



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting August 6, 2019

TELECONFERENCE LOCATIONS:

673 W. Burgundy St., Unit A, Highlands Ranch, CO., 80129

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.

(Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of the Board minutes for the special meeting held on June 23, 2019.

Recommended Action: Approve the Board minutes for the special meeting held on June 23, 2019.

Fiscal Impact: None.

B. Board Minutes

Departments: Clerk of the Board

Approval of the Board minutes for the special meeting held on June 24, 2019.

Recommended Action: Approve the Board minutes for the special meeting held on June 24, 2019.

Fiscal Impact: None.

C. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the special meeting held on June 25, 2019.

Recommended Action: Approve the minutes of the special meeting held on June 25, 2019.

Fiscal Impact: None.

D. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the regular meeting held on July 9, 2019.

Recommended Action: Approve the minutes of the regular meeting held on July 9, 2019.

Fiscal Impact: None.

E. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the regular meeting held on July 16, 2019.

Recommended Action: Approve the minutes of the regular meeting held on July 16, 2019.

Fiscal Impact: None.

F. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the special meeting held on July 16, 2019.

Recommended Action: Approve minutes of the special meeting held on July 16, 2019.

Fiscal Impact: None.

G. Revised and Restated Mutual Aid Agreement for Fire and Emergency Response

Departments: EMS

(Chris Mokracek) - On March 19, 2019, the Board approved a Mutual Aid Agreement among the County and the 11 Fire Districts operating within the County (including within the Town of Mammoth Lakes). The Marine Corps Mountain Warfare Training Center (MWTC) Fire Department has since reviewed the Agreement and wishes to also join as a party. The proposed revised and restated agreement makes conforming changes to enable the MWTC to become a party.

Recommended Action: Approve County entry into Revised and Restated Mutual Aid Agreement and authorize the Board Chair to execute said Agreement on behalf of the County. Provide any desired direction to staff.

Fiscal Impact: None.

H. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 6/30/2019.

Recommended Action: Approve the Treasury Transaction Report for the month ending 6/30/2019.

Fiscal Impact: None

I. Quarterly Investment Report

Departments: Finance

Investment Report for the Quarter ending 6/30/2019.

Recommended Action: Approve the Investment Report for the Quarter ending 6/30/2019.

Fiscal Impact: None

J. Appointment to Bridgeport Fire Protection District Board

Departments: Clerk of the Board

A vacancy was created on the Bridgeport Fire Protection District (BFPD) Board with the passing of a Commissioner in May 2019. A flyer noticing the public of the vacancy was placed in public view for no less than 10 days. Marcus Bunn applied for the position and has been recommended by the BFPD to the vacant Commissioner position.

Recommended Action: Appoint Marcus Bunn to the Bridgeport Fire Protection Board, term to expire November 30, 2022.

Fiscal Impact: None.

K. Out-of-State Travel Authorization for White House Regional Conference

Departments: Board of Supervisors

Out-of-State travel request for Supervisor John Peters to attend the White House Conference with Regional local leaders, September 12, 2019, in Washington D.C.

Recommended Action: Approve out-of-State travel request for Supervisor John Peters to attend the White House Conference with Regional local leaders, September 12, 2019, in Washington D.C.

Fiscal Impact: Up to \$1,500 for hotel stay, meals, and air travel. The Board's unspent travel budget at this time is \$32,379.

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Mammoth Lakes Fire Safe Council Request for Funds for Project Completion

The Mammoth Lakes Fire Safe Council is seeking funds from Mono County, the Town of Mammoth Lakes, Los Angeles Department of Water and Power, and Southern California Edison to complete the Lakes Basin Hazardous Fuels Reduction Project.

B. Premium Energy Holdings LLC's Second Amendment for a Preliminary Permit

A letter from Premium Energy Holdings, LLC regarding a second amendment to the preliminary permit for the Owens Valley pumped storage project, FERC Docket No. P-14996.

C. Letter Regarding Cannabis Business in Lee Vining

A letter from Matt and Kimberly Andrae expressing their disappointment with the approval of a retail marijuana business in Lee Vining.

7. REGULAR AGENDA - MORNING

A. Mountain Warfare Training Center's Community Leaders Visit

Departments: Board of Supervisors

The meeting will adjourn to the Marine Corps Mountain Warfare Training Center, MWTC HC83, Bridgeport, CA., 93517 at 9:30 AM.

The Board of Supervisors will attend the Marine Corps Mountain Warfare Training Center's Community Leaders Visit, with several training demonstrations in the training area. The tour will take place from 10 AM to 2 PM and is open to the public. Please bring a valid driver's license or other form of government-issued ID.

Recommended Action: None.

Fiscal Impact: None.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

9. CLOSED SESSION

A. Closed Session - Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Dave Wilbrecht,

Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer (CAO).

C. Closed Session - Real Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 172 Davison Street, Mammoth Lakes. Agency negotiators: Stacey Simon, Jenn Lopez, Erik Ramakrishnan. Negotiating parties: County and Silver State Investors. Under negotiation: Price and Terms of sale.

THE MEETING WILL RECONVENE FOR THE AFTERNOON SESSION NO EARLIER THAN 2:30 P.M.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. REGULAR AGENDA - AFTERNOON

A. Regional Dispatch

Departments: Information Technology / Sheriff / County Administrative Office
45 minutes (15 minute presentation; 30 minute discussion)

(Nate Greenberg; David Wilbrecht; Ingrid Braun) - An overview of Mono County dispatch operations, and a request for Board approval to move forward by allocating \$25,000 toward the effort.

Recommended Action: 1. Authorize County staff (Sheriff Braun and IT Director Greenberg) to continue regional dispatch conversation; 2. Authorize County staff to establish a Regional Dispatch Task Force; 3. Allocate \$25,000 from Mono County General Fund Contingencies to produce a Feasibility Study and Implementation Plan for regional dispatch (4/5 vote required).

Fiscal Impact: \$25,000 to be taken from General Fund (GF) Contingencies. Amount of GF Contingencies remaining after this action is \$374,549.

B. Ordinance Amending Mono County Code Chapter 2.84 "County Administrator"

Departments: County Counsel
10 minutes

(Stacey Simon) - Proposed ordinance amending Mono County Code Chapter 2.84, "County Administrator" to update language and reorganize to reflect the current organization of the County Administrative Office and responsibilities of the County Administrative Officer.

Recommended Action: Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

Fiscal Impact: None.

C. Discontinuance of Digital TV Service within CSA #2 Service Area

Departments: Various
10 minutes

On January 15, 2019, the Board considered whether County funds should be invested in the continuation of digital television service in both County Service Area # 1 (Crowley and surrounding communities) and County Service Area #2 (Benton, Chalfant and Hammil Valleys) in light of new FCC regulations requiring significant investment to maintain those services and that equipment and repair service for digital TV is no longer widely available. Ultimately, the Board directed the discontinuance of service within CSA #1 based on the recommendations of the CSA #1 advisory board, but deferred to the CSA #2 advisory board to make its recommendation as to its region. Attached to this item is the staff report prepared for the January 15th meeting.

Recommended Action: 1. Based on the recommendation of the CSA #2 advisory board, direct that the County's provision of digital TV service within the CSA #2 service area be discontinued. 2. Direct staff to take such steps and may be necessary to: (a) decommission and/or remove television equipment from leased sites; (b) remove any charge to CSA #2 residents for TV service for any period in which TV service is not provided, including the present fiscal year; and (3) take necessary steps to dissolve CSA #2 through the Local Agency Formation Commission (LAFCo) process.

Fiscal Impact: Carryover balance available in the CSA #2 account to cover the cost of removal of equipment and to dissolve operations is \$238,347.

D. Amendment to Employment Agreement with Dave Butters

Departments: CAO
5 minutes

(Dave Wilbrecht, Interim CAO) - Proposed resolution approving an amendment to the employment agreement with Dave Butters to include Acting County

Administrative Officer and prescribing the compensation, appointment and conditions of said employment.

Recommended Action: Announce Fiscal Impact. Adopt Resolution #R19-___, Approving an amendment to the employment agreement with Dave Butters. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The fiscal impact of the one-month temporary increase is \$4,033 for additional salary and \$381 for benefits.

12.

BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the Board minutes for the special meeting held on June 23, 2019.

RECOMMENDED ACTION:

Approve the Board minutes for the special meeting held on June 23, 2019.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[6-23-19 Special Draft Minutes](#)

History

Time	Who	Approval
7/30/2019 9:57 AM	County Administrative Office	Yes
7/30/2019 10:18 AM	County Counsel	Yes
7/25/2019 10:44 AM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

MEETING LOCATION Sierra Center Mall, Board of Supervisors Meeting Room, 452 Old Mammoth Rd, 3rd Floor, Mammoth Lakes, CA. 93546

**Special Meeting
June 23, 2019**

Flash Drive	Portable Recorder Not Used
Minute Orders	M19-138 Not Used
Resolutions	R19-47 Not Used
Ordinance	ORD19-03 Not Used

6:00 PM Meeting Called to Order by Chair Peters.

Supervisors Present: Corless, Gardner, Halferty, Peters, and Stump.

Supervisors Absent: None.

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Chair Peters.

1 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Stephen Kalish:

- Presented maps showing the location of several of the various applications by Premium Energy to develop a pumped storage project in Mono and/or Inyo Counties.
- Expressed concern that a portion of proposal is in the Ancient Bristlecone Pine Forest.
- Believes that the laws establishing the United States Forest Service should prohibit energy development.
- Thanked the County and the Board for their work so far with respect to these applications.

2. AGENDA ITEMS

A. Meet and Greet - Mono County CAO Candidates

Departments: Board of Supervisors

An opportunity for Mono County staff, local agency and entity partners, and members of the public to meet Stephen Barwick, one of three candidates for the

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

position of County Administrative Officer with Mono County.

Time: 6:00 PM - 8:00 PM

Location: Sierra Center Mall, Board of Supervisors Conference Room, 3rd Floor,
452 Old Mammoth Rd, Mammoth Lakes, CA. 93546.

Action: None.

ADJOURNED at 7:35 PM

ATTEST

JOHN PETERS
CHAIR OF THE BOARD

SCHEEREEN DEDMAN
Sr. DEPUTY CLERK OF THE BOARD

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the Board minutes for the special meeting held on June 24, 2019.

RECOMMENDED ACTION:

Approve the Board minutes for the special meeting held on June 24, 2019.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: 7609325538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
6-24-19 Special Draft Minutes

History

Time	Who	Approval
7/30/2019 9:57 AM	County Administrative Office	Yes
7/26/2019 2:31 PM	County Counsel	Yes
7/25/2019 10:44 AM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

MEETING LOCATION: Memorial Hall, 73 N. School Street, Bridgeport, CA 93517

**Special Meeting
June 24, 2019**

Flash Drive	Portable Recorder
Minute Orders	M19-138
Resolutions	R19-47
Ordinance	ORD19-03 Not Used

10:06 AM Meeting Called to Order by Chair Peters.
Supervisors Present: Gardner, Halferty, Peters, and Stump.
Supervisors Absent: Corless.

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Chair Peters.

1 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2. CONSENT AGENDA

A. Letter of Support for AB 402 - Optional LPA Fund Stabilization

Departments: Environmental Health

Letter of Support for AB 402 which will provide sustainable funding for Mono County's Local Primacy Agency program which regulates small public water systems in Mono County.

Action: Approve and authorize Chair to sign letter of support for AB 402.

Halferty moved; Gardner seconded

Vote: 4 yes; 0 No

M19-138

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

B. Solid Waste Parcel Fee Program Renewal, FY 2019-2020

Departments: Public Works - Solid Waste

Proposed Resolution of the Mono County Board of Supervisors Extending and Re-Establishing the Mono County Solid Waste Fee Program for Fiscal Year 2019-2020.

Action: Adopt proposed resolution R19-47, Extending and Re-Establishing the Mono County Solid Waste Fee Program for Fiscal Year 2019-2020.

Halferty moved; Gardner seconded

Vote: 4 yes; 0 No

R19-47

Justin Nalder, Solid Waste Superintendent:

- This is for the unincorporated part of the County.

3. CLOSED SESSION at 10:08 AM

A. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer (CAO).

THE MEETING RECONVENED AT 1:08 P.M.

Nothing to report out of Closed Session.

4. AGENDA ITEMS

A. Meet and Greet - Mono County CAO Candidates

Departments: Board of Supervisors

An opportunity for Mono County staff, agency and entity partners, and members of the public to meet Stephen Barwick, Todd Bodem and William Wasson, candidates for the position of County Administrative Officer for Mono County.

Time: 1:00 PM - 3:00 PM

Location: Bridgeport Memorial Hall, 73 N. School Street, Bridgeport, CA. 93517.

Action: None.

**THE MEETING ADJOURNED TO 437 OLD MAMMOTH RD., SUITE Z,
MAMMOTH LAKES, CA., 93546 AT 3:00 PM**

Reconvene: 6:08 PM

5. AGENDA ITEMS

A. Meet and Greet - Mono County CAO Candidates

Departments: Board of Supervisors

An opportunity for Mono County staff, agency and entity partners and members

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

of the public to meet Todd Bodem and William Wasson, two of the three candidates for the position of County Administrative Officer for Mono County.
Time: 6:00 PM - 8:00 PM
Location: Minaret Mall, 437 Old Mammoth Rd, Suite Z, Mammoth Lakes, CA. 93546.

Action: None.

ADJOURNED at 7:50 PM

ATTEST

JOHN PETERS
CHAIR OF THE BOARD

SCHEEREN DEDMAN
Sr. DEPUTY CLERK OF THE BOARD



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of minutes of the special meeting held on June 25, 2019.

RECOMMENDED ACTION:

Approve the minutes of the special meeting held on June 25, 2019.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
6-25-19 DRAFT Minutes

History

Time	Who	Approval
7/30/2019 9:58 AM	County Administrative Office	Yes
7/26/2019 2:32 PM	County Counsel	Yes
7/31/2019 3:08 PM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

MEETING LOCATION: Mammoth Lakes Board of Supervisors Meeting Room, 3rd Floor, Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546

**Special Meeting
June 25, 2019**

Flash Drive	Portable Recorder Not Used
Minute Orders	M19-139 Not Used
Resolutions	R19-48 Not Used
Ordinance	ORD19-03 Not Used

11:30 AM Meeting Called to Order by Chair Peters.
Supervisors Present: Gardner, Halferty, Peters, and Stump.
Supervisors Absent: Corless.

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Chair Peters.

1 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2. CLOSED SESSION at 11:06 AM

A. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer (CAO).

Reconvened: 4:30 PM

Nothing to report out of Closed Session.

ADJOURNED at 4:30 PM

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

ATTEST

JOHN PETERS
CHAIR OF THE BOARD

SCHEEREEN DEDMAN
Sr. DEPUTY CLERK OF THE BOARD



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of minutes of the regular meeting held on July 9, 2019.

RECOMMENDED ACTION:

Approve the minutes of the regular meeting held on July 9, 2019.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: 7609325538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
7-9-19 Draft Minutes

History

Time	Who	Approval
7/30/2019 9:58 AM	County Administrative Office	Yes
7/26/2019 2:34 PM	County Counsel	Yes
7/31/2019 3:08 PM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
July 9, 2019**

Flash Drive	Board Room Recorder
Minute Orders	M19-151 – M19-159, 171
Resolutions	R19-49
Ordinance	ORD19-05

9:06 AM Meeting called to Order by Chair Peters.

*Supervisors Present: Corless, Gardner, Halferty, Peters, and Stump.
Supervisors Absent: None.*

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor Halferty.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Bartshe Miller, Eastern Sierra Policy Director Mono Lake Committee:

- Mono Basin Bird Chautauqua, June 14-16, 2019.
- Event depends on Mono County resources.
- Wish to donate 9 brand new 6-foot folding tables for use at the Lee Vining Community Center.

Supervisor Peters:

- Asked to adjourn the meeting in memory of Rodger Guffey and Jean Courtney.

Supervisor Gardner:

- Asked to adjourn the meeting in memory of Rocky Audenried.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

No report.

4. DEPARTMENT/COMMISSION REPORTS

Janet Dutcher, Finance Director:

- Handed out recommended budget for next week's hearing (available in the Clerk's office).
- Demonstrated how to access opengov.com online access.

Wendy Sugimura, Community Development Director:

- Julie Aguirre, Permit Technician, resigned.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the Regular Meeting held on June 4, 2019.

Action: Approve minutes of the Regular Meeting held on June 4, 2019, as amended.

Halferty moved; Gardner seconded

Vote: 5 yes; 0 no

M19-151

Supervisor Halferty:

- Correction to Page 1, item 1. Expand on what Bellomo said to include the fish kill. She recommended the letter be sent to SCE.

Supervisor Stump:

- Correction to same item. People for the Mono Basin Preservation is the name of the group.

B. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the Regular Meeting held on June 11, 2019.

Action: Approve minutes of the Regular Meeting held on June 11, 2019.

Gardner moved; Corless seconded

Vote: 5 yes; 0 no

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

M19-152

C. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the Special Meeting held on June 12, 2019.

Action: Approve minutes of the Special Meeting held on June 12, 2019.

Gardner moved; Corless seconded

Vote: 5 yes; 0 no

M19-153

D. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the Regular Meeting held on June 18, 2019.

Action: Approve minutes of the Regular Meeting held on June 18, 2019, as amended.

Halferty moved; Gardner seconded

Vote: 5 yes; 0 no

M19-154

Supervisor Halferty:

- Correction on Page 5, item 7a. Change to show that she meant a love of the energy plan.

E. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 5/31/2019.

Action: Approve the Treasury Transaction Report for the month ending 5/31/2019.

Gardner moved; Corless seconded

Vote: 5 yes; 0 no

M19-155

F. Authority to Hire at Step E - Social Services

Departments: Social Services

The Social Services Department is seeking to fill a vacant Eligibility Specialist II position in the Eligibility Division. The department is requesting authorization to offer Alex Amador employment at Step E of the salary range (Range 59) for this

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

position, based on his extensive experience in the field of public assistance eligibility.

Action: Grant the Director of Social Services the authority to fill an Eligibility Specialist II (Range 59) at Step E.

Gardner moved; Corless seconded

Vote: 5 yes; 0 no

M19-156

G. Eastside Lane Rehabilitation Project (Phase 1) - Authorization to Bid

Departments: Public Works

This project will rehabilitate failing asphalt pavement on a portion of Eastside Lane in Walker, CA between the intersections of Offal Road and Cunningham Lane.

Action: Approve bid package, including the project manual and project plans, for the Eastside Lane Rehabilitation Project – Phase 1. Authorize the Public Works Department to advertise an Invitation for Bids.

