



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.  
Teleconference Only - No Physical Location

### Regular Meeting May 18, 2021

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#### TELECONFERENCE INFORMATION

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. This altered format is in observance of recommendations by local officials that precautions be taken, including social distancing, to address the threat of COVID-19.

#### **Important Notice to the Public Regarding COVID-19**

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID-19 virus, please note the following:

#### **1. Joining via Zoom**

There is no physical location of the meeting open to the public. You may participate in the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

#### **To join the meeting by computer:**

Visit <https://monocounty.zoom.us/j/98747334365>

Or visit <https://www.zoom.us/> click on "Join A Meeting" and use the Zoom Meeting ID 987 4733 4365.

To provide public comment (at appropriate times) during the meeting, press the "**Raise Hand**" button on your screen.

#### **To join the meeting by telephone:**

Dial (669) 900-6833, then enter Webinar ID 987 4733 4365.

To provide public comment (at appropriate times) during the meeting, press \*9 to raise your hand.

#### **2. Viewing the Live Stream**

If you are unable to join the Zoom Webinar of the Board meeting you may still view the live stream of the meeting by visiting [http://monocounty.granicus.com/MediaPlayer.php?publish\\_id=759e238f-a489-40a3-ac0e-a4e4ae90735d](http://monocounty.granicus.com/MediaPlayer.php?publish_id=759e238f-a489-40a3-ac0e-a4e4ae90735d)

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

**ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

**UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.**

9:00 AM Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

**2. RECOGNITIONS**

**A. Recognition of Humboldt-Toiyabe National Forest Bridgeport Ranger District Ranger Jan Cutts**

Departments: Board of Supervisors, sponsored by Supervisor Peters

10 minutes

(Supervisor Peters) - Proclamation of the Mono County Board of Supervisors recognizing District Ranger Jan Cutts for her years of service.

**Recommended Action:** Adopt resolution recognizing Jan Cutts.

**Fiscal Impact:** None.

**3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

Receive brief oral report on emerging issues and/or activities.

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Out-of-State Travel Authorization for 2021 National Association of Counties' (NACo) Annual Conference**

Departments: Clerk of the Board

Out-of-state travel request for Supervisor Duggan to attend the 2021 National Association of Counties' (NACo) Annual Conference in Prince George's County, Maryland.

**Recommended Action:** Approve out-of-state travel request for Supervisor Duggan to attend the 2021 National Association of Counties' (NACo) Annual Conference in Prince George's County, Maryland from July 9-12, 2021.

**Fiscal Impact:** Up to \$3,000 for conference registration, hotel stay, and air travel for Supervisor Duggan, which is included in the Board of Supervisors' budget for FY 2020-21 and FY 2021-22.

**B. Letter of Support - CAL FIRE Grant**

Departments: Board of Supervisors, sponsored by Supervisor Corless

Letter in support of CAL FIRE grant application proposal "Early Detection of Wildfires in Three Mono County Communities" being submitted by the Whitebark Institute.

**Recommended Action:** Approve letter as presented or amended, and authorize Board Chair to sign.

**Fiscal Impact:** None.

**C. Long Valley Regional Planning Advisory Committee Appointments**

Departments: Community Development

Reappoint three existing members (Laura Beardsley, Ron Day, and Haislip Hayes) and appoint one new member, Betty Kittle, to the Long Valley Regional Planning Advisory Committee as recommended by Supervisor Duggan.

**Recommended Action:**

- 1) Reappoint Laura Beardsley, Ron Day, and Haislip Hayes to the Long Valley Regional Planning Advisory Committee, as recommended by Supervisor Duggan, for a three-year term ending May 31, 2024.
- 2) Appoint Betty Kittle to the Long Valley Regional Planning Advisory Committee, as recommended by Supervisor Duggan, for a three-year term ending May 31, 2024.

**Fiscal Impact:** No fiscal impacts are expected.

**D. Mono County Emergency Medical Care Committee (EMCC) Appointment**

Departments: EMS

Jessica Wagner, RN was approved by the voting members of the Mono County EMCC on October 27, 2020 to replace Rosemary Sachs, RN upon her retirement. Jessica will fill the Mammoth Hospital Paramedic Liaison position on the EMCC.

**Recommended Action:** Appoint Jessica Wagner, RN, PLN, to the Mono County Emergency Medical Care Committee for a two-year term ending May 31, 2023, in accordance with the EMCC's Bylaws.

**Fiscal Impact:** None.

**E. Purchase of Portable Subscriber Radios for EMS, Sheriff and MLPD**

Departments: Information Technology

Use of Emergency Management Performance Grant (EMPG) and Homeland Security

Grant Program (HSGP) monies to purchase 54 “subscriber” radios to replace end-of-life units in the Emergency Medical Services and Sheriff’s Department of Mono County, as well as Mammoth Lakes Police Department.

**Recommended Action:** Find that the provision of portable radios to the Mammoth Lakes Police Department to replace end-of-life radios serves the public purpose of ensuring that MLPD officers have reliable communication with County dispatch and others and can promptly respond to law enforcement and public safety needs in Mono County.

Approve purchase of 54 portable subscriber radios, as set forth in the attached quote (or substantially similar) for a cost not to exceed \$220,000 using EMPG and HSGP grant funds for 2020-21, provided that the terms and conditions of the purchase are reviewed and approved by the County Administrative Officer and County Counsel.

Authorize up to 10 of the 54 radios to be provided to the Mammoth Lakes Police Department for use in the performance of its law enforcement and public safety duties.

**Fiscal Impact:** This entire amount is in the existing Mono County budget and is supported by \$127,790 received through the Emergency Management Program Grant (EMPG) and \$89,221 from the Homeland Security Grant Program (HSGP) for the 2019 grant cycle. Beginning in 2019, EMPG has a two-year performance period, requiring funds to be expended by 6/30/2021. HSGP is a three-year performance period with a end date of 5/30/2021. EMPG funds are matched by County dollars spent on Information Technology Department staff eligible under the grant. The HSGP program requires no local match.

**F. Allocation List Amendment - Public Health**

Departments: Public Health

Proposed Resolution amending Mono County List of Allocated Positions to add two (2) limited-term positions within the Department of Public Health related to COVID-19.

**Recommended Action:** Adopt proposed resolution R21-\_\_\_\_, Authorizing the County Administrative Officer to amend the list of allocated positions to add two (2) new limited-term positions consisting of two COVID Case Investigators in the Department of Public Health with terms ending July 31, 2023 or sooner depending on necessity and availability of grant funding.

**Fiscal Impact:** There is no impact to the County General Fund. The COVID-19 Enhancing Laboratory Capacity/Enhancing Detection Expansion Funding Grant Award supports \$1,463,197 in expenditures over the grant term of January 15, 2021 through July 31, 2023 (30.5 month). Estimated remaining 2020-21 position cost for the two (2) COVID Case Investigators is \$12,939 consisting of \$6,943 in Salaries and \$5,996 in Benefits. The cost of approximately \$160,000 for the two positions is included in the Department's budget proposal for FY 2021-22.

**G. Budget Adjustment Request - Public Safety Power Shutoff (PSPS) Fund 169**

Departments: Public Works

Request to amend budget (Fund 169 - PSPS) to provide appropriations and reflect revenue relating to Public Safety Power Shutoff (PSPS) projects.

**Recommended Action:** Amend Fund 169 PSPS (Public Safety Power Shutoff) budget to reflect revenue received of \$77,000 and expenditures of \$100,000 in FY 2020-2021 budget. (4/5 vote required.)

**Fiscal Impact:** There is carryover of \$126,095 to offset the requested net spending of \$23,000. The fund was omitted from the FY 2020-21 adopted budget and mid-year budget request.

**6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Federal Energy Regulatory Commission (FERC) Letter re: Dams Part of the Lee Vining Creek Project, FERC Project No. 1388-CA**

Federal Energy Regulatory Commission (FERC) response to comments on Wave-Induced Run-Up Evaluation for Tioga Lake Dam, FERC Project No. 1388.

**B. Letter to Congressman Obernolte Requesting Prioritization of the Restoration of the Highway Bridge Replacement and Rehabilitation Program (HBRRP)**

A letter from the Mono County Board of Supervisors to Congressman Obernolte requesting that the restoration of the Highway Bridge Replacement and Rehabilitation Program (HBRRP) be a top priority for the upcoming surface transportation reauthorization bill.

**C. Comment Letter from Local Agency Formation Commission (LAFCO) re: the Long Valley Exploration Drilling Project Proposed by Kore Mining**

Comment letter from the Local Agency Formation Commission (LAFCO) regarding the Long Valley KORE Exploration Drilling Project #59294.

7. **REGULAR AGENDA - MORNING**

**A. Update from Quantified Ventures Regarding Innovative Finance for National Forests (IFNF) Project Around Inyo National Forest Campgrounds**

Departments: Board of Supervisors, sponsored by Supervisor Gardner  
30 minutes

(Laura Drescher, Associate Director, Seth Brown, Director, Forestry and Land Use) - Receive an update from Quantified Ventures regarding the Innovative Finance for National Forests (IFNF) grant program that supports the development and implementation of innovative finance models that leverage private capital to support the resilience of the National Forest System and surrounding lands.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**B. COVID-19 (Coronavirus) Update**

Departments: Public Health  
30 minutes

(Robert C. Lawton, CAO, Bryan Wheeler, Public Health Director) - Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**C. Mountain View Fire Update**

Departments: Mountain View Fire Emergency Operations Center  
10 minutes

(Justin Nalder, EOC Director) - Update on the Mountain View Fire in Walker, California.

**Recommended Action:** Receive update from Incident Command for the Mountain View Fire and involved staff regarding impacts of the fire, recovery efforts, County response, debris removal and related topics. Provide any desired direction to staff.

**Fiscal Impact:** No impact from this update.

**D. Supplemental Comment Letter on Draft Exploratory Plan of Operations for the Long Valley Exploration Drilling Project Proposed by Kore Mining**

Departments: Community Development Department

20 minutes

(Wendy Sugimura, Community Development Director, April Sall, Planning Analyst) - Additional comments supplementing the letter approved on May 4, 2021, regarding the KORE Mining Exploratory drilling proposal and the Plan of Operations.

**Recommended Action:** Approve and authorize the chair to sign the supplemental comment letter for submittal, with any desired modifications. Provide any additional direction to staff.

**Fiscal Impact:** None.

**E. Employment Agreement with Paul Roten**

Departments: Public Works Engineering

5 minutes

(Tony Dublino, Director of Public Works) - Proposed resolution approving a contract with Paul Roten as County Engineer, and prescribing the compensation, appointment and conditions of said employment.

**Recommended Action:** Announce Fiscal Impact. Approve Resolution R21-\_\_\_\_, approving a contract with Paul Roten as County Engineer, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The cost for this position for the remainder of FY 2020-2021 is \$13,688, of which \$10,502 is salary and \$3,186 is the cost of benefits and is included in the approved budget. The cost for an entire fiscal year would be \$162,110, of which \$126,024 is salary and \$36,086 is the cost of benefits and is included in the Department's requested budget for FY 2021-2022.

**F. Federal Lands Access Project Grant Application - Saddlebag Lake Road**

Departments: Public Works

5 minutes

(Tony Dublino, Director of Public Works) - Consideration of a Federal Lands Access Program (FLAP) grant application for the rehabilitation of Saddlebag Lake Road.

**Recommended Action:** Approve submittal of Federal Lands Access Program (FLAP) Application to rehabilitate 2.5 miles of Saddlebag Lake Road and authorize Tony Dublino, Director of Public Works, to execute said application on behalf of the County. Provide any desired direction to staff.

**Fiscal Impact:** No anticipated General Fund impact. The current project estimate is \$4,800,000. There is a minimum non-federal match requirement of 11.47% of project eligible costs (\$550,560). Mono County qualifies for (as a Tier I agency) and intends to request toll credits to be used to satisfy 100% of the cash match. In the event this request is denied, the County can apply SB1 funds for the match. The match does not need to be secured at the time of application but must be fully committed and available for the programmed year, which is 2028 for this round of FLAP funding, which will ensure several years of SB1 revenue planning to cover the match, if necessary.

**G. Mono County Fish and Wildlife Commission Workshop**

Departments: Economic Development

40 Minutes

(Jeff Simpson, Economic Development Manager) - Presentation by Jeff Simpson on the Mono County Fish and Wildlife Commission to review, clarify and potentially modify the rules governing the Mono County Fish and Wildlife Commission.

**Recommended Action:** Receive staff presentation regarding history and current structure and operations of the Fish and Wildlife Commission and provide direction to staff to draft a resolution, for later consideration and possible adoption by the Board, addressing the matters outlined in the discussion section of the staff report or other changes as directed by the Board.

**Fiscal Impact:** None.

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

**9. CLOSED SESSION**

**A. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, and Dave Wilbrecht. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

**B. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**C. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of cases: (1) *United States of America v. Walker River Irrigation District, et al.* (U.S. Dist. Ct. N. Dist. of Nevada Case No. 3:73-cv-00128-MMD-WGC); (2) *County of Mono v. City of Los Angeles et al.* (Alameda Superior Court Case No. RG18923377); and (3) *County of Mono v. Liberty Utilities et al.* (U.S. Dist. Ct. Central Dist. of Cal. Case No. CV 21-769-GW-JPRx).

**D. Closed Session - Initiation of Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: two.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

**11. REGULAR AGENDA - AFTERNOON**

**A. Budget Workshop - Capital Projects, CSAs 1, 2, and 5, General Fund Contributions and Transfers**

Departments: CAO, Finance

2 hours

(Janet Dutcher, Finance Director, Megan Mahaffey, Accountant II) - Budget workshop for fiscal year 2021-2022. This is the second day of a three day workshop. **Please note all times on the attached schedule are estimates.**

Today's workshop covers Capital Projects, CSAs 1, 2, and 5, and General Fund Contributions and Transfers.

To view the budget schedules and other budgetary related information, please visit the following link: <https://www.monocounty.ca.gov/auditor/page/2021-2022-budget-portal>

**Recommended Action:** Continue the budget workshop. Provide Board input and direction. Continue the budget workshop to May 19.

**Fiscal Impact:** There is no fiscal impact as the result of this workshop. At this time preceding the outcomes coming from the conduct of this workshop, general

fund requests for spending exceed current resources by \$1,200,000. Non-general fund requests for spending exceed current resources by \$7,153,893.

**12. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** May 18, 2021

**Departments: Board of Supervisors, sponsored by Supervisor Peters**

**TIME REQUIRED** 10 minutes

**PERSONS** Supervisor Peters

**SUBJECT** Recognition of Humboldt-Toiyabe  
National Forest Bridgeport Ranger  
District Ranger Jan Cutts

**APPEARING  
BEFORE THE  
BOARD**

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proclamation of the Mono County Board of Supervisors recognizing District Ranger Jan Cutts for her years of service.

### RECOMMENDED ACTION:

Adopt resolution recognizing Jan Cutts.

### FISCAL IMPACT:

None.

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 760-932-5534 / qbarnard@mono.ca.gov

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download

[Proclamation](#)

### History

Time	Who	Approval
5/13/2021 4:11 PM	County Counsel	Yes
5/13/2021 2:34 PM	Finance	Yes
5/14/2021 8:15 AM	County Administrative Office	Yes



## **MONO COUNTY BOARD OF SUPERVISORS PROCLAMATION IN RECOGNITION OF JAN CUTTS**

**WHEREAS**, Jan Cutts grew up in Truckee, California and earned her Bachelor of Science degree in Anthropology from the University of California, Davis; and,

**WHEREAS**, Jan began her United States Forest Service career in 1989 on the neighboring Inyo National Forest as a seasonal archaeologist to eventually make her way to the Humboldt-Toiyabe National Forest as the District Ranger for the Bridgeport Ranger District with her husband Bryan and her dog Scout; and,

**WHEREAS**, Jan worked on projects such as managing Bi-State Sage Grouse, renovating the district's housing compound, fuel management planning near the Mountain Warfare Training Center, and an allotment management plan in the Dunderberg / Summers Creek area focusing on a change of use from sheep to cattle; and,

**WHEREAS**, Jan was an active member of the community, participating in most Bridgeport / North County community events, as well as volunteering her time; and,

**WHEREAS**, during a federal government shutdown, Jan began holding weekly dinners for her staff, offering everyone a delicious, free meal and a sense of community; and,

**WHEREAS**, Jan moved out of the house where she lived on the Forest Service housing compound in order to create more housing availability, a sacrifice that resulted in a one-hour commute to work and a higher rent payment for her; and

**WHEREAS**, Jan always had an open door, a bowl full of candy, and a listening ear.

**NOW, THEREFORE**, the Mono County Board of Supervisors recognizes and thanks Jan Cutts for her passionate and effective service to the people and visitors of the Bridgeport Ranger District and Mono County, and wish her the best in her next position.

**APPROVED AND ADOPTED** this 18<sup>th</sup> day of May, 2021, by the Mono County Board of Supervisors.

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**Jennifer Kreitz, Supervisor District #1**

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**Rhonda Duggan, Supervisor District #2**

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**Bob Gardner, Supervisor District #3**

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**John Peters, Supervisor District #4**

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**Stacy Corless, Supervisor District #5**



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**Departments: Clerk of the Board**

**TIME REQUIRED**

**SUBJECT** Out-of-State Travel Authorization for  
2021 National Association of  
Counties' (NACo) Annual Conference

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Out-of-state travel request for Supervisor Duggan to attend the 2021 National Association of Counties' (NACo) Annual Conference in Prince George's County, Maryland.

**RECOMMENDED ACTION:**

Approve out-of-state travel request for Supervisor Duggan to attend the 2021 National Association of Counties' (NACo) Annual Conference in Prince George's County, Maryland from July 9-12, 2021.

**FISCAL IMPACT:**

Up to \$3,000 for conference registration, hotel stay, and air travel for Supervisor Duggan, which is included in the Board of Supervisors' budget for FY 2020-21 and FY 2021-22.

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 760-932-5534 / qbarnard@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Annual Conference Schedule</a>

**History**

Time	Who	Approval
5/13/2021 4:14 PM	County Counsel	Yes
5/13/2021 2:37 PM	Finance	Yes
5/14/2021 8:18 AM	County Administrative Office	Yes

# SCHEDULE AT A GLANCE

*\*Due to evolving public health circumstances, the conference schedule is tentative and subject to change based on expected conference attendance, capacity considerations and public health protocols.*

## THURSDAY, JUL 08

**11:00 am to 5:00 pm EDT**

Pre-Conference Programming

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CIO Forum & Tech Summit

*Prioritizing "More" with Less in a Post Pandemic Era*

**4:00 pm to 5:00 pm EDT**

NACo Ambassadors Meeting

**5:30 pm to 9:00 pm EDT**

Affiliate and State Association Pre-Conference Events

## FRIDAY, JUL 09

**8:00 am to 9:15 am EDT**

First-Time Attendees Orientation

**8:30 am to 9:00 am EDT**

Policy Coordinating Committee Meeting #1

**9:30 am to 12:15 pm EDT**

Policy Steering Committee Meetings

**10:30 am to 1:00 pm EDT**

Audit Committee Meeting

**11:45 am to 1:00 pm EDT**

Finance Committee Meeting

**2:15 pm to 5:00 pm EDT**

Policy Steering Committee Meetings

**5:30 pm to 7:00 pm EDT**

Exhibit Hall Open

**7:00 pm to 9:00 pm EDT**

Welcome Networking Hour

## **SATURDAY, JUL 10**

**8:30 am to 9:15 am EDT**

Moderated Meetups

**8:30 am to 3:30 pm EDT**

Exhibit Hall Open

**9:30 am to 10:45 am EDT**

Nominating Committee Meeting

**9:30 am to 1:30 pm EDT**

Standing, Ad Hoc, Advisory & Task Force Meetings

**11:30 am to 12:00 pm EDT**

Policy Committee Meeting #2

**12:30 pm to 3:30 pm EDT**

Western Interstate Regional Board of Directors Meeting

**2:00 pm to 3:30 pm EDT**

Standing, Ad Hoc, Advisory & Task Force Meetings

**2:15 pm to 3:30 pm EDT**

NACo Board Forum

**3:45 pm to 5:30 pm EDT**

General Session

**6:00 pm to 9:00 pm EDT**

Affiliate and State Association Events

**7:00 pm to 8:30 pm EDT**

Moderated Meetups

## **SUNDAY, JUL 11**

**8:00 am to 9:15 am EDT**

Credentials Committee Meeting

**8:00 am to 9:30 am EDT**

Non-Denominational Workshop Service

**8:30 am to 12:00 pm EDT**

Exhibit Hall Open

**9:30 am to 12:00 pm EDT**

Large Urban County Caucus

Rural Action Caucus

**12:15 pm to 1:45 pm EDT**

NACo Achievement Awards Luncheon

**2:00 pm to 5:00 pm EDT**

NACo Board of Directors and Resolutions Committee Meeting

**2:00 pm to 5:30 pm EDT**

Workshops & Moderated Meetups

**4:30 pm to 6:00 pm EDT**

NACo Next Generation Meeting

**6:00 pm to 9:00 pm EDT**

Affiliate and State Association Events

**7:00 pm to 8:30 pm EDT**

Moderated Meetups

## MONDAY, JUL 12

**7:30 am to 9:30 am EDT**

Affiliate and State Association Events

**9:00 am to 10:30 am EDT**

Programs and Services Committee Meeting

**9:30 am to 12:00 pm EDT**

Federal Agency Expo

**10:00 am to 11:30 am EDT**

Gulf States Counties and Parishes Caucus

**1:00 pm to 3:30 pm EDT**

NACo Annual Business Meeting & Election

**4:00 pm to 5:15 pm EDT**

Central Region Caucus Meeting

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Northeast Region Caucus Meeting

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South Region Caucus Meeting and Election

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West Region Caucus Meeting and Election

**5:30 pm to 6:00 pm EDT**

NACo New Board Orientation

**6:30 pm to 9:30 pm EDT**

NACo Closing Celebration



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**Departments: Board of Supervisors, sponsored by Supervisor Corless**

**TIME REQUIRED**

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**SUBJECT** Letter of Support - CAL FIRE Grant

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Letter in support of CAL FIRE grant application proposal "Early Detection of Wildfires in Three Mono County Communities" being submitted by the Whitebark Institute.

**RECOMMENDED ACTION:**

Approve letter as presented or amended, and authorize Board Chair to sign.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 760-932-5534 / qbarnard@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Letter</a>

**History**

Time	Who	Approval
5/13/2021 4:20 PM	County Counsel	Yes
5/13/2021 4:57 PM	Finance	Yes
5/14/2021 8:22 AM	County Administrative Office	Yes



Jennifer Kreitz ~ District One   Rhonda Duggan ~ District Two   Bob Gardner ~ District Three  
John Peters ~ District Four   Stacy Corless ~ District Five

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## BOARD OF SUPERVISORS COUNTY OF MONO

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P.O. BOX 715, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5533 • FAX (760) 932-5531  
*Shannon Kendall, Clerk of the Board*

May 18, 2021

David Haas  
Regional Forester  
CAL FIRE  
3800 North Sierra Way  
San Bernardino, CA 92405  
[david.haas@fire.ca.gov](mailto:david.haas@fire.ca.gov)

**RE: Support of the Proposal “Early Detection of Wildfires in Three Mono County Communities” being submitted by the Whitebark Institute**

Dear Mr. Haas:

The Mono County Board of Supervisors writes to express our support of the proposal titled “Early Detection of Wildfires in Three Mono County Communities” being submitted by the Whitebark Institute. The goal of this project is to reduce wildfires throughout Mono County by implementing an early wildfire detection system. The system will be installed for the communities of Mammoth Lakes, June Lake, and Crowley Lake in Mono County. SmokeD detectors will be installed at five locations. The detectors use the visual light and IR lenses, artificial intelligence (IT), and machine learning. The detectors will provide quick and reliable automatic warnings about newly emerging fires 24/7 (flames or smoke) within a radius of 10 miles. Every location will also be equipped with rotating cameras with a zoom function for verification of alarms at every detection location. Warnings typically will be issued within 10 minutes from a wildfire ignition with a small percentage of false alarms. They will be seen on a computer screen or smart phones via the free-of-charge SmokeD app (available for the iPhone and Android systems). Smartphone users will hear a buzzer informing them about newly-detected fires. Two drones provided to the local fire station could also be utilized for the precise identification of coordinates and size of the emerging fire. Early identification of wildfires will greatly help firefighters in effective decision-making regarding fire extinguishing and management. This will contribute to a reduced number of fires and forest area burned. The proposed detection activities will also reduce the likelihood of catastrophic wildfire and associated greenhouse gas emissions.

Thank you for your consideration of this proposal.

Sincerely,

Supervisor Jennifer Kreitz, Chair  
Mono County Board of Supervisors  
[jkreitz@mono.ca.gov](mailto:jkreitz@mono.ca.gov)



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**Departments: Community Development**

**TIME REQUIRED**

**SUBJECT** Long Valley Regional Planning  
Advisory Committee Appointments

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Reappoint three existing members (Laura Beardsley, Ron Day, and Haislip Hayes) and appoint one new member, Betty Kittle, to the Long Valley Regional Planning Advisory Committee as recommended by Supervisor Duggan.

**RECOMMENDED ACTION:**

- 1) Reappoint Laura Beardsley, Ron Day, and Haislip Hayes to the Long Valley Regional Planning Advisory Committee, as recommended by Supervisor Duggan, for a three-year term ending May 31, 2024.
- 2) Appoint Betty Kittle to the Long Valley Regional Planning Advisory Committee, as recommended by Supervisor Duggan, for a three-year term ending May 31, 2024.

**FISCAL IMPACT:**

No fiscal impacts are expected.

**CONTACT NAME:** Kelly Karl

**PHONE/EMAIL:** 7609241809 / kkarl@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">staff report</a>
<a href="#">Long Valley RPAC Membership Applications</a>

**History**

Time	Who	Approval
5/11/2021 9:32 AM	County Counsel	Yes
5/13/2021 2:34 PM	Finance	Yes
5/14/2021 8:14 AM	County Administrative Office	Yes

# Mono County Community Development Department

---

P.O. Box 347  
Mammoth Lakes, CA 93546  
(760) 924-1800, fax 924-1801  
commdev@mono.ca.gov

## Planning Division

P.O. Box 8  
Bridgeport, CA 93517  
(760) 932-5420, fax 932-5431  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

May 18, 2021

**To:** Honorable Chair and Members of the Board of Supervisors

**From:** Kelly Karl, Associate Planner, for Rhonda Duggan, Supervisor District #2

**Re:** Appointments to the Long Valley Regional Planning Advisory Committee

### RECOMMENDED ACTION

1. Consider reappointing Laura Beardsley, Ron Day, and Haislip Hayes to the Long Valley Regional Planning Advisory Committee, as recommended by Supervisor Duggan.
2. Consider appointing Betty Kittle to the Long Valley Regional Planning Advisory Committee, as recommended by Supervisor Duggan.

### FISCAL IMPACT

No fiscal impacts are expected.

### DISCUSSION

The Long Valley Regional Planning Citizens Advisory Committee (LVRPAC) has been dormant since February 2019 and as a result, the six previous membership terms have expired. The RPAC and Supervisor Duggan have expressed interest in reactivating the RPAC, and therefore Supervisor Duggan recommends reappointing Laura Beardsley, Ron Day, and Haislip Hayes, and appointing a new member, Betty Kittle, for three-year terms. The applications for the proposed members are attached and include a statement of community interests. With these seats filled, the Long Valley RPAC will consist of four members with two vacant seats.

### Recommended Appointment

Laura Beardsley  
Ron Day  
Haislip Hayes  
Betty Kittle

### Term Expires:

May 31, 2024  
May 31, 2024  
May 31, 2024  
May 31, 2024

If you have any questions regarding this item, please contact Kelly Karl at 760-924-1809 or Supervisor Rhonda Duggan.

This staff report has been reviewed by the Community Development Director.

# Regional Planning Advisory Committees

P.O. Box 347  
Mammoth Lakes, CA 93546  
760-924-1800 phone, 924-1801 fax  
commdev@mono.ca.gov

P.O. Box 8  
Bridgeport, CA 93517  
760-932-5420 phone, 932-5431 fax  
www.monocounty.ca.gov

## MEMBERSHIP APPLICATION

This application is for membership in the following RPAC (choose one):

- |  |  |
|--|--|
| <input type="checkbox"/> Antelope Valley   | <input type="checkbox"/> June Lake CAC (Citizens Advisory Committee) |
| <input type="checkbox"/> Benton/Hammil     | <input checked="" type="checkbox"/> Long Valley                      |
| <input type="checkbox"/> Bridgeport Valley | <input type="checkbox"/> Mono Basin                                  |
| <input type="checkbox"/> Chalfant Valley   | <input type="checkbox"/> Swall Meadows                               |

Name Laura Beardsley

Address [REDACTED]

City/State/Zip Crowley Lake, CA 93546

Phone (day) [REDACTED] Phone (eve.) same

Email [REDACTED]

Occupation/Business Executive Director, Disabled Sports Eastern Sierra

Special interests or concerns about the community:

Professionally, I would closely work with people with disabilities pursuing adaptive recreation in the Eastern Sierra, so I have an interest in promoting accessibility and inclusivity in our Mono County communities. As a resident of Crowley Lake, I am interested in supporting the needs of our growing and changing home. I am particularly interested in trails and pedestrian corridors, transportation and connectivity between Mammoth and Long Valley/ Crowley Lake, balanced sustainable recreation, and initiatives that support local residents and promote a comfortable and resilient community.

Signature  Date 4.13.2021

# Regional Planning Advisory Committees

P.O. Box 347  
Mammoth Lakes, CA 93546  
760-924-1800 phone, 924-1801 fax  
[commdev@mono.ca.gov](mailto:commdev@mono.ca.gov)

P.O. Box 8  
Bridgeport, CA 93517  
760-932-5420 phone, 932-5431 fax  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

## MEMBERSHIP APPLICATION

This application is for membership in the following RPAC (choose one):

- |  |  |
|--|--|
| <input type="checkbox"/> Antelope Valley   | <input type="checkbox"/> June Lake CAC (Citizens Advisory Committee) |
| <input type="checkbox"/> Benton/Hammil     | <input checked="" type="checkbox"/> Long Valley                      |
| <input type="checkbox"/> Bridgeport Valley | <input type="checkbox"/> Mono Basin                                  |
| <input type="checkbox"/> Chalfant Valley   | <input type="checkbox"/> Swall Meadows                               |

Name Ron Day

Address \_\_\_\_\_

City/State/Zip crowley lake, Ca. 93546

Phone (day) \_\_\_\_\_ Phone (eve.) same

Email \_\_\_\_\_

Occupation/Business General Contractor/ mammoth lakes accommodation service

Special interests or concerns about the community:

long Valley Fire Commissinor

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature Ron Day Date 4/13

# Regional Planning Advisory Committees

P.O. Box 347  
Mammoth Lakes, CA 93546  
760-924-1800 phone, 924-1801 fax  
commdev@mono.ca.gov

P.O. Box 8  
Bridgeport, CA 93517  
760-932-5420 phone, 932-5431 fax  
www.monocounty.ca.gov

## MEMBERSHIP APPLICATION

This application is for membership in the following RPAC (choose one):

- |  |  |
|--|--|
| <input type="checkbox"/> Antelope Valley   | <input type="checkbox"/> June Lake CAC (Citizens Advisory Committee) |
| <input type="checkbox"/> Benton/Hammil     | <input checked="" type="checkbox"/> Long Valley                      |
| <input type="checkbox"/> Bridgeport Valley | <input type="checkbox"/> Mono Basin                                  |
| <input type="checkbox"/> Chalfant Valley   | <input type="checkbox"/> Swall Meadows                               |

Name Haislip Hayes

Address 

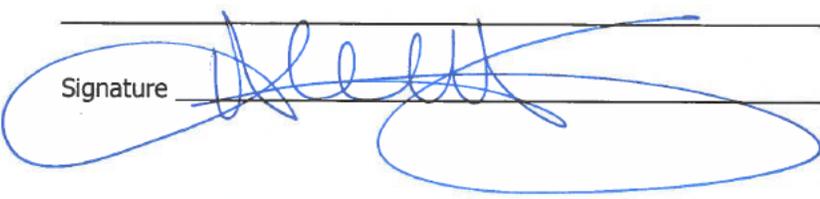
City/State/Zip ML/CA/93546

Phone (day)  Phone (eve.) \_\_\_\_\_

Email 

Occupation/Business Engineer / TOMC

Special interests or concerns about the community:  
Ped/Bike connectivity and safety  
General land-use and zoning concerns  
Sustainable growth and preservation of  
community character

Signature  Date 4.15.21

# Regional Planning Advisory Committees

P.O. Box 347  
Mammoth Lakes, CA 93546  
760-924-1800 phone, 924-1801 fax  
commdev@mono.ca.gov

P.O. Box 8  
Bridgeport, CA 93517  
760-932-5420 phone, 932-5431 fax  
www.monocounty.ca.gov

## MEMBERSHIP APPLICATION

This application is for membership in the following RPAC (choose one):

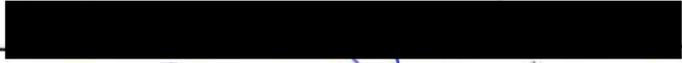
- |  |  |
|--|--|
| <input type="checkbox"/> Antelope Valley   | <input type="checkbox"/> June Lake CAC (Citizens Advisory Committee) |
| <input type="checkbox"/> Benton/Hammil     | <input checked="" type="checkbox"/> Long Valley                      |
| <input type="checkbox"/> Bridgeport Valley | <input type="checkbox"/> Mono Basin                                  |
| <input type="checkbox"/> Chalfant Valley   | <input type="checkbox"/> Swall Meadows                               |

Name Betty Lee Kittle

Address 

City/State/Zip Tom's Place, CA 93546

Phone (day)  Phone (eve.) 

Email 

Occupation/Business Retired teacher

Special interests or concerns about the community:

I live in Sunny Slopes and hope we are represented on this committee. My concerns are with public safety, fire, and the environment.

Signature Betty Lee Kittle Date 4/13/21



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**Departments: EMS**

**TIME REQUIRED**

**SUBJECT** Mono County Emergency Medical  
Care Committee (EMCC)  
Appointment

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Jessica Wagner, RN was approved by the voting members of the Mono County EMCC on October 27, 2020 to replace Rosemary Sachs, RN upon her retirement. Jessica will fill the Mammoth Hospital Paramedic Liaison position on the EMCC.

**RECOMMENDED ACTION:**

Appoint Jessica Wagner, RN, PLN, to the Mono County Emergency Medical Care Committee for a two-year term ending May 31, 2023, in accordance with the EMCC's Bylaws.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Chris Mokracek

**PHONE/EMAIL:** 7609244632 / cmokracek@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">EMCC Appointment Staff Report</a>
<a href="#">EMCC Bylaws</a>

**History**

Time	Who	Approval
5/12/2021 10:56 AM	County Counsel	Yes
5/13/2021 2:30 PM	Finance	Yes
5/14/2021 8:14 AM	County Administrative Office	Yes



# MONO COUNTY EMERGENCY MEDICAL SERVICES

**DATE:** May 1, 2021  
**TO:** Honorable Board of Supervisors  
**FROM:** Chris Mokracek, EMS Chief  
**SUBJECT:** Mono County Emergency Medical Care Committee Membership Appointment

**Recommendation:**

Approve the appointment of Jessica Wagner RN, Mammoth Hospital Paramedic Liaison Nurse, to the Mono County Emergency Medical Care Committee (EMCC).

**Discussion:**

The Mono County EMCC, an advisory committee of the Mono County Board of Supervisors and the Inland Counties Emergency Medical Agency (ICEMA), at its regularly scheduled meeting of October 27, 2020 approved the appointment of Jessica Wagner RN, Mammoth Hospital Paramedic Liaison Nurse, to fill the vacancy left by Rosemary Sachs RN upon her retirement.

**Fiscal Impact:**

None.



# MONO COUNTY

## EMERGENCY MEDICAL CARE COMMITTEE

### BYLAWS

#### ARTICLE I

##### **NAME**

This organization shall be known as the Mono County Emergency Medical Care Committee (EMCC).

#### ARTICLE II

##### **GEOGRAPHIC AREA**

The committee will serve the geographic area of Mono County, California.

#### ARTICLE III

##### **AUTHORIZATION**

Authority for establishing the Emergency Medical Care Committee has been provided by California Health & Safety Code, Division 2.5, Section 1797.270 et seq.

#### ARTICLE IV

##### **PURPOSE**

The committee:

1. Shall function in an advisory manner to the Mono County Board of Supervisors and the local EMS Agency known as the Inland Counties Emergency Medical Agency (ICEMA).
2. Shall participate in the planning process for the establishment of goals, objectives, policies and procedures for the local EMS Agency.
3. Shall assist in the establishment and offer advice on policy and procedures governing pre-hospital care in Mono County.
4. Encourage and educate the public to understand the nature of pre-hospital emergency

medical care and encourage support throughout the county for the development and implementation of effective EMS plans.

5. Review and periodically evaluate the County's EMS program needs, services, facilities and special programs.
6. Review and approve the procedures used to ensure citizen and professional involvement at all stages of the planning process leading to the formation and adoption of the County EMS programs.
7. It shall fulfill its reporting requirements of the California Health and Safety Code, Chapter 9, Section 1751.

