



# AGENDA

## SPECIAL JOINT MEETING

### BOARD OF SUPERVISORS AND MAMMOTH LAKES TOWN COUNCIL

#### COUNTY OF MONO

#### STATE OF CALIFORNIA

Teleconference Only - No Physical Location

Special Meeting  
November 17, 2020

---

### TELECONFERENCE INFORMATION

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board and Town Council attending from separate remote locations. This altered format is in observance of recommendations by local officials that precautions be taken, including social distancing, to address the threat of COVID-19.

#### Important Notice to the Public Regarding COVID-19

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID-19 virus, please note the following:

#### 1. Joining via Zoom

There is no physical location of the meeting open to the public. You may participate in the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

#### To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/94912271179>

Or visit <https://www.zoom.us/> click on "Join A Meeting" and use the Zoom Meeting ID 949 1227 1179.

To provide public comment (at appropriate times) during the meeting, press the "Raise Hand" button on your screen.

#### To join the meeting by telephone:

Dial (669) 900-6833, then enter Webinar ID 949 1227 1179.

To provide public comment (at appropriate times) during the meeting, press \*9 to raise your hand.

#### 2. Viewing the Live Stream

If you are unable to join the Zoom Webinar of the Board meeting you may still view the live stream of the meeting by visiting [http://monocounty.granicus.com/MediaPlayer.php?publish\\_id=f128add8-b3d4-41bf-8751-5ee3584fa5a8](http://monocounty.granicus.com/MediaPlayer.php?publish_id=f128add8-b3d4-41bf-8751-5ee3584fa5a8)

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

**ON THE WEB** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

1:00 PM      Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

**2. AGENDA ITEMS**

**A. New Inyo National Forest Supervisor**

Departments: Inyo National Forest

10 minutes

(Lesley Yen, Inyo National Forest Supervisor) - Introduction of new Inyo National Forest Supervisor, Lesley Yen.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**B. Emergency Operations Center (EOC) Mid-Incident Review Presentation on COVID-19**

Departments: Emergency Operations Center (EOC)

1 hour 30 minutes

(Staff from Unified Command, Emergency Operations Center, Joint Information Center, Economic Recovery Branch) - Unified Command, Command Staff and General Staff to provide a Mid-Incident Review presentation on the EOC's COVID-19 response efforts from March to October 2020.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**C. COVID-19 (Coronavirus) Update**

Departments: CAO and Public Health

30 minutes

(Robert C. Lawton, CAO, Dr. Tom Boo, Mono County Health Officer) - Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**ADJOURN**



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**SPECIAL MEETING AGENDA REQUEST**

Print

<b>MEETING DATE</b>	November 17, 2020	<b>DEPARTMENT</b>	
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>	10 minutes	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Lesley Yen, Inyo National Forest Supervisor
<b>SUBJECT</b>	New Inyo National Forest Supervisor		

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Introduction of new Inyo National Forest Supervisor, Lesley Yen.

**RECOMMENDED ACTION:**

None, informational only.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 760-932-5534 / qbarnard@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR **PRIOR TO 5:00 P.M. ON THE FRIDAY 32 DAYS PRECEDING THE BOARD MEETING**

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<a href="#">Click to download</a>
No Attachments Available

**History**

Time	Who	Approval
11/12/2020 5:17 PM	County Administrative Office	Yes

11/12/2020 12:30 PM

County Counsel

Yes

11/12/2020 3:30 PM

Finance

Yes



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**SPECIAL MEETING AGENDA REQUEST**

Print

<b>MEETING DATE</b>	November 17, 2020	<b>DEPARTMENT</b>	
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>	1 hour 30 minutes	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Staff from Unified Command, Emergency Operations Center, Joint Information Center, Economic Recovery Branch
<b>SUBJECT</b>	Emergency Operations Center (EOC) Mid-Incident Review Presentation on COVID-19		

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Unified Command, Command Staff and General Staff to provide a Mid-Incident Review presentation on the EOC's COVID-19 response efforts from March to October 2020.

**RECOMMENDED ACTION:**

None, informational only.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Robert C. Lawton

**PHONE/EMAIL:** 760-932-5415 / rlawton@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p>Click to download</p> <p> <a href="#">Presentation</a></p>
---

History

Time

Who

Approval

11/12/2020 5:17 PM	County Administrative Office	Yes
11/12/2020 4:28 PM	County Counsel	Yes
11/12/2020 3:30 PM	Finance	Yes



**Public Health**  
Prevent. Promote. Protect.



# COVID19 Pandemic

*Mid-Incident Review  
March-October 2020*

*\*Important Printing Note- Slides are animated and may not print clearly*





## Scope of Review

- Emergency Operations Center
- Local & State Orders
- Strategic and Enabling Management Objectives
- Selected Efforts and Indicators
- Forecasted Management Period
- Key Lessons Learned So Far



# EOC Activation, Authorization, Organization, and Management

- Activation request 3/14/20, EOC operational 3/15/20
- Authorization through County/Town Emergency Operation Plans
- Organization based on the Interagency All-Hazards Incident Management Team (AHIMT) Mutual Aid Agreement (2017)
- Management Authority Delegated from Requesting Agencies



# EOC Organization

**Unified Command**  
Public Health Officer  
County CAO  
Town Manager

**EOC Director**

**Command Staff**  
Public Information  
Safety  
Liaison  
Economic Recovery  
Legal  
EOC Call Taking

**Operations Section**

- Public Health Branch
- Fire/Rescue Branch
- Hospital Branch
- Community Support Branch
- Law Enforcement Branch