Gardner moved; Corless seconded

Vote: 5 yes; 0 no

M19-157

Supervisor Corless:

- Would like to have a project update.

Garett Higerd, Engineer:

- These items will come back to the Board when there are open bids.

H. Adoption of Resolution for Approval of Program Supplement Agreement for the Eastside Lane Rehabilitation Project - Phase 1

Departments: Public Works

Adoption of resolution approving Program Supplement Agreement for Eastside Lane Road Rehabilitation Project, which will authorize the State to reimburse County for construction costs related to the Project.

Action: Adopt proposed resolution R19-49, Approving Program Supplement Agreement No. F019 for the Eastside Lane Rehabilitation Project – Phase 1.

Gardner moved; Corless seconded

Vote: 5 yes; 0 no

R19-49

I. Mono City Roads and Benton Crossing Road (Phase 1) Road Maintenance Project

Departments: Public Works

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Rehabilitation, striping, and signing of Mono City roads and parts of Benton Crossing Road. The plan set for this project can be found at <https://monocounty.ca.gov/bos/page/board-supervisors-59>.

Action: Approve bid package, including the project manual and project plans (see link), for the Mono City Roads and Benton Crossing Road (Phase 1) Road Maintenance Project. Authorize the Public Works Department to advertise an Invitation for Bids and to issue the project for bid.

Gardner moved; Corless seconded

Vote: 5 yes; 0 no

M19-158

J. Ordinance Amending Mono County Code Chapter 3.30, Cannabis Business Tax

Departments: Finance; County Counsel

Ordinance amending Mono County Code Chapter 3.30, Cannabis Business Tax, to provide for a once-annual payment (4th quarter – due January 31st each year) for cultivators. There is no change to the amount of the tax, which was approved by the Voters.

Action: Adopt proposed ordinance ORD 19-05, Amending Mono County Code Chapter 3.30, Cannabis Business Tax, to provide for a once-annual payment (4th quarter – due January 31st each year) for cultivators.

Gardner moved; Corless seconded

Vote: 5 yes; 0 no

ORD19-05

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

The Board acknowledged receipt of the correspondence.

A. Inyo County Board of Supervisors Letter to WCB in Support of Mono County Wildlife Collision Improvements

A letter from the Inyo County Board of Supervisors to the Wildlife Conservation Board (WCB) in support of the Caltrans District 9 application for project funding to develop a wildlife crossing corridor in Mono County.

B. SCE Wildfire Mitigation / PSPS Town Hall Meeting Mammoth Lakes and

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Reliability Reports

Southern California Edison (SCE) is holding a community meeting on wildlife safety at Mammoth High School, Multipurpose Room at 365 Sierra Park Rd, Mammoth Lakes, CA. 93546 on July 17, 2019 from 6:30 p.m. to 8:30 p.m. to provide information on their Wildfire Safety Program, including the Public Safety Power Shutoff (PSPS) Protocol. Also attached are the SCE 2019 Circuit Reliability Reports for Mono County Districts 2, 3, and 4.

Supervisor Stump:

- Mono County residents should be receiving a postcard from SCE inviting them to the meeting.

C. Agricultural Commissioner's Office Department Update July 2019

July 2019 Department Update from the Inyo and Mono Counties Agricultural Commissioner's Office.

7. REGULAR AGENDA - MORNING

A. Cannabis Operation Permit 19-003 - Tioga Green

Departments: Community Development - Planning

(Bentley Regehr) - Consider and potentially approve Cannabis Operation Permit 19-003 (Tioga Green), an adult-use commercial cannabis microbusiness operation located at 51005 Highway 395, Lee Vining, APN #021-080-022.

Action: Continue item to next week based on the opportunity to give the parties involved time to get together, and perhaps modify the proposal, to meet the committee concerns.

Gardner moved, Stump seconded

Vote: 5 yes; 0 No

M19-171

Supervisor Stump:

- Wanted to clear up information regarding the Crowley Lake area has 2000-foot cannabis clearance – has same clearance as rest of the county. What Crowley has is a commercial cannabis free corridor.

Wendy Sugimura:

- Introduced item.
- The staff report included with the agenda is incorrect – provided a new one (available in additional documents) – the one in the agenda is the one for the use permit that went to the Planning Commission.
- Additional comments received (available in additional documents).

Break: 9:31 AM

Reconvene: 9:36 AM

Bentley Regehr:

- Went through presentation.

Supervisor Stump:

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- Well water issue.

Supervisor Gardner:

- Hours of operation.
- Employee discount.
- Current proposal regarding signage.

Public Comment:

Stephanie Banta

Cory Zila, Tioga Green owner – handed out documents (available in additional documents)

Wayne Beaver

Bartshe Miller

Chris Lizza, Mono Market Owner

David Levy, Tioga Pass Resort General Manager

No name provided.

Margie DeRose, Tioga Green Deputy Director

Peter Shelton

Duncan King

Supervisor Stump:

- Proposal to expand Mobil mart area.

Christy Milovich, Assistant County Counsel:

- Signs – provided code from Bureau of Cannabis Control (available in additional documents).

Denise Muller, Mobil Mart:

- Clarified information about school buses and the nearby housing.

Supervisor Gardner:

- Desires to try to get the community together and find a better solution.
- Suggests coming up with a creative solution built on compromise.
- Would like to tone down the signage.
- Would like modifications to proposal to come back to the Board.

Supervisor Corless:

- Would like to see side boards on whatever the modifications are.
- Reconsider signage.
- Wants to emphasize proposal for location fits within the regulatory framework provided by Mono County.
- This is new for everyone – the County has never gone through this process before. It was expected to have to make tweaks to the regulations.

Supervisor Halferty:

- With the exception of the sign, this meets Mono County policy.
- Doesn't think it's appropriate to put extra burdens on this business as opposed to other businesses.

Supervisor Peters:

- Consensus to continue item to next week.
- Knowing that this location is not going to change with this project, wonders how the signage will impact the character of Lee Vining. This is the point of opportunity to work together as a community.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Margie DeRose:

- Presented sign design to Planning Commission and were asked to create a sign that made it clear what sort of business it was.
- Size of the sign based on County guidelines.
- Hours of operations – shorter days during non-summer times. Will vary on demand during the time of year.

Wendy Sugimura:

- State regulation supersedes local regulation. Any discrepancies would be realized when they do their state license.

Break: 11:16 AM

Reconvene: 11:27 AM

Moved to item 7d.

B. Letter to FERC re: Mill Creek Settlement Parties

Departments: County Counsel

(Jason Canger) - Discussion and possible approval of letter to Federal Energy Regulatory Commission (FERC) settlement parties regarding implementation of Mill Creek Water Management Plan.

Action: None.

Stacey Simon, County Counsel:

- Recused self, her property is 500 feet from Mill Creek.

Jason Canger, Deputy County Counsel:

- Follow-up to June 18 item.
- Per Board instruction, attached letter was prepared.
- Board provided direction to amend letter. No motion was made.

C. Premium Energy, LLC Application P-14996

Departments: Community Development - Planning

(Michael Draper) - Description of Premium Energy, LLC application P-14996 to the Federal Energy Regulatory Commission (FERC) for a Preliminary Permit and proposed letter from the Board to FERC identifying Mono County issues of concern.

Action: Approve and authorize Board chair to sign letter to FERC and Premium Energy, LLC.

Stump moved; Halferty seconded

Vote: 5 yes; 0 no

M19-159

Michael Draper, Planning Analyst:

- Introduced item. Letter to Premium Energy regarding a new proposal it filed.

Wendy Sugimura:

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- Typo under list of concerns: Wild fires not life.
- Senator Harris and Feinstein will be added, and will move State Senator Borgeas up on the list.

Moved to item 8.

D. Review Community Corrections Partnership Executive Committee Recommended FY 2019/2020 Budget

Departments: Probation

(Chief Probation Officer Karin Humiston) - Presentation by Chief Probation Officer Karin Humiston of the Community Corrections Partnership Executive Committee's Recommended FY 2019/2020 Budget and the CCP report. Meeting held June 26, 2019.

Action: None.

Karin Humiston, Probation Chief:

- Introduced item.

Jeff Mills, Probation Assistant:

- Discussed budget and draft of the 5-year report (additional document available in the Clerk's office), as well as going forward.

Robin Roberts, Behavioral Health Director:

- Re-commitment and energized conversation about the purpose of the CCP.
- The impact to the County of not providing positions due to the lack of a plan.

Karin Humiston:

- The Draft Plan - program information related to budget, and strategic goals.
- Discussed Page 45, Attachment B.

Moved to item 7b.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

9. CLOSED SESSION at 12:22 PM

A. Closed Session - Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Dave Wilbrecht, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer (CAO).

Reconvene: 5:10 PM

Nothing to report out of Closed Session.

10. BOARD MEMBER REPORTS – None.

ADJOURNED in memory of Rocky Audenried, Jean Courtney, and Rodger Guffey at 5:15 P.M.

ATTEST

**JOHN PETERS
CHAIR OF THE BOARD**

**SCHEEREEN DEDMAN
SR. DEPUTY CLERK OF THE BOARD**



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of minutes of the regular meeting held on July 16, 2019.

RECOMMENDED ACTION:

Approve the minutes of the regular meeting held on July 16, 2019.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: 7609325538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[7-16-19 Draft Minutes](#)

History

Time	Who	Approval
7/30/2019 9:58 AM	County Administrative Office	Yes
7/29/2019 4:45 PM	County Counsel	Yes
7/31/2019 3:07 PM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes Suite Z, 437 Old Mammoth Rd, Suite Z, Mammoth Lakes, CA 93546

**Regular Meeting
July 16, 2019**

Flash Drive	Portable Recorder
Minute Orders	M19-160 – M19-170
Resolutions	R19-50 – R19-52
Ordinance	ORD19-06 Not Used

9:05 AM Meeting called to Order by Chair Peters.

*Supervisors Present: Corless, Gardner, Halferty, Peters, and Stump.
Supervisors Absent: None.*

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor Stump.

Supervisor Peters:

- Today's meeting will be adjourned in honor of the Honorable Edward Denton, who passed away last week.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Patricia Robertson (Mammoth Lakes Housing):

- Mono was awarded home funds for first-time buyer program.
- Once program is up and running, she'll be back with more information.
- Mammoth Lakes Housing is holding a Public Design workshop for conversion project on Monday July 22nd, 3:00 – 7:00 p.m.
- Award was \$500,000; they purchased 238 Sierra Manor Roads in Mammoth Lakes.
- Finance: county has received an exemption so county employees that are not involved with grant can apply for housing.

Judge Stan Eller:

- Spoke about retired Judge Denton, who passed away on Sunday 7/14.
- Gave a history of Eddie and his beginnings and progression to D.A. and then Judge,

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- including education, etc.
- Chair Peters mentioned that the Board will be bringing back a Proclamation for Retired Judge Denton at a later date.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

Dave Wilbrecht (Interim CAO):

- Update on new Civic Center.
- Contract for new CAO, to be approved today.
- Meeting with Dan Holler, a lot of subjects covered, including Solid Waste.
- Worked with Assessor on identifying properties eligible for assessment.

4. DEPARTMENT/COMMISSION REPORTS

Robin Roberts (Behavioral Health):

Discussion about community members being afraid of potential deportation, immigration issues:

- Gave some information about what their Department is doing to support these individuals.
- Through Mammoth Lakes Housing, Behavioral Health is creating a Mono County Latino Advocacy position.
- Supervisor Corless: Do we maybe need to put out another letter?
- Supervisor Peters: Reminded everyone that the last letter was about the fact that local law enforcement isn't aligning with federal activities; affected people need to know it's ok to approach law enforcement, that they won't be punished.

Sheriff Braun:

- In relation to Immigration issue: she is not aware of any ICE raids that are happening; they'd only be involved if a crime was committed, regardless of who it is. Her Department doesn't follow Federal guidelines.
- SAR Team – one of team members slid into a crevasse, was rescued safely. Then later a woman was found who had been missing; both she and her dog are safe.

Nate Greenberg (IT):

- Brief update on infrastructure after recent earthquakes: it is operating as it should and staying up as it should.

Wendy Sugimura (Community Development):

- EIR out for Tioga Inn Specific Plan Amendment; meeting scheduled for July 30th, 6:30 p.m. Lee Vining Community Center.
- She and Supervisor Stump met with CalFire Reps yesterday; talked about grants and new resources through newly adopted state budget (among other topics).

Jason Canger (County Counsel):

Update on Groundwater Stability Plan for Owens Valley:

- Question about whether that authority will be responsible or not.
- Requesting that a future agenda item be created to provide an update to changes.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Approval of minutes of the Regular Meeting held on July 2, 2019.

Action: Approve the minutes of the Regular Meeting held on June 2, 2019, as amended.

Stump moved; Halferty seconded

Vote: 5 yes; 0 no

M19-160

Supervisor Stump:

- On p. 7 of draft minutes, item 6G, under correspondence, add "TV" right before Broadcast Service in title of item and add "TV Broadcast" right before "for County Service Areas" in the description.

B. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the Special Meeting held on July 8, 2019.

Action: Approve the minutes of the Special Meeting held on July 8, 2019.

Corless moved; Gardner seconded

Vote: 5 yes; 0 no

M19-161

C. Resolution Authorizing the Acceptance of Mono County's Noncompetitive Allocation Award under the No Place Like Home (NPLH) Program

Departments: Behavioral Health

Proposed resolution allows Mono County (or Mono County with another entity as Development Sponsor) to apply for its \$500,000 NPLH Noncompetitive Allocation no later than February 15, 2021.

Action: Adopt proposed resolution R19-50, Authorizing the Acceptance of Mono County's Noncompetitive Allocation Award under the No Place Like Home Program. Submitting this resolution is one of the first steps in applying for No Place Like Home (NPLH) funding.

Corless moved; Gardner seconded

Vote: 5 yes; 0 no

R19-50

D. Hackney Drive and South Landing Road Projects

Departments: Public Works

The Hackney Drive Project will rehabilitate Hackney Drive, Shop Road and a portion of Mule Deer Road, and, as a bid alternate, the parking lot of the Senior Center and Thrift store on Mule Deer Road in Walker. The South Landing Drive Project will provide a new asphalt overlay, and crack mitigation on South Landing Road, South of US 395 in Crowley Lake, and as a bid alternate, the portion of South Landing road North of 395 extending to the Fish Camp. Approval of the bid documents at this meeting will allow advertising to take place and completion of the project during the 2019 construction season.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Action: Approve bid package, including the project manual and project plans, for the Hackney Drive and South Landing Road Projects. Authorize the Public Works Department to advertise an Invitation for Bids and issue the project for bid.

Corless moved; Gardner seconded

Vote: 5 yes; 0 no

M19-162

E. County Medical Services Program (CMSP) Health Systems Development Grant

Departments: Health Department

Proposed contract with County Medical Services Program Governing Board pertaining to the Health Systems Development Grant Program.

Action: Approve County entry into proposed County Medical Services Program (CMSP) Health Systems Development Grant Program contract and authorize the Public Health Director to execute said contract on behalf of the County.

Additionally, provide authorization for the Public Health Director to sign future amendments for the grant that shift funds between budget categories without changes to the grant allocation.

Corless moved; Gardner seconded

Vote: 5 yes; 0 no

M19-163

F. Solid Waste Transfer Station Operations Agreement

Departments: Public Works - Solid Waste Division

Approval of agreement with D&S Waste for services related to operation of County solid waste transfer stations.

Action: Approve County entry into proposed agreement with D&S Waste and authorize Interim County Administrative Officer to execute said transfer station operations agreement on behalf of the County.

Corless moved; Gardner seconded

Vote: 5 yes; 0 no

M19-164

G. Irrevocable Offer of Dedication to the Town of Mammoth Lakes for Thompsons Way

Departments: Public Works

If approved and accepted by the Town of Mammoth Lakes, the northern portion of Thompsons Way (adjacent to the Mammoth Court parking lot) would become part of the Town's maintained road system.

Action: Approve and authorize County Administrator to execute an irrevocable

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

offer of dedication for road and right-of-way purposes over APN 035-010-067 (Thompsons Way) to the Town of Mammoth Lakes substantially in the form shown in the attached document, with only those minor modification which may be made to the Exhibit and/or legal description in final survey/engineering review.

Corless moved; Gardner seconded

Vote: 5 yes; 0 no

M19-165

H. Revised Letter to FERC Settlement Parties Regarding Mill and Wilson Creeks

Departments: County Counsel

Review and approval of letter from Board of Supervisors to Federal Energy Regulatory Commission (FERC) settlement parties regarding their proposed water management plans and decisions on Mill and Wilson Creeks.

Action: Approve and authorize Chair to sign letter to FERC settlement parties regarding proposed water management plans on Mill and Wilson Creeks, as amended.

Halferty moved; Stump seconded

Vote: 5 yes; 0 no

M19-166

Pulled by Supervisor Halferty:

- Asked that we also copy LADWP on the letter and add to address list.

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

The Board acknowledged receipt of the correspondence.

A. MLH Comments on CalHome Program Draft Guidelines

Mammoth Lake Housing's (MLH) comments regarding the CalHome Program draft guidelines. The CalHome Program is a state program through the Department of Housing and Community Development (HCD) with the purpose of providing housing to low-income households.

Supervisor Halferty:

- Thanked Mammoth Lakes Housing for keeping board updated with information as it's become available.

B. Liberty Utilities Public Participation Hearings for Request to Increase Rates

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Notice of public participation hearings for Liberty Utilities (Calpeco Electric) LLC's request to increase rates for its 2019-2021 General Rate Case Application (A.18-12-001).

7. REGULAR AGENDA - MORNING

A. Cannabis Operation Permit 19-003 - Tioga Green

Departments: Community Development

(Bentley Regehr) - Consider and potentially approve Cannabis Operation Permit 19-003 (Tioga Green), a retail cannabis operation located at 51005 Highway 395, Lee Vining, APN 021-080-022.

Action: 1. Find that the project qualifies as a Categorical Exemption under CEQA guidelines section 15303 and direct staff to file a Notice of Exemption. 2. Make the findings contained in the staff report and approve Cannabis Operation Permit 19-003 (subject to conditions) as recommended, or with desired modifications.

SUBSTITUTE MOTION:

Find that the project qualifies as a Categorical Exemption under CEQA guideline 15303 and file a Notice of Exemption. 2. Make the findings contained in the staff report and additionally find that eliminating detached signage along Highway 395 and reducing the size of the sign attached to the building will minimize negative impacts to community character and reduce the exposure of underage individuals to the business. 3. Approve Cannabis Operation Permit 19-003 subject to the conditions as modified, including no detached signage on US 395 and reduction of the attached building sign to 12 square feet.

