,000.00



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 5/31/2023, End Date: 6/30/2023

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Withdraw	6/21/2023	CAMP60481	500,000.00	California Asset Management Program LGIP	0.00	500,000.00	0.00	0.00	500,000.00
Withdraw	6/28/2023	CAMP60481	250,000.00	California Asset Management Program LGIP	0.00	250,000.00	0.00	0.00	250,000.00
Withdraw	6/28/2023	31846V203	2,000,000.00	First American Gov Fund MM	0.00	2,000,000.00	0.00	0.00	2,000,000.00
Withdraw	6/30/2023	31846V203	56,234.55	First American Gov Fund MM	0.00	56,234.55	0.00	0.00	56,234.55
Withdraw	6/30/2023	OAKVALLEY0670	14,028,113.41	Oak Valley Bank Cash	0.00	14,028,113.41	0.00	0.00	14,028,113.41
Subtotal			20,334,347.96			20,334,347.96	0.00		20,334,347.96
Total Sell Transactions			26,162,415.21			26,162,415.21	9,436.01		26,171,851.22
Interest/Dividends									
Interest	6/1/2023	32022RSG3	0.00	1ST Financial Bank, USA 3.3 8/2/2027		0.00	697.88	0.00	697.88
Interest	6/1/2023	369674CG9	0.00	General Electric Credit Union 5 1/30/2024		0.00	1,053.15	0.00	1,053.15
Interest	6/1/2023	13032UC48	0.00	California Health Facilities Financing Authority 3		0.00	8,110.00	0.00	8,110.00
Interest	6/1/2023	92348DAC3	0.00	Veridian Credit Union 4.8 4/24/2025		0.00	1,015.10	0.00	1,015.10
Interest	6/1/2023	530520AB1	0.00	Liberty First Credit Union 4.4 1/17/2028		0.00	930.51	0.00	930.51
Interest	6/1/2023	22551KAU6	0.00	Credit Union of Texas 4.4 12/9/2027		0.00	930.51	0.00	930.51
Interest	6/1/2023	41987YAV8	0.00	Hawaiian Gardens Redev 2.714 12/1/2023		0.00	6,785.00	0.00	6,785.00
Interest	6/1/2023	299547AQ2	0.00	Evansville Teachers Federal Credit Union 2.6 6/12/		0.00	549.85	0.00	549.85
Interest	6/1/2023	59161YAP1	0.00	Metro Credit Union 1.7 2/18/2027		0.00	359.52	0.00	359.52
Interest	6/1/2023	33651FAF6	0.00	First Source FCU 4.85 1/31/2024		0.00	1,021.56	0.00	1,021.56
Interest	6/1/2023	538036HP2	0.00	Live Oak Banking Company 1.85 1/20/2025		0.00	391.24	0.00	391.24
Interest	6/1/2023	92891CCP5	0.00	VYSTAR Credit Union 4.45 9/30/2027		0.00	941.08	0.00	941.08
Interest	6/1/2023	76124YAB2	0.00	Resource One Credit Union 1.9 11/27/2024		0.00	395.36	0.00	395.36
Interest	6/1/2023	378612AE5	0.00	City of Glendora CA POB 1.898 6/1/2024		0.00	4,745.00	0.00	4,745.00
Interest	6/1/2023	499724AD4	0.00	Knox TVA Employee Credit Union 3.25 8/30/2023		0.00	676.27	0.00	676.27
Interest	6/1/2023	3133ENGC8	0.00	FFCB 1.32 6/1/2026		0.00	6,600.00	0.00	6,600.00
Interest	6/1/2023	052392AA5	0.00	Austin Telco FCU 1.8 2/28/2025		0.00	380.66	0.00	380.66
Interest	6/1/2023	45157PAZ3	0.00	Ideal Credit Union 4.5 12/29/2027		0.00	951.66	0.00	951.66



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 5/31/2023, End Date: 6/30/2023

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	6/2/2023	15118RUR6	0.00	Celtic Bank 1.35 4/2/2025		0.00	285.50	0.00	285.50
Interest	6/5/2023	307811EM7	0.00	The Farmers & Merchants Bank 3.2 8/5/2027		0.00	676.73	0.00	676.73
Interest	6/7/2023	90983WBT7	0.00	United Community Bank 1.65 2/7/2025		0.00	348.94	0.00	348.94
Interest	6/8/2023	902684AC3	0.00	UFirst Federal Credit Union 4.8 3/9/2026		0.00	1,015.10	0.00	1,015.10
Interest	6/8/2023	011852AD2	0.00	Alaska USA Federal Credit Union 4.7 3/8/2027		0.00	993.95	0.00	993.95
Interest	6/8/2023	3130A0F70	0.00	FHLB 3.375 12/8/2023		0.00	16,875.00	0.00	16,875.00
Interest	6/8/2023	29367SJK8	0.00	Enterprise Bank & Trust 1.8 11/8/2024		0.00	380.66	0.00	380.66
Interest	6/8/2023	3130AT7D3	0.00	FHLB 3.5 12/8/2023		0.00	17,500.00	0.00	17,500.00
Interest	6/8/2023	89579NCB7	0.00	Triad Bank/Frontenac MO 1.8 11/8/2024		0.00	380.66	0.00	380.66
Interest	6/9/2023	313383QR5	0.00	FHLB 3.25 6/9/2023		0.00	7,312.50	0.00	7,312.50
Interest	6/9/2023	59452WAE8	0.00	Michigan Legacy Credit Union 3.45 11/9/2023		0.00	729.60	0.00	729.60
Interest	6/9/2023	08016PEL9	0.00	Belmont Bank & Trust Co 4.2 12/9/2027		0.00	884.65	0.00	884.65
Interest	6/10/2023	25460FCF1	0.00	Direct Federal Credit Union 3.5 9/11/2023		0.00	740.18	0.00	740.18
Interest	6/10/2023	065427AC0	0.00	Bank of Utah 4.25 5/10/2028		0.00	898.79	0.00	898.79
Interest	6/10/2023	3133ELH80	0.00	FFCB 0.68 6/10/2025-22		0.00	3,400.00	0.00	3,400.00
Interest	6/10/2023	20367GBH1	0.00	Community Commerce Bank 3.3 8/10/2027		0.00	697.88	0.00	697.88
Interest	6/10/2023	3130AQ3F8	0.00	FHLB 1.15 12/10/2024-22		0.00	5,750.00	0.00	5,750.00
Interest	6/11/2023	70320KAX9	0.00	Pathfinder Bank 0.7 3/11/2026		0.00	148.04	0.00	148.04
Interest	6/12/2023	856487AM5	0.00	State Bank of Reeseville 2.6 4/12/2024		0.00	549.85	0.00	549.85
Interest	6/13/2023	66736ABP3	0.00	Northwest Bank 2.95 2/13/2024		0.00	623.86	0.00	623.86
Interest	6/13/2023	69417ACG2	0.00	Pacific Crest Savings Bank 2.85 3/13/2024		0.00	602.72	0.00	602.72
Interest	6/13/2023	15721UDA4	0.00	CF Bank 2 8/13/2024		0.00	422.96	0.00	422.96
Interest	6/13/2023	3130A5R35	0.00	FHLB 2.875 6/13/2025		0.00	10,853.13	0.00	10,853.13
Interest	6/13/2023	30960QAL1	0.00	Farmers Insurance Group FCU 5 12/13/2023		0.00	1,053.15	0.00	1,053.15
Interest	6/14/2023	32114VBT3	0.00	First National Bank of Michigan 1.65 2/14/2025		0.00	348.94	0.00	348.94
Interest	6/14/2023	17801GBX6	0.00	City National Bank of Metropolis 1.65 2/14/2025		0.00	348.94	0.00	348.94



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 5/31/2023, End Date: 6/30/2023

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	6/14/2023	89841MAM9	0.00	Trustone Financial 5 12/14/2023		0.00	1,053.15	0.00	1,053.15
Interest	6/14/2023	67886WAF4	0.00	Oklahomas Credit Union 5 12/14/2023		0.00	1,053.15	0.00	1,053.15
Interest	6/15/2023	20143PDV9	0.00	Commercial Bank Harrogate 3.4 11/15/2023		0.00	719.03	0.00	719.03
Interest	6/15/2023	061785DY4	0.00	Bank of Deerfield 2.85 2/15/2024		0.00	602.72	0.00	602.72
Interest	6/15/2023	819866BL7	0.00	Sharonview Federal Credit Union 3.5 8/16/2027		0.00	740.18	0.00	740.18
Interest	6/15/2023	30257JAM7	0.00	FNB Bank Inc/Romney 3 1/16/2024		0.00	634.44	0.00	634.44
Interest	6/16/2023	740367HP5	0.00	Preferred Bank LA Calif 2 8/16/2024		0.00	422.96	0.00	422.96
Interest	6/16/2023	17330FUE9	0.00	Citigroup Global Markets 2.75 6/16/2023		0.00	1,145.83	0.00	1,145.83
Interest	6/17/2023	914098DP0	0.00	University Bank 4.5 3/17/2028		0.00	951.66	0.00	951.66
Interest	6/17/2023	219240BY3	0.00	Cornerstone Community Bank 2.6 5/17/2024		0.00	549.85	0.00	549.85
Interest	6/17/2023	24422EVR7	0.00	John Deere Capital Corp 1.05 6/17/2026		0.00	2,625.00	0.00	2,625.00
Interest	6/18/2023	457731AK3	0.00	Inspire Federal Credit Union 1.15 3/18/2025		0.00	243.20	0.00	243.20
Interest	6/18/2023	00257TBJ4	0.00	Abacus Federal Savings Bank 1.75 10/18/2024		0.00	370.09	0.00	370.09
Interest	6/18/2023	89236TJK2	0.00	Toyota Motor Credit Corp 1.125 6/18/2026		0.00	2,812.50	0.00	2,812.50
Interest	6/18/2023	48836LAF9	0.00	Kemba Financial Credit Union 1.75 10/18/2024		0.00	370.09	0.00	370.09
Interest	6/20/2023	50625LAK9	0.00	Lafayette Federal Credit Union 3.5 11/20/2023		0.00	740.18	0.00	740.18
Interest	6/20/2023	32112UCW9	0.00	First National Bank of McGregor 2.85 2/21/2024		0.00	602.72	0.00	602.72
Interest	6/20/2023	78472EAB0	0.00	SPCO Credit Union 4.35 1/20/2028		0.00	919.94	0.00	919.94
Interest	6/20/2023	01664MAB2	0.00	All In FCU 4.4 12/20/2027		0.00	930.51	0.00	930.51
Interest	6/21/2023	51828MAC8	0.00	Latino Community Credit Union 4.5 12/21/2027		0.00	951.66	0.00	951.66
Interest	6/22/2023	061803AH5	0.00	Bank of Delight 2.85 2/22/2024		0.00	602.72	0.00	602.72
Interest	6/22/2023	92535LCC6	0.00	Verus Bank of Commerce 2.8 2/22/2024		0.00	592.14	0.00	592.14
Interest	6/22/2023	3130AQAF0	0.00	FHLB 0.8 12/22/2023-22		0.00	4,000.00	0.00	4,000.00
Interest	6/23/2023	938828BJ8	0.00	Washington Federal Bank 2.05 8/23/2024		0.00	433.53	0.00	433.53
Interest	6/23/2023	33766LAJ7	0.00	Firstier Bank 1.95 8/23/2024		0.00	412.38	0.00	412.38
Interest	6/24/2023	03753XBD1	0.00	Apex Bank 3.1 8/24/2023		0.00	645.05	0.00	645.05



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 5/31/2023, End Date: 6/30/2023

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	6/24/2023	90348JEV8	0.00	UBS Bank USA 3.45 10/24/2023		0.00	729.60	0.00	729.60
Interest	6/25/2023	85513MAA0	0.00	Star Financial Credit Union 4.5 1/25/2028		0.00	951.66	0.00	951.66
Interest	6/25/2023	063907AA7	0.00	Bank of Botetourt 1.75 10/25/2024		0.00	370.09	0.00	370.09
Interest	6/25/2023	22230PBY5	0.00	Country Bank New York 3 1/25/2024		0.00	634.44	0.00	634.44
Interest	6/26/2023	208212AR1	0.00	Connex Credit Union 0.5 8/26/2024		0.00	105.74	0.00	105.74
Interest	6/26/2023	32065TAZ4	0.00	First Kentucky Bank Inc 2.55 4/26/2024		0.00	539.27	0.00	539.27
Interest	6/26/2023	3137EAES4	0.00	FHLMC 0.25 6/26/2023		0.00	1,250.00	0.00	1,250.00
Interest	6/26/2023	05465DAE8	0.00	AXOS Bank 1.65 3/26/2025		0.00	348.94	0.00	348.94
Interest	6/26/2023	56065GAG3	0.00	Mainstreet Bank 2.6 4/26/2024		0.00	549.85	0.00	549.85
Interest	6/26/2023	90352RCR4	0.00	USAlliance Federal Credit Union 3.45 8/26/2027		0.00	729.60	0.00	729.60
Interest	6/27/2023	02616ABY4	0.00	American First Credit Union 4.25 4/27/2028		0.00	898.79	0.00	898.79
Interest	6/27/2023	14622LAA0	0.00	Carter Federal Credit Union 0.75 4/27/2026		0.00	157.97	0.00	157.97
Interest	6/27/2023	39115UBE2	0.00	Great Plains Bank 2.8 2/27/2024		0.00	592.14	0.00	592.14
Interest	6/27/2023	32063KAV4	0.00	First Jackson Bank 1.05 3/27/2025		0.00	222.05	0.00	222.05
Interest	6/27/2023	79772FAF3	0.00	San Francisco FCU 1.1 3/27/2025		0.00	232.63	0.00	232.63
Interest	6/28/2023	00224TAP1	0.00	A+ Federal Credit Union 4.55 4/28/2028		0.00	962.23	0.00	962.23
Interest	6/28/2023	07181JAV6	0.00	Baxter Federal Credit Union 5 11/30/2026		0.00	1,053.15	0.00	1,053.15
Interest	6/29/2023	3133EMN81	0.00	FFCB 0.31 12/29/2023-21		0.00	1,550.00	0.00	1,550.00
Interest	6/29/2023	52171MAA3	0.00	Leaders Credit Union 3 6/29/2023		0.00	634.44	0.00	634.44
Interest	6/29/2023	70962LAS1	0.00	Pentagon Federal Credit Union 0.9 9/29/2026		0.00	190.33	0.00	190.33
Interest	6/29/2023	45780PAX3	0.00	Institution for Savings in Newburyport 0.85 7/29/2		0.00	179.76	0.00	179.76
Interest	6/30/2023	710571DS6	0.00	Peoples Bank Newton NC 2 7/31/2024		0.00	409.32	0.00	409.32
Interest	6/30/2023	694231AC5	0.00	Pacific Enterprise Bank 1.15 3/31/2025		0.00	235.36	0.00	235.36
Interest	6/30/2023	91282CCK5	0.00	T-Note 0.125 6/30/2023		0.00	625.00	0.00	625.00
Interest	6/30/2023	CAMP60481	0.00	California Asset Management Program LGIP		0.00	161,597.36	0.00	161,597.36
Interest	6/30/2023	42228LAL5	0.00	HealthcareSystemsFCU 4.35 1/31/2028		0.00	919.94	0.00	919.94
Interest	6/30/2023	LAIF6000Q	0.00	Local Agency Investment Fund LGIP		0.00	20,326.16	0.00	20,326.16



