



**MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Mono Lake Room, 1st Fl., County Civic Center, 1290 Tavern Rd., Mammoth Lakes, CA 93546

**Regular Meeting
April 18, 2023**

9:02 AM Meeting called to order by Chair Duggan.

Supervisors Present: Duggan, Gardner, Kreitz, Peters, and Salcido. (All attended in person, teleconference, or via zoom).

Supervisors Absent: None.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Peters.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

- No public comment.

2. RECOGNITIONS

A. Proclamation Designating the Month of April 2023 as Sexual Assault Awareness Month

Departments: Clerk of the Board

(Vanessa Hays, Executive Director Wild Iris Family Counseling and Crisis Center) - Proclamation designating April 2023 as Sexual Assault Awareness Month.

Action: Approved proposed Proclamation designating April 2023 as Sexual Assault Awareness Month.

Salcido moved; Kreitz seconded

Vote: 5 Yes, 0 No

M23-071

Chair Duggan:

- Presented item.

3. COUNTY ADMINISTRATIVE OFFICER

Mary Booher, Interim CAO:

- Recruitment of County Administrative Officer.
- Budget Workshops.
- Attended the CSAC Legislative Conference.
- Met with Governor Patterson's Legislative Officer.
- Mono County jail update.
- Management staff and comp study.

4. DEPARTMENT/COMMISSION REPORTS

Michelle Raust, Social Services Program Manager:

- Introduced Social Services staff to the Board of Supervisors and the Board of Supervisors gave a brief introduction of themselves to the Social Services staff.

Krista Cooper, Social Worker Supervisor:

- Introduced Social Services staff to the Board of Supervisors and the Board of Supervisors gave a brief introduction of themselves to the Social Services staff.

Francie Avitia, Social Services Program Manager:

- Discussed the Mono County Eligibility Team hosting Mexican Consulate.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of Board minutes from the January 2023 regular meetings, February 2023 regular meetings, and March 2023 regular meetings.

Action: 1. Approved the Board minutes from the January 3, 2023 regular meeting; 2. Approved the Board minutes from the January 10, 2023 regular meeting; 3. Approved the Board minutes from the January 17, 2023 regular meeting; 4. Approved the Board minutes from the February 7, 2023 regular meeting; 5. Approved the Board minutes from the February 21, 2023 regular meeting; 6. Approved the Board minutes from February 7, 2023 regular meeting; 7. Approved the Board minutes from February 21, 2023 regular meeting; 8. Approved the Board minutes from March 7, 2023 regular meeting; 9. Approved the Board minutes from the March 14, 2023 regular meeting; 10. Approved the Board minutes from the March 21, 2023 regular meeting.

Salcido moved; Kreitz seconded

Vote: 5 Yes, 0 No

M23-072

B. June Lake Citizens Advisory Committee Appointment

Departments: Community Development

Appointment to the June Lake Citizens Advisory Committee.

Action: Approved the recommended appointment of Kelsey Glastetter to the June Lake Citizens Advisory Committee for the remainder of the term expiring on December 31, 2024.

Salcido moved; Kreitz seconded

Vote: 5 Yes, 0 No

M23-073

C. Wheeler Crest Design Review Committee Appointment

Departments: Community Development

Appointment to the Wheeler Crest Design Review Committee.

Action: Appointed one new member, Alisa Adriani to the Wheeler Crest Design Review Committee for a three-year term expiring on April 18, 2026, as recommended by Supervisor Duggan.

Salcido moved; Kreitz seconded

Vote: 5 Yes, 0 No

M23-074

D. Ordinance amending Section 2.60.090 to establish the Office of Emergency Management within the office of the County Administrative Officer

Departments: CAO and County Counsel

Proposed ordinance amending existing section 2.06.090 of the Mono County Code in order to locate the county director of emergency services within the Office of the County Administrator, rather than the Office of the Sheriff-Coroner.

Action: Adopted proposed Ordinance ORD23-002, amending Mono County Code Section 2.60.090 to establish the office of Emergency Management within the office of the County Administrator; Outline the role of the Director of Emergency Management and make related changes.