Gardner moved; Corless seconded

Vote: 4 yes; 1 no: Halferty

M19-167

Wendy Sugimura (CDD):

- Opened item with wrap-up from last meeting.
- For this item, tried to lay out process for laying out permits in Mono County.
- Community Development does its best to provide opportunities for people's voices to be heard.
- Need to keep focus on content and going forward, not revisiting everything over and over.
- Gave update on signage issue.
- Operations Permit: different than how we normally approve projects.
- The term "dispensary" has been used; this is an adult use retail establishment.
- Public Process: regulations adopted were not entirely made from RPAC input; anyone is welcome to always contact staff.
- Wendy wants to bring back item WITH requested modifications for approval later today .
- Renewal process would occur *unless* there were violations occurring in which case it could be denied.
- Children are already not allowed, that would be a violation. Or, it could be a performance-based condition – if it happens more than once then the applicant will install a fence, something along those lines.
- Read new conditions to permit which is what directed the substitute motion.

Bentley Regehr (CDD):

- Provided a brief update on public comments received.
- There were additional letters

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Public Comment:

Cory Zila

Dave Strelneck – summarized notes, already sent to clerk via email.

Stephanie Banta (mentioned petition)

Margie DeRosec

Wayne Weaver

Chris Lizza

Mark Zila

Stacey Simon:

- All documents provided should be made available to clerk and Board (i.e. petition). She will work to obtain copies.
- Purpose it to make sure that everyone is working off the same set of information and has the opportunity to address the points raised by others.
- Right-of-way issue: board would need evidence on the record: some evidence why it is needed. More staff work would need to be done.

General Board Comments/Questions:

Supervisor Corless:

- Rules and Procedure about how we conduct ourselves, including avoiding personal attacks. She will be giving reminders to board members about this going forward. There is very specific language, as a reminder.

Supervisor Peters:

- We're here to review a permit and trying to determine whether it complies under CEQA guidelines to file Notice of Exemption – to ultimately approve the permit.
- We're not here to debate another location at this point.

Break: 10:33 a.m.

Reconvene: 10:43 a.m.

Board Deliberations:

Supervisor Gardner:

- Thanked people for stepping up; reminded everyone what this agenda item is for.
- Suggested conditions on signage: no sign on 395, will reduce some negative impact, reduce sign by half.
- Effective social media advertising and word of mouth will suffice.
- Suggests that operators continue conversation within community to effect progress; obligation is on business to prove Lee Vining residents and community are a priority to them.
- Good business must focus on more than profit; requires showing concern for employees and residents and community.
- Cannabis not legal in national park – be diligent in this.
- Impact on children: shares concern but feels concerns for them are bigger for alcohol, mental health, *including* cannabis.

Supervisor Halferty:

- Less inclined to require change in signage as it meets county ordinance.
- Up to us as parents to have discussions with kids about cannabis.
- She is happy to approve this as it meets all requirements.
- She agrees with Supervisor Stump on importance of compromise but doesn't think changing sign will for sure take care of her concerns.

Supervisor Stump:

- Mono County has the ordinance it does in place because of compromise. This project is

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- no different.
- Feels the applicant is probably very sensitive to legal requirements based on issues with the past.
- Agrees with reduction in signage; proposes fencing plans around the sides of lot store is on; dedication of a right-of-way?
- Supports with mitigations. The point of asking for modifications is the point of the ordinance.
- He's still worried about children and access to site; thinks code compliance process is very slow. Wants this in record, even though he'll support substitute motion in the spirit of compromise.

Supervisor Corless:

- What are articulable impacts on county?
- Supports Gardner's suggestion on modifying the signage.
- If people care, get involved and stay involved.

Supervisor Peters:

- Having local control is the preferred mechanism and is the route Mono County chose to go.
- Commercial cannabis community needs to come together.
- Mostly concerned about character of community. There's opportunity to do the business but still preserve town's character by reducing signage.
- Supports recommended action with modification to signage.

Motion tabled till later; will be a substitute motion.

Item taken back up at 11:56 a.m.

B. 2019-2020 Budget Hearing

Departments: Finance

(Janet Dutcher) - Public hearing and adoption of the 2019-2020 County of Mono Recommended Budget, as presented or amended. The Mono County Recommended Budget for fiscal year 2019-2020 is available on the Mono County Website: <https://www.monocounty.ca.gov/auditor/page/2019-2020-recommended-budget-portal>. The document may also be accessed on the Mono County website home page by clicking the "2019-2020 Recommended Budget Portal" link under "Spotlight."

Action: Adopt resolution R19-51, A Resolution of the Mono County Board of Supervisors Adopting the Final Mono County Budget for Fiscal Year 2019-2020, as amended.

Gardner moved; Halferty seconded

Vote: 5 yes; 0 no

R19-51

Public Hearing Opened: 11;22 a.m.

Janet Dutcher, Finance Director:

- Budget in front of the Board today is recommended for approval.
- Gave brief overview; discussed a few corrections.
- Received late request from Mammoth Lakes Fire Safe Council – asking for three agencies to collaborate and provide up to \$100, 000 to finish gap they have on grant, just for the Board's information. She was unable to address this prior to the budget completion.
- Position allocation list that's included still requires some corrections; asked Board to

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

approve list anyway knowing there will be changes later.

Supervisor Corless:

- Asked that the Fire Safe Council letter be put on future agenda and addressed at that time.

Supervisor Stump:

- EMS Tri-Valley Program has unspent funding – there are invoices that will be tracked back to the last Fiscal Year, Chief wasn't sure what carryover would be available.

Public Hearing Closed: 11:30 a.m.

C. Cannabis Operation Permit 18-003 - BASK Ventures, Inc.

Departments: Community Development - Planning

(Kelly Karl) - Consider approval of Cannabis Operation Permit 18-003 (BASK Ventures, Inc.), an adult-use commercial cannabis cultivation operation located at 474 Industrial Circle, APN 037-260-004. The property will contain one 21,858-square foot indoor facility designed for 18,067 square feet of warehouse space for cannabis cultivation, 10,000 square feet of which will consist of flowering canopy and the remaining 8,067 square feet will consist of vegetative, drying, processing/trimming, and storage/vault rooms, and an additional 3,791 square feet will be provided for general office use.

Action: Find that the project qualifies as a CEQA Exemption pursuant to CEQA Guideline 15183 and file a Notice of Exemption. Make the findings contained in the staff report and approve Cannabis Operation Permit 18-003 subject to the conditions as recommended or with desired modifications.

Stump moved; Halferty seconded

Vote: 5 yes; 0 no

M19-168

Kelly Karl:

Power Point:

- Operational Plan
- Inventory Control
- Employees
- Waste Management Plan
- Security Plan
- Analysis & Findings
- Recommendation

Supervisor Stump:

- Property is zoned as industrial and there is controlled access to the site.
- He hasn't heard of any opposition to this; prepared to recommend approval.

D. Employment Contract for Deputy District Attorney

Departments: Human Resources

(Dave Butters) - Proposed resolution approving a contract with Todd Graham as Deputy District Attorney III, and prescribing the compensation, appointment and conditions of said employment.

Action: Announce Fiscal Impact. Approve Resolution #R19-51, Approving a

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

contract with Todd Graham as Deputy District Attorney III, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Corless moved; Gardner seconded

Vote: 5 yes; 0 no

R19-52

Dave Butters:

- Introduced item.

Supervisor Peters:

- Read motion so fiscal impact was read into the record.

Supervisor Halferty:

- Confirmed that this position is in budget and on allocation list.

E. Establishing 2-1-1 Service in Mono County

Departments: Information Technology / Sheriff

(Nate Greenberg) - This item would authorize staff to move forward in conjunction with the California Public Utilities Commission to engage 2-1-1 Ventura County in order to deliver 2-1-1 services in Mono County.

Action: Approve and sign a letter of endorsement to 2-1-1 Ventura County indicating Mono County's interest in establishing a 2-1-1 system.

Halferty moved; Corless seconded

Vote: 5 yes; 0 no

M19-169

Nate Greenberg (IT Director):

Power Point (will be added as additional documents)

- Gave overview of item and concept of 2-1-1.
- Being talked about today because of its potential importance during times of disaster.
- SB 1212 – focuses on closing gap in California for 19 remaining counties.
- Discussion about recommendations before Board today.
- Went over Implementation Plan and next steps.

Sheriff Braun:

- Nate has done most of the work on this.
- Feels it's important to get this implemented to address emergencies.
- It might be about \$7,500 to keep this service available and there is funding available.
- Right now, asking to get letter of endorsement signed voicing the county's interest in implementing 2-1-1 service.

Board Comments:

- Generally supports this and upgrading in several years when it's affordable.
- Concern about where money will come from after first three years.

F. MOU between Marine Corp and Mono County Related to Social Services

Departments: Social Services

(Michelle Raust, Social Services; Marine Corps Representatives) - Memorandum of Understanding between the Marine Corps Mountain Warfare Training Center and County of Mono, Social Services, describing the terms and conditions that the parties agree to comply with in order to receive, maintain, and collaborate on mutually supportive services to protect endangered children, and preserve, and strengthen families.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Action: Authorize David Wilbrecht, Interim CAO, to execute the MOU on behalf of the County of Mono.

Stump moved; Halferty seconded

Vote: 5 yes; 0 no

M19-170

This item occurred after Item 7B at 11:31 a.m.

Michelle Raust:

- Introduced item/MOU.
- Asking for Board approval to execute MOU between Social Services and MWTC – purpose is to establish functional agreements to protect endangered children and preserve and strengthen families.
- This MOU helps streamline process.
- Introduced Allen Sackett, Commissioner.

Kathy Peterson:

- Asked him to introduce all individuals that came with him today.

Alan Sackett:

Gave information to Board about available resources, etc.

- Making certain that services needed are services provided.
- He introduced everyone that came with him today.

Peters:

- Thanked them for coming up.
- Knows that stable environment at home for marines and their families is the first step to them all feeling safe.
- Pleased to see involvement escalating to this level.

Item #7c was taken next at 11:42 a.m.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

9. CLOSED SESSION

Closed Session/Lunch: 12:33 p.m.

Reconvene: 1:53 p.m.

There was nothing to report out of closed session.

A. Closed Session - Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Dave Wilbrecht, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

B. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer (CAO).

C. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *The People of the State of California and County of Mono, et al. v. Los Angeles Department of Water and Power, et al.*, Mono County Sup. Ct. No. 10088.

D. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one.

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

11. REGULAR AGENDA - AFTERNOON

A. Civic Center Update

Departments: Public Works

(Tony Dublino, Director of Public Works) - Update by Tony Dublino on the County's Civic Center project at 96 Thompsons Way in Mammoth Lakes.

Action: None. Informational only.

Tony Dublino, Public Works Director:

- There is a lot to update the Board on, as well as a lot of activity going on at site.
- Final comments have been compiled and forwarded.
- Wall panels are on ground forming; by end of next week the building will be standing up and taking shape.
- Executed a contract with Venner Construction Management – to provide Managerial support on project.
- Continued inter-agency coordination occurring with the Water District.
- Not much on design front.
- Budget meeting, last Thursday – given updated budget of 21.6 million, currently over budget by \$500,000.
- The possibility of things getting sideways and way under budget is decreasing.
- Update on windows issue.
- Still two weeks behind schedule.

Board Comments:

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Supervisor Halferty:

- Not surprised everyone wants operable windows; she feels there is room in budget for windows cost.
- Is glad there will be a manager to assist; for Tony and for the project.
- Doesn't want work he's doing on moving the water/sewer lines to be undermined.

Supervisor Corless:

- Asked about the potential of taking a tour of the site.

12. BOARD MEMBER REPORTS

Supervisor Corless:

- 7/10: RCRC Executive Committee meeting in Sacramento, made recommendations that will go to full board in August, including welcoming Monterey County into the organization.
- 7/11-15: National Association of Counties conference: Number of good policy resolutions and platform updates, including the revisions to the public lands platform that she's been working on. Lots of presentations/participation from the Trump Administration Intergovernmental Affairs office director Doug Hoelscher, urging counties to communicate with the administration and assuring us that our opinion matters. Welcome new NACo 2nd vice chair Commissioner Larry Johnson.
- SCE Wildfire Safety/PSPS meeting tomorrow, 7/17.
- Rep. Cook's Chief of Staff, John Sobel, reached out regarding setting up a meeting next week, with a DWP consultant to talk about Long Valley and related issues. Has set up a meeting with them next Wednesday, July 23. Members of the Keep Long Valley Green coalition, as well as local tribes, will be meeting with them also. Also planning to join Inyo National Forest Supervisor Tammy Randall Parker at a meeting with DWP's sustainability officer at the end of the month.

Supervisor Gardner:

- On Wednesday July 10, attended the meeting of the Mono Basin RPAC. Discussed several issues, including the pending cannabis permit request, the status of the Tioga Inn project, SCE's proposed power outage program, and cannabis odor regulations.
- On Friday July 12 through yesterday attended with Supervisors Corless and Halferty the National Association of Counties Annual Conference in Las Vegas. The conference provided several good opportunities for information useful and relevant to our County. Had a productive meeting of our Resorts/Tourism/Gateway Working Group on Saturday, he sponsored a NACo panel Sunday morning with about 80 attendees on the Economic Impact of Outdoor Recreation.
- He was unable to attend but understands the June Lake Chipper Days went well this past weekend.
- Will be out of the area from tomorrow until August 11, which means he will miss the August 6 meeting.

Supervisor Halferty:

- On July 8th, attended the Local Transportation Commission meeting. The Commission received an update from the Town Manager on three requests that continue to surface, most recently through the public outreach for unmet transit needs and general transit input, on the need for increased transit service in the Town. It was a healthy discussion with the Commission requesting some additional information from staff on the public input requirements and a joint meeting between the Commission and either the Town Council or the Planning and Economic Development Commission. ESTA Director Moores reported that a new 37' bus has been delivered, and it will be primarily used on the 395 routes.
- On July 10th, met with MLH Executive Director, Patricia Robertson to discuss MLH's previous affordable workforce housing developments in preparation for the Town's Parcel Development.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- This past weekend attended the National Association of Counties (NACo) annual conference in blistering Las Vegas. One of the highlights was a mobile workshop and tour of a two-year old affordable housing development - Boulder Pines Family Apartments, which includes a Boys and Girls Club facility and a Lutheran Social Services Club. The blend of housing and social services for all ages on site was remarkable. It made her think about how our region could do more to support our non-profits working on social justice. We have so much focus on environmental justice and could stand to put more resources in this area to improve and strengthen our region. She will write up more about this and share with the board and public.
- The other item from the NACo conference to mention is that she plans to look into and likely apply to join the Rural Impact County Challenge (RICC) Action Learning Cohort: Addressing Affordable Housing in Rural Counties. This is one area she feels our County can't have too much information and networking as we and the region continues to grapple with our housing crisis.
- Upcoming: MLH's adaptive reuse project located on Sierra Manor Road is going through a planning process and as such is holding an event at the new Starbucks at 2935 Main Street on MONDAY, JULY 22nd from 3-7 (with formal presentations by the architects at 3 and 5 PM). Crayons, markers, discussion, and light refreshments will be provided. This event is bilingual and kid friendly. There will be a Spanish-speaking architect and Spanish-speaking MLH staff in attendance. Learn more about this project and event at: <https://mammothlakeshousing.org/commercial-conversion-project/>
- She will be out of the area on August 6th and will be available to Zoom in depending on the day's Board schedule.
- On a personal note, I have separated from my husband and as such have changed my legal name back to Jennifer Kreitz. Currently working with County staff to update all necessary documents, etc. to reflect this change.

Supervisor Peters:

- 3rd Fisheries Commission
- 4th BP Celebration PW Thank you
- 6th Forest Service Homeowners
- 8th LTC
- 8th NMCC
- 9th BP RPAC
- 10th IHSS MOE Subcommittee of our IHSS Working Group. Co-Chair with Sup Belia Ramos Napa to determine individual Counties MOE contributions 2% across the board 30 million savings from 2017 MOE
- 10th HT Range Cattle Grazing Permits
- 13th Trails Day in Bridgeport

Upcoming:

- July 16th Cal Trans Contractor Project Manager
- July 17th Mammoth High School PSPS Protocol Cal Rossi unable to attend
- 18th Great Basin Unified Air Pollution Control District
- MWTC Tour August 6th
- On Thursday, September 12, the White House Office of Intergovernmental Affairs is hosting the seventh of 10 regional State Leadership Day events with local elected officials from Arizona, California, Colorado, Hawaii, Nevada, New Mexico, and Utah. All county commissioners/supervisors (or similar position) in your respective states are invited. Please ask Supervisor Peters for additional information if interested.

Supervisor Stump:

- 7-8 : Attended Local Transportation Commission - Robust discussion about Transit needs.
- 7-8 : CAO Interview.
- 7-9 : CAO interview.
- 7-11 : Owens Valley Groundwater Authority - Good presentation by Dr. Ross of the State

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Department of Water Resources - Still no decision on the potential rerating of the Owens Valley Basin to "low". Perhaps by August. Has requested an update for the entire Board on the current situation so that the Board can give direction to him if desired, has requested that for the 8-6 meeting.

- 7-15 : He and Wendy Sugimura met with Cal Fire San Bernardino Unit Chief Glenn Barley, Good meeting. Will give the Board a verbal report and follow up with a bullet point email at a later date.
- Thank you to all that worked hard to create a successful and safe July 4th.

ADJOURNED at 2:39 p.m. in memory of Edward Denton, retired Judge who passed away last week.

ATTEST

**JOHN PETERS
CHAIR OF THE BOARD**

**SHANNON KENDALL
CLERK OF THE BOARD OF SUPERVISORS**



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of minutes of the special meeting held on July 16, 2019.

RECOMMENDED ACTION:

Approve minutes of the special meeting held on July 16, 2019.

FISCAL IMPACT:

None.

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Draft Sp Mins 07-16-19](#)

History

Time	Who	Approval
7/30/2019 9:57 AM	County Administrative Office	Yes
7/26/2019 2:00 PM	County Counsel	Yes
7/25/2019 10:44 AM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

MEETING LOCATION Mammoth Lakes Suite Z, 437 Old Mammoth Rd, Suite Z, Mammoth
Lakes, CA 93546

**Special Meeting
July 16, 2019**

Flash Drive	Portable Recorder
Minute Orders	Not Used
Resolutions	R19-53
Ordinance	Not Used

2:41 PM Call meeting to Order
Supervisors Present: Corless, Gardner, Kreitz, Peters, and Stump.
Supervisors Absent: None.

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link:
<http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance by Supervisor Kreitz.

1 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD
No one spoke.