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 5/31/2023, End Date: 6/30/2023

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	6/30/2023	31846V203	0.00	First American Gov Fund MM		0.00	56,234.55	0.00	56,234.55
Interest	6/30/2023	24951TAW5	0.00	Department of Commerce FCU 5 11/30/2027		0.00	1,053.15	0.00	1,053.15
Interest	6/30/2023	91282CBC4	0.00	T-Note 0.375 12/31/2025		0.00	1,875.00	0.00	1,875.00
Interest	6/30/2023	06543PDA0	0.00	Bank of the Valley NE 4.1 9/30/2027		0.00	867.07	0.00	867.07
Interest	6/30/2023	9128286Z8	0.00	T-Note 1.75 6/30/2024		0.00	8,750.00	0.00	8,750.00
Interest	6/30/2023	29278TCP3	0.00	Enerbank USA 3.2 8/30/2023		0.00	665.86	0.00	665.86
Interest	6/30/2023	67054NAM5	0.00	Numerica Credit Union 3.4 10/31/2023		0.00	695.84	0.00	695.84
Interest	6/30/2023	32024DAC0	0.00	First Financial 4.45 2/8/2028		0.00	910.73	0.00	910.73
Interest	6/30/2023	3136G4XZ1	0.00	FNMA 0.74 6/30/2025-21		0.00	2,941.50	0.00	2,941.50
Interest	6/30/2023	06426KAM0	0.00	Bank of New England 3.2 7/31/2023		0.00	649.64	0.00	649.64
Interest	6/30/2023	82671DAB3	0.00	Signature Federal Credit Union 4.4 1/31/2028		0.00	900.49	0.00	900.49
Interest	6/30/2023	01882MAC6	0.00	Alliant Credit Union 5 12/30/2027		0.00	1,053.15	0.00	1,053.15
Interest	6/30/2023	22258JAB7	0.00	County Schools FCU 4.4 9/30/2027		0.00	930.51	0.00	930.51
Interest	6/30/2023	86777TAA4	0.00	Sunset Science Park FCU 5 12/14/2023		0.00	1,019.18	0.00	1,019.18
Interest	6/30/2023	OAKVALLEY0670	0.00	Oak Valley Bank Cash		0.00	5.63	0.00	5.63
Interest	6/30/2023	OAKVALLEY0670	0.00	Oak Valley Bank Cash		0.00	11,902.82	0.00	11,902.82
Subtotal			0.00			0.00	422,931.70		422,931.70
Total Interest/Dividends			0.00			0.00	422,931.70		422,931.70



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

Departments: Public Works

TIME REQUIRED 5 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

Paul Roten, Public Works Director

SUBJECT Update on Emergency Repair Benton
Crossing Road and Northshore Drive

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update on emergency road repairs on Benton Crossing Road and June Lake's Northshore Drive.

RECOMMENDED ACTION:

1. Receive update on the status of repairs. 2. Review the emergency action and find that there is a need to continue the repair of Benton Crossing Road and Northshore Drive to make those roads safe for travel before winter snows. 3. Authorize the Public Works Director to continue procuring the necessary equipment, services, and supplies to continue emergency repairs on Benton Crossing Road and Northshore Drive, without giving notice for bids to let contracts. (4/5 vote is required.)

FISCAL IMPACT:

The project will be funded with Federal Emergency Management Agency. (FEMA) and California Governor's Office of Emergency Services (CALOES) assistance.

CONTACT NAME: Paul Roten

PHONE/EMAIL: 760-709-0427 / proten@mono.ca.gov

SEND COPIES TO:

Susan Peters - speters@mono.ca.gov

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p> Staff Report - Update</p>
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History

Time	Who	Approval
8/3/2023 5:12 PM	County Counsel	Yes

8/3/2023 5:02 PM

Finance

Yes

8/3/2023 5:38 PM

County Administrative Office

Yes



MONO COUNTY

DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • monopw@mono.ca.gov www.monocounty.ca.gov

To: Honorable Chair and Members of the Board of Supervisors
From: Paul Roten, Director of Public Works and Chad Senior, Associate Engineer
Re: **UPDATE** - Emergency Road Repairs on Benton Crossing Road and Northshore Drive

Background and Identified Emergency

Mono County proclaimed and ratified two emergency declarations due to the 2022/2023 Severe Winter Storms January and March 2023. Both emergency declarations are on-going at this time and will continue until terminated by the Board of Supervisors.

The 2022/2023 winter precipitation caused flooding, debris flows, scouring of road shoulders, saturation of pavement subgrades, all of which necessitated increased heavy equipment movement on Mono County's paved roads, causing failure of previously sound asphalt on many roads county-wide. This damage on Benton Crossing Road and Northshore Drive must be repaired prior to the upcoming winter season. Temporary measures will not be sustainable with required snow removal.

Per Resolution R23-062, the Board made findings, based on the evidence provided, that emergency conditions exist on Benton Crossing Road and Northshore Drive which require immediate repair and cannot be delayed by the time required for a competitive bidding process, so can be performed without solicitation per Public Contract Code section 22050. Further the board authorized the Director of the Department of Public Works to solicit informal quotes and to enter a sole source contract or contracts, approved as to form by County Counsel to complete the work.

Update

In this update Public Works asks the board by a minimum of a 4/5 vote to:

1. Receive this update on the status of repairs as presented.
2. Review the emergency action and find that there is a need to continue the repair of Benton Crossing Road and Northshore Drive to make those roads safe for travel before winter snows.
3. Authorize the Public Works Director to continue procuring the necessary equipment, services, and supplies to continue emergency repairs on Benton Crossing Road and Northshore Drive, without giving notice for bids to let contracts. (4/5 vote is required.)

Please contact me at (760) 924-1812 or by email at cseior@mono.ca.gov if you have any questions regarding this matter.

Respectfully submitted,

Chad Senior

Associate Engineer



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

Departments: Finance

TIME REQUIRED 10 minutes

SUBJECT Quarterly Investment Report

**PERSONS
APPEARING
BEFORE THE
BOARD**

Gerald Frank, Assistant Finance
Director / Treasurer-Tax Collector

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Investment Report for the Quarter ending 6/30/2023.

RECOMMENDED ACTION:

Approve the Investment Report for the Quarter ending 6/30/2023.

FISCAL IMPACT:

None.

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 7609325483 / gfrank@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Investment Report for the Quarter ending 6/30/2023](#)

History

Time	Who	Approval
7/25/2023 3:21 PM	County Counsel	Yes
7/24/2023 8:54 AM	Finance	Yes
7/25/2023 3:25 PM	County Administrative Office	Yes



DEPARTMENT OF FINANCE

COUNTY OF MONO

Gerald A. Frank, CGIP
Assistant Finance Director
Treasurer-Tax Collector

Janet Dutcher, CPA, CGFM, MPA
Finance Director

Kimberly Bunn
Assistant Finance Director
Auditor-Controller

P.O. Box 495
Bridgeport, California 93517
(760) 932-5480
Fax (760) 932-5481

P.O. Box 556
Bridgeport, California 93517
(760) 932-5490
Fax (760) 932-5491

Date: August 8, 2023
To: Honorable Board of Supervisors
Treasury Oversight Committee
Treasury Pool Participants
From: Gerald Frank
Subject: Quarterly Investment Report

The Treasury Pool investment report for the quarter ended June 30, 2023 is attached pursuant to Government Code §53646(b) and includes the following reports:

- **Portfolio Holdings by Security Sector** - includes, among other information, the type of investment, issuer, date of maturity, par value, dollar amount invested in all securities and market value as calculated by Union Bank, in accordance with Government Code §53646(b)(1).
- **Distribution by Asset Category – Market Value** – Provides a graphic to make it easy to see the asset allocation by type of security.
- **Distribution by Maturity Range – Face Value** – Provides a bar graph to see the maturities of the various investments and gives the reader a sense of the liquidity of the portfolio.
- **Treasury Cash Balances as of the Last Day of the Most Recent 14 Months** – Shows growth in the current mix of cash and investments when compared to prior months and particularly the same time last year. Additionally, the section at the bottom shows maturity by month for all non-same day investments.
- **Mono County Treasury Pool Quarterly Yield Comparison** – Shows, at a glance, the county pool performance in comparison to two-year US Treasuries and the California Local Agency Investment Fund (LAIF).
- **Mono County Treasury Pool Participants** – Provides a graphic to make it easy to see the types of pool participants.

The County also has monetary assets held outside the County Treasury including:

- The Sheriff’s Department has two accounts: The Civil Trust Account and the Sheriff’s Revolving Fund. The balances in these accounts as of June 30, 2023 were \$32,619 and \$3,573 respectively.
- Mono County’s PAPEBT (Public Agencies Post-Employment Benefits Trust) fund with PARS had a balance of \$26,841,120 as of June 30, 2023. This is a trust for the purpose of pre-funding both pension obligations and/or other post-employment benefits.

The Treasury was not in compliance with the Mono County Investment Policy on June 30, 2023. A Pfizer Corporate Bond was purchased on 6/2/2023, which ended up being issued from outside the United States. This noncompliance was Identified on 7/11/2023 and the investment was sold on 7/14/2023 bringing the Treasury back into compliance. The Treasury immediately enacted a corrective action plan to mitigate this from happening again.

Weighted Average Maturity (WAM) as of June 30, 2023 was 588 days.

It is anticipated that the County Treasury will be able to meet the liquidity requirements of its pooled participants for the next six months.

The investments are presented at fair market value in accordance with Government Accounting Standards Board (GASB) Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Pools. On the last day of the quarter, on a book basis, the portfolio totaled \$192,060,449 and the market value was \$185,641,032 (calculated by US Bank) or 96.66% of book value. Market value does not include accrued interest, which was \$634,189 on the last day of the quarter.

Investment Pool earnings are as shown below:

Quarter Ending	9/30/2022	12/31/2022	3/31/2023	6/30/2023
Average Daily Balance	173,018,306	192,343,209	197,809,246	203,934,310
Earned Interest (including accruals)	803,608.25	1,188,344	1,397,903	1,579,007.13
Earned Interest Rate	1.8427%	2.4512%	2.8660%	3.1056%
Number of Days in Quarter	92	92	90	91
Interest Received (net of amortized costs)	738,659	1,108,487	1,352,037	1,543,885
Administration Costs	\$11,701	\$12,298	\$20,770	\$11,750
Net Interest for Apportionment	\$726,958	\$1,096,189	\$1,331,267	\$1,532,135



