



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

Teleconference Only - No Public Location

### Regular Meeting June 16, 2020

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#### TELECONFERENCE INFORMATION

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. This altered format is in observance of recommendations by local officials that precautions be taken, including social distancing, to address the threat of COVID-19.

#### **Important Notice to the Public Regarding COVID-19**

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID-19 virus, please note the following:

1. There is no physical location of the meeting open to the public. You may participate in the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

#### **To join the meeting by computer:**

Visit <https://monocounty.zoom.us/j/93564021397>

Or visit <https://www.zoom.us/> click on "Join A Meeting" and use the Zoom Meeting ID 935 6402 1397.

#### **To join the meeting by telephone:**

Dial (669) 900-6833, then enter Webinar ID 935 6402 1397.

To provide public comment (at appropriate times) during the meeting, press \*9 to raise your hand.

2. If you are unable to join the Zoom Webinar of the Board meeting you may still view the live stream of the meeting by visiting [http://monocounty.granicus.com/MediaPlayer.php?publish\\_id=759e238f-a489-40a3-ac0e-a4e4ae90735d](http://monocounty.granicus.com/MediaPlayer.php?publish_id=759e238f-a489-40a3-ac0e-a4e4ae90735d)

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

**ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

**UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.**

9:00 AM Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Board Minutes - May 12, 2020**

Departments: Clerk of the Board

Approval of the Board Minutes of the Regular meeting on May 12, 2020.

**Recommended Action:** Approve the Board Minutes of the Regular meeting on May 12, 2020.

**Fiscal Impact:** None.

**B. Board Minutes - May 19, 2020 Regular**

Departments: Clerk of the Board

Approval of the Board Minutes of the Board of Supervisors Regular meeting on May 19, 2020.

**Recommended Action:** Approve Board Minutes of the Board of Supervisors Regular meeting on May 19, 2020.

**Fiscal Impact:** None.

**C. Board Minutes - May 19, 2020 Special**

Departments: Clerk of the Board

Approval of Board Minutes of the Board of Supervisors Special Meeting on May 19, 2020.

**Recommended Action:** Approve Board Minutes of the Board of Supervisors Special Meeting on May 19, 2020.

**Fiscal Impact:** None.

**D. Recommended Budget as the Temporary Budget for FY 2020-2021**

Departments: CAO, Finance

Adopt resolution approving a recommended budget as the temporary budget for Fiscal Year 2020-2021 to spend until budget hearings are held and the Board adopts the final budget for the coming fiscal year.

**Recommended Action:** Adopt proposed resolution R20-\_\_\_\_, approving the recommended budget as the temporary budget until Fiscal Year 2020-2021 budget is adopted, including appropriations of \$77,932,760. Provide any desired direction to staff.

**Fiscal Impact:** The total fiscal impact is \$77,932,760, including \$38,056,464 of General fund and \$39,876,296 of Non-General Fund expenditures.

**E. Amendment of CSAC Excess Insurance Authority Joint Powers Agreement**

Departments: Risk Management

The JPA amendment summary: CSAC Excess Insurance Authority (EIA) is proposing to change its name to Public Risk Innovation, Solutions, and Management (otherwise known as PRISM). Remove the provision that county members must maintain their membership in CSAC. Update the JPA agreement to coincide with current practices and the future vision of the organization.

**Recommended Action:** Adopt the proposed resolution R20-\_\_\_, To amend the CSAC Excess Insurance Authority Joint Powers Agreement. Authorize the County's primary and alternate Board Member, the CAO and Risk Manager respectively, to execute the amended Joint Powers Agreement.

**Fiscal Impact:** None

**F. County Surveyor Services Agreement**

Departments: Public Works

Agreement with Lumos & Associates for County Surveying Services and Work.

**Recommended Action:** Authorize the Mono County Public Works Director (in consultation with County Counsel) to execute a professional services agreement with Lumos & Associates of Carson City, NV to perform county surveyor services and work.

**Fiscal Impact:** Up to \$75,000 per year. The contract limit for this agreement is \$75,000 per year. However, charges for county surveyor services and work performed by the County's county surveyor contractor/consultant are generally passed through to project proponents and applicants as applicable project fees. Services and work will be charged on a time-and-materials basis consistent with the schedule of fees listed in Attachment B1 to the enclosed agreement.

**G. Environmental Health Authority to Execute LEA Grants**

Departments: Public Health Department

Proposed Resolution Authorizing Submittal and Signature Authority to Execute Local Enforcement Agency (LEA) Grant Program Application for EA 31 Cycle and Subsequent EA Grant Cycles from July 1, 2020 to June 30, 2025

**Recommended Action:** Adopt proposed resolution authorizing the Environmental or Public Health Director to submit LEA grant applications, execute agreements, amendments, requests for payment and all grant documents necessary to secure grant funds and implement the approved Grant Project (Signature Authority) and to retain Signature Authority for a period of 5 years. Provide any desired direction to staff.

**Fiscal Impact:** There is no impact to the General Fund. Grant providing \$16,500 to Health Department for the current fiscal year, and approximately the same amount for each of the next annual grant cycles until June 30, 2025.

**H. Megabyte Contract Renewal**

Departments: Finance/Assessor

Proposed contract with Megabyte Systems, Inc. pertaining to software maintenance agreement for FY 2020-21.

**Recommended Action:** Approve and authorize board chair signature on proposed contract and addendum with Megabyte Systems, Inc. for software maintenance and web services pertaining to the County property tax system not to exceed \$132,506.24. Provide any desired direction to staff.

**Fiscal Impact:** Annual cost anticipated at \$131,743 for FY 2020-21, with \$86,753 allocated to Finance and \$44,990 allocated to the Assessor. Costs are partially reimbursed through the Property Tax Administration Fee charged to certain taxing jurisdictions in the County.