## **ARTICLE V**

### **MEMBERSHIP**

1. The Mono County Emergency Medical Care Committee shall consist of five (5) voting members appointed for a period of two (2) years.
2. Members shall have a professional interest in or personal commitment to pre-hospital emergency medical care in their community. The members shall include representatives from each of the local agencies actively associated with pre-hospital emergency medical care. Agencies represented shall include:
  - Mono County Fire Chief's Association Representative
  - Mono County Health Officer
  - Mono County EMS Chief
  - Mammoth Hospital Paramedic Liaison Nurse
  - Mammoth Hospital EMS Director
3. In the event that prior to the expiration of his/her term, a member ceases to retain the status, which qualified him/her for appointment to the committee, his/her membership on the committee shall terminate. The vacancy will be filled by the Mono County Board of Supervisors after recommendation from the members of the EMCC.
4. An alternative representative who, when recognized in that capacity by the committee chairperson, will have the rights and voting privileges of the official committee member in his/her absence.
5. The members of the committee may be removed for cause pursuant to standards adopted by the committee, which are consistent with the provisions of the Health and Safety Code.

## ARTICLE VI

### **OFFICERS & DUTIES**

1. Election of officers will occur during the first annual meeting.

2. Officers: General Duties

*a. Chairperson*

Call regular and special meetings, approve the agenda, preside over meetings, conduct and expedite business in the name of the committee.

*b. Vice Chairperson*

Preside over meetings in the absence of the Chairperson.

3. Term of office shall be for one (1) year.

4. Only voting members may be elected officers.

## ARTICLE VII

### **MEETING SCHEDULES**

1. Regular meetings shall be held at least quarterly.

2. Special meeting shall be held at the discretion of the Chairperson.

3. All meetings of the committee shall be open to the public.

## ARTICLE VIII

### **PROTOCOL**

1. A quorum shall consist of a majority of voting members. A 2/3 majority of the quorum shall constitute a vote of the EMCC.

2. All meetings shall observe Robert's Rules of Order.

## **ARTICLE IX**

### **AMENDMENTS**

Proposed by-law amendments shall be circulated to the committee in writing at least fifteen (15) days in advance of the meeting at which a vote may be called.

## **ARTICLE X**

### **RELATIONSHIP TO THE LOCAL EMS AGENCY**

1. The EMCC may submit any comments regarding the Mono County EMS programs to the local EMS Agency.
2. At any time, if the Committee desires, it may request an explanation by the Health Officer for action he/she has taken which relate directly to the local EMS Agency.
3. Any minority group within the structure of the Committee may submit an official minority report.

*Signature on File*

Chairperson



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

## **REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**Departments: Information Technology**

**TIME REQUIRED**

**SUBJECT** Purchase of Portable Subscriber  
Radios for EMS, Sheriff and MLPD

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

---

### **AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Use of Emergency Management Performance Grant (EMPG) and Homeland Security Grant Program (HSGP) monies to purchase 54 "subscriber" radios to replace end-of-life units in the Emergency Medical Services and Sheriff's Department of Mono County, as well as Mammoth Lakes Police Department.

---

### **RECOMMENDED ACTION:**

Find that the provision of portable radios to the Mammoth Lakes Police Department to replace end-of-life radios serves the public purpose of ensuring that MLPD officers have reliable communication with County dispatch and others and can promptly respond to law enforcement and public safety needs in Mono County.

Approve purchase of 54 portable subscriber radios, as set forth in the attached quote (or substantially similar) for a cost not to exceed \$220,000 using EMPG and HSGP grant funds for 2020-21, provided that the terms and conditions of the purchase are reviewed and approved by the County Administrative Officer and County Counsel.

Authorize up to 10 of the 54 radios to be provided to the Mammoth Lakes Police Department for use in the performance of its law enforcement and public safety duties.

---

### **FISCAL IMPACT:**

This entire amount is in the existing Mono County budget and is supported by \$127,790 received through the Emergency Management Program Grant (EMPG) and \$89,221 from the Homeland Security Grant Program (HSGP) for the 2019 grant cycle. Beginning in 2019, EMPG has a two-year performance period, requiring funds to be expended by 6/30/2021. HSGP is a three-year performance period with an end date of 5/30/2021. EMPG funds are matched by County dollars spent on Information Technology Department staff eligible under the grant. The HSGP program requires no local match.

---

**CONTACT NAME:** Nate Greenberg

**PHONE/EMAIL:** (760) 924-1819 / ngreenberg@mono.ca.gov

---

**SEND COPIES TO:**

---

**MINUTE ORDER REQUESTED:**

YES  NO

---

## ATTACHMENTS:

<b>Click to download</b>
<a href="#">Staff Report</a>
<a href="#">Quote</a>

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### History

Time	Who	Approval
5/13/2021 12:09 PM	County Counsel	Yes
5/13/2021 2:18 PM	Finance	Yes
5/14/2021 8:13 AM	County Administrative Office	Yes



**INFORMATION TECHNOLOGY  
COUNTY OF MONO**

PO Box 7657 | 437 OLD MAMMOTH ROAD, STE. 228 MAMMOTH LAKES, CA 93546  
(760) 924-1819 • FAX (760) 924-1697 • [ngreenberg@mono.ca.gov](mailto:ngreenberg@mono.ca.gov)

Nate Greenberg  
*Information Technology Director*

May 18, 2021

**To** Honorable Board of Supervisors  
**From** Nate Greenberg, Information Technology Director  
**Subject** Purchase of Portable Subscriber Radios for First Responders using Emergency Management Performance Grant and Homeland Security funds

**Recommendation**

Find that the provision of portable radios to the Mammoth Lakes Police Department to replace end-of-life radios serves the public purpose of ensuring that MLPD officers have reliable communication with County dispatch and others and can promptly respond to law enforcement and public safety needs in Mono County.

Approve purchase of 54 portable subscriber radios, as set forth in the attached quote (or substantially similar) for a cost not to exceed \$220,000 using EMPG and HSGP grant funds for 2020-21, provided that the terms and conditions of the purchase are reviewed and approved by the County Administrative Officer and County Counsel.

Authorize up to 10 of the 54 radios to be provided to the Mammoth Lakes Police Department for use in the performance of its law enforcement and public safety duties.

**Discussion**

Beginning Fiscal Year 2018 – 2019, the County Administrative Office and Information Technology (IT) Department took over the management and utilization of the Emergency Management Program Grant (EMPG) and Homeland Security Grant Program (HSGP) from the Mono County Sheriff's Department.

The recommended use of these grants is to purchase replacement "subscriber" radios for use by first responders. The County has \$217,011 of grant money which could purchase 54 portable radios to replace existing end-of-life units in the Emergency Medical Services and Sheriff's Department of Mono County, as well as Mammoth Lakes Police Department. Future rounds of EMPG and HSGP money could also be used to replace subscriber radios within the fire service next fiscal year.

Grant workbooks were approved by grant administrators for these purposes and spending authorization has been granted from the California Governor's Office of Emergency Services (CalOES).

This purchase must be approved by the Board of Supervisors because it exceeds the CAO's purchasing authority.

**Fiscal Impact**

This entire amount is in the existing Fiscal Year 2020-2021 budget and is supported by \$127,790 received through the Emergency Management Program Grant (EMPG) and \$89,221 from the Homeland Security Grant Program (HSGP) for the 2019 grant cycle. Beginning in 2019, EMPG has a two-year performance period, requiring funds to be expended by 6/30/2021. HSGP is a three-year performance period with an end date of 5/30/2021. EMPG funds are matched by County dollars spent on Information Technology Department staff eligible under the grant.

## **Strategic Plan Alignment**

### **Mono County Strategic Priorities**

- 1. Improve Public Safety & Health
- ✕ 2. Enhance Quality of Life for County Residents
- ✕ 3. Fiscally Health County & Regional Economy
- 4. Improve County Operations
- ✕ 5. Support the County Workforce

### **IT Strategic Initiatives**

- ✕ 1. Customer Success
- ✕ 2. Infrastructure & Security
- 3. Communications
- ✕ 4. Engaged & Empowered Users
- ✕ 5. Usability & Access
- ✕ 6. Data Quality & Availability





**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**Departments: Public Health**

**TIME REQUIRED**

**SUBJECT** Allocation List Amendment - Public Health

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed Resolution amending Mono County List of Allocated Positions to add two (2) limited-term positions within the Department of Public Health related to COVID-19.

**RECOMMENDED ACTION:**

Adopt proposed resolution R21-\_\_\_\_, Authorizing the County Administrative Officer to amend the list of allocated positions to add two (2) new limited-term positions consisting of two COVID Case Investigators in the Department of Public Health with terms ending July 31, 2023 or sooner depending on necessity and availability of grant funding.

**FISCAL IMPACT:**

There is no impact to the County General Fund. The COVID-19 Enhancing Laboratory Capacity/Enhancing Detection Expansion Funding Grant Award supports \$1,463,197 in expenditures over the grant term of January 15, 2021 through July 31, 2023 (30.5 month). Estimated remaining 2020-21 position cost for the two (2) COVID Case Investigators is \$12,939 consisting of \$6,943 in Salaries and \$5,996 in Benefits. The cost of approximately \$160,000 for the two positions is included in the Department's budget proposal for FY 2021-22.

**CONTACT NAME:** Bryan Wheeler

**PHONE/EMAIL:** 760-924-1835 / bwheeler@mono.ca.gov

**SEND COPIES TO:**

Bryan Wheeler, Stephanie Butters, Ryan Roe

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report</a>
<a href="#">Resolution</a>
<a href="#">Job Description</a>

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
5/13/2021 4:10 PM	County Counsel	Yes
5/13/2021 1:59 PM	Finance	Yes
5/14/2021 8:13 AM	County Administrative Office	Yes



# MONO COUNTY HEALTH DEPARTMENT

## Public Health

P.O. BOX 476, BRIDGEPORT, CA 93517 PHONE (760) 932-5580 • FAX (760) 924-1831  
P.O. BOX 3329, MAMMOTH LAKES, CA 93546 PHONE (760) 924-1830 • FAX (760) 924-1831

DATE: May 18, 2021

TO: Honorable Board of Supervisors

FROM: Bryan Wheeler, Public Health Director

SUBJECT: Amendment of Position Allocation List for Enhancing Laboratory Capacity/Enhancing Detection Expansion Funding (ELC/EDF) Grant

### **Recommendation:**

Adopt proposed resolution R21-\_\_\_\_\_, Authorizing the County Administrative Officer to amend the list of allocated positions to add two (2) full-time limited-term COVID Case Investigator positions in the Department of Public Health.

### **Discussion:**

Through the COVID-19 Enhancing Laboratory Capacity/Enhancing Detection Expansion Funding Grant Award, the California Department of Public Health (CDPH) has allocated \$1,463,197 to Mono County for the grant period of January 15, 2021 to July 31, 2023. Expanded funds continue to provide critical resources to local health departments in support of a broad range of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities.

In order to deliver on the defined grant Scope of Work strategies, the following positions are requested:

Two (2) COVID Case Investigators, 53 A  
Limited Term positions terminating on July 31, 2023 or sooner depending on necessity and availability of this grant funding.

The positions are fully funded through the grant but were not included in the FY 2020-21 adopted budget. Because the position is grant-funded, the position will be limited-term ending with the grant termination date of July 31, 2023 or sooner depending on necessity and availability of this grant funding.

### **Fiscal Impact:**

There is no impact to the County General Fund.

\$1,463,197 in expenditures over the next thirty and a half months (30.5) with \$1,463,197 in grant revenue offset. An increase in appropriations was approved on April 6, 2021.

Estimated remaining 2020-21 position cost for the two (2) COVID Case Investigators is \$12,939 consisting of \$6,943 in Salaries and \$5,996 in Benefits.

Submitted by Bryan Wheeler, Public Health Director



R21-\_\_

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
AUTHORIZING THE COUNTY ADMINISTRATIVE OFFICER  
TO AMEND THE COUNTY OF MONO LIST OF ALLOCATED POSITIONS  
TO ADD TWO FULL-TIME LIMITED TERM  
COVID CASE INVESTIGATOR POSITIONS  
IN THE DEPARTMENT OF PUBLIC HEALTH**

**WHEREAS**, the County of Mono maintains a list, of County job classifications, the pay ranges or rates for those job classifications, and the number of positions allocated by the Board of Supervisors for each of those job classifications on its List of Allocated Positions (or “Allocation List”); and

**WHEREAS**, the Allocation List identifies approved vacancies for recruitment and selection by Human Resources and implements collective bargaining agreements related to job classifications and pay rates; and

**WHEREAS**, the County seeks to provide public services in the most efficient and economical manner possible, which at times requires the modification of job classifications on the Allocation List; and

**WHEREAS**, it is currently necessary to amend the Allocation List as part of maintaining proper accountability for hiring employees to perform public services;

**NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES** that:

The County Administrative Officer shall be authorized to amend the County of Mono List of Allocated Positions to reflect the following changes:

Add to the allocation list two (2) full-time limited-term COVID Case Investigator positions in the Department of Public Health (new total of two (2)) (salary range of \$3,471 to \$4,219 per month) with terms ending July 31, 2023 or sooner depending on necessity and availability of grant funding.

**PASSED, APPROVED and ADOPTED** this 18th day of May 2021, by the following vote, to wit:

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**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

---

Jennifer Kreitz, Chair  
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

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Clerk of the Board

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County Counsel

## COVID Case Investigator

**DEFINITION:** The COVID Case Investigator receives reports of persons suspected or confirmed as having COVID-19 and conducts a phone interview to gather information necessary for the COVID case investigation and contact tracing. Interviews will involve gathering information about symptoms, exposures, and identifying others with whom the case has been in contact while potentially infectious. The Case Investigator will ascertain whether the case is part of a group at high risk of transmission or severe disease and provide information about the illness and methods of disease prevention and control, including the importance of staying isolated from others. The Case Investigator will monitor and document the person's compliance with isolation protocols. The position will also be responsible for coordinating with the Epidemiologist, Environmental Health, School Nurse and the COVID CICT (case investigation contact tracing) team to discuss complicated cases and manage outbreaks. Entry of case interview data into a local and state database and assurance of accuracy of data entry required. Employee follows established policies and procedures for all case investigation functions and activities.

**DISTINGUISHING CHARACTERISTICS:** Positions in this paraprofessional class assist the licensed Public Health Staff with a variety of case investigations, case management, health education, and other client-related services; maintains COVID related local and state databases related to investigations. Incumbents will work with limited supervision from either Public Health Nursing or Environmental Health staff. Incumbents in this position may provide lead direction to support staff.

**REPORTS TO:** Public Health Nursing Supervisor or Public Health Director.

**CLASSIFICATIONS DIRECTLY SUPERVISED:** May provide lead direction to other investigators when designated as Lead CICT investigator for specific days. Performs functions of position independently and within established procedures and guidelines. Seeks supervisory guidance for non-routine or complex matters.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:** *(Essential functions, as defined under the Americans with Disabilities Act (ADA), may include the following tasks, knowledge, skills and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and not a comprehensive listing of all functions and tasks performed by positions in this class.) The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**Interviewing & Data Collection:** Calls newly diagnosed cases and collects data on symptoms, exposures, and persons with whom they have been in contact while infectious. Communicates with contacts in a professional and empathic manner, assuring them of the confidentiality of the information collected and explaining how the contact information will be utilized. Collects and records information into local and statewide databases and assures accuracy of data.

**Health Education:** Provides cases with approved information about state isolation procedures and monitors compliance with isolation. Alerts Epidemiologists if the case is associated with a high risk setting that requires additional public health investigation or intervention. Following established procedures and/or script, incumbent will provide the ill individual with resources available for further information or support as needed.

**Data Entry & Maintenance:** Utilizes established database(s) to identify newly diagnosed patients or assign self investigation assignments. Inputs data collected (i.e. symptoms, contacts, etc.) into the local and state database. Provides data from Case Investigation efforts to Epidemiologists and can provide updates on investigations when needed to the Public Health team.

**TYPICAL PHYSICAL REQUIREMENTS:** Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of audio-visual equipment; use of office equipment including computers and telephones.

**TYPICAL WORKING CONDITIONS:** Primarily Remote, potential outreach opportunities throughout Mono County.

**MINIMUM QUALIFICATIONS:**

**Knowledge of:**

- Knowledge of public health practices related to COVID-19.

**Ability to:**

- Ability to communicate clearly both orally and in writing with diverse audiences.
- Ability to work with a variety of databases.
- An understanding of patient confidentiality, including the ability to conduct interviews without violating confidentiality (e.g., to those who might overhear their conversations).
- Excellent and sensitive interpersonal, cultural sensitivity, and interviewing skills such that they can build and maintain trust with interviewees; ability to maintain confidentiality; judgement as to when to refer cases to other resources if needed.
- Ability to adapt to the fluid environment during a pandemic, such as assisting with other public health needs and projects when needed.

**Training and Experience:** Completion of college courses in public health, health promotion, education, or media related field is desirable. Experience in COVID-19 investigations is desirable. Bilingual (English/Spanish) is preferred.

**Special Requirements:**

- Possession of a valid driver's license.
- May work other than a normal 8:00 a.m. to 5:00 p.m. shift.

*The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.*



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**Departments: Public Works**

**TIME REQUIRED**

**SUBJECT** Budget Adjustment Request - Public  
Safety Power Shutoff (PSPS) Fund  
169

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Request to amend budget (Fund 169 - PSPS) to provide appropriations and reflect revenue relating to Public Safety Power Shutoff (PSPS) projects.

**RECOMMENDED ACTION:**

Amend Fund 169 PSPS (Public Safety Power Shutoff) budget to reflect revenue received of \$77,000 and expenditures of \$100,000 in FY 2020-2021 budget. (4/5 vote required.)

**FISCAL IMPACT:**

There is carryover of \$126,095 to offset the requested net spending of \$23,000. The fund was omitted from the FY 2020-21 adopted budget and mid-year budget request.

**CONTACT NAME:** Tony Dublino

**PHONE/EMAIL:** 7607096713 / tdublino@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report</a>
<a href="#">Generator Continuity Plan</a>

**History**

Time	Who	Approval
5/11/2021 9:43 AM	County Counsel	Yes
5/13/2021 2:34 PM	Finance	Yes
5/14/2021 8:14 AM	County Administrative Office	Yes



# MONO COUNTY DEPARTMENT OF PUBLIC WORKS

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POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517  
760.932.5440 • Fax 760.932.5441 • [monopw@mono.ca.gov](mailto:monopw@mono.ca.gov) • [www.monocounty.ca.gov](http://www.monocounty.ca.gov)

**Date:** May 18, 2021  
**To:** Honorable Chair and Members of the Board of Supervisors  
**From:** Tony Dublino, Director of Public Works  
**Subject:** PSPS Budget Amendment Request

**Recommended Action:**

Amend Fund 169 PSPS (Public Safety Power Shutoff) budget to reflect revenue received (\$77,000) and expenditures (\$100,000) in FY 2021 budget.

**Fiscal Impact:**

None – all expenditures are offset by revenues and cash balance within Fund 169.

**Discussion:**

The County has received approximately \$229,000 in revenue from Cal OES for the purposes of providing alternative power systems that would support County functions during a PSPS event.

In FY 2020, the County received approximately \$153,000 in revenues. The FY 2020 budget included offsetting \$153,000 revenues and \$153,000 in expenditures. Of that, approximately \$50,000 was spent, leaving a cash balance of \$100,000 rolling into FY 2021.

On June 3, 2020, the Board was presented with a Continuity Plan to provide backup power during PSPS events to various County facilities, which would be funded by these remaining funds. On October 2, 2020 the County received notification that another \$76,000 would be awarded to the County, bringing the total to \$229,000.

County staff has been performing these projects according to the Plan, but due to an oversight the approved FY 2021 budget did not include appropriations for these projects from Fund 169.

Today's request would amend the budget to reflect actual revenue, and appropriate funds to cover work completed and work anticipated between now and the close of FY 2021.

All remaining funds in Fund 169 will be available for PSPS projects in FY 2022, when staff expects to have spent all revenue received.

If you have any questions regarding this item, please contact Tony Dublino at [tdublino@mono.ca.gov](mailto:tdublino@mono.ca.gov) or at (760) 932-5459.

Respectfully submitted,

Tony Dublino, Director of Public Works



# Electrical Supply Interruption Continuity Plan

Prepared By: Department of Public Works / Facilities Division

June 2020

## Executive Summary

This Continuity Plan has been developed in response to the Power Safety Power Shutoff (PSPS) events that have and will continue to occur within Mono County. These events pose significant risks to the continuation of all County Services, across all County Departments.

The County has many backup generators in place across a variety of facilities, but this infrastructure was designed to accommodate the typical power outage that occurred from time to time (prior to PSPS) and was focused on the preservation of emergency services and needs during those events. These outages were historically the result of extreme weather, failed infrastructure, or human-caused accidents. In general, the outages were confined to a given geographic area, and lasted less than 8 hours.

The outages now posed by PSPS events are entirely different. They may occur across the entire County at once and can last for days at a time. During such an event, the County's emergency services as well as non-emergency County services could be interrupted for extended periods, jeopardizing the County's ability to provide timely services across a variety of Departments.

The intent of this plan is to identify the back-up power characteristics of each County facility where County services are provided and determine whether the backup power is sufficient for PSPS events. In the event current infrastructure is insufficient, the Plan will establish sensible "Interim Continuity Plans" to ensure a reasonable level of continuity of those services with currently available resources, and "Long Term Continuity Plans" to provide greater resilience and continuity as additional resources become available in the future.

The Plan is organized by community, with each facility and associated continuity plans listed separately. The Plan concludes with a prioritization of the Continuity Plans based on available resources and need.

## County Facilities by Community

### Benton

**Building Name:** Benton Community Center

**Address:** 58869 Highway 120, Benton, CA

**Services provided:** Community Center, Senior Center, emergency shelter.

**Backup Power:** 45 KW propane, auto start, 85% coverage of facility including AC.

**Additional infrastructure Needed:** Water pump is manual switch-over, should be changed to automatic.

**Interim Continuity Plan:** None - system meets essential needs.

**Long-Term Continuity Plan:** Add automatic water pump switch to auto system.

### Bridgeport

**Building Name:** Bridgeport Sheriff's Administration Building

**Address:** 57 Bryant Street, Bridgeport, CA

**Services Provided:** Sheriff Administrative Functions

**Backup Power:** Existing 16KW Permanent backup generator. This generator is separate from the jail generator and powers 45% of the Sheriffs Administration facility. Currently meets essential administrative needs.

**Additional Infrastructure Needed:** None.

**Building Name:** Bridgeport Jail

**Address:** 85 Emigrant street, Bridgeport, CA

**Services Provided:** Jail Facility with 24/7 Operations.

**Backup Power:** New 60 KW portable backup generator which replaced a 35 KW unit and is handling the existing 35 KW loads plus the server room cooling system as well as critical kitchen functions which were previously handled by portable generators.

**Additional Infrastructure Needed:** Heating and cooling capacity needs to be added to generator.

**Interim Continuity Plan:** Add essential HVAC circuits to new generator.

**Long-Term Continuity Plan:** Maximize the 60 KW capacity of the new generator with other loads that automatically transfer.

**Building Name:** Bridgeport Office of Education Building

**Address:** 137 Emigrant street, Bridgeport, CA

**Services provided:** Satellite services for Health Department and Social Services Department

**Backup Power:** limited power 2-20-amp circuits to Office of Education building during outage which houses social services and health department staff which can be provided by existing jail generator.

**Additional infrastructure Needed:** None.

**Interim Continuity Plan:** None needed.

**Long-Term Continuity Plan:** Re-wire critical circuits for cord and plug connection to jail portable generator.

**Building Name:** Bridgeport Annex I

**Address:** 74 North School Street, Bridgeport, CA

**Services provided:** Clerk/Recorder, Public Works, CAO Admin, Building, Community Development, Library, IT Servers

**Backup Power:** None

**Additional infrastructure Needed:** 15 KW portable generator.

**Interim Continuity Plan:** Provide a portable generator and appropriate power cords outside of the building for first and second floor power utilizing two power cords through exterior windows. This will provide power for two to three computers per floor during outages.

**Long-Term Continuity Plan:** Purchase and install 15 KW portable with permanent electrical connections to provide for essential services for PW, Clerk, & CAO. This would provide several circuits of power for essential services.

**Building Name:** Bridgeport Annex II

**Address:** 25 Bryant Street, Bridgeport, CA

**Services provided:** Finance department, Assessor, & IT departments.

**Backup Power:** 30 KW permanent backup generator for IT systems including servers, cooling unit for servers, and phone system. Meets the system needs.

**Additional infrastructure Needed:** 15 KW portable with permanent electrical connections to provide for essential services for finance, Assessor, & IT. This would provide several circuits of power for essential services for the aforementioned departments.

**Interim Continuity Plan:** Provide a portable generator and appropriate power cords outside of the building for first and second floor power utilizing two power cords through exterior windows. This will provide power for two to three computers per floor during outages.

**Long-Term Continuity Plan:** Purchase & Install 15 KW portable with permanent electrical connections to provide for essential services for finance, Assessor, & IT. This would provide several circuits of power for essential services for the aforementioned departments.

**Building Name:** Bridgeport Memorial Hall

**Address:** 73 North School Street, Bridgeport, CA

**Services provided:** Community Center, emergency evacuation center.

**Backup Power:** 15 KW permanent emergency backup generator, auto start, propane fueled.

**Additional infrastructure Needed:** Air conditioning for evac center.

**Interim Continuity Plan:** System meets current needs.

**Long-Term Continuity Plan:** Addition of AC would require a larger generator to cover load.

**Building Name:** Bridgeport Medic 7

**Address:** 221 Twin Lakes Road, Bridgeport, CA

**Services provided:** A 24/7 Paramedic facility.

**Backup Power:** 15KW propane fueled permanent backup generator for paramedic residence but not garage. Meets essential system needs.

**Additional infrastructure Needed:** Ambulance garage needs backup power to allow for garage to open automatically during an outage.

**Interim Continuity Plan:** None, meets essential needs.

**Long-Term Continuity Plan:** Add backup power to the garage to allow for automatic door opening.

**Building Name:** Bridgeport Road Shop  
**Address:** 207 Jack Sawyer Road, Bridgeport, CA  
**Services provided:** A full-service vehicle maintenance facility.  
**Backup Power:** 11 KW auto start, propane fueled emergency backup generator for limited lighting and gas pumps. Meets the system needs.  
**Additional infrastructure Needed:** None.  
**Interim Continuity Plan:** None. System meets the needs of the facility.  
**Long-Term Continuity Plan:** None. System meets the needs of the facility.

**Building Name:** Bridgeport Probation  
**Address:** 57 Bryant Street, Bridgeport, CA  
**Services provided:** Probation Services for North County.  
**Backup Power:** None  
**Additional infrastructure Needed:** 8 KW portable generator.  
**Interim Continuity Plan:** Provide portable back-up power as requested during PSPS events.  
**Long-Term Continuity Plan:** Purchase & Install 8 KW portable with permanent electrical connections to provide for essential services for Probation. This would provide several circuits of power for essential services for the Probation department.

**Building Name:** Bridgeport Courthouse  
**Address:** 278 Main Street, Bridgeport, CA  
**Services provided:** Courthouse, Board of Supervisors, Offices.  
**Backup Power:** None  
**Additional infrastructure Needed:** 12 KW Portable generator.  
**Interim Continuity Plan:** Provide back-up power as requested in PSPS events.  
**Long-Term Continuity Plan:** Purchase & Install 12 KW portable with permanent electrical connections to provide for essential services for Courthouse operations. This would provide several circuits of power for essential services for Courthouse operations. The concept for the portable would be to not impact the view around the Historical Courthouse.

**Building Name:** Bridgeport Twin Lakes Annex/Annex III  
**Address:** 221 Twin Lakes Road, Bridgeport, CA  
**Services provided:** Paramedics, Animal Control, Potential EOC  
**Backup Power:** None  
**Additional infrastructure Needed:** 15 KW permanent propane auto start unit  
**Interim Continuity Plan:** Portable back-up as needed.  
**Long-Term Continuity Plan:** Purchase & install a 15 KW permanent propane auto start unit. This facility was set up with electrical & Data connections to serve as an EOC.

## Chalfant

**Building Name:** Chalfant Community Center  
**Address:** 123 Valley Road, Chalfant Valley, CA  
**Services provided:** Community Center, Emergency Center.  
**Backup Power:** 50 KW generator owned by Chalfant Fire, propane fueled, manual start.  
**Additional infrastructure Needed:** Purchase 15 KW, propane, auto start generator for Community Center.

**Interim Continuity Plan:** Help maintain existing Fire Department generator.

**Long-Term Continuity Plan:** Purchase and install 15 KW generator exclusively for Community Center.

## Crowley Lake

**Building Name:** Crowley Lake Community Center

**Address:** 458 South Landing Road, Crowley Lake, CA

**Services provided:** Community Center, emergency center.

**Backup Power:** Crowley Lake Community Center 20 KW propane powered, auto start, unit that covers all essential services and can be used as an emergency center. (No air conditioning in facility)

**Additional infrastructure Needed:** No additional backup required at this time.

**Interim Continuity Plan:** System meets current needs.

**Long-Term Continuity Plan:** Add AC unit and a portable generator to address additional AC load.

**Building Name:** Crowley Lake Park

**Address:** 3635 Crowley Lake Drive, Crowley Lake, CA

**Services provided:** Crowley Lake Park 25 KW that services the water well only and provides water for Fire dept., & Sub-station. Fire Department owned generator covers Sheriff sub-station, and Fire Department.

**Backup Power:** 25 KW, propane fueled, auto start.

**Additional infrastructure Needed:** None.

**Interim Continuity Plan:** Meets the needs of system.

**Long-Term Continuity Plan:** Meets the needs of system.

## June Lake

**Building Name:** June Lake Community Center

**Address:** 90 West Granite Avenue, June Lake, CA

**Services provided:** Community Center, Thrift Store, emergency center.

**Backup Power:** 45 KW propane powered, auto start, unit that covers all essential services.

**Additional infrastructure Needed:** None.

**Interim Continuity Plan:** Current system meets needs.

**Long-Term Continuity Plan:** Current system meets needs.

## Lee Vining

**Building Name:** Lee Vining Community Center

**Address:** 296 Mattly Avenue, Lee Vining, CA

**Services provided:** Community Center, Day Care Center, Tribe Headquarters, Emergency Center.

**Backup Power:** 45 KW, propane fueled, auto start unit that covers all essential services. This is the only county facility in Lee Vining that is backed up by generator and can be used as an emergency center.

**Additional infrastructure Needed:** No additional backup required at this time.

**Interim Continuity Plan:** System meets needs.

**Long-Term Continuity Plan:** System meets needs.

## Mammoth Lakes

**Building Name:** Mono County Civic Center

**Address:** 1290 Tavern Road, Mammoth Lakes, CA

**Services provided:** Civic center for Mono County offices in Mammoth.

**Backup Power:** The current Civic Center will have a 150KW propane fueled, auto start, generator that will be shared between the existing Town Police station, and the future Town facility.

**Additional infrastructure Needed:** Additional analysis required as back-up system was developed prior to PSPS outages. We will have an extra 15 KW, propane fueled, auto start generator from the Minaret mall that can be used potentially at new Civic center to back up additional systems.

**Interim Continuity Plan:** Do additional needs analysis after facility is in operation.

**Long-Term Continuity Plan:** Add additional back-up infrastructure based on above analysis.

## Walker

**Building Name:** Walker Community Center

**Address:** 442 Mule Deer Road, Coleville, CA

**Services provided:** Community Center, Emergency center.

**Backup Power:** 45 KW propane powered, auto start, unit that covers 100% of the facility.

**Additional infrastructure Needed:** None.

**Interim Continuity Plan:** No additional backup required at this time.

**Long-Term Continuity Plan:** System meets needs.

**Building Name:** Walker Senior Center

**Address:** 399 Mule Deer Road, Coleville, CA

**Services provided:** Senior Center, prepare meals, Thrift Store.

**Backup Power:** 16 KW propane powered, auto start unit that covers 30% lighting, heat, kitchen.

**Additional infrastructure Needed:** No additional backup required at this time.

**Interim Continuity Plan:** System meets needs.

**Long-Term Continuity Plan:** System meets needs.

**Building Name:** Walker Medic 1

**Address:** 466 Mule Deer Road, Coleville, CA

**Services provided:** A 24/7 Paramedic facility.

**Backup Power:** 15 KW propane powered, auto start unit that covers 100% of facility

**Additional infrastructure Needed:** No additional backup required at this time.

**Interim Continuity Plan:** System meets needs.

**Long-Term Continuity Plan:** System meets needs.

**Building Name:** Walker Wellness Center

**Address:** 107655 Highway 395, Coleville, CA

**Services provided:** Behavioral Health Services and Programs

**Backup Power:** None

**Additional infrastructure Needed:** None, with no request for backup.

**Interim Continuity Plan:** None.

**Long-Term Continuity Plan:** None.

**Building Name:** Walker Career Center  
**Address:** 107384 Highway 395, Coleville, CA  
**Services provided:** Career and job services.  
**Backup Power:** None, with no request  
**Additional infrastructure Needed:** None  
**Interim Continuity Plan:** None.  
**Long-Term Continuity Plan:** None.

## Prioritization and Timeframe

Interim Continuity Plans:

Within 3 months: Bridgeport Medic 7 Garage, Annex I, Annex II, and Office of Education.

3-6 months: Bridgeport Probation.

6-12 months: Benton Community Center, Bridgeport Jail, Bridgeport Courthouse, Mono County Civic Center.

Long-Term Continuity Plans: In order of Priority.

1. Memorial Hall upgrade.
2. Bridgeport Twin Lakes Annex.
3. Chalfant Community Center.
4. Crowley Lake Community Center.



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** May 18, 2021

**TIME REQUIRED**

**SUBJECT**

Federal Energy Regulatory  
Commission (FERC) Letter re: Dams  
Part of the Lee Vining Creek Project,  
FERC Project No. 1388-CA

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

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### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Federal Energy Regulatory Commission (FERC) response to comments on Wave-Induced Run-Up Evaluation for Tioga Lake Dam, FERC Project No. 1388.

---

### RECOMMENDED ACTION:

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### FISCAL IMPACT:

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**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 760-932-5534 / qbarnard@mono.ca.gov

---

### SEND COPIES TO:

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### MINUTE ORDER REQUESTED:

YES  NO

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### ATTACHMENTS:

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[Letter](#)

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### History

Time	Who	Approval
5/11/2021 5:46 PM	County Counsel	Yes
5/13/2021 2:36 PM	Finance	Yes
5/14/2021 8:16 AM	County Administrative Office	Yes

FEDERAL ENERGY REGULATORY COMMISSION  
Office of Energy Projects  
Division of Dam Safety and Inspections – San Francisco Regional Office  
100 First Street, Suite 2300  
San Francisco, CA 94105-3084  
(415) 369-3300 Office – (415) 369-3322 Facsimile

May 3, 2021

In reply refer to:  
Project No. 1388-CA

Mr. Wayne P. Allen,  
Principal Manager,  
Southern California Edison (SCE) Company  
1515 Walnut Grove Ave  
Rosemead, CA 91770-3710

Re: Response to Comments on Wave-Induced Run-Up Evaluation for Tioga Lake Dam,  
FERC Project No. 1388

Dear Mr. Allen:

This is in response to your letter dated April 19, 2021 that submitted a plan and schedule to address our comments on wave-induced run-up evaluation for Tioga Lake Dam, which is part of the Lee Vining Creek Project, FERC Project No. 1388. SCE's plan and schedule to submit the updated analysis by August 20, 2021 is acceptable.

We appreciate your cooperation in this aspect of the Commission's dam safety program. If you have any questions, please contact Mr. Rakesh Saigal at (415) 369-3317.

Sincerely,



Frank L. Blackett, P.E.  
Regional Engineer

cc:  
Ms. Sharon Tapia, Chief  
CA Dept. of Water Resources  
Division of Safety of Dams  
P.O. Box 942836  
Sacramento, CA 94236-0001



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** May 18, 2021

**TIME REQUIRED**

**SUBJECT**

Letter to Congressman Obernolte  
Requesting Prioritization of the  
Restoration of the Highway Bridge  
Replacement and Rehabilitation  
Program (HBRRP)

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A letter from the Mono County Board of Supervisors to Congressman Obernolte requesting that the restoration of the Highway Bridge Replacement and Rehabilitation Program (HBRRP) be a top priority for the upcoming surface transportation reauthorization bill.

### RECOMMENDED ACTION:

### FISCAL IMPACT:

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 760-932-5534 / qbarnard@mono.ca.gov

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

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[Letter](#)

#### History

Time	Who	Approval
5/12/2021 5:19 PM	County Counsel	Yes
5/13/2021 2:36 PM	Finance	Yes
5/14/2021 8:18 AM	County Administrative Office	Yes



Jennifer Kreitz ~ District One   Rhonda Duggan ~ District Two   Bob Gardner ~ District Three  
John Peters ~ District Four   Stacy Corless ~ District Five

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## BOARD OF SUPERVISORS COUNTY OF MONO

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P.O. BOX 715, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5533 • FAX (760) 932-5531  
*Shannon Kendall, Clerk of the Board*

May 10, 2021

The Honorable Congressman Obernolte  
1029 Longworth House Office Building  
Washington, D.C. 20515

Dear Representative Obernolte:

On behalf of Mono County, I'm writing to request that you make the restoration of the Highway Bridge Replacement and Rehabilitation Program (HBRRP) a top priority for the upcoming surface transportation reauthorization bill. Reinstating the HBRRP as a core Federal-aid Highway program would help ensure that states and local governments have additional, dedicated funding to repair and replace deficient bridges.