**Planning Section**

- Technical Specialist
- Information Technology
- Resource Unit

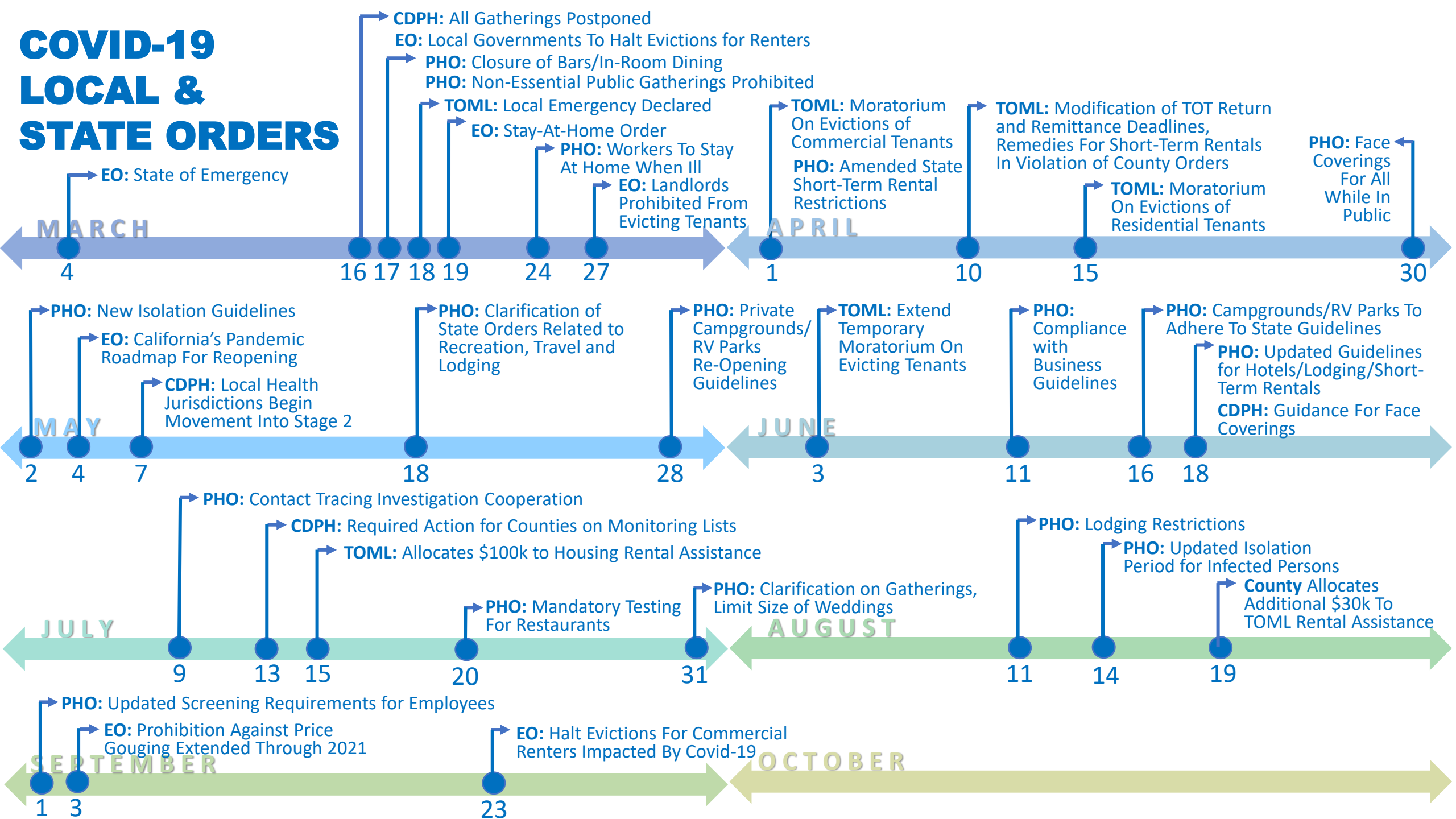
**Logistics Section**

- Facility Maintenance
- Supply Unit

**Finance Section**

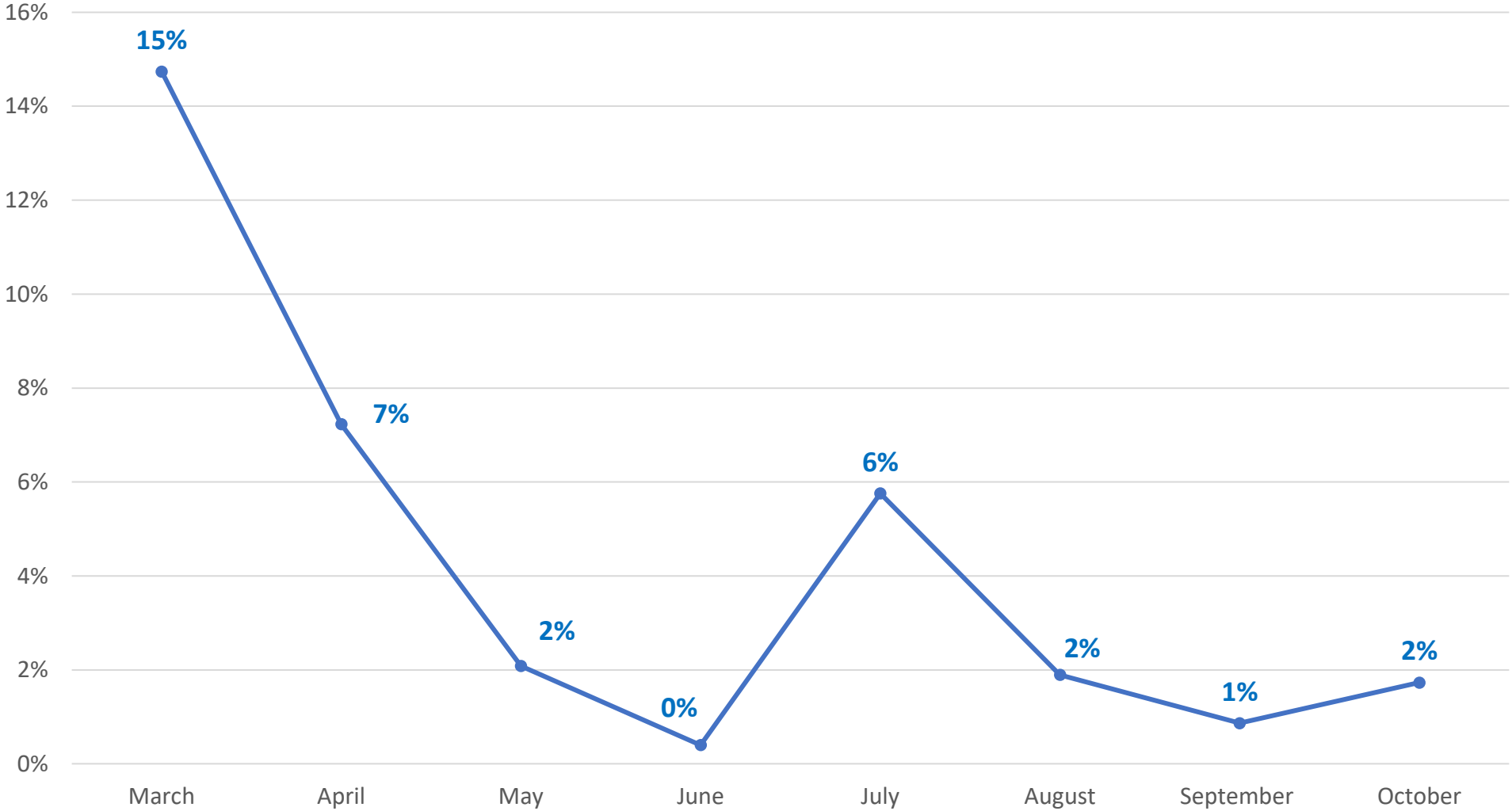
- Time Unit
- Procurement Unit

# COVID-19 LOCAL & STATE ORDERS



# Visual Framework For Orders & Management Objectives

Percent Postive Rate Per Month



# KEY MANAGEMENT OBJECTIVES

Total Management Objectives = 242

## Get to Base Population

- Limit Spread/Slow Rate of Infection
- Focus On Disseminating Information To Base Population
- Increase Messaging In Spanish Speaking Communities

MARCH

## Increase Care & Treatment Capacity

- Building Operational Supply Reserves
- Logistic Supplies
- Overflow Plans
- Public Health/Economic Emergency
- Long-term strategy
- Building/Operational Capacity
- Establishing Coordination w/Agencies
- EOC Goes Virtual

APRIL

## Economic Recovery & Reopening Preparation

- Opening Up
- State/Business Owner/Council/Board Coordination
- Maintain Hospital Coordination
- How to Open Up (who/how much?)
- Business Portal – Protocols
- Building Systems
- Stage II Readiness Attestation

MAY

## Balance Economic Activity w/ PH Containment Capacity

- Pressure to Reopen
- Prepare To Implement Governor's Roadmap To Recovery
- Increase Community Testing
- Monitoring Demonstration Activities
- Adapting To Shifting State Guidelines For Businesses
- Maintaining and Updating Business Portal
- Preparing Public Health To Operate as a Standalone Department

JUNE

## Respond To The Predicted Spike In Cases

- Testing, Tracing, Containment
- Manage Influx of Tourists
- Enforcement & PPE Distribution To Businesses
- Town Ambassador Program
- Relocated EOC and Supply Unit
- Established Community Center As A Testing Center For Community Testing
- Required Testing 30% Of Restaurant Workforce In TOML
- First Fire Camp

JULY

## Focused Impacts & Adjustments

- Preparing For Continuation of Positive Cases
- Messaging For Potential Visitors On Current Covid-19 Conditions
- Establish Coordination Between Local, State, Federal Agencies To Address Public Land Use Impact And Enforcement
- Rightsize EOC
- Increase Community Outreach To Latino/Hispanic Communities
- **Skilled nursing & assisted living facility case spikes**

AUGUST

## Managing Flu & Fire Season Complications

- Monitor & Prepare For Creek Fire Impact
- Reduced Testing Due To Air Quality
- Preparing For Flu Season & Influenza Immunization Clinics