Salcido moved; Kreitz seconded

Vote: 5 Yes, 0 No

ORD23-002

E. Amendment to Participation Agreement with California Mental Health Services Authority for the Semi-Statewide Electronic Health Record

Departments: Behavioral Health

Proposed amendment to Participation Agreement with California Mental Health Services Authority (MHSA) pertaining to the Semi-Statewide Electronic Health

Record, which adds automated text and call reminder enhancements to the original agreement.

Action: Approved County entry into proposed amendment and authorized Mono County Board of Supervisors Chair to execute said contract on behalf of the County.

Salcido moved; Kreitz seconded

Vote: 5 Yes, 0 No

M23-075

F. Maternal, Child and Adolescent Health, California Home Visiting Program Funding Agreement FY 2022-2023, and First 5 Memorandum of Understanding for the Provision of Home Visiting Services

Departments: Public Health

Proposed agreement with the California Department of Public Health, Maternal, Child and Adolescent Division (CDPH) providing funding for the California Home Visiting Program. Proposed First 5 Memorandum of Understanding for the Provision of Home Visiting Services.

Action: 1. Approved, and authorized the Interim Public Health Director to sign, agreement with CDPH, for the California Home Visiting Program Funding Award for the period July 1, 2022, through June 30, 2023. Additionally, provided authorization for the Interim Public Health Director to approve minor amendments and/or revisions that may occur during the contract period provided they are approved by County Counsel and do not materially affect the County's rights. 2. Approved, and authorized the Interim Public Health Director to sign, Memorandum of Understanding with Mono County First 5, for the Provision of Home Visiting Services for the period July 1, 2022, through June 30, 2028. Additionally, provided authorization for the Interim Public Health Director to approve minor amendments and/or revisions that may occur during the contract period provided they are approved by County Counsel and do not materially affect the County's rights.

Salcido moved; Kreitz seconded

Vote: 5 Yes, 0 No

M23-076

6. CORRESPONDENCE RECEIVED - NONE

7. REGULAR AGENDA - MORNING

A. Appointment of Emergency Standby Officials

Departments: CAO

(Mary Booher, Interim County Administrative Officer) - Presentation regarding the appointment of Emergency Standby Officials pursuant to the California Emergency Services Act to ensure continuity of county government in the event that conditions of disaster prevent one or more members of the Board of

Supervisors, or the County Administrative Officer, from carrying out their official duties.

Action: None.

Mary Booher, Interim CAO:

- Presented item.

Moved to Item 7c.

B. Proposed Amendment to Personnel System Section 460 (Drug and Alcohol Policy)

Departments: Human Resources

(Jack Conry, Chief People Officer) - Proposed resolution amending Rule 460 of the Mono County Personnel Rules applicable to employee drug and/or alcohol testing.

Action: Adopted Resolution R23-027, amending Rule 460 of the Personnel Rules applicable to all Mono County employee bargaining units to eliminate a provision mandating drug and/or alcohol testing when an employee is involved in certain accidents, as defined.

Kreitz moved; Gardner seconded

Vote: 5 Yes, 0 No

R23-028

Jack Conry, Chief People Officer:

- Presented item.

Moved to Item 7d.

C. Strategic Plan Update

Departments: CAO

(Mary Booher, Interim County Administrative Officer) - Receive and discuss Mono County Strategic Plan Progress Report.

Action: None.

Mary Booher, Interim CAO:

- Presented item.

Break: 10:42 AM

Reconvened: 10:52 AM

Moved to Item 7b.

D. Housing Workshop Update

Departments: CAO

(Mary Booher, Interim County Administrative Officer) - Presentation by Mary Booher regarding follow-up from workshop regarding the development of workforce/affordable housing presented by Stanley Keasling on March 14, 2023.

Action: None.

Mary Booher, Interim CAO:

- Presented item.

Patricia Robertson, Mammoth Lakes Housing Executive Director:

- Provided an update for Mammoth Lakes Housing full-time staff.
- Housing vouchers.
- Cal Home Grant application.
- Program designed to loan funds to housing developers typically non-profit organizations.