2. AGENDA ITEMS

A. Employment Agreement with Steve Barwick as County Administrative Officer

Departments: Human Resources, County Counsel

(Dave Butters, Stacy Simon) - Proposed resolution approving a contract with Steve Barwick as County Administrative Officer, and prescribing the compensation, appointment and conditions of said employment.

Action: Announce Fiscal Impact. Adopt Resolution #R19-53, approving a contract with Steve Barwick as County Administrative

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Officer, and prescribing the compensation, appointment and conditions of said employment.

Kreitz moved; Corless seconded

Vote: 5 Yes; 0 no

Supervisor Peters:

- Welcomed both Steve and his wife Shirley, to Mono County.
- Thanked Prothman and everyone for entire process.
- Read the Fiscal Impact into the record.

Stacey Simon:

- Gave some information about the contract, terms, etc.

Steven Barwick:

- Thanked everyone for warm welcome to both he and his wife.
- Looking forward to working with Board.

B. Closed Session - Existing Litigation

Closed Session: 2:50 p.m.

Reconvene: 3:22

There was nothing to report out of closed session.

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Section 54956.9. Name of case: *United States of America v. Walker River Irrigation District et al.*, United States District Court for the District of Nevada, Case No. 3:73-CV-00127-MMD-WGC.

ADJOURN 3:23 p.m.

**JOHN PETERS
CHAIR OF THE BOARD**

**SHANNON KENDALL
CLERK OF THE BOARD OF SUPERVISORS**



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: EMS

TIME REQUIRED

**PERSONS
APPEARING
BEFORE THE
BOARD**

Chris Mokracek

SUBJECT Revised and Restated Mutual Aid Agreement for Fire and Emergency Response

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

On March 19, 2019, the Board approved a Mutual Aid Agreement among the County and the 11 Fire Districts operating within the County (including within the Town of Mammoth Lakes). The Marine Corps Mountain Warfare Training Center (MWTC) Fire Department has since reviewed the Agreement and wishes to also join as a party. The proposed revised and restated agreement makes conforming changes to enable the MWTC to become a party.

RECOMMENDED ACTION:

Approve County entry into Revised and Restated Mutual Aid Agreement and authorize the Board Chair to execute said Agreement on behalf of the County. Provide any desired direction to staff.

FISCAL IMPACT:

None.

CONTACT NAME: Chris Mokracek

PHONE/EMAIL: (760) 924-4632 / cmokracek@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Revised and Restated MOU

History

Time

Who

Approval

6/20/2019 5:38 PM	County Administrative Office	Yes
7/29/2019 12:47 PM	County Counsel	Yes
7/10/2019 1:45 PM	Finance	Yes



MONO COUNTY
EMERGENCY MEDICAL SERVICES

DATE: August 6, 2019

TO: Honorable Board of Supervisors

FROM: Chris Mokrcek, EMS Chief

SUBJECT: Approve MWTC Fire Department as a Signatory to the Fire District / Mono County Mutual Aid Agreement

Recommendation

Approve and authorize the Chair to sign revised and restated Mutual Aid Agreement among the County and Antelope Valley, Bridgeport, Lee Vining, Mono City, June Lake, Mammoth Lakes, Long Valley, Paradise, Wheeler Crest, White Mountain, and Chalfant Valley Fire Protection Districts, which adds the USMC Mountain Warfare Training Center Fire Department as a signatory,

Discussion

The MWTC Fire Department provides fire and EMS response, upon request, to the visitors and residents of Mono County on Hwy 108 and portions of Hwy 395. They provide this valuable service in a remote area of the county where response times by neighboring fire districts are extended by distance.

The MWTC Fire Department legal counsel has reviewed the Mutual Aid Agreement as approved by the Board of Supervisors on March 19, 2019. They would like to enter into this Mutual Aid Agreement, with Mono County, as written.

Fiscal Impact

None anticipated at this time. Each agency is financially responsible for their respective costs incurred for an incident. Certain costs may be reimbursable, but the extent of such reimbursement cannot be determined at this time.

REVISED AND RESTATED MUTUAL AID AGREEMENT AMONG MONO COUNTY, THE ANTELOPE VALLEY, BRIDGEPORT, LEE VINING, MONO CITY, JUNE LAKE, MAMMOTH LAKES, LONG VALLEY, PARADISE, WHEELER CREST, WHITE MOUNTAIN, AND CHALFANT VALLEY FIRE PROTECTION DISTRICTS AND THE MARINE CORPS MOUNTAIN WARFARE TRAINING CENTER FIRE DEPARTMENT

THIS AGREEMENT, made and entered into this 6th day of August, 2019 by and between Antelope Valley, Bridgeport, Lee Vining, Mono City, June Lake, Mammoth Lakes, Long Valley, Paradise, Wheeler Crest, White Mountain, and Chalfant Valley Fire Protection Districts, the County of Mono, and the Department of the Navy, through (Marine Corps Installation), pursuant to 42 U.S.C. § 1856a, shall serve as the agreement between the parties for mutual aid fire protection and emergency services.

RECITALS

WHEREAS, the County of Mono (“County”) and the Marine Corps Mountain Warfare Training Center Fire Department (“Installation”) are each authorized to provide fire prevention, detection and suppression services and/or emergency services to protect or save lives, property and the environment within their respective jurisdictions; and

WHEREAS, the Antelope Valley, Bridgeport, Lee Vining, Mono City, June Lake, Mammoth Lakes, Long Valley, Paradise, Wheeler Crest, White Mountain, and Chalfant Valley Fire Protection Districts (the “Fire Districts”) are each authorized to perform fire prevention, detection and suppression services and/or emergency services to protect or save lives, property and the environment within their respective jurisdictions; and

WHEREAS, the County, Installation and the Fire Districts (collectively, the “Parties”) recognize that on occasion there is a need for each to cooperate in the provision of fire prevention, detection and suppression services and/or emergency services and it is mutually advantageous and in the public interest for the Parties to coordinate and share their efforts in the prevention, detection and suppression of fires and the provision of emergency services within and adjacent to their areas of responsibility; and

WHEREAS, the lands or districts of the parties hereto are adjacent or contiguous so that mutual assistance in an emergency situation is deemed feasible; and

WHEREAS, the County, the Installation and Fire Districts each desire to enter into a Mutual Aid Agreement (“Agreement”) to provide to each Party, on a non-reimbursable basis, cooperation and resources in connection with fire prevention, detection and suppression services and/or emergency services, on the condition that the County, the Installation and Fire Districts do not thereby incur any legal responsibilities which would exceed the responsibilities imposed under applicable law in the absence of such an agreement; and

WHEREAS, this mutual aid agreement is in the best interests of all parties;

NOW THEREFORE, in consideration of the mutual covenants and promises, which the County, the Installation and Fire Districts agree to the following terms and conditions:

1. AUTHORITY.

California Fire Protection District Law of 1987, Health and Safety Code Section 13800, including subsection 13863, and Government Code section 23000 *et seq.* authorizes the County and the Fire Districts to enter into mutual aid and automatic aid agreements in connection with fire suppression and/or emergency medical services. 42 USC § 1856a and Marine Corps Order 11000.11A authorize the Marine Corps installations to enter into mutual aid agreements for fire protection services.

2. PURPOSE.

The purpose of the Agreement is to specify the manner and means by which each of the Parties will provide fire prevention, detection and suppression and/or emergency services resources and/or assistance to each other. This Agreement does not impose an obligation to provide fire prevention, detection and suppression services, emergency services resources, and/or assistance or otherwise impose liability on any Party for declining to provide fire prevention, detection and suppression services, emergency services resources, and/or assistance to another Party.

3. SCOPE OF RECIPROCAL MUTUAL AID.

a. The resources and assistance provided by the Fire Districts, and the Installation, to the County under the terms of this Agreement include, but are not limited to, the following:

- Emergency vehicles
- Emergency responders (including personnel, equipment and training)
- All-risk incident command and/or unified command
- Cal OES operational coordination of fire/rescue resource request (Region VI)
- County cost avoidance for the delivery of fire/rescue services
- Coordination of 11 distinct fire districts operating within the County Resource surge capacity response to the Mono County EMS program

b. The resources and assistance currently provided by the County to the Fire Districts and the Installation under the terms of the Agreement include, but are

not be limited to, the following:

Maintenance and operation of county-wide communications infrastructure Administration and operation of county-wide dispatch center
911 system GIS addressing
First Responder Fund contribution
Single point of authority for emergency declaration requests
Limited local roads and transportation system support
24/7 365 ALS ambulance services in the eleven fire districts provided by four ALS ambulances, various response times to provide such services in all eleven districts.

c. The Parties understand and acknowledge that receipt of any requested assistance and/or resources from any other Party is not guaranteed under the terms of this Agreement. Instead, receipt of any assistance and/or resources requested under the terms of this Agreement is subject to and conditioned upon each responding Party's discretionary good faith determination that it has the ability to provide the requested assistance and/or resources and that it is able to do so without compromising service within its own jurisdiction.

4. REQUEST FOR MUTUAL AID.

a. Any Party engaged in or with authority to provide fire prevention, detection and suppression or emergency service activities within its own jurisdiction may request assistance from one or more of the other Parties.

b. A request for assistance under this Agreement may be made by one Party through its designated official, to the designated official of the other Party (s). The Installation agrees to provide fire equipment response to alarms of fire or other emergencies to the Fire Districts and County where the Fire District or County Fire and Emergency Services requests such assistance, when such assistance is requested by the Fire and Emergency Services Department.

c. A request for assistance under this Agreement may be communicated either verbally, in writing, or through dispatch.

d. When a Party to this Agreement receives a request for mutual aid under this Agreement, the official shall promptly acknowledge receipt of the request, and as soon as reasonably possible, communicate to the requesting Party, whether mutual aid will be available and the estimated time of arrival at the location specified by the requesting Party.

5. DETERMINATION OF MUTUAL AID ASSISTANCE.

a. The Party from whom assistance is requested under this Agreement, shall, in a reasonably prompt manner, determine whether it will provide fire fighters and/or other emergency personnel and/or equipment to assist the requesting Party.

b. The Party from whom assistance is requested under this Agreement shall, in its sole discretion, determine the availability of its personnel and equipment to provide mutual aid in the jurisdiction which has requested assistance. The Party which receives the request for mutual assistance shall not be obligated to provide personnel and/or equipment if it determines, in its sole discretion, that such equipment or personnel may not be made available without compromising fire prevention, detection and suppression and/or emergency service needs within its own jurisdiction.

c. The Party receiving a request for mutual aid under this Agreement, shall promptly advise the requesting Party of its determination of what, if any, fire fighters and equipment will be made available to provide fire prevention, detection and suppression and/or emergency services within the requesting Party's jurisdiction.

6. IMPLEMENTATION.

a. When responding to a request by a Party for mutual aid under this Agreement, firefighters, officers, other emergency personnel, and equipment engaged in fire prevention, detection or suppression services, emergency service, and/or district coverage within the requesting Party's jurisdiction shall be under the direction, control and supervision of the Incident Commander or Chief of the requesting Party's fire district. Provided, however, when officers from the requesting jurisdiction have not arrived at the scene of the incident, the commanding officer of the jurisdiction arriving first to provide mutual aid assistance shall be in command of the incident until relieved.

b. Notwithstanding the provisions of paragraph 6. a., any Party which provides fire fighter, emergency personnel, or equipment to another Party under this Agreement, may, at any time, and at its sole discretion, withdraw some or all of its personnel or equipment from mutual aid services under this Agreement.

c. Other than as specifically provided for in paragraph 6. a., no Party to this Agreement shall have the ability to bind the other Party or to control any of its officers, employees, or agents.

7. OFFICE OF EMERGENCY SERVICES COORDINATION.

The County CalOES Fire and Rescue Operational Area Coordinator, or designee, will work closely with the County during incidents that may require resources typically requested through the Fire and Rescue Branch of CalOES. Resource requests for law

enforcement, emergency medical services, and/or recovery services shall be placed through their respective County Operational Area Coordinators.

8. ANNUAL OPERATING PLAN.

The Parties shall meet annually during April or May and prepare and execute an Annual Operating Plan. (“AOP”). Representatives of the Parties shall meet and approve the first AOP under this Agreement within one month of execution by all Parties. The AOP shall include protection area maps for all Parties, dispatching procedures for implementing this Agreement, procedures and information for sharing communication systems, radios and radio frequencies in conformity with paragraph 9, name and contact information for each Parties’ designated official, and any other items necessary for efficient implementation of this Agreement. Each annual AOP shall be attached to and incorporated into this Agreement as if fully set forth herein.

9. COMMUNICATION SYSTEMS.

The Parties agree to share the use of communication systems, radios and radio frequencies. Sharing of frequencies must be approved by authorized personnel for each Party and documented in the AOP.

10. COMPLIANCE WITH LAWS.

Each Party acknowledges its responsibility to comply with all laws and regulations applicable to the functions and duties described in this Agreement including, but not limited to, regulations related to workplace equipment and safety enforced by Cal OSHA, regulations related to the performance of medical and/or fire suppression services, all state and Federal statutes relating to nondiscrimination, and all other applicable requirements of all other state and Federal laws.

11. FISCAL PROVISIONS.

a. The personnel and equipment available to provide resources and assistance under this Agreement, up to 24 hours for any individual incident, are roughly equivalent. The availability, and provision of, such initial/short-term resources and assistance constitute adequate consideration for the promises contained in this Agreement.

b. Reimbursements between the (Marine Corps Installation) and the (Federal Agency) F&ES Departments shall comply with the Economy Act provisions, 31 U.S.C. 1535.

c. The parties agree that the initial response of like-kind resources (similar resources provided by any party) shall not be reimbursed for responses of 24-hours or less in duration. For responses exceeding 24 hours duration, reimbursement for the assisting party’s mutual aid resources shall cover the entire time of commitment, starting with

the initial dispatch and ending when the personnel and apparatus return at their home location. Reimbursement of unlike kind resources (resources provided by only one party) shall be reimbursed for the entire time of the commitment, including the initial response.

d. The parties shall develop reimbursement cost procedures that detail the reimbursable and non-reimbursable costs and services, the reimbursement rates, cost sharing provisions and billing procedures. The reimbursement cost procedures shall be included as an addendum to this Agreement.

12. INSURANCE.

a. Required Coverage

During the entire term of this Agreement, the Fire Districts and County, shall procure and maintain the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the provision of fire prevention, detection and suppression services and/or emergency services under the terms of this Agreement. The United States Government does not maintain any private insurance, but rather is completely self-insured with any claims against the United States Government backed by the full faith and credit of the United States, with claims payable under the Federal Tort Claims Act, 28 USC § 2671 et seq.

(1) General Liability Insurance.

A policy of Comprehensive General Liability Insurance which covers all services provided under this Agreement, including operations, products and completed operations, property damage, bodily injury (including death) and personal and advertising injury. Such policy shall provide limits of not less than \$1,000,000.00 per claim or occurrence. If a general aggregate limit applies, the general aggregate limit shall be twice the required occurrence limit.

(2) Automobile/Aircraft/Watercraft Liability Insurance.

A policy of Comprehensive Automobile/Aircraft/Watercraft Liability Insurance for bodily injury (including death) and property damage which provides total limits of not less than \$1,000,000.00 per claim or occurrence applicable to all owned, non-owned and hired vehicles/aircraft/watercraft. The Automobile Liability policy shall be endorsed to include Transportation Pollution Liability insurance covering materials/wastes transported pursuant to this Agreement.

b. Coverage and Provider Requirements.

Insurance policies shall not exclude or except from coverage any services provided under this Agreement. The required policy(ies) of insurance shall be issued by an insurer

authorized to sell such insurance by the State of California and have at least a “Best’s” policyholder’s rating of “A” or “A+.” Upon request, Party(s) shall provide the Party making the request with the following:

- (1) a certificate of insurance evidencing the coverage required;
 - (2) an additional insured endorsement for general liability applying to all other Parties and their agents, officers and employees made on ISO form CG 20 10 11 85, or providing equivalent coverage; and
 - (3) a notice of cancellation or change of coverage endorsement indicating that the policy will not be modified, terminated, or canceled without thirty (30) days written notice to all other Parties.
- c. Deductible, Self-Insured Retentions, and Excess Coverage.

If possible, the Insurer shall reduce or eliminate any deductibles or self-insured retentions with respect to all Parties other than the primary insured Party, including such Parties’ officials, officers, employees, and volunteers; or such Parties shall provide evidence guaranteeing payment of losses and related investigations, claim administration, and defense expenses. Any insurance policy limits in excess of the specified minimum limits and coverage shall be made available to all other Parties as additional insureds.

13. DEFENSE AND INDEMNIFICATION.

a. Except as provided in subdivision b., the Fire Districts, and County, shall defend with counsel acceptable to the defended Party, indemnify, and hold each other , their elected or appointed officials, agents, officers, and employees harmless from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney’s fees, arising out of, resulting from, or in connection with the performance of this Agreement by its agents, officers, and employees. The Fire Districts’ and County’s, obligations to defend, indemnify and hold each other, their elected or appointed officials, agents, officers, or employees harmless, apply to any actual or alleged personal injury, death, or damage, or destruction of tangible or intangible property, including the loss of use of such property. The Fire Districts’ and County’s obligations under this Agreement extend to any claim, damage, loss, liability, expense or other cost which is caused in whole or in part by any act or omission of the agents, officers, employees, suppliers or anyone directly or indirectly under its direction, control and supervision of each.

b. Pursuant to 42 United States Code 1856a, the Installation hereby waives all claims against every other party for compensation for any loss, damage, personal injury, or death occurring in consequence of the performance of this Agreement.

14. WORKERS’ COMPENSATION.

Each Party shall provide and continuously maintain statutory workers' compensation coverage and employer's liability coverage, for not less than the statutorily required amount per occurrence, for all of its employees and personnel engaged in providing fire prevention, detection or suppression services and/or emergency services resources and/or assistance under this Agreement. The Parties waive any rights to seek recovery of workers' compensation-related costs incurred while providing fire prevention, detection or suppression services and/or emergency services resources and/or assistance to any other Party.

15. WAIVER OF SUBROGATION.

All policies of insurance carried by any Party pursuant to this Agreement shall expressly waive any right of the insurer against any other Party, and any such right is expressly waived to the extent the waiver is not prohibited by or violative of any such insurance policy. The Parties agree that their insurance policies will include a waiver clause or endorsement consistent with the terms of this Agreement.

16. EMPLOYMENT POLICY.

Employees of the Parties shall at all times be subject only to the laws, regulations, and rules governing their employment, regardless of incident location, and shall not be entitled to compensation or other benefits of any kind other than specifically provided by the terms of their employment.