SEPTEMBER

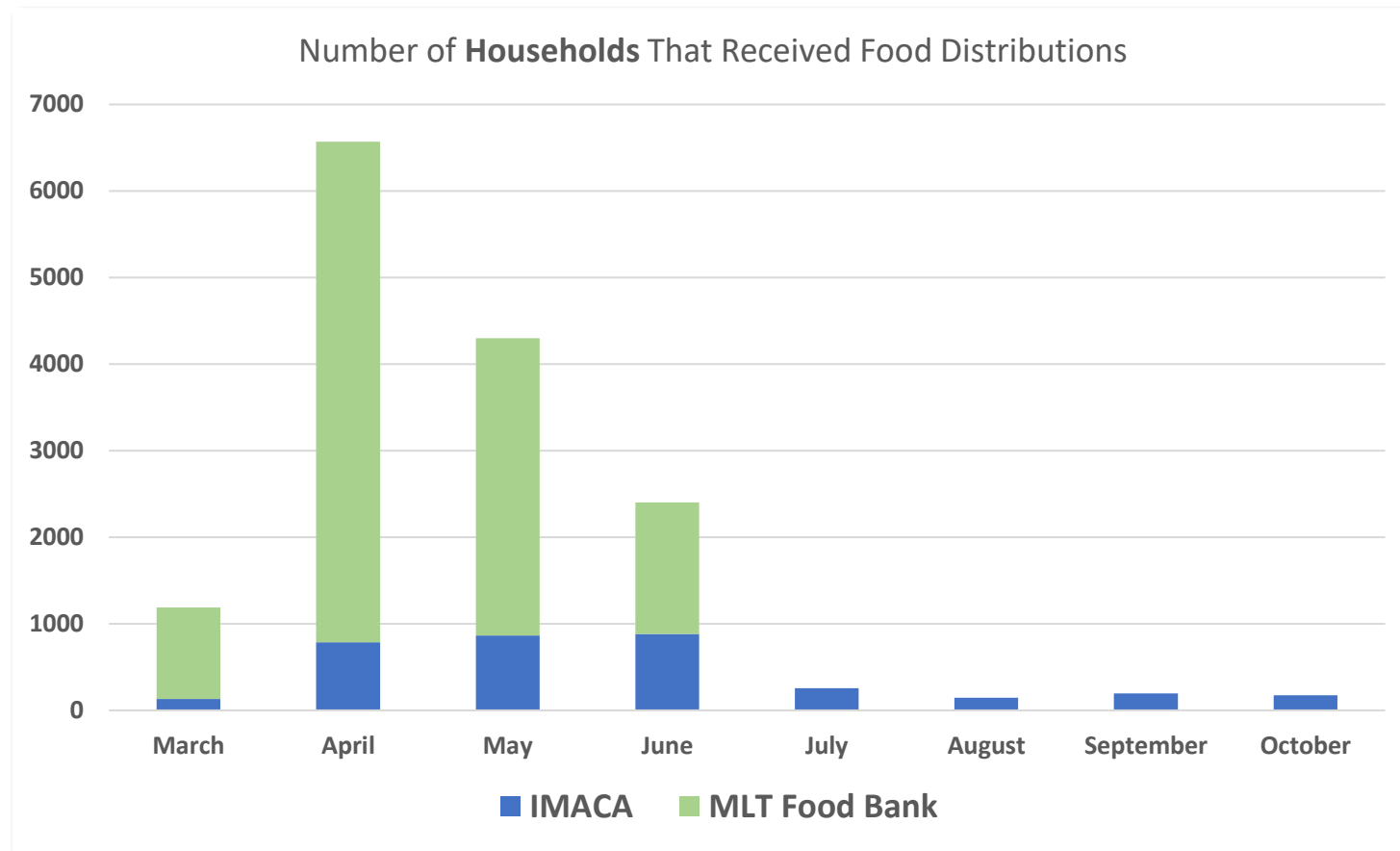
## Maintain Community Surveillance & Prepare For Winter Indoor Operations

- Identifying Strategies To Maintain County-Wide Testing
- Establish Ongoing Employee Testing For MMSA, Schools and Other Workplace Sector
- Mountain Warfare Training Center

OCTOBER

# COMMUNITY RESILIENCE EFFORTS

- Food Distribution Program:
  - Total Households Served By IMACA = **3,306**
  - Total Households Served By MLT Food Bank = **11,794**
    - *Total Individuals Served By MLT Food Bank = 36,054*