Bridges are a unique and vital component of our nation's transportation system. Unlike most road and pavement projects, bridge projects entail complex design processes, necessitate long-term planning and procurement, and present unique construction challenges. Moreover, there is little room for error when it comes to bridge safety, as they must remain structurally sound in order to ensure that vehicles and motorists are secure. If a bridge fails, the results are often catastrophic.

According to the American Road and Transportation Builders Association, seven percent of the bridges in California are classified as structurally deficient. All told, the state has identified needed repairs on 2,006 bridges at an estimated cost of \$8.8 billion. In Mono County, three bridges are in need of major rehabilitation or replacement, totaling approximately \$4,000,000, and 13 bridges are in need of minor repairs and maintenance totaling approximately \$300,000.

It should be noted that the *FAST Act* provides a funding set-aside for locally owned bridges that are located off of the Federal-aid highway system; however, there is no dedicated funding stream for local "on-system" bridges. As a result, many local on-system bridges that are in need of repair or replacement do not receive *any* federal support, as they must compete with a host of other highway and transit projects for limited funds. Reestablishing the HBRRP would ensure

that all locally owned bridges – both on- and off-system – would have access to additional, dedicated federal funding.

Finally, and as you may be aware, bipartisan legislation that was introduced in the House earlier this year includes provisions that would reinstate the HBRRP as a core Federal-aid Highway program. The bill (HR 1299) also would increase the federal cost share for eligible bridge projects (to 90 percent up from the typical 80 percent federal contribution).

Again, we urge you to make restoration of the HBRRP a top priority for *FAST Act* reauthorization. Thank you for your attention to this request and please feel free to reach out to Mono County Public Works Director, Tony Dublino at 760-932-5459, if you have any questions or if you need any additional information.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Kreitz". The signature is written in a cursive, flowing style.

Jennifer Kreitz, Chair

Mono County Board of Supervisors

cc: California State Association of Counties  
Assemblymember Frank Bigelow  
Senator Andreas Borgeas  
Rural County Representatives of California



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** May 18, 2021

**TIME REQUIRED**

**SUBJECT**

Comment Letter from Local Agency  
Formation Commission (LAFCO) re:  
the Long Valley Exploration Drilling  
Project Proposed by Kore Mining

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Comment letter from the Local Agency Formation Commission (LAFCO) regarding the Long Valley KORE Exploration Drilling Project #59294.

### RECOMMENDED ACTION:

### FISCAL IMPACT:

**CONTACT NAME:** Queenie Barnard

**PHONE/EMAIL:** 760-932-5534 / qbarnard@mono.ca.gov

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

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### History

Time	Who	Approval
5/12/2021 5:19 PM	County Counsel	Yes
5/13/2021 2:37 PM	Finance	Yes
5/14/2021 8:22 AM	County Administrative Office	Yes

# Mono County

## Local Agency Formation Commission

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PO Box 347  
Mammoth Lakes, CA 93546  
760-924-1800, fax 924-1801  
commdev@mono.ca.gov

PO Box 8  
Bridgeport, CA 93517  
760-932-5420, fax 932-5431  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

May 12, 2021

To: Colleen Garcia  
Inyo National Forest  
351 Pacu Lane, Suite 200  
Bishop, CA 93514  
(electronically submitted)

From: Gerry LeFrancois, Executive Officer Local Agency Formation Commission

Re: KORE Long Valley Exploration Drilling Project #59294

Dear Colleen Garcia,

Thank you for this opportunity to comment on the Long Valley Exploration Drilling Project (LVEDP). The Mono County Local Agency Formation Commission (LAFCO) statutory authority is derived from the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000, et seq.). Among LAFCO's purposes are: discouraging urban sprawl, preserving open space and prime agricultural lands, efficiently providing government services, and encouraging the orderly formation and development of local agencies based upon local conditions and circumstances (Government Code Section 56301).

Generally, LAFCOs were created to identify the most logical service providers for municipal services, including but not limited to water, sewer, and fire. Such determinations can be accomplished through various changes of organizations such as annexations, consolidations, and approvals of service agreements. These governance options allow cities, special districts, and county governments to provide municipal services to landowners and/or communities throughout the county, but special district services are generally provided within their district boundaries.

The Draft Exploration Plan of Operations for the KORE Long Valley Project dated April 2021, states on page 14 under Dust Control and Water Use:

*"KORE will negotiate an agreement with a private party to obtain all water for the Project or purchase that water from the town of Mammoth Lakes. No groundwater wells will be installed by the Project. Water troughs for cattle are present and water is relayed to the troughs by a subsurface water pipe. Any damage to that water pipe, or the troughs, caused by project activity will be repaired immediately by KORE."*

Please clarify if KORE intends to purchase water from the Mammoth Community Water District (MCWD) which is a special district and the water and sewer provider in the Town of Mammoth Lakes. The purchase of water may be subject to the Cortese-Knox-Hertzberg Act, (Government Code Section 56133) since the project area is outside of the MCWD district boundary and may require approval by

Mono County LAFCO. There is an exception for "*nonpotable or nontreated water*" under the Cortese-Knox-Hertzberg Act (Government Code section 56133(e)(2)). Please contact either Kelly Karl or myself at 760.924.1800 or [kkarl@mono.ca.gov](mailto:kkarl@mono.ca.gov) and [glefrancois@mono.ca.gov](mailto:glefrancois@mono.ca.gov) if you have any questions.

Sincerely,



Gerry LeFrancois  
Executive Officer

cc: Mammoth Community Water District  
LAFCO Commissioners  
Mono County Board of Supervisors

---



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** May 18, 2021

**Departments: Board of Supervisors, sponsored by Supervisor Gardner**

**TIME REQUIRED** 30 minutes

**SUBJECT** Update from Quantified Ventures  
Regarding Innovative Finance for  
National Forests (IFNF) Project  
Around Inyo National Forest  
Campgrounds

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Laura Drescher, Associate Director,  
Seth Brown, Director, Forestry and  
Land Use

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Receive an update from Quantified Ventures regarding the Innovative Finance for National Forests (IFNF) grant program that supports the development and implementation of innovative finance models that leverage private capital to support the resilience of the National Forest System and surrounding lands.

### RECOMMENDED ACTION:

None, informational only.

### FISCAL IMPACT:

None.

**CONTACT NAME:** Laura Drescher

**PHONE/EMAIL:** 215-767-7995 / drescher@quantifiedventures.com

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download
<a href="#">Staff Report</a>
<a href="#">Presentation</a>

History

<b>Time</b>	<b>Who</b>	<b>Approval</b>
5/11/2021 9:41 AM	County Counsel	Yes
5/13/2021 2:07 PM	Finance	Yes
5/14/2021 8:13 AM	County Administrative Office	Yes

**Date:** May 3, 2021

**To:** Honorable Board of Supervisors

**From:** Laura Drescher, Associate Director

**Subject:** Update on Innovative Finance for National Forests (IFNF) project around Inyo National Forest campgrounds

**Recommendation:** Receive an update on the regional approach the team presented to the Eastern Sierra Council of Governments (ESCOG) to advance sustainable recreation in the Eastern Sierra, beginning with campgrounds on the Inyo National Forest.

**Discussion:** This update was shared at ESCOG meeting on April 9, and all members requested that the IFNF team share their work with their jurisdiction's Boards or Councils. This presentation will share information with all Supervisors.

**Fiscal Impact:** None



# Inyo National Forest Campgrounds Project

**Innovative Finance for National Forest Program**

**Mono County Board of Supervisors | May 18, 2021**

**How can the Eastern Sierra efficiently leverage public and private capital now and in the future?**



BRIEFING ROOM

# FACT SHEET: The American Jobs Plan

MARCH 31, 2021 • STATEMENTS AND RELEASES



BRIEFING ROOM

# President Biden Announces American Rescue Plan

JANUARY 20, 2021 • LEGISLATION

## AGREEMENT FOR SHARED STEWARDSHIP OF CALIFORNIA'S FOREST AND RANGELANDS Between the STATE OF CALIFORNIA And the USDA, FOREST SERVICE PACIFIC SOUTHWEST REGION

This MEMORANDUM OF UNDERSTANDING (MOU) is hereby made and entered into by and between the State of California, hereinafter referred to as "the State," and the United States Department of Agriculture (USDA), Forest Service, Pacific Southwest Region, hereinafter referred to as "the U.S. Forest Service" and together referred to as "The Parties."

**TITLE:** Agreement for Shared Stewardship of California's Forests and Rangelands

**PURPOSE:**

This MOU establishes a joint framework to enhance science-based forest and rangeland stewardship in California. The U.S. Forest Service and the State of California commit to maintain and restore healthy forests and rangelands that reduce public safety risks, protect natural and built infrastructure, and enhance ecological habitat and biological diversity. The Parties agree to develop shared tools, coordinated processes, and innovative approaches to increase the pace, scale, and effectiveness of forest and rangeland stewardship in California.

The U.S. Forest Service and the State of California, through the California Natural Resources Agency, make this commitment in accordance with the following provisions.

**STATEMENT OF MUTUAL BENEFIT AND INTERESTS:**

Restoring healthy forests and rangelands in California will yield both ecological and community



## Specific Opportunity: IFNF and Inyo NF Campgrounds

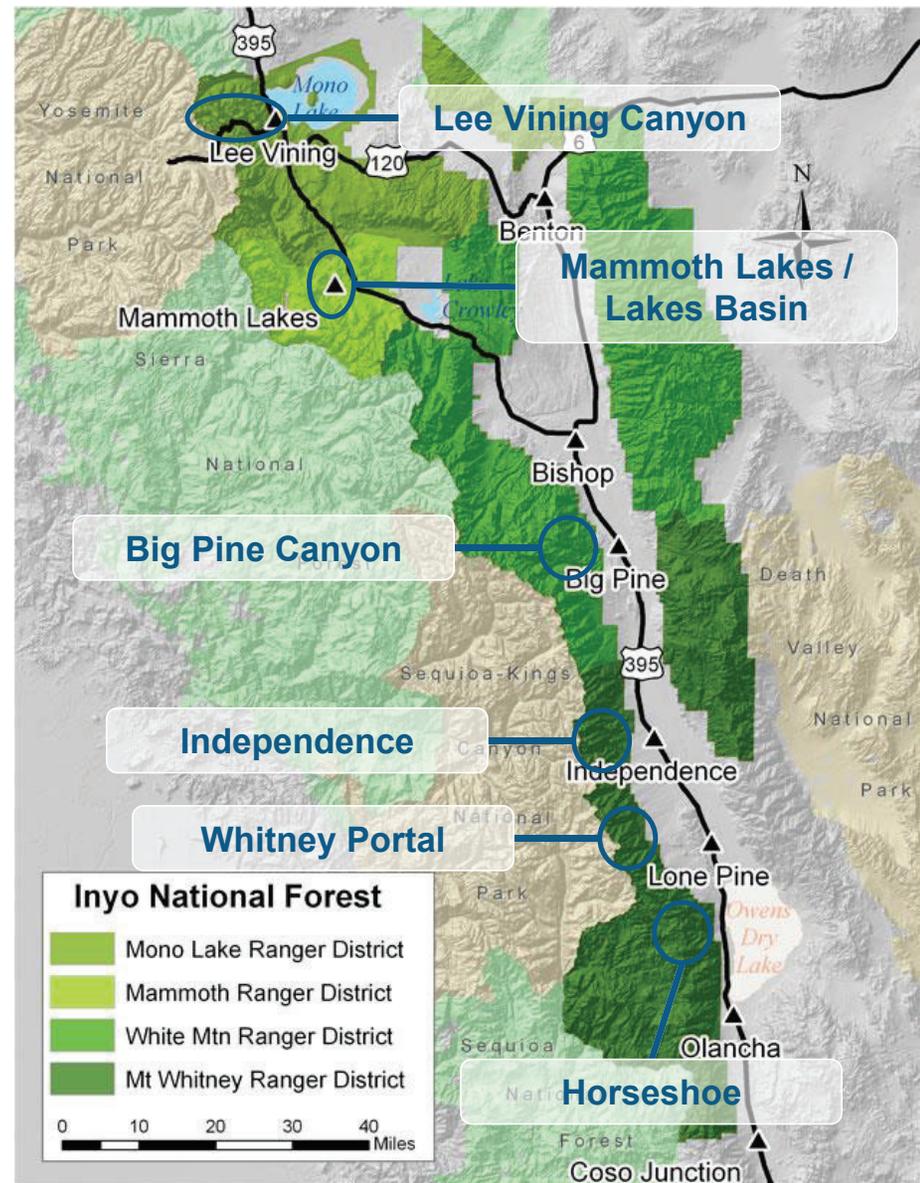


“The Innovative Finance for National Forests (IFNF) grant program supports the development and implementation of innovative finance models that leverage private capital to support the resilience of the National Forest System and surrounding lands.”



## Campground Improvements on Inyo National Forest

- We identified **geographic areas** with high potential and a high-level concept of a project for each area.
- In a later design phase, landscape architects would further scope these concepts. **The Inyo NF has already requested GAOA funding to do this design work.**
- While design will determine the true cost, for financing purposes we anticipate that this work will cost **between \$7M and \$26M**, based on similar projects in different Western regions



## Status Quo: Disconnect on recreation limits opportunities



### Disconnect on Recreation between Land Managers and Local Stakeholders

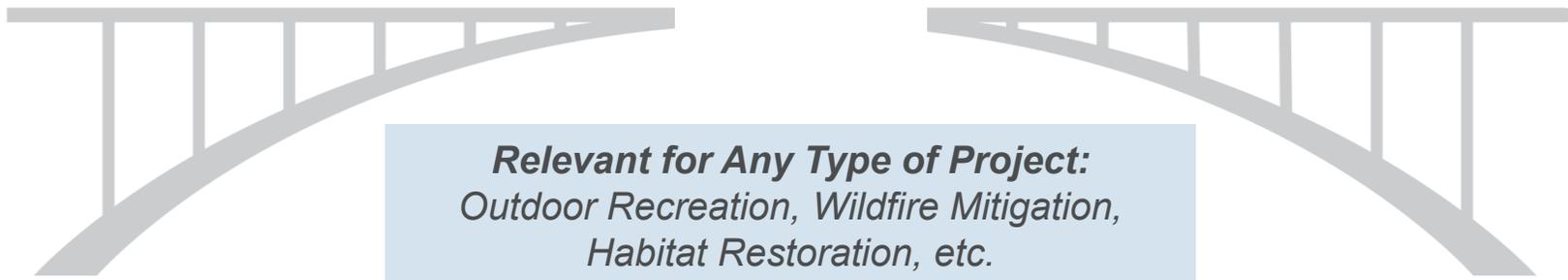
- Due to rising pressures, including funding

#### Land Managers

Lack maintenance & strategic investment funding, affects community

#### Local Stakeholders

Share trans-boundary interests and concerns



*Relevant for Any Type of Project:  
Outdoor Recreation, Wildfire Mitigation,  
Habitat Restoration, etc.*

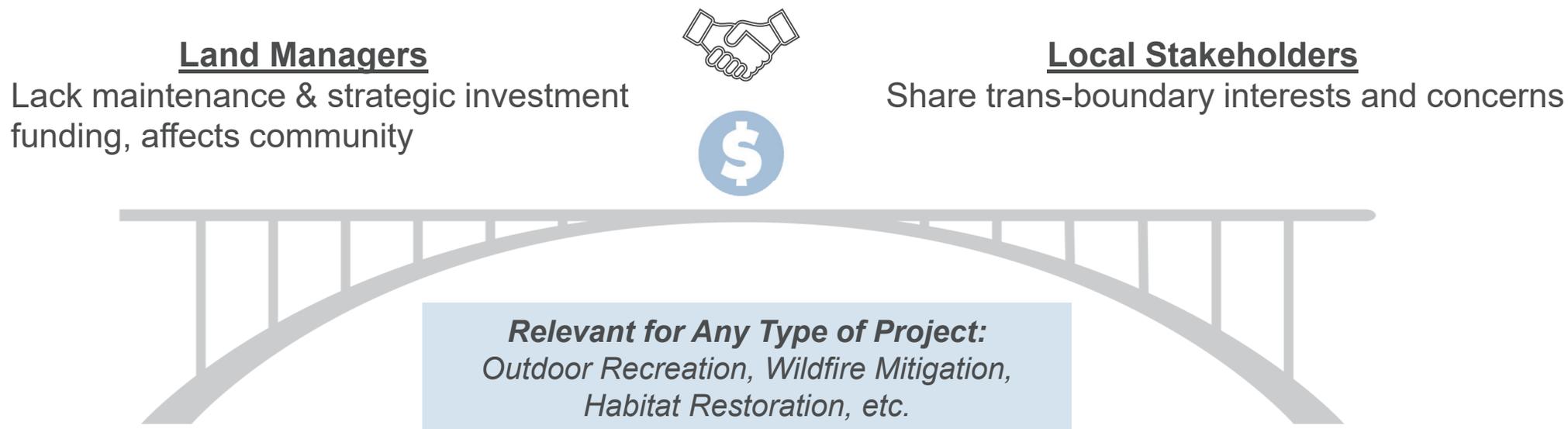
## Opportunity: Joint financing can help bridge gap

### Disconnect on Recreation between Land Managers and Local Stakeholders

- Due to rising pressures, including funding

### Joint financing can bridge the gap – but other pieces are needed too

- Land Managers and Local Stakeholders align on projects to work together
- Extend shared stewardship into implementation & operations

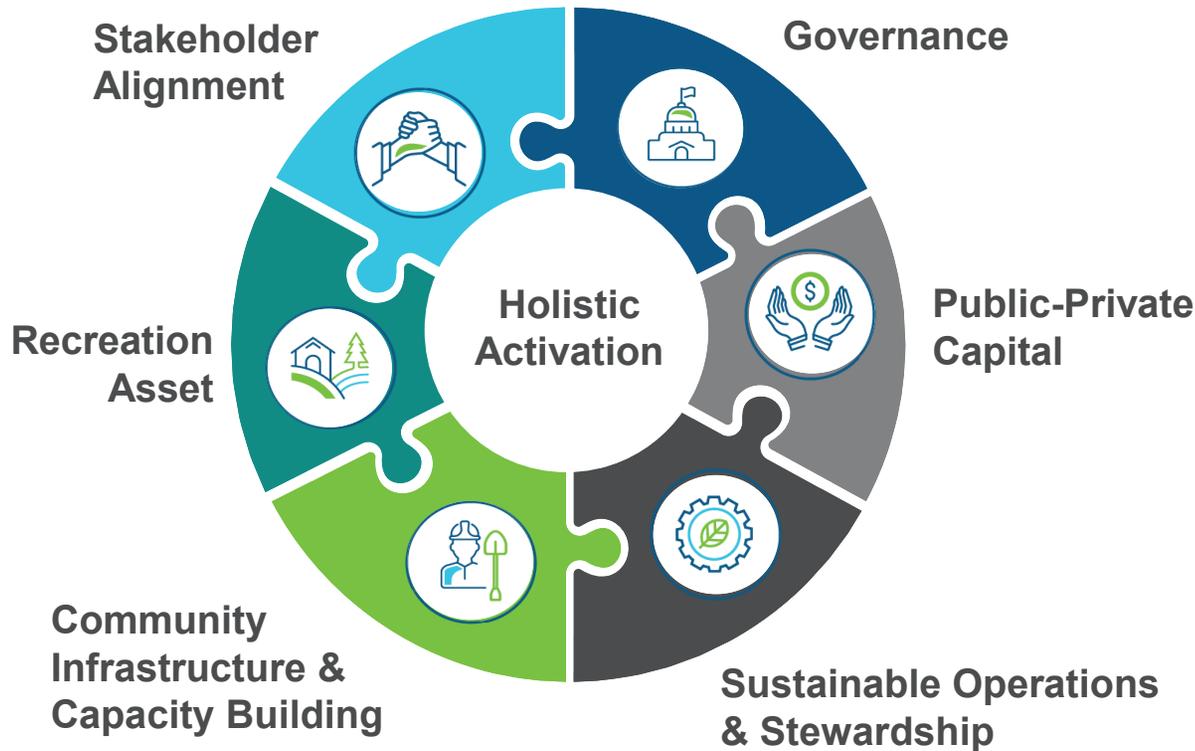


**Joint financing, however, requires more than just the money.**

**It's about aligning on stakeholder and community needs for sustainable management.**

**It's about operationalizing Shared Stewardship.**

# Alignment of framework elements unlocks capital

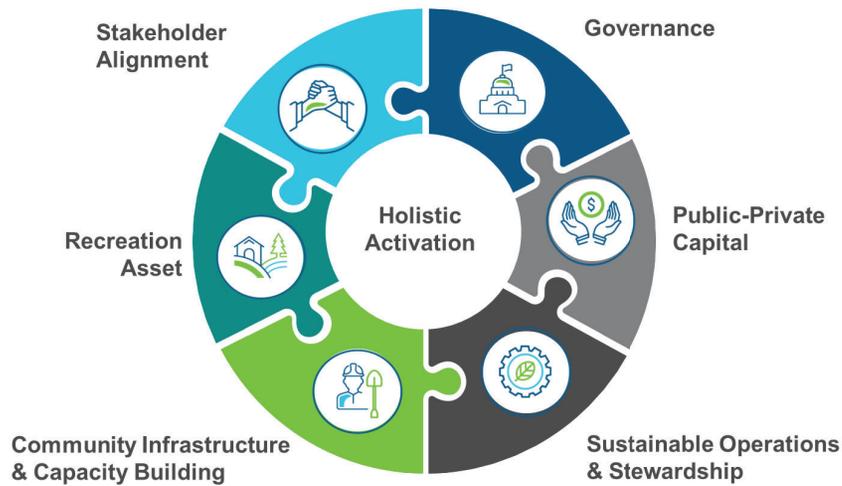


**Financing does not exist in a vacuum**

*The IFNF program (and QV's work) is focused on financing, but each tool can contribute to the ability to finance the overall project*

# How do we put the framework into practice?

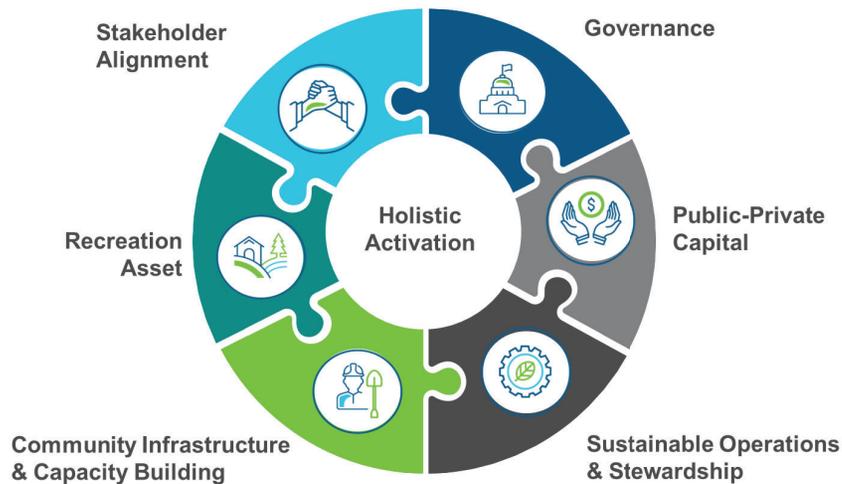
## Framework to Operationalize Shared Stewardship



*Pieces of the framework are the inputs for enacting principles of shared stewardship*

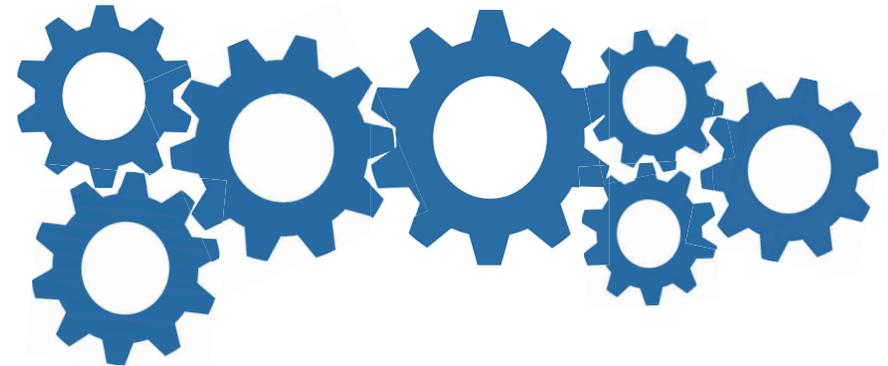
# How do we put the framework into practice?

## Framework to Operationalize Shared Stewardship



*Pieces of the framework are the inputs for enacting principles of shared stewardship*

## Architecture

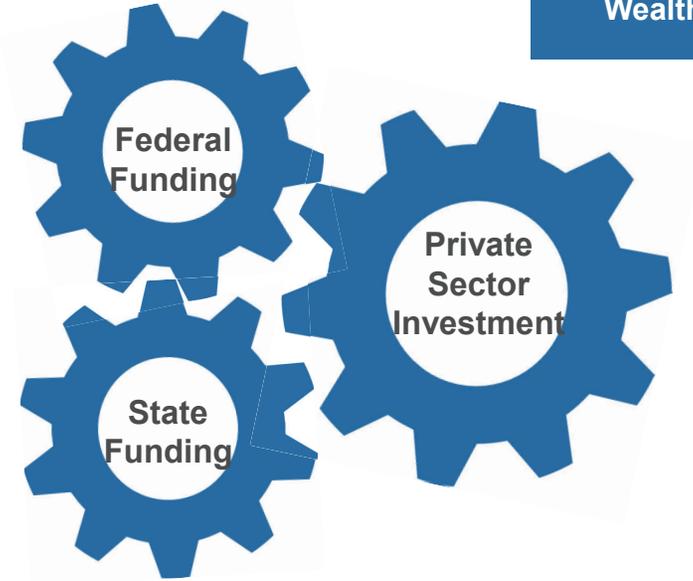


*Pieces of the framework will dictate the structure, processes, and authorities necessary for each project or region*

# Lack of coordination prevents stakeholders from accessing public and private capital.



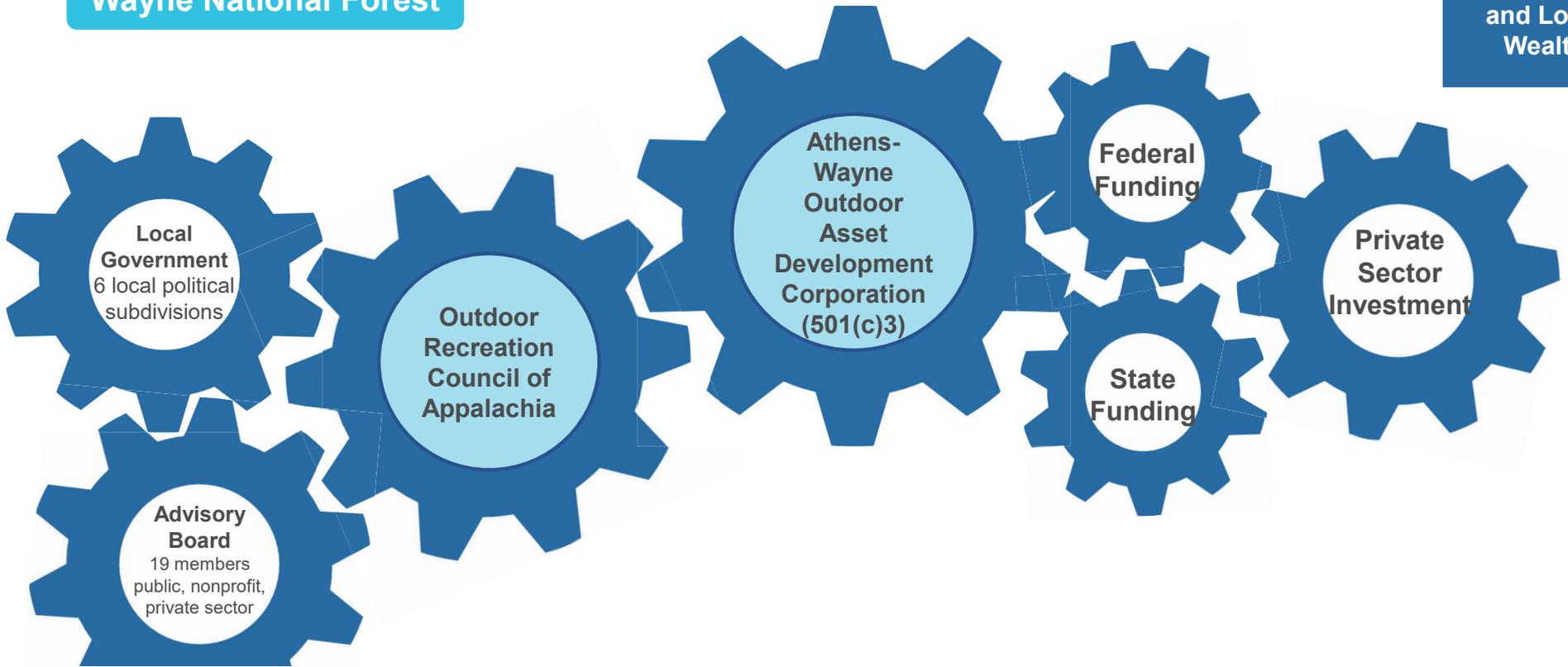
## Wayne National Forest



# Creating a Council of Governments and nonprofit filled this gap.



## Wayne National Forest



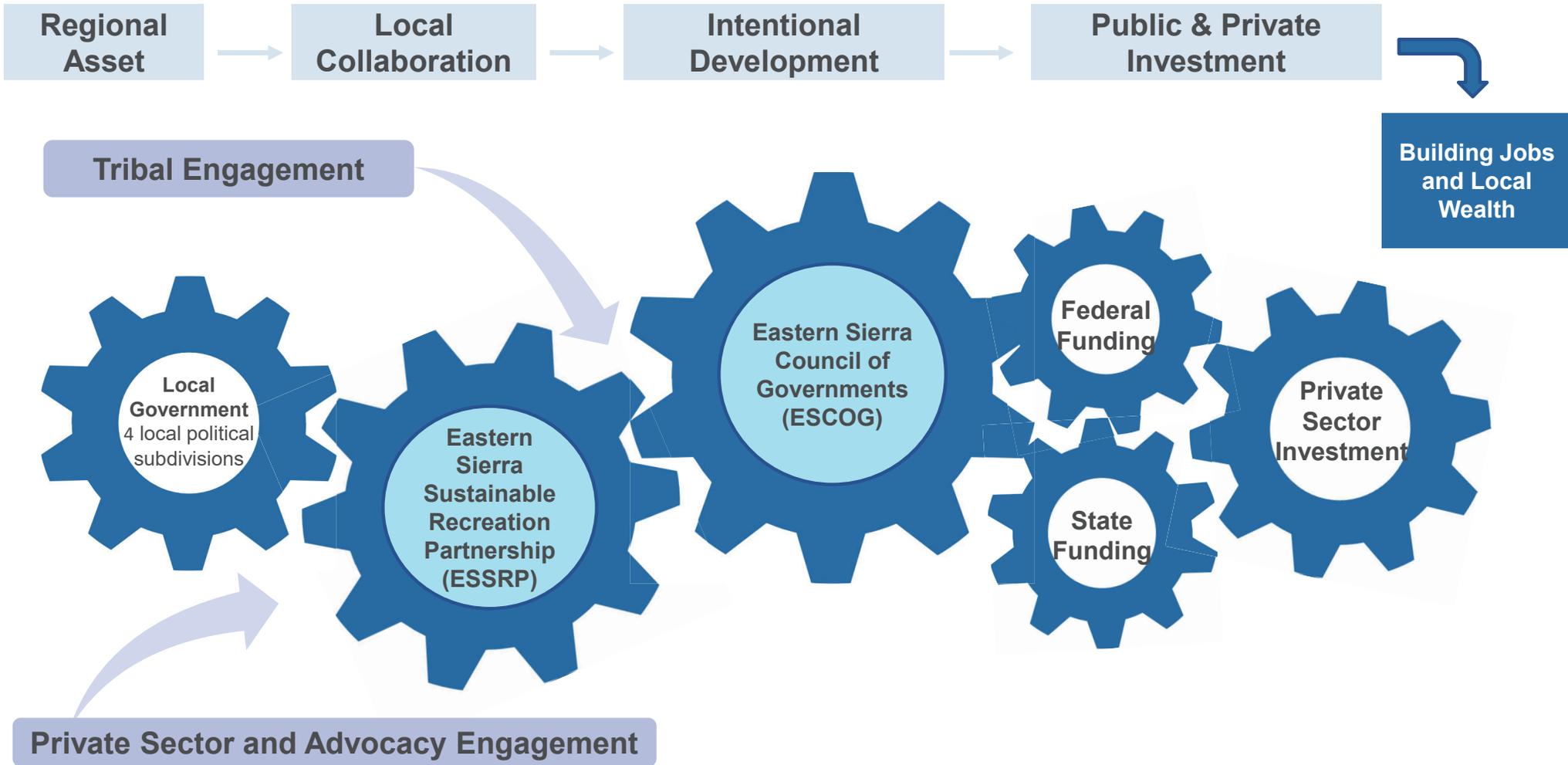
# The Eastern Sierra region can use its existing infrastructure to connect to public and private capital.



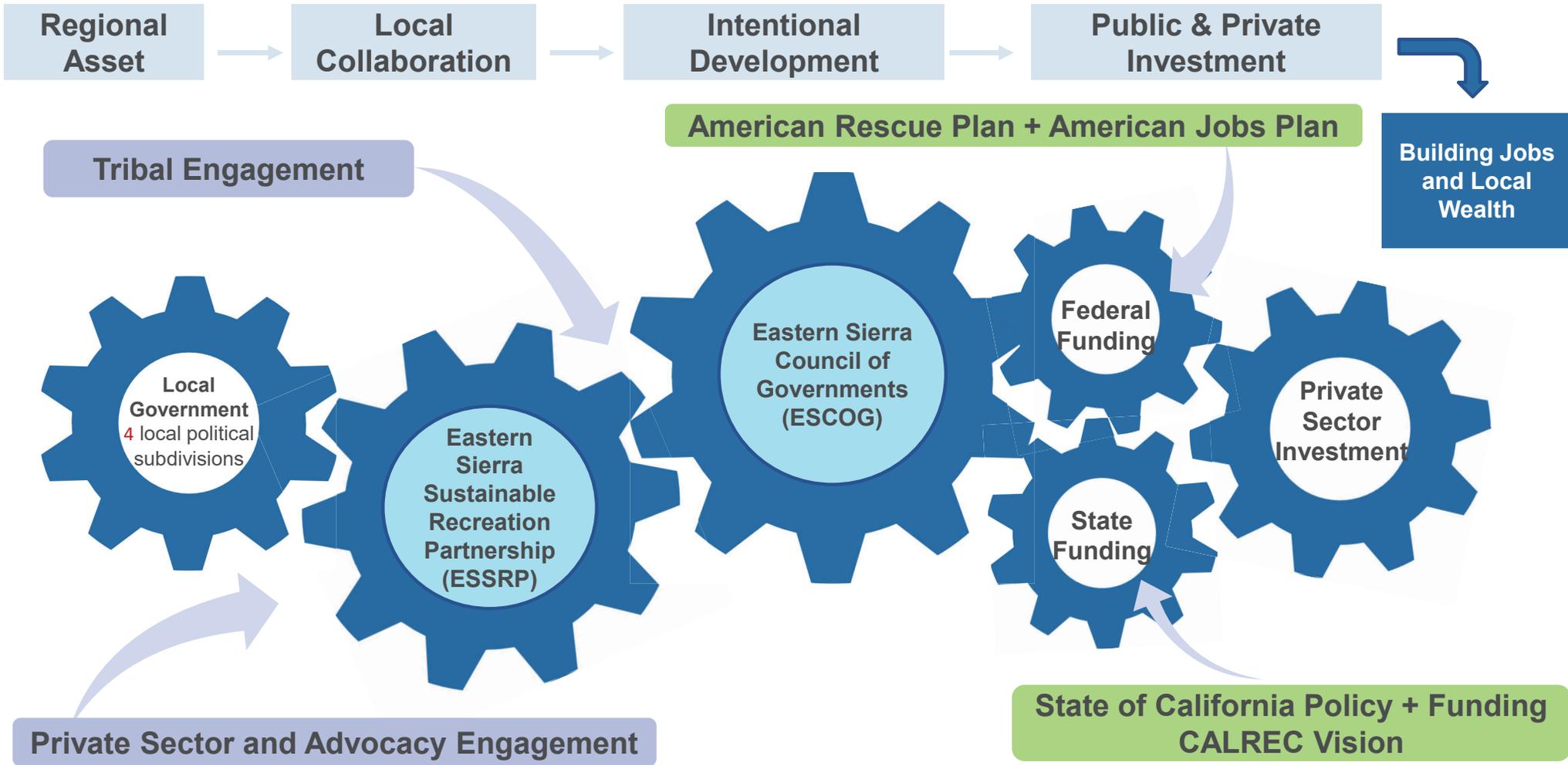
Eastern Sierra



# Opportunities for tribal and other stakeholder engagement



# Implementing this architecture can unlock public funding



## What can the ESCOG do to support this approach?



### Next Step:

We request to meet with and **solicit feedback from a representative** from each of your agencies on this overall approach and the specifics around campground improvements on Inyo National Forest campgrounds.