17. PRIOR AGREEMENT SUPERSEDED.

This Agreement shall supersede and replace, in its entirety, that mutual aid agreement entered into by and between the County, on behalf of the Mono County Paramedic Department, and the Fire Districts on or about June 20, 2017 and revises to add the Installation and otherwise restates the mutual aid agreement entered into by the County and the Fire Districts on or about March 19, 2019, which is hereby superseded.

18. AMENDMENT.

This Agreement may be modified, amended, changed, added to or subtracted from, including to add a Party by the mutual consent of the Parties, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

19. SUCCESSORS IN INTEREST.

The provisions of this Agreement shall be binding upon and inure to the benefit of all Parties and their respective successors-in-interest and assigns.

20. WAIVER OF DEFAULT.

Waiver of any default by either Party to this Agreement shall not be deemed to be a waiver or any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be the waiver or any other or subsequent breach, and shall not be construed to be a modification of the terms of the Agreement unless this Agreement is modified as provided in paragraph 18.

21. TERM.

This Agreement shall become effective upon the date of the last signature to the Agreement. Each Party warrants that it has properly authorized the approval and execution of this Agreement. This Agreement is effective for five years from the date of execution by all Parties, at which time the Agreement will expire unless extended or until terminated in conformity with paragraph 22.

22. TERMINATION.

Any Party may terminate its participation in this Agreement, without cause, and at will, by giving the other Parties 30 days' written notice of intent to terminate. The termination shall be effective at the end of the 30th consecutive day after written notice of intent to terminate is personally served or mailed in accordance with paragraph 26. The Agreement shall remain in full force and effect as to any non-terminating Parties.

23. REPRESENTATION BY COUNSEL.

The Mono County Counsel's Office has disclosed to the Fire Districts that it has a pre-existing attorney-client relationship with each of them and with Mono County. Knowing that, the Fire Districts nevertheless give their informed written consent to the County Counsel's Office's drafting of this Agreement. The Fire Districts knowingly and voluntarily waive any actual or potential conflict associated with such dual representation by the Mono County Counsel's Office. The Fire Districts understand that in the event of a dispute between any of the Parties arising out of this transaction and Agreement, the County Counsel's Office may be disqualified from representing any and all of the Fire Districts in connection with such dispute. The Fire Districts further understand and acknowledge that in the event any Fire District seeks legal counsel in connection with the formation or performance of this Agreement, the Mono County Counsel's Office will, to the extent possible under applicable law and ethical guidelines, provide legal advice to such district under the protections of an ethical wall.

24. ENTIRE AGREEMENT.

This Agreement contains the entire Agreement of the Parties and no representation, inducements, promises, or agreement otherwise between the Parties not embodied in,

Mammoth Lakes Fire Protection District:

Frank Frievalt, Fire Chief Date

Mono City Fire Protection District:

Cory Duro, Acting Fire Chief Date

~~Paradise Fire Protection District:~~

~~_____
Mark Daniels, Fire Chief Date~~

Marine Corps Mountain Warfare Training Center:

Kevin H. Hutchison, Commanding Officer Date

Lee Vining Fire Protection District:

Tom Strazdins, Fire Chief Date

Long Valley Fire Protection District:

Vince Maniaci, Fire Chief Date

County of Mono

Dave Wilbrecht, Acting CAO Date



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: Finance

TIME REQUIRED

SUBJECT Monthly Treasury Transaction Report

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Treasury Transaction Report for the month ending 6/30/2019.

RECOMMENDED ACTION:

Approve the Treasury Transaction Report for the month ending 6/30/2019.

FISCAL IMPACT:

None

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 7609325483 / gfrank@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Treasury Transaction Report for the month ending 6/30/2019.](#)

History

Time	Who	Approval
7/30/2019 9:59 AM	County Administrative Office	Yes
7/26/2019 1:24 PM	County Counsel	Yes
7/25/2019 10:40 AM	Finance	Yes



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 5/31/2019, End Date: 6/30/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Buy Transactions									
Buy	6/12/2019	299547AQ2	249,000.00	Evansville Teachers Federal Credit Union 2.6 6/12/	100.00	249,000.00	0.00	2.60	249,000.00
Subtotal			249,000.00			249,000.00	0.00		249,000.00
Deposit	6/28/2019	OAKVALLEY0670	9,405.52	Oak Valley Bank Cash	100.00	9,405.52	0.00	0.00	9,405.52
Deposit	6/28/2019	OAKVALLEY0670	9,730,192.42	Oak Valley Bank Cash	100.00	9,730,192.42	0.00	0.00	9,730,192.42
Deposit	6/30/2019	CAMP60481	19,908.41	California Asset Management Program LGIP	100.00	19,908.41	0.00	0.00	19,908.41
Deposit	6/30/2019	FIT	1,000,000.00	Funds in Transit Cash	100.00	1,000,000.00	0.00	0.00	1,000,000.00
Subtotal			10,759,506.35			10,759,506.35	0.00		10,759,506.35
Total Buy Transactions			11,008,506.35			11,008,506.35	0.00		11,008,506.35
Interest/Dividends									
Interest	6/1/2019	84485EAE7	0.00	Southwest Financial Federal CU 3.15 2/26/2021		0.00	666.16	0.00	666.16
Interest	6/1/2019	369674AX4	0.00	GE Credit Union 3 8/31/2020		0.00	634.44	0.00	634.44
Interest	6/1/2019	91435LAB3	0.00	University of Iowa Community Credit Union 3 4/28/2		0.00	624.25	0.00	624.25
Interest	6/1/2019	765761BH3	0.00	City of Ridgecrest California 5 6/1/2022		0.00	9,961.11	0.00	9,961.11
Interest	6/1/2019	499724AD4	0.00	Knox TVA Employee Credit Union 3.25 8/30/2023		0.00	676.27	0.00	676.27
Interest	6/3/2019	9497486Z5	0.00	WELLS FARGO BK NA SIOUXFALLS SD 1.6 8/3/2021		0.00	332.93	0.00	332.93
Interest	6/5/2019	31926GAL4	0.00	First Bank of Greenwich 3 11/8/2020		0.00	626.79	0.00	626.79
Interest	6/5/2019	32117BCX4	0.00	First National Bank Dama 2.8 5/5/2023		0.00	592.14	0.00	592.14
Interest	6/5/2019	981571CE0	0.00	Worlds Foremost Bk Sidney NE 1.75 5/5/2021		0.00	297.26	0.00	297.26
Interest	6/9/2019	313383QR5	0.00	FHLB 3.25 6/9/2023		0.00	7,312.50	0.00	7,312.50
Interest	6/9/2019	59452WAE8	0.00	Michigan Legacy Credit Union 3.45 11/9/2023		0.00	729.60	0.00	729.60
Interest	6/10/2019	25460FCF1	0.00	Direct Federal Credit Union 3.5 9/11/2023		0.00	740.18	0.00	740.18
Interest	6/10/2019	59013JZP7	0.00	Merrick Bank 2.05 8/10/2022		0.00	426.57	0.00	426.57
Interest	6/11/2019	20033APV2	0.00	COMENITY CAP BK SALT LAKE CITY UTAH 1.6 4/12/2021		0.00	332.93	0.00	332.93
Interest	6/12/2019	856487AM5	0.00	State Bank of Reeseville 2.6 4/12/2024		0.00	549.85	0.00	549.85
Interest	6/13/2019	66736ABP3	0.00	Northwest Bank 2.95 2/13/2024		0.00	623.86	0.00	623.86



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 5/31/2019, End Date: 6/30/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	6/13/2019	69417ACG2	0.00	Pacific Crest Savings Bank 2.85 3/13/2024		0.00	602.72	0.00	602.72
Interest	6/14/2019	88563LAG2	0.00	Three Rivers Federal Credit Union 2.8 11/14/2019		0.00	592.14	0.00	592.14
Interest	6/14/2019	45581EAR2	0.00	Industrial and Commercial Bank of China USA, NA 2.		0.00	551.42	0.00	551.42
Interest	6/15/2019	20143PDV9	0.00	Commercial Bank Harrogate 3.4 11/15/2023		0.00	719.03	0.00	719.03
Interest	6/15/2019	55266CQE9	0.00	MB FINANCIAL BANK, NATIONAL ASSN 1.8 1/15/2021		0.00	374.55	0.00	374.55
Interest	6/15/2019	17275RAX0	0.00	Cisco Systems Inc 2.45 6/15/2020-15		0.00	6,125.00	0.00	6,125.00
Interest	6/15/2019	061785DY4	0.00	Bank of Deerfield 2.85 2/15/2024		0.00	602.72	0.00	602.72
Interest	6/15/2019	3132X0BG5	0.00	FAMC 1.75 6/15/2020		0.00	1,968.75	0.00	1,968.75
Interest	6/15/2019	30257JAM7	0.00	FNB Bank Inc/Romney 3 1/16/2024		0.00	634.44	0.00	634.44
Interest	6/15/2019	62384RAF3	0.00	Mountain America Federal Credit Union 3 3/27/2023		0.00	624.25	0.00	624.25
Interest	6/16/2019	33640VCF3	0.00	First Service Bank 3.3 5/16/2023		0.00	697.88	0.00	697.88
Interest	6/17/2019	855736DA9	0.00	STATE BK & TR CO DEFIANCE OHIO 1.6 2/17/2021		0.00	332.93	0.00	332.93
Interest	6/17/2019	219240BY3	0.00	Cornerstone Community Bank 2.6 5/17/2024		0.00	549.85	0.00	549.85
Interest	6/17/2019	50116CBE8	0.00	KS Statebank Manhattan KS 2.1 5/17/2022		0.00	436.97	0.00	436.97
Interest	6/18/2019	22766ABN4	0.00	Crossfirst Bank 2.05 8/18/2022		0.00	426.57	0.00	426.57
Interest	6/18/2019	59161YAA4	0.00	Metro Credit Union 2.95 7/17/2020		0.00	623.86	0.00	623.86
Interest	6/19/2019	909557HX1	0.00	United Bankers Bank 3 9/21/2020		0.00	634.44	0.00	634.44
Interest	6/19/2019	560507AJ4	0.00	Maine Savings Federal Credit Union 3.3 5/19/2023		0.00	697.88	0.00	697.88
Interest	6/19/2019	310567AB8	0.00	Farmers State Bank 2.35 9/19/2022		0.00	488.99	0.00	488.99
Interest	6/20/2019	50625LAK9	0.00	Lafayette Federal Credit Union 3.5 11/20/2023		0.00	740.18	0.00	740.18
Interest	6/20/2019	32112UCW9	0.00	First National Bank of McGregor 2.85 2/21/2024		0.00	602.72	0.00	602.72
Interest	6/20/2019	313383FF3	0.00	FHLB 1.55 12/20/2019		0.00	7,750.00	0.00	7,750.00
Interest	6/21/2019	49254FAC0	0.00	Keesler Federal Credit Union 3.1 12/21/2020		0.00	655.59	0.00	655.59
Interest	6/21/2019	3130A8DB6	0.00	FHLB 1.125 6/21/2019		0.00	5,625.00	0.00	5,625.00
Interest	6/22/2019	061803AH5	0.00	Bank of Delight 2.85 2/22/2024		0.00	602.72	0.00	602.72



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 5/31/2019, End Date: 6/30/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	6/22/2019	90352RAC9	0.00	USAlliance Federal Credit Union 3 8/20/2021		0.00	624.25	0.00	624.25
Interest	6/22/2019	92535LCC6	0.00	Verus Bank of Commerce 2.8 2/22/2024		0.00	592.14	0.00	592.14
Interest	6/23/2019	33715LBE9	0.00	First Technology Federal Credit Union 2.3 8/23/201		0.00	478.59	0.00	478.59
Interest	6/24/2019	03753XBD1	0.00	Apex Bank 3.1 8/24/2023		0.00	645.05	0.00	645.05
Interest	6/24/2019	90348JEV8	0.00	UBS Bank USA 3.45 10/24/2023		0.00	729.60	0.00	729.60
Interest	6/25/2019	22230PBY5	0.00	Country Bank New York 3 1/25/2024		0.00	634.44	0.00	634.44
Interest	6/25/2019	330459BY3	0.00	FNB BANK INC 2 2/25/2022		0.00	416.16	0.00	416.16
Interest	6/26/2019	20070PHK6	0.00	COMMERCE ST BK WEST BEND WIS 1.65 9/26/2019		0.00	343.34	0.00	343.34
Interest	6/26/2019	32065TAZ4	0.00	First Kentucky Bank Inc 2.55 4/26/2024		0.00	539.27	0.00	539.27
Interest	6/26/2019	91330ABA4	0.00	UNITY BK CLINTON NJ 1.5 9/26/2019		0.00	312.12	0.00	312.12
Interest	6/26/2019	56065GAG3	0.00	Mainstreet Bank 2.6 4/26/2024		0.00	549.85	0.00	549.85
Interest	6/27/2019	39115UBE2	0.00	Great Plains Bank 2.8 2/27/2024		0.00	592.14	0.00	592.14
Interest	6/27/2019	35637RCQ8	0.00	FREEDOM FIN BK W DES MOINES 1.5 7/26/2019		0.00	312.12	0.00	312.12
Interest	6/28/2019	080515CH0	0.00	Belmont Savings Bank 2.7 2/28/2023		0.00	561.82	0.00	561.82
Interest	6/28/2019	3135G0H55	0.00	FNMA 1.875 12/28/2020		0.00	9,375.00	0.00	9,375.00
Interest	6/28/2019	20786ABA2	0.00	CONNECTONE BK ENGLEWOOD 1.55 7/29/2019		0.00	322.53	0.00	322.53
Interest	6/28/2019	85916VBY0	0.00	STERLING BANK 1.7 7/26/2019		0.00	353.74	0.00	353.74
Interest	6/28/2019	59828PCA6	0.00	Midwest Bank of West IL 3.3 8/29/2022		0.00	697.88	0.00	697.88
Interest	6/28/2019	OAKVALLEY0670	0.00	Oak Valley Bank Cash		0.00	9,405.52	0.00	9,405.52
Interest	6/29/2019	72247PAC0	0.00	Pine Bluff Cotton Belt FCU 2.8 8/31/2020		0.00	582.63	0.00	582.63
Interest	6/29/2019	01748DAX4	0.00	ALLEGIANCE BK TEX HOUSTON 2.15 9/29/2022		0.00	447.38	0.00	447.38
Interest	6/30/2019	CAMP60481	0.00	California Asset Management Program LGIP		0.00	19,908.41	0.00	19,908.41
Interest	6/30/2019	912828XY1	0.00	T-Note 2.5 6/30/2020		0.00	18,750.00	0.00	18,750.00
Interest	6/30/2019	LAIF6000Q	0.00	Local Agency Investment Fund LGIP		0.00	110,320.05	0.00	110,320.05
Interest	6/30/2019	912828WS5	0.00	T-Note 1.625 6/30/2019		0.00	8,125.00	0.00	8,125.00
Interest	6/30/2019	9128283N8	0.00	T-Note 1.875 12/31/2019		0.00	9,375.00	0.00	9,375.00
Interest	6/30/2019	17286TAC9	0.00	Citadel Federal Credit Union 3 10/30/2020		0.00	634.44	0.00	634.44



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 5/31/2019, End Date: 6/30/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	6/30/2019	29278TCP3	0.00	Enerbank USA 3.2 8/30/2023		0.00	665.86	0.00	665.86
Interest	6/30/2019	67054NAM5	0.00	Numerica Credit Union 3.4 10/31/2023		0.00	695.84	0.00	695.84
Interest	6/30/2019	06426KAM0	0.00	Bank of New England 3.2 7/31/2023		0.00	649.64	0.00	649.64
Interest	6/30/2019	812541AA8	0.00	Seasons Federal Credit Union 3 10/30/2020		0.00	634.44	0.00	634.44
Subtotal			0.00			0.00	257,061.69		257,061.69
Total Interest/Dividends			0.00			0.00	257,061.69		257,061.69
Sell Transactions									
Matured	6/21/2019	3130A8DB6	1,000,000.00	FHLB 1.125 6/21/2019	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Matured	6/30/2019	912828WS5	1,000,000.00	T-Note 1.625 6/30/2019	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Subtotal			2,000,000.00			2,000,000.00	0.00		2,000,000.00
Withdraw	6/12/2019	CAMP60481	500,000.00	California Asset Management Program LGIP	0.00	500,000.00	0.00	0.00	500,000.00
Withdraw	6/17/2019	CAMP60481	1,000,000.00	California Asset Management Program LGIP	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Withdraw	6/21/2019	CAMP60481	1,000,000.00	California Asset Management Program LGIP	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Withdraw	6/28/2019	CAMP60481	1,000,000.00	California Asset Management Program LGIP	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Withdraw	6/28/2019	OAKVALLEY0670	9,996,039.56	Oak Valley Bank Cash	0.00	9,996,039.56	0.00	0.00	9,996,039.56
Subtotal			13,496,039.56			13,496,039.56	0.00		13,496,039.56
Total Sell Transactions			15,496,039.56			15,496,039.56	0.00		15,496,039.56



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: Finance

TIME REQUIRED

SUBJECT Quarterly Investment Report

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Investment Report for the Quarter ending 6/30/2019.

RECOMMENDED ACTION:

Approve the Investment Report for the Quarter ending 6/30/2019.

FISCAL IMPACT:

None

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 7609325483 / gfrank@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Investment Report for the Quarter ending 6/30/2019](#)

History

Time	Who	Approval
7/30/2019 10:01 AM	County Administrative Office	Yes
7/26/2019 1:25 PM	County Counsel	Yes
7/25/2019 10:43 AM	Finance	Yes



DEPARTMENT OF FINANCE

COUNTY OF MONO

Gerald A. Frank, CGIP
Assistant Finance Director
Treasurer-Tax Collector

Janet Dutcher, CPA, CGFM
Finance Director

Stephanie Butters
Assistant Finance Director
Auditor-Controller

P.O. Box 495
Bridgeport, California 93517
(760) 932-5480
Fax (760) 932-5481

P.O. Box 556
Bridgeport, California 93517
(760) 932-5490
Fax (760) 932-5491

Date: August 6, 2019
To: Honorable Board of Supervisors
Treasury Oversight Committee
Treasury Pool Participants
From: Gerald Frank
Subject: Quarterly Investment Report

The Treasury Pool investment report for the quarter ended June 30, 2019 is attached pursuant to Government Code §53646(b) and includes the following reports:

- **Portfolio Holdings by Security Sector** - includes, among other information, the type of investment, issuer, date of maturity, par value, dollar amount invested in all securities and market value as calculated by Union Bank, in accordance with Government Code §53646(b)(1).
- **Distribution by Asset Category – Market Value** – Provides a graphic to make it easy to see the asset allocation by type of security.
- **Distribution by Maturity Range – Face Value** – Provides a bar graph to see the maturities of the various investments and gives the reader a sense of the liquidity of the portfolio.
- **Treasury Cash Balances as of the Last Day of the Most Recent 14 Months** – Shows growth in the current mix of cash and investments when compared to prior months and particularly the same time last year. Additionally, the section at the bottom shows maturity by month for all non-same day investments.
- **Mono County Treasury Pool Quarterly Yield Comparison** – Shows, at a glance, the county pool performance in comparison to two-year US Treasuries and the California Local Agency Investment Fund (LAIF).
- **Mono County Treasury Pool Participants** – Provides a graphic to make it easy to see the types of pool participants.