Mono County

Portfolio Holdings by Security Sector

As of June 30, 2023

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Cash												
Oak Valley Bank Cash	OAKVALLEY0670	2/28/2009	4,851,214.05	4,851,214.05	4,851,214.05	3.043	3.043	N/A	1	None		2.52
TTC Drawer Cash	CASH	10/12/2022	400.00	400.00	400.00	0.000	0.000	N/A	1	None		0.00
Sub Total / Average Cash			4,851,614.05	4,851,614.05	4,851,614.05	3.043	3.043		1		0.00	2.52
Local Government Investment Pools												
California Asset Management Program LGIP	CAMP60481	8/3/2017	36,992,280.28	36,992,280.28	36,992,280.28	5.240	5.240	N/A	1	None		19.20
Local Agency Investment Fund LGIP	LAIF6000Q	7/1/2014	500,150.07	500,150.07	500,150.07	3.167	3.167	N/A	1	NR		0.26
Sub Total / Average Local Government Investment Pools			37,492,430.35	37,492,430.35	37,492,430.35	5.212	5.212		1		0.00	19.46
Money Market Mutual Funds												
First American Gov Fund MM	31846V203	3/14/2023	16,000,000.00	16,000,000.00	16,000,000.00	4.680	4.680	N/A	1	Moodys-Aaa		8.30
Sub Total / Average Money Market Mutual Funds			16,000,000.00	16,000,000.00	16,000,000.00	4.680	4.680		1		0.00	8.30
CD Negotiable												
1ST Financial Bank, USA 3.3 8/2/2027	32022RSG3	8/2/2022	249,000.00	249,000.00	230,593.92	3.300	3.300	8/2/2027	1,494	None	652.86	0.13
A+ Federal Credit Union 4.55 4/28/2028	00224TAP1	4/28/2023	249,000.00	249,000.00	241,283.49	4.550	4.550	4/28/2028	1,764	None	62.08	0.13
Abacus Federal Savings Bank 1.75 10/18/2024	00257TBJ4	10/18/2019	249,000.00	249,000.00	237,419.01	1.750	1.750	10/18/2024	476	None	143.26	0.13
Alaska USA Federal Credit Union 4.7 3/8/2027	011852AD2	3/8/2023	249,000.00	249,000.00	243,634.05	4.700	4.700	3/8/2027	1,347	None	705.39	0.13
All In FCU 4.4 12/20/2027	01664MAB2	12/20/2022	249,000.00	249,000.00	240,130.62	4.400	4.400	12/20/2027	1,634	None	300.16	0.13
Alliant Credit Union 5 12/30/2027	01882MAC6	12/30/2022	248,000.00	248,000.00	245,076.08	5.000	5.000	12/30/2027	1,644	None	0.00	0.13
American Express National Bank 3 5/4/2027	02589ACK6	5/4/2022	246,000.00	246,000.00	226,241.28	3.000	3.000	5/4/2027	1,404	None	1,152.49	0.13
American First Credit Union 4.25 4/27/2028	02616ABY4	4/27/2023	249,000.00	249,000.00	238,108.74	4.250	4.250	4/27/2028	1,763	None	86.98	0.13
Apex Bank 3.1 8/24/2023	03753XBD1	8/24/2018	245,000.00	245,000.00	244,211.10	3.100	3.100	8/24/2023	55	None	124.85	0.13
Austin Telco FCU 1.8 2/28/2025	052392AA5	2/28/2020	249,000.00	249,000.00	234,097.35	1.800	1.800	2/28/2025	609	None	356.10	0.13
AXOS Bank 1.65 3/26/2025	05465DAE8	3/26/2020	249,000.00	249,000.00	233,390.19	1.650	1.650	3/26/2025	635	None	45.02	0.13
Bank Hapoalim B.M. 3.5 11/14/2023	06251AV31	11/14/2018	245,000.00	245,000.00	243,334.00	3.500	3.500	11/14/2023	137	None	1,104.18	0.13
Bank of Baroda New York 3.3 9/28/2023	06062R4E9	11/19/2018	244,931.64	245,000.00	243,762.75	3.300	3.423	9/28/2023	90	None	2,082.16	0.13
Bank of Botetourt 1.75 10/25/2024	063907AA7	10/25/2019	249,000.00	249,000.00	237,257.16	1.750	1.750	10/25/2024	483	None	59.69	0.13
Bank of Deerfield 2.85 2/15/2024	061785DY4	2/15/2019	249,000.00	249,000.00	245,215.20	2.850	2.850	2/15/2024	230	None	291.64	0.13
Bank of Delight 2.85 2/22/2024	061803AH5	2/22/2019	249,000.00	249,000.00	245,093.19	2.850	2.850	2/22/2024	237	None	155.54	0.13
Bank of New England 3.2 7/31/2023	06426KAM0	8/9/2018	247,000.00	247,000.00	246,575.16	3.200	3.200	7/31/2023	31	None	0.00	0.13
Bank of the Valley NE 4.1 9/30/2027	06543PDA0	9/30/2022	249,000.00	249,000.00	237,583.35	4.100	4.100	9/30/2027	1,553	None	0.00	0.13
Bank of Utah 4.25 5/10/2028	065427AC0	5/10/2023	249,000.00	249,000.00	238,056.45	4.250	4.250	5/10/2028	1,776	None	579.86	0.13
Baxter Federal Credit Union 5 11/30/2026	07181JAV6	11/28/2022	248,000.00	248,000.00	245,167.84	5.000	5.000	11/30/2026	1,249	None	67.95	0.13
Beal Bank USA 1.9 2/17/2027	07371CE88	2/23/2022	247,000.00	247,000.00	219,121.11	1.900	1.900	2/17/2027	1,328	None	1,632.91	0.13
Beal Bank, a Texas State Bank 1.9 2/17/2027	07371AYE7	2/23/2022	247,000.00	247,000.00	219,121.11	1.900	1.900	2/17/2027	1,328	None	1,632.91	0.13
Belmont Bank & Trust Co 4.2 12/9/2027	08016PEL9	12/9/2022	248,000.00	248,000.00	237,246.72	4.200	4.200	12/9/2027	1,623	None	599.28	0.13
Blue Ridge Bank 4.2 2/28/2028	09582YAF9	2/28/2023	244,000.00	244,000.00	233,151.76	4.200	4.200	2/28/2028	1,704	None	3,425.36	0.13
BMO Harris Bank NA 4.5 5/16/2028	05600XQE3	5/16/2023	244,000.00	244,000.00	235,921.16	4.500	4.500	5/16/2028	1,782	None	1,353.70	0.13
BMW Bank North America 4.35 3/3/2028	05580AW34	3/3/2023	244,000.00	244,000.00	234,618.20	4.350	4.350	3/3/2028	1,708	None	3,460.45	0.13
Caldwell Bank & Trust Company 1.95 8/19/2024	128829AE8	8/19/2019	247,000.00	247,000.00	237,507.79	1.950	1.950	8/19/2024	416	None	1,728.66	0.13
Capital One Bank USA NA 2 8/21/2024	14042TCB1	8/30/2019	245,000.00	245,000.00	235,675.30	2.000	2.000	8/21/2024	418	None	1,731.78	0.13
Capital One NA 2.8 4/20/2027	14042RQS3	4/20/2022	246,000.00	246,000.00	224,733.30	2.800	2.800	4/20/2027	1,390	None	1,339.86	0.13
Carter Federal Credit Union 0.75 4/27/2026	14622LAA0	4/27/2023	220,381.80	248,000.00	219,078.24	0.750	5.004	4/27/2026	1,032	None	15.29	0.13
Celtic Bank 1.35 4/2/2025	15118RUR6	4/2/2020	249,000.00	249,000.00	232,003.26	1.350	1.350	4/2/2025	642	None	257.87	0.13
Centerstate Bank 1 4/30/2025	15201QDK0	5/13/2020	248,000.00	248,000.00	229,010.64	1.000	1.000	4/30/2025	670	None	414.47	0.13
CF Bank 2 8/13/2024	15721UDA4	8/13/2019	249,000.00	249,000.00	239,625.15	2.000	2.000	8/13/2024	410	None	231.95	0.13
CIBC Bank 4.45 4/13/2028	12547CAX6	4/14/2023	244,000.00	244,000.00	235,484.40	4.450	4.450	4/13/2028	1,749	None	2,290.59	0.13
City National Bank of Metropolis 1.65 2/14/2025	17801GBX6	2/14/2020	249,000.00	249,000.00	234,366.27	1.650	1.650	2/14/2025	595	None	180.10	0.13
Commercial Bank Harrogate 3.4 11/15/2023	20143PDV9	11/15/2018	249,000.00	249,000.00	247,247.04	3.400	3.400	11/15/2023	138	None	347.92	0.13



Mono County

Portfolio Holdings by Security Sector

As of June 30, 2023

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Commercial Savings Bank 1.8 10/18/2024	202291AG5	10/18/2019	247,000.00	247,000.00	235,736.80	1.800	1.800	10/18/2024	476	None	889.20	0.13
Community Commerce Bank 3.3 8/10/2027	20367GBH1	8/10/2022	249,000.00	249,000.00	230,511.75	3.300	3.300	8/10/2027	1,502	None	450.25	0.13
Congressional Bank 2.1 7/24/2024	20726ABD9	7/24/2019	247,000.00	247,000.00	238,461.21	2.100	2.100	7/24/2024	390	None	2,231.12	0.13
Connex Credit Union 0.5 8/26/2024	208212AR1	8/26/2021	249,000.00	249,000.00	235,163.07	0.500	0.500	8/26/2024	423	None	13.64	0.13
Cornerstone Community Bank 2.6 5/17/2024	219240BY3	5/17/2019	249,000.00	249,000.00	242,971.71	2.600	2.600	5/17/2024	322	None	230.58	0.13
Country Bank New York 3 1/25/2024	22230PB5	1/25/2019	249,000.00	249,000.00	245,772.96	3.000	3.000	1/25/2024	209	None	102.33	0.13
County Schools FCU 4.4 9/30/2027	22258JAB7	9/30/2022	249,000.00	249,000.00	240,419.46	4.400	4.400	9/30/2027	1,553	None	0.00	0.13
Credit Union of Texas 4.4 12/9/2027	22551KAU6	12/9/2022	249,000.00	249,000.00	240,170.46	4.400	4.400	12/9/2027	1,623	None	870.48	0.13
Delta National Bank and Trust 0.55 7/21/2025	24773RBW4	7/31/2020	249,000.00	249,000.00	225,653.76	0.550	0.550	7/21/2025	752	None	562.81	0.13
Department of Commerce FCU 5 11/30/2027	24951TAW5	11/30/2022	248,000.00	248,000.00	245,086.00	5.000	5.000	11/30/2027	1,614	None	0.00	0.13
Direct Federal Credit Union 3.5 9/11/2023	25460FCF1	12/10/2018	249,000.00	249,000.00	248,130.99	3.500	3.500	9/11/2023	73	None	477.53	0.13
Discover Bank 3.2 5/19/2027	254673D94	5/19/2022	246,000.00	246,000.00	227,786.16	3.200	3.200	5/19/2027	1,419	None	927.39	0.13
Dort Financial Credit Union 4.5 12/16/2027	25844MAK4	12/16/2022	247,000.00	247,000.00	239,221.97	4.500	4.500	12/16/2027	1,630	None	2,740.68	0.13
Eaglemark Savings Bank 2 3/2/2027	27004PCM3	3/2/2022	247,000.00	247,000.00	219,723.79	2.000	2.000	3/2/2027	1,341	None	1,624.11	0.13
Enerbank USA 3.2 8/30/2023	29278TCP3	8/31/2018	245,000.00	245,000.00	244,144.95	3.200	3.200	8/30/2023	61	None	0.00	0.13
Enterprise Bank & Trust 1.8 11/8/2024	29367SJO8	11/8/2019	249,000.00	249,000.00	237,117.72	1.800	1.800	11/8/2024	497	None	270.15	0.13
Enterprise Bank 4.35 3/3/2028	29367RMJ2	3/3/2023	244,000.00	244,000.00	234,618.20	4.350	4.350	3/3/2028	1,708	None	3,460.45	0.13
Evansville Teachers Federal Credit Union 2.6 6/12/2024	299547AQ2	6/12/2019	249,000.00	249,000.00	242,426.40	2.600	2.600	6/12/2024	348	None	514.37	0.13
Farmers Insurance Group FCU 5 12/13/2023	30960QAL1	12/13/2022	248,000.00	248,000.00	247,667.68	5.000	5.000	12/13/2023	166	None	577.53	0.13
First Financial 4.45 2/8/2028	32024DAC0	2/8/2023	249,000.00	249,000.00	240,471.75	4.450	4.450	2/8/2028	1,684	None	0.00	0.13
First Foundation Bank 4.7 11/4/2027	32026UYA8	11/4/2022	244,000.00	244,000.00	238,334.32	4.700	4.700	11/4/2027	1,588	None	1,790.89	0.13
First Jackson Bank 1.05 3/27/2025	32063KAV4	3/27/2020	248,578.57	249,000.00	230,890.23	1.050	1.150	3/27/2025	636	None	21.49	0.13
First Kentucky Bank Inc 2.55 4/26/2024	32065TAZ4	4/26/2019	249,000.00	249,000.00	243,320.31	2.550	2.550	4/26/2024	301	None	69.58	0.13
First Missouri State Bank 2.85 8/14/2023	32100LBY0	2/13/2019	246,000.00	246,000.00	245,269.38	2.850	2.850	8/14/2023	45	None	2,631.53	0.13
First National Bank of McGregor 2.85 2/21/2024	32112UCW9	2/21/2019	249,000.00	249,000.00	245,110.62	2.850	2.850	2/21/2024	236	None	194.42	0.13
First National Bank of Michigan 1.65 2/14/2025	32114VBT3	2/14/2020	249,000.00	249,000.00	234,366.27	1.650	1.650	2/14/2025	595	None	180.10	0.13
First Source FCU 4.85 1/31/2024	33651FAF6	1/31/2023	248,000.00	248,000.00	247,330.40	4.850	4.850	1/31/2024	215	None	955.65	0.13
Firstier Bank 1.95 8/23/2024	33766LAF7	8/23/2019	249,000.00	249,000.00	239,264.10	1.950	1.950	8/23/2024	420	None	93.12	0.13
Flagstar Bank FSB 0.6 7/22/2025	33847E3W5	7/22/2020	249,000.00	249,000.00	225,892.80	0.600	0.600	7/22/2025	753	None	650.81	0.13
FNB Bank Inc/Romney 3 1/16/2024	30257JAM7	1/16/2019	249,000.00	249,000.00	246,024.45	3.000	3.000	1/16/2024	200	None	306.99	0.13
General Electric Credit Union 5 1/30/2024	369674CG9	1/30/2023	248,000.00	248,000.00	247,546.16	5.000	5.000	1/30/2024	214	None	985.21	0.13
Goldman Sachs Bank USA 0.85 7/28/2026	38149MWX7	7/28/2021	248,000.00	248,000.00	216,432.08	0.850	0.850	7/28/2026	1,124	None	883.63	0.13
Great Plains Bank 2.8 2/27/2024	39115UBE2	2/27/2019	249,000.00	249,000.00	244,926.36	2.800	2.800	2/27/2024	242	None	57.30	0.13
Haddon Savings Bank 0.35 10/20/2025	404730DA8	11/12/2020	248,148.92	249,000.00	221,948.64	0.350	0.486	10/20/2025	843	None	171.91	0.13
HealthcareSystemsFCU 4.35 1/31/2028	42228LAL5	1/31/2023	249,000.00	249,000.00	239,480.73	4.350	4.350	1/31/2028	1,676	None	0.00	0.13
High Plains Bank 3 1/16/2024	42971GAA9	1/16/2019	245,000.00	245,000.00	241,996.30	3.000	3.000	1/16/2024	200	None	3,322.60	0.13
Home Savings Bank UT 2.85 2/12/2024	43733LBF3	2/12/2019	246,000.00	246,000.00	242,327.22	2.850	2.850	2/12/2024	227	None	2,650.73	0.13
Ideal Credit Union 4.5 12/29/2027	45157PAZ3	12/29/2022	249,000.00	249,000.00	241,094.25	4.500	4.500	12/29/2027	1,643	None	890.26	0.13
Inspire Federal Credit Union 1.15 3/18/2025	457731AK3	3/18/2020	249,000.00	249,000.00	231,537.63	1.150	1.150	3/18/2025	627	None	94.14	0.13
Institution for Savings in Newburyport 0.85 7/29/2026	45780PAX3	7/29/2021	249,000.00	249,000.00	216,956.19	0.850	0.850	7/29/2026	1,125	None	5.80	0.13
Jefferson Financial Credit Union 3.35 10/19/2023	474067AQ8	10/19/2018	245,000.00	245,000.00	234,525.10	3.350	3.350	10/19/2023	111	None	1,619.01	0.13
Kemba Financial Credit Union 1.75 10/18/2024	48836LAF9	10/18/2019	249,000.00	249,000.00	237,419.01	1.750	1.750	10/18/2024	476	None	143.26	0.13
Knox TVA Employee Credit Union 3.25 8/30/2023	499724AD4	8/30/2018	245,000.00	245,000.00	244,179.25	3.250	3.250	8/30/2023	61	None	632.64	0.13
Lafayette Federal Credit Union 3.5 11/20/2023	50625LAK9	11/20/2018	249,000.00	249,000.00	247,279.41	3.500	3.500	11/20/2023	143	None	238.77	0.13
Latino Community Credit Union 4.5 12/21/2027	51828MAC8	12/21/2022	249,000.00	249,000.00	241,116.66	4.500	4.500	12/21/2027	1,635	None	276.29	0.13
LCA Bank Corp 4.8 11/15/2027	501798SZ6	11/15/2022	244,000.00	244,000.00	239,256.64	4.800	4.800	11/15/2027	1,599	None	1,508.12	0.13
Leaders Credit Union 5 6/30/2028	52171MAJ4	6/30/2023	248,000.00	248,000.00	245,063.68	5.000	5.000	6/30/2028	1,827	None	0.00	0.13
Lebanon Federal Credit Union 3.2 9/21/2023	52248LAA4	9/21/2018	245,000.00	245,000.00	243,804.40	3.200	3.200	9/21/2023	83	None	2,169.42	0.13



