



**MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Teleconference Only - No Physical Location

**Special Meeting  
February 22, 2022**

**9:00 AM Meeting Called to Order by Chair Gardner**

*Supervisors Present: Corless, Duggan, Gardner, Kreitz, and Peters (all attended via teleconference).  
Supervisors Absent: None.*

**The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>**

Pledge of Allegiance led by Supervisor Kreitz

Chair Gardner:

- *“A budget is telling your money where to go instead of wondering where it went”. -Dave Ramsy*

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

**2. AGENDA ITEMS**

## **A. 2021-22 Mid-Year Budget Review**

Departments: CAO

(Robert C. Lawton, CAO; John Craig, ACAO; Megan Mahaffey, Accountant III) - Present mid-year budget requests from Departments, discuss, and advise Board regarding staff recommendations.

**Action:** Consider motion to approve recommended mid-year budget adjustments, as presented or amended (4/5th vote required).

**Kreitz moved; Peters seconded**

**Vote: 5 yes, 0 no**

**MO 22-035**

**Robert C. Lawton, CAO**

- Presented Item
- Acknowledged and thanked John Craig, ACAO and Megan Mahaffey, Accountant III
- Thanked every Department Head and staff for their hard work on Finances
- Acknowledges two errors to note – did not affect the bottom line of budget
- Shared Budget Update
- Clarifies for Supervisor Kreitz concerns regarding employee accruals for one time leave – We do not have a separate account for leave pay

**Janet Dutcher, Mono County Director of Finance**

- Clarifies for Supervisor Kreitz that governments use a different method of accounting then the private sector

**Stacey Simon, County Counsel**

- Acknowledges and thanks CAO Lawton and ACAO Craig for making last minute adjustments
- Clarifies that the Payout is \$55,000 and Salary Adjustment was \$30,000 because there is Salary Savings associated with having a vacancy, calculations are about \$25,000

## **B. Letter to Senator Borgeas Requesting Legislation Making Public Administrator Appointed**

Departments: CAO

(Robert Lawton) - Letter to Senator Andreas Borgeas requesting legislation adding Mono County to the list of counties in California Government Code section 24011 where the Public Administrator may be appointed, rather than elected, and authorizing appointment of the same individual to serve both as Public Administrator and Public Guardian.

**Action:**

Approve and authorize the Chair to sign proposed letter.

**Duggan moved; Peters seconded**

**Vote: 5 yes, 0 no**

**MO 22-036**  
**R22-18**

**Robert C. Lawton, CAO**

- Presented Item
- Mono County District Attorney is currently Public Administrator
- Requested the support of the Board to have Chair Gardner to sign the proposed letter.

**C. Resolution Authorizing a Grant of \$100,000 to Assist IMACA**

Departments: County Administrative Office

(Robert C. Lawton, CAO) - A resolution authorizing a grant to assist Inyo Mono Advocates for Community Action (IMACA) to manage and administer Community benefit programs to residents of Mono County, subject to IMACA'S agreement to take certain actions to preserve the long-term use of real property located at Willow Avenue in June Lake, California for transitional and affordable housing; and taking and authorizing other actions relating thereto.

**Action:** Adopt proposed resolution. Provide any desired direction to staff.

**Peters moved; Corless seconded**

**Vote: 4 yes, 1 no**

**R 22-019**

Roll Call:

Corless – Yes

Duggan – Yes

Gardner – Yes

Kreitz – No

Peters – Yes

**Robert C. Lawton, CAO**

- Presenting Item
- IMACA has requested before Mono County, Inyo County and City of Bishop
- IMACA previously received support from Town of Mammoth Lakes
- Currently IMACA has title to the Birch Creek Condominium in June Lake, which is used for transitional housing, Mono County is asking IMACA as a condition for providing financial support to transfer property ownership to Mammoth Lakes Housing. Mammoth Lakes Housing Director prepared to receive property, IMACA is ready to relinquish
- Funding for this support would be derived from Excess Educational Revenue Augmentation Fund (ERAF), not a negative effect on General Fund
- Acknowledged and thanked Janet Ditcher, **Mono County Director of Finance** for finding the availability for funding

