



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting October 4, 2022

TELECONFERENCE INFORMATION

This meeting will be held both in person and via teleconferencing with some members of the Board possibly attending from separate teleconference and remote locations. As authorized by AB 361, dated September 16, 2021, a local agency may use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency and local officials have recommended or imposed measures to promote social distancing or the body cannot meet safely in person and the legislative body has made such findings.

Teleconference locations will be available to the public:

1. First and Second Meetings of Each Month in the Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Third Meeting of Each Month in the Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/81025710506> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 810 2571 0506. To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone: Dial (669) 900-6833, then enter Zoom Webinar ID 810 2571 0506. To provide public comment, press *9 to raise your hand and *6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: http://monocounty.granicus.com/MediaPlayer.php?publish_id=e42e610c-7f06-4b97-b1d6-739b1ff28cf8

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48

hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of the Board Minutes from July 5, 2022, Regular Meeting of the Board of Supervisors.

Recommended Action: Approve the Board Minutes from July 5, 2022, Regular Meeting of the Board of Supervisors.

Fiscal Impact: None.

B. Resolution Making Findings under AB 361 - Related to Remote Meetings

Proposed resolution making the findings required by AB 361 for the purpose of making available the modified Brown Act teleconference rules set forth in AB 361 for the period of October 4, 2022 through November 3, 2022.

Recommended Action: Adopt proposed resolution.

Fiscal Impact: None.

C. Resolution Establishing Minimum Two-Year Retention Period for Electronic Mail

Departments: County Counsel and Information Technology

Resolution Establishing the Retention Period for Electronic Mail at a Minimum of Two Years and Authorizing Staff to Update the Voice and Electronic Media Policy and the Public Records Act Policy for Private Devices and Accounts adopted by Resolutions R17-92 and R17-93 to Reflect said Changes.

Recommended Action: Adopt proposed resolution. Provide any desired direction to staff.

Fiscal Impact: None.

D. Agreement with Beth Cohen, dba Organizational Mind Group

Departments: CAO and Behavioral Health

Proposed contract with Beth Cohen, dba Organizational Mind Group, for ongoing Employee Wellness, 360 Evaluation, and Behavioral Health Department consulting services.

Recommended Action: Approve County entry into proposed contract with Beth Cohen, dba Organizational Mind Group for Employee Wellness, 360 Evaluation, and Behavioral Health Department consulting services, for a period commencing September 11, 2022, and terminating December 31, 2023, and a not-to-exceed amount of \$125,000. Authorize the Chair to execute said contract on behalf of the County. Provide any desired direction to staff.

Fiscal Impact: The not-to-exceed contract limit of \$125,000 for all services for the 12-month period of the agreement is funded with \$25,000 from the CAO/HR budget (360 evaluations), \$60,000 from the County's health and wellness fund financed with Trindel incentive revenues, and \$40,000 from Behavioral Health sourced revenues.

E. Contract Amendment with North American Mental Health Services for the Provision of Telepsychiatry and Telehealth Therapy Services

Departments: Behavioral Health

Proposed contract amendment with North American Mental Health Services

pertaining to the Provision of Telepsychiatry and Telehealth Therapy services.

Recommended Action: Approve and authorize CAO to sign contract amendment with North American Mental Health Services for the Provision of Telepsychiatry and Telehealth Therapy services for the period of October 1, 2019 to September 30, 2022 and a not-to-exceed amount of \$960,000.

Fiscal Impact: The amendment states that total payments to the contractor by the County will not exceed \$420,000 in any 12-month period, or \$960,000 for the entire term of the Agreement. This service is paid for through the Mental Health Services Act and the Mental Health Block Grant. Funding for all jail services will be covered through the Mono County Sheriff's Office.

F. Contract with North American Mental Health Services for Provision of Telepsychiatry and Telehealth Therapy Services

Departments: Behavioral Health

Proposed contract with North American Mental Health Services (NAMHS) pertaining to the Provision of Telepsychiatry and Telehealth Therapy Services .

Recommended Action: Approve, and authorize CAO to sign, contract with NAMHS for the Provision of Telepsychiatry and Telehealth Therapy Services for the period October 1, 2022 through September 30, 2025 and a not-to-exceed amount of \$1,260,000.

Fiscal Impact: The total amount of this contract is \$1,260,000, not to exceed \$420,000 in any twelve-month period. This service is paid for through the Mental Health Services Act and the Mental Health Block Grant. Funding for all jail services will be covered through the Mono County Sherriff's Office.

G. Amendment to Contract with Municipal Resources Group

Departments: CAO

Proposed amendment to agreement with Municipal Resources Group, LLC (MRG) pertaining to the provision of human resources, strategic planning and emergency preparedness services.

Recommended Action: Approve, and authorize CAO to sign, contract amendment with MRG to increase the contract limit to \$160,000, from \$127,000 for the period through June 30, 2022, and to increase the contract limits to \$150,000, from \$91,500 for the period July 1, 2022 through June 30, 2023 and to \$150,000, from \$75,000 for the period July 1, 2023 through December 31, 2024.