Mono County Portfolio Holdings by Security Sector As of June 30, 2023

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Liberty First Credit Union 4.4 1/17/2028	530520AB1	1/17/2023	249,000.00	249,000.00	240,036.00	4.400	4.400	1/17/2028	1,662	None	870.48	0.13
Live Oak Banking Company 1.85 1/20/2025	538036HP2	1/24/2020	249,000.00	249,000.00	235,668.54	1.850	1.850	1/20/2025	570	None	366.00	0.13
Mainstreet Bank 2.6 4/26/2024	56065GAG3	4/26/2019	249,000.00	249,000.00	243,419.91	2.600	2.600	4/26/2024	301	None	70.95	0.13
Metro Credit Union 1.7 2/18/2027	59161YAP1	2/18/2022	249,000.00	249,000.00	219,057.75	1.700	1.700	2/18/2027	1,329	None	336.32	0.13
Michigan Legacy Credit Union 3.45 11/9/2023	59452WAE8	11/9/2018	249,000.00	249,000.00	247,369.05	3.450	3.450	11/9/2023	132	None	494.25	0.13
Morgan Stanley Bank 4.65 4/6/2028	61690U3V0	4/6/2023	246,000.00	246,000.00	239,500.68	4.650	4.650	4/6/2028	1,742	None	2,663.88	0.13
Morgan Stanley Private Bank 3.55 11/8/2023	61760ARS0	11/8/2018	245,000.00	245,000.00	243,383.00	3.550	3.550	11/8/2023	131	None	1,262.92	0.13
New York Community Bank 0.7 9/10/2024	649447VN6	9/10/2021	249,000.00	249,000.00	235,379.70	0.700	0.700	9/10/2024	438	None	534.84	0.13
Northwest Bank 2.95 2/13/2024	66736ABP3	2/13/2019	249,000.00	249,000.00	245,401.95	2.950	2.950	2/13/2024	228	None	342.12	0.13
Numerica Credit Union 3.4 10/31/2023	67054NAM5	10/31/2018	249,000.00	249,000.00	247,426.32	3.400	3.400	10/31/2023	123	None	0.00	0.13
Oklahomas Credit Union 5 12/14/2023	67886WAF4	12/14/2022	248,000.00	248,000.00	247,665.20	5.000	5.000	12/14/2023	167	None	543.56	0.13
Pacific Crest Savings Bank 2.85 3/13/2024	69417ACG2	3/13/2019	249,000.00	249,000.00	244,729.65	2.850	2.850	3/13/2024	257	None	330.52	0.13
Pacific Enterprise Bank 1.15 3/31/2025	694231AC5	3/31/2020	249,000.00	249,000.00	231,196.50	1.150	1.150	3/31/2025	640	None	0.00	0.13
Pathfinder Bank 0.7 3/11/2026	70320KAX9	3/11/2021	249,000.00	249,000.00	219,650.37	0.700	0.700	3/11/2026	985	None	90.73	0.13
Pentagon Federal Credit Union 0.9 9/29/2026	70962LAS1	9/29/2021	249,000.00	249,000.00	215,833.20	0.900	0.900	9/29/2026	1,187	None	6.14	0.13
Peoples Bank Newton NC 2 7/31/2024	710571DS6	8/1/2019	248,837.59	249,000.00	239,889.09	2.000	2.063	7/31/2024	397	None	0.00	0.13
Pitney Bowes Bank 4.35 4/13/2028	724468AC7	4/14/2023	244,000.00	244,000.00	234,462.04	4.350	4.350	4/13/2028	1,749	None	2,239.12	0.13
Plains Commerce Bank 2.6 5/10/2024	72651LCJ1	5/10/2019	245,000.00	245,000.00	239,215.55	2.600	2.600	5/10/2024	315	None	890.05	0.13
Preferred Bank LA Calif 2 8/16/2024	740367HP5	8/16/2019	249,000.00	249,000.00	239,557.92	2.000	2.000	8/16/2024	413	None	191.01	0.13
Raymond James Bank, NA 2 8/23/2024	75472RAE1	8/23/2019	247,000.00	247,000.00	237,554.72	2.000	2.000	8/23/2024	420	None	1,718.85	0.13
Resource One Credit Union 1.9 11/27/2024	76124YAB2	2/4/2020	245,664.46	245,000.00	233,213.05	1.900	1.700	11/27/2024	516	None	369.85	0.13
Sallie Mae Bank/Salt Lake 2.75 4/10/2024	7954502D6	4/10/2019	245,000.00	245,000.00	240,129.40	2.750	2.750	4/10/2024	285	None	1,495.17	0.13
San Francisco FCU 1.1 3/27/2025	79772FAF3	3/27/2020	249,000.00	249,000.00	231,096.90	1.100	1.100	3/27/2025	636	None	22.51	0.13
Sharonview Federal Credit Union 3.5 8/16/2027	819866BL7	8/16/2022	249,000.00	249,000.00	232,294.59	3.500	3.500	8/16/2027	1,508	None	358.15	0.13
Signature Federal Credit Union 4.4 1/31/2028	82671DAB3	1/31/2023	249,000.00	249,000.00	239,988.69	4.400	4.400	1/31/2028	1,676	None	0.00	0.13
SPCO Credit Union 4.35 1/20/2028	78472EAB0	1/20/2023	249,000.00	249,000.00	239,523.06	4.350	4.350	1/20/2028	1,665	None	296.75	0.13
Star Financial Credit Union 4.5 1/25/2028	85513MAA0	1/25/2023	249,000.00	249,000.00	241,017.06	4.500	4.500	1/25/2028	1,670	None	153.49	0.13
State Bank of India-Chicago IL 3.6 11/29/2023	856283GS9	11/29/2018	245,000.00	245,000.00	243,262.95	3.600	3.600	11/29/2023	152	None	773.26	0.13
State Bank of Reeseville 2.6 4/12/2024	856487AM5	4/12/2019	249,000.00	249,000.00	243,716.22	2.600	2.600	4/12/2024	287	None	319.27	0.13
Sunset Science Park FCU 5 12/14/2023	86777TAA4	12/14/2022	248,000.00	248,000.00	247,665.20	5.000	5.000	12/14/2023	167	None	0.00	0.13
Synchrony Bank 1.45 4/17/2025	87165FZD9	4/17/2020	248,000.00	248,000.00	231,247.60	1.450	1.450	4/17/2025	657	None	729.05	0.13
The Farmers & Merchants Bank 3.2 8/5/2027	307811EM7	8/5/2022	249,000.00	249,000.00	229,647.72	3.200	3.200	8/5/2027	1,497	None	545.75	0.13
Third Federal Savings & Loan 1.95 11/25/2024	88413QCK2	11/25/2019	245,000.00	245,000.00	233,472.75	1.950	1.950	11/25/2024	514	None	471.21	0.13
Toyota Financial Savings Bank 0.9 4/22/2026	89235MKY6	4/22/2021	248,000.00	248,000.00	219,172.48	0.900	0.900	4/22/2026	1,027	None	421.94	0.13
Triad Bank/Frontenac MO 1.8 11/8/2024	89579NCB7	11/8/2019	249,000.00	249,000.00	237,117.72	1.800	1.800	11/8/2024	497	None	270.15	0.13
True Sky Credit Union 4.5 11/30/2027	89786MAH7	11/30/2022	244,000.00	244,000.00	236,387.20	4.500	4.500	11/30/2027	1,614	None	932.55	0.13
Trustone Financial 5 12/14/2023	89841MAM9	12/14/2022	248,000.00	248,000.00	247,665.20	5.000	5.000	12/14/2023	167	None	543.56	0.13
UBS Bank USA 3.45 10/24/2023	90348JEV8	10/24/2018	249,000.00	249,000.00	247,555.80	3.450	3.450	10/24/2023	116	None	141.21	0.13
UFirst Federal Credit Union 4.8 3/9/2026	902684AC3	3/8/2023	249,000.00	249,000.00	245,227.65	4.800	4.800	3/9/2026	983	None	720.39	0.13
United Community Bank 1.65 2/7/2025	90983WBT7	2/7/2020	249,000.00	249,000.00	234,528.12	1.650	1.650	2/7/2025	588	None	258.89	0.13
University Bank 4.5 3/17/2028	914098DP0	3/17/2023	249,000.00	249,000.00	240,865.17	4.500	4.500	3/17/2028	1,722	None	399.08	0.13
USAlliance Federal Credit Union 3.45 8/26/2027	90352RCR4	8/26/2022	249,000.00	249,000.00	231,744.30	3.450	3.450	8/26/2027	1,518	None	94.14	0.13
Veridian Credit Union 4.8 4/24/2025	92348DAC3	4/24/2023	249,000.00	249,000.00	246,285.90	4.800	4.800	4/24/2025	664	None	949.61	0.13
Verus Bank of Commerce 2.8 2/22/2024	92535LCC6	2/22/2019	249,000.00	249,000.00	245,016.00	2.800	2.800	2/22/2024	237	None	152.81	0.13
VYSTAR Credit Union 4.45 9/30/2027	92891CCP5	9/30/2022	249,000.00	249,000.00	240,892.56	4.450	4.450	9/30/2027	1,553	None	880.37	0.13
Washington Federal Bank 2.05 8/23/2024	938828BJ8	8/23/2019	249,000.00	249,000.00	239,540.49	2.050	2.050	8/23/2024	420	None	97.89	0.13
Sub Total / Average CD Negotiable			32,184,542.98	32,213,000.00	30,897,762.68	3.008	3.042		828		91,448.39	16.72
Commercial Paper												
MUFG Bank LTD 0 7/14/2023	62479MUE1	10/19/2022	998,051.67	1,000,000.00	998,440.00	0.000	5.204	7/14/2023	14	Moodys-P1	0.00	0.52
Sub Total / Average Commercial Paper			998,051.67	1,000,000.00	998,440.00	0.000	5.204		14		0.00	0.52