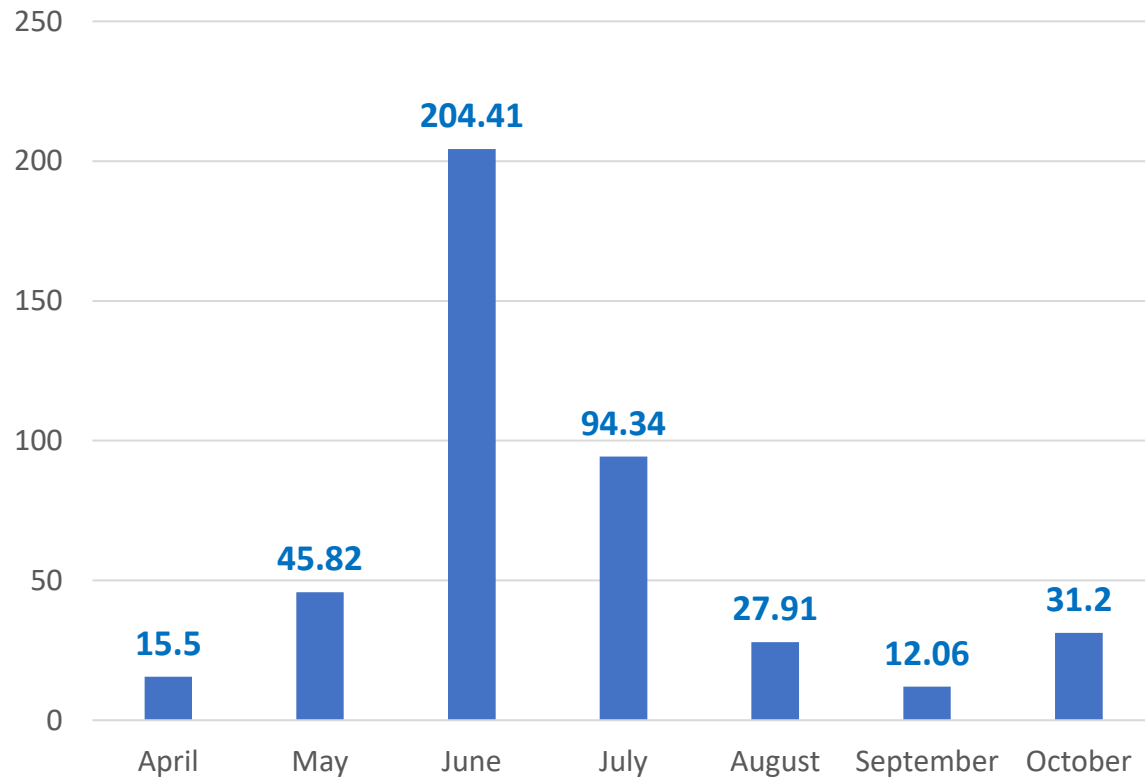




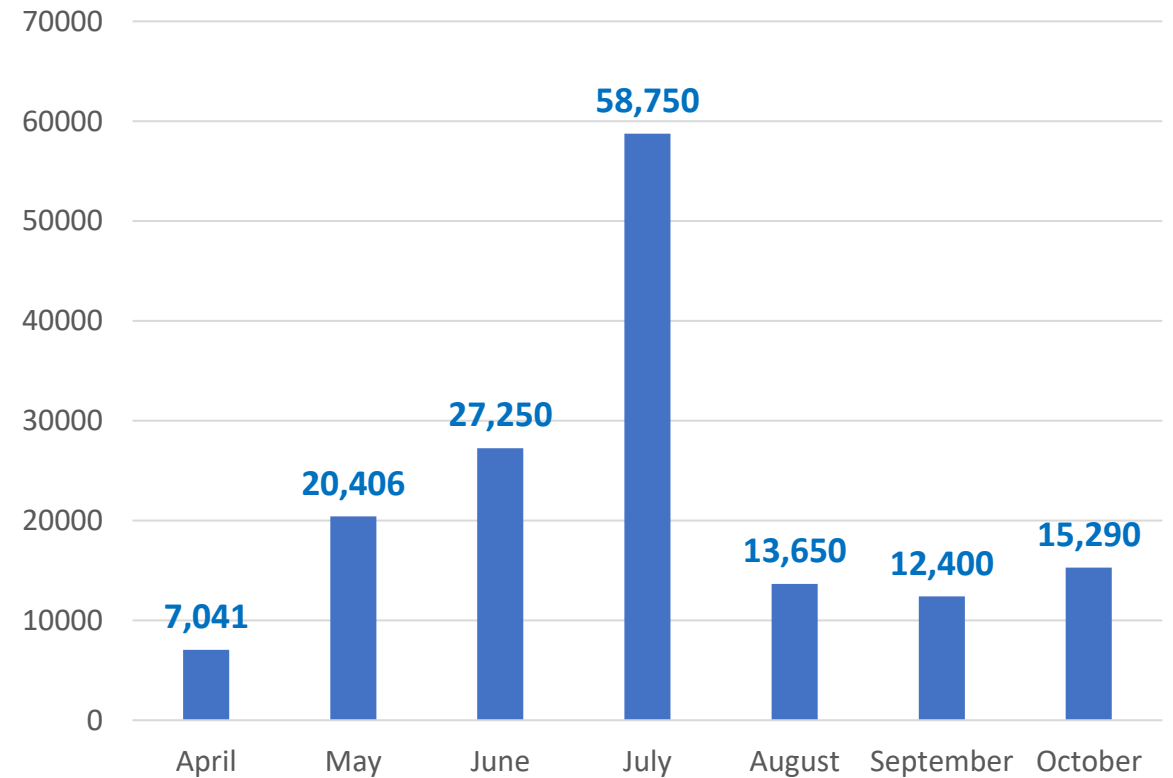
# COMMUNITY RESILIENCE EFFORTS

PPE Distribution Program:

### Gallons Hand Sanitizer Distributed



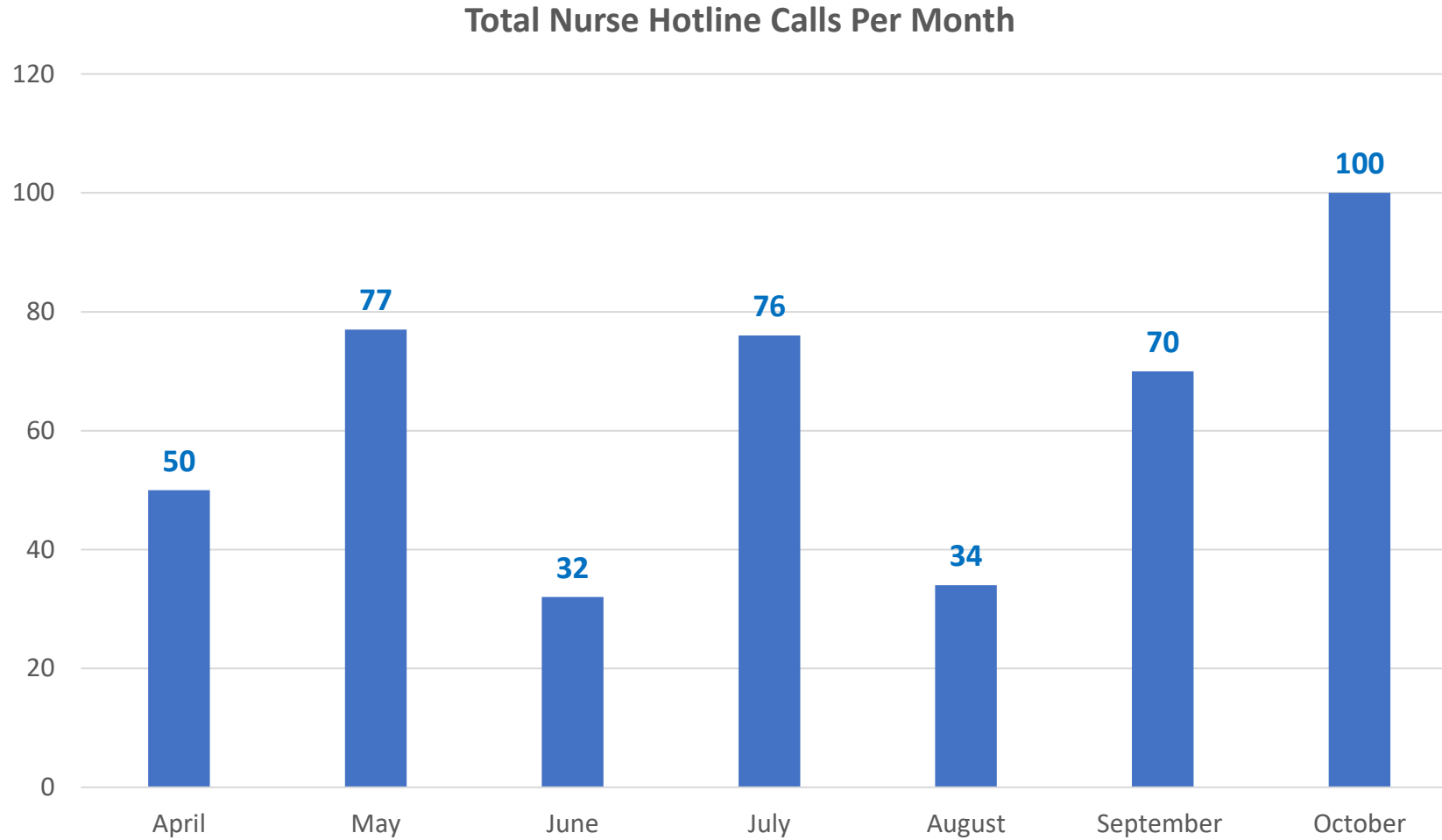
### Masks Distributed



- EOC dedicates \$200,000 to PPE on May 9, 2020
- EOC acquires 7 pallets of masks/gloves/hand sanitizer to support business operations from Cal OES

# KEY INDICATORS

- Nurse Hotline Calls



# COMMUNITY RESILIENCE EFFORTS (AS OF NOVEMBER 12, 2020)

- Rental Assistance Program:
  - Number Of Households Assisted = **554**
  - Total Rent Subsidy Payments Made = **947**

Source	Dollar Amount
Town – General Fund	\$ 200,000
County – Whole Person Grant	\$ 155,000
First 5 – Emergency Fund	\$ 10,000
CCRH - Grant	\$ 7,500
Town – General Fund	\$ 100,000
Private Donations	\$ 16,600
Town – General Fund	\$ 31,625
Town – CDBG Emergency Funds	\$ 68,375
County – Behavioral Health	\$ 12,213
<b>Total</b>	<b>\$ 601,313</b>

- Business Assistance Program:
  - Number Of Businesses Assisted For TOML= **37**
  - Number of Businesses Assisted For Mono County = **29**