# Appendix

## IFNF Business Plan for Campground Improvements on the Inyo National Forest

# Inyo NF Campgrounds Business Plan

## Scope

- Campgrounds do not meet current needs: layout, capacity, deferred maintenance, and location. Currently, climate change and COVID-19 add to these pressures.
- Quantified Ventures will develop a Business Plan that explores non-federal sources of funding and financing, aligning with permit renewal processes.

---

## Activities

Development of the Business Plan will include three main components:

- **Profitability Study:** identify revenue opportunities in campground investments
- **Financing Strategy:** explore combining investments from concessionaires and private capital via outcomes-based financing
- **Implementation Plan:** recommend financing strategy based on above components



# What goes into a financing strategy?



## Project Identification

*Identify the scope of the projects to be financed*



## Outcomes Analysis

*What are the outcomes of the project? Are these outcomes measurable?*



## Stakeholder Mapping

*Who are the key players in the project development? Where do the outcomes accrue to?*



## Cost Benefit Analysis

*Do the outcomes accruing to the potential stakeholders outweigh the costs of the project?*



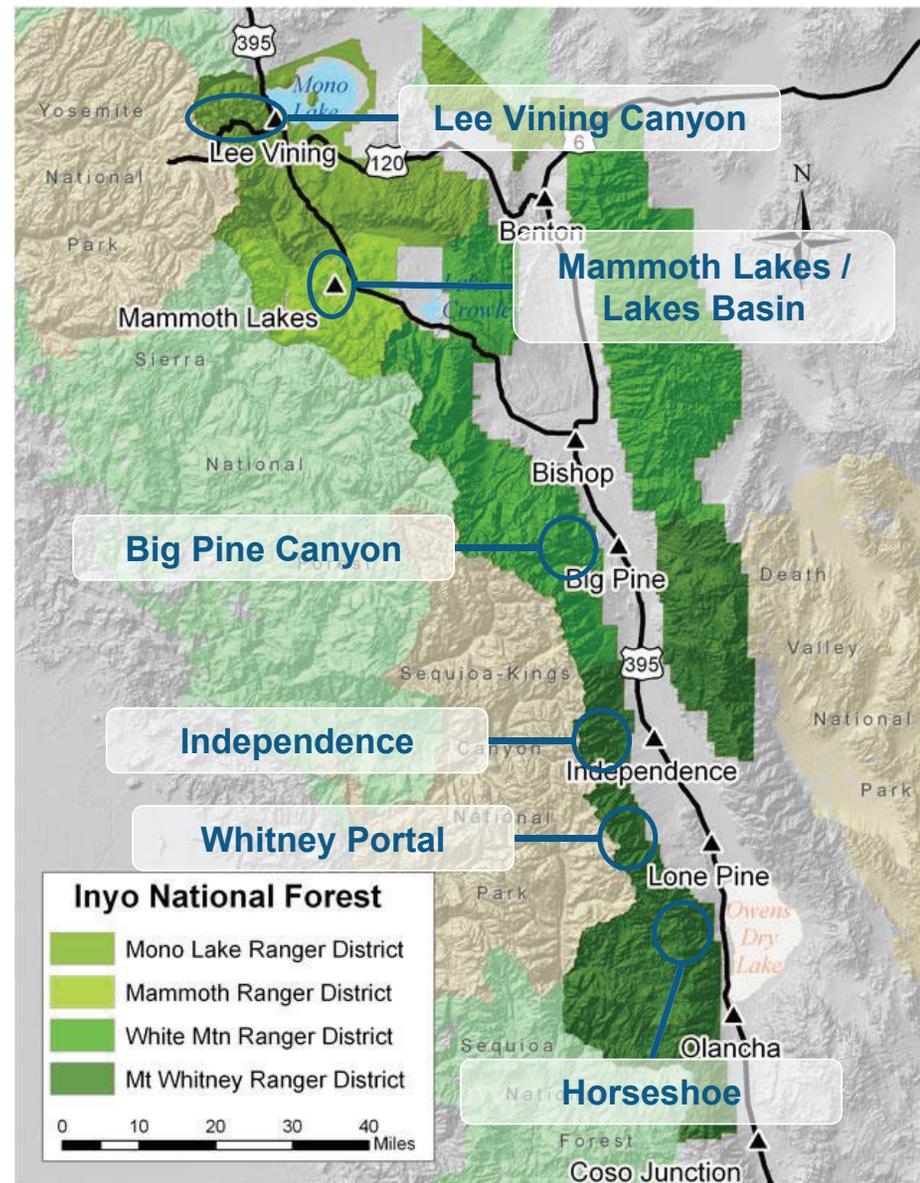
## Payor Engagement

*Does the stakeholder have a “willingness to pay” for the outcomes?*

*What is the risk of the project? Does the risk outweigh the cost of evaluating the risk?*

**Status: We have defined DRAFT geographic areas of focus for the business plan and are seeking stakeholder input.**

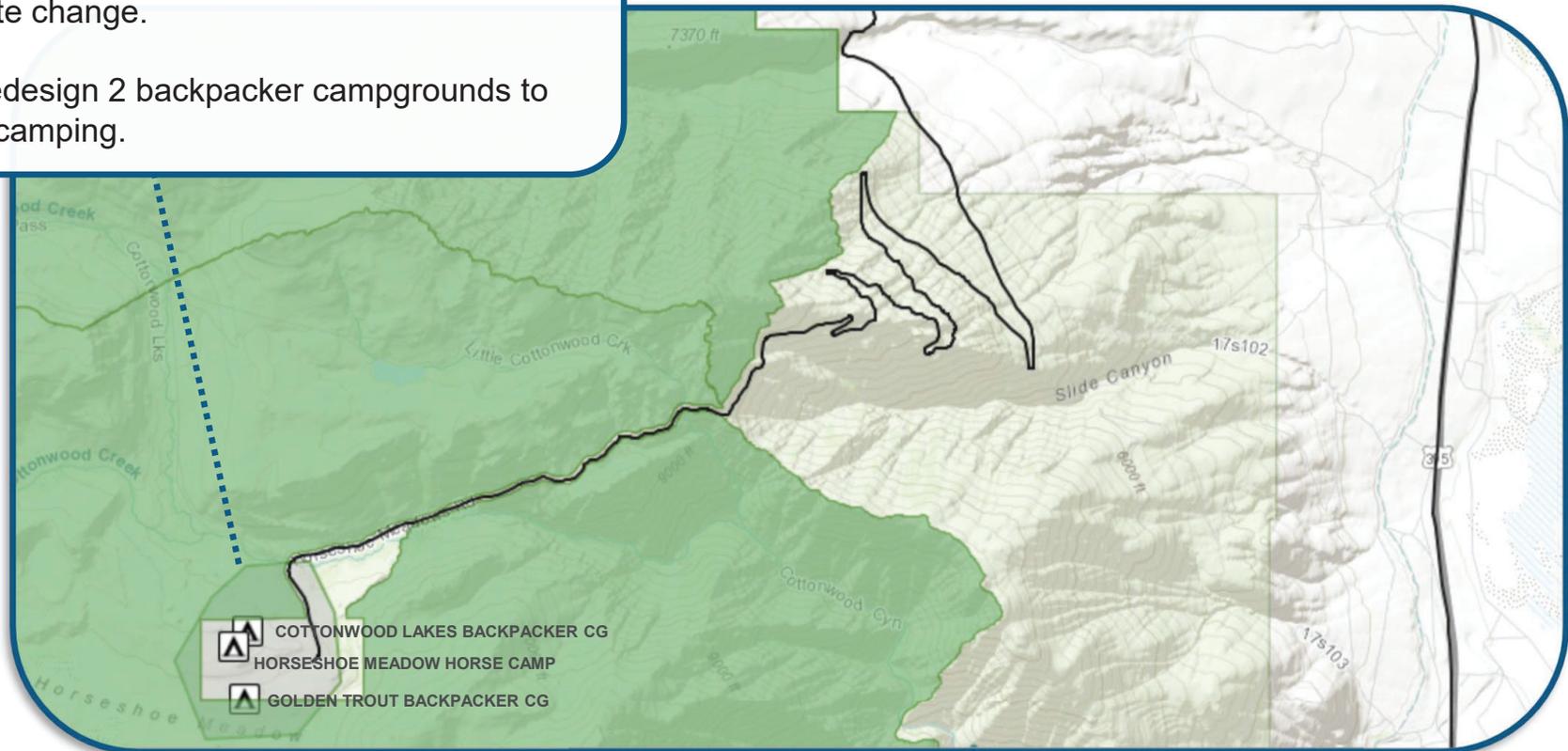
- We identified **geographic areas** with high potential.
- We are defining a high-level concept of a project for each area to use in our business plan.
- The business plan will be delivered in September 2021.
- In the later design phase, multiple campgrounds within this area would be examined, delivering a design plans that makes sense for the geographic area as a whole.



## DRAFT Geographic Area: Horseshoe

**Context:** Campgrounds could experience higher occupancy if redesigned for desired use. This is one of the southernmost clusters of campgrounds – we expect greater demand with climate change.

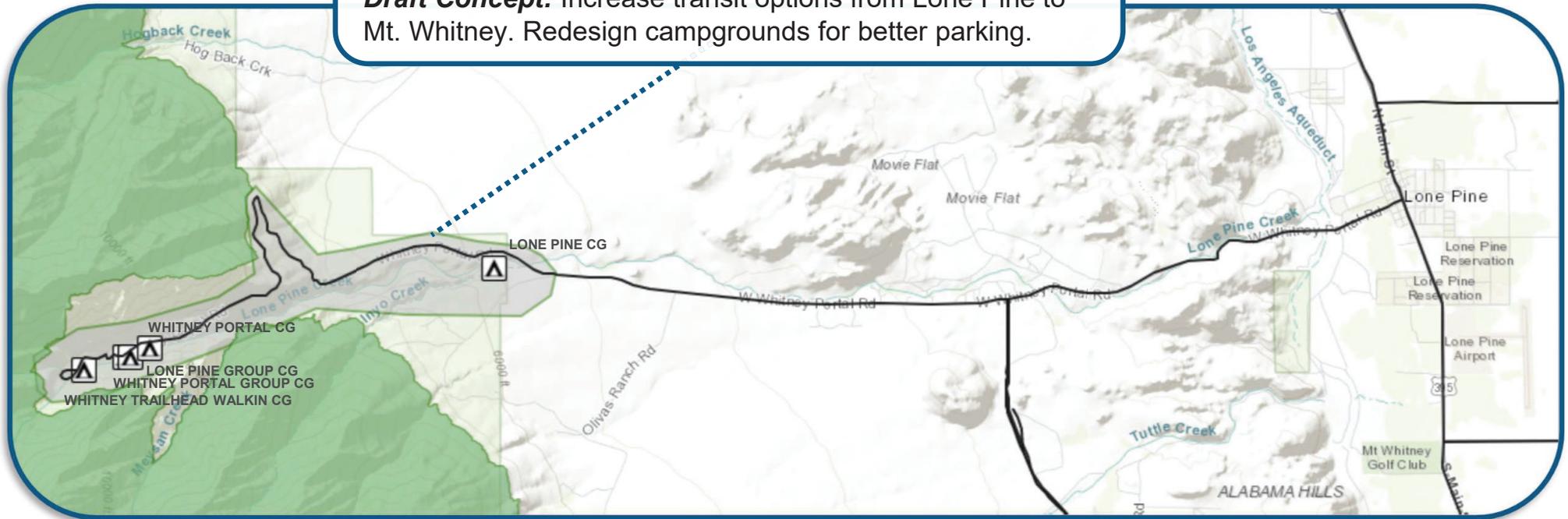
**Draft Concept:** Redesign 2 backpacker campgrounds to accommodate car camping.



## DRAFT Geographic Area: Whitney Portal

**Context:** Whitney Portal is a big economic driver for the local community.

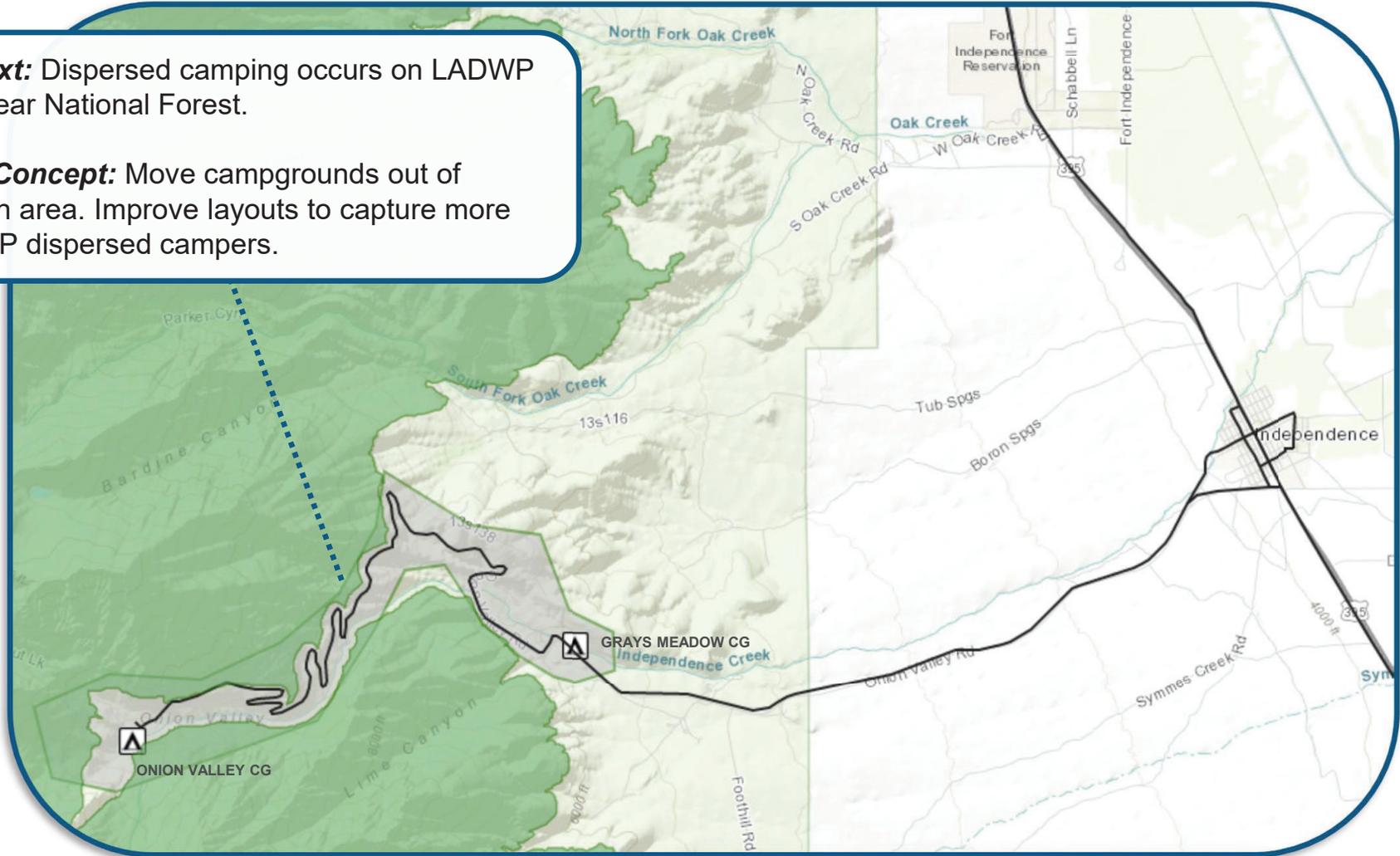
**Draft Concept:** Increase transit options from Lone Pine to Mt. Whitney. Redesign campgrounds for better parking.



## DRAFT Geographic Area: Independence

**Context:** Dispersed camping occurs on LADWP land near National Forest.

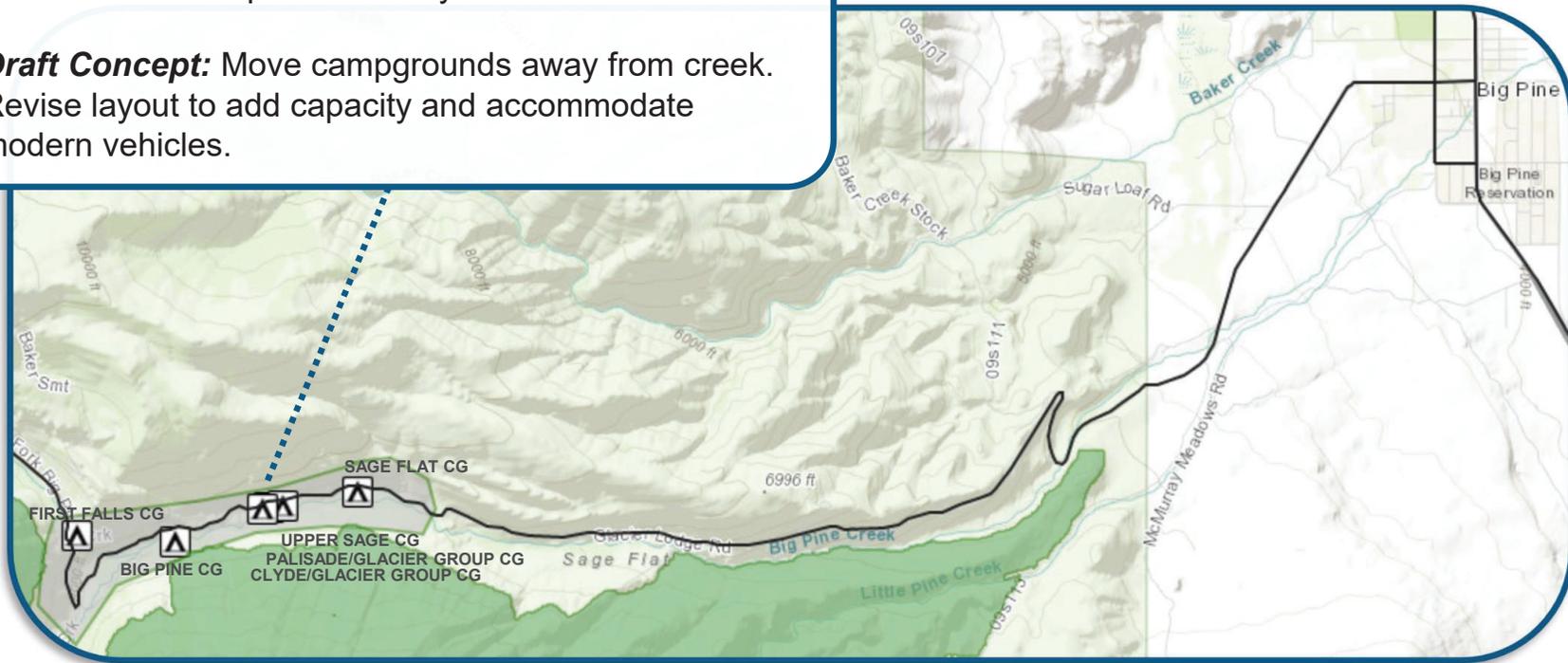
**Draft Concept:** Move campgrounds out of riparian area. Improve layouts to capture more LADWP dispersed campers.



## DRAFT Geographic Area: Big Pine Canyon

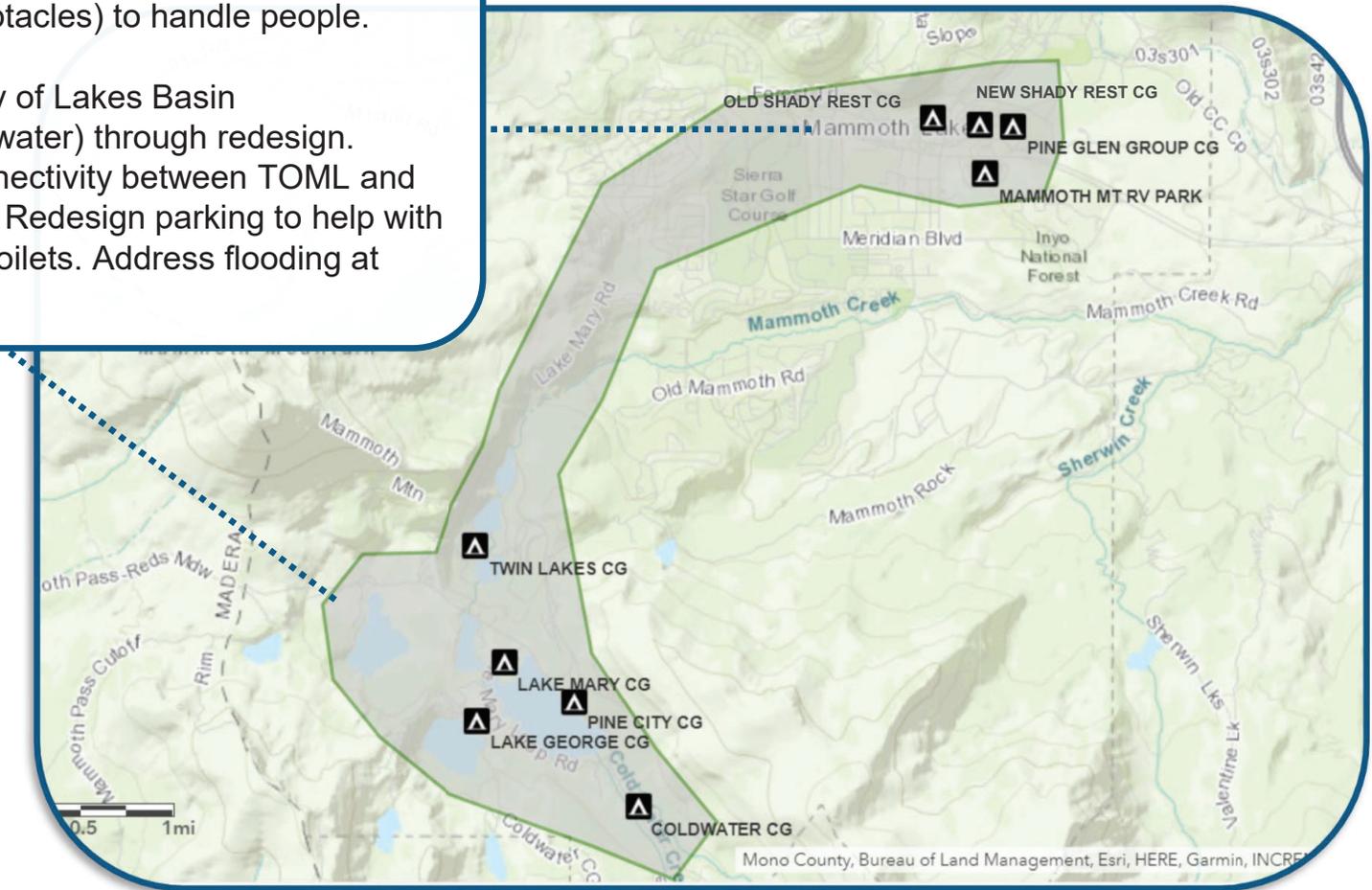
**Context:** The confines of the canyon and proximity to the creek create riparian and layout issues.

**Draft Concept:** Move campgrounds away from creek. Revise layout to add capacity and accommodate modern vehicles.



## DRAFT Geographic Area: Mammoth Lakes and Lakes Basin

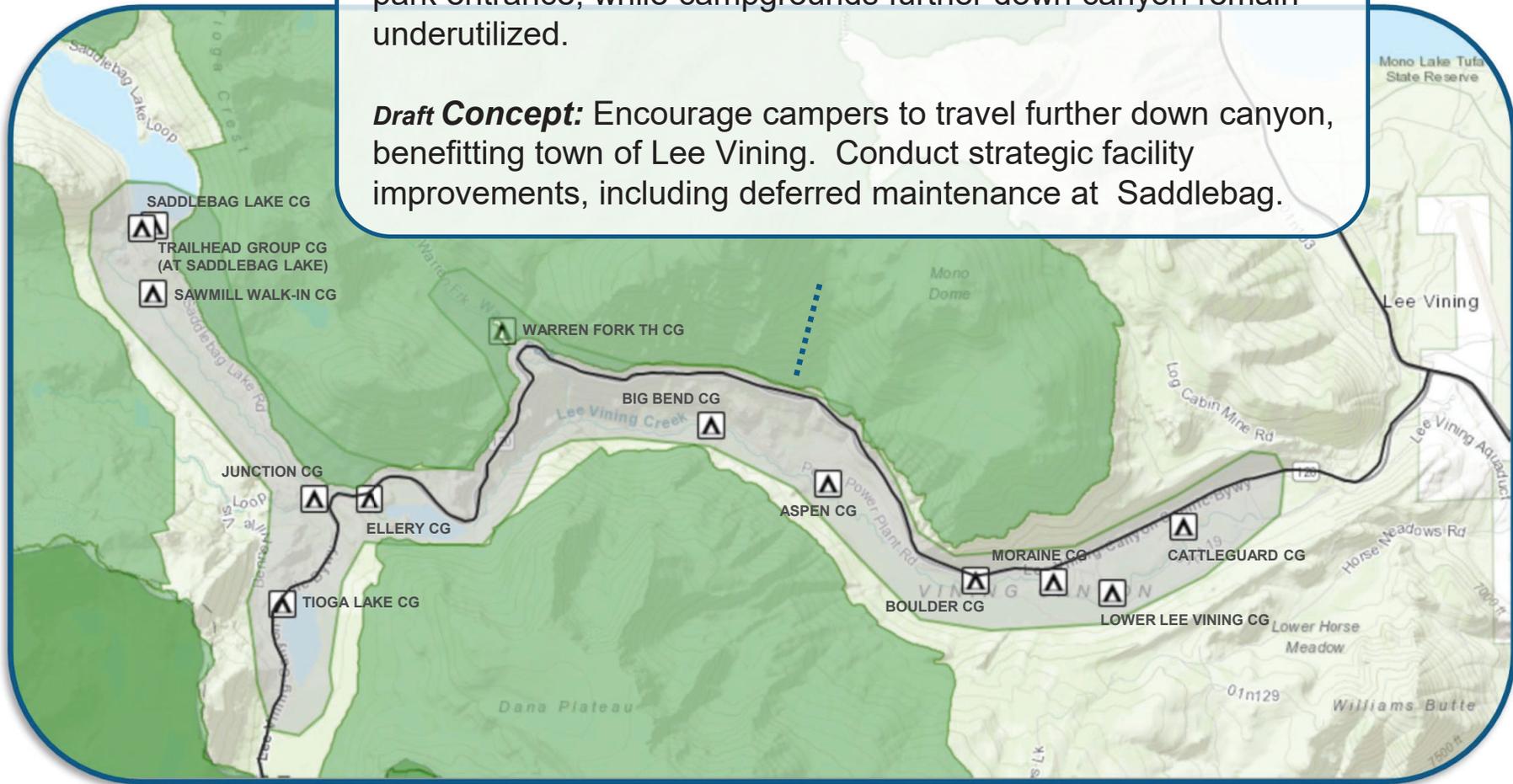
- **Context:** Popular area, not enough infrastructure (parking, toilets, trash receptacles) to handle people.
- **Concept:** Increase capacity of Lakes Basin campgrounds (except Coldwater) through redesign. Develop transportation connectivity between TOML and Lakes Basin campgrounds. Redesign parking to help with congestion. Remove flush toilets. Address flooding at Twin Lakes.



## DRAFT Geographic Area: Lee Vining Canyon

**Context:** Yosemite visitors overwhelm campgrounds closest to park entrance, while campgrounds further down canyon remain underutilized.

**Draft Concept:** Encourage campers to travel further down canyon, benefitting town of Lee Vining. Conduct strategic facility improvements, including deferred maintenance at Saddlebag.



# Framework elements in detail



Recreation Asset	Stakeholder Alignment	Governance	Public-Private Capital	Sustainable Operations & Stewardship	Community Infrastructure & Capacity Building
Determine: <ul style="list-style-type: none"> <li>- Objectives</li> <li>- Benefits</li> <li>- Stakeholders</li> <li>- Level of financing</li> </ul>	Stakeholder alignment is critical  Align incentives  Shared sense of ownership / responsibility	Stakeholders working together aided by specific structure  Effective collaboration across functions and jurisdictions	External capital unlocked through: <ul style="list-style-type: none"> <li>- Collaborating with stakeholders</li> <li>- Understanding priorities</li> <li>- Demonstrating benefits</li> </ul>	Shared stewardship beyond the project completion  Collaborative stakeholder engagement  Financing for long-term success of project	Understanding community needs: <ul style="list-style-type: none"> <li>- Generate local support</li> <li>- Increase chances of success</li> <li>- Increase likelihood of external funding</li> </ul>

# Project Team Contact Information

## Primary Point of Contact:

Laura Drescher [drescher@quantifiedventures.com](mailto:drescher@quantifiedventures.com)

## Other Project Team Members

- Seth Brown [brown@quantifiedventures.com](mailto:brown@quantifiedventures.com)
- Karl Kappler [kappler@quantifiedventures.com](mailto:kappler@quantifiedventures.com)
- Adam Barnett [adam.barnett@usda.gov](mailto:adam.barnett@usda.gov)
- John Wentworth [johnwentworth@mltpa.org](mailto:johnwentworth@mltpa.org)
- Sherry Reckler [sherry.reckler@usda.gov](mailto:sherry.reckler@usda.gov)



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**Departments: Public Health**

**TIME REQUIRED** 30 minutes

**SUBJECT** COVID-19 (Coronavirus) Update

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Robert C. Lawton, CAO, Bryan  
Wheeler, Public Health Director

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health.

**RECOMMENDED ACTION:**

None, informational only.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Robert C. Lawton

**PHONE/EMAIL:** 760-932-5415 / rlawton@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

[Click to download](#)  
No Attachments Available

**History**

Time	Who	Approval
5/11/2021 9:25 AM	County Counsel	Yes
5/13/2021 1:51 PM	Finance	Yes
5/14/2021 8:13 AM	County Administrative Office	Yes



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**Departments:** Mountain View Fire Emergency Operations Center

**TIME REQUIRED** 10 minutes

**PERSONS APPEARING BEFORE THE BOARD** Justin Nalder, EOC Director

**SUBJECT** Mountain View Fire Update

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update on the Mountain View Fire in Walker, California.

**RECOMMENDED ACTION:**

Receive update from Incident Command for the Mountain View Fire and involved staff regarding impacts of the fire, recovery efforts, County response, debris removal and related topics. Provide any desired direction to staff.

**FISCAL IMPACT:**

No impact from this update.

**CONTACT NAME:** Justin Nalder

**PHONE/EMAIL:** 760-932-5453 / jnalder@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

[Click to download](#)  
No Attachments Available

**History**

Time	Who	Approval
5/11/2021 9:40 AM	County Counsel	Yes
5/13/2021 1:39 PM	Finance	Yes
5/14/2021 8:13 AM	County Administrative Office	Yes



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OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** May 18, 2021

**Departments: Community Development Department**

**TIME REQUIRED** 20 minutes

**SUBJECT** Supplemental Comment Letter on  
Draft Exploratory Plan of Operations  
for the Long Valley Exploration  
Drilling Project Proposed by Kore  
Mining

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Wendy Sugimura, Community  
Development Director, April Sall,  
Planning Analyst

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Additional comments supplementing the letter approved on May 4, 2021, regarding the KORE Mining Exploratory drilling proposal and the Plan of Operations.

### RECOMMENDED ACTION:

Approve and authorize the chair to sign the supplemental comment letter for submittal, with any desired modifications. Provide any additional direction to staff.

### FISCAL IMPACT:

None.

**CONTACT NAME:** April Sall

**PHONE/EMAIL:** 7609325423 / asall@mono.ca.gov

### SEND COPIES TO:

asall@mono.ca.gov

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download

[Staff Report for Follow-up Comment Letter on Draft Exploratory Plan of Operations for the Long Valley Exploration Drilling Project proposed by Kore USA LTD \(Kore Mining\)](#)

[Attachment 1: Follow-up Comment Letter on Draft Exploratory Plan of Operations for the Long Valley Exploration Drilling Project proposed by Kore](#)

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
5/13/2021 4:13 PM	County Counsel	Yes
5/13/2021 4:56 PM	Finance	Yes
5/14/2021 8:16 AM	County Administrative Office	Yes

# Mono County Community Development Department

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P.O. Box 347  
Mammoth Lakes, CA 93546  
(760) 924-1800, fax 924-1801  
commdev@mono.ca.gov

## Planning Division

P.O. Box 8  
Bridgeport, CA 93517  
(760) 932-5420, fax 932-5431  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

May 18, 2021

**To:** Honorable Chair and Members of the Board of Supervisors

**From:** April Sall, Planning Analyst  
Emily Fox, Deputy County Counsel  
Kelly Karl, Associate Planner  
Wendy Sugimura, Community Development Director

**Re:** **Follow-up Comment Letter on Draft Exploratory Plan of Operations for the Long Valley Exploration Drilling Project proposed by Kore USA LTD (Kore Mining)**

### RECOMMENDED ACTION

1. Review and discuss draft comment letter, provide direction to staff regarding revisions to and finalization of the letter;
2. Approve and authorize the Chair to sign the supplemental comment letter for submittal.

### FISCAL IMPACT

No fiscal impacts are expected.

### DISCUSSION

At the April 20, 2021, meeting, the Board of Supervisors directed staff to draft a comment letter in response to a Scoping Letter received from the Inyo National Forest (INF) on the proposed Long Valley Exploration Drilling Project proposed by Kore USA LTD (Kore Mining). A comment letter was approved by the Board at the May 4 meeting and was submitted. See the May 4 Board agenda for the previous letter and attachments:

<https://agenda.mono.ca.gov/agendapublic/CoverSheet.aspx?ItemID=13294&MeetingID=780>.

On April 28, the INF had posted a draft Exploratory Plan of Operations (EPO) for the project, which was too late to review and address in the May 4 comment letter. Instead the approved Board letter committed to providing a supplemental comment letter within 30 days of release of the EPO, with the expectation that the comments would have the same status as comments received by the extended deadline of May 13, 2021. The supplemental comment letter (Attachment 1) includes requests to improve and expand the public engagement process, as directed by the Board on May 4, and additional analysis of the information provided in the EPO.

Please contact Wendy Sugimura at 760-924-1814 or [wsugimura@mono.ca.gov](mailto:wsugimura@mono.ca.gov) with any questions.

### ATTACHMENTS

1. Draft Kore Mining Follow-up Comment Letter

**Mono County**  
**Community Development Department**

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PO Box 347  
Mammoth Lakes CA, 93546  
760.924.1800, fax 924.1801  
commdev@mono.ca.gov

**Planning Division**

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(760) 932-5420, fax 932-5431  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

May 18, 2021

Ms. Colleen Garcia  
Inyo National Forest  
Minerals Program Manager  
351 Pacu Lane, Suite 200  
Bishop, CA 93514

*Submitted via project website comment form and email.*

RE: DRAFT EXPLORATORY PLAN OF OPERATIONS FOR THE LONG VALLEY EXPLORATION DRILLING PROJECT PROPOSED BY KORE USALTD. (KORE MINING).

Dear Ms. Garcia,

The Mono County Board of Supervisors (“Board”) appreciates further opportunity to comment on the draft Exploratory Plan of Operations (“EPO”) for the Long Valley Exploration Drilling Project proposed by Kore USA Ltd. (“Kore Mining”) as part of the scoping phase. As noted in the Mono County’s (the “County’s”) first comment letter dated May 4, 2021 (“May 4 Board Letter”), the late release of the EPO on April 28, 2021, hindered the ability to provide meaningful comments on details contained in that plan by the close of the scoping period. This comment letter, then, provides further input and concerns regarding the project and is addition to the May 4 Board Letter.

**I. Future Public Participation and Outreach Concerns**

The Board is deeply concerned with the lack of outreach to the County, the timing of the release of the EPO during in the initial scoping and public comment period, and the lack of clarity in the process and jurisdiction(s) to which this project may be subject. The County requests that going forward, the Inyo National Forest (“INF”) ensure a complete and clear project description, scope, and any supporting documents (such as any revised EPO) be released simultaneously for future scoping or public comment periods. Provision of complete and timely information will provide both the County and the public a better understanding of the project to ensure meaningful comments and analysis.

For example, the INF uploaded the draft EPO on April 28, only six days prior to the close of the initial comment period. The County submitted comments in response to the April 8 Scoping Letter on May 6 but did not have sufficient time to review and provide comments on the

Kore Mining draft EPO. During the May 4 Board of Supervisors meeting, the Board committed to providing updated comments within 30 days of the release of the EPO and requests that the INF accept them as having the same status as comments received by the extended deadline of May 13, 2021.

More broadly, the Board requests that the INF give the County advance notice on any proposed action or new project, including the Long Valley Exploratory Drilling Project, that could have significant land use impacts. Given the insufficiencies of the released information to date, the County is still uncertain if our jurisdiction will be triggered for the exploratory project as proposed (e.g. disturbance calculations). Both the currently proposed project and a full-scale mining and extraction operation could trigger the County's authority and responsibility as a co-lead permitting agency under the California Environmental Quality Act ("CEQA") and National Environmental Policy Act ("NEPA").