Mono County Portfolio Holdings by Security Sector As of June 30, 2023

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Corporate Bonds												
3M Company 2 2/14/2025-25	88579YBH3	1/21/2022	504,064.06	500,000.00	471,620.00	2.000	1.487	2/14/2025	595	Moody's-A2	3,777.78	0.26
Apple Inc 0.7 2/8/2026-21	037833EB2	2/24/2021	498,479.40	500,000.00	450,735.00	0.700	0.819	2/8/2026	954	Moody's-Aaa	1,380.56	0.26
Apple Inc. 3.45 5/6/2024-14	037833AS9	5/6/2019	502,500.60	500,000.00	492,570.00	3.450	2.816	5/6/2024	311	Moody's-Aaa	2,587.50	0.26
Bank of New York Mellon 2.1 10/24/2024	06406RAL1	10/24/2019	499,968.34	500,000.00	477,865.00	2.100	2.105	10/24/2024	482	Moody's-A1	1,925.00	0.26
Bank of New York Mellon 3.4 1/29/2028-27	06406RAF4	2/2/2023	479,052.03	500,000.00	467,590.00	3.400	4.428	1/29/2028	1,674	Moody's-A1	7,130.56	0.26
Colgate-Palmolive Co. 4.6 3/1/2028-23	194162AR4	3/2/2023	500,060.73	500,000.00	502,520.00	4.600	4.597	3/1/2028	1,706	Moody's-Aa3	7,602.78	0.26
John Deere Capital Corp 1.05 6/17/2026	24422EVR7	8/12/2021	499,380.16	500,000.00	448,945.00	1.050	1.093	6/17/2026	1,083	Moody's-A2	189.58	0.26
Johnson & Johnson 2.625 1/15/2025-17	478160CJ1	1/16/2020	505,385.33	500,000.00	484,185.00	2.625	1.892	1/15/2025	565	Moody's-Aaa	6,015.62	0.26
Johnson & Johnson 2.9 1/15/2028-27	478160CK8	2/8/2023	475,063.15	500,000.00	470,760.00	2.900	4.123	1/15/2028	1,660	Moody's-Aaa	6,645.83	0.26
JP Morgan Chase Bank 1 9/14/2026-23	46632FSH9	9/14/2021	500,000.00	500,000.00	435,518.00	1.000	1.000	9/14/2026	1,172	Moody's-Aa2	1,472.22	0.26
Microsoft Corp 2.7 2/12/2025-24	594918BB9	2/13/2020	507,695.04	500,000.00	482,200.00	2.700	1.707	2/12/2025	593	Moody's-Aaa	5,175.00	0.26
Microsoft Corp 3.125 11/3/2025-25	594918BJ2	1/23/2023	487,934.45	500,000.00	481,295.00	3.125	4.225	11/3/2025	857	Moody's-Aaa	2,473.96	0.26
Pfizer Inc 0.8 5/28/2025-25	717081EX7	1/24/2022	493,020.00	500,000.00	461,625.00	0.800	1.551	5/28/2025	698	Moody's-A1	355.56	0.26
Pfizer Investment Enterprises 4.45 5/19/2028	716973AC6	6/2/2023	499,394.50	500,000.00	491,445.00	4.450	4.478	5/19/2028	1,785	Moody's-A1	2,534.03	0.26
Procter & Gamble Co 3.95 1/26/2028-23	742718FZ7	2/8/2023	503,495.32	507,000.00	497,939.91	3.950	4.118	1/26/2028	1,671	Moody's-Aa3	8,566.89	0.26
Procter & Gamble Co. 1.9 2/1/2027	742718FV6	2/2/2022	500,427.75	500,000.00	457,400.00	1.900	1.875	2/1/2027	1,312	Moody's-Aa3	3,931.94	0.26
Toyota Motor Credit Corp 1.125 6/18/2026	89236TJK2	7/23/2021	500,720.25	500,000.00	447,060.00	1.125	1.075	6/18/2026	1,084	Moody's-A1	187.50	0.26
Toyota Motor Credit Corp 3.35 1/5/2024	89236TFS9	2/12/2019	500,693.42	500,000.00	494,160.00	3.350	3.059	1/5/2024	189	Moody's-A1	8,002.78	0.26
Toyota Motor Credit Corp 3.45 9/20/2023-18	89236TFN0	10/3/2018	499,964.59	500,000.00	497,435.00	3.450	3.484	9/20/2023	82	Moody's-A1	4,887.50	0.26
US Bancorp 1.45 5/12/2025	91159HHZ6	2/12/2021	507,225.17	500,000.00	466,260.00	1.450	0.665	5/12/2025	682	Moody's-A3	966.67	0.26
US Bank NA 2.05 1/21/2025	90331HPL1	4/20/2022	493,059.54	500,000.00	471,600.00	2.050	2.982	1/21/2025	571	Moody's-A2	4,527.08	0.26
US Bank NA 3.4 7/24/2023-23	90331HNV1	8/1/2018	499,985.61	500,000.00	499,325.00	3.400	3.448	7/24/2023	24	S&P-A+	7,366.67	0.26
Sub Total / Average Corporate Bonds			10,957,569.44	11,007,000.00	10,450,052.91	2.527	2.593		898		87,703.01	5.71
Municipal Bonds												
Alvord Unified School Dist 1.327 8/1/2026	022555WU6	8/5/2022	657,463.48	700,000.00	627,529.00	1.327	3.450	8/1/2026	1,128	S&P-AA	3,844.61	0.36
Belmont-Redwood Shores Sch Dist 1.099 8/1/2026	080495HP2	8/4/2021	210,000.00	210,000.00	187,399.80	1.099	1.099	8/1/2026	1,128	Moody's-Aa1	955.21	0.11
Beverly Hills USD 2.65 8/1/2025	088023PK6	7/18/2022	492,132.85	500,000.00	474,775.00	2.650	3.451	8/1/2025	763	Moody's-Aa1	5,484.03	0.26
Bonita Unified School District 0.58 8/1/2024	098203VV1	4/15/2021	250,000.00	250,000.00	237,197.50	0.580	0.580	8/1/2024	398	S&P-AA-	600.14	0.13
Bonita Unified School District 1.054 8/1/2025	098203VV9	4/15/2021	250,000.00	250,000.00	228,965.00	1.054	1.054	8/1/2025	763	S&P-AA-	1,090.60	0.13
California Health Facilities Financing Authority 3	13032UC48	6/1/2022	493,624.23	500,000.00	468,790.00	3.244	3.602	6/1/2027	1,432	Moody's-Aa3	1,306.61	0.26
California State University 1.361 11/1/2027	13077DQF2	11/1/2022	584,549.63	685,000.00	596,819.95	1.361	5.246	11/1/2027	1,585	Moody's-Aa2	1,527.91	0.36
Citrus Community College GO 0.819 8/1/2025	17741RGC6	8/4/2020	350,000.00	350,000.00	320,561.50	0.819	0.819	8/1/2025	763	Moody's-Aa1	1,186.41	0.18
City of Glendora CA POB 1.898 6/1/2024	378612AE5	9/5/2019	500,000.00	500,000.00	482,905.00	1.898	1.898	6/1/2024	337	S&P-AAA	764.47	0.26
County of Alameda 3.46 8/1/2027	010878BF2	8/24/2022	500,000.00	500,000.00	478,300.00	3.460	3.460	8/1/2027	1,493	S&P-AAA	7,160.28	0.26
Desert Sands Unified School District 1.544 8/1/202	250433TY5	5/22/2020	305,785.23	305,000.00	292,519.40	1.544	1.300	8/1/2024	398	Moody's-Aa2	1,949.09	0.16
East Side Union High School District 1.331 8/1/202	275282PT2	8/16/2021	504,216.76	500,000.00	448,405.00	1.331	1.050	8/1/2026	1,128	Moody's-Aa3	2,754.43	0.26
Fremont Unified School District 1.113 8/1/2027	357155BA7	8/23/2022	269,183.29	300,000.00	259,491.00	1.113	3.900	8/1/2027	1,493	Moody's-Aa2	1,381.97	0.16
Hawaiian Gardens Redev 2.714 12/1/2023	41987YAV8	4/29/2019	500,114.79	500,000.00	494,195.00	2.714	2.655	12/1/2023	154	S&P-AA	1,093.14	0.26
Imperial Community College District 2.024 8/1/2023	452641JN4	10/16/2019	500,000.00	500,000.00	498,660.00	2.024	2.024	8/1/2023	32	S&P-AA	4,188.56	0.26
Long Beach Community College Dist 2 5/1/2025	542411NZ2	3/25/2021	275,576.60	270,000.00	254,361.60	2.000	0.853	5/1/2025	671	Moody's-Aa2	885.00	0.14
Los Angeles CA Muni Impt CorpLease 0.683 11/1/2024	5445872S6	3/10/2021	500,415.69	500,000.00	468,495.00	0.683	0.620	11/1/2024	490	S&P-AA-	559.68	0.26
Menlo Park City School Dist 1.928 7/1/2024	586840NA4	10/8/2019	500,000.00	500,000.00	483,610.00	1.928	1.928	7/1/2024	367	Moody's-Aaa	4,793.22	0.26
Milpitas USD 0.943 8/1/2025	601670MH2	7/18/2022	665,504.84	700,000.00	641,522.00	0.943	3.450	8/1/2025	763	Moody's-Aa1	2,732.08	0.36
Napa Valley Unified School District 1.094 8/1/2026	630362ER8	8/17/2021	501,258.87	500,000.00	444,805.00	1.094	1.010	8/1/2026	1,128	Moody's-Aa3	2,263.97	0.26
Pasadena USD 2.073 5/1/2026	702282QD9	10/1/2021	513,598.66	500,000.00	459,360.00	2.073	1.088	5/1/2026	1,036	Moody's-Aa3	1,698.71	0.26
Rancho Santiago CCD 0.956 9/1/2026	752147HK7	7/19/2022	670,496.58	725,000.00	642,299.25	0.956	3.524	9/1/2026	1,159	Moody's-Aa2	2,291.08	0.38
Rancho Santiago Community College GO 0.734 9/2/202	752147HJ0	9/2/2020	500,000.00	500,000.00	454,900.00	0.734	0.734	9/2/2025	795	Moody's-Aa2	1,213.14	0.26
Riverside County Ca Inf Fing Authority 1.766 11/1/	76913DFY8	11/4/2022	432,217.99	500,000.00	438,445.00	1.766	5.368	11/1/2027	1,585	S&P-AA-	1,447.14	0.26
Rosemead School District 2.042 8/1/2024	777526MP6	10/9/2019	350,000.00	350,000.00	337,501.50	2.042	2.042	8/1/2024	398	Moody's-Aa3	2,958.06	0.18



Mono County

Portfolio Holdings by Security Sector

As of June 30, 2023

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Saddleback Valley School Dist 2.4 8/1/2027	786318LF0	8/10/2022	481,191.65	500,000.00	456,545.00	2.400	3.408	8/1/2027	1,493	Moody's-Aa1	4,966.67	0.26
San Bernardino Ca Cmnty CLG Dist 1.097 8/1/2026	796720PB0	8/5/2021	250,000.00	250,000.00	223,410.00	1.097	1.097	8/1/2026	1,128	Moody's-Aa1	1,135.09	0.13
San Bernardino City USD 0.984 8/1/2024	796711G86	10/6/2020	335,659.48	335,000.00	318,471.10	0.984	0.800	8/1/2024	398	Moody's-A1	1,364.34	0.17
San Bernardino Community College District 2.044 8/1/2024	796720MG2	12/12/2019	250,000.00	250,000.00	241,002.50	2.044	2.044	8/1/2024	398	Moody's-Aa1	2,114.97	0.13
San Diego Community College Dist 2.407 8/1/2027	797272QS3	8/8/2022	968,490.23	1,000,000.00	921,030.00	2.407	3.248	8/1/2027	1,493	Moody's-Aaa	9,962.31	0.52
San Diego Public Facs Fing Auth Wtr Rev 2.003 8/1/2027	79730CJL9	8/25/2022	469,373.62	500,000.00	451,350.00	2.003	3.654	8/1/2027	1,493	Moody's-Aa2	4,145.10	0.26
San Dieguito UHSD 1.94 8/1/2027	797508HG6	8/15/2022	361,719.13	385,000.00	345,321.90	1.940	3.567	8/1/2027	1,493	Moody's-Aa1	3,091.34	0.20
San Jose Evergreen Community College Dist 1.908 8/1/2024	798189PW0	10/1/2019	250,000.00	250,000.00	240,652.50	1.908	1.908	8/1/2024	398	Moody's-Aa1	1,974.25	0.13
San Jose RDA Successor Agency 2.828 8/1/2023	798170AF3	1/11/2019	304,957.22	305,000.00	304,338.15	2.828	3.000	8/1/2023	32	S&P-AA	3,569.96	0.16
Southwestern Community College GO 0.891 8/1/2025	845389JH9	8/5/2020	501,032.27	500,000.00	458,735.00	0.891	0.790	8/1/2025	763	Moody's-Aa2	1,843.88	0.26
State of California 3 4/1/2024	13063DLZ9	4/4/2019	501,693.22	500,000.00	490,245.00	3.000	2.520	4/1/2024	276	Moody's-Aa2	3,708.33	0.26
University of California 0.985 5/15/2025	91412HKZ5	3/10/2021	500,778.31	500,000.00	460,875.00	0.985	0.900	5/15/2025	685	Moody's-Aa3	615.62	0.26
University of California 3.466 5/15/2024-18	91412HBL6	7/9/2019	505,525.06	500,000.00	490,810.00	3.466	2.131	5/15/2024	320	Moody's-Aa2	2,166.25	0.26
University of California 3.638 5/15/2024	91412GVB8	3/8/2021	467,182.12	455,000.00	447,287.75	3.638	0.550	5/15/2024	320	Moody's-Aa2	2,069.11	0.24
West Contra Costa USD 2.077 8/1/2026	9523472G6	9/23/2021	500,409.57	485,000.00	445,525.85	2.077	1.020	8/1/2026	1,128	Moody's-A1	4,169.29	0.25
Sub Total / Average Municipal Bonds			17,924,151.37	18,310,000.00	17,017,412.25	1.837	2.369		885		103,026.05	9.50
US Agency												
FAMC 3.03 8/7/2023	31422XA77	7/7/2022	1,000,000.00	1,000,000.00	997,700.00	3.030	3.030	8/7/2023	38	None	12,035.83	0.52
FAMC 4.72 10/24/2023	31422XN32	10/24/2022	1,000,000.00	1,000,000.00	997,690.00	4.720	4.720	10/24/2023	116	None	8,653.33	0.52
FFCB 0.31 12/29/2023-21	3133EMN81	10/14/2021	999,467.30	1,000,000.00	974,460.00	0.310	0.417	12/29/2023	182	Moody's-Aaa	8.61	0.52
FFCB 0.33 4/5/2024-22	3133EMVD1	4/5/2021	999,616.79	1,000,000.00	960,910.00	0.330	0.380	4/5/2024	280	Moody's-Aaa	779.17	0.52
FFCB 0.52 10/14/2025-21	3133EMCP5	10/14/2020	999,427.03	1,000,000.00	906,660.00	0.520	0.545	10/14/2025	837	Moody's-Aaa	1,097.78	0.52
FFCB 0.53 10/22/2025-21	3133EMEC2	11/6/2020	999,066.81	1,000,000.00	906,190.00	0.530	0.571	10/22/2025	845	Moody's-Aaa	1,001.11	0.52
FFCB 0.68 6/10/2025-22	3133ELH80	6/26/2020	1,000,000.00	1,000,000.00	915,350.00	0.680	0.680	6/10/2025	711	Moody's-Aaa	377.78	0.52
FFCB 1.27 11/16/2026-23	3133ENEF3	11/16/2021	1,000,000.00	1,000,000.00	899,100.00	1.270	1.270	11/16/2026	1,235	Moody's-Aaa	1,552.22	0.52
FFCB 1.32 6/1/2026	3133ENG08	12/1/2021	1,000,000.00	1,000,000.00	910,970.00	1.320	1.320	6/1/2026	1,067	Moody's-Aaa	1,063.33	0.52
FFCB 1.5 10/16/2024	3133EK3B0	10/18/2019	997,600.13	1,000,000.00	954,150.00	1.500	1.694	10/16/2024	474	Moody's-Aaa	3,083.33	0.52
FFCB 2.18 2/16/2027-24	3133ENPB0	2/16/2022	1,000,000.00	1,000,000.00	920,360.00	2.180	2.180	2/16/2027	1,327	Moody's-Aaa	8,114.44	0.52
FFCB 2.875 4/26/2027	3133ENV09	4/26/2022	994,571.96	1,000,000.00	946,160.00	2.875	3.029	4/26/2027	1,396	Moody's-Aaa	5,111.11	0.52
FFCB 3.05 10/2/2023	3133EJD48	10/17/2018	999,827.39	1,000,000.00	993,910.00	3.050	3.123	10/2/2023	94	Moody's-Aaa	7,455.56	0.52
FFCB 3.05 7/19/2027	3133ENB33	7/19/2022	1,000,000.00	1,000,000.00	951,030.00	3.050	3.050	7/19/2027	1,480	Moody's-Aaa	13,640.28	0.52
FFCB 3.15 8/8/2023-22	3133ENF21	10/25/2022	998,454.95	1,000,000.00	997,350.00	3.150	4.634	8/8/2023	39	Moody's-Aaa	12,425.00	0.52
FFCB 3.17 1/26/2024	3133EJM48	2/4/2019	1,002,721.06	1,000,000.00	987,040.00	3.170	2.662	1/26/2024	210	Moody's-Aaa	13,560.56	0.52
FFCB 3.33 4/12/2027-23	3133ENUH1	4/12/2022	1,000,000.00	1,000,000.00	952,850.00	3.330	3.330	4/12/2027	1,382	Moody's-Aaa	7,215.00	0.52
FFCB 3.5 4/12/2028	3133EPFU4	4/12/2023	989,954.02	1,000,000.00	970,630.00	3.500	3.732	4/12/2028	1,748	Moody's-Aaa	7,583.33	0.52
FFCB 3.625 5/3/2028	3133EPHT5	5/3/2023	994,906.98	1,000,000.00	977,280.00	3.625	3.741	5/3/2028	1,769	Moody's-Aaa	5,739.58	0.52
FFCB 3.875 2/14/2028	3133EPAV7	2/15/2023	991,628.71	1,000,000.00	986,370.00	3.875	4.077	2/14/2028	1,690	Moody's-Aaa	14,638.89	0.52
FFCB 4 11/29/2027	3133EN3H1	11/29/2022	997,111.44	1,000,000.00	986,060.00	4.000	4.073	11/29/2027	1,613	Moody's-Aaa	3,444.44	0.52
FFCB 4.125 10/14/2027	3133ENS50	10/14/2022	996,421.47	1,000,000.00	990,740.00	4.125	4.218	10/14/2027	1,567	Moody's-Aaa	8,708.33	0.52
FFCB 4.29 5/16/2028-25	3133EPJ55	5/16/2023	1,000,000.00	1,000,000.00	968,470.00	4.290	4.290	5/16/2028	1,782	Moody's-Aaa	5,243.33	0.52
FFCB 4.5 10/19/2023	3133ENU57	10/19/2022	999,793.21	1,000,000.00	996,100.00	4.500	4.570	10/19/2023	111	Moody's-Aaa	8,875.00	0.52
FHLB 0 7/24/2023	313384JN0	3/30/2023	996,866.67	1,000,000.00	997,190.00	0.000	4.772	7/24/2023	24	Moody's-Aaa	0.00	0.52
FHLB 0.125 9/8/2023	3130AP6Q3	10/28/2021	999,336.93	1,000,000.00	990,070.00	0.125	0.473	9/8/2023	70	Moody's-Aaa	388.89	0.52
FHLB 0.5 1/26/2026-21	3130AKMD5	1/26/2021	999,358.41	1,000,000.00	896,880.00	0.500	0.525	1/26/2026	941	Moody's-Aaa	2,138.89	0.52
FHLB 0.51 11/18/2024-22	3130ANFJ4	8/18/2021	1,000,000.00	1,000,000.00	934,950.00	0.510	0.510	11/18/2024	507	Moody's-Aaa	595.00	0.52
FHLB 0.6 1/28/2026-21	3130AKPC4	1/28/2021	1,000,000.00	1,000,000.00	899,110.00	0.600	0.600	1/28/2026	943	Moody's-Aaa	2,533.33	0.52
FHLB 0.7 3/24/2025-21	3130ALN34	3/24/2021	1,000,000.00	1,000,000.00	921,350.00	0.700	0.700	3/24/2025	633	Moody's-Aaa	1,866.67	0.52
FHLB 0.8 12/22/2023-22	3130AFAF0	12/22/2021	1,000,000.00	1,000,000.00	977,670.00	0.800	0.800	12/22/2023	175	Moody's-Aaa	177.78	0.52
FHLB 1.05 4/15/2026-21	3130ALU51	4/15/2021	1,000,000.00	1,000,000.00	902,570.00	1.050	1.050	4/15/2026	1,020	Moody's-Aaa	2,187.50	0.52
FHLB 1.05 7/29/2026-24	3130ANCA6	7/29/2021	1,000,000.00	1,000,000.00	896,950.00	1.050	1.050	7/29/2026	1,125	Moody's-Aaa	4,404.17	0.52