E. Grant Agreement to Mammoth Lakes Housing (MLH) for the Innsbruck Lodge Affordable Housing Project and Appropriations Increase

Departments: CAO

(Mary Booher, Interim County Administrative Officer) - At the January 18, 2022, Board of Supervisors meeting, the Board made a financial commitment of up to \$550,000 towards MLH's Innsbruck Lodge Affordable Housing Project, to convert an existing hotel in Mammoth into 15 affordable residential units and one manager's unit. This item includes an agreement making a revocable grant to MLH of up to \$550,000, to be used as a county operating subsidy reserve for seven County-Assisted units, and a regulatory agreement governing uses of the property, including a 55-year use restriction. To make the grant, the Board must also increase appropriations in the County's Affordable Housing Fund by \$550,000 so that disbursement can be made. The Fund has an estimated spendable carryover balance of \$1,072,000.

Action: 1. Approved, and authorized the CAO to sign, Grant Agreement and Regulatory Agreement between the County and Mammoth Lakes Housing, in substantially the form set forth in the attachments to this item and subject to approval of any changes by County Counsel. 2. Approved increase in appropriations from the County's Affordable Housing fund from \$276,000 to \$826,000, an increase of \$550,000 (requires 4/5ths vote).

Salcido moved; Kreitz seconded

Vote: 4 Yes, 1 No

M23-077

Mary Booher, Interim CAO:

- Presented item.

Patricia Robertson, Mammoth Lakes Housing Executive Director:

- Provided background on project.

Vote:

Chair Duggan: Y

Supervisor Gardner: Y

Supervisor Kreitz: Y

Supervisor Peters: N

Supervisor Salcido: Y

Break: 12:13 PM

Reconvened: 12:24 PM

F. One-Time Funding Guidelines

Departments: CAO

(Mary Booher, Interim County Administrative Officer) - Presentation by Mary Booher regarding guidelines for the use of one-time funds received by the County.

Action: Approved guidelines regarding the use of one-time funds received by the County.

Peters moved; Kreitz seconded

Vote: 5 Yes, 0 No

M23-078

Mary Booher, Interim CAO:

- Presented item.

G. Winter Storm Update

Departments: Emergency Management

(Chris Mokracek, Director of Emergency Management) - Presentation by Chris Mokracek providing an update on the impacts of and response to the winter storms impacting Mono County in 2023.

Action: None.

Chris Mokracek, Director of Emergency Management:

- Presented item.

8. CLOSED SESSION

Closed Session: 1:18 PM

Reconvened: 3:04 PM

No action to report out of Closed Session.

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Mary Booher, Stacey Simon, Janet Dutcher, Jack Conry, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer recruitment.

C. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Titles: (1) Interim County Administrative Officer; and (2) County Counsel.

9. BOARD MEMBER REPORTS

Chair Duggan:

- 4/11-13: CSAC Legislative Conference – Sacramento, CA
- I participated in the CSAC Legislative Conference, the 1st joint event held with California League of Cities.
- I participated in the meeting for the Agriculture, Energy and Land Use Committee. The members are following potential legislation that will be a challenge for rural counties should these bills pass. CSAC presented their county platform and is working on outreach to the State legislature to support county positions.
- Mono County Board members met with Assemblyman Patterson's staff to advocate for recovery assistance and more support for Caltrans in District 9.
- I attended the Housing Summit focused on urban and city challenges. The Rural Caucus discussed how current solutions don't address small county and resort community problems. The group is committed to working towards more resources and options to grow housing inventory.
- I met with Sen. Maria Alvarado-Gil to reiterate the continuing need for recovery funds for Mono County, especially for road and infrastructure repairs. She will be presenting requests for additional funding on our behalf.
- 4/14 – Eastern Sierra Transit Authority Board Meeting – Bishop, CA
- I attended the ESTA board meeting. Ridership continues to increase but is not yet back up to pre-covid levels. I requested information on the winter storm impact be included with the Ridership report for future planning and review.
- 4/17 – Institute for Local Government – New Board member training and orientation.
- I participated in the 2nd session of training for new board members of ILG. The non-profit organization is made up of leaders from county governments (staff and elected), cities, and special districts.
- ILG provides training and educational opportunities for agencies and NGO's and are a great resource tool for all members.

Supervisor Gardner:

- On Tuesday evening April 4 I participated in the monthly meeting of the June Lake Chamber of Commerce. Topics at that meeting included the status of the emergency

response to the snowstorms and the Chamber's interest in pursuing a Tourism Business Improvement District for the June Lake area.