Additionally, in light of the significant and widespread concern raised to date by members of the public in the county and the resources at stake including the Bi-State Sage Grouse ("BSSG"), the County requests the INF provide additional public participation opportunities, including a public comment period on the final EPO, at least one public meeting, and a public site visit, with appropriate COVID safety precautions. The County believes it would also be beneficial to publish a draft process and timeline of the Kore Long Valley Exploratory Drilling Project.

## **II. Continued Opposition to the Use of a Categorical Exclusion**

The County reiterates and expands on the concerns expressed in the May 4 Board Letter that a Categorical Exclusion is inappropriate for the Kore Mining Proposal. After reviewing the draft EPO, the County finds that the document continues to lack information in several key areas critical to understanding the project impacts and the possible jurisdiction of the County over the proposed project.

More detailed data, maps, and proposal information are required to evaluate the laws and regulations appropriately applicable to the project. While the EPO provides much more detail on the Kore Mining Proposal than the initial scoping notice, outstanding questions remain about impacts to resources and calculations used to determine disturbance totals. The County requests GIS layers of the proposed disturbance for all temporary roads, staging areas, and the temporary roads to be established or re-opened. This information is critical to the scope since it is the primary threshold for triggering the State Mining and Reclamation Act ("SMARA"), which would also trigger the County's permitting authority for the project. Please reference the May 4, 2021, letter from the County for additional details on the other applicable permits, regulations and attachments potentially relevant to the project that reinforce the need for detailed and field-verified calculations.

The EPO has not provided sufficient information to warrant the use of a Categorical Exclusion in lieu of an environmental analysis. The County offers the following comments on

unresolved details that warrant further analysis, which would be inappropriately circumvented by the use of a Categorical Exclusion.

*A. EPO Sections Relevant to the Protection of BSSG and Other Sensitive Species*

The County would like to emphasize, as stated in the May 4 Board Letter, its concern about potential impacts to the BSSG and other sensitive species. The sections on “Biological Resources” in the EPO, as well as the “Environmental Protection Measures” (p. 15-16) described in the document are insufficient for the protection of both special status species and other sensitive species.

Bi-State Sage Grouse (BSSG):

- The EPO does not address the need to reduce human disturbance on public lands in the vicinity of Lek 1, 5 and 8, as set forth in the 2012 Bi-State Action Plan, Action HIR1-1-SM.
- Overall, the County has concerns about the proposed start date of June 2021 in the “Schedule of Activities” and the proposed 24-hour operations. The early brood-rearing season when young chicks are less mobile and more reliant on certain habitats typically runs through late June. To be conservative, activities should not begin in this area until July or unless an appropriate earlier start date is identified in consultation with the California Department of Fish and Wildlife (CDFW). The timing could be particularly concerning if vegetation clearing for the roads and pads occurs too early and significantly impacts BSSG nesting and brood-rearing activities.
- The “protection measures” include training staff to identify sensitive species such as the BSSG but do not describe any actions or mitigations to reduce impacts. If sage grouse are recognized, for example, what actions would be taken to reduce impacts?
- “Reclaim a portion of habitat disturbed by previous operations” is listed as a protection measure and is insufficient. Disturbed or destroyed habitat may have impacts on survival rates in this current brood-rearing season and **all** altered habitat should be reclaimed, not just a portion. Any finalized EPO should provide detailed plans for habitat restoration, including performance measures for restored habitat, in order to be claimed as a protection measure.
- The EPO outlines that operations will be conducted on a 24-hour basis consisting of two 12-hour shifts. These constant operations are a significant potential threat to BSSG, especially during the spring and summer months when the BSSG is lekking, nesting, and brood rearing. The constant noise, vibration, traffic, and lighting may cause significant impacts on the birds and success rates of breeding and brood rearing, particularly if broods are deterred from using preferred or known foraging habitat or shelter.
- The EPO states in “Mitigation” that “*Pre-disturbance surveys for special-status*

*plants and wildlife will be completed within 14 days of the start of two-track trail development and drill pad grading. If necessary, access routes and pads will be adjusted to avoid sensitive species and ensure no significant disturbance of surface resources occurs. Vegetation removal will only occur between July 1<sup>st</sup> and January 31<sup>st</sup>.... Operations will not begin until after the sage-grouse breeding and nesting season.”* The breeding and nesting season fluctuates in response to environmental and other factors. Kore Mining should be required to consult with the CDFW to determine appropriate timing for vegetation removal.

Other Sensitive Species:

- The EPO states 12 species of wildlife have been recorded in the project vicinity in the California Natural Diversity Data Base (CNDDDB) and asserts that only one, the BSSG, has any potential to occur in the project area. The species listed in the CNDDDB must be identified for independent verification of the potential to occur on site and analysis of potential impacts. The information as currently provided is insufficient as the basis of a Categorical Exclusion.
- Of particular concern would be any ground-dwelling animals that may be impacted by the applicant’s use of previously closed roads and/or vibrations from the drilling, and nocturnal species that may be disrupted by 24-hour operations and night lighting.
- The Long Valley area is heavily used by the Round Valley/Casa Diablo deer herd, which is not adequately analyzed in the EPO. The CDFW should be consulted on local deer herd habitat and migration corridors, and any important protection measures. The lack of analysis is insufficient to make a determination of no impact for the purpose of a Categorical Exclusion.

Due to the likely significant impacts on sensitive species, the INF should consider timing restrictions on both the proposed 24-hour operation schedule as well as the seasonality of specific activities such as vegetation disturbance or removal. Additionally, wildlife friendly fencing needs to be installed to minimize impacts to sensitive species (see below “fencing” comments).

Ultimately, however, the information in the EPO on BSSG and other sensitive species is insufficient to determine a Categorical Exclusion is the appropriate level of environmental analysis for the project.

*B. Additional Unaddressed Details in the EPO*

Access Roads:

- Maps must be provided for the proposed alternate access points. These routes should be examined for any environmentally sensitive areas and other issues, such as potentially poor or impassable road conditions, weight limitations, etc.

### Temporary Access Roads

- The EPO does not clearly identify which temporary access roads will be hand mowed versus graded. The different treatments could result in significant impacts depending on sensitive species (which are unidentified at this time) and timing.

### Disturbance calculations:

- As stated above, the County requests additional disturbance calculation details such as maps indicating dimensions of all disturbance areas or GIS layers.
- KORE is counting the 14 drill pads and 1,834 feet of roadway. Does the road calculation include all “temporary access roads?”
- Who is responsible for monitoring and measuring disturbed areas of reopened “temporary access roads,” including verifying grading widths of no more than 10 feet, pad dimensions, etc.?

### Cultural Resources:

- It is unclear from the scoping notice and information to date if tribal notice or consultation has occurred for this proposal.

### Fencing:

- The EPO describes temporary fencing to be placed around each drill pad. The proposed fencing could be harmful to wildlife including mule deer and BSSG. Any fencing should be “wildlife friendly,” the design of which should be verified by the CDFW. An example of “wildlife friendly” fencing is described in the Mono County General Plan, Conservation and Open Space Element (Action 2.A.3.e.) and includes the following standards: not taller than 42”, three strands, bottom strand a minimum of 16” from the ground, top wire marked for visibility, lay down and let-down fencing, and avoidance of posts serving as avian predator perches. Other designs may be warranted depending on specific wildlife concerns and in consultation with the BLM, USFWS and/or CDFW.

### Other impacts:

- Lighting detail must be provided. Mono County is exceptionally rural with very little artificial lighting, particularly in the project area. Any lighting in such a dark, natural area could, in fact, result in significant impacts to aesthetics from light pollution, recreation by degrading night sky viewing, and nocturnal animals whose natural biological rhythm may be disrupted by artificial light.
- At a minimum, mitigation measures such as Dark Sky compliant lighting should be required. As set forth in Chapter 23 of the General Plan Land Use Element, Mono County would require fully shielded, downward directed lighting not exceeding 150 watts (or the LED equivalent of 150 watts). In addition, recent research on Dark Sky best practices indicated LED light temperature should be restricted to approximately 2300K.

- The 24-hour operations and associated vibration, noise and light pollution could impact the quality of nearby public recreation and tourism.

As stated in the May 4 Board letter, the project details released to date are insufficient for the County to determine our authority and the applicability of county policies, regulations, ordinances and permits for the exploration project. Additionally, a future full-scale mining project will likely be subject to Mono County's permitting authority and CEQA, and any significant impacts would require adoption of a statement of overriding considerations.

Finally, the County reiterates that these comments are submitted in response to the late release of the EPO on April 28 and supplement the original comment letter dated May 4. The County also reiterates the request that future scoping and comment periods only be initiated when complete project information and relevant documents are available for simultaneous release. Furthermore, the County requests that the INF go "above and beyond" in the public noticing and process given the proposed location and the sensitivity of the resources in the Long Valley area.

Thank you for your time and consideration of the Board's comments. Should you have any question regarding our comments or wish to discuss our concerns further, please contact Mono County Community Development Director Wendy Sugimura at (760) 924-1814 or [wsugimura@mono.ca.gov](mailto:wsugimura@mono.ca.gov).

Sincerely,

Supervisor Jennifer Kreitz, Chair  
Mono County Board of Supervisors

cc: Honorable Representative Jay Obernolte  
Town of Mammoth Lakes  
Bureau of Land Management  
U.S. Geological Survey  
U.S. Fish & Wildlife Service  
California Department of Fish & Wildlife  
Los Angeles Department of Water & Power  
Lahontan Regional Water Quality Control Board  
Lesley Yen, Inyo National Forest Supervisor  
Gordon Martin, District Ranger Mammoth Ranger District



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** May 18, 2021

**Departments: Public Works Engineering**

**TIME REQUIRED** 5 minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Tony Dublino, Director of Public  
Works

**SUBJECT** Employment Agreement with Paul  
Roten

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### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving a contract with Paul Roten as County Engineer, and prescribing the compensation, appointment and conditions of said employment.

---

### RECOMMENDED ACTION:

Announce Fiscal Impact. Approve Resolution R21-\_\_\_\_, approving a contract with Paul Roten as County Engineer, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

---

### FISCAL IMPACT:

The cost for this position for the remainder of FY 2020-2021 is \$13,688, of which \$10,502 is salary and \$3,186 is the cost of benefits and is included in the approved budget. The cost for an entire fiscal year would be \$162,110, of which \$126,024 is salary and \$36,086 is the cost of benefits and is included in the Department's requested budget for FY 2021-2022.

---

**CONTACT NAME:** Tony Dublino

**PHONE/EMAIL:** 7607096713 / tdublino@mono.ca.gov

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### SEND COPIES TO:

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### MINUTE ORDER REQUESTED:

YES  NO

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### ATTACHMENTS:

Click to download
<input type="checkbox"/> <a href="#">Staff Report</a>
<input type="checkbox"/> <a href="#">Resolution</a>
<input type="checkbox"/> <a href="#">Agreement - Roten</a>

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History

<b>Time</b>	<b>Who</b>	<b>Approval</b>
5/13/2021 4:41 PM	County Counsel	Yes
5/13/2021 2:29 PM	Finance	Yes
5/14/2021 8:14 AM	County Administrative Office	Yes



# MONO COUNTY DEPARTMENT OF PUBLIC WORKS

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<sup>a</sup>  
**Date:** May 18, 2021  
**To:** Honorable Chair and Members of the Board of Supervisors  
**From:** Tony Dublino, Director of Public Works  
**Subject:** Employment Agreement with Paul Roten

**Recommended Action:**

Announce Fiscal Impact. Approve Resolution #R\_\_\_\_\_, approving a contract with Paul Roten as County Engineer, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:**

TO BE COMPLETED BY FINANCE/HR

**Discussion:**

The position of County Engineer has been vacant for 10 months. During the first six months of the vacancy, an assessment of the position and the Engineering Division of Public Works was performed to determine the appropriate scope and responsibilities for the County Engineer position, provided existing staff's capabilities, expertise, and needs.

The (at-will) job description of the County Engineer was revised accordingly and released in early April.

The County is pleased to announce that former Mono County Senior Engineer Paul Roten applied for the position and has accepted the County's offer of employment. Paul brings a career's worth of experience working for private engineering firms in Mono County as well as several years of productive and effective work within our organization. His engineering productivity, problem solving capabilities, and understanding of Mono County's infrastructure and history will be welcomed upon his return to our ranks.

If you have any questions regarding this item, please contact Tony Dublino at [tdublino@mono.ca.gov](mailto:tdublino@mono.ca.gov) or at (760) 932-5459.

Respectfully submitted,

Tony Dublino, Director of Public Works



**EMPLOYMENT AGREEMENT  
OF PAUL ROTEN AS MONO COUNTY ENGINEER**

This Agreement is entered into this 18<sup>th</sup> day of May 2021, by and between Paul Roten and the County of Mono.

**I. RECITALS**

The County wishes to employ Paul Roten as County Engineer in accordance with the terms and conditions set forth in this Agreement. Mr. Roten wishes to accept employment with the County on said terms and conditions.

**II. AGREEMENT**

1. The term of this Agreement shall be June 2, 2021 until June 1, 2024, unless earlier terminated by either party in accordance with this Agreement. This Agreement shall automatically terminate in the event the County implements new agreements for its "at-will" employees and executes such new agreement as to Mr. Roten. The County shall notify Mr. Roten in writing no later than January 1, 2024 whether it intends to negotiate a renewal of this Agreement. In the event the County fails to provide such notice, Mr. Roten shall notify the County in writing of its breach of this provision of the Agreement within 30 days of June 1, 2024, and County shall be allowed 30 days from the receipt of that notice to cure the breach. If the County cures the breach and notifies Mr. Roten that it does not intend to negotiate a renewal of the Agreement, then this Agreement shall terminate six months after said notification and no additional compensation or damages shall be owing to Mr. Roten as a result of the cured breach. If the County does not cure the breach following timely notice from Mr. Roten, then the Agreement shall automatically renew for another three years on the same terms in effect at the time of renewal.
2. Commencing June 2, 2021, Mr. Roten shall be employed by Mono County as County Engineer, serving at the will and pleasure of the Public Works Director in accordance with the terms and conditions of this Agreement. Mr. Roten accepts such employment. The Public Works Director shall be deemed the "appointing authority" for all purposes with respect to Mr. Roten's employment.
3. Mr. Roten's salary shall be \$10,502 per month. The Board may unilaterally increase Mr. Roten's compensation in its discretion at any time while this Agreement is in effect. Mr. Roten understands that he is responsible for paying the employee's share of any retirement contributions owed to the Public Employees Retirement System (PERS) with respect to his employment for the County, and also any employee share of the "normal cost" of his retirement

benefits that may be mandated by the Public Employees Pension Reform Act of 2013 (PEPRA). In the event that the management compensation study currently in process and Board decisions based on that study result in a determination by the County that a change in Mr. Roten's salary is warranted, this Agreement will be reopened for discussion and potential re-negotiation with respect to Mr. Roten's salary. During such negotiations the County shall consider and discuss the issue of increased compensation with Mr. Roten in good faith, but the County's decision whether or not to grant such additional compensation shall be final and non-appealable.

4. Mr. Roten shall earn and accrue vacation and sick leave in accordance with the County's Management Benefits Policy and in accordance with any applicable County Code provisions not in conflict with said Policy. Also, pursuant to said Policy, in recognition of the fact that his employment will be exempt from the payment of overtime or compensatory time-off under the Fair Labor Standards Act, he shall be entitled to 80 hours of merit leave (aka administrative leave) during each year of service under this Agreement, prorated in 2021 to represent Mr. Roten's June 2 start date. Mr. Roten understands that said merit leave does not accrue from one calendar year to the next; rather, it must be used by December 31<sup>st</sup> of each calendar year in which it is provided, or it is lost.
5. To the extent deemed appropriate by the Public Works Director, the County shall pay the professional dues, subscriptions, and other educational expenses necessary for Mr. Roten's full participation in applicable professional associations, for his continued professional growth and for the good of the County.
6. To the extent not inconsistent with the foregoing or any other provision of this Agreement, Mr. Roten shall be entitled to the same general benefits provided by the County to other management-level employees, as described more fully in the County's Management Benefits Policy. Such benefits include but are not limited to CalPERS retirement benefits, CalPERS medical insurance, County dental and vision coverage, and life insurance. Any and all references in this Agreement to the County's Management Benefits Policy shall mean the "Policy Regarding Benefits of Management-level Officers and Employees," amended most recently by Resolution R20-56 of the Mono County Board of Supervisors and as the same may be further amended from time to time and unilaterally implemented by the County. Mr. Roten understands and agrees that he must reverse any retirement he has previously entered into with CalPERS, including but not limited to repayment of any retirement benefits. Mr. Roten shall be solely responsible for taking all necessary steps and paying all costs associated with the reversal of his prior retirement and shall reimburse County for any costs incurred by the County (other than staff time providing necessary documentation or records or responding to information requests from CalPERS) arising out of or related to the

reversal.

7. Mr. Roten understands and agrees that his receipt of compensation or benefits of any kind under this Agreement or under any applicable County Code provision or policy – including but not limited to salary, insurance coverage, and paid holidays or leaves – is expressly contingent on his actual and regular rendering of full-time personal services to the County or, in the event of any absence, upon his proper use of any accrued leave. Should Mr. Roten cease rendering such services during this Agreement and be absent from work without any accrued leave to cover said absence, then he shall cease earning or receiving any additional compensation or benefits until such time as he returns to work and resumes rendering personal services; provided, however, that the County shall provide any compensation or benefits mandated by state or federal law. Furthermore, should Mr. Roten's regular schedule ever be reduced to less than full-time employment, on a temporary or permanent basis, then all compensation and benefits provided by this Agreement or any applicable County policies shall be reduced on a pro-rata basis, except for those benefits that the County does not generally pro-rate for its other part-time employees.
8. Consistent with the "at will" nature of Mr. Roten's employment, the Public Works Director may terminate Mr. Roten's employment at any time during this Agreement, without cause. In that event, this Agreement shall automatically terminate concurrently with the effective date of the termination. Mr. Roten understands and acknowledges that as an "at will" employee, he will not have permanent status nor will his employment be governed by the County Personnel System (Mono County Personnel Rules) except to the extent that System is ever modified to apply expressly to at-will employees. Among other things, he will have no property interest in his employment, no right to be terminated or disciplined only for just cause, and no right to appeal, challenge, or otherwise be heard regarding any such termination or other disciplinary action the Public Works Director may, in his or her discretion, take during Mr. Roten's employment.
9. In the event of a termination without cause occurring after twelve (12) months of employment under this Agreement, Mr. Roten shall receive as severance pay a lump sum equal to six (6) months of salary or, to the extent that fewer than six full calendar months remain (as of that effective date) before this Agreement would have expired, Mr. Roten shall instead receive a lesser amount equal to any remaining salary payments he would have received before expiration of the Agreement had he not been terminated. Notwithstanding the foregoing, Mr. Roten shall receive severance pay equal to six (6) months' salary in the event that termination occurs after the County has notified Mr. Roten that it intends to negotiate a renewal of this Agreement but before this Agreement expires. In no

event shall the parties' failure or inability to arrive at mutually acceptable terms of a renewed agreement trigger the payment of severance pay. Note: for purposes of severance pay, "salary" refers only to base compensation.

10. Notwithstanding the foregoing, Mr. Roten shall not be entitled to any severance pay in the event that the Public Works Director has grounds to discipline him on or about the time he gives his notice of termination. For purposes of this provision, grounds for discipline include but are not limited to those specified in section 520 of the Mono County Personnel Rules, as the same may be amended from time to time. Mr. Roten shall also not be entitled to any severance pay in the event that he becomes unable to perform the essential functions of his position (with or without reasonable accommodations) and his employment is duly terminated for such non-disciplinary reasons.
11. Mr. Roten may resign his employment with the County at any time. His resignation shall be deemed effective when tendered, and this agreement shall automatically terminate on that same date, unless otherwise mutually agreed to in writing by the parties. Mr. Roten shall not be entitled to any severance pay or additional compensation of any kind after the effective date of such resignation.
12. This Agreement constitutes the entire agreement of the parties with respect to the employment of Mr. Roten.
13. The parties agree that the Board of Supervisors' approval of this Agreement on behalf of the County is a legislative act and that through this agreement, the Board of Supervisors is carrying out its responsibility and authority under Section 25300 of the Government Code to set the terms and conditions of County employment. It is not the parties' intent to alter in any way the fundamental statutory (non-contractual) nature of Mr. Roten's employment with the County nor to give rise to any future contractual remedies for breach of this Agreement or of an implied covenant of good faith and fair dealing. Rather, the parties intend that Mr. Roten's sole remedy in response to any failure by the County to comply with this Agreement shall be traditional mandamus. Pursuant to Government Code sections 53243. Mr. Roten shall reimburse the County for any paid leave pending an investigation, legal criminal defense, or cash settlement related to termination by the County if Mr. Roten is convicted of a crime involving abuse of office or position.
14. Mr. Roten acknowledges that this Agreement is executed voluntarily by him, without duress or undue influence on the part or on behalf of the County. Mr. Roten further acknowledges that he has participated in the negotiation and preparation of this Agreement and has had the opportunity to be represented by counsel with respect to such negotiation and preparation or does hereby

knowingly waive his right to do so, and that he is fully aware of the contents of this Agreement and of its legal effect. Thus, any ambiguities in this Agreement shall not be resolved in favor of or against either party.

**III. EXECUTION:**

This Agreement is executed by the parties this 18<sup>th</sup> day of May 2021.

EMPLOYEE

THE COUNTY OF MONO

\_\_\_\_\_  
Paul Roten

\_\_\_\_\_  
By: Jennifer Kreitz, Chair  
Board of Supervisors

APPROVED AS TO FORM:

\_\_\_\_\_  
COUNTY COUNSEL



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**Departments: Public Works**

**TIME REQUIRED** 5 minutes

**SUBJECT** Federal Lands Access Project Grant  
Application - Saddlebag Lake Road

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Tony Dublino, Director of Public  
Works

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Consideration of a Federal Lands Access Program (FLAP) grant application for the rehabilitation of Saddlebag Lake Road.

**RECOMMENDED ACTION:**

Approve submittal of Federal Lands Access Program (FLAP) Application to rehabilitate 2.5 miles of Saddlebag Lake Road and authorize Tony Dublino, Director of Public Works, to execute said application on behalf of the County. Provide any desired direction to staff.

**FISCAL IMPACT:**

No anticipated General Fund impact. The current project estimate is \$4,800,000. There is a minimum non-federal match requirement of 11.47% of project eligible costs (\$550,560). Mono County qualifies for (as a Tier I agency) and intends to request toll credits to be used to satisfy 100% of the cash match. In the event this request is denied, the County can apply SB1 funds for the match. The match does not need to be secured at the time of application but must be fully committed and available for the programmed year, which is 2028 for this round of FLAP funding, which will ensure several years of SB1 revenue planning to cover the match, if necessary.

**CONTACT NAME:** Tony Dublino

**PHONE/EMAIL:** 760.932.5459 / tdublino@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report</a>
<a href="#">Application</a>
<a href="#">Attachment A</a>

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

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**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
5/13/2021 4:40 PM	County Counsel	Yes
5/13/2021 2:19 PM	Finance	Yes
5/14/2021 8:13 AM	County Administrative Office	Yes



# MONO COUNTY

## DEPARTMENT OF PUBLIC WORKS

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760.932.5440 • Fax 760.932.5441 • [monopw@mono.ca.gov](mailto:monopw@mono.ca.gov) • [www.monocounty.ca.gov](http://www.monocounty.ca.gov)

**Date:** May 18, 2021

**To:** Honorable Chair and Members of the Board of Supervisors

**From:** Tony Dublino, Director of Public Works

**Re:** Federal Lands Access Program Application (FLAP) for Rehabilitation of Saddlebag Lake Road

### **Recommended Action:**

Approve submittal of Federal Lands Access Program (FLAP) Application to rehabilitate 2.5 miles of Saddlebag Lake Road and authorize Tony Dublino, Director of Public Works, to execute said application on behalf of the County. Provide any desired direction to staff.

### **Fiscal Impact:**

No anticipated General Fund impact.

The current project estimate is \$4,800,000. There is a minimum non-federal match requirement of 11.47% of project eligible costs (\$550,560). Mono County qualifies for (as a Tier I agency) and intends to request toll credits to be used to satisfy 100% of the cash match. In the event this request is denied, the County can apply SB1 funds for the match.

The match does not need to be secured at the time of application but must be fully committed and available for the programmed year, which is 2028 for this round of FLAP funding, which will ensure several years of SB1 revenue planning to cover the match, if necessary.

### **Background:**

The FLAP program funds transportation projects that provide access to, are adjacent to, or are located within Federal Lands that are owned or maintained by a State, County, Local Government, or Tribe. Priority is given to projects accessing high-use Federal recreation sites or Federal economic generators. The program intends to supplement state and local resources for public roads, trails, transit systems, and other transportation facilities.

The County has benefitted from FLAP projects in the past, including the rehabilitation of Rock Creek Road and Convict Lake Road. The Town's current Red's Meadow Road project is also a FLAP project. Unlike most transportation projects that the County is required to identify, fund and manage, FLAP projects are managed entirely by the Central Federal Lands Highway Division, reducing internal staff impacts to a bare minimum.

Saddlebag Lake Road is a County-Maintained Road on Forest Service land. The road begins along State Route 120 (Tioga Pass Road), at elevation of 9,500' and rises over 2.5 miles to an elevation of over 10,000. At the top, the road is the highest paved road surface in Mono County. Along its length are several fishing access points, two established trailheads, two campgrounds, and abundant views of the Hall Natural Area, Mount Conness and Mount Dana. At roads end is a Forest Service

Campground, two trailheads that lead into the 20 Lakes Basin, a commercial resort, and an SCE hydro project at Saddlebag Lake.

The project appears to be a highly competitive FLAP project, meeting many of the program's evaluative criteria:

- Federal lands access proximity & significance
- High-use recreation site and/or Federal economic generator
- Improves public access
- Safety improvement
- Preservation
- Sustainability & environmental quality benefits

In meetings with staff from both the Inyo NF and Humboldt-Toiyabe NF, Saddlebag Lake Road emerged as the project most likely to be funded based on the evaluative criteria. The project would have beneficial impacts to the County's maintenance obligations on the road and would provide safety and water quality improvements. It is a high-use corridor with significant increases over recent years, with current planning efforts of the Inyo National Forest underway in this recreation area.

The deadline for this FLAP 'call for projects' is May 27, 2021. A copy of the application is attached as Exhibit 1.

Respectfully submitted,



Tony Dublino  
Director of Public Works

Attachments: Exhibit 1: FLAP Project Application  
Attachment A – Project Map  
Attachment B – Site Photos  
Attachment C – Visitor and Traffic Data  
Attachment D – Cost Estimate

## GENERAL INFORMATION

**Project Points of Contact (POC):** POCs listed will receive project selection notification from the PDC.

	Applying Agency	Supporting Federal Land Management Agency(s)	
<b>Agency Name:</b>	Mono County	Inyo National Forest	Yosemite National Park
<b>POC Name:</b>	Tony Dublino	Nora Gamino	Joe Meyer
<b>POC Title:</b>	Director of Public Works	Forest Engineer	
<b>Address Line 1:</b>	PO 457	351 Pacu Lane	
<b>Address Line 2:</b>	74 North School Street		
<b>E-mail:</b>	tdublino@mono.ca.gov	nora.gamino@usda.gov	
<b>Phone #:</b>	760.932.5459	385.867.4372	
<b>Additional Key Project Stakeholders:</b>		Southern California Edison, Saddlebag Lake Resort Owners	

### Project Identification:

**Project Title:**

**Federal Lands Access Transportation Facility (FLATF) Name / Number:**

### Federal Land Management Agency (FLMA) Accessed:

**a. List all FLMA site(s) and/or major destination(s) that are accessed by the identified transportation facility. Provide annual visitation for all those FLMA sites and/or major destinations.**

Name of the Federal Land Management Agency	FLMA Unit Name	Site(s) or Major Destination(s) Accessed	Distance from Project (miles)	Current Annual Visitation
USFS	Junction, Sawmill, Saddlebag CG	3 Campgrounds	0	
USFS	Bennetville, Gardisky, Hall Natural	4 Trailheads	0	
USFS	Saddlebag Lake Resort	Saddlebag Lake, Trails	0	
USFS	Hall Natural Area	Lee Vining Creek Headwaters	0	

**b. Identify source(s) for all annual visitation values listed. If using estimated annual visitation (because actual values are unknown or unavailable), then include the estimating methodology used.**

See Attachment C for details. Campground numbers were provided by concessionaire 'Inyo Recreation,' Tioga Pass traffic data from Yosemite National Park, and County placed traffic counter at the 2021 spring opening of Tioga Pass Road (when travel up Saddlebag Lake Road becomes possible) on April 26, 2021 and has included data collected between that time and the submittal of this application.

	Project Terminus Start	Project Terminus End
<b>Landmark, Milepost, Cross Roads:</b>	SR 120 (Tioga Pass) at Saddlebag Lake Road	Saddlebag Lake Resort
<b>Latitude Coordinates:</b> (Decimal Degrees to 6 decimals)	37.938341	37.965696
<b>Longitude Coordinates:</b> (Decimal Degrees to 6 decimals)	-119.248650	-119.270867

## BACKGROUND DATA

**1. Agency with Title to Facility:**

USFS - Inyo National Forest

**2a) Agency with Maintenance Responsibility**

Mono County

**2b) Describe how the maintenance responsibility is provisioned.**

Include details for each portion of the project (e.g. roadways, parking lots).

Maintenance is provided through a Use Permit between INF and Mono County. The agreement includes the road surface, drainage features, and parking areas along the roadway and at the end of the roadway. The road is listed among county-maintained roads, and maintenance of the road is funded through state gas taxes. Over the last 4 years, 427 labor hours and 370 equipment hours were logged to maintain Saddlebag Lake Road.

Attach available ROW documentation and/or maintenance agreements.

**3. Project Length:**

2.5

Provide length in miles

**4. Existing Roadway Width**

**(outside shoulder to shoulder) :**

20

Provide average width in feet

**5. Existing Posted Speed Limit:**

--	--

**6. Existing Bridge Information:**

Provide known data for all bridge structures within the project limits. Refer to the link below for guidance: <http://www.fhwa.dot.gov/bridge/nbi.cfm>

Attach inspection reports if available.

National Bridge Inventory Structure #	Bridge Length (ft.)	Bridge Width (ft.)	Bridge Area (Sq. Ft)	Bridge Sufficiency Rating
n/a	31	30	930	n/a

**7. Functional Classification:**

Check those that apply.

- National Highway System     
  Arterial     
  Local Road  
 Major Collector     
  Minor Collector

Refer to the link for guidance: [http://www.fhwa.dot.gov/planning/processes/statewide/related/highway\\_functional\\_classifications/](http://www.fhwa.dot.gov/planning/processes/statewide/related/highway_functional_classifications/)

**8. Traffic Volumes:**

Provide any available traffic data from recent counts or other documented sources.

**Note:** If no data (i.e., counts) are available, please estimate range (< 200, 200 - 500, 500, 500 - 1000, > 1000 vehicles per day)

	Current	20-Year Projection	Data Source / Methodology
<b>Average Daily Traffic (ADT)</b>	420	<500	Direct traffic count data in May 2021
<b>Seasonal Average Daily Traffic</b>	<700	<900	Peak Season assumed
<b>Estimate % of above ADT that accesses the Federal lands</b>	100	100	all lands under Federal ownership

**9. Safety History:**

Describe site(s) including the number, rate and type of crash as well as the user type(s) that have occurred within the project limits and the source of this information (reports or anecdotal). If available provide site specific crash data for last three years.

None available

**10. Projects in Proximity:**

Describe other current or previously funded Federal Lands project(s) adjacent to or in proximity to this project.

There are no Federal Lands Access Projects within 30 miles of this project. Other recent projects within 30-40 miles of this project include the (awarded) Reds Meadow Project applied for by the Town of Mammoth Lakes and within Madera County, and within 40-60 miles the Convict Lake Rehabilitation project, and Rock Creek Road Rehabilitation project.

## PROPOSED PROJECT

### 1. Purpose and Need:

Describe the need for the project including but not limited to who the project will serve, conditions requiring relief, and anticipated changes in use due to the proposed project.

The purpose and need for this project is to address deteriorated pavement, environmental concerns, and safety and recreation needs over 2.5 miles of Saddlebag Lake Road. Dramatic increases in use over recent years have exceeded the capacity of the existing road. Proposed improvements will improve access, reduce environmental impacts, increase safety, and reduce GHG associated with current maintenance activities.

### 2. Proposed Design Standards:

Project will be designed to the following standards. Check the standard that best applies to this project.

- AASHTO    
  State DOT    
  Local Government    
  FLMA

### 3. Proposed Roadway (shoulder to shoulder) Width (feet):

Proposed width should be in accordance with the proposed design standards.

20

### 4. Proposed Speed Limit:

2

5

### 5. Description of Proposed Work\*:

a) Provide a description of all proposed work including project phase(s) and major construction work items.

Rehabilitation of existing pavement (approx 1.2 miles), and paving of dirt sections of the road (approx 1.3 miles) to reduce maintenance needs and associated turbidity/siltation impacts to watershed. Installation of 2 new culverts and hardening of 6 existing culverts to reduce road erosion and water quality impacts. Proposed 20-foot width along entire roadway with 10 foot lanes and no shoulders. Safety improvements will involve the removal of existing constrictions from the roadway (by removing trees), allowing for 2-way traffic along entire road length, and providing roadside parking near attractions to avoid parking in the travel lanes.

b) Describe how the proposed project will address the identified purpose and need.

By paving the dirt sections of the road, vehicle-induced turbidity will be eliminated from the watershed. Drainage improvements will further reduce water quality impacts while preserving the asphalt surface and edge from erosion. The removal of constrictions will allow for vehicles, RVs, and bicyclists to pass safely without the need to stop and wait for oncoming traffic to pass constrictions. The provision of adequate roadside parking will mitigate asphalt edge erosion, and address safety issues of vehicles in travel lanes.

c) Describe if the project is a segment of a larger project/route or if this project is/ can be phased. Include any known alternatives that should be reviewed as part of this project.

The project is not a part of a larger project or route. It could be broken into phases by performing drainage improvements first, followed by pavement extension and parking improvements with widening last. Potential alternatives would include different approaches or engineered solutions to drainage issues, different approaches to road widening (increased warning signage, etc.), and different approaches to parking areas - at road's end, at trailheads and along shoulders.

\*Note: The Programming Decision Committee has final approval for all proposed project phases and reserves right to reduce scope of work.

### 6. Key Items of Work: Check all that apply. Refer to link for guidance: <http://www.fhwa.dot.gov/planning/css/>

#### New Construction / Reconstruction (4R):

- Earthwork/Grading
- Road base
- Major Drainage ( >48" )
- Minor Drainage ( <48" )
- Retaining Walls
- ROW Acquisition
- Utility Relocations

#### Recycling (3R):

- Existing Asphalt / Base Recycling (Ex: Pulverization)
- Overlay
- Milling
- Minor Widening ( < 5 ft. )
- Major Widening ( > 5 ft. )

#### Bridge:

- New / Replacement
- Rehabilitation or Repair

#### Surfacing:

- Asphalt
- Concrete
- Gravel
- Parking
- Intersection / Traffic Controls
- Guardrail
- Sight Distance Improvements
- Roadside Hazard Improvements

#### Safety Improvements:

#### Bicycle / Pedestrian:

- Bicycle and Pedestrian facility
- Bicycle facility (e.g. bike lane)
- \*\*Non-Infrastructure:**
- Transit
- Planning Study
- Planning-Environmental Linkage (PEL) Study
- Research

\*\*Note: Applications that include non-construction or elements including transit, planning, and/or research, please fill out the supplemental worksheet for alternative transportation that can be found at: <https://highways.dot.gov/federal-lands/programs-access/ca/>

# California Federal Lands Access Program: Proposed Project Acquisition and Impacts

**7. Right of Way Acquisition:** All Right-of-way (ROW) property (acquisition costs) to be part of the project costs should be detailed in the project estimate page. All acquisition support costs are non-participating and will be borne by the applicant.

**7a) Is ROW acquisition required?** (yes /no)

**7b). Existing ROW Width (feet):**

**7c) Describe the anticipated ROW acquisition needed to construct project.** Include the proposed ROW width (ft) including formalization of all ROW on FLMA lands.

There is no ROW acquisition anticipated for this project.

**8. Utility Impacts:** All utility relocation costs must be accounted for by the applicant whether borne by the applicant or included as project cost. Utility relocation costs should be detailed in the project cost estimate.

**8a) List any known utility conflicts within the project ROW and describe any anticipated utility impacts and proposed relocations:**

There are no known utilities along this corridor.

**8b) Will relocation of utilities be required?** (yes /no)

**9. Environmental Impacts / Resource Protection:** Identify and describe known or anticipated impacts, positive or negative, to biological, cultural, wetlands or water resources, or any other environmental areas.