Mono County Portfolio Holdings by Security Sector As of June 30, 2023

Description	CUSIP/Ticker	Settlement Date	Book Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
FHLB 1.15 12/10/2024-22	3130AQ3F8	4/18/2022	978,391.42	1,000,000.00	941,430.00	1.150	2.708	12/10/2024	529	Moody's-Aaa	638.89	0.52
FHLB 1.15 4/29/2026-21	3130ALXJ8	4/29/2021	1,000,000.00	1,000,000.00	904,310.00	1.150	1.150	4/29/2026	1,034	Moody's-Aaa	1,948.61	0.52
FHLB 1.375 10/28/2026-22	3130APL78	10/28/2021	1,000,000.00	1,000,000.00	903,150.00	1.375	1.375	10/28/2026	1,216	Moody's-Aaa	2,368.06	0.52
FHLB 1.54 1/25/2027-23	3130AQHZ9	1/25/2022	1,000,000.00	1,000,000.00	902,130.00	1.540	1.540	1/25/2027	1,305	Moody's-Aaa	6,630.56	0.52
FHLB 1.6 1/27/2027-23	3130AQKF9	1/27/2022	1,000,000.00	1,000,000.00	903,910.00	1.600	1.600	1/27/2027	1,307	Moody's-Aaa	6,800.00	0.52
FHLB 1.875 3/8/2024	3130A5R35	10/27/2021	1,008,620.77	1,000,000.00	976,250.00	1.875	0.615	3/8/2024	252	Moody's-Aaa	5,833.33	0.52
FHLB 2.875 6/13/2025	3130A5R35	7/21/2020	789,843.58	755,000.00	724,966.10	2.875	0.483	6/13/2025	714	Moody's-Aaa	1,025.02	0.39
FHLB 3.125 7/21/2023	3130ASRU5	7/21/2022	1,000,000.00	1,000,000.00	998,860.00	3.125	3.125	7/21/2023	21	Moody's-Aaa	13,802.08	0.52
FHLB 3.375 12/8/2023	3130A0F70	10/4/2022	996,102.30	1,000,000.00	991,740.00	3.375	4.287	12/8/2023	161	Moody's-Aaa	2,062.50	0.52
FHLB 3.5 12/8/2023	3130AT7D3	9/1/2022	999,603.59	1,000,000.00	991,000.00	3.500	3.596	12/8/2023	161	Moody's-Aaa	2,138.89	0.52
FHLB 3.75 4/6/2028	3130AVL91	4/18/2023	995,517.83	1,000,000.00	978,620.00	3.750	3.854	4/6/2028	1,742	Moody's-Aaa	8,750.00	0.52
FHLB 4 5/26/2027-22	3130ARYA3	5/26/2022	1,000,000.00	1,000,000.00	966,610.00	4.000	4.000	5/26/2027	1,426	Moody's-Aaa	3,777.78	0.52
FHLB 4.5 7/26/2027-24	3130ASLA5	7/26/2022	1,000,000.00	1,000,000.00	975,930.00	4.500	4.500	7/26/2027	1,487	Moody's-Aaa	8,000.00	0.52
FHLB 4.75 3/8/2024	3130ATUQ8	11/30/2022	999,532.93	1,000,000.00	995,130.00	4.750	4.823	3/8/2024	252	Moody's-Aaa	14,777.78	0.52
FHLB 5 2/28/2028-25	3130AV2P6	2/28/2023	1,000,000.00	1,000,000.00	985,960.00	5.000	5.000	2/28/2028	1,704	Moody's-Aaa	16,666.67	0.52
FHLB 6 3/16/2028-23	3130AV2M3	3/16/2023	370,932.75	370,932.75	369,682.34	6.000	6.000	3/16/2028	1,721	Moody's-Aaa	6,429.50	0.19
FHLB Step 1/26/2026-23	3130AQJ20	2/11/2022	888,963.93	900,000.00	833,670.00	1.750	1.998	1/26/2026	941	Moody's-Aaa	6,737.50	0.47
FHLMC 0.25 9/8/2023	3137EAEW5	3/14/2022	997,447.51	1,000,000.00	990,920.00	0.250	1.606	9/8/2023	70	Moody's-Aaa	777.78	0.52
FHLMC 0.53 10/28/2025-22	3134GWY23	10/28/2020	1,000,000.00	1,000,000.00	905,710.00	0.530	0.530	10/28/2025	851	Moody's-Aaa	912.78	0.52
FHLMC 0.57 10/8/2025-21	3134GWY26	10/8/2020	1,000,000.00	1,000,000.00	908,240.00	0.570	0.570	10/8/2025	831	Moody's-Aaa	1,298.33	0.52
FHLMC 0.6 7/22/2025-22	3134GV5V6	7/22/2020	1,000,000.00	1,000,000.00	916,540.00	0.600	0.600	7/22/2025	753	Moody's-Aaa	2,633.33	0.52
FHLMC 3.55 7/26/2024-23	3134GXG40	7/29/2022	1,000,000.00	1,000,000.00	977,010.00	3.550	3.550	7/26/2024	392	Moody's-Aaa	15,186.11	0.52
FNMA 0.55 1/28/2026-21	3135G06R9	1/28/2021	1,000,000.00	1,000,000.00	897,910.00	0.550	0.550	1/28/2026	943	Moody's-Aaa	2,322.22	0.52
FNMA 0.625 7/14/2025-22	3136G4YL1	7/14/2020	1,000,000.00	1,000,000.00	916,340.00	0.625	0.625	7/14/2025	745	Moody's-Aaa	2,881.94	0.52
FNMA 0.7 7/24/2025-22	3136G4YE7	7/24/2020	1,000,000.00	1,000,000.00	916,920.00	0.700	0.700	7/24/2025	755	Moody's-Aaa	3,033.33	0.52
FNMA 0.74 6/30/2025-21	3136G4XZ1	6/30/2020	795,000.00	795,000.00	730,811.70	0.740	0.740	6/30/2025	731	Moody's-Aaa	0.00	0.41
FNMA 2.875 9/12/2023	3135G0U43	6/28/2022	999,729.84	1,000,000.00	994,870.00	2.875	3.010	9/12/2023	74	Moody's-Aaa	8,625.00	0.52
Sub Total / Average US Agency			58,775,817.71	58,820,932.75	55,962,890.14	2.138	2.290		817		311,757.56	30.53
US Treasury												
T-Note 0.375 12/31/2025	91282CBC4	10/22/2021	983,123.90	1,000,000.00	901,370.00	0.375	1.066	12/31/2025	915	Moody's-Aaa	0.00	0.52
T-Note 0.5 2/28/2026	91282CBQ3	3/1/2021	991,939.15	1,000,000.00	898,280.00	0.500	0.809	2/28/2026	974	Moody's-Aaa	1,657.61	0.52
T-Note 0.5 4/30/2027	912828ZN3	5/3/2022	911,564.04	1,000,000.00	866,720.00	0.500	3.001	4/30/2027	1,400	Moody's-Aaa	828.80	0.52
T-Note 0.75 5/31/2026	91282CCF6	6/4/2021	997,717.06	1,000,000.00	898,240.00	0.750	0.830	5/31/2026	1,066	Moody's-Aaa	614.75	0.52
T-Note 1.125 10/31/2026	91282CDG3	11/2/2021	997,415.51	1,000,000.00	899,220.00	1.125	1.205	10/31/2026	1,219	Moody's-Aaa	1,864.81	0.52
T-Note 1.125 10/31/2026	91282CDG3	11/15/2021	996,844.80	1,000,000.00	899,220.00	1.125	1.223	10/31/2026	1,219	Moody's-Aaa	1,864.81	0.52
T-Note 1.5 1/31/2027	912828Z78	1/31/2022	994,390.92	1,000,000.00	905,820.00	1.500	1.664	1/31/2027	1,311	Moody's-Aaa	6,215.47	0.52
T-Note 1.5 9/30/2024	912828YH7	3/23/2022	990,918.86	1,000,000.00	954,140.00	1.500	2.250	9/30/2024	458	Moody's-Aaa	3,729.51	0.52
T-Note 1.625 9/30/2026	912828YG9	9/30/2021	1,020,610.88	1,000,000.00	916,060.00	1.625	0.974	9/30/2026	1,188	Moody's-Aaa	4,040.30	0.52
T-Note 1.75 6/30/2024	9128286Z8	4/7/2022	991,860.43	1,000,000.00	964,490.00	1.750	2.590	6/30/2024	366	Moody's-Aaa	0.00	0.52
T-Note 2 11/15/2026	912828U24	11/15/2021	1,025,791.05	1,000,000.00	924,960.00	2.000	1.211	11/15/2026	1,234	Moody's-Aaa	2,500.00	0.52
T-Note 2.125 3/31/2024	912828W71	4/19/2022	997,613.06	1,000,000.00	976,090.00	2.125	2.452	3/31/2024	275	Moody's-Aaa	5,283.47	0.52
T-Note 3.125 8/15/2025	91282CFE6	1/3/2023	976,481.51	1,000,000.00	965,820.00	3.125	4.304	8/15/2025	777	Moody's-Aaa	11,654.01	0.52
Sub Total / Average US Treasury			12,876,271.17	13,000,000.00	11,970,430.00	1.385	1.814		954		40,253.54	6.75
Total / Average			192,060,448.74	192,694,977.15	185,641,032.38	3.047	3.210		588		634,188.55	100.00



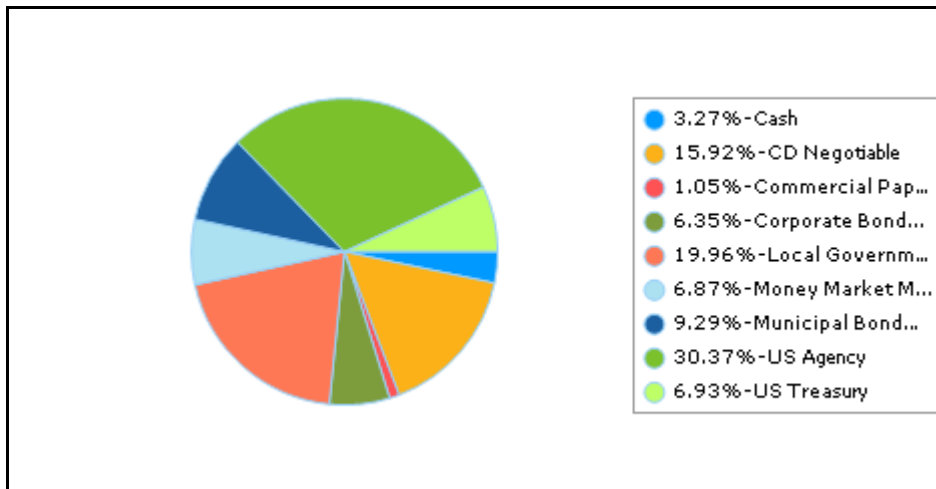
Mono County Distribution by Asset Category - Market Value Investment Portfolio