The County also has monetary assets held outside the County Treasury including:

- The Sheriff's Department has two accounts: The Civil Trust Account and the Sheriff's Revolving Fund. The balances in these accounts as of June 30, 2019 were \$28,470 and \$3,572 respectively.
- Mono County's OPEB (Other Post Employment Benefit) trust fund with PARS had a balance of \$20,595,877 as of May 31, 2019. This is an irrevocable trust to mitigate the liability for the County's obligation to pay for retiree health benefits.

The Treasury was in compliance with the Mono County Investment Policy on June 30, 2019.

Weighted Average Maturity (WAM) as of June 30, 2019 was 617 days.

It is anticipated that the County Treasury will be able to meet the liquidity requirements of its pooled participants for the next six months.

The investments are presented at fair market value in accordance with Government Accounting Standards Board (GASB) Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Pools. On the last day of the quarter, on a cost basis, the portfolio totaled \$114,356,540 and the market value was \$114,864,085 (calculated by Union Bank) or 100.44% of cost. Market value does not include accrued interest, which was \$410,792, on the last day of the quarter.

Investment Pool earnings are as shown below:

Quarter Ending	9/30/2018	12/31/2018	3/31/2019	6/30/2019
Average Daily Balance	\$87,416,898	\$105,707,557	\$113,596,251	\$120,917,140
Earned Interest (including accruals)	\$415,334	\$555,712	\$629,260	\$691,138
Earned Interest Rate	1.8850%	2.0857%	2.2466%	2.2926%
Number of Days in Quarter	92	92	90	91
Interest Received (net of amortized costs)	\$409,948	\$507,233	\$603,183	\$687,366
Administration Costs	\$10,841	\$11,286	\$19,093	\$11,283
Net Interest for Apportionment	\$399,107	\$495,947	\$584,090	\$676,083



Mono County Portfolio Holdings by Security Sector As of June 30, 2019

Description	CUSIP	Settlement Date	Cost Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Cash												
Oak Valley Bank Cash	OAKVALLEY0670	02/28/2009	4,894,213.90	4,894,213.90	4,894,213.90	2.499	2.499	N/A	1	None		4.29
Sub Total / Average			4,894,213.90	4,894,213.90	4,894,213.90	2.499	2.499		1		0.00	4.29
Funds In Transit												
Funds in Transit Cash	FIT	03/31/2018	1,000,000.00	1,000,000.00	1,000,000.00	0.000	0.000	N/A	1	None		0.88
Sub Total / Average			1,000,000.00	1,000,000.00	1,000,000.00	0.000	0.000		1		0.00	0.88
Local Government Investment Pools												
California Asset Management Program LGIP	CAMP60481	08/03/2017	7,449,307.98	7,449,307.98	7,449,307.98	2.480	2.480	N/A	1	None		6.53
Local Agency Investment Fund LGIP	LAIF6000Q	07/01/2014	18,180,797.01	18,180,797.01	18,180,797.01	2.428	2.428	N/A	1	NR		15.93
Sub Total / Average			25,630,104.99	25,630,104.99	25,630,104.99	2.443	2.443		1		0.00	22.46
Local Government Notes												
Hilton Creek Community Service District 3.3 7/15/2	LOANHCCSD	07/16/2018	90,714.57	90,714.57	90,714.57	3.300	3.300	45122	1,476	NR	1361.46	0.08
Mono County 2.5 8/1/2022	LOAN2017	08/01/2017	159,696.80	159,696.80	159,696.80	2.500	2.500	44774	1,128	None	1652.42	0.14
Sub Total / Average			250,411.37	250,411.37	250,411.37	2.790	2.790		1,254		3,013.88	0.22
CD Negotiable												
Affinity Federal Credit Union 2.7 8/16/2019	00832KAE9	08/17/2018	243,000.00	243,000.00	243,119.07	2.700	2.700	08/16/2019	47	None	5,698.18	0.21
ALLEGIANCE BK TEX HOUSTON 2.15 9/29/2022	01748DAX4	09/29/2017	245,000.00	245,000.00	243,579.00	2.150	2.150	09/29/2022	1,187	None	14.43	0.21
American Express Bank, FSB 2.35 5/3/2022	02587CEM8	05/03/2017	245,000.00	245,000.00	244,639.85	2.350	2.350	05/03/2022	1,038	None	914.89	0.21
AMERICAN EXPRESS CENTURION BK 1.85 4/29/2020	02587DXK9	04/29/2015	245,000.00	245,000.00	244,632.50	1.850	1.850	04/29/2020	304	None	769.90	0.21
Apex Bank 3.1 8/24/2023	03753XBD1	08/24/2018	245,000.00	245,000.00	250,140.10	3.100	3.100	08/24/2023	1,516	None	124.85	0.21
Bank Hapoalim B.M. 3.5 11/14/2023	06251AV31	11/14/2018	245,000.00	245,000.00	254,163.00	3.500	3.500	11/14/2023	1,598	None	1,104.18	0.21
Bank of Baroda New York 3.3 9/28/2023	06062R4E9	11/19/2018	243,652.50	245,000.00	252,082.95	3.300	3.423	09/28/2023	1,551	None	2,082.16	0.21
Bank of Deerfield 2.85 2/15/2024	061785DY4	02/15/2019	249,000.00	249,000.00	251,494.98	2.850	2.850	02/15/2024	1,691	None	291.64	0.22
Bank of Delight 2.85 2/22/2024	061803AH5	02/22/2019	249,000.00	249,000.00	251,482.53	2.850	2.850	02/22/2024	1,698	None	155.54	0.22
Bank of New England 3.2 7/31/2023	06426KAM0	08/09/2018	247,000.00	247,000.00	253,130.54	3.200	3.200	07/31/2023	1,492	None	0.00	0.22
Belmont Savings Bank 2.7 2/28/2023	080515CH0	02/28/2018	245,000.00	245,000.00	247,099.65	2.700	2.700	02/28/2023	1,339	None	36.25	0.21
BENEFICIAL BANK 2.15 10/18/2022	08173QB3	10/18/2017	245,000.00	245,000.00	243,441.80	2.150	2.150	10/18/2022	1,206	None	1,053.50	0.21
BMW Bank North America 2.7 3/9/2022	05580ALT9	03/09/2018	245,000.00	245,000.00	247,908.15	2.700	2.700	03/09/2022	983	None	2,047.93	0.21
CAPITAL ONE BANK USA NATL ASSN 1.8 1/22/2020	140420RD4	01/26/2015	245,000.00	245,000.00	245,078.40	1.800	1.800	01/22/2020	206	None	1,921.07	0.21
CAPITAL ONE, NATIONAL ASSOCIATION 1.7 10/5/2021	14042RCQ2	10/05/2016	245,000.00	245,000.00	240,854.60	1.700	1.700	10/05/2021	828	None	981.34	0.21
CIT BK SALT LAKE CITY 2.25 11/26/2019	17284C4F8	11/26/2014	245,000.00	245,000.00	245,105.35	2.250	2.250	11/26/2019	149	None	528.60	0.21
Citadel Federal Credit Union 3 10/30/2020	17286TAC9	10/30/2018	249,000.00	249,000.00	251,676.75	3.000	3.000	10/30/2020	488	None	0.00	0.22
COMENITY CAP BK SALT LAKE CITY UTAH 1.6 4/12/2021	20033APV2	04/11/2016	245,000.00	245,000.00	243,721.10	1.600	1.600	04/12/2021	652	None	204.05	0.21
COMMERCE ST BK WEST BEND WIS 1.65 9/26/2019	20070PHK6	06/26/2015	245,000.00	245,000.00	244,735.40	1.650	1.650	09/26/2019	88	None	44.30	0.21
Commercial Bank Harrogate 3.4 11/15/2023	20143PDV9	11/15/2018	249,000.00	249,000.00	257,321.58	3.400	3.400	11/15/2023	1,599	None	347.92	0.22
Community Credit Union of Lynn 3.1 11/30/2020	20369AAG5	11/30/2018	246,000.00	246,000.00	249,143.88	3.100	3.100	11/30/2020	519	None	647.69	0.22



Mono County Portfolio Holdings by Security Sector As of June 30, 2019

Description	CUSIP	Settlement Date	Cost Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Compass Bank 3.1 11/30/2020	20451PVY9	11/28/2018	246,000.00	246,000.00	249,143.88	3.100	3.100	11/30/2020	519	None	689.47	0.22
CONNECTONE BK ENGLEWOOD 1.55 7/29/2019	20786ABA2	01/28/2015	245,000.00	245,000.00	244,960.80	1.550	1.550	07/29/2019	29	None	20.81	0.21
Cornerstone Community Bank 2.6 5/17/2024	219240BY3	05/17/2019	249,000.00	249,000.00	248,459.67	2.600	2.600	05/17/2024	1,783	None	230.58	0.22
Country Bank New York 3 1/25/2024	22230PB5	01/25/2019	249,000.00	249,000.00	253,145.85	3.000	3.000	01/25/2024	1,670	None	102.33	0.22
Crossfirst Bank 2.05 8/18/2022	22766ABN4	08/18/2017	245,000.00	245,000.00	243,130.65	2.050	2.050	08/18/2022	1,145	None	165.12	0.21
Direct Federal Credit Union 3.5 9/11/2023	25460FCF1	12/10/2018	249,000.00	249,000.00	258,190.59	3.500	3.500	09/11/2023	1,534	None	477.53	0.22
DISCOVER BK GREENWOOD DEL 1.9 5/6/2020	254672NC8	05/06/2015	245,000.00	245,000.00	244,414.45	1.900	1.900	05/06/2020	311	None	701.44	0.21
Dollar BK Fed Savings BK 2.9 4/13/2023	25665QAX3	04/13/2018	245,000.00	245,000.00	248,611.30	2.900	2.900	04/13/2023	1,383	None	1,518.33	0.21
Enerbank USA 3.2 8/30/2023	29278TCP3	08/31/2018	245,000.00	245,000.00	251,110.30	3.200	3.200	08/30/2023	1,522	None	0.00	0.21
Evansville Teachers Federal Credit Union 2.6 6/12/	299547AQ2	06/12/2019	249,000.00	249,000.00	248,362.56	2.600	2.600	06/12/2024	1,809	None	319.27	0.22
EVERBANK 1.3 11/4/2019	29976DW48	11/04/2016	245,000.00	245,000.00	244,049.40	1.300	1.300	11/04/2019	127	None	497.38	0.21
Farmers State Bank 2.35 9/19/2022	310567AB8	01/19/2018	245,000.00	245,000.00	245,171.50	2.350	2.350	09/19/2022	1,177	None	173.51	0.21
First Bank of Greenwich 3 11/8/2020	31926GAL4	11/05/2018	246,000.00	246,000.00	248,669.10	3.000	3.000	11/08/2020	497	None	505.48	0.22
First Bank of Highland 2.2 8/9/2022	319141HD2	08/09/2017	245,000.00	245,000.00	244,299.30	2.200	2.200	08/09/2022	1,136	None	2,082.16	0.21
FIRST BUSINESS BK MADISON WIS 1.9 1/13/2021	31938QQ98	01/13/2016	245,000.00	245,000.00	243,926.90	1.900	1.900	01/13/2021	563	None	2,142.58	0.21
First Kentucky Bank Inc 2.55 4/26/2024	32065TAZ4	04/26/2019	249,000.00	249,000.00	247,974.12	2.550	2.550	04/26/2024	1,762	None	69.58	0.22
First Missouri State Bank 2.85 8/14/2023	32100LBY0	02/13/2019	246,000.00	246,000.00	248,735.52	2.850	2.850	08/14/2023	1,506	None	2,631.53	0.22
First National Bank Dama 2.8 5/5/2023	32117BCX4	03/05/2019	249,000.00	249,000.00	251,674.26	2.800	2.800	05/05/2023	1,405	None	477.53	0.22
First National Bank of McGregor 2.85 2/21/2024	32112UCW9	02/21/2019	249,000.00	249,000.00	251,485.02	2.850	2.850	02/21/2024	1,697	None	194.42	0.22
First Premier Bank 2.05 8/22/2022	33610RQY2	08/22/2017	245,000.00	245,000.00	243,103.70	2.050	2.050	08/22/2022	1,149	None	1,775.08	0.21
First Service Bank 3.3 5/16/2023	33640VCF3	11/16/2018	249,000.00	249,000.00	249,122.01	3.300	3.300	05/16/2023	1,416	None	315.17	0.22
First Technology Federal Credit Union 2.3 8/23/201	33715LBE9	02/23/2018	245,000.00	245,000.00	245,002.45	2.300	2.300	08/23/2019	54	None	108.07	0.21
FNB BANK INC 2 2/25/2022	330459BY3	08/25/2017	245,000.00	245,000.00	243,471.20	2.000	2.000	02/25/2022	971	None	67.12	0.21
FNB Bank Inc/Romney 3 1/16/2024	30257JAM7	01/16/2019	249,000.00	249,000.00	254,014.86	3.000	3.000	01/16/2024	1,661	None	306.99	0.22
FREEDOM FIN BK W DES MOINES 1.5 7/26/2019	35637RCQ8	01/27/2015	245,000.00	245,000.00	244,965.70	1.500	1.500	07/26/2019	26	None	30.21	0.21
Fulton Bank 2.85 3/7/2023	359899AE1	03/07/2019	245,000.00	245,000.00	248,344.25	2.850	2.850	03/07/2023	1,346	None	2,199.97	0.21
GE Credit Union 3 8/31/2020	369674AX4	08/31/2018	249,000.00	249,000.00	251,367.99	3.000	3.000	08/31/2020	428	None	593.51	0.22
GOLDMAN SACHS BK USA NEW YORK 1.9 4/22/2020	38148JRS2	05/05/2015	244,387.50	245,000.00	244,639.85	1.900	1.953	04/22/2020	297	None	879.99	0.21
Great Plains Bank 2.8 2/27/2024	39115UBE2	02/27/2019	249,000.00	249,000.00	250,927.26	2.800	2.800	02/27/2024	1,703	None	57.30	0.22
Healthcare Systems Federal Credit Union 3.2 1/18/2	42228LAC5	01/18/2019	245,000.00	245,000.00	251,445.95	3.200	3.200	01/18/2023	1,298	None	3,501.15	0.21
High Plains Bank 3 1/16/2024	42971GAA9	01/16/2019	245,000.00	245,000.00	249,062.10	3.000	3.000	01/16/2024	1,661	None	3,322.60	0.21
Home Savings Bank UT 2.85 2/12/2024	43733LBF3	02/12/2019	246,000.00	246,000.00	248,455.08	2.850	2.850	02/12/2024	1,688	None	2,650.73	0.22
Industrial and Commercial Bank of China USA, NA 2.	45581EAR2	02/14/2018	245,000.00	245,000.00	246,749.30	2.650	2.650	02/14/2023	1,325	None	284.60	0.21
Jefferson Financial Credit Union 3.35 10/19/2023	474067AQ8	10/19/2018	245,000.00	245,000.00	252,607.25	3.350	3.350	10/19/2023	1,572	None	1,619.01	0.21
Keesler Federal Credit Union 3.1 12/21/2020	49254FAC0	12/21/2018	249,000.00	249,000.00	252,304.23	3.100	3.100	12/21/2020	540	None	190.33	0.22
Knox TVA Employee Credit Union 3.25 8/30/2023	499724AD4	08/30/2018	245,000.00	245,000.00	251,595.40	3.250	3.250	08/30/2023	1,522	None	632.64	0.21