**I. Renewal/Extension of Solid Waste Program Fees**

Departments: Public Works Department - Solid Waste Division

Approval of resolution adopting annual schedule of parcel fees to be imposed in the County and the Town of Mammoth Lakes (Town) for solid waste services and amendment to agreement with the Town for the imposition and collection of those parcels fees in the incorporated area of the Town.

**Recommended Action:** (1) Approve and authorize the Chair to sign Resolution No. R20-\_\_\_, Extending and Re-Establishing the Mono County Solid Waste Fee Program for Fiscal Year 2020-2021; and (2) Review, approve, and authorize the County Administrative Officer to execute the First Amendment to the Solid Waste Fee Agreement with the Town of Mammoth Lakes for Fiscal Years 2015-2016 Through Fiscal Year 2019-2020. The amendment extends the term through June 30, 2022; and (3) Provide any desired direction to staff

**Fiscal Impact:** No negative fiscal impact. The Resolution will extend the County's authority to impose and collect solid waste parcel fees in the unincorporated and incorporated areas at current rates, which generate approximately \$800,000 in annual revenue for the Solid Waste Enterprise Fund.

**6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. SCE Lee Vining Hydroelectric Project Relicense Process Notice**

A notice from Southern California Edison advising of the Lee Vining Hydroelectric Project (FERC Project no. 1388) intent to relicense and the process, which can be found at [www.sce.com/leevining](http://www.sce.com/leevining).

**B. SCE Response to Board Letter re: Vegetation Management in the June Lake**

A letter from Southern California Edison in response to the June 9, 2020 letter from the Mono County Board of Supervisors regarding SCE's vegetation management in the June Lake area.

**C. Governor's Proclamation of the General Election**

A proclamation by the Governor of the State of California that the General Election will be held throughout the state on Tuesday, November 3, 2020.

**7. REGULAR AGENDA - MORNING**

**A. COVID-19 (Coronavirus) Update**

Departments: CAO

1.5 hours

(Bob Lawton, CAO) - Update on Countywide response and planning related to the COVID-19 pandemic, including reports from the Emergency Operations Center (EOC), Unified Command (UC), and the various branches of the EOC, including Community Support and Economic Recovery, Joint Information Center (JIC), and Public Health. Specific topics include, but are not limited to: (1) Recreation, including updates on the status of facilities on federal lands; (2)

Returning to in-person Board meetings.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**B. Public Safety Power Shutoff - County/Town Response Efforts**

Departments: Information Technology; Sheriff

1 hour (30 minute presentation; 30 minute discussion)

(Nate Greenberg) - Mono County has partnered with the Town of Mammoth Lakes to establish a small task force aimed at ensuring adequate messaging and safety considerations are in place for Public Safety Power Shutoff (PSPS) events. This agenda item will provide an overview of how the County and Town are preparing for and responding to PSPS events initiated by either Southern California Edison (SCE) or Liberty Power.

**Recommended Action:** Receive update and provide staff direction, as appropriate.

**Fiscal Impact:** None at this time.

**C. Countywide Power Outage Continuity Plans**

Departments: Public Works

5 minutes

(Joe Blanchard, Facilities Superintendent / Tony Dublino, Director of Public Works) - Presentation of the Electrical Supply Interruption Continuity Plan that has been developed in response to Public Safety Power Shutoffs within Mono County. The plan details the county's current generator supply, future needs, and prioritizes these needs with a timeline for completion.

**Recommended Action:** Receive presentation on the Electrical Supply Interruption Continuity Plan. Provide desired direction to staff.

**Fiscal Impact:** No general fund impact anticipated this fiscal year as available funding will be utilized to implement interim plans. For long-term plans, requests may be made in future fiscal years.

**D. Civic Center Update**

20 minutes

(Tony Dublino, Director of Public Works; Nate Greenberg, IT Director) - Weekly update on the County's Civic Center project at 1290 Tavern Road, and efforts to transition from other Mammoth locations into the Civic Center as of June 1, 2020.

**Recommended Action:** None; Informational only.

**Fiscal Impact:** None.  
**E. Employment Agreement with Tobias Hasler**

Departments: District Attorney

5 minutes

(Tim Kendall) - Proposed resolution approving a contract with Tobias Hasler as Deputy District Attorney III and prescribing the compensation, appointment, and conditions of said employment.

**Recommended Action:** Announce fiscal impact. Adopt Resolution #R20-\_\_\_\_, approving a contract with Tobias Hasler as Deputy District Attorney III, and prescribing the compensation, appointment, and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The cost for this position for the remainder of FY 2019-2020 (June 16 to June 30th) is approximately \$7,923 of which \$4,895 is salary and \$3,028 is the cost of the benefits, and there is sufficient budget. Total cost for a full fiscal year (2020-2021) would be \$190,158 of which \$117,480 is annual salary and \$372,678 is the cost of the benefits, and will be included in the CAO's recommended budget.

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

**9. CLOSED SESSION**

**A. Closed Session - Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Bob Lawton, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Frievalt. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

**B. Closed Session - Public Employment**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**C. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of

Government Code section 54956.9. Number of potential cases: one.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Please refer to the Teleconference Information section to determine how to make public comment for this meeting.

**11. REGULAR AGENDA - AFTERNOON**

**A. Law Enforcement Update**

Departments: Sheriff

45 minutes

(Sheriff Ingrid Braun) - In response to recent national events, a presentation by Sheriff Ingrid Braun regarding law enforcement in Mono County.

**Recommended Action:** None, informational only.

**Fiscal Impact:** None.

**12. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**