Begin Date: 3/31/2023, End Date: 6/30/2023

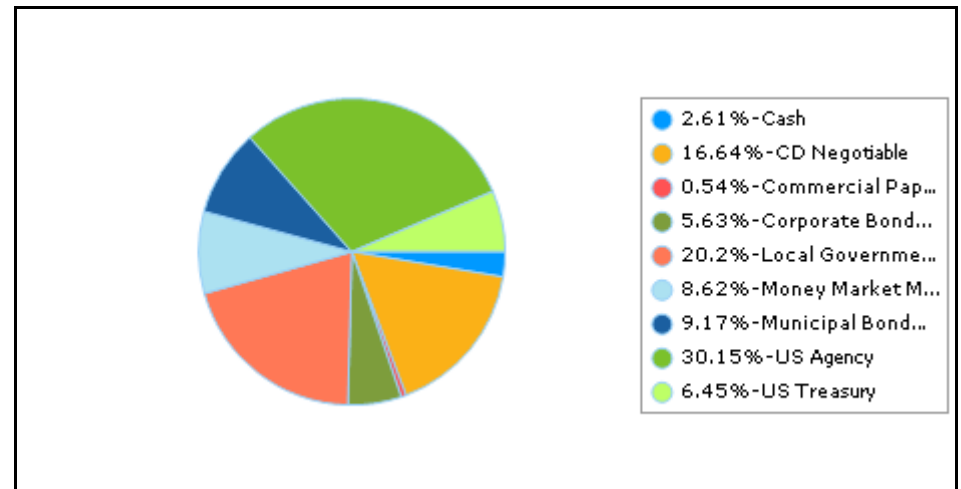
Asset Category Allocation

Asset Category	Market Value 3/31/2023	% of Portfolio 3/31/2023	Market Value 6/30/2023	% of Portfolio 6/30/2023
Cash	6,184,303.77	3.27	4,851,614.05	2.61
CD Negotiable	30,102,574.72	15.92	30,897,762.68	16.64
Commercial Paper	1,977,210.00	1.05	998,440.00	0.54
Corporate Bonds	12,002,878.00	6.35	10,450,052.91	5.63
Local Government Investment Pools	37,737,999.12	19.96	37,492,430.35	20.20
Money Market Mutual Funds	13,000,000.00	6.87	16,000,000.00	8.62
Municipal Bonds	17,558,247.50	9.29	17,017,412.25	9.17
US Agency	57,432,991.85	30.37	55,962,890.14	30.15
US Treasury	13,099,690.00	6.93	11,970,430.00	6.45
Total / Average	189,095,894.96	100.00	185,641,032.38	100.00

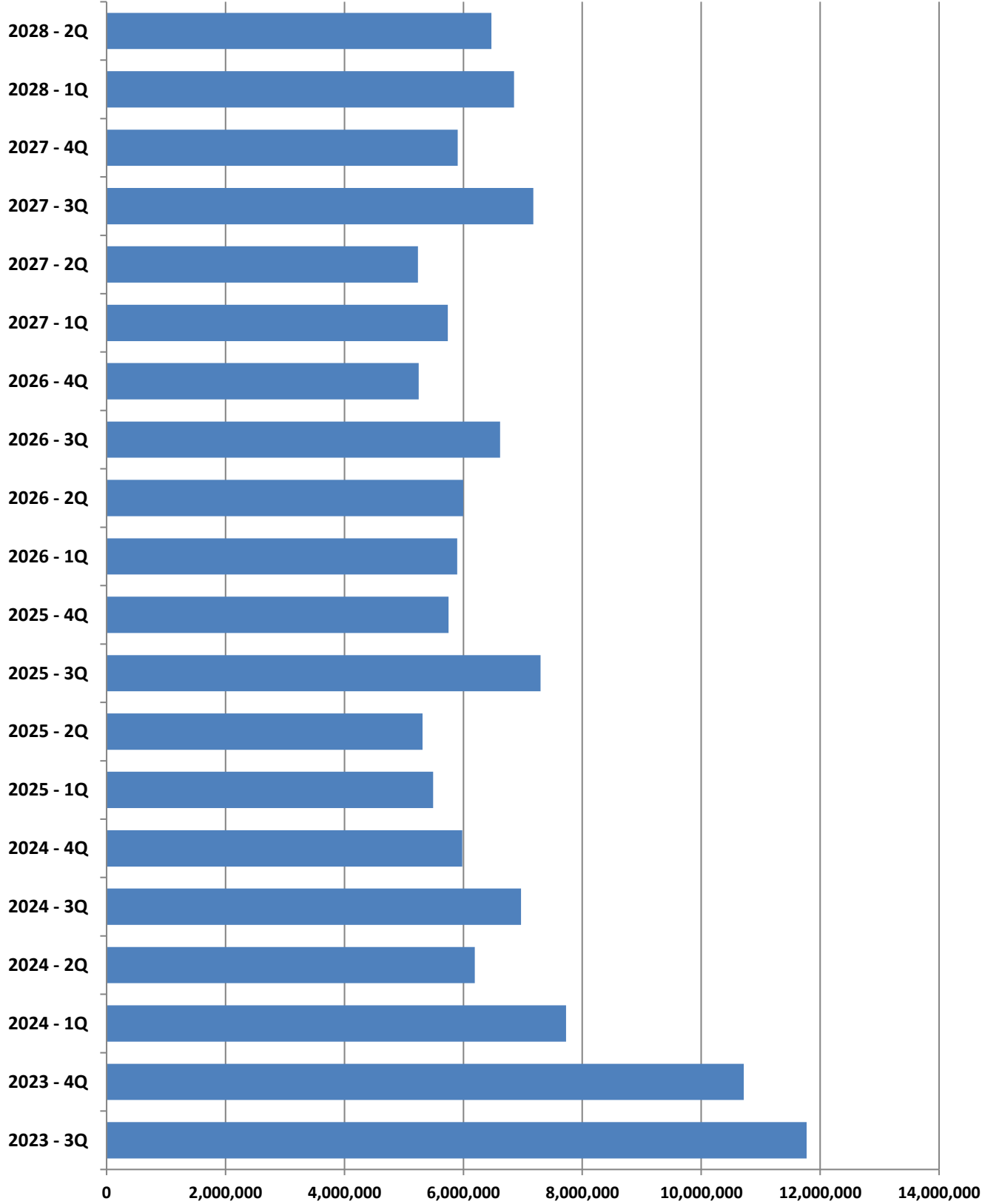
Portfolio Holdings as of 3/31/2023



Portfolio Holdings as of 6/30/2023

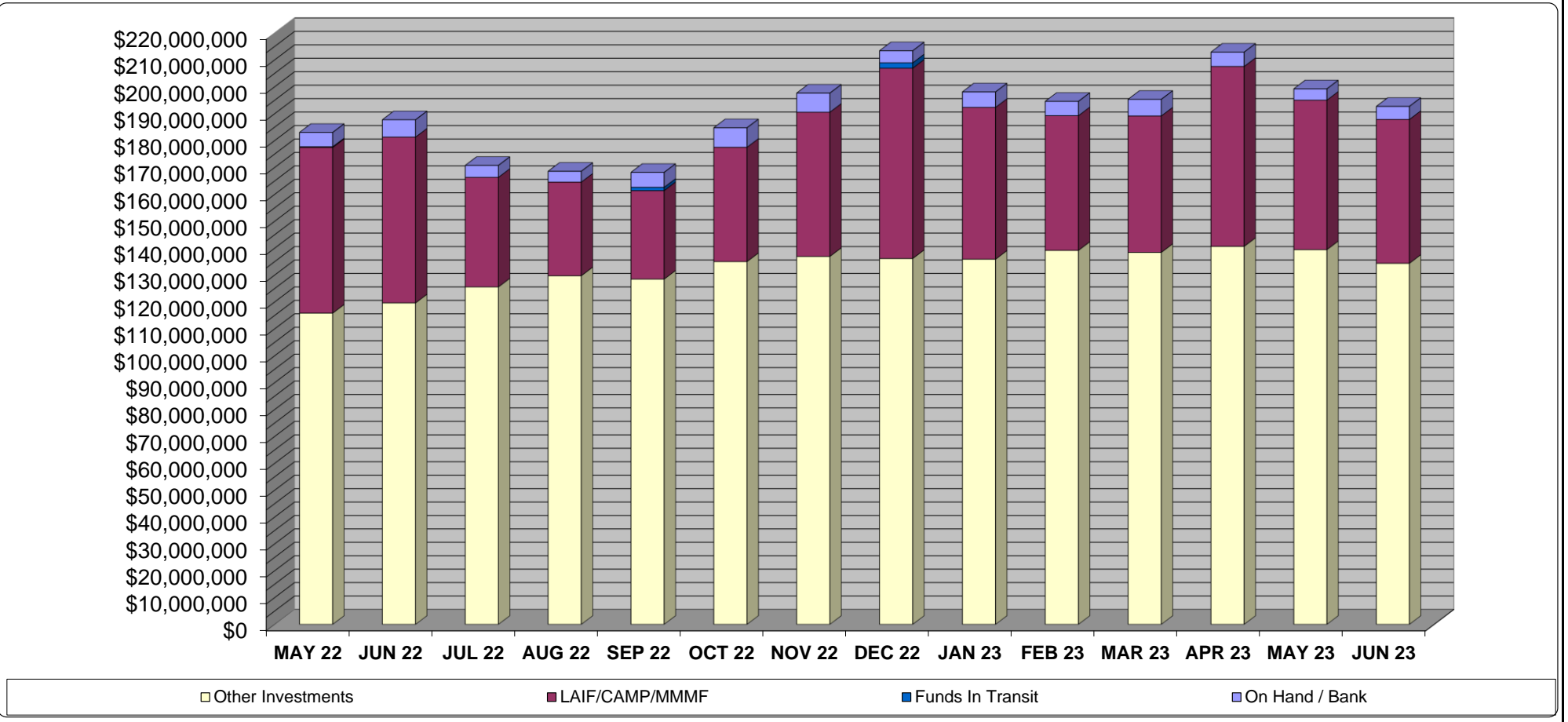


Maturity Distribution As of 6/30/2023



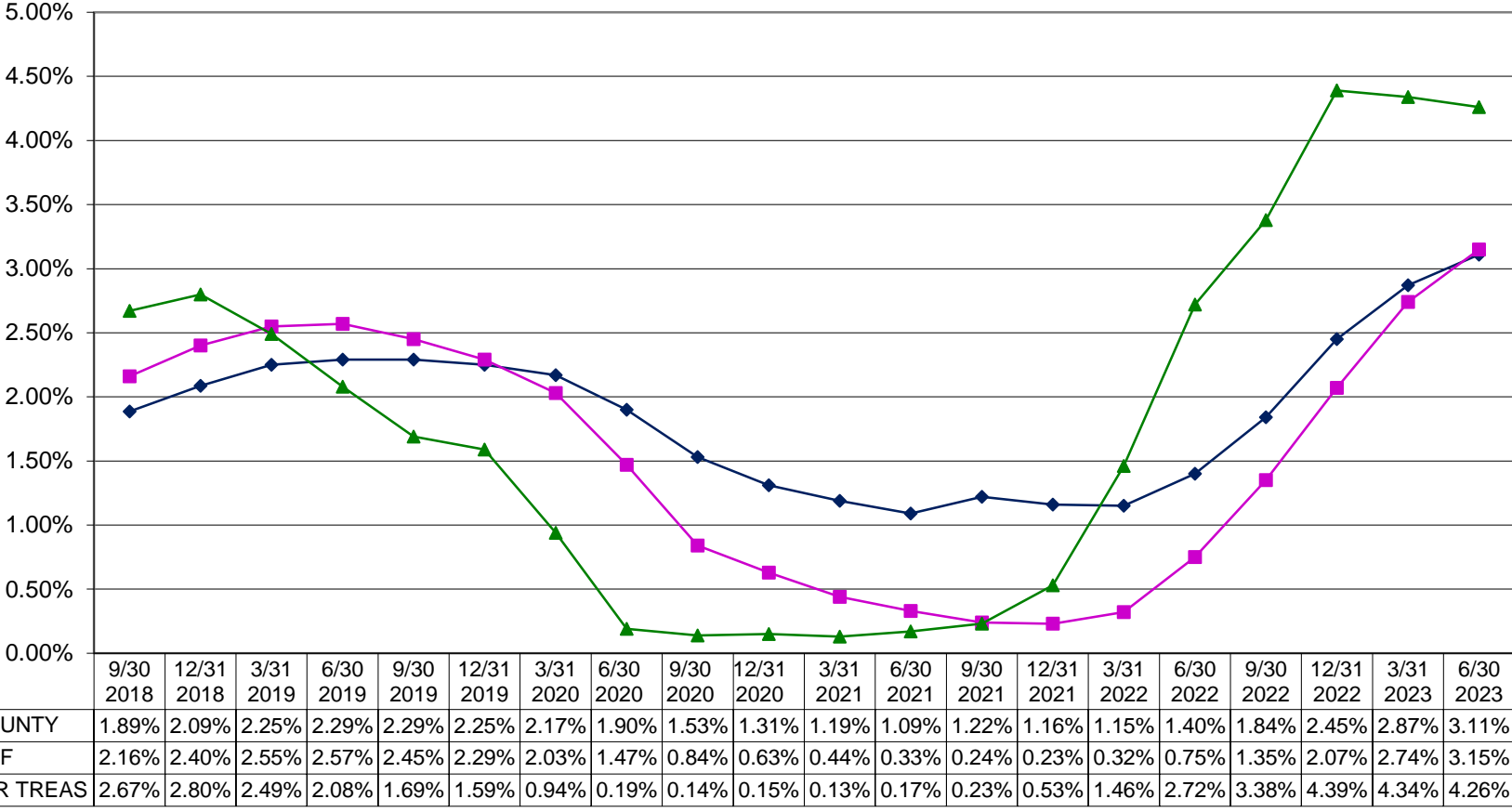
TREASURY CASH BALANCES AS OF THE LAST DAY OF THE MOST RECENT 14 MONTHS

	MAY 22	JUN 22	JUL 22	AUG 22	SEP 22	OCT 22	NOV 22	DEC 22	JAN 23	FEB 23	MAR 23	APR 23	MAY 23	JUN 23
On Hand / Bank	\$5,328,565	\$6,447,738	\$4,432,438	\$4,017,732	\$5,539,491	\$7,255,401	\$7,099,501	\$4,479,051	\$5,742,165	\$5,327,168	\$6,184,304	\$5,316,398	\$4,205,741	\$4,851,614
Funds In Transit	\$245,000				\$1,245,000			\$2,000,000						
LAIF/CAMP/MMMF	\$61,608,851	\$61,642,662	\$40,757,363	\$34,821,908	\$32,892,824	\$42,507,595	\$53,623,115	\$70,763,375	\$56,448,865	\$50,086,319	\$50,737,999	\$66,910,663	\$55,580,833	\$53,492,430
Other Investments	\$115,836,001	\$119,645,000	\$125,570,000	\$129,724,000	\$128,481,000	\$134,991,000	\$136,904,000	\$136,135,000	\$135,886,000	\$139,151,001	\$138,396,000	\$140,635,000	\$139,431,000	\$134,350,933
TOTAL	\$183,018,417	\$187,735,400	\$170,759,801	\$168,563,640	\$168,158,315	\$184,753,996	\$197,626,616	\$213,377,426	\$198,077,030	\$194,564,488	\$195,318,303	\$212,862,061	\$199,217,574	\$192,694,977