Mono County Portfolio Holdings by Security Sector As of June 30, 2019

Description	CUSIP	Settlement Date	Cost Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
KS Statebank Manhattan KS 2.1 5/17/2022	50116CBE8	11/17/2017	245,000.00	245,000.00	243,939.15	2.100	2.100	05/17/2022	1,052	None	183.25	0.21
Lafayette Federal Credit Union 3.5 11/20/2023	50625LAK9	11/20/2018	249,000.00	249,000.00	258,362.40	3.500	3.500	11/20/2023	1,604	None	238.77	0.22
LCA Bank Corporation 2.3 1/12/2022	501798LJ9	01/12/2018	245,000.00	245,000.00	245,389.55	2.300	2.300	01/12/2022	927	None	2,609.08	0.21
Lebanon Federal Credit Union 3.2 9/21/2023	52248LAA4	09/21/2018	245,000.00	245,000.00	251,095.60	3.200	3.200	09/21/2023	1,544	None	2,169.42	0.21
MAHOPAC NATL BK N Y 1.45 7/30/2019	560160AQ6	01/30/2015	245,000.00	245,000.00	244,955.90	1.450	1.450	07/30/2019	30	None	1,469.66	0.21
Maine Savings Federal Credit Union 3.3 5/19/2023	560507AJ4	10/19/2018	249,000.00	249,000.00	256,206.06	3.300	3.300	05/19/2023	1,419	None	247.64	0.22
Mainstreet Bank 2.6 4/26/2024	56065GAG3	04/26/2019	249,000.00	249,000.00	248,536.86	2.600	2.600	04/26/2024	1,762	None	70.95	0.22
MARLIN BUSINESS BANK 1.4 10/28/2020	57116AMW5	10/28/2016	245,000.00	245,000.00	242,028.15	1.400	1.400	10/28/2020	486	None	592.03	0.21
MB FINANCIAL BANK, NATIONAL ASSN 1.8 1/15/2021	55266CQE9	01/15/2016	245,000.00	245,000.00	245,597.80	1.800	1.800	01/15/2021	565	None	181.23	0.21
MEDALLION BANK 2.15 10/11/2022	58404DAP6	10/11/2017	245,000.00	245,000.00	243,493.25	2.150	2.150	10/11/2022	1,199	None	1,168.95	0.21
Mercantil Bank NA 1.9 3/2/2020	58733AEJ4	08/29/2017	245,000.00	245,000.00	244,561.45	1.900	1.900	03/02/2020	246	None	1,555.92	0.21
Merrick Bank 2.05 8/10/2022	59013JZP7	08/10/2017	245,000.00	245,000.00	243,189.45	2.050	2.050	08/10/2022	1,137	None	275.21	0.21
Metro Credit Union 2.95 7/17/2020	59161YAA4	01/18/2019	249,000.00	249,000.00	251,001.96	2.950	2.950	07/17/2020	383	None	241.50	0.22
Michigan Legacy Credit Union 3.45 11/9/2023	59452WAE8	11/09/2018	249,000.00	249,000.00	257,822.07	3.450	3.450	11/09/2023	1,593	None	494.25	0.22
Midwest Bank of West IL 3.3 8/29/2022	59828PCA6	11/28/2018	249,000.00	249,000.00	256,519.80	3.300	3.300	08/29/2022	1,156	None	45.02	0.22
Morgan Stanley Bank 2.65 1/11/2023	61747MF63	01/11/2018	245,000.00	245,000.00	246,918.35	2.650	2.650	01/11/2023	1,291	None	3,023.90	0.21
Morgan Stanley Private Bank 3.55 11/8/2023	61760ARS0	11/08/2018	245,000.00	245,000.00	253,932.70	3.550	3.550	11/08/2023	1,592	None	1,262.92	0.21
Mountain America Federal Credit Union 3 3/27/2023	62384RAF3	03/27/2018	245,000.00	245,000.00	249,583.95	3.000	3.000	03/27/2023	1,366	None	302.05	0.21
Northland Area Federal Credit Union 2.6 2/13/2023	666496AB0	02/13/2018	245,000.00	245,000.00	246,320.55	2.600	2.600	02/13/2023	1,324	None	2,408.38	0.21
Northwest Bank 2.95 2/13/2024	66736ABP3	02/13/2019	249,000.00	249,000.00	252,583.11	2.950	2.950	02/13/2024	1,689	None	342.12	0.22
Numerica Credit Union 3.4 10/31/2023	67054NAM5	10/31/2018	249,000.00	249,000.00	257,294.19	3.400	3.400	10/31/2023	1,584	None	0.00	0.22
Pacific Crest Savings Bank 2.85 3/13/2024	69417ACG2	03/13/2019	249,000.00	249,000.00	251,447.67	2.850	2.850	03/13/2024	1,718	None	330.52	0.22
Pine Bluff Cotton Belt FCU 2.8 8/31/2020	72247PAC0	08/29/2018	245,000.00	245,000.00	246,761.55	2.800	2.800	08/31/2020	428	None	18.79	0.21
Plains Commerce Bank 2.6 5/10/2024	72651LCJ1	05/10/2019	245,000.00	245,000.00	244,490.40	2.600	2.600	05/10/2024	1,776	None	890.05	0.21
Sallie Mae Bank/Salt Lake 2.75 4/10/2024	7954502D6	04/10/2019	245,000.00	245,000.00	246,239.70	2.750	2.750	04/10/2024	1,746	None	1,495.17	0.21
Seasons Federal Credit Union 3 10/30/2020	812541AA8	10/30/2018	249,000.00	249,000.00	251,676.75	3.000	3.000	10/30/2020	488	None	0.00	0.22
Southwest Financial Federal CU 3.15 2/26/2021	84485EAE7	11/28/2018	249,000.00	249,000.00	252,881.91	3.150	3.150	02/26/2021	607	None	623.18	0.22
State Bank of India-Chicago IL 3.6 11/29/2023	856283G59	11/29/2018	245,000.00	245,000.00	255,216.50	3.600	3.600	11/29/2023	1,613	None	773.26	0.21
State Bank of Reeseville 2.6 4/12/2024	856487AM5	04/12/2019	249,000.00	249,000.00	248,586.66	2.600	2.600	04/12/2024	1,748	None	319.27	0.22
STATE BK & TR CO DEFIANCE OHIO 1.6 2/17/2021	855736DA9	02/17/2016	245,000.00	245,000.00	244,632.50	1.600	1.600	02/17/2021	598	None	139.62	0.21
STERLING BANK 1.7 7/26/2019	85916VBY0	08/28/2017	245,000.00	245,000.00	244,892.20	1.700	1.700	07/26/2019	26	None	22.82	0.21
SYNCHRONY BANK 2 3/20/2020	87164WGC6	03/20/2015	245,000.00	245,000.00	244,715.80	2.000	2.000	03/20/2020	264	None	1,369.32	0.21
Third Federal Savings and Loan Assn. of Cleveland	88413QBD9	03/26/2015	245,000.00	245,000.00	244,757.45	1.800	1.800	03/26/2020	270	None	1,159.89	0.21
Three Rivers Federal Credit Union 2.8 11/14/2019	88563LAG2	11/14/2018	249,000.00	249,000.00	249,602.58	2.800	2.800	11/14/2019	137	None	305.62	0.22
UBS Bank USA 3.45 10/24/2023	90348JEV8	10/24/2018	249,000.00	249,000.00	257,794.68	3.450	3.450	10/24/2023	1,577	None	141.21	0.22
United Bankers Bank 3 9/21/2020	909557HX1	12/19/2018	249,000.00	249,000.00	251,472.57	3.000	3.000	09/21/2020	449	None	225.12	0.22



Mono County Portfolio Holdings by Security Sector As of June 30, 2019

Description	CUSIP	Settlement Date	Cost Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
UNITY BK CLINTON NJ 1.5 9/26/2019	91330ABA4	05/26/2015	245,000.00	245,000.00	244,730.50	1.500	1.500	09/26/2019	88	None	40.27	0.21
University of Iowa Community Credit Union 3 4/28/2	91435LAB3	04/30/2018	245,000.00	245,000.00	249,456.55	3.000	3.000	04/28/2023	1,398	None	583.97	0.21
USAlliance Federal Credit Union 3 8/20/2021	90352RAC9	08/22/2018	245,000.00	245,000.00	249,047.40	3.000	3.000	08/20/2021	782	None	161.10	0.21
Verus Bank of Commerce 2.8 2/22/2024	92535LCC6	02/22/2019	249,000.00	249,000.00	250,937.22	2.800	2.800	02/22/2024	1,698	None	152.81	0.22
WELLS FARGO BK NA SIOUXFALLS SD 1.6 8/3/2021	9497486Z5	08/03/2016	245,000.00	245,000.00	241,249.05	1.600	1.600	08/03/2021	765	None	289.97	0.21
WEX BANK 2 10/19/2020	92937CGB8	10/18/2017	245,000.00	245,000.00	244,416.90	2.000	2.000	10/19/2020	477	None	980.00	0.21
Whitney Bank 1.75 10/25/2019	966594BD4	10/25/2017	245,000.00	245,000.00	244,649.65	1.750	1.750	10/25/2019	117	None	775.27	0.21
Worlds Foremost Bk Sidney NE 1.75 5/5/2021	981571CE0	05/05/2016	200,000.00	200,000.00	198,192.00	1.750	1.750	05/05/2021	675	None	239.73	0.18
Sub Total / Average			24,831,040.00	24,833,000.00	25,044,425.42	2.587	2.589		1,030		80,421.15	21.76
Corporate Bonds												
Apple Inc 2.15 2/6/2022-15	037833AY6	10/20/2017	500,095.39	500,000.00	501,965.00	2.150	2.145	02/06/2022	952	Moody's-Aa1	4,210.42	0.44
Apple Inc 2.7 5/13/2022-15	037833BF6	11/13/2018	488,676.62	500,000.00	508,625.00	2.700	3.392	05/13/2022	1,048	Moody's-Aa1	1,762.50	0.44
Apple Inc. 3.45 5/6/2024-14	037833AS9	05/06/2019	514,690.00	500,000.00	528,995.00	3.450	2.816	05/06/2024	1,772	Moody's-Aa1	2,587.50	0.44
Bank of New York Mellon 3.5 4/28/2023	06406RAG2	04/30/2018	500,250.92	500,000.00	521,455.00	3.500	3.489	04/28/2023	1,398	Moody's-A1	3,013.89	0.44
Berkshire Hathaway Inc 3.4 1/31/2022	084670BF4	04/25/2017	528,500.00	500,000.00	519,985.00	3.400	2.135	01/31/2022	946	Moody's-Aa2	7,083.33	0.44
Cisco Systems Inc 2.45 6/15/2020-15	17275RAX0	01/23/2018	501,300.00	500,000.00	501,285.00	2.450	2.337	06/15/2020	351	Moody's-A1	510.42	0.44
Colgate-Palmolive 2.25 11/15/2022-17	19416QEL0	11/15/2017	499,805.00	500,000.00	504,195.00	2.250	2.258	11/15/2022	1,234	Moody's-Aa3	1,406.25	0.44
General Electric Co. 4.375 9/16/2020	36962G4R2	10/11/2016	553,655.00	500,000.00	510,205.00	4.375	1.550	09/16/2020	444	Moody's-Baa1	6,319.44	0.44
International Business Machine Corp 1.875 8/1/2022	459200HG9	10/19/2017	490,400.00	500,000.00	494,995.00	1.875	2.301	08/01/2022	1,128	Moody's-A1	3,880.21	0.44
John Deere Cap 2.3 9/16/2019	24422ESS9	01/16/2018	501,908.75	500,000.00	499,880.00	2.300	2.065	09/16/2019	78	Moody's-A2	3,322.22	0.44
Microsoft Corp 2 11/3/2020-20	594918BG8	12/28/2015	501,580.00	500,000.00	499,800.00	2.000	1.931	11/03/2020	492	Moody's-Aaa	1,583.33	0.44
Microsoft Corp 2.65 11/3/2022-22	594918BH6	11/03/2017	507,740.00	500,000.00	511,110.00	2.650	2.320	11/03/2022	1,222	Moody's-Aaa	2,097.92	0.44
Oracle Corp 2.5 5/15/2022-15	68389XBB0	11/13/2018	483,495.00	500,000.00	505,355.00	2.500	3.509	05/15/2022	1,050	Moody's-A1	1,562.50	0.44
Procter & Gamble Co 2.15 8/11/2022-17	742718EU9	10/29/2018	480,269.24	500,000.00	502,785.00	2.150	3.267	08/11/2022	1,138	Moody's-Aa3	4,150.69	0.44
Toyota Motor Credit 3.35 1/5/2024	89236TFS9	02/12/2019	506,560.00	500,000.00	522,895.00	3.350	3.059	01/05/2024	1,650	Moody's-Aa3	8,002.78	0.44
Toyota Motor Credit Corp 3.45 9/20/2023-18	89236TFN0	10/03/2018	499,217.02	500,000.00	523,455.00	3.450	3.484	09/20/2023	1,543	Moody's-Aa3	4,887.50	0.44
United Parcel Service 2.5 4/1/2023-23	911312BK1	04/05/2018	485,225.00	500,000.00	505,385.00	2.500	3.145	04/01/2023	1,371	Moody's-A1	3,090.28	0.44
US Bancorp 3 3/15/2022-22	91159HHC7	04/25/2017	517,195.00	500,000.00	511,285.00	3.000	2.253	03/15/2022	989	Moody's-A1	4,375.00	0.44
US Bank NA 2 1/24/2020-19	90331HNB5	01/08/2019	494,955.00	500,000.00	499,390.00	2.000	2.988	01/24/2020	208	S&P-AA-	4,333.33	0.44
US Bank NA 3.4 7/24/2023-23	90331HNV1	08/01/2018	498,910.00	500,000.00	521,495.00	3.400	3.448	07/24/2023	1,485	S&P-AA-	7,366.67	0.44
Sub Total / Average			10,054,427.94	10,000,000.00	10,194,540.00	2.773	2.695		1,025		75,546.18	8.76
Municipal Bonds												
California State GO UNLTD 2.367 4/1/2022	13063DAD0	04/27/2017	251,937.50	250,000.00	252,890.00	2.367	2.200	04/01/2022	1,006	Moody's-Aa3	1,462.94	0.22
California State GO UNLTD 2.367 4/1/2022	13063DAD0	04/27/2017	252,287.50	250,000.00	252,890.00	2.367	2.170	04/01/2022	1,006	Moody's-Aa3	1,462.94	0.22
Central Valley Support Services Joint Powers Agenc	155751CU2	09/04/2018	641,651.40	585,000.00	658,224.45	5.526	3.400	09/01/2023	1,524	S&P-A+	10,685.90	0.51
City of Ridgecrest California 5 6/1/2022	765761BH3	12/18/2018	463,478.40	440,000.00	471,684.40	5.000	3.351	06/01/2022	1,067	S&P-AA	1,772.22	0.39



Mono County Portfolio Holdings by Security Sector As of June 30, 2019

Description	CUSIP	Settlement Date	Cost Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
City of San Jose CA Airport 4.75 3/1/2020-11	798136TK3	09/14/2016	550,655.00	500,000.00	508,535.00	4.750	1.724	03/01/2020	245	Moody's-A2	7,850.69	0.44
Hawaiian Gardens Redev 2.714 12/1/2023	41987YAV8	04/29/2019	501,250.00	500,000.00	512,810.00	2.714	2.655	12/01/2023	1,615	S&P-AA	2,450.14	0.44
HAWTHORNE CA CTFS 2.096 8/1/2019	420507CF0	05/17/2016	252,680.00	250,000.00	249,955.00	2.096	1.751	08/01/2019	32	S&P-AA	2,168.78	0.22
Lancaster Ca Redev Agy 2.08 8/1/2019	513802EB0	04/18/2017	377,756.25	375,000.00	374,865.00	2.080	1.751	08/01/2019	32	S&P-AA	3,228.33	0.33
LANCASTER REDEV AGY A 2.125 8/1/2021	513802CE6	08/01/2016	661,995.40	655,000.00	653,133.25	2.125	1.900	08/01/2021	763	S&P-AA	5,760.82	0.57
Los Angeles Cnty Public Wks 6.091 8/1/2022-10	54473ENR1	07/12/2018	555,000.00	500,000.00	558,595.00	6.091	3.176	08/01/2022	1,128	Moody's-Aa2	12,604.99	0.44
Palm Desert CA Redev 2.25 10/1/2020	696624CC7	04/26/2018	247,077.50	250,000.00	250,317.50	2.250	2.750	10/01/2020	459	S&P-AA	1,390.62	0.22
Rancho Cucamonga Ca Public Finance Authority 3 5/1	75213EAY0	02/14/2019	449,896.50	450,000.00	462,973.50	3.000	3.004	05/01/2023	1,401	S&P-AA	5,100.00	0.39
Riverside Unified School District-Ref 1.94 8/1/202	769059XS0	05/25/2016	387,156.00	385,000.00	383,667.90	1.940	1.801	08/01/2020	398	Moody's-Aa2	3,091.34	0.34
SALDEV 1.25 7/1/2019	794881BQ4	08/23/2016	159,774.40	160,000.00	160,000.00	1.250	1.300	07/01/2019	1	Fitch-AA+	994.44	0.14
San Bernardino City CA SCH Dist 4 8/1/2020	796711C56	01/16/2018	410,985.65	395,000.00	402,481.30	4.000	2.350	08/01/2020	398	Moody's-A1	6,539.44	0.35
San Jose RDA Successor Agency 2.828 8/1/2023	798170AF3	01/11/2019	302,776.55	305,000.00	313,414.95	2.828	3.000	08/01/2023	1,493	S&P-AA	3,569.96	0.27
State of California 3 4/1/2024	13063DLZ9	04/04/2019	511,190.00	500,000.00	521,360.00	3.000	2.520	04/01/2024	1,737	Moody's-Aa3	3,583.33	0.44
University of California 2.836 5/15/2020-18	91412HDG5	08/21/2018	240,542.40	240,000.00	241,368.00	2.836	2.701	05/15/2020	320	Moody's-Aa3	850.80	0.21
Victor Valley CA Cmnty Clg Dist 1.324 8/1/2019	92603PEP3	05/05/2016	276,078.00	275,000.00	274,813.00	1.324	1.200	08/01/2019	32	Moody's-Aa2	1,506.97	0.24
Victor Valley CA Cmnty Clg Dist 1.676 8/1/2020	92603PEQ1	05/05/2016	261,869.40	260,000.00	259,090.00	1.676	1.500	08/01/2020	398	Moody's-Aa2	1,803.56	0.23
Sub Total / Average			7,756,037.85	7,525,000.00	7,763,068.25	3.239	2.403		857		77,878.21	6.59
US Agency												
FAMC 1.75 6/15/2020	3132X0BG5	01/04/2017	224,977.50	225,000.00	223,827.75	1.750	1.753	06/15/2020	351	None	164.06	0.20
FFCB 1.18 10/18/2019-16	3133EGLD5	07/18/2016	999,250.00	1,000,000.00	996,710.00	1.180	1.204	10/18/2019	110	Moody's-Aaa	2,360.00	0.88
FFCB 1.3 4/21/2020-16	3133EGNF8	07/22/2016	998,400.00	1,000,000.00	994,860.00	1.300	1.344	04/21/2020	296	Moody's-Aaa	2,491.67	0.88
FFCB 1.49 5/3/2021-17	3133EGC78	11/03/2016	999,250.00	1,000,000.00	991,680.00	1.490	1.507	05/03/2021	673	Moody's-Aaa	2,359.17	0.88
FFCB 2.08 11/1/2022	3133EHM91	11/15/2017	998,080.00	1,000,000.00	1,007,430.00	2.080	2.121	11/01/2022	1,220	Moody's-Aaa	3,408.89	0.88
FFCB 2.35 1/17/2023	3133EH7F4	01/17/2018	999,770.00	1,000,000.00	1,016,140.00	2.350	2.355	01/17/2023	1,297	Moody's-Aaa	10,640.28	0.88
FFCB 2.7 4/11/2023	3133EJKN8	04/11/2018	999,196.41	1,000,000.00	1,029,170.00	2.700	2.717	04/11/2023	1,381	Moody's-Aaa	5,925.00	0.88
FFCB 2.8 3/30/2020	3133EJN62	11/08/2018	998,770.00	1,000,000.00	1,006,030.00	2.800	2.891	03/30/2020	274	Moody's-Aaa	7,000.00	0.88
FFCB 3.05 10/2/2023	3133EJD48	10/17/2018	996,674.50	1,000,000.00	1,045,300.00	3.050	3.123	10/02/2023	1,555	Moody's-Aaa	7,455.56	0.88
FFCB 3.17 1/26/2024	3133EJM48	02/04/2019	1,023,543.68	1,000,000.00	1,056,180.00	3.170	2.662	01/26/2024	1,671	Moody's-Aaa	13,560.56	0.88
FHLB 1.375 9/1/2020-16	3130A9AK7	09/28/2016	549,862.50	550,000.00	546,744.00	1.375	1.381	09/01/2020	429	Moody's-Aaa	2,499.83	0.48
FHLB 1.5 9/30/2021-16	3130A9MG3	11/04/2016	998,750.00	1,000,000.00	988,060.00	1.500	1.526	09/30/2021	823	Moody's-Aaa	3,750.00	0.88
FHLB 1.55 12/20/2019	313383FF3	01/17/2018	990,510.00	1,000,000.00	997,060.00	1.550	2.055	12/20/2019	173	Moody's-Aaa	430.56	0.88
FHLB 2 9/9/2022	313380GJ0	09/29/2017	1,002,290.00	1,000,000.00	1,005,900.00	2.000	1.951	09/09/2022	1,167	Moody's-Aaa	6,166.67	0.88
FHLB 2.08 4/27/2022-18	3130AB6Q4	04/27/2017	1,000,000.00	1,000,000.00	1,000,010.00	2.080	2.080	04/27/2022	1,032	Moody's-Aaa	3,640.00	0.88
FHLB 3.25 6/9/2023	313383QR5	02/04/2019	461,340.00	450,000.00	473,634.00	3.250	2.632	06/09/2023	1,440	Moody's-Aaa	853.12	0.39
FHLMC 1.5 2/25/2021-16	3134GADG6	08/25/2016	1,250,000.00	1,250,000.00	1,242,512.50	1.500	1.500	02/25/2021	606	Moody's-Aaa	6,510.42	1.10
FHLMC 1.75 8/25/2021-16	3134G92E6	08/30/2016	1,000,000.00	1,000,000.00	997,600.00	1.750	1.750	08/25/2021	787	Moody's-Aaa	6,076.39	0.88