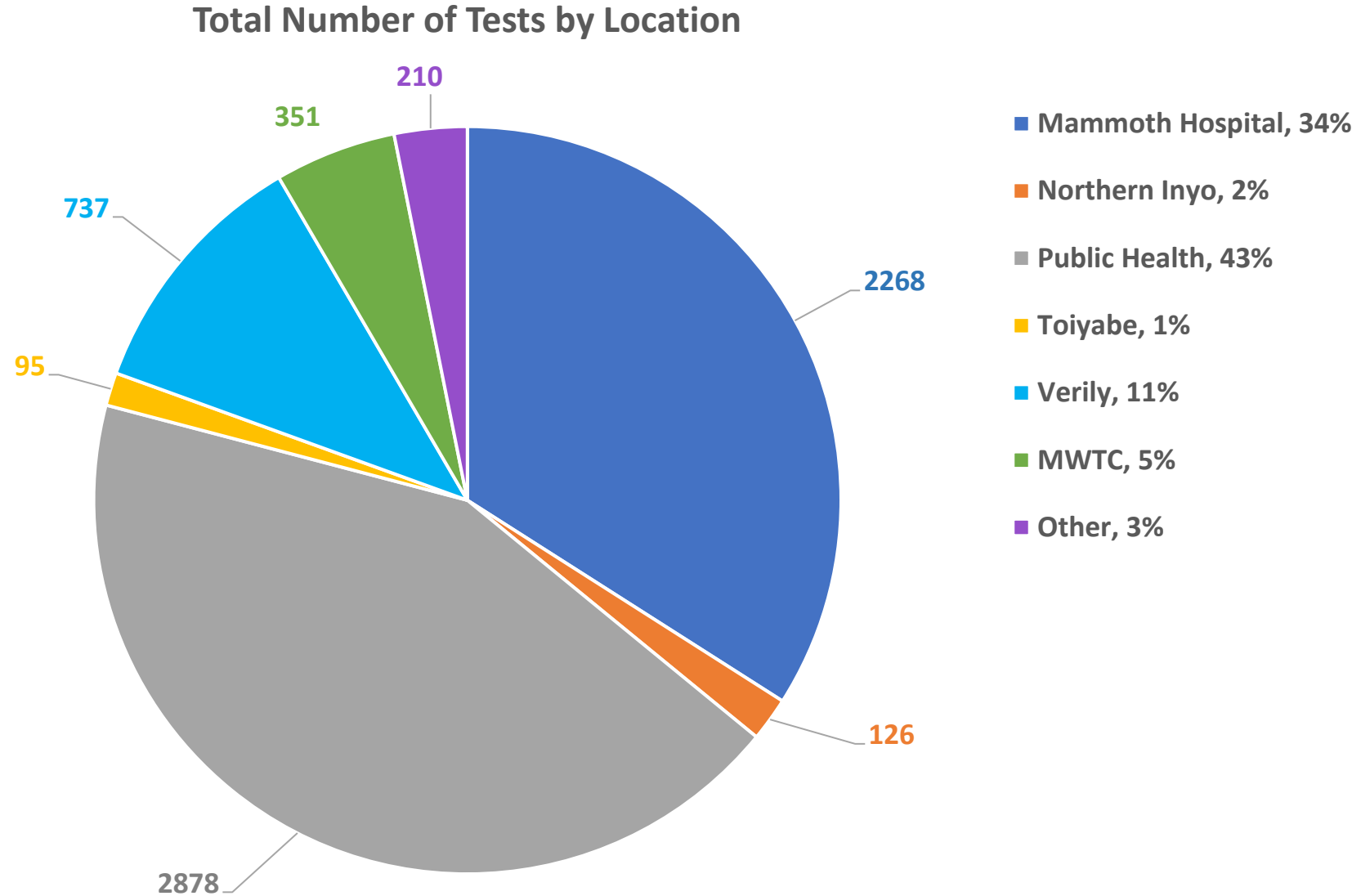
Source	Dollar Amount
Town (General Fund/MLT)	\$300,000
County (CARES Act)	\$300,000
CDBG Grant – County Only	\$68,000
<b>Total</b>	<b>\$568,000</b>

- Right To Recover Program:
  - **\$32,000** allocated to provide stipends to those in need who are required to quarantine or isolate.

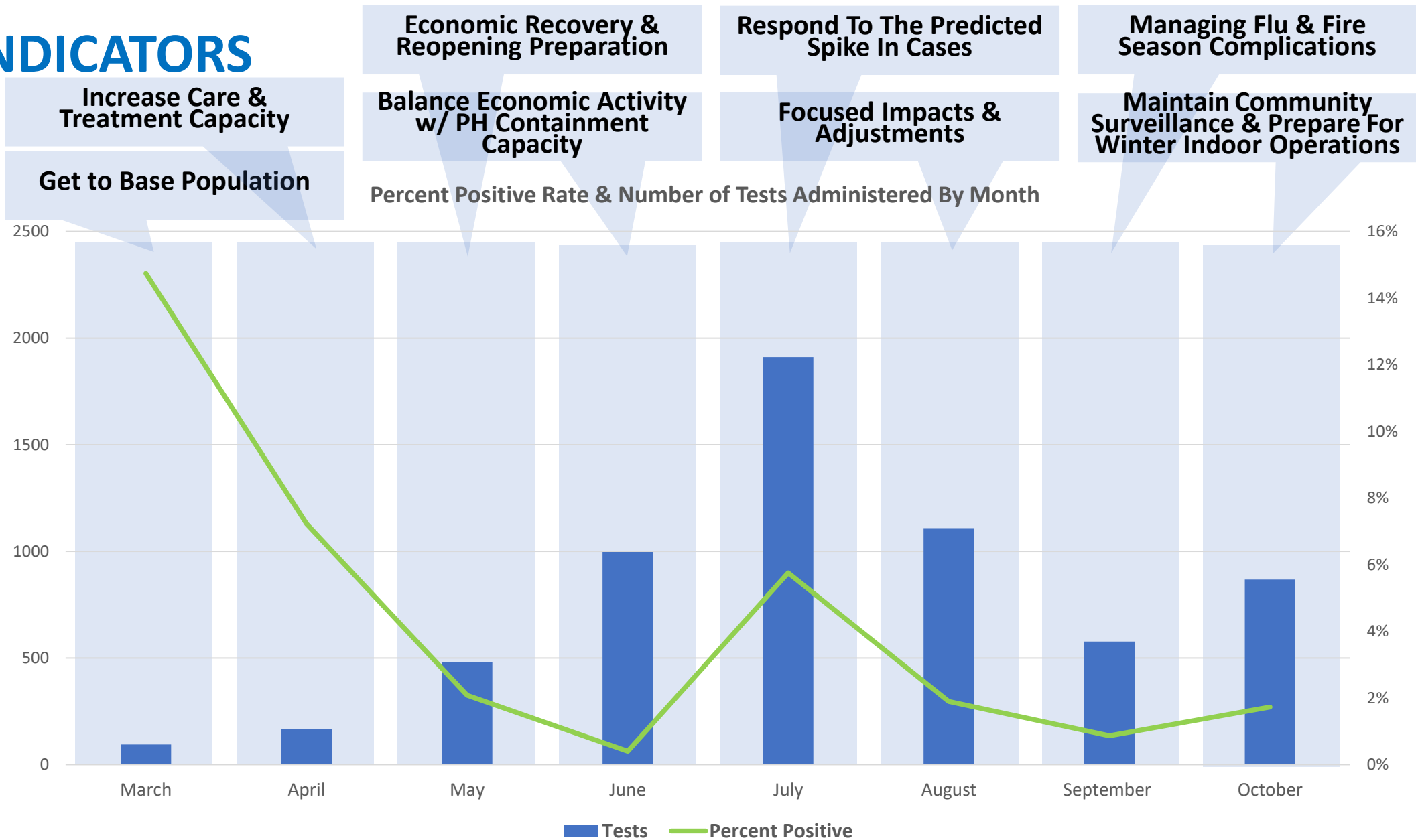
# KEY INDICATORS

- Tests Administered:

- Total Tests Administered As Of 11/4 = **6,665**

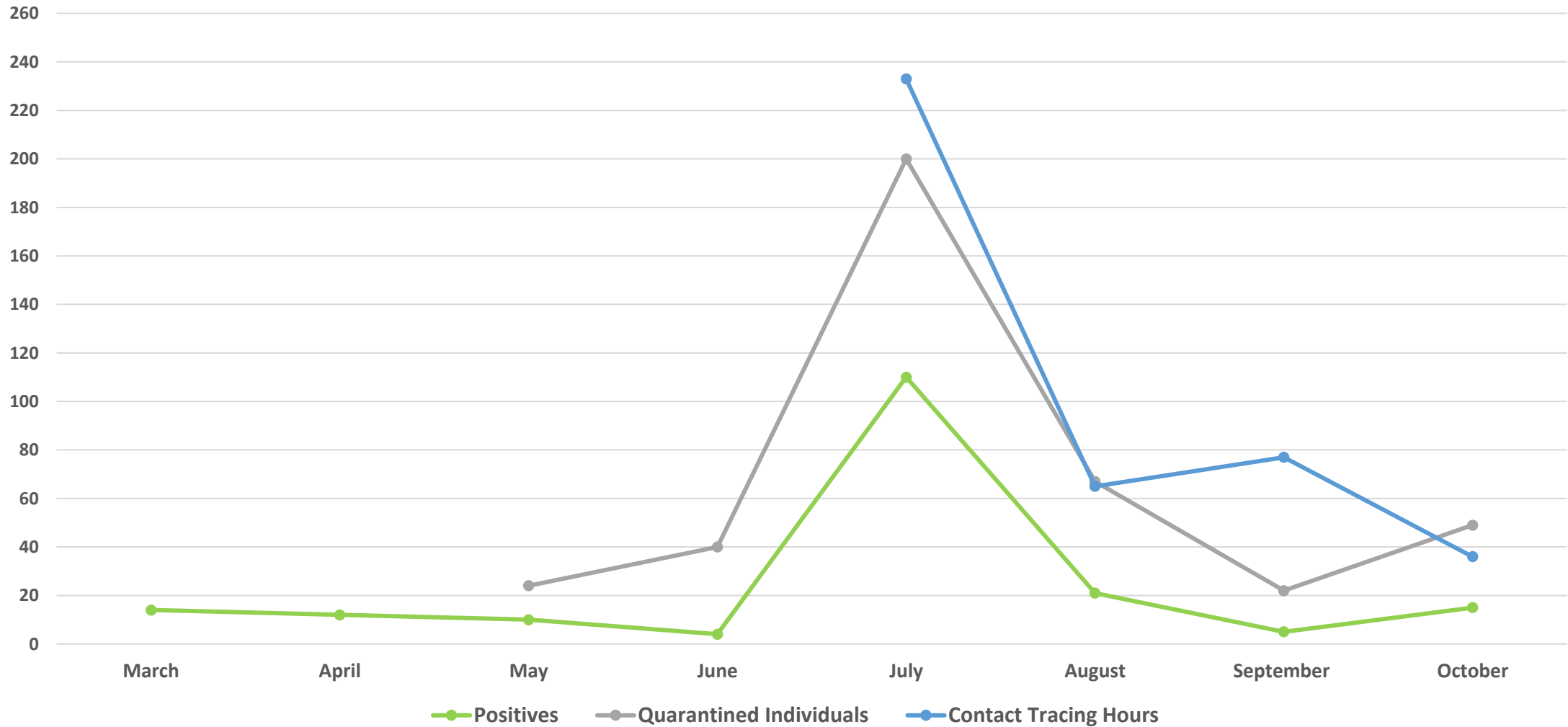


# KEY INDICATORS



# KEY INDICATORS – MONTHLY TRENDS

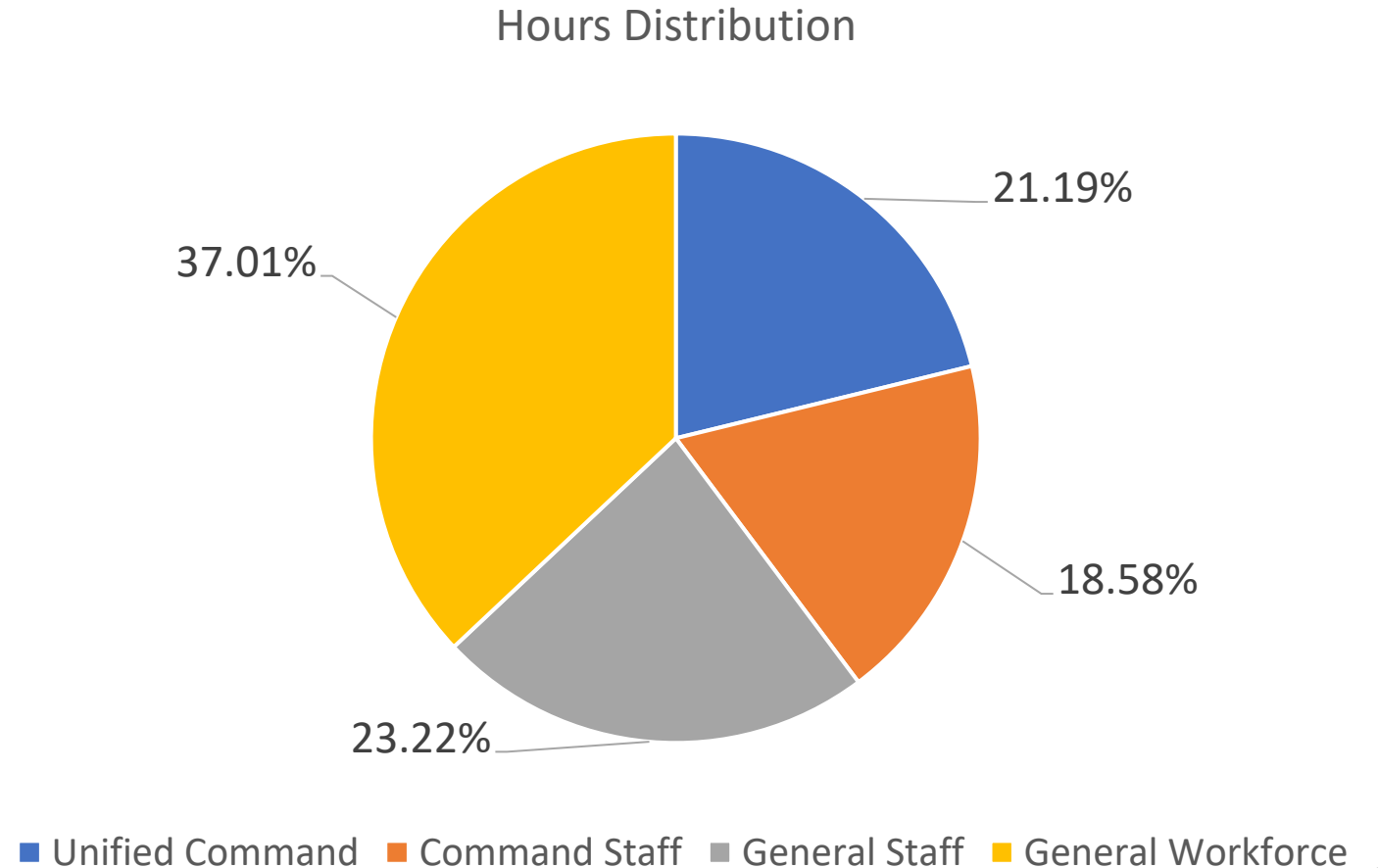
Comparing Tests Administered, Positive Tests, Quarantined Individuals & Contact Tracing Hours





# EOC (AHIMT) LEVEL OF STAFF TIME SUMMARY

- Estimated Total Time Spent:
  - *13,780 Hours*
  - *10.6 Full Time Equivalent Over 8 Months*
- General Distribution



# INCIDENT SUPPORT

## QuickBase Response Portal:

**COVID-19 RESPONSE** | Hi, Gina Montecallo

My Apps | Pipelines | Businesses | COVID-19 Response | New App

Home | Cases and Clients | Clusters | Associations | Volunteers | Facilities and Lodging | Rooms | Staff | Teams | Documents | Day By Day | Day By Day Detail | Assets | Track

**COVID-19 Response > EOC Dashboard** Print this page

**Asset Assignment Orders**

Order ID#	Status	Responsibility	Asset Action	Asset-Resource Type	Order Description	Assign Asset to Order	Complete By
No orders found							