- Wednesday April 5 I watched most of the movie "Cooked: Survival by Zip Code" with other members of the JEDI Task Force. This film focused on how race, class, and where you live affect your chances of surviving a natural disaster. It was a good reminder of how we need to plan carefully in responding to disasters to ensure we provide adequate care for all our residents.
- Also, on the 5th I participated in the meeting of the Juvenile Justice Coordinating Council. We reviewed and approved two annual reports from our Probation Dept. for submission to the State as required.
- Later, on the 5th I also participated in a meeting of the Eastern Sierra Substance Abuse Task Force. We reviewed some data prepared by Public Health that showed the extent of substance abuse in our area. There were some trends in the data concerning youth drug abuse which merit further study and action.
- Finally, on the 5th I participated in the monthly meeting of the June Lake Citizens Advisory Committee. We reviewed the status of the emergency response to the snowstorms and discussed planning for how to handle the anticipated runoff.
- On Friday April 7 I participated in the monthly meeting of the Kutzadika Tribal Council. We reviewed the status of the Tribe's efforts to obtain Federal recognition and received reports about numerous other activities of the Tribe.
- Also, on Friday the 7th I chaired a meeting of the Mono Inyo Airport Working Group, which is a subcommittee under the Eastern Sierra Council of Governments. This group is focused on supporting successful, regional, and reliable air service in the Eastern Sierra. We discussed the status of the Bishop and Mammoth airports and the need to provide a mechanism for future financial support for these airports and their air service.
- On Monday April 10 I participated in a kickoff planning meeting of the Towns to Trails Project. This is a program funded by a grant to develop an overall network of trails that would link all the towns in the Eastern Sierra.
- On Wednesday April 12 I participated in the monthly meeting of the Mono Basin RPAC. Topics at that meeting mostly included discussion of the emergency response to the Mono City and Lee Vining communities during the snowstorms.
- On Friday April 14 I participated in a meeting of the group that planned the Children's Summit last summer. We reviewed the priorities from the Summit and moved ahead with plans to update the Children and Youth Wellbeing Dashboard, as well as to continue initiatives to provide childcare subsidies and stipends.
- Finally, yesterday I participated with Supervisor Salcido in the quarterly meeting of the Yosemite Area Regional Transit Board. We approved several items, including the budget for 2023-24. YARTS financial situation has improved significantly with their anticipated receipt of several Federal public transit grants.

Supervisor Kreitz:

- Attended the NACO Housing Task Force virtual call.
- Discussed the shared link on To Unleash Housing Supply, allow and Finance Accessory Dwelling Units and it is posted on County Website.
- Met with the CCRH Tribal staff, Bridgeport Indian Colony, and Interim CAO Booher.
- Attended Mammoth Micro Transit meeting.
- Attended the NACO Legislative Conference.

Supervisor Peters:

- Discussed the Affordable Connectivity Program.

Supervisor Salcido:

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- Monday, April 3, 2023 - ESSRP Partner updates. Jeff Adams, Assistant Chief of Special Ops, Cal OES
- Wednesday, April 5, 2023 - Attended JEDI and viewing of "Cooked" regarding the extreme heat event in 1995 which killed over 700 people in Chicago which highlighted the disparity of social conditions/poverty and the deaths.
- Monday, April 10, 2023 - Eastern Sierra Wildlife Stewardship Team, ESWST, Funding/Outreach Subgroup. Discussed funding opportunities and next steps.
- Monday, April 10, 2023 - Towns to Trails - Agency & Tribe Kick Off Meeting. Alta Company convening partners along with MLTPA and ESCOG representatives to begin the planning process to advance the goals of a connecting trail through Alpine, Mono and Inyo Counties. Essential to get Federal lands on board first, NEPA's, capacity, buy in. County specific meetings to convene.
- Wednesday, April 12. - Meeting/presentation at Mono County District Attorney's Offices. This presentation was in regard to data compilation going back several to capture trends.
- Monday, April 17th. - YARTS meeting. Approved yearly budget, including \$515,000 from federal funding 5311. Takes the budget to a much better condition than previously. Next meeting will be held here in Mammoth Lakes/Mono.

ADJOURNED at 3:22 PM.

ATTEST

**RHONDA DUGGAN
CHAIR OF THE BOARD**

**DANIELLE PATRICK
SENIOR DEPUTY CLERK OF THE BOARD**