Wetlands / Water Resources	Positive
Other biological resources (fisheries, wildlife, etc.)	Positive
Non-attainment areas (air quality)	Positive
Dust or particulate matter	Positive
Air, noise, and or visual impacts (list)	Positive

**Describe all those impacts identified:**

Paving the remainder of the road will reduce vehicle-induced siltation into adjacent waterways. The extension of existing culverts and installation of additional culverts will reduce the occurrence of plugged culverts and channelize runoff where it currently flows across the dirt roadway. Reduction of siltation will benefit both water resources and biological resources. Paving will benefit air quality with dust reduction, as well as the reduction of GHG associated with vehicle miles and equipment hours currently required for dirt road maintenance, hauling material over 12 miles and 3,500 feet in elevation up Tioga Pass Highway.

**10. Proposed Lead Agency:** Identify the agency that is proposed to lead delivery of this project. It is typical for the CFLHD to act as the lead agency for duration of the project, from award through project completion. However, If the applicant plans to have a different agency act as lead for the project, the applicant must provide justification for this position, previous experience in delivering Federal Aid (Title 23) funded projects, and ability to satisfy FHWA project delivery requirements in accordance with [Caltrans Local Assistance Procedures Manual](#). The final decision for project delivery resides with CFLHD. If delivered by another Agency, FHWA California Division Office and the California DOT will have Stewardship and Oversight responsibility where all costs and overruns will be borne by the applicant.

CFLHD

# California Federal Lands Access Program: Proposed Project Funding

Applicants are required to attach a detailed estimate to support costs referenced below. A [Sample FLAP Project Cost Estimate Form](#) is available for use on the California FLAP web page (link will take you to the page; scroll down to find the excel document). Project cost estimates must include all project costs including Preliminary Engineering and Construction Engineering costs, Contingency, ROW, utility relocation, etc.

**1. Cost Estimate for Proposed Project** (From developed Cost Estimate attached): \$4,800,000.00

**2. Federal Lands Access Program Funds Requested** (Cannot exceed 88.53%): \$4,249,440.00 = **88.53** %

**3. Project Funds Leveraged:** List and provide detail of all non-FLAP match funding sources that will be furnished, using this table.

**a) Sources eligible for Minimum Match (11.47%) and/or Overmatch:**

<b>Local, State, and/or Other non-federal Sources</b> (Cash match only) :	\$550,560.00	=	<b>11.47</b> %
<b>Right of Way</b> (Acquisition costs only. Supporting costs borne by Applicant) :	\$0.00	=	%
<b>Utility Relocation</b> (Construction costs only. Supporting costs borne by Applicant) :	\$0.00	=	%
<b>Authorized Title 23 (FLTP, TTP), Title 49 Sources</b> (w/Agency Approval), or other authorized Federal Sources :	\$0.00	=	%
<b>In-Kind Matching Contributions</b> (at the discretion of the CA Programming Decision Committee) :		=	%
Sub-Total (minimum required 11.47%):		\$550,560.00	= <b>11.47</b> %

**b) Sources only eligible for Overmatch:**

<b>Other Federal Sources</b> (e.g. Federal-Aid Highway Programs)	\$0.00	=	%
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**c) Total Matching Contribution:** \$550,560.00 = 11.47 %      **Total Percent Overmatch:** =   %

**NOTE:** Total Matching Contribution and FLAP Funds Requested should total (and not exceed) Cost Estimate for Proposed Project

**d. Request to use Toll Credits**

Certain qualifying Local Public Agencies (LPA) may request the CA Programming Decisions Committee and Caltrans to allow toll credits to be used in lieu of the minimum cash match. Please prepare and include the [Toll Credit Supplemental Worksheet](#), located on the California FLAP web page, in your submittal, and check the box below.

**Toll Credit Match Request:** Applicant understands toll credits are not guaranteed, and is committing other match sources under Section 3a above to satisfy 100% of match requirements.

**4. List and provide detail on all match funding source(s) identified above including funding source description, restriction(s), and timing availability of funds and associated partnerships.**

Mono County is a Tier I County under the Toll Credits program and intends to request the use of toll credits for 100% of the match required for this project. In the event that request is not funded in full, the County intends to apply SB1 (RMRA) revenue to fund the match. The County's share of RMRA revenue is approximately \$1.9m per year and will identify and commit the match funding necessary from this source in order to complete this important project.

**5. If using authorized Title 23 or Title 49 sources, or other authorized federal sources, please provide further detail on the funds/project, and confirmation of authorization from the supporting agency. Attach letters of support if necessary.**

n/a

## 1 - Project Fit to Program Vision

**A. How does the project align with the goals of this funding program?**

This project will advance many FLAP goals by improving access to numerous economic-generating USFS lands and recreation attractions (3 campgrounds, 3 trailheads, Saddlebag Lake Resort). In doing so, safety improvements will eliminate dangerous constrictions in the roadway. Environmental quality will benefit through the reduction of vehicle-induced siltation, dust, and noise. The project will reduce necessary road maintenance activities, including grading and the transport of road base and equipment to this isolated location at the top of Tioga Pass.

**B. Describe why the Federal Lands Access Program is the most appropriate funding source for the proposed project as opposed to other funding sources eligible.**

This road serves only USFS lands, and USFS attractions. It does not provide transportation benefit to other Mono County communities or thoroughfares. The road is vitally important to the County from an economic/tourism perspective, but without an interconnected transportation purpose and need, other projects tend to out-prioritize this high elevation and isolated road.

## 2 - Federal Lands Access Improvement

**A. What is the proximity of the project to the Federal lands? What is the significance if access through the project area was lost or not provided? Is the FLATF (project area) the only access to the federal lands?**

The entire project is within the Inyo National Forest, at the gateway to Yosemite National Park. There are possessory interests at Saddlebag Lake resort and the Saddlebag Campground, and SCE infrastructure at the Saddlebag Dam. If access to this area were lost, SCE would be unable to manage their hydroelectric infrastructure, and thousands of tourists, hikers, anglers, skiers and other users would be unable to visit the 20 Lakes Basin, the Hall Natural Area, Saddlebag Lake, and other nearby summits and attractions. This project is the sole access to the federal lands in this area.

**B. Describe how access to these Federal Lands will be improved as result of this project. If applicable, address improvements to all transportation modes (vehicular, pedestrian, bicycle, transit, emergency, etc.). If applicable, include how the project will improve access management (e.g. reduction in traffic congestion, size/load limits, etc.).**

Access will be improved by eliminating the deteriorating dirt road sections, which will allow for vehicles, cyclists, deliveries, and emergency vehicles to travel the roadway in comparable quiet, without dust and other associated impacts. Current traffic and visitation volume exceeds the carrying capacity of this roadway, with vehicular traffic stopping on steep grades in order to allow other vehicles to pass through the existing constrictions. Overflow parking at the popular attractions along the roadway encroaches on the already narrow roadway, making two-way traffic impossible in those areas, with safety concerns surrounding the pedestrian and vehicular traffic.

## 3 - High Use Recreation Site and Economic Generator

**A. Describe how the Federal Lands, listed on page 1 of the Proposal (FLMA Unit(s) Name) are considered high use recreation site(s) and/or economic generator(s)\* for the local or regional economy. Explain if/how the local or regional community is economically dependent on the access to the federal land and the proposed transportation facility.**

The FMLA units include 3 campgrounds, a Resort operating under Special Use Permit, and several trailheads. Each of the campground sites provide Transient Occupancy Tax revenue to Mono County, as well as providing revenue to the County's General Fund through Possessory Interest Taxes and Solid Waste Parcel Fees. The Saddlebag Lake Resort provides economic activity with a General Store and Cafe, fishing gear, and boat shuttles to the 20 Lakes Basin. Visitors to this area are likely to stay in Mono County lodging properties and otherwise spend tourist dollars in Mono County, so there is an indirect benefit from the many attractions along this section of road.

\*Note: Federal economic generator refers to any use of/on Federal lands that results in economic generation for the local community and/or region.

## 4 - Safety

**A. Describe all existing safety conditions (e.g. below standard sight distances, roadside hazards, below standard lane and shoulder widths, etc.). How proposed project countermeasure(s) will address these safety conditions, and for what user groups?**

Saddlebag Lake Road has 14 constrictions along the 2.5 miles where the road width is less than 16 feet, to as low as 12 feet. In these areas, is it impossible for two vehicles to pass one another. Short sight distance and sharp curves do not allow drivers to plan for the constrictions so traffic proceeds informally, ad hoc through these tight areas.

The other issue is that there is not enough parking to meet demand at popular trailheads. The result is makeshift parking along the roadway, which constricts the travel lanes further and blocks the shoulder, sending pedestrians into the roadway.

## 5 - Preservation

**A. Describe the condition of the FLATF, including surface condition, age, pavement condition ratings (PCI), bridge sufficiency ratings, etc. Describe how the proposed project will improve the condition of the FLATF, including extending service life, and impacts to O&M costs.**

The surface condition of the dirt sections are poor, as large granite rocks make up portions of the roadbed and require regular import of material to keep the road passable. This project would significantly reduce O&M costs because Saddlebag is the only County Road in this area-- maintenance crews, equipment and material have to be hauled 12 miles and 3,500 feet in elevation to perform necessary maintenance on this road. The asphalt sections have held up and are in reasonably good condition (7.6 out of 10 PASER), with some edge erosion due to roadside parking. In order to have a complete project, it is expected that existing asphalt would be rehabilitated.

**B. Describe how the FLATF will be maintained after construction. Be specific as to what maintenance activities would occur, the frequency, and funding sources.**

The Mono County Road Division performs maintenance on Saddlebag Lake Road, with primary funding through CA Highway User Taxes. Maintenance activities typically occur in the spring, when crews will plow remaining snow from the road upon the opening of Tioga Pass Highway. Runoff and erosion of the dirt sections ensue during the spring, and crews clear culverts and grade problem areas as they arise. Once runoff is over, crews monitor the road once per month and mobilize additional grading activities as needed to keep the road passable.

## 6 - Sustainability and Environmental Quality Benefits

**A. Describe if and how the proposed project contributes to the environmental goals and objectives of the local, State, and/or Federal Land Management Agency (e.g. reducing erosion or dust, improving wildlife connectivity, habitat, aquatic organism passage, reduction of noise/water/air/ pollution, etc.).**

The project will reduce/eliminate dust associated with vehicle traffic on a dirt road. The absence of these dirt road sections will have an immediate benefit to the adjacent Lee Vining Creek headwaters, which will no longer be subject to siltation induced by vehicle traffic on wet roadways that makes its way into the adjacent lands and creek.

## 7 - Coordination

**A. Summarize any stakeholder or public involvement conducted to date. Summarize feedback, support, and/or objections identified. Describe any known or potential controversy and/or support for the project. (NOTE: Projects that have not initiated public involvement or anticipate controversy should still apply. Just state what is known or anticipated.)**

The primary stakeholder involvement has been between the USFS and the County Road Department, which have both identified this as a high priority project, although for different reasons. Support letters have been received from individuals, groups and agencies that would benefit.

There is no known opposition or controversy associated with this project.

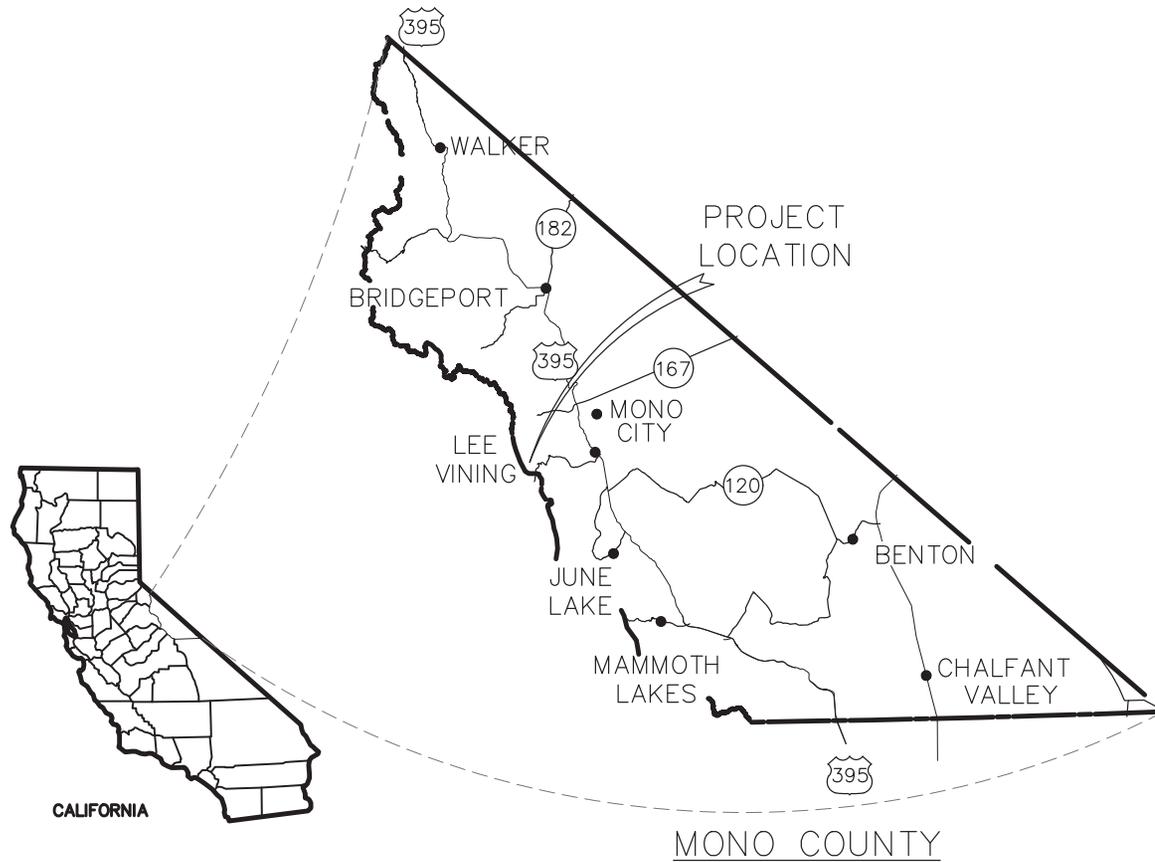
**B. Describe how the Federal Lands, will support or connect to the improved access explained in 2B. For example, if building a new bicycle facility does the FLMA allow bicycles and where to/from?**

The project will not create access where it does not already exist, but it will allow for road cyclists to utilize the road as they can not use the road in the current (half dirt) state.

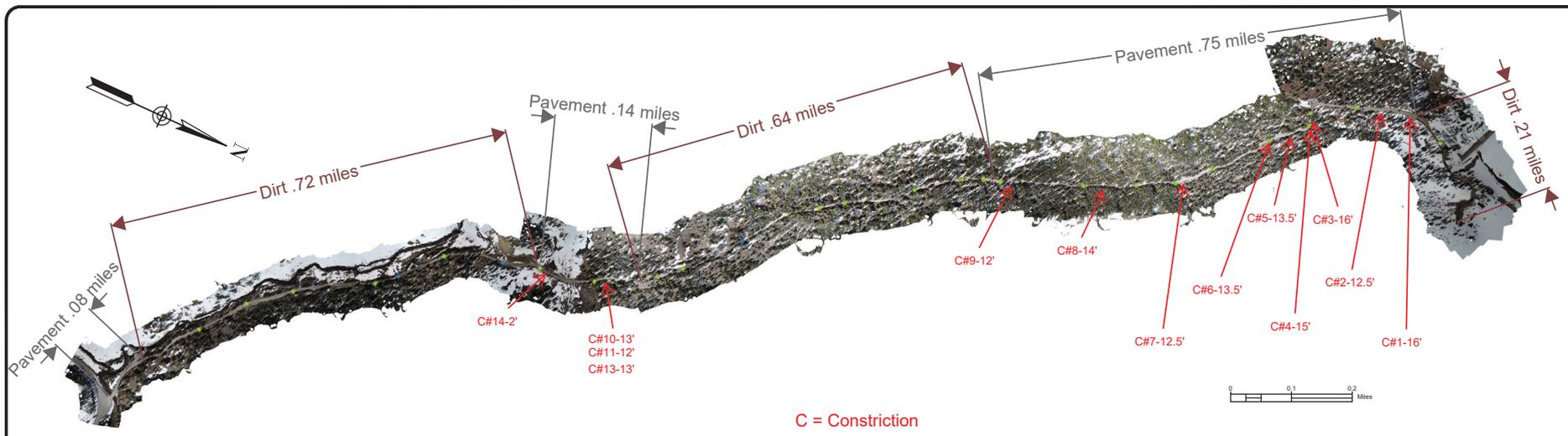
## Submittal Instructions:

1. Save your form as PDF to your computer, with file name similar to: CALIFORNIA FLAP APP 2021 <PROJECT NAME>
  - a. Check that all fields have been completed and that all your work has saved properly prior to e-mailing your application.
2. Attach all additional files:
  - a. Review the checklist you completed and attach all photos, maps project estimates, and forms requiring signatures.
  - b. Please do not use a zip application to reduce and send large files. The submittal email address will not accept zipped attachments. To accommodate large attachment sizes, we encourage sending multiple emails referencing the volume of the email(s) in the subject line, labeling them '1 of 2,' '2 of 2,' or similar. It is the responsibility of the sending party to ensure their file has successfully transmitted (not getting stuck in the e-mail "outbox").
  - c. **ATTENTION:** DO NOT USE YOUR PDF SOFTWARE TO ATTACH DOCUMENTS INTO THE PDF DOCUMENT AS ALL YOUR FORM FIELDS WILL BE INVALID. ALL ATTACHED PHOTOS AND FILES SHOULD BE SEPARATE FILES.
3. Save a copy for your records
4. E-mail your completed form to [cfl.planning@dot.gov](mailto:cfl.planning@dot.gov), using the subject: CALIFORNIA FLAP APP 2021 <PROJECT NAME>
5. Check your e-mail's "sent box" to ensure that your file was sent. Larger files may take longer to send.
  - a. You should receive confirmation of receipt of your submission within 3 working days of the call closing date.

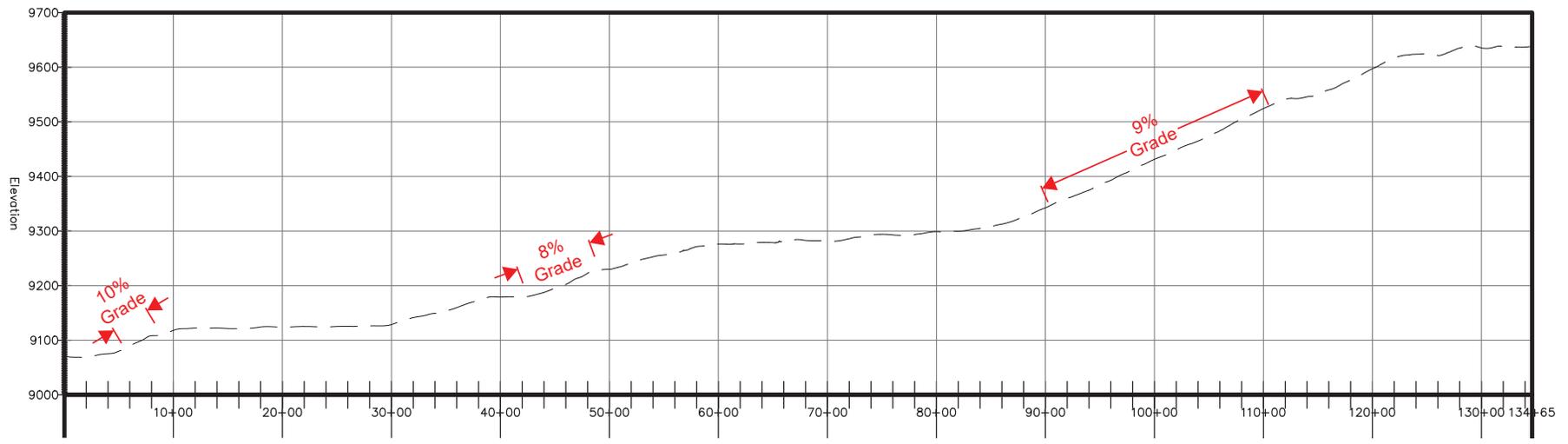
# SADDLEBAG ROAD FEDERAL LANDS ACCESS PROGRAM



MONO COUNTY PUBLIC WORKS DEPARTMENT	
Drawing Date: 05/06/2021	Rev.#   Date   Revision
Prepared By: S. ROBISON	
Checked By:	
SADDLEBAG ROAD FEDERAL LANDS ACCESS PROGRAM	
TITLE SHEET PROJECT LOCATION MAP	
SHEET 1/5	



C = Construction



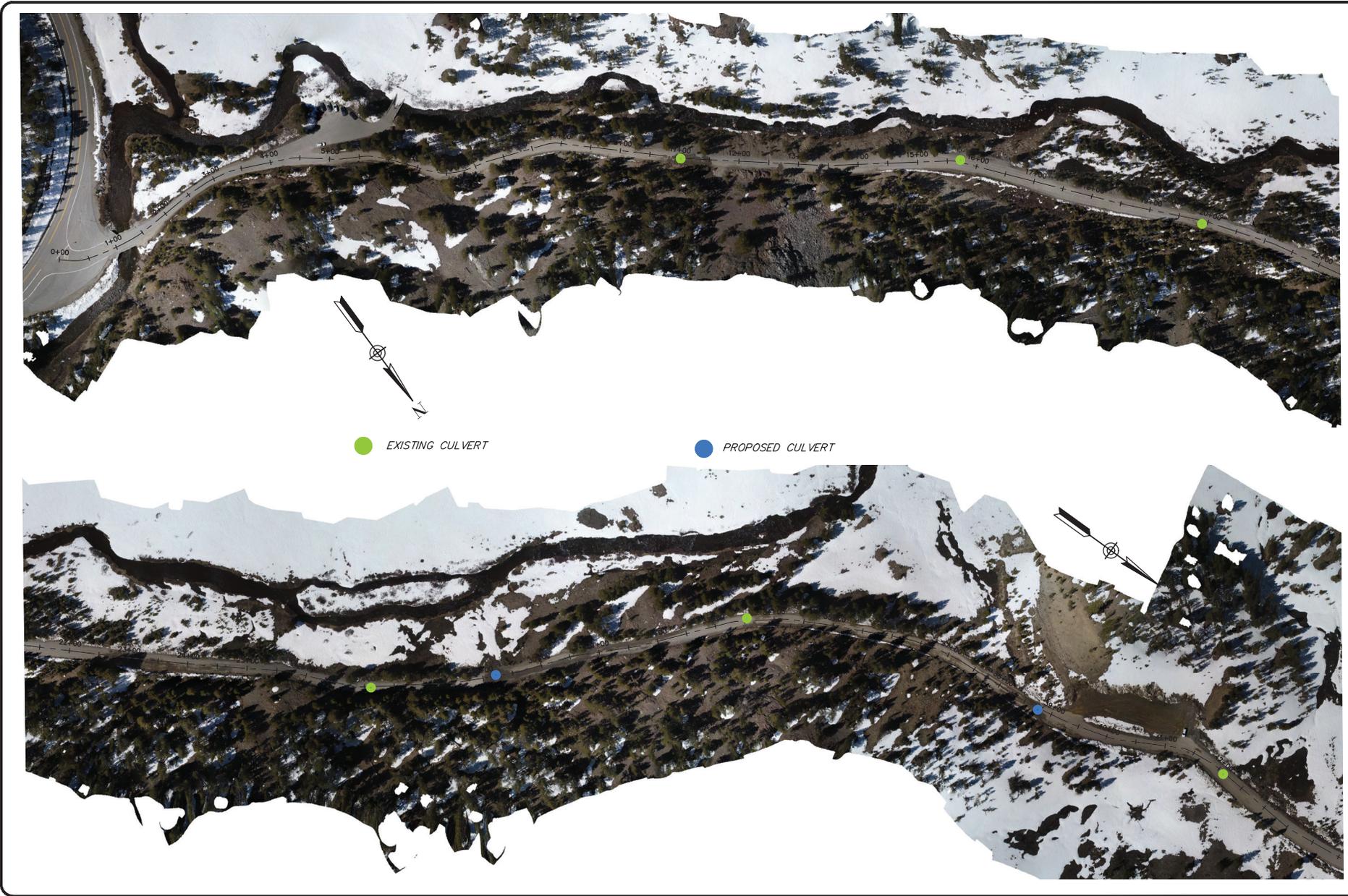
ELEVATIONS ARE RELATIVE AND NOT ABSOLUTE

MONO COUNTY PUBLIC WORKS DEPARTMENT

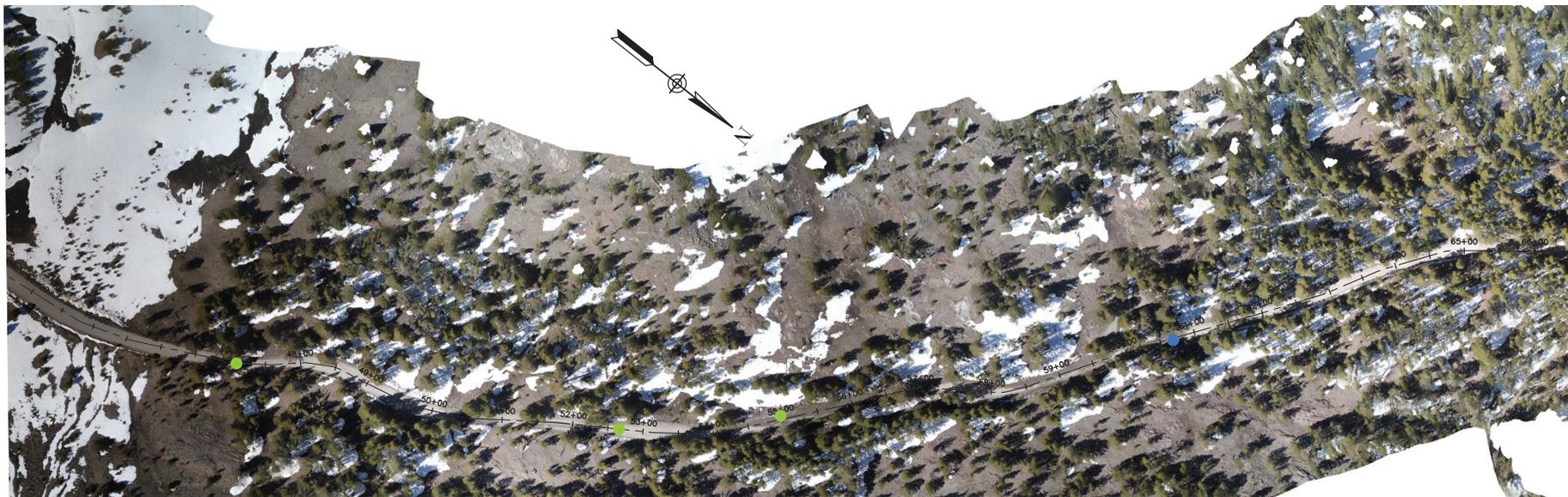
Drawing Date: 05/06/2021	Rev. #	Date	Revision
Prepared By: S. ROBINSON			
Checked By:			

SADDLEBAG ROAD  
FEDERAL LAND ACCESS PROGRAM  
SADDLEBAG ROAD STA 0+00 TO STA 134+65

SHEET  
2/5

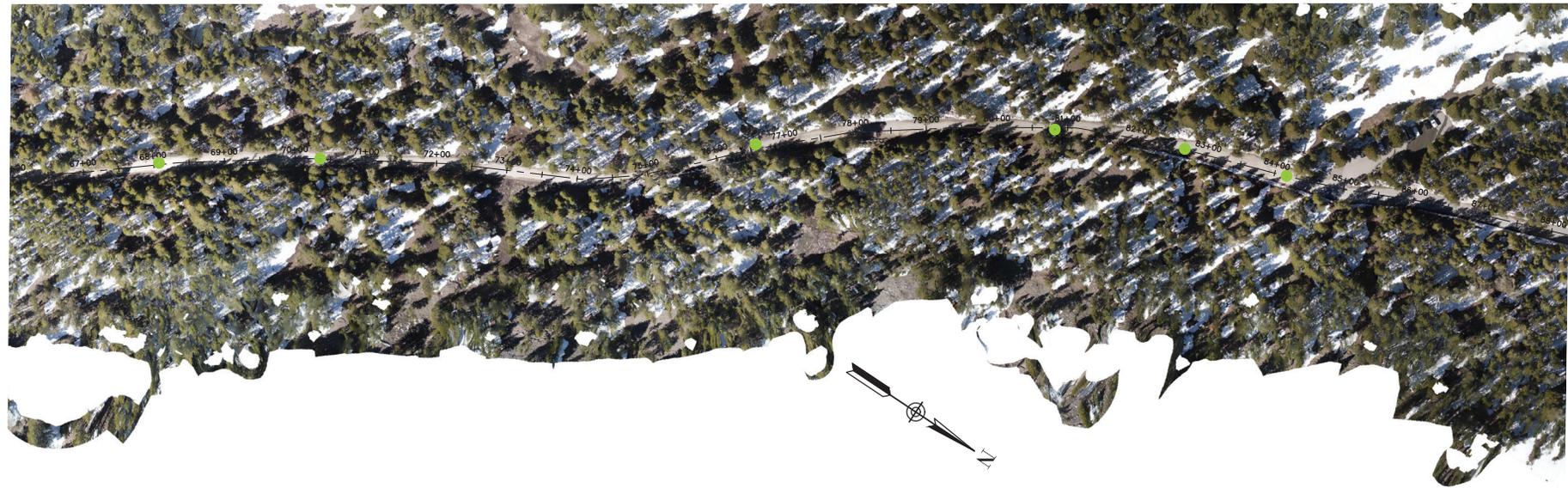


MONO COUNTY PUBLIC WORKS DEPARTMENT		Rev#	Date	Revision
SADDLEBAG ROAD		Drawing Date:	05/06/2021	
FEDERAL LAND ACCESS PROGRAM		Prepared By:	S. ROBISON	
SADDLEBAG ROAD STA 0+00 TO STA 44+00		Checked By:		
SHEET		3/5		



● EXISTING CULVERT

● PROPOSED CULVERT



MONO COUNTY PUBLIC WORKS DEPARTMENT

Drawing Date: 05/06/2021

Rev.# | Date | Revision

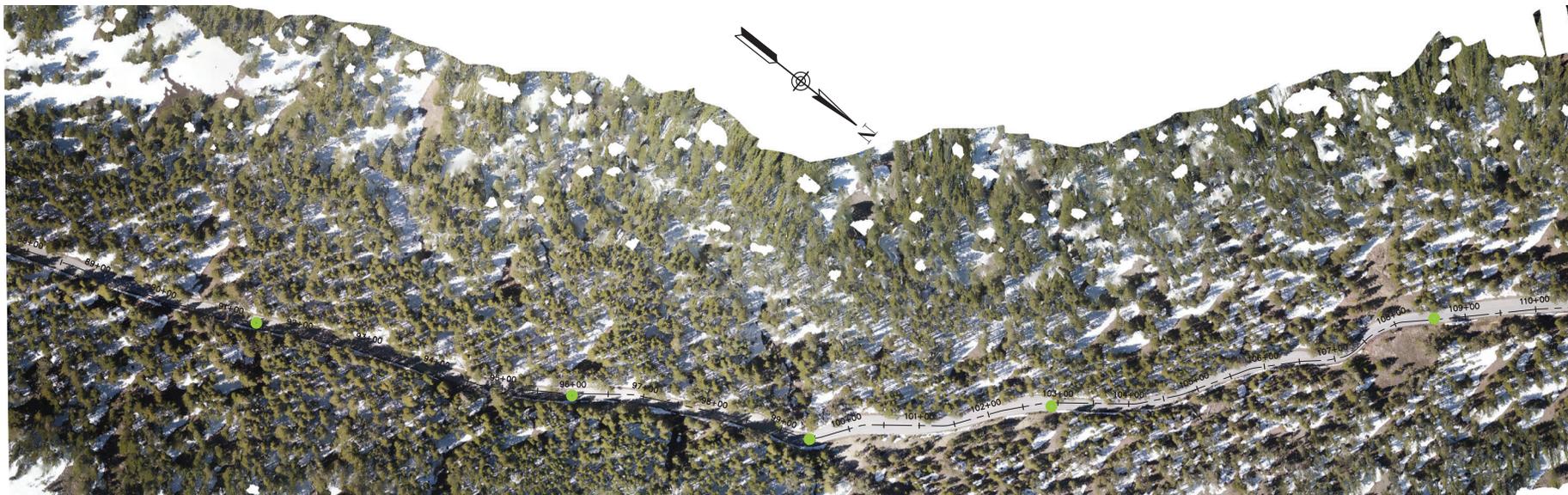
Prepared By: S. ROBISON

Checked By:

SADDLEBAG ROAD  
FEDERAL LAND ACCESS PROGRAM

SADDLEBAG ROAD STA 44+00 TO STA 88+00

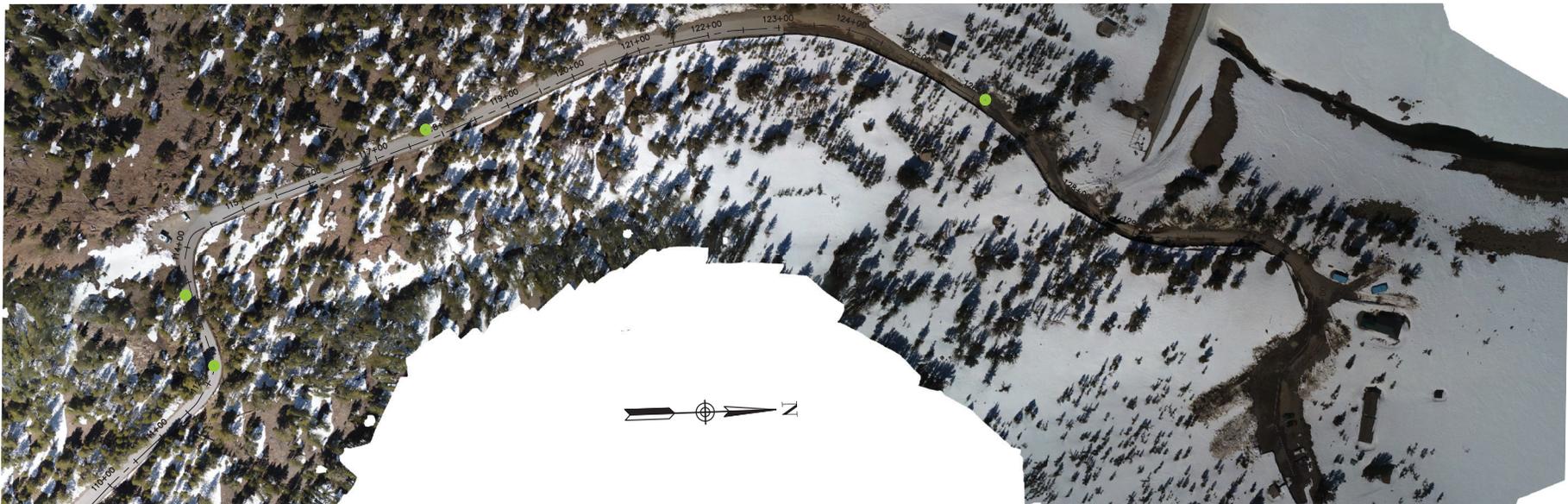
SHEET  
4/5



EXISTING CULVERT



PROPOSED CULVERT



MONO COUNTY PUBLIC WORKS DEPARTMENT

Drawing Date:	05/06/2021	Rev. #	Date	Revision
Prepared By:	S. ROBISON			
Checked By:				

SADDLEBAG ROAD  
FEDERAL LAND ACCESS PROGRAM

SADDLEBAG ROAD STA 88+00 TO STA 134+00

Bridge at mile 0.0 downstream abutment



Upstream abutment



Siltation along Road's edge



Siltation on roadway



**Culvert needed – silty water flowing across road to adjacent Lee Vining Creek**



**Vehicle Induced Sitation**



**Plugged Culvert**



**Plugged Culvert**



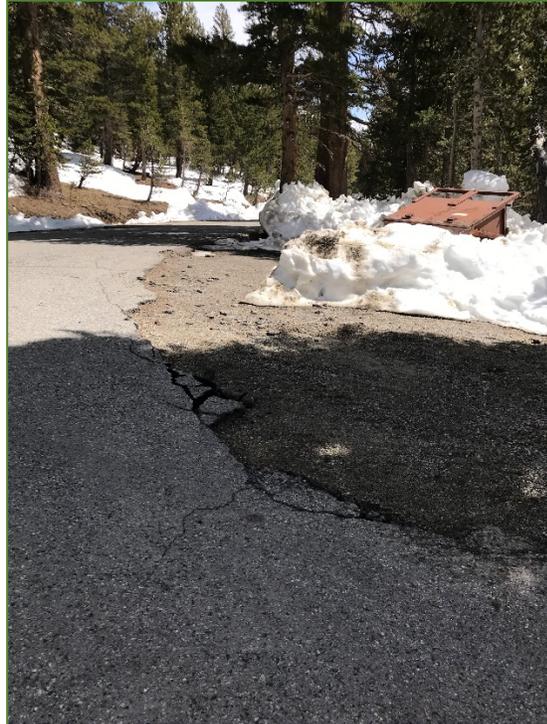
**Culvert Erosion – Sink at Road's edge**