**Asset Reclamation Orders**

Order ID#	Status	Responsibility	Asset Action	Asset-Resource Type	Order Description	Assigned to	Reclaim Asset to Order
No orders found							

**Asset Availability Summary**

Status	empty	Assigned	Available	Totals
Resource Type	Number of Assets	Number of Assets	Number of Assets	Number of Assets
Vehicles	6	1	-	7
Personnel	-	-	9	9
Pulse Oxymeters	-	-	20	20
Oxygen Concentrators	-	-	20	20
Thermometers	-	15	5	20
EOC In A Box	-	16	15	31

**Daily Summary**

Encounter Type	Initial Load	Intake Call	Follow-Up Call	Educational / Informational Call	Field Visit	Testing	In-Person Consult	Delivery	Res
Date Created	Number of Encounters	Number of Encounters	Number of Encounters	Number of Encounters	Number of Encounters	Number of Encounters	Number of Encounters	Number of Encounters	Number of Encounters
04-06-2020	-	1	-	-	-	-	-	-	-
04-07-2020	9	1	3	-	-	89	-	-	-
04-08-2020	-	2	-	-	-	16	-	-	-
04-09-2020	-	1	1	-	-	1	-	-	-
04-10-2020	-	1	-	-	-	2	-	-	-
04-11-2020	-	1	-	-	-	-	-	-	-

**Total Positive Cases by Day for Mono County Residents**

**Available Assets**

## QuickBase Business Portal:

**Mono County & TOML Business Management** | Hi, Gina Montecallo

My Apps | Pipelines | Businesses | COVID-19 Response | New App

Home | Businesses | Inspections | Complaints

**Businesses > Public Home**

**Public View of Self-Certified Businesses**

Business Name	Address	Categories
1849 Condos - Unit 682	826 Lakeview Blvd, Unit 682, Mammoth Lakes, California 93546	Hotels/Lodging
1849 Management Corporation	PO Box 835, 826 Lakeview Blvd, 826 Lakeview Blvd, Mammoth Lakes, California 93546	Hotels/Lodging
2130 Sierra Star	2130 Sierra Star Parkway, Mammoth Lakes, California 93546	Hotels/Lodging
A Better Fireplace / Clean Sweep	145 Center Street, Mammoth Lakes, California 93546	General Administrative Businesses and Offices
A Great Stay/www.viewgetaways.com	40 Canyon Blvd, Units 112, 114 and 305, Mammoth Lakes, California 93546	Hotels/Lodging
A-Frame Fine Wines & Spirits	3453 Main st, Mammoth Lakes, California 93546	Retail
Absentee Homeowners Service	PO Box 1161, Mammoth Lakes, California 93546	General Administrative Businesses and Offices
ACE / High Country Lumber	Mammoth Lakes, California 93546	Retail
Advent Enterprises, Inc	449 Sierra Manor Rd Apt 15, Mammoth Lakes, California 93546	Hotels/Lodging
Adventure in Camping	22827 US 395 Lot 7 #100-311 PO Box 100, PMB 311, Mammoth Lakes, California 93546	Hotels/Lodging
Adventure West Expeditions, LLC	1111 Forest Trail #1207, Mammoth Lakes, California 93546	Hotels/Lodging
Alicia's Camping Annex	500 Beverly Blvd Suite 306, Los Angeles, California 90120	Property Management Services-Homeowner Associations
Alpenhof Lodge	6080 Minaret Rd PO Box 1157, Mammoth Lakes, California 93546	Hotels/Lodging
Alpine Approach	6201 Minaret Rd #119, Mammoth Lakes, California 93546	Retail
Alpine Land Management	2295 Cheshire Village Ct., Henderson, Nevada 89052	Hotels/Lodging
Alpine Paint	89 Laurel Mountain Rd, Mammoth Lakes, California 93546	Retail
Alpine Stove and Fireplace	94 Laurel Mountain Rd, Mammoth Lakes, California 93546	Retail
American Alpine Institute	1515 12th Street, Bellingham, Washington 98225	Professional Guide Services
Angelo's Stove & Chimney	59 Sierra Park Rd Box 2222, Mammoth Lakes, California 93546	General Administrative Businesses and Offices

# EOC FINANCIAL COSTS

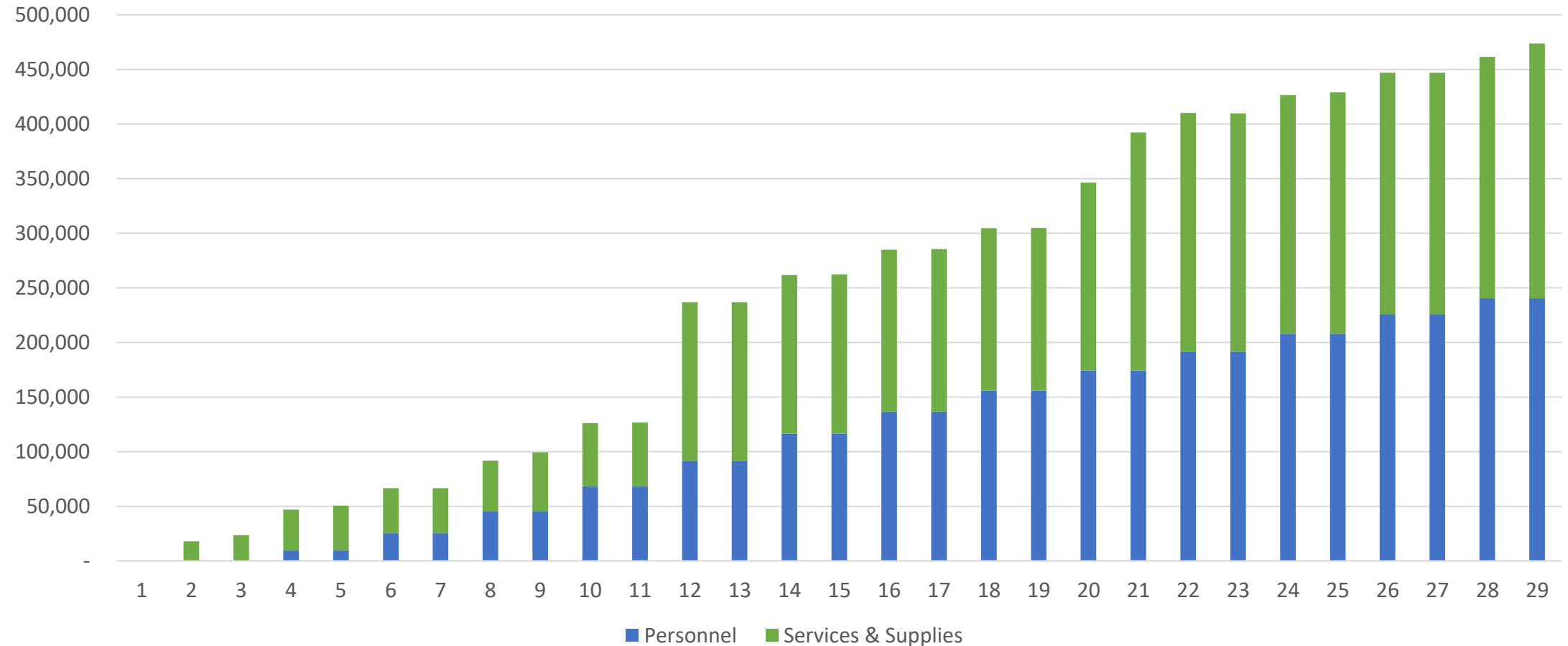
28 Weeks	Incurred to Date	% of Total Costs
21100: Salaries	210,656	44.47%
21120: Overtime	10,451	2.21%
22100: Payroll taxes	19,294	4.07%
31530: PPE & medical	133,641	28.21%
32010: Technology	36,411	7.69%
30300: Food	1,761	0.37%
32000: Office	1,813	0.38%
30120: Uniform	355	0.07%
33350: Vehicle expenses	716	0.15%
32950: Facility storage	1,000	0.21%
32450: Non-congregate housing	56,897	12.01%
33120: Language translation	700	0.15%
<b>TOTAL COSTS thru week 24</b>	<b>\$473,695</b>	<b>100.00%</b>