**Kate Morley, IMACA Executive Director**

- IMACA is in a state of financial crisis

- Has not had a Controller for two months
- Layoffs are necessary to be able to fund payroll
- Confirms the commitment to keep the transitional housing within the community
- IMACA priority is to continue as maintain as many services as fiscally possible with IMACA directly if this is not possible then they would transition to partnering organizations or local government entities to continues as many services as possible within the community
- Details the broad scope of work that IMACA conducts
- 30 separate state contracts with separate bill processes, across 5 departments is what the Controller left for IMACA without any transition or without any knowledge of how to handle process
- Clarifies for Supervisor Kreitz that later this spring they should have an idea of what a “healthy budget” will look like for IMACA
- Would like to have IMACA on a more stable structure and fiscal footing by July 1 (maybe ambitious but is the goal)
- Mammoth Office is hoping to transfer Child Care Services and Preschool to community partners in the next month or two
- Hoping to maintain services for the next six weeks before a clean transfer
- Would like to keep the lead in the IMACA Food Bank Services and Energy Assistance Program
- Response to Supervisor Kreitz proposal: concerned that they need assistance now due to financial crisis and that the transfer may take several months
- 41 person staff had to lay off 7

#### **Supervisor Peters**

- Recognizes that Kate is new to IMACA, started in September
- Clarifies for Supervisor Corless that the IMACA open session meetings a few months ago the Controller was asked questions, soon after the Controller decided to leave without notice or any transition plan
- Accounting agency that specializes in non-profits came on board to try to forensically “unravel” what was going on
- Three weeks ago, realized that the “breaks needed to be put on” and that “something drastic needed to happen”. At that time is when the discuss of community or government agencies may assist in a “smoother transition” and realist fashion to hand off programs and restructure while keeping staff

#### **Supervisor Corless**

- Acknowledges and thanks Kate for her presentation
- Recognizes that this is a difficult situation
- Questions how long the IMACA board has been discussing these issues and what have the board discussions been like?

#### **Stacey Simon, County Counsel**

- Acknowledges and thanks outside counsel Eric for assistance with getting resolution together while Stacey is out of town
- Mono County Board Members whom ( Supervisor Duggan and Supervisor Peters) are also IMACA Board Members are NOT disqualified from voting or discussing this matter; Government Code: 1095.5, section A-(8): “That of a non-compensated officer of a nonprofit, tax-exempt corporation, which, as one of its primary purposes, supports the functions of the body or board or to which the body or board has a legal obligation to give particular consideration, and provided further that this interest is noted in its official records”.
- Confirms that the proposed by Supervisor Krietz is an easy language adjustment

**Supervisor Kreitz**

- She has been on the COC Board, wants to be transparent
- COC has been meeting frequently thru this crisis
- Appreciates the willingness to transfer the June Lake property, to ensure the security of the community asset
- Want to know what services will be reserved and what will be transferred
- Wants clarity on the timeline of stabilization
- Concerned about sustainability of outside organizations
- Proposed that the transfer of June Lake property happen prior to the grant approval

**Robert C. Lawton, CAO**

- Leadership in three counties: Mono, Inyo and Alpine have discussed the sustainability
- Defers County Counsel about Supervisor Krietz Proposal of transfer of property prior to grant

**Supervisor Duggan**

- Would like to more clarity before passing resolution
- Concerned about Inyo or Bishop commitment

**ADJOURNED AT 10:52 AM**

**ATTEST**

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**BOB GARDNER**  
**CHAIR OF THE BOARD**

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**DANIELLE PATRICK**  
**SENIOR DEPUTY CLERK-ELECTIONS ASSISTANT**