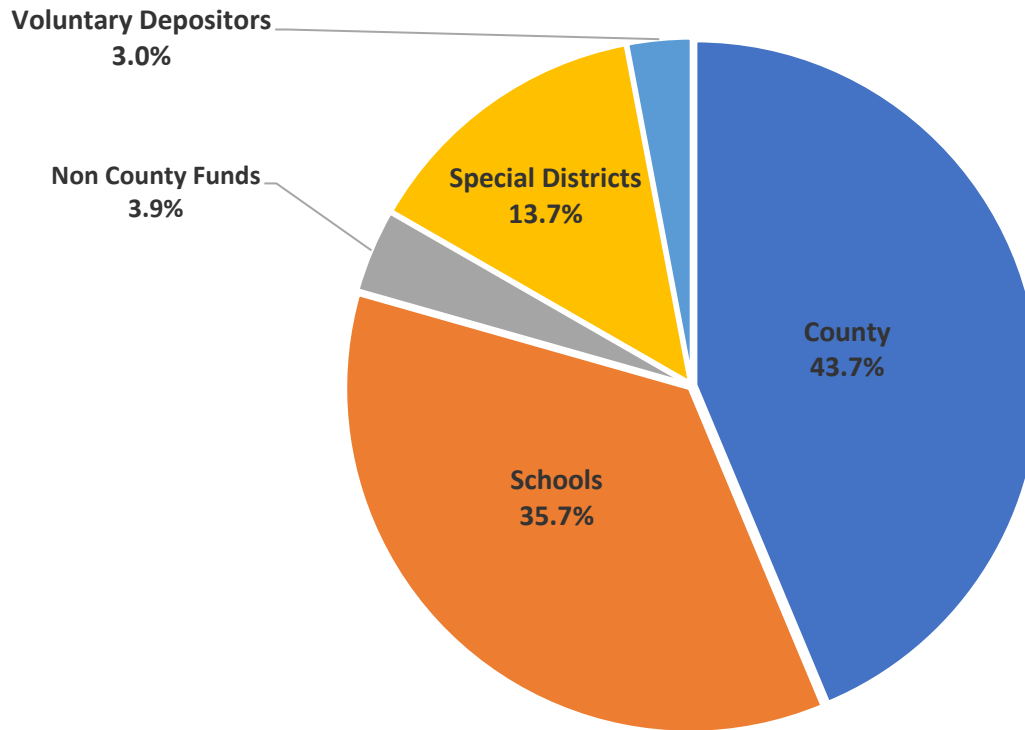


MATURITIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
Calendar Year 2023							\$3,747,000.00	\$3,786,000.00	\$4,239,000.00	\$3,743,000.00	\$1,482,000.00	\$5,492,000.00	\$22,489,000.00
Calendar Year 2024	\$2,739,000.00	\$1,740,000.00	\$3,249,000.00	\$2,492,000.00	\$1,949,000.00	\$1,749,000.00	\$1,996,000.00	\$3,724,000.00	\$1,249,000.00	\$2,494,000.00	\$2,488,000.00	\$1,000,000.00	\$26,869,000.00
Calendar Year 2025	\$1,249,000.00	\$1,996,000.00	\$2,245,000.00	\$994,000.00	\$1,770,000.00	\$2,550,000.00	\$3,498,000.00	\$3,300,000.00	\$500,000.00	\$4,249,000.00	\$500,000.00	\$1,000,000.00	\$23,851,000.00
Calendar Year 2026	\$3,900,000.00	\$1,500,000.00	\$498,000.00	\$2,496,000.00	\$1,500,000.00	\$2,000,000.00	\$1,497,000.00	\$2,645,000.00	\$2,474,000.00	\$3,000,000.00	\$2,248,000.00		\$23,758,000.00
Calendar Year 2027	\$3,000,000.00	\$2,243,000.00	\$496,000.00	\$3,246,000.00	\$1,492,000.00	\$500,000.00	\$2,000,000.00	\$4,430,000.00	\$747,000.00	\$1,000,000.00	\$3,165,000.00	\$1,739,000.00	\$24,058,000.00
Calendar Year 2028	\$2,752,000.00	\$2,493,000.00	\$1,607,932.75	\$3,232,000.00	\$2,993,000.00	\$248,000.00							\$13,325,932.75
TOTAL													\$134,350,932.75

MONO COUNTY TREASURY POOL QUARTERLY YIELD COMPARISON



Investment Pool Participants as of 6/30/2023



The Pool is comprised of monies deposited by mandatory and voluntary participants. Mandatory participants include the County of Mono, School Districts, and Special Districts. Voluntary participants are those agencies that are not required to invest their monies in the County Pool and do so only as an investment option.

Districts Participating in Pool

Antelope Valley Fire Protection District, Antelope Valley Water District, Birchim Community Service District, Bridgeport Fire Protection District, Bridgeport Public Utility District, Chalfant Valley Fire Protection District, County Service Area #1, County Service Area #2, County Service Area #5, Hilton Creek Community Services District, June Lake Fire Protection District, Lee Vining Fire Protection District, Lee Vining Public Utility District, Long Valley Fire Protection District, Mammoth Community Service District, Mammoth Lakes Mosquito Abatement District, Mono City Fire Protection District, Mono County Resource Conservation District, Paradise Fire Protection District, Tri-Valley Ground Water Management District, Wheeler Crest Community Service District, Wheeler Crest Fire Protection District, White Mountain Fire Protection District.

Districts Not Participating in Pool

Inyo-Mono Resource Conservation District, June Lake Public Utility District, Mammoth Lakes Community Water District, Mammoth Lakes Fire Protection District, Southern Mono Healthcare District.



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

Departments: Health and Human Services

TIME REQUIRED 45 minutes

SUBJECT Department Overview and Proposed
Department Structure - Health and
Human Services

**PERSONS
APPEARING
BEFORE THE
BOARD**

Kathy Peterson, Health and Human
Services Director; Stephanie Butters;
Fiscal and Administrative Officer;
Michelle Raust, Child and Adult
Services Manager; Marjoree Neer,
Health Program Manager, PHN

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Health and Human Services Department overview and proposed department structure.

RECOMMENDED ACTION:

Receive Health and Human Services Department overview and approve proposed department structure. Provide any additional direction to staff.

FISCAL IMPACT:

None.

CONTACT NAME: Kathy Peterson

PHONE/EMAIL: 7609241763 / kpeterson@mono.ca.gov

SEND COPIES TO:

Kathy Peterson

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Org Chart

History

Time	Who	Approval
8/3/2023 9:41 AM	County Counsel	Yes

7/25/2023 1:40 PM

Finance

Yes

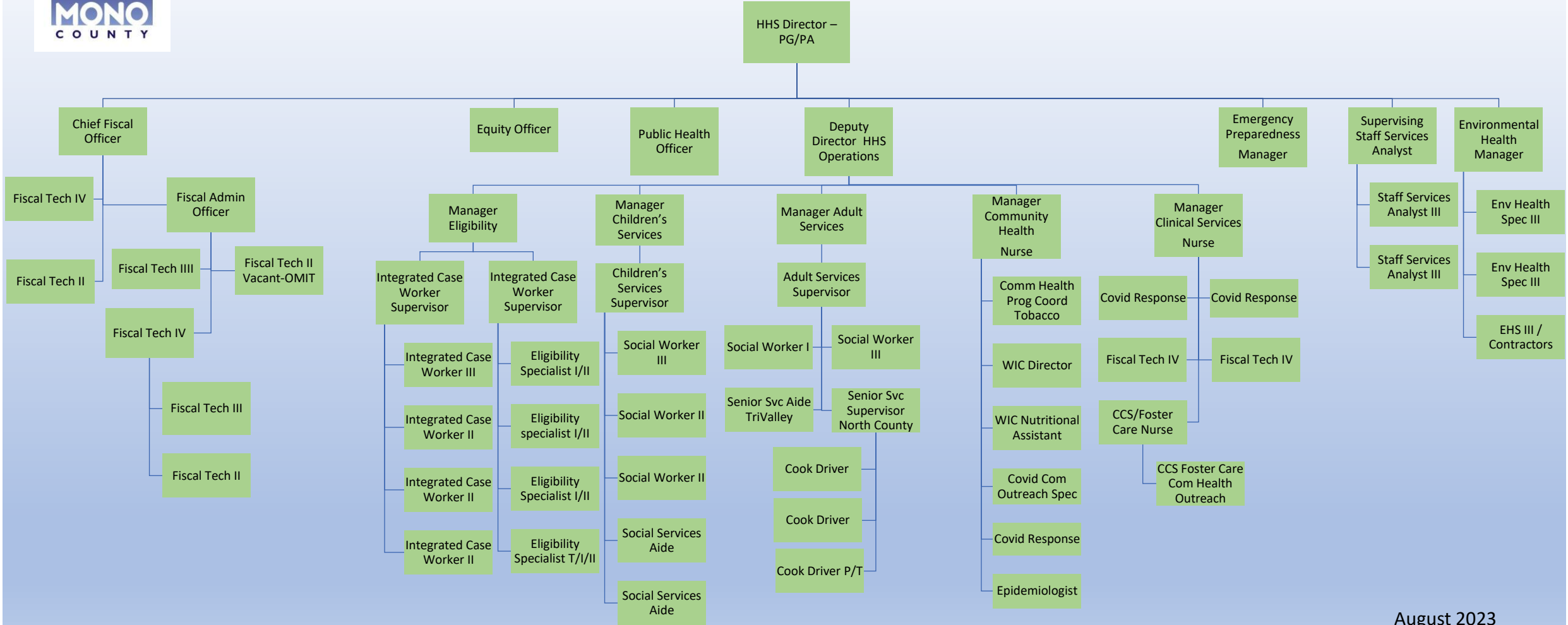
8/3/2023 10:03 AM

County Administrative Office

Yes



MONO COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT – PROPOSED ORG CHART



August 2023



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

Departments: Finance

TIME REQUIRED 30 minutes

SUBJECT Department Overview - Finance

**PERSONS
APPEARING
BEFORE THE
BOARD**

Janet Dutcher, Finance Director;
Gerald Frank, Assistant Finance
Director / Treasurer-Tax Collector;
Kim Bunn, Assistant Finance Director /
Auditor-Controller

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Finance staff to update the Board and the public on Finance functions, activities, operations, budget, goals, and objectives.

RECOMMENDED ACTION:

None, information only. Provide any desired direction to staff.

FISCAL IMPACT:

None.

CONTACT NAME: Janet Dutcher

PHONE/EMAIL: 760-932-5494 / jdutcher@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
No Attachments Available

History

Time	Who	Approval
7/17/2023 3:45 PM	County Counsel	Yes
7/31/2023 4:11 PM	Finance	Yes
8/3/2023 8:38 AM	County Administrative Office	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

TIME REQUIRED

SUBJECT Closed Session - Labor Negotiations

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Mary Booher, Stacey Simon, Janet Dutcher, Jack Conry, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
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History

Time	Who	Approval
7/25/2023 3:20 PM	County Counsel	Yes
6/22/2023 1:47 PM	Finance	Yes
7/25/2023 3:25 PM	County Administrative Office	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

TIME REQUIRED

SUBJECT Closed Session - Initiation of
Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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History

Time	Who	Approval
7/25/2023 3:18 PM	County Counsel	Yes
7/24/2023 8:54 AM	Finance	Yes
7/25/2023 3:24 PM	County Administrative Office	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

TIME REQUIRED

SUBJECT Closed Session - Exposure to
Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: One.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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History

Time	Who	Approval
8/1/2023 8:50 AM	County Counsel	Yes
7/31/2023 4:10 PM	Finance	Yes
8/3/2023 8:38 AM	County Administrative Office	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

TIME REQUIRED

SUBJECT Closed Session - Existing Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *Mono v. KR Property et al.* Mono County Superior Court case number: CV200081.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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History

Time	Who	Approval
8/2/2023 4:56 PM	County Counsel	Yes
6/22/2023 1:48 PM	Finance	Yes
8/3/2023 8:38 AM	County Administrative Office	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

TIME REQUIRED

SUBJECT Closed Session - Existing Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *USA & Walker River Paiute Tribe v. Walker River Irrigation District, et al.*, Consolidated Case Nos. 15-16478 and 15-16479, U.S. District Court for the District of Nevada.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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History

Time	Who	Approval
8/2/2023 4:55 PM	County Counsel	Yes
8/3/2023 1:46 PM	Finance	Yes
8/3/2023 5:37 PM	County Administrative Office	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 8, 2023

TIME REQUIRED

SUBJECT Closed Session - Public Employee
Evaluation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: Interim County Administrative Officer.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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History

Time	Who	Approval
7/25/2023 3:23 PM	County Counsel	Yes
6/22/2023 1:47 PM	Finance	Yes
7/25/2023 3:25 PM	County Administrative Office	Yes