Fiscal Impact: Impact for previous fiscal year is an addition of \$33,000 in expenditures. This is expected to be covered by salary savings with no detrimental impact to the amended budget. Impact for the current and next fiscal years will be budgeted.

6. CORRESPONDENCE RECEIVED - NONE

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

7. REGULAR AGENDA - MORNING

A. Resolution Establishing the Community Economic Resiliency Fund Pilot Project

Departments: Clerk of the Board, Sponsored by Chair Gardner

15 minutes

(Elaine Kabala, Executive Director Eastern Sierra Council of Governments) - Proposed resolution approving a program of work to be known as the "ESCOG: Community Economic Resilience Fund Pilot Program."

Recommended Action: Adopt proposed resolution. Provide any desired direction to staff.

Fiscal Impact: None.

B. COVID-19 (Coronavirus) Update

Departments: Public Health

15 minutes

(Dr. Caryn Slack, Public Health Officer) - Update on Countywide response and planning related to the COVID-19 pandemic.

Recommended Action: None, informational only.

Fiscal Impact: None.

C. Employment Agreement - Interim Director of Public Health

Departments: CAO

5 minutes

(Robert C. Lawton, CAO) - Proposed resolution approving a contract with Kathy Peterson as Interim Director of Public Health, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution R22-____, approving a contract with Kathy Peterson as Interim Director of Public Health, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: No fiscal impact as both positions are fully funded in the current fiscal year.

D. Employment Agreement - Human Resources Specialist

Departments: CAO

5 minutes

(Robert C. Lawton, CAO) - Proposed resolution approving a contract with Nicole Beck as Human Resources Specialist, and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Approve Resolution R22- , approving a contract with Nicole Beck as Human Resources Specialist, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The full cost of salary and benefits for an entire fiscal year is approximately \$72,210, of which \$55,433 is salary and \$16,777 is benefits. This is included in the adopted budget.

E. Allocation List Amendment - Wildfire Mitigation Coordinator

Departments: Emergency Management, CAO

15 minutes

(Chris Mokracek, Emergency Management Director) - In May 2022, Mono County was one of eleven California Counties to be awarded \$175,000 to hire a Wildfire Mitigation Coordinator under the 2022 California Fire Safe Council's Cal Fire County Coordinator Grant Program. The objective of the County Coordinator project is to educate, encourage, and develop county-wide collaboration and coordination among various wildfire mitigation groups operating within Mono County containing State Responsibility Area (SRA) lands. This is a limited term, grant funded position with an 18-month performance period. This will fund salary, benefits, and operational expenses from September 15, 2022, to February 28, 2024.

Recommended Action: Adopt proposed resolution authorizing the County Administrative Officer to amend the list of allocated positions to add one limited term position of Wildfire Coordinator in the department of the County Administrative Officer.

Fiscal Impact: Over the 18 month grant period, salary is estimated at a total cost of \$90,000, with benefit costs as high as \$48,000, depending on eligibility for health care and tier coverage selected, for a total cost over the 18 month grant period of approximately \$138,000. As this is a limited term position, these costs are not recurring.

F. Clerk-Recorder Proposed Contract with Tyler Technologies

Departments: Clerk-Recorder

10 minutes

(Scheereen Dedman, Clerk – Recorder – Registrar – Clerk of the Board of Supervisors) - Proposed contract with Tyler Technologies pertaining to software,

products, and services for County recording services.

Recommended Action: Approve and authorize the County Administrative Officer to sign a contract with Tyler Technologies for a Recording system for the Office of the Clerk-Recorder, for the period of one year after the agreement is signed by all parties.

Fiscal Impact: There is a one time cost to implement the software of \$111,208, which is included in the Department's amended FY 2022-23 budget, to be paid for with funds from the Modernization Fund. Annual user fees for the remaining four years are \$12,212 per year and will affect the Department's future year budget proposals.

G. 2022/2023 California State Association of Counties (CSAC) Nominations

Departments: Board of Supervisors

5 minutes

(Scheereen Dedman, Clerk – Recorder – Registrar – Clerk of the Board of Supervisors) - Nomination of a member and alternate to serve on the California State Association of Counties (CSAC) Board of Directors for 2022/2023. Appointment of individuals nominated by the Board is made by the CSAC Executive Committee and appointments are for one year.

Recommended Action: Nominate a member of the Board of Supervisors to serve on the CSAC Board of Directors for the 2022/2023 Association year beginning on November 17, 2022; also, nominate an alternate member.

Fiscal Impact: None.

H. Resolution Amending the At-Will Employee Salary Matrix

Departments: CAO

5 minutes

(Robert C. Lawton, CAO) - A Resolution of the Mono County Board of Supervisors Adopting a Revised Salary Matrix Applicable to At-Will Employee and Elected Department Heads to Reclassify and Change the Title of the Director of Human Resources Position to the Chief People Officer, and Superseding and Replacing R22-98

Recommended Action: Adopt proposed resolutions. Provide any desired direction to staff.

Fiscal Impact: The proposed change in Range to 21, from 16, increases the salary of the position approximately \$30,000.

8. CLOSED SESSION

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, John Craig, Patty Francisco, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

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