



**DRAFT SPECIAL MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Teleconference Only - No Physical Location

**Special Meeting  
May 17, 2021**

9:01 AM Meeting Called to Order by Chair Kreitz.

*Supervisors Present: Corless, Duggan, Gardner, Kreitz, and Peters (all attended via teleconference).*

*Supervisors Absent: None.*

**The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.**

Pledge of Allegiance led by Supervisor Peters.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

None.

**2. AGENDA ITEMS**

**A. Budget Workshop for Fiscal Year 2021-2022**

Departments: CAO, Finance

(Janet Dutcher, Finance Director; Megan Mahaffey, Accountant II; Robert C. Lawton, CAO; John Craig, Assistant CAO) - Budget workshop for fiscal year 2021-2022. This is the first of a three day workshop.

To view the budget schedules and other budgetary related information, please visit the following

link: <https://www.monocounty.ca.gov/auditor/page/2021-2022-budget-portal>

**Action:** None.

**Janet Dutcher, Finance Director:**

- Scheduling change: County Counsel will appear on Wednesday
- Page 4 of the Staff Report: discovered a duplication error totaling \$525,922
- Reviewed items not included in this GF Recommended Budget
- Finance Department positions

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

- Copier Pool
- Debt Service Fund
- General Revenues
- Cannabis Tax Fund
- Economic Stabilization
- General Reserve
- Contingency
- Disaster Assistance

**Barry Beck, Assessor:**

- Vacant positions
- Scanning project
- Ormat appeals
- Tax roll and projections

**Wendy Sugimura, Community Development Director:**

- Community Development staff is at 100% capacity at this time
- Planning and Transportation
- Building Inspector
- Code Enforcement
- CASP budget error
- Creating additional capacity

*Break: 11:27 AM*

*Reconvened: 11:51 AM*

**Nate Greenberg, IT Director:**

- Information Technology
- Radio Communications
- Radio Infrastructure Replacement Capital Projects Fund
- Tech Refresh
- Emergency Services
- Homeland Security Grant Program

**Shannon Kendall, Clerk-Recorder-Registrar:**

- Board of Supervisors
- Clerk Recorder
- Elections – recall election, two elections in one fiscal year

*Break: 1:01 PM*

*Reconvened: 1:22 PM*

**Kathy Peterson, Social Services Director:**

- Aid Programs
- General Relief
- County Children's Trust Fund
- WRAP – Foster Care
- Workforce Investment Act
- 1991 Realignment
- 2011 Realignment
- Senior Program
- Public Guardian

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**Robin Roberts, Behavioral Health Director:**

- COVID-19 impacts
- Behavioral Services
- Alcohol and Drug
- Mental Health Services Act
- 2011 Realignment

**Malinda Huggans, Animal Services Coordinator:**

- Animal Services overview
- Request to upgrade part time attendant to full time

**Janet Dutcher, Finance Director:**

- Recapped items of note
  - Retirement in Community Development, succession planning
  - Need for FTS or Administrative Services Specialist or additional staffing in Community Development in order to create capacity
  - Letter to CalOES for Round Fire
  - Mountain View Fire cost share
  - ARPA funds
  - Address radio item
  - Elections space
  - Animal Services part time attendant

**ADJOURNED AT 3:16 PM.**

**ATTEST**

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**JENNIFER KREITZ  
CHAIR OF THE BOARD**

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**QUEENIE BARNARD  
SENIOR DEPUTY CLERK OF THE BOARD**