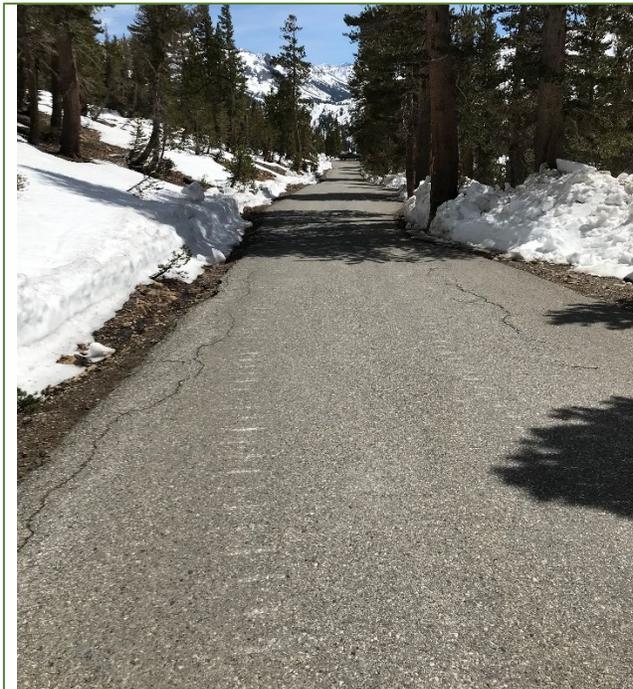
**Asphalt Edge Erosion**



**Edge Erosion**



**Longitudinal Cracking and Edge Cracking**



**Typical Constriction**



**Constriction at blind curve**



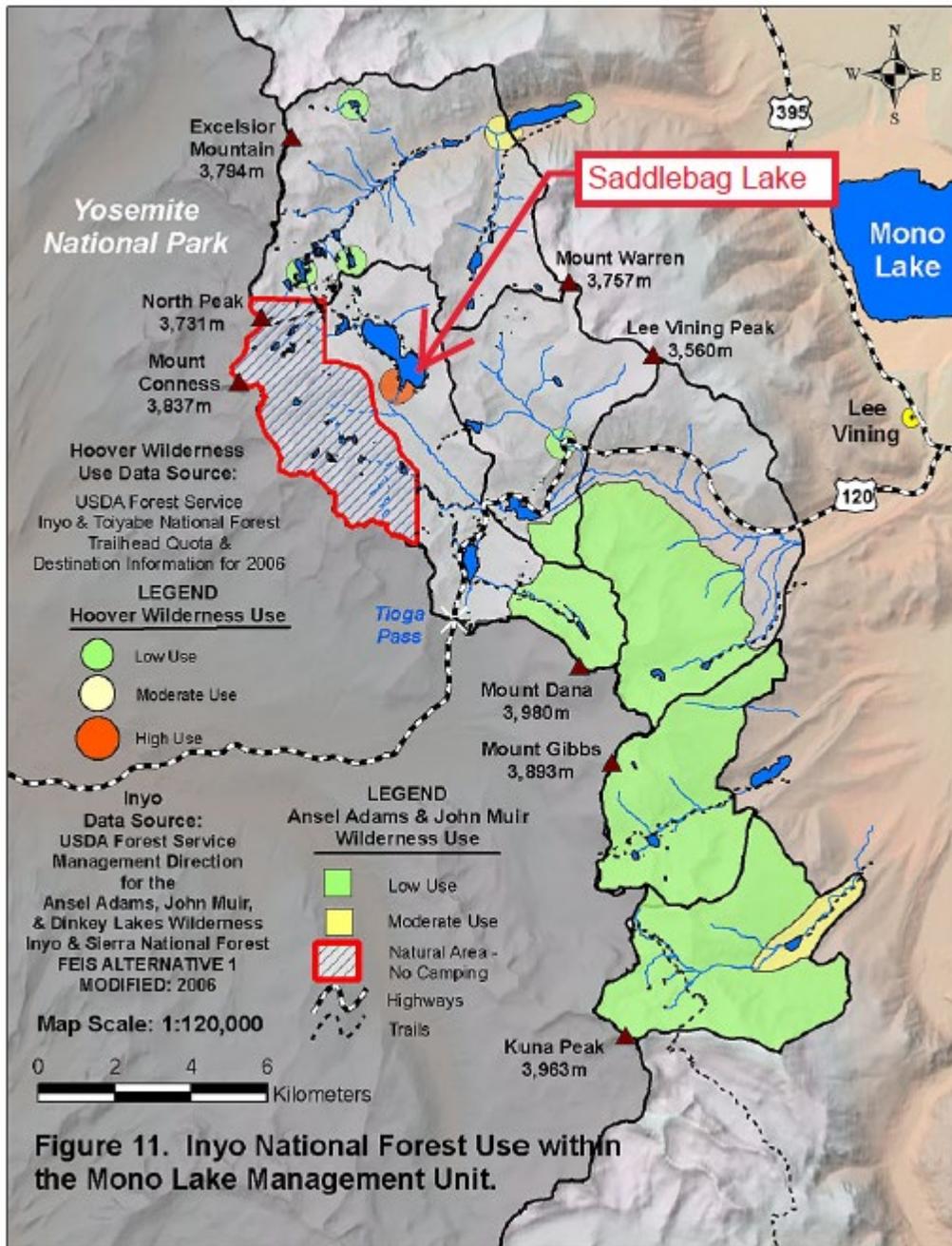
Upper Parking Area







Inyo Natl Forest Use



## Tioga Pass Visitor Counts

## Yosemite NP

Bookmark this report: <https://irma.nps.gov/Stats/SSRSReports/Park%20Specific%20Reports/Traffic%20Counts>

**Current calendar year data are preliminary and subject to change. Data will be finalized by the end of the first quarter of next calendar year.**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>TRAFFIC COUNT AT TIOGA PASS</b>												
2021	0	0	0									
2020	0	0	0	0	0	10,451	34,447	25,216	34,904	23,250	0	0
2019	0	0	0	0	0	0	59,221	61,308	49,628	34,360	9,535	0
2018	0	0	0	0	0	33,000	48,050	66,650	48,000	27,833	9,272	0
2017	0	0	0	0	0	2,200	48,050	59,877	48,000	23,250	0	0
2016	0	0	0	0	0	65,348	64,892	61,146	52,609	20,250	0	0
2015	0	0	0	0	0	33,000	48,050	55,576	45,006	23,250	0	0
2014	0	0	0	0	0	33,000	48,050	66,650	48,000	23,250	0	0
2013	0	0	0	0	0	33,000	48,050	60,200	48,000	18,000	0	0
2012	4,800	3,400	0	0	0	33,000	48,050	66,650	48,000	23,250	0	0
2011	0	0	0	0	0	13,200	48,050	66,650	48,000	23,250	0	2,000
2010	0	0	0	0	0	27,500	46,593	66,650	48,000	23,250	0	0

**California FLAP Application Proposed Project Cost Estimate**

**Saddlebag Lake Road Rehabilitation and Enhancement**

*Rehabilitation of existing pavement, addition/extension of pavement, and drainage improvements*

<b>Work Item Description</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Cost</b>	<b>Remarks</b>
Roadway Excavation, cut/fill at Constrictions	CUYD	\$75	1,300	\$97,500	Assume 700 feet of cut/fill - 14 locations, 50' each
Rock Staked Wall (or Equivalent) at cut/fill areas	SQYD	\$30	3,200	\$96,000	Assume 800' at 4' height
Grind/Pulverize Existing Asphalt Concrete Finish Grade Roadway	SQYD	\$6	7,967	\$47,802	.97mi of existing AC; avg width = 14'
Finish Grade Existing Dirt Roadway	SQYD	\$4	18,421	\$73,684	Prepare Existing Dirt Road
Class 2 Aggregate Base - Roadway	TON	\$40	3,415	\$136,600	Assume new base over 1.4 miles of existing dirt at 20' road width
3-inch Hot Mix Asphalt - Roadway	TON	\$160	4,957	\$793,120	Assume 2.59 miles mile x 20 ft
Shoulder Backing (Import)	LF	\$6	15,000	\$90,000	
Roadside Swale / Cobble Swale	LF	\$32	3,000	\$96,000	
Existing Culvert Extensions and End Sections	LPSM	\$2,560	6	\$15,360	Assume 6' extensions and intake sections in 6 locations
New Culvert Installation with End Sections	LPSM	\$5,600	3	\$16,800	Assume 25' CMP with intake section in 3 locations
Class 2 Aggregate Base - Parking Improvements	TON	\$40	466	\$18,640	4" base
3-inch Hot Mix Asphalt - Parking Improvements	TON	\$160	363	\$58,080	Assume 20,000 sf of asphalt parking improvements throughout project
Paint Striping - Parking	LPSM	\$10,000	1	\$10,000	
Curve Warning Signage, etc.	EACH	\$500	6	\$3,000	
<b>Subtotal</b>				<b>\$1,552,586</b>	
		<b>% of above Subtotal</b>			
Mobilization	LPSM		12%	\$187,000	
Construction Survey and Staking	LPSM		2%	\$32,000	
Contractor Quality Control & Testing	LPSM		5%	\$78,000	
Temporary Erosion Control	LPSM		5%	\$78,000	
Clearing and Grubbing	LPSM		5%	\$78,000	
Temporary Traffic Control	LPSM		15%	\$233,000	
<b>Subtotal</b>				<b>\$2,238,586</b>	
Contingency (Required for all projects)	30%			\$672,000	
Inflation (Assumed 3% per year)	3%			\$669,068	
<b>Total Construction (CN)</b>	2028			<b>\$3,579,654</b>	

<b>Preliminary Engineering (PE)</b>	12%	<b>\$429,558</b>	Assumed direct costs only
<b>Construction Engineering (CE)</b>	12%	<b>\$429,558</b>	
<b>Stewardship &amp; Oversight (SO)</b> (Required for when CFLHD isn't delivering)	10%	<b>\$357,965</b>	Contact Caltrans for S&O Costs

<b>Cost Estimate for Proposed Project</b>	<b>\$4,796,736</b>	
<b>Total Project Cost (Rounded)</b>	<b>\$4,800,000</b>	The FLAP contribution will be a firm-fixed dollar amount, not to exceed 88.53%, for when CFLHD isn't Lead Agency. Applicant responsible for 100% of cost overruns.



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** May 18, 2021

**Departments: Economic Development**

**TIME REQUIRED** 40 Minutes

**SUBJECT** Mono County Fish and Wildlife  
Commission Workshop

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Jeff Simpson, Economic Development  
Manager

---

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Jeff Simpson on the Mono County Fish and Wildlife Commission to review, clarify and potentially modify the rules governing the Mono County Fish and Wildlife Commission.

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### RECOMMENDED ACTION:

Receive staff presentation regarding history and current structure and operations of the Fish and Wildlife Commission and provide direction to staff to draft a resolution, for later consideration and possible adoption by the Board, addressing the matters outlined in the discussion section of the staff report or other changes as directed by the Board.

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### FISCAL IMPACT:

None.

---

**CONTACT NAME:** Jeff Simpson

**PHONE/EMAIL:** 760-924-4634 / jsimpson@mono.ca.gov

---

### SEND COPIES TO:

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### MINUTE ORDER REQUESTED:

YES  NO

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### ATTACHMENTS:

Click to download
<input type="checkbox"/> <a href="#">Staff Report</a>
<input type="checkbox"/> <a href="#">2002 Resolution</a>
<input type="checkbox"/> <a href="#">2006 Resolution</a>
<input type="checkbox"/> <a href="#">2017 Resolution</a>
<input type="checkbox"/> <a href="#">Mono County Fish and Wildlife Bylaws</a>

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
5/12/2021 5:23 PM	County Counsel	Yes
5/13/2021 2:36 PM	Finance	Yes
5/14/2021 8:16 AM	County Administrative Office	Yes



# MONO COUNTY

## ECONOMIC DEVELOPMENT and SPECIAL PROJECTS

P.O. BOX 603, MAMMOTH LAKES, CALIFORNIA 93546  
(760) 924-4634 • (760) 924-1697 (Fax)

Alicia Vennos  
Economic Development Director  
Avennos@mono.ca.gov  
760-924-1743

Jeff Simpson  
Economic Development Manager  
Jsimpson@mono.ca.gov  
760-924-4634

### STAFF REPORT

**SUBJECT:** Mono County Fish and Wildlife Commission Workshop

**RECOMMENDATION:** Receive staff presentation regarding history and current structure and operations of the Fish and Wildlife Commission and provide direction to staff to draft a resolution, for later consideration and possible adoption by the Board, addressing the matters outlined in the “Discussion” section of this staff report.

**BACKGROUND:** The Mono County Fisheries Commission (now the Fish and Wildlife Commission) was established by resolution of the Mono County Board of Supervisors in 2002 (R02-107). As described in R02-107, the purpose of the Commission is to “advise the Mono County Board of Supervisors on matters relating to the rearing and stocking of various trout species in Mono County waters.” R02-107 also provides that the Commission may assist with any of the following, upon request of the Board of Supervisors:

- a. Provision of oversight of Conway Ranch aquaculture activities.
- b. Provision of oversight for the planning and implementation of the Mono County Fish Management Study.
- c. Coordination of County Fish Enhancement Activities (i.e., Sierra Trout Foundation; Alpers Trout) and Department of Fish and Game stocking. Review on an annual basis all stocking plans including, but not limited to, stocking sites, quantity and quality of fish, species of trout stocking, etc.
- d. Adequate research, necessary consultation with individuals of expertise, and necessary communication with elected officials and agencies at all levels of government.
- e. Preparation of recommendations regarding research and promotional project which may require funding. Such recommendations may include determinations as to the scope of the project, the cost thereof, and the methods of obtaining adequate funding.

In 2006, the Board adopted resolution R06-71, which expanded the duties of the Commission to include providing recommendations to the Board regarding fish, wildlife, endangered species and methods for their protection (upon Board request) and making recommendations regarding expenditures from the County’s Fish and Game Fine Fund.

In 2017, the Board adopted resolution R17-40, which changed the name of the Fisheries Commission to the “Mono County Fish and Wildlife Commission” to match the expanded authorities granted by R06-71.

While R06-71 and R17-40 expanded the duties of the Commission and changed its name, respectively, the basic operation of the Commission continue to be governed by R02-107. Under that Resolution, the Commission consists of 7 members appointed by the Board of Supervisors. Each Supervisor is entitled to nominate one Commissioner. The other two Commissioners may be nominated by a Supervisor or by some other person but must ultimately be appointed by a majority of the Board. Under R02-107, Commissioners serve at the will and pleasure of the Board, for four-year terms, but without limit as to the number of terms served. R02-107 also makes clear that the Commission has no authority to financially obligate the county and, finally, that the Commission will remain in existence unless and until it is dissolved by formal action of the Board.

DISCUSSION: There is desire from Commissioners and staff to review, clarify and potentially modify the rules governing the Mono County Fish and Wildlife Commission, as currently established in R02-107, R06-71 and R17-40 (the “Resolutions”), to address the following four issues:

### **1. Duties of Commission as assigned by the Board**

The Commission has the following general and ongoing duties as provided in the Resolutions: (1) advise the Mono County Board of Supervisors on matters relating to the rearing and stocking of various trout species in Mono County waters (R02-107); and (2) make recommendations to the Board on how funds deposited into the fish and wildlife propagation fund should be spent (R06-71).

In addition to the above ongoing duties, the Board *may* request that the Commission advise it on the additional topics listed as (a) through (e) on page one of this staff report (R02-107) and regarding fish, wildlife, endangered species and methods for their protection (R06-71).

In recent years, there has not been a regular practice by the Commission of seeking direction from the Board of Supervisors regarding whether its input is sought on these additional topics, nor has the Board requested such input on a regular basis.

In order to provide some structure to this process staff proposes to annually agendaize an item before the Board of Supervisors for the purpose of recommending areas where the Commission could be of assistance/provide input. The Board could then consider and discuss the staff recommendation and provide direction for the Commission. Staff proposes to do this annually after adoption of the County budget (i.e., in September or October), starting in 2021. Making this adjustment does not require a formal resolution, just direction to staff.

### **2. The term of office of the Chair and Vice-Chair of the Commission**

The Commission’s bylaws provide for the annual election of a Chair for a term of not more than one year and also provide for the optional appointment of a Vice-Chair. In contrast, the Resolutions establishing and governing the Commission’s operation do not provide for the positions of Chair or Vice-Chair. Due to recent disagreement among Commissioners regarding

these appointments, staff recommends that the positions of Chair and Vice-Chair be eliminated and that, instead, staff coordinate and manage Commission meetings, with each Commissioner having one equal vote as set forth in the Resolutions. This could be accomplished by Board resolution directing staff to manage and chair Commission meetings, thereby triggering an obligation for the Commission to amend its bylaws for consistency.

### **3. Commissioner appointment, term and qualifications**

Under Resolution R02-107, the Commission consists of 7 members appointed by the Board of Supervisors, with each Supervisor nominating one Commissioner and the remaining two nominated by any person (who may be a Supervisor). Commissioners serve at the will and pleasure of the Board, for four-year terms and with no limit as to the number of terms served.

Staff was unable to find any records of supervisor nomination dating back to at least 2003. Apparently the concept of nomination by Board members has fallen by the wayside and it is unknown which current Commissioners were nominated by whom. Additionally, there is no provision for a Commissioner's term to end when the appointing Supervisor's term ends – meaning that some current Commissioners were nominated by Supervisors and appointed by Boards that served years ago. This likely has contributed to the lack of information regarding nominations.

There is also no guidance in the Resolutions regarding geographic or residency requirements for Commissioners. Over the years (and currently) Commissioners have lived in other counties or been concentrated in certain regions of the County. In addition, individual Commissioners may be employed by (or owners of) businesses that are affected by decisions made by the County related to fish stocking or related matters. While this may be perfectly appropriate, and is within the discretion of the Board, it has been a source of discussion and some concern among Commissioners and members of the public.

With four vacancies occurring at the end of June, 2021, it seems appropriate for the Board to consider how it wishes to handle those upcoming appointments and whether it desires to update, clarify or amend any of the rules governing the Commissioner qualifications and requirements. This would also be done by resolution.

Due to the lack of interest and applications for vacancies over the years, a possible solution would be to continue flying open positions county-wide with priority going to appointing a representative from each town or geographic region throughout the County.

### **4. Annual fish stocking**

Mono County annually stocks fish in various waters within the County. This stocking supplements stocking undertaken by the California Department of Fish and Wildlife. Determinations regarding where and when fish are stocked by the County can have significant impacts on the economic health of a region – and the businesses within it. For this reason, such decisions can become contentious and political.

Historically, the Fish and Wildlife Commission has provided recommendations to staff regarding the County's annual stocking plan – but the final decision (which usually involves deviation from the Commission's recommendation) has been made by staff. Decision making authority

has intentionally remained apart from the Commission itself (i.e., the Commission has been advisory and the County does not simply rubber stamp Commission recommendations) because, as stated above, Commissioners may be employed in industries or owners of businesses that benefit financially from fishing activities in Mono County. Any Commissioner with such an interest therefore could not make a decision that had a reasonably foreseeable material financial effect on that Commissioner or any of their economic interests. Accordingly, in order to make sure that all Commissioners remain able to participate, the Commission must remain advisory.

Due to the often controversial and politically-charged nature of these decisions, staff requests that the Board either formalize staff's role as the final decision maker regarding the annual stocking plan, or that the Board create a different procedure whereby those decisions are brought to the Board for final approval.

### **Summary**

Staff seeks Board direction to return to the Board with a draft resolution making some or all of the changes discussed in this staff report, or other changes as directed by the Board.



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**RESOLUTION NO. R02- 107**

**RESOLUTION TO CREATE THE MONO COUNTY  
FISHERIES COMMISSION**

**WHEREAS**, the Mono County Board of Supervisors acknowledges the critical importance of recreational fishing as a primary component of the County's tourism and economic health; and

**WHEREAS**, the Conway Ranch property was purchased by Mono County for, among other uses, the Fish Enhancement Program (rearing of trout) to augment the ongoing fish stocking program of the California Department of Fish and Game (CDFG); and

**WHEREAS**, the Mono County Board of Supervisors has expressed the importance of community-based, multi-disciplinary input on the species, quantity and stocking locations for the Fish Enhancement Program and for the CDFG Fish Stocking Program; and

**WHEREAS**, representation for such input from a wide geographical base within the County is desired;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Mono that:

1. The Mono County Board of Supervisors formally establishes the Mono County Fisheries Commission which shall consist of seven members appointed by the Board of Supervisors. Each Supervisor shall be entitled to nominate one Commission member. The other two Commissioners may, but need not, be nominated by a Supervisor.

The members shall serve at the will and pleasure of the Board of Supervisors in staggered four-year terms, with four members initially appointed for four years and three members initially appointed for two years and then may be subsequently re-appointed for an additional four years.

2. The primary purpose of the Commission shall to be advise the Mono County Board of Supervisors on matters relating to the rearing and stocking of various trout species in Mono

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County waters. In addition, upon request by the Board of Supervisors, the Commission may also assist in any of the following activities:

- a. Provision of oversight of Conway Ranch aquaculture activities.
- b. Provision of oversight for the planning and implementation of the Mono County Fish Management Study.
- c. Coordination of County Fish Enhancement Activities (*i.e.* Sierra Trout Foundation; Alpers Trout) and Department of Fish and Game stocking. Review on an annual basis all stocking plans including, but not limited to, stocking sites, quantity and quality of fish, species of trout stocking, etc.
- d. Adequate research, necessary consultation with individuals of expertise, and necessary communication with elected officials and agencies at all levels of government.
- e. Preparation of recommendations regarding research and promotional projects which may require funding. Such recommendations may include determinations as to the scope of the project, the cost thereof, and the methods of obtaining adequate funding.

3. The Commission is not authorized to financially obligate the county without prior approval of the Mono County Board of Supervisors.

4. The Commission shall remain in existence until dissolved by formal action of the Board of Supervisors.

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5. The Commission may adopt by-laws, elect offices, and carry out other organizational functions not inconsistent with this Resolution.

**PASSED, APPROVED and ADOPTED** this 10th day of December, 2002, by the following vote, to wit:

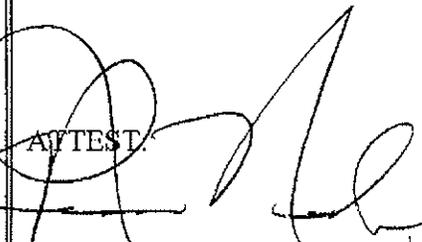
AYES: Supervisors Cecil, Farnetti, Hunt & Pipersky

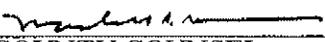
NOES: NONE

ABSENT: Supervisor Ronci

ABSTAIN: NONE

  
TOM FARNETTI, Chair  
Mono County Board of Supervisors

ATTEST:  
  
RENN NOLAN, Clerk of the Board

APPROVED AS TO FORM:  
  
COUNTY COUNSEL



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5 **RESOLUTION NO. R06 - 71**

6 **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF**  
7 **MONO, STATE OF CALIFORNIA, ADDING TO THE DUTIES OF THE MONO**  
8 **COUNTY FISHERIES COMMISSION THE DUTY TO MAKE**  
9 **RECOMMENDATIONS TO THE BOARD OF SUPERVISORS ON THE**  
10 **EXPENDITURE OF FISH AND GAME FINE FUNDS**

11 **WHEREAS**, in January, 1984, this Board, in conjunction with a resolution adopted by  
12 the Inyo County Board of Supervisors, adopted Resolution No. 84-05, thereby creating  
13 the Inyo-Mono Fish and Game Advisory Commission, which Commission has  
14 subsequently made recommendations to both boards of supervisors on how to spend  
15 monies in the fish and wildlife propagation funds (a/k/a fish and game fine funds) of  
16 each county, which funds are provided for in §§ 13003 and 13100 *et seq.* of the Fish and  
17 Game Code; and

18 **WHEREAS**, in December, 2002, this Board adopted Resolution No. R02-107, thereby  
19 creating the Mono County Fisheries Commission, the primary purpose of which is to  
20 "advise the Mono County Board of Supervisors on matters relating to the rearing and  
21 stocking of various trout species in Mono County waters;" and

22 **WHEREAS**, this Board has determined that it would be more appropriate for the  
23 Mono County Fisheries Commission, rather than the Inyo-Mono Fish and Game  
24 Advisory Commission, to make recommendations to this Board on how to spend  
25 monies in the Mono County fish and game fine fund, and that that duty should be  
26 formally added to the duties of the Fisheries Commission.

27  
28 **NOW, THEREFORE, BE IT RESOLVED** as follows:

1 1. In addition to the duties assigned to it in Mono County Resolution No. R02-107,  
2 the Mono County Fisheries Commission shall study, and make recommendations to  
3 this Board concerning, such matters relating to fish, wildlife, endangered species, and  
4 methods for the propagation and protection of same in Mono County as are assigned  
5 to it from time-to-time by this Board.

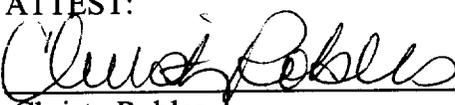
6  
7 2. Further, the Commission shall periodically make recommendations to this  
8 Board on how the funds deposited into the fish and wildlife propagation fund in the  
9 Mono County treasury pursuant to Fish and Game Code §§ 13003 and 13100 should be  
10 spent; any such recommendation shall further a purpose described in § 13103 of the  
11 Fish and Game Code.

12 3. For purposes of Fish and Game Code § 13103(j), which authorizes the  
13 expenditure of funds in the County's fish and wildlife propagation fund for certain  
14 administrative costs of the county's fish and wildlife commission, the Mono County  
15 Fisheries Commission is Mono County's fish and wildlife commission.

16  
17 **PASSED AND ADOPTED** this 8<sup>th</sup> day of August, 2006, by the following vote of  
18 the Mono County Board of Supervisors:

- 19  
20 **AYES:** Supervisor Bauer, Farnetti, Hazard, Hunt.  
21 **NOES:** None.  
22 **ABSTAIN:** None.  
23 **ABSENT:** None.  
24 **VACANT:** District #4.

  
\_\_\_\_\_  
Tom Farnetti, Chairman  
Board of Supervisors  
County of Mono

25  
26  
27 **ATTEST:**  
  
\_\_\_\_\_  
Christy Robles  
Acting Clerk of the Board

28 **APPROVED AS TO FORM:**  
  
\_\_\_\_\_  
Marshall Rudolph  
County Counsel



RESOLUTION NO. R17- 40

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS  
CHANGING THE NAME OF THE MONO COUNTY FISHERIES  
COMMISSION AND AUTHORIZING THE COMMISSION  
TO AMEND ITS BYLAWS TO REFLECT THIS CHANGE**

**WHEREAS**, in December, 2002, this Board adopted Resolution No. R02-107, creating the Mono County Fisheries Commission ("Commission"), the primary purpose of which was to "advise the Mono County Board of Supervisors on matters relating to the rearing and stocking of various trout species in Mono County waters;" and

**WHEREAS**, in August, 2006, this Board adopted Resolution No. R06-71, included herein as Exhibit 1 and incorporated by this reference, thereby officially expanding the duties of the Commission to include the study and making of recommendations to the Board concerning such matters relating to fish, wildlife, endangered species, and methods for the propagation and protection of the same in Mono County as are assigned to it from time-to-time by this Board; and

**WHEREAS**, since Resolution No. R06-71 was adopted in 2006, the Commission has worked on several important wildlife and endangered species issues including funding bear surveys in Mammoth Lakes and Slinkard Valley, a multi-year contract with Eastern Sierra Wildlife Care, public input, and outreach on bobcat trapping and the Sierra Nevada Yellow Legged Frog; and

**WHEREAS**, in light of the official expansion by this Board of the Commission's duties to include wildlife and endangered species work, the Commission now seeks to change its name to the "Mono County Fish and Wildlife Commission" and to amend its bylaws to reflect this change;

**NOW, THEREFORE, BE IT RESOLVED** by the Mono County Board of Supervisors as follows:

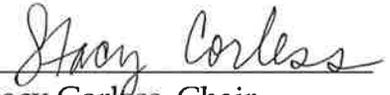
**SECTION ONE:** The name of the Mono County Fisheries Commission is hereby changed to the Mono County Fish and Wildlife Commission.

**SECTION TWO:** The Mono County Fish and Wildlife Commission is authorized to amend its bylaws to reflect this name change and the expansion of its duties pursuant to Resolution No. R06-71.

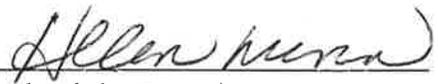
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**PASSED, APPROVED and ADOPTED** this 9th day of May, 2017 by the following vote:

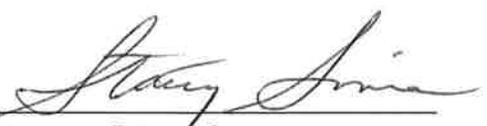
**AYES: Supervisors Corless, Gardner, Peters, and Stump.**  
**NOES: None.**  
**ABSENT: Supervisor Johnston.**  
**ABSTAIN: None.**

  
Stacy Corless, Chair  
Mono County Board of Supervisors

ATTEST:

  
Clerk of the Board

APPROVED AS TO FORM:

  
County Counsel



RESOLUTION NO. R06 - 71

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO, STATE OF CALIFORNIA, ADDING TO THE DUTIES OF THE MONO COUNTY FISHERIES COMMISSION THE DUTY TO MAKE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS ON THE EXPENDITURE OF FISH AND GAME FINE FUNDS**

**WHEREAS**, in January, 1984, this Board, in conjunction with a resolution adopted by the Inyo County Board of Supervisors, adopted Resolution No. 84-05, thereby creating the Inyo-Mono Fish and Game Advisory Commission, which Commission has subsequently made recommendations to both boards of supervisors on how to spend monies in the fish and wildlife propagation funds (a/k/a fish and game fine funds) of each county, which funds are provided for in §§ 13003 and 13100 *et seq.* of the Fish and Game Code; and

**WHEREAS**, in December, 2002, this Board adopted Resolution No. R02-107, thereby creating the Mono County Fisheries Commission, the primary purpose of which is to "advise the Mono County Board of Supervisors on matters relating to the rearing and stocking of various trout species in Mono County waters;" and

**WHEREAS**, this Board has determined that it would be more appropriate for the Mono County Fisheries Commission, rather than the Inyo-Mono Fish and Game Advisory Commission, to make recommendations to this Board on how to spend monies in the Mono County fish and game fine fund, and that that duty should be formally added to the duties of the Fisheries Commission.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1 1. In addition to the duties assigned to it in Mono County Resolution No. R02-107,  
2 the Mono County Fisheries Commission shall study, and make recommendations to  
3 this Board concerning, such matters relating to fish, wildlife, endangered species, and  
4 methods for the propagation and protection of same in Mono County as are assigned  
5 to it from time-to-time by this Board.

6  
7 2. Further, the Commission shall periodically make recommendations to this  
8 Board on how the funds deposited into the fish and wildlife propagation fund in the  
9 Mono County treasury pursuant to Fish and Game Code §§ 13003 and 13100 should be  
10 spent; any such recommendation shall further a purpose described in § 13103 of the  
11 Fish and Game Code.

12 3. For purposes of Fish and Game Code § 13103(j), which authorizes the  
13 expenditure of funds in the County's fish and wildlife propagation fund for certain  
14 administrative costs of the county's fish and wildlife commission, the Mono County  
15 Fisheries Commission is Mono County's fish and wildlife commission.

16  
17 **PASSED AND ADOPTED** this 8<sup>th</sup> day of August, 2006, by the following vote of  
18 the Mono County Board of Supervisors:

19  
20 **AYES:** Supervisor Bauer, Farnetti, Hazard, Hunt.  
21 **NOES:** None.  
22 **ABSTAIN:** None.  
23 **ABSENT:** None.  
24 **VACANT:** District #4.

  
\_\_\_\_\_  
Tom Farnetti, Chairman  
Board of Supervisors  
County of Mono

25  
26 **ATTEST:**  
27   
28 Christy Robles  
Acting Clerk of the Board

**APPROVED AS TO FORM:**  
  
\_\_\_\_\_  
Marshall Rudolph  
County Counsel

**Mono County Fish and Wildlife Commission**  
**HC 83 Box 2050**  
**Bridgeport, California 93517-9602**  
**(760) 932-7024 Tel/Fax**

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**BY-LAWS AND RULES OF PROCEDURE OF THE  
MONO COUNTY FISH AND WILDLIFE COMMISSION**

**ARTICLE I. NAME**

The name of the Commission shall be the “Mono County Fish and Wildlife Commission.”

**ARTICLE II. PURPOSE**

The purpose of the Commission shall be to advise the Mono County Board of Supervisors on fish and wildlife enhancement and related matters and to develop recommendations for the best methods for promoting and enhancing fish and wildlife in the Mono County area, as set forth in Article III.

**ARTICLE III AUTHORITY AND DUTIES OF THE COMMISSION**

The Commission has the authority to, and shall, perform the following activities:

1. The gathering and dissemination of information and promotional materials concerning fish rearing on the Conway Ranch and other trout rearing facilities, as well as the preparation of a fish management study for all of the waters of the Mono County area.
2. Study, and make recommendations to the Mono County Board of Supervisors (Board) concerning, such matters relating to fish, wildlife, endangered species, and the methods for the propagation and protection of same in Mono County as are assigned to it from time-to-time by the Board.
3. Periodically make recommendations to the Board on how the funds deposited into the fish and wildlife propagation fund in the Mono County treasury pursuant to Fish and Game Code sections 13003 and 13100 should be spent; any such recommendation shall further the purpose described in section 13103 of the Fish and Game Code.
4. Serve as the County’s fish and wildlife commission for the purposes of Fish and Game Code section 13103(j), which authorizes the expenditure of funds in the County’s fish and wildlife propagation fund for certain administrative costs of a county’s fish and wildlife commission.
5. Adequate research, necessary consultation with individuals of expertise, and necessary communication with elected officials and agencies at all levels of government.

6. Develop recommendations regarding research and promotional projects related to fish and wildlife in Mono County that may require funding. Such recommendations may include determinations as to the scope of the project, the cost thereof, and the methods of obtaining adequate funding.
7. Upon proper authorization by the Mono County Board of Supervisors, through agreements or other available methods, the Commission may administer those agreements or conduct other activities as directed by the Board of Supervisors. The commission is not authorized to financially obligate the County without prior approval of the Mono County Board of Supervisors.
8. Develop an annual Strategic Plan.
9. Develop a recommended budget and submit said budget to the Mono County Administrative Officer.

**ARTICLE IV. DURATION**

The Commission shall remain in existence until terminated by the Mono County Board of Supervisors.

**ARTICLE V. MEMBERSHIP**

The membership shall be provided for in the resolution establishing the Commission, including any subsequent amendments thereto.

**ARTICLE VI. OFFICERS**

The Commission shall elect a Chair, who shall preside over all meetings, designate any special assignments to members, and who shall have the authority to call special meetings when, in his other judgment, such a meeting is in the best interest of the commission to accomplish its purpose.

The term of the Chair shall not exceed one year.

The Chair will be elected by a majority vote of the members present at the January meeting each year.

The Commission may elect a vice-chair to exercise powers of the Chair in the latter's absence.

The Commission may hire a secretary to prepare and distribute agendas, minutes, correspondence, brochures, invoices, financial reports and roster if funds are allocated therefor by the Board of Supervisors. Alternatively, the Board of Supervisors may assign County staff to perform these functions.

## **ARTICLE VII. SUBCOMMITTEES**

The Chair shall assign members to areas of commissions' responsibilities. The commissioners can volunteer to serve in a specific area; however, the Chair makes all appointments. The commissioners may solicit participation from citizens to provide input at the subcommittee level. The subcommittees or areas of responsibilities shall include, but not necessarily be limited to fish management plan, advertising, printed informational materials and electronic information, business participation and budget and revenue.

## **ARTICLE VIII. MEETINGS**

The commission shall meet monthly at such time and place as shall be designated by the Chair. A majority of members shall constitute a quorum. Meetings shall be open to the public and public comment will be taken. Meetings, both regular and special, shall comply with the Brown Act.

Commissioners shall accord the utmost courtesy to each other, to County employees and to the public appearing before the commissions, and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities.

Members of the administrative staff and employees of the County shall observe the same rules of procedure and decorum applicable to members of the commission.

Members of the public attending commission meetings shall observe the same rules of order and decorum applicable to the commission.

Any Commissioner absent from three (3) consecutive meetings as recorded by the Commission, upon review and approval by the remaining Commissioners, shall be considered to have resigned. Subsequently, the position will be declared vacant.

## **ARTICLE IX. VOTING PROCEDURES**

Each member shall have one vote, and all motions must carry by a majority of the membership for passage.

An item may be brought up for reconsideration during the same meeting at which it was decided. A motion for reconsideration must be made by a commissioner who voted with the majority on that item and must pass by a majority of the commissioners present before reconsideration can take place. The requirements for the vote on the item to be reconsidered are the same as originally required for the item.

**ARTICLE X.           ADOPTION AND AMENDMENT**

These by-laws and any amendments thereto shall become effective when adopted by a majority vote of the commission and approved by the Mono County Board of Supervisors.

**ARTICLE XI.           PARLIAMENTARY PROCEDURE**

Except as herein provided, meetings of the Commission shall be conducted in Accordance with the Ralph M. Brown Act (Cal. Gov't Code sections 54950 et seq.)