\*As of October 1, 2020

\* Total Financial Commitment \$1.35 Million (Mono County, TOML, Mammoth Fire District)

# EOC FINANCIAL COSTS

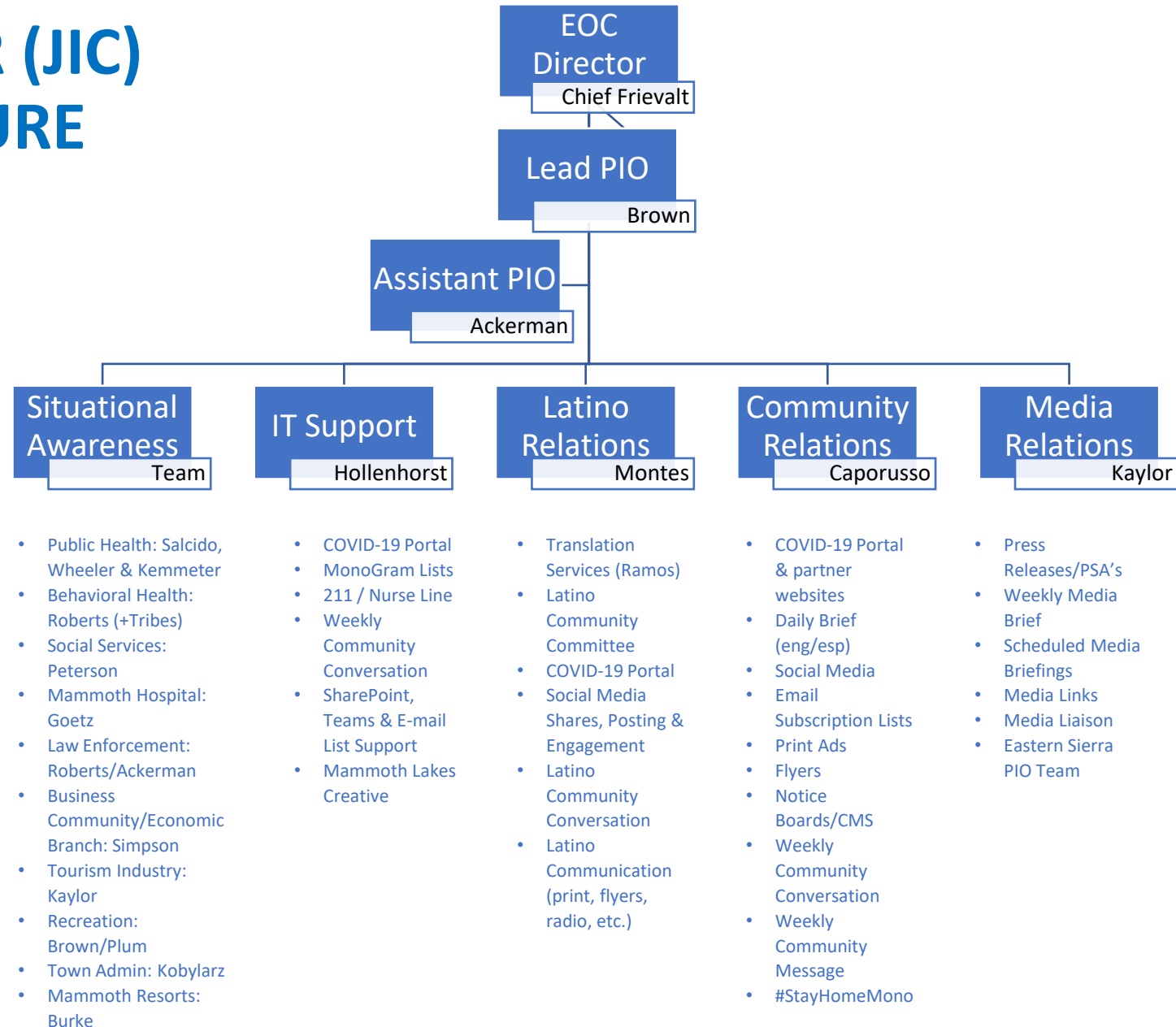
CUMULATIVE COSTS BY WEEK  
ALL COSTS COMBINED



\*As of October 1, 2020

# JOINT INFORMATION CENTER (JIC) – ORGANIZATIONAL STRUCTURE

- The JIC is comprised of professionals from multiple agencies throughout Mono County and Mammoth Lakes who readily united into a cohesive and dynamic organization to provide consistent, coordinated, accurate, accessible, and timely bilingual information during the pandemic.



# JIC COMMUNICATION STRATEGY, OBJECTIVES AND GOALS

- **Strategy:** Implement a multi-agency, multi-channel and fully-integrated public outreach approach to culturally-connect with the community where they live, work and play.
- **Objective:** Deliver timely, accurate and transparent information about COVID-19 spread and how it is being managed and mitigate phobia with facts.
- **Goals:**
  - Use the bilingual Community Conversations to culturally connect with the entire community
  - Use visual mediums through primarily Facebook and other social sites
  - Overcome language barriers
  - Create one trusted source for COVID-19 information and resources
  - Coordinate with community partners and business owners on outreach efforts
  - Empower Latino Outreach Committee to amplify message as trusted leaders



# JIC BY THE NUMBERS...

- **1,171,555** Mono County COVID-19 Portal page views (Eng)
- **7,276** Mono County COVID-19 Portal page views (Esp)
- **665,396** JIC Facebook Page Followers
- **115** Mono County COVID-19 Briefs
- **18** Bilingual Community Conversations
- **125** Town Public Service Announcement and MonoGram Emails
- **100+** Bilingual Press Releases and Weekly Media Briefs
- **6** Community Notice Boards updated weekly



# FORECASTED MANAGEMENT PERIOD

- **Incident Start – March 15, 2020**
- **Projected Incident Management Period**
  - **Initial Projected Period – Mid February**
  - **Current Projected Period – Mid April**
  - **Rescind local emergency and demobilize EOC**
  - **Remaining Covid-19 management tasks revert to local government departments**
- **Management strategies for our “winter opening” will have additional challenges over our “summer opening”**

# LESSONS LEARNED SO FAR

- You take the field with the team you have
- This has been about education, influencing behavior, projecting needs
- Pandemics impact public health, economies, society, and politics
- Support our people in their roles
  - Day job or EOC
  - *Day job and EOC*
- Organic esprit de corps
- Perishable skills and perishable availability







## SUMMARY OF REVIEW

- Emergency Operations Center
- Local & State Orders
- Strategic and Enabling Management Objectives
- Selected Efforts and Indicators
- Forecasted Management Period
- Key Lessons Learned So Far



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## SPECIAL MEETING AGENDA REQUEST

Print

<b>MEETING DATE</b>	November 17, 2020	<b>DEPARTMENT</b>	
<b>ADDITIONAL DEPARTMENTS</b>			
<b>TIME REQUIRED</b>	30 minutes	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Robert C. Lawton, CAO, Dr. Tom Boo, Mono County Health Officer
<b>SUBJECT</b>	COVID-19 (Coronavirus) Update		

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health.

### RECOMMENDED ACTION:

None, informational only.

### FISCAL IMPACT:

None.

**CONTACT NAME:** Robert C. Lawton, Dr. Tom Boo

**PHONE/EMAIL:** 760-932-5415 / rlawton@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH  
ATTACHMENTS TO THE OFFICE OF  
THE COUNTY ADMINISTRATOR  
**PRIOR TO 5:00 P.M. ON THE FRIDAY**  
**32 DAYS PRECEDING THE BOARD MEETING**

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

<b>Time</b>	<b>Who</b>	<b>Approval</b>
11/12/2020 5:17 PM	County Administrative Office	Yes
11/12/2020 2:15 PM	County Counsel	Yes
11/12/2020 2:40 PM	Finance	Yes