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE**    May 18, 2021

**TIME REQUIRED**

**SUBJECT**            Closed Session - Labor Negotiations

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Janet Dutcher, and Dave Wilbrecht. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL:** /

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
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**History**

Time

Who

Approval



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

## **REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**TIME REQUIRED**

**SUBJECT** Closed Session - Public Employee  
Evaluation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

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### **AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

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### **RECOMMENDED ACTION:**

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### **FISCAL IMPACT:**

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### **CONTACT NAME:**

**PHONE/EMAIL:** /

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### **SEND COPIES TO:**

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### **MINUTE ORDER REQUESTED:**

YES  NO

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### **ATTACHMENTS:**

[Click to download](#)

No Attachments Available

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History

Time

Who

Approval



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**TIME REQUIRED**

**SUBJECT** Closed Session - Existing Litigation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of cases: (1) *United States of America v. Walker River Irrigation District, et al.* (U.S. Dist. Ct. N. Dist. of Nevada Case No. 3:73-cv-00128-MMD-WGC); (2) *County of Mono v. City of Los Angeles et al.* (Alameda Superior Court Case No. RG18923377); and (3) *County of Mono v. Liberty Utilities et al.* (U.S. Dist. Ct. Central Dist. of Cal. Case No. CV 21-769-GW-JPRx).

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:** Stacey Simon

**PHONE/EMAIL:** 7606483270 / ssimon@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

[Click to download](#)  
No Attachments Available

**History**

Time	Who	Approval
5/12/2021 10:57 AM	County Counsel	Yes
5/13/2021 1:43 PM	Finance	Yes
5/14/2021 8:15 AM	County Administrative Office	Yes



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** May 18, 2021

**TIME REQUIRED**

**SUBJECT** Closed Session - Initiation of  
Litigation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

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### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9. Number of potential cases: two.

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### RECOMMENDED ACTION:

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### FISCAL IMPACT:

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### CONTACT NAME:

PHONE/EMAIL: /

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### SEND COPIES TO:

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### MINUTE ORDER REQUESTED:

YES  NO

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### ATTACHMENTS:

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No Attachments Available

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### History

Time	Who	Approval
5/12/2021 5:41 PM	County Counsel	Yes
5/13/2021 1:43 PM	Finance	Yes
5/14/2021 8:22 AM	County Administrative Office	Yes



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** May 18, 2021

**Departments: CAO, Finance**

**TIME REQUIRED** 2 hours

**SUBJECT** Budget Workshop - Capital Projects,  
CSAs 1, 2, and 5, General Fund  
Contributions and Transfers

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

Janet Dutcher, Finance Director,  
Megan Mahaffey, Accountant II

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Budget workshop for fiscal year 2021-2022. This is the second day of a three day workshop. **Please note all times on the attached schedule are estimates.**

Today's workshop covers Capital Projects, CSAs 1, 2, and 5, and General Fund Contributions and Transfers.

To view the budget schedules and other budgetary related information, please visit the following link: <https://www.monocounty.ca.gov/auditor/page/2021-2022-budget-portal>

**RECOMMENDED ACTION:**

Continue the budget workshop. Provide Board input and direction. Continue the budget workshop to May 19.

**FISCAL IMPACT:**

There is no fiscal impact as the result of this workshop. At this time preceding the outcomes coming from the conduct of this workshop, general fund requests for spending exceed current resources by \$1,200,000. Non-general fund requests for spending exceed current resources by \$7,153,893.

**CONTACT NAME:** Janet Dutcher

**PHONE/EMAIL:** 916-798-8394 / [jdutcher@mono.ca.gov](mailto:jdutcher@mono.ca.gov)

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff report</a>
<a href="#">2021-22 Workshop - Non-GF Summary</a>

**History**

<b>Time</b>	<b>Who</b>	<b>Approval</b>
5/13/2021 4:18 PM	County Counsel	Yes
5/13/2021 2:40 PM	Finance	Yes
5/14/2021 8:13 AM	County Administrative Office	Yes



# DEPARTMENT OF FINANCE

## AUDITOR-CONTROLLER

### COUNTY OF MONO

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Kim Bunn  
Assistant Finance Director  
Auditor-Controller

Janet Dutcher, CPA, CGFM, MPA  
Director of Finance

Gerald Frank  
Assistant Finance Director  
Treasurer - Tax Collector

**TO:** Mono County Board of Supervisors

**FROM:** Janet Dutcher – Director of Finance  
Megan Mahaffey – Accountant II  
Bob Lawton – CAO  
John Craig – Assistant CAO

**DATE:** May 17, 18, and 19, 2021

**RE:** Fiscal Year 2021-2022 Budget Workshop

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#### **Recommended Action:**

1. Hold budget workshops on May 17, 18, and 19, 2021 to receive information from Departments and the Budget team about the Fiscal Year 2021-22 Budget;
2. Provide direction, if any, about items to be addressed or included in the County's Recommended Budget, scheduled for release on Friday, June 4<sup>th</sup>; and
3. Direct staff to schedule the FY 2021-22 Budget Hearings for Tuesday, June 15, 2021.

#### **Importance of the Annual County Budget**

The most crucial policy setting action the Mono County Board of Supervisors performs every year is the adoption of our annual budget and the decisions that underly putting this policy into action by allocating our scarce resources towards performing essential public services. This budget planning endeavor has taken five months so far, working collaboratively with all our departments, to propose an integrated spending plan for the next twelve months. We are reminded of who our ultimate customer is, and that is all Mono County citizens and visitors. This budget communicates to them the Board's priorities. It focuses all our efforts and ultimately drives employee behavior and decision making.

*"Nothing is more effective than the rules and results of the budget. Nothing."<sup>1</sup>*

We are reminded of this as we set the context about how important the work we are about to embark upon over the next three days is concerning the size and content of the County's budget for fiscal year 2021-22.

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<sup>1</sup> Klein, A. (2019). *City on the line: How Baltimore transformed it's budget to beat the great recession and deliver outcomes*. Lanham, MD: Rowman & Littlefield.

## **Fiscal Resiliency Reminder**

Your Board set fiscal resiliency as a strategic focus area and priority. Adopting a structurally balanced budget where recurring expenditures are fully paid for with recurring revenues with no reliance on carryover balances is a critical step towards achieving this goal, as well as continuing to build our reserve balances. We are again reminded that this takes patience and a commitment to stay disciplined. It takes discipline to make tough decisions, and strength to say something like, “that’s a great proposal, but not now.” While the budget we present to your Board currently is not indicative of resiliency, it does preserve core county services and even incorporates workforce promotions and advancement opportunities. There includes no depletion of existing reserve balances except General Fund carryover balance.

## **The Objective of the Budget Workshop**

This budget workshop is an opportunity to review and discuss each department’s recommended budget. However, there is no expectation about following a specific format or structure on how the Board spends its time with each individual Department. Instead, this is a chance for Board members and Department representatives to engage in dialog around needs – financial or otherwise.

Departments are scheduled as summarized below:

<b>Monday, May 17</b>	<b>Tuesday, May 18</b>	<b>Wednesday, May 19</b>
Finance	Capital Projects	Sheriff
Assessor	CSA 1	Probation
County Counsel	CSA 2	District Attorney
Community Development	CSA 5	EMS
Information Technology	General Fund Contributions	Public Works
Clerk-Recorder	& Transfers	Public Health
Social Services		Economic Development
Behavioral Health Services		CAO
Animal Services		

Over the past two months, the budget team met individually with every department, all working together to propose a budget that fits within our available spending resources, prioritizes workforce needs, and delivers on-going services. This is without spending down our explicit reserve balances, which currently total nearly \$6 million. This budget demonstrates everyone’s commitment to these objectives.

The information collected over these several days will inform the budget team about finalizing the recommended budget for adoption.

## **Available General Fund Carryover Balance for Spending in FY 2021-22**

One important outcome of this year’s budget process is achieving a General Fund budget deficit of no more than \$1,200,000. With leadership and support from the Board, the County has made

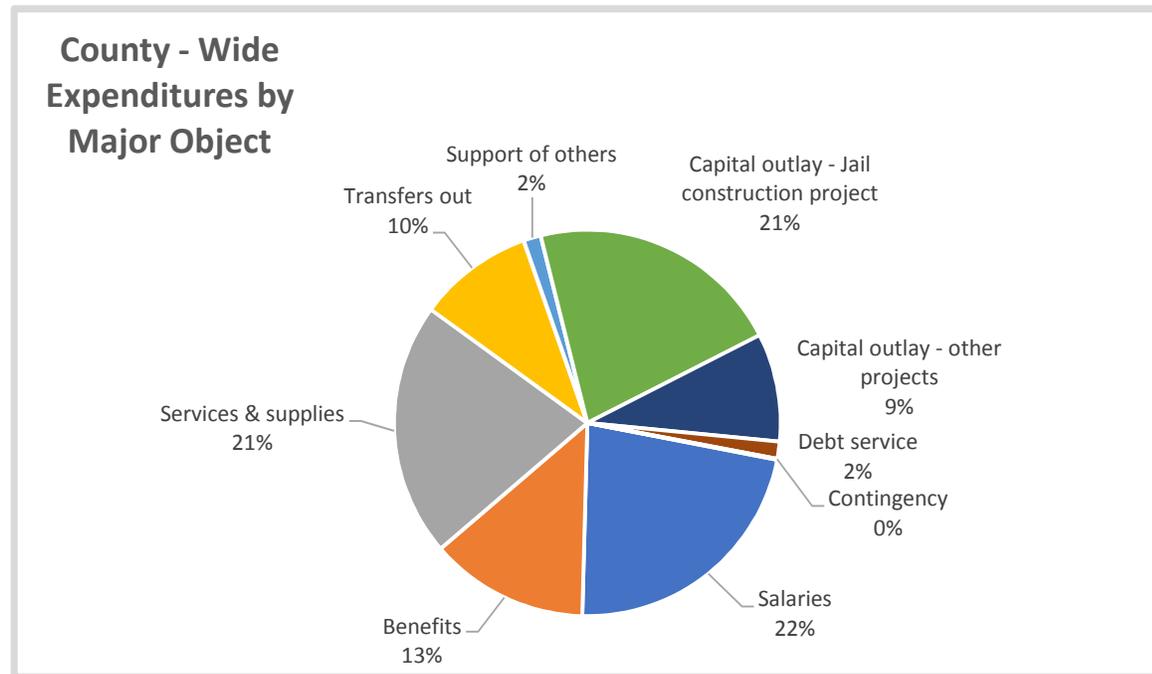
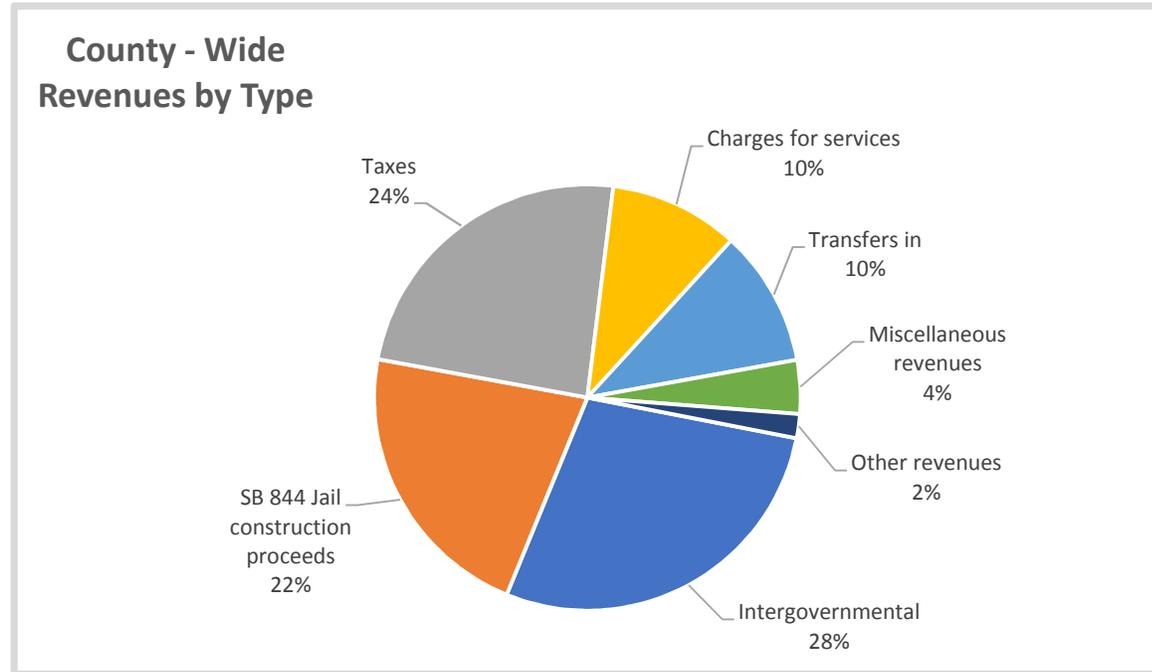
significant progress reducing its all-time high budget deficit of nearly \$6.2 million (in 2019). Accounting work to close the FY 2020-21 fiscal records is still months away from being complete. We will not know how much budget savings for the current year will restore fund balance until this work is complete. We previously estimated GF carryover balance available for spending at \$1,228,000 as presented below. This is assuming 100% execution of the FY 2020-21 budget, as amended.

FUND BALANCE AT BEGINNING OF YEAR (July 1, 2020)	\$6,457,000
NOT AVAILABLE FOR SPENDING	
Advances to Solid Waste fund	(99,000)
CDBG/HOME Loans	(887,000)
Prepays and Inventory	(113,000)
FY 2020-21 FORECASTED SURPLUS (DEFICIT)	(2,423,000)
JAIL MATCH – TRANSFER	(707,000)
ADDITIONS TO RESERVE BALANCES	(1,000,000)
PROPOSED FY 2021-22 BASE BUDGET	(1,200,000)
<b>GF CARRYOVER PROJECTED AT JUNE 30, 2022</b>	<b>\$28,000</b>

Of course, the County may benefit from a FY 2020-21 actual deficit (or surplus) which is more favorable than shown above and resulting in a higher carryover balance into this next fiscal year budget. But we cannot comfortably predict this at this time, except the recently completed long-term forecasting and modeling of General Fund finances clearly shows a pattern of underspending appropriations. Any differential could be used to augment County reserve balances later or fund one-time spending initiatives such as investing in our radio infrastructure.

The following two charts below illustrate the county-wide budget, as proposed at this time for the budget workshop.

## 2021-22 County-Wide Budget Workshop Budget



## Overview of the GF Workshop Budget

The current General Fund budget is balanced to the target of (\$1,200,000). One important explanation about the results below is that after the budget dataset was published in advance of this workshop the budget team discovered a duplication error totaling \$525,922 that overestimates appropriations. We will correct this before publishing the recommended budget

for adoption. This does present an opportunity to incorporate any strategic objective of spending, such as contributing to reserves, setting aside funding for the radio infrastructure project, or any other item such as those from the list of “what’s not included”.

	FY 2020-21 AMENDED BUDGET	FY 2021-22 BASE BUDGET	FY 2021-22 WORKSHOP BUDGET	INCREASE (DECREASE) FY 2020- 21 AMENDED BUDGET TO FY 2021- 22 WORKSHOP BUDGET	% CHANGE
<b>REVENUES</b>					
Taxes	\$ 25,253,961	\$ 26,631,448	\$ 27,399,490	\$ 2,145,529	8.50%
Charges for services	5,727,433	5,797,021	5,978,031	250,598	4.38%
Intergovernmental	4,561,099	4,063,918	4,604,883	43,784	0.96%
Fines, forfeitures & penalties	683,150	746,150	744,700	61,550	9.01%
Licenses, permits & franchises	316,400	316,400	320,400	4,000	1.26%
Interest & rents	292,431	267,431	284,630	(7,801)	-2.67%
Miscellaneous revenues	23,662	21,000	12,300	(11,362)	-48.02%
Transfers in	852,940	1,419,446	932,961	80,021	9.38%
<b>Total Revenues</b>	<b>37,711,076</b>	<b>39,262,814</b>	<b>40,277,395</b>	<b>2,566,319</b>	<b>6.81%</b>
<b>EXPENDITURES</b>					
Salaries	16,960,927	17,045,691	17,687,170	726,243	4.28%
Benefits	10,139,662	11,293,244	10,846,973	707,311	6.98%
Services and supplies	10,544,236	9,320,271	9,752,999	(791,237)	-7.50%
Support to others	471,612	489,229	726,229	254,617	53.99%
Transfers out	3,399,951	1,162,675	1,838,102	(1,561,849)	-45.94%
Contingency	321,050	1,151,704	100,000	(221,050)	-68.85%
Duplication error	-	-	525,922	525,922	N/A
<b>Total Expenditures</b>	<b>41,837,438</b>	<b>40,462,814</b>	<b>41,477,395</b>	<b>(660,043)</b>	<b>-0.86%</b>
<b>DEFICIT</b>	<b>\$ (4,126,362)</b>	<b>\$ (1,200,000)</b>	<b>\$ (1,200,000)</b>	<b>\$ 2,926,362</b>	<b>7.67%</b>

## General Fund Budget Analysis

### Revenues

Property taxes, TOT, and sales taxes are projected to increase by \$1.9 million, reflecting current year growth and recovery of discretionary resources lost during the pandemic. Charges for services increased by \$250,598, or 4.4%. In the aggregate, this year’s General Fund budget incorporates additional revenue of \$2,566,319, or 6.81%, to offset increased operational spending and lower the budget deficit.

Changes in significant revenue categories are summarized in the table below.

SIGNIFICANT REVENUE CATEGORY	BUDGETARY IMPACT
Current secured, unsecured and unitary property tax revenues (excludes delinquencies and supplemental taxes)	The AB8 valuation from the Assessor in early April showed 2.31% increase over the prior year. The prior year budget reflected increased delinquency rates that did not occur as anticipated. As a result, current property tax revenues are projected to increase by \$984,000, or 5.1%.

SIGNIFICANT REVENUE CATEGORY	BUDGETARY IMPACT
<p>Transient occupancy taxes (excluding the amount allocated to tourism)</p>	<p>As of May, TOT actual receipts for FY 2020-21 have outperformed this year's budget by \$116,294, with no collections yet included for the 4<sup>th</sup> quarter. TOT revenues for FY 2021-22 are projected to return to 2019 levels, increasing by \$1.1 million, or 56%.</p>
<p>Bradley-Burns local sales tax (1%)</p>	<p>Sales taxes are projected to increase by nearly \$53,000, or 9.64%. Sales taxes exclude point of sale transactions within the jurisdictional town limits.</p>
<p>Proposition 142 public safety dedicated revenues</p>	<p>Current year collections are \$48,500 short of FY 2020-21 projections with several months of collections remaining. Projections for FY 2021-22 calculated using a four-year average are \$284,000 higher, or 22%.</p>
<p>Excess ERAF</p>	<p>County polity is to budget \$500,000 of this revenue to fund operations with excess amounts being directed towards reserves. The budget was increased above policy levels by \$65,000 to pay for two one-time outstanding contracts. It was increased an additional \$106,422 to balance the budget at the target amount and allow incorporation of policy items requested by departments.</p>
<p>Charges for services</p>	<p>Projected increase of \$250,598, or 4.4%. Charges for services is the aggregation of 47 different objects. Fees with the largest increase include \$150,000 for planning permits (ongoing projects), \$90,000 in facilities and engineering reimbursements from projects, and \$78,500 for A87 reimbursement. IT service contracts decreased by \$113,000 because of completion of the 911 dispatch study for which allied jurisdictions made funding contributions.</p>
<p>Court fines and penalties, vehicle code fines</p>	<p>Based on recent collections, court fines are projected to recover, increasing by \$63,000, or 9.3%.</p>

*Expenditures*

GF total spending has been held to a nominal increase of \$360,043, or .86%, over spending levels in FY 2020-21. Salary and benefit spending are higher by \$1,433,555, or 5.3%, which is \$440,838 higher than the current year budget increase. This includes additional spending of \$313,000 from policy item requests but offset by a combined total of \$211,000 from vacancy savings. Departments were successful in finding savings of \$415,315 in their services and supply budget line items, about half of the savings found for this year’s budget. Yet, this budget includes continuation of some discretionary spending items, including \$104,000 for fish enhancement, \$150,000 for first five home visiting program, \$44,000 to continue financially supporting local community organizations, and \$252,000 for EMS expansion in the Tri-Valley area.

Changes in significant expenditure objects are summarized in the next table.

SIGNIFICANT EXPENDITURE OBJECTS	BUDGETARY IMPACTS
Salaries	Salaries are higher by \$731,586, or 4.8%. Most of the increase is a combination of 5% steps for most bargaining unit employees and annual COLAs. In the current budget, there were a total of 9 vacancies. This next year, there are 13 vacancies but many of these are expected to be filled prior to the end of the current fiscal year. A total of ten months savings was taken across four positions, for a combined savings of \$129,000.
Benefits	Increase of \$707,311, or 7%. Pension costs are higher by \$561,734, or 10.4%. A modest 2%, or \$57,145, of health care savings is included. Health care savings result from the full year effect of migration to the lower SELECT PERS health care option, but these savings are offset by increasing premiums throughout all plans in the County’s health care program.

SIGNIFICANT EXPENDITURE OBJECTS	BUDGETARY IMPACTS
Services	Service contracts are lower by \$493,617, mostly from eliminating contingency amounts within the objects of professional, consulting, and specialized services. One-time contracts of \$150,000 for fiscal projections and the county-wide fee study included in the current year were reduced to \$65,000, to cover the remaining periods of these two contracts. Special department expense is lower by \$298,291 because the EMS expansion appropriation to White Mountain Fire Protection District was moved to support of others in a non-operating budget unit.
Transfers out	Transfers out to other funds are lower by \$1,561,849. This is because the \$1 million contribution to reserves is not included in this proposed budget like it was in the current year after closing the accounting records for the year. The other significant change is that last year's budget included a transfer of \$707,137 to complete the accumulation of the County's local contribution share towards project costs for constructing the new jail. The subsidy to Motor pool to fund vehicle replacements subject to CARB were \$215,222 higher in this budget than the current one.

*What is included in the GF Recommended Budget?*

- EMS expansion in the Tri-Valley region at \$252,000, the same amount as the current year.
- Funding for all positions with recruitment efforts underway.
- Continuing appropriations of \$65,000 to complete fiscal projection and modeling and the county-wide fee study.
- Minimum maintenance of effort contributions for SB1, Social Services, and Behavioral Health.
- Contribution of \$610,222 towards the replacement of heavy equipment/vehicles under CARB regulations.
- Contribution of \$150,000 for First Five Commission to continue their home visiting program.
- Continues same level of community grant funding of \$44,000
- Continues same level of fish enhancement funding of \$103,737.

- Distribution of \$150,000 of proposition 47 public safety funding to our first responder agencies.
- Consulting fees of \$40,000 to complete strategic planning and governance projects.
- Several policy requests from departments for the following:
  - Part-time animal services shelter attendant
  - \$12,000 of one-time costs to complete migration of microfilm to the digital work environment for the Assessor.
  - Temporary help for Community Development to cover staff vacancies due to family leave benefits.
  - Reclassification of the Administrative Services Specialist to an Administrative Services Officer and an EMT to Paramedic in the EMS Department.
  - In the Finance Department, promotion of two positions from fiscal & technical specialists (FTS) III to IV, reclassify 2 current Accountant I positions to Accountant II, reclassify three FTS IV to Accountant I, and reclassify one Accountant II to Accountant III.
  - In facilities/public works, promote a maintenance worker II to a III and promote a FTS II to a III. Also, provide a seasonal part-time intern to assist with archiving support for public works records and data analysis for the fleet.
  - Summer intern for County Counsel.
  - Reclassify the Administrative Services Specialist position in the CAO office to an Executive to the CAO position.

*What is not included in this GF Recommended Budget?*

- Public Defenders are facing several unusually complex cases. As a result, the Public Defender budget will need \$250,000 to \$1 million in additional appropriations.
- Continued non-funding of three Deputy Sheriff Officer and two Public Safety Officer in the Sheriff Department.
- Temporary freezing of one full-time community development analyst III and a part-time temporary Community Development extra help position.
- Funding for the replacement of the County's interoperable emergency communications system.
- Payout to retiring employees for accumulated vacation, sick leave, and overtime, currently estimated at approximately \$132,000.
- Any appropriation for the air subsidy. The last time this was funded was in FY 2019-20 for \$35,000.
- An appropriation for the Civic Center security concerns.
- Funding for the County's JEDI program.
- Digitization of County records.
- Contributions to reserves.
- American Rescue Plan Act (ARPA) of \$2,805,578.

**Overview of Non-GF Recommended Budgets**

Instructions to departments who rely primarily on the federal and state resources and not the County's GF were not as constrained as required from GF departments. These departments were

advised to budget within the allocated budgets given to them from their federal and state partners with a responsible approach to spending down any carryover balances.

A summary of key Non-GF recommended budgets is attached and is organized by responsible departments.

*What is included in non-GF Recommended Budgets?*

- Hiring a housing manager or director funded partially with the Whole Persons Care Grant, prior year contributions from the GF, and proceeds from the sale of the June Lake condo. Ultimately this will become a GF obligation when dedicated funding runs out unless other grant resources are identified.
- Collection of Civic Center rents and utility costs from departments residing in the Civic Center and appropriations of \$1,271,475 to make the next fiscal year's debt service payments on the 2019 Civic Center Certificates of Participation obligation.
- Continued funding of Public Health extra hires to respond to the pandemic, funded with 100% FEMA revenues through September 30, 2021 and 75% FEMA from October 1 to December 31, 2021.
- HOME grant award of \$500,000 for loan gap financing and rent subsidies.
- Continued spending of our CDBG award for childcare services provided through our partnership with First Five Commission and the Mono County Office of Education.
- The technical grant award of \$200,000 from the CDBG program, the SB2 grant award of \$160,000 and the NFWF award of \$33,414, all to Community Development.
- The Public Health budget includes \$1,793,136 of one-time grant funding to provide continuing COVID-19 responses for the community. Some of the work is being performed through limited term positions that expire at the completion of the grant period.
- Continued use of Geothermal Royalties to partially fund the recreational coordinator position. This budget also includes \$90,000 contribution from the Town of Mammoth and \$44,720 from grants. Appropriations include amounts to carry out a variety of program activities related to the County's recreational programs.
- Replacement of vehicles costing \$1,477,169, paid with some of the remaining carryover and current collections from department users.
- Appropriations to construct the new jail facility to be paid for with SB 844 bond proceeds, criminal facilities construction trust fund monies, previous year CCP contributions, and GF contributions.
- Remediation efforts to complete the Civic Center facilities. This budget also includes \$15,000 to complete the recording of the final map and a partial appropriation toward audio-visual equipment in the Board meeting room.
- On-going funding of workforce development and an appropriation of \$100,000 in this next budget cycle to carryout this work using our consultant.

**Concluding Comments**

The progress made towards a structurally balanced GF budget is demonstrated in this budget proposal, as the County recovers from revenue losses brought about by the pandemic. In terms

of progress, the GF budgetary deficit has been reduced by nearly \$5 million (or 81%) over the course of three budget cycles. More importantly, this budget proposal continues delivery of critical core services to citizens, constituents, and visitors while also investing in our workforce with competitive wages and benefits. As emphasized in previous budget efforts, a concern is the number of budget reducing strategies employed towards resolving the immediate budget gap, which presents a challenge in future years to reach a structurally balanced budget, and then maintain it at this level in future years. These strategies are “near-term treatments” and may not fully and holistically solve structural budget imbalances for the long-term, at least not in a reliance kind of way.

Information supporting this budget and the workshop are published on the Auditor-Controller’s FY 2021-22 budget portal located at the following internet address:  
<https://www.monocounty.ca.gov/auditor/page/2021-2022-budget-portal>

**Fiscal Impact**

<b>By Fund Type</b>	<b>Revenues</b>	<b>Expense</b>	<b>Net</b>
General Fund	\$ 40,277,395	\$ 41,477,395	\$ (1,200,000)
GF Separate Funds	673,779	943,662	(269,883)
Special Revenue Funds	39,006,441	43,389,521	(4,383,080)
Capital Project Funds	25,684,774	27,237,492	(1,552,718)
Debt Service Funds	1,700,952	1,445,398	255,554
Enterprise Funds	3,222,375	3,905,171	(682,796)
Internal Service Funds	4,644,754	5,165,724	(520,970)
	<b>\$ 115,210,470</b>	<b>\$ 123,564,363</b>	<b>\$ (8,353,893)</b>

Non-GF Selected Recommended Budgets

DEPARTMENT	FUND/BUDGET UNIT	REVENUES	EXPENDITURES	NET
Administration	Workforce Development	60,000	100,000	(40,000)
Administration	Affordable Housing	-	175,383	(175,383)
Finance	Copier Pool	100,750	102,374	(1,624)
Finance	Debt Service Fund	1,700,952	1,445,398	255,554
Finance	Disaster Assistance	329,671	359,015	(29,344)
Finance	CSA #1	-	7,800	(7,800)
Finance	CSA #2	-	-	-
Finance	CSA #5	58,000	492,000	(434,000)
BHS	Behavioral Counseling	1,158,206	1,185,395	(27,189)
BHS	Alcohol & Drug	1,224,860	1,237,285	(12,425)
BHS	MHSA	2,308,852	4,708,147	(2,399,295)
BHS	BHS 2011 Realignment	516,850	965,760	(448,910)
Community Development	Geothermal Monitoring	200,000	200,000	-
Community Development	CDBG/Home Grants	810,000	810,000	-
Community Development	CDD Grants	398,414	428,414	(30,000)
Community Development	CASP	2,000	2,000	-
County Counsel	Insurance ISF	2,264,628	2,296,376	(31,748)
County Counsel	Law Library	3,000	13,150	(10,150)
District Attorney	DA Grant Programs	125,000	141,325	(16,325)
District Attorney	DA Diversion Program	7,000	7,000	-
Economic Development	Tourism	287,807	327,807	(40,000)
Economic Development	Community Support	69,000	83,500	(14,500)
Economic Development	Fish Enhancement	103,737	103,737	-
Economic Development	Fish & Game Propagation	7,600	61,600	(54,000)
Information Technology	Tech Refresh ISF	615,851	741,621	(125,770)
Information Technology	Homeland Security grant	89,221	89,221	-
Probation	Community Corrections Partnership	742,728	677,956	64,772
Probation	Youth Offender Block Grant	141,285	125,000	16,285
Probation	SB 678	257,466	307,509	(50,043)
Probation	JJCPA 2011 Realignment	55,980	36,523	19,457
Probation	PRCS 2011 Realignment	10,250	10,250	-
Probation	BSCC 2011 Realignment	100,000	100,000	-
Probation	Juvenile Activities	16,526	10,780	5,746
Probation	Drug Court Grant	125,000	125,000	-
Probation	2011 Realignment - Local Innovation	7,334	-	7,334
Public Health	Public Health	4,277,019	4,313,536	(36,517)
Public Health	Education (tobacco)	313,829	313,829	-
Public Health	Bio-terrorism	345,042	345,042	-
Public Health	CTCP prop 99	150,000	150,000	-
Public Health	CTCP prop 56	150,000	150,000	-
Public Health	Environmental Health	1,094,374	1,094,374	-
Public Works	Airports	27,700	38,035	(10,335)
Public Works	Cemeteries	3,675	12,515	(8,840)
Public Works	Solid Waste	1,827,000	2,978,753	(1,151,753)
Public Works	Solid Waste Parcel fees	825,000	825,000	-
Public Works	Accelerated Solid Waste Fund	500,000	-	500,000
Public Works	Campgrounds	39,000	50,868	(11,868)
Public Works	State & Federal Construction Funds	6,215,039	6,846,000	(630,961)
Public Works	Conway Ranch	28,235	28,235	-
Public Works	Geothermal Royalties	232,720	253,529	(20,809)
Public Works	Motor Pool ISF	1,663,525	2,025,352	(361,827)
Public Works	Road Fund	4,044,104	4,369,986	(325,882)
Public Works	Zones of Benefit	148,000	64,400	83,600
Public Works	Public Safety Power Shutoff	-	72,000	(72,000)
Sheriff	Off-Highway Vehicle	58,445	42,105	16,340
Sheriff	Medication Assisted Treatment grant	50,000	50,000	-
Sheriff	Court Security 2011 Realignment	539,425	670,023	-
Sheriff	Inmate Welfare	32,500	33,000	-
Social Services	Social Services	6,220,887	5,363,604	857,283
Social Services	Aid Program	-	717,148	(717,148)
Social Services	General Relief	15,000	15,000	-
Social Services	Children's Trust	26,925	26,925	-
Social Services	Foster Care	50,000	50,000	-
Social Services	Workforce Investment Act	114,966	114,966	-
Social Services	Senior Program	376,545	376,545	-
Social Services	Public Guardian	84,246	84,246	-
Social Services	DSS Admin Advances	3,647,366	3,647,366	-
Social Services	DSS Assistance Advances	185,235	185,235	-
Social Services	DSS 1991 Realignment	775,184	775,184	-
Social Services	DSS 2011 Realignment	1,289,348	1,289,348	-
Capital Projects	Capital Improvement Fund	420,000	530,000	(110,000)
Capital Projects	Criminal Justice Facility	25,000,000	26,404,164	(1,404,164)
Capital Projects	Civic Center Facility	264,774	303,328	(38,554)

All times are estimates and not a fixed time to appear

# Budget Workshop - FY 2021-22

Monday, May 17, 2021

(via ZOOM)

TIME SLOT	DEPARTMENT	BUDGET UNIT(S)	MINUTES
9:10 – 9:20	Finance	Kick-off	10
9:20 – 10:00	Finance	Finance Department Copier Pool Debt Service Fund General Revenues Cannabis Tax Fund Economic Stabilization General Reserve Contingency Disaster Assistance	40
10:00 – 10:30	Assessor	Assessor	30
10:30 – 11:00	County Counsel	County Counsel Law Library Insurance	30
11:00 – 11:20	<b>BREAK</b>		
11:20 – 12:00	Community Development	Transportation and Planning Planning Commission Building Inspector Code Enforcement Geothermal Monitoring Housing Development CDBG/Home Grants Community Development Grants CASP	40
12:00 – 12:30	Information Technology	Information Technology Radio Communications Tech Refresh Emergency Services Homeland Security Grant Program	30
12:30 – 1:00	Clerk - Recorder	Clerk Recorder Board of Supervisors Elections	30
1:00 – 1:20	<b>BREAK</b>		
1:20 – 2:00	Social Services	Social Services Aid Programs General Relief County Children's Trust Fund WRAP – Foster Care Workforce Investment Act 1991 Realignment 2011 Realignment Senior Program Public Guardian	40
2:00 – 2:40	Behavioral Health Services	Behavioral Services Alcohol and Drug	40

TIME SLOT	DEPARTMENT	BUDGET UNIT(S)	MINUTES
		Mental Health Services Act 2011 Realignment	
2:40 – 3:10	Animal Services	Animal Services	30
3:10 – 3:30	CAO	End of the Day Wrap-up	

# Budget Workshop - FY 2020-21

Tuesday, May 18, 2021

*At BOS Regular Meeting*

(via ZOOM)

TIME SLOT	DEPARTMENT	BUDGET UNIT(S)	MINUTES
(afternoon)	CAO Public Works Finance	Capital Improvement Projects Jail Facility Construction Project Civic Center Project CSA 1 CSA 2 CSA 5 GF Transfers & Contributions	90

# Budget Workshop - FY 2020-21

Wednesday, May 19, 2021

(via ZOOM)

TIME SLOT	DEPARTMENT	BUDGET UNIT(S)	MINUTES
9:10 – 9:40	Sheriff	Sheriff Jail Court Security Boating Safety Search and Rescue Off-Highway Vehicle Fund Court Security 2011 Realignment Inmate Welfare Trust Medication Assisted Treatment (MAT)	40
9:40 – 10:10	Probation	Adult Probation Juvenile Probation Probation CCP 2011 YOBG 2011 Realignment SB 678 2011 Realignment JJCPA 2011 Realignment PRCD 2011 Realignment BSCC 2011 Realignment Probation Juvenile Activities Drug Court Grant	30
10:10 – 10:40	District Attorney	District Attorney Victim Witness Public Administrator DA Grant Programs (CalMMet) DA Diversion Program	30
10:40 – 11:00	<b>BREAK</b>		
11:00 – 11:30	EMS	Paramedics	30
11:30 – 1:00	Public Works	Public Works / Engineering Facilities Airport Enterprise Cemeteries Solid Waste Campgrounds State & Federal Construction Funds Conway Ranch Geothermal Royalties (Recreation) Motor Pool Road Fund Zones of Benefit SW Accelerated Landfill Closure Fund SW SRF	90
1:00 – 1:20	<b>BREAK</b>		
1:20 – 2:00	Public Health	Public Health Public Health Education (Tobacco) Bio-terrorism Environmental Health Prop 99 & 56	40

<b>TIME SLOT</b>	<b>DEPARTMENT</b>	<b>BUDGET UNIT(S)</b>	<b>MINUTES</b>
2:00 – 2:30	Economic Development	Economic Development Tourism Community Support Grants Fish Enhancement Fish & Game Propagation	30
2:30 – 3:10	County Administrative Office	Administration Workforce Development Affordable Housing Public Defender Grand Jury Veterans Services Farm Advisor Ag Commissioner	40
3:10 – 3:30	CAO	Workshop wrap-up	