Mono County Portfolio Holdings by Security Sector As of June 30, 2019

Description	CUSIP	Settlement Date	Cost Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
FHLMC 2.125 4/27/2022-17	3134GBKY7	04/27/2017	1,000,000.00	1,000,000.00	1,000,190.00	2.125	2.125	04/27/2022	1,032	Moody's-Aaa	3,718.75	0.88
FHLMC 2.375 1/13/2022	3137EADB2	01/13/2017	1,016,560.00	1,000,000.00	1,014,770.00	2.375	2.025	01/13/2022	928	Moody's-Aaa	11,017.36	0.88
FNMA 1.15 9/13/2019	3136G34X0	11/05/2018	740,205.00	750,000.00	748,387.50	1.150	2.704	09/13/2019	75	Moody's-Aaa	2,563.54	0.66
FNMA 1.25 11/27/2019-17	3136G32J3	08/30/2016	1,250,000.00	1,250,000.00	1,245,600.00	1.250	1.250	11/27/2019	150	Moody's-Aaa	1,432.29	1.10
FNMA 1.25 5/6/2021	3135G0K69	10/26/2016	747,270.00	750,000.00	742,297.50	1.250	1.333	05/06/2021	676	Moody's-Aaa	1,406.25	0.66
FNMA 1.3 1/28/2020-16	3136G3L52	07/28/2016	1,000,000.00	1,000,000.00	995,660.00	1.300	1.300	01/28/2020	212	Moody's-Aaa	5,488.89	0.88
FNMA 1.32 8/26/2019-16	3136G2YB7	02/26/2016	1,000,000.00	1,000,000.00	998,540.00	1.320	1.320	08/26/2019	57	Moody's-Aaa	4,546.67	0.88
FNMA 1.375 10/7/2021	3135G0Q89	10/26/2016	997,470.00	1,000,000.00	990,050.00	1.375	1.428	10/07/2021	830	Moody's-Aaa	3,170.14	0.88
FNMA 1.4 8/24/2020-17	3135G0N66	08/24/2016	999,900.00	1,000,000.00	994,110.00	1.400	1.402	08/24/2020	421	Moody's-Aaa	4,900.00	0.88
FNMA 1.45 1/27/2021-17	3136G3H81	07/27/2016	999,100.00	1,000,000.00	994,550.00	1.450	1.471	01/27/2021	577	Moody's-Aaa	6,162.50	0.88
FNMA 1.5 11/30/2020	3135G0F73	12/31/2015	983,000.00	1,000,000.00	995,100.00	1.500	1.863	11/30/2020	519	S&P-AA+	1,250.00	0.88
FNMA 1.5 5/25/2021-17	3136G4GG2	11/23/2016	1,000,000.00	1,000,000.00	993,570.00	1.500	1.500	05/25/2021	695	Moody's-Aaa	1,458.33	0.88
FNMA 1.5 5/28/2021-17	3136G33W3	08/30/2016	1,000,000.00	1,000,000.00	992,180.00	1.500	1.500	05/28/2021	698	Moody's-Aaa	1,333.33	0.88
FNMA 1.5 9/29/2020-17	3136G3VG7	01/04/2017	245,627.50	250,000.00	249,022.50	1.500	1.988	09/29/2020	457	Moody's-Aaa	947.92	0.22
FNMA 1.55 6/15/2020-16	3136G3CU7	03/15/2016	1,000,000.00	1,000,000.00	995,890.00	1.550	1.550	06/15/2020	351	Moody's-Aaa	4,520.83	0.88
FNMA 1.55 7/28/2021-16	3136G3C78	07/28/2016	1,000,000.00	1,000,000.00	995,530.00	1.550	1.550	07/28/2021	759	Moody's-Aaa	6,544.44	0.88
FNMA 1.6 10/28/2021-17	3136G4EU3	10/28/2016	999,200.00	1,000,000.00	995,770.00	1.600	1.617	10/28/2021	851	Moody's-Aaa	2,755.56	0.88
FNMA 1.625 1/21/2020	3135G0A78	06/24/2015	997,400.00	1,000,000.00	997,410.00	1.625	1.684	01/21/2020	205	Moody's-Aaa	7,177.08	0.88
FNMA 1.625 10/28/2021-17	3136G4EV1	10/28/2016	1,000,000.00	1,000,000.00	996,320.00	1.625	1.625	10/28/2021	851	Moody's-Aaa	2,798.61	0.88
FNMA 1.875 12/28/2020	3135G0H55	12/31/2015	1,000,000.00	1,000,000.00	999,840.00	1.875	1.875	12/28/2020	547	Moody's-Aaa	104.17	0.88
FNMA 2 10/5/2022	3135G0T78	10/06/2017	999,340.00	1,000,000.00	1,007,000.00	2.000	2.014	10/05/2022	1,193	Moody's-Aaa	4,722.22	0.88
FNMA 2.375 1/19/2023	3135G0T94	01/23/2018	994,410.00	1,000,000.00	1,019,660.00	2.375	2.495	01/19/2023	1,299	Moody's-Aaa	10,621.53	0.88
Sub Total / Average			37,460,147.09	37,475,000.00	37,580,295.75	1.795	1.839		722		173,932.59	32.84
US Treasury												
T-Note 1.875 12/31/2019	9128283N8	11/05/2018	990,000.18	1,000,000.00	999,180.00	1.875	2.762	12/31/2019	184	Moody's-Aaa	0.00	0.88
T-Note 2.5 6/30/2020	912828XY1	11/08/2018	1,490,156.25	1,500,000.00	1,507,845.00	2.500	2.911	06/30/2020	366	Moody's-Aaa	0.00	1.31
Sub Total / Average			2,480,156.43	2,500,000.00	2,507,025.00	2.250	2.851		293		0.00	2.19
Total / Average			114,356,539.57	114,107,730.26	114,864,084.68	2.320	2.287		617		410,792.01	100.00



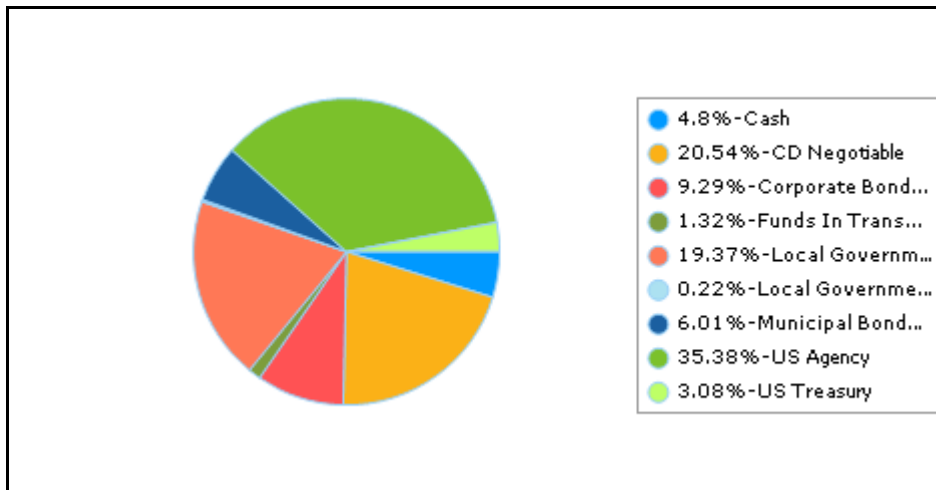
Mono County Distribution by Asset Category - Market Value Investment Portfolio

Begin Date: 3/31/2019, End Date: 6/30/2019

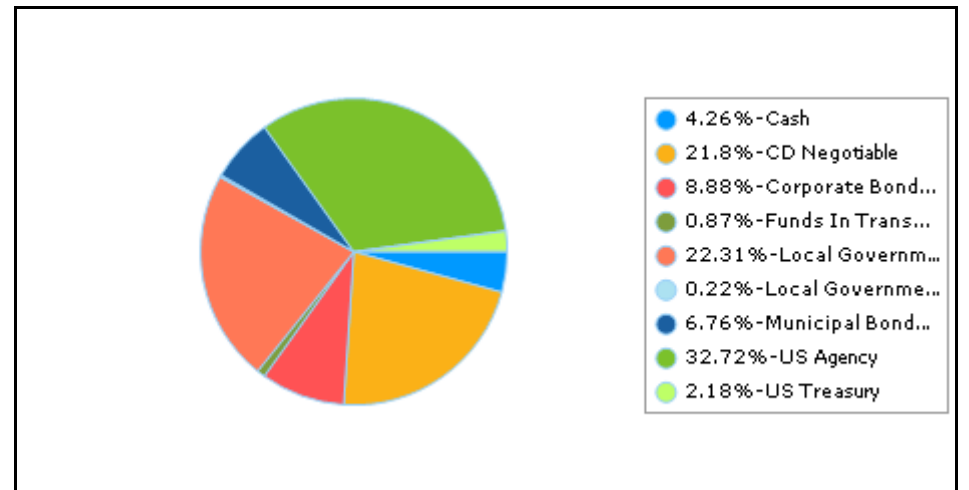
Asset Category Allocation

Asset Category	Market Value 3/31/2019	% of Portfolio 3/31/2019	Market Value 6/30/2019	% of Portfolio 6/30/2019
Cash	5,454,195.03	4.80	4,894,213.90	4.26
CD Negotiable	23,339,497.81	20.54	25,044,425.42	21.80
Corporate Bonds	10,551,315.00	9.29	10,194,540.00	8.88
Funds In Transit	1,500,000.00	1.32	1,000,000.00	0.87
Local Government Investment Pools	22,014,333.44	19.37	25,630,104.99	22.31
Local Government Notes	250,411.37	0.22	250,411.37	0.22
Municipal Bonds	6,824,401.75	6.01	7,763,068.25	6.76
US Agency	40,201,913.00	35.38	37,580,295.75	32.72
US Treasury	3,495,425.00	3.08	2,507,025.00	2.18
Total / Average	113,631,492.40	100.00	114,864,084.68	100.00

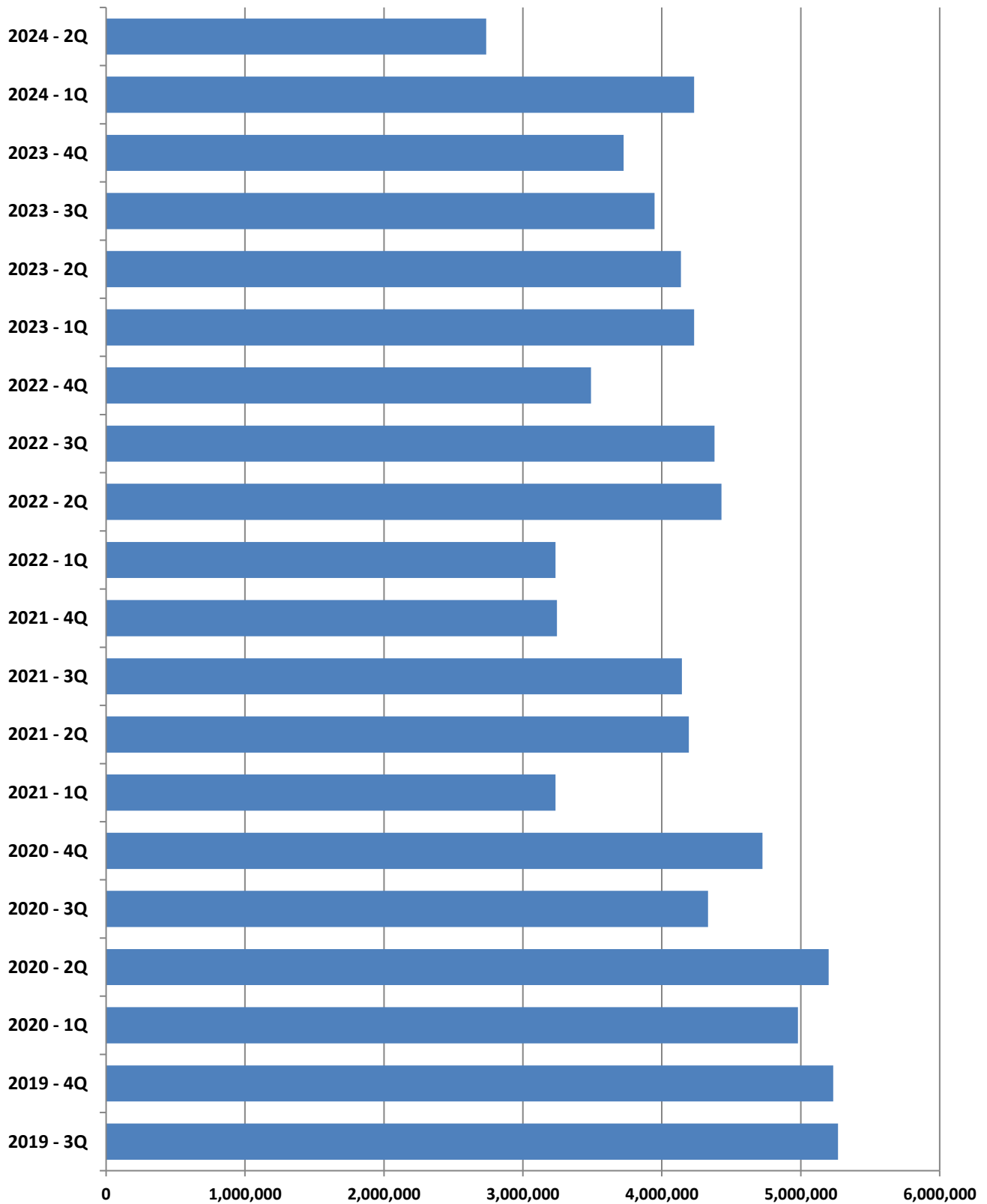
Portfolio Holdings as of 3/31/2019



Portfolio Holdings as of 6/30/2019

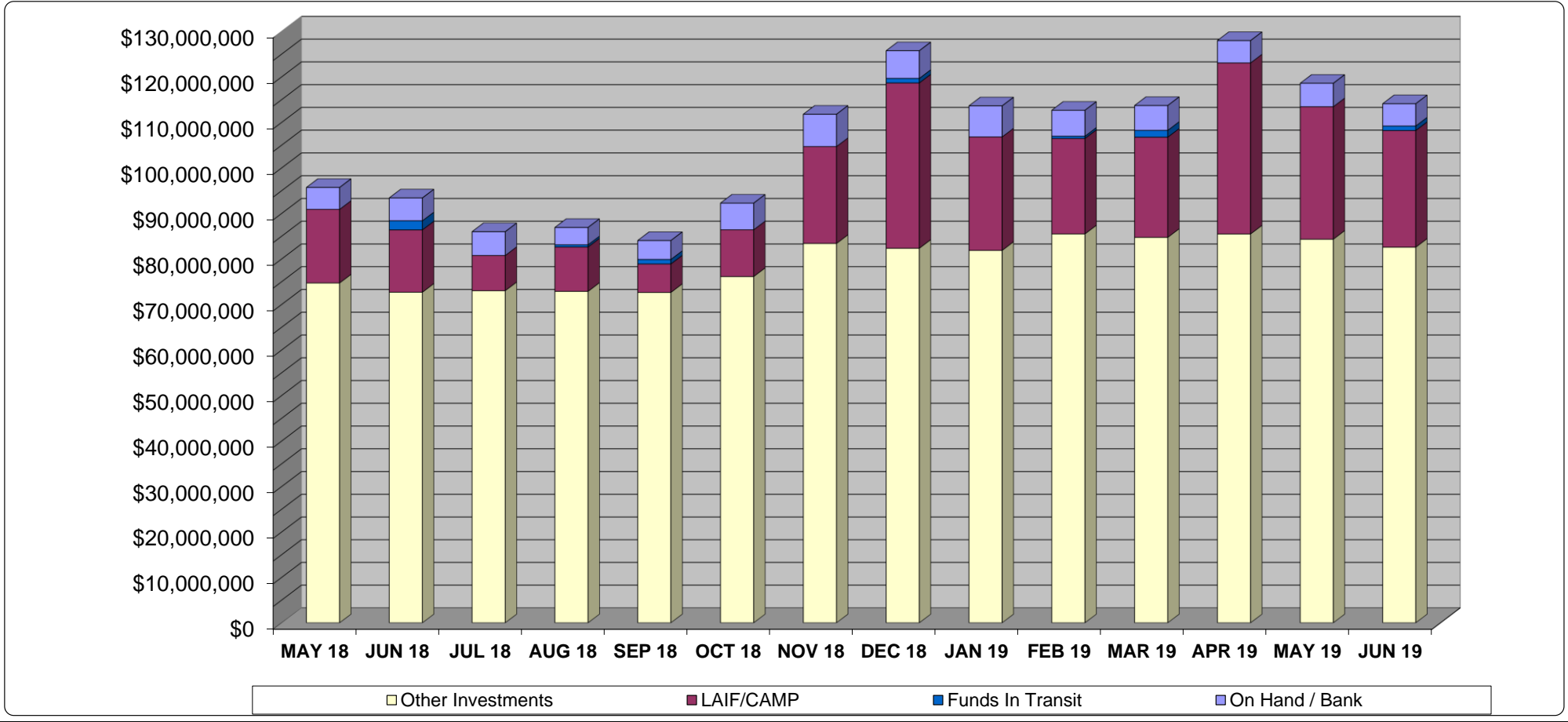


Maturity Distribution As of 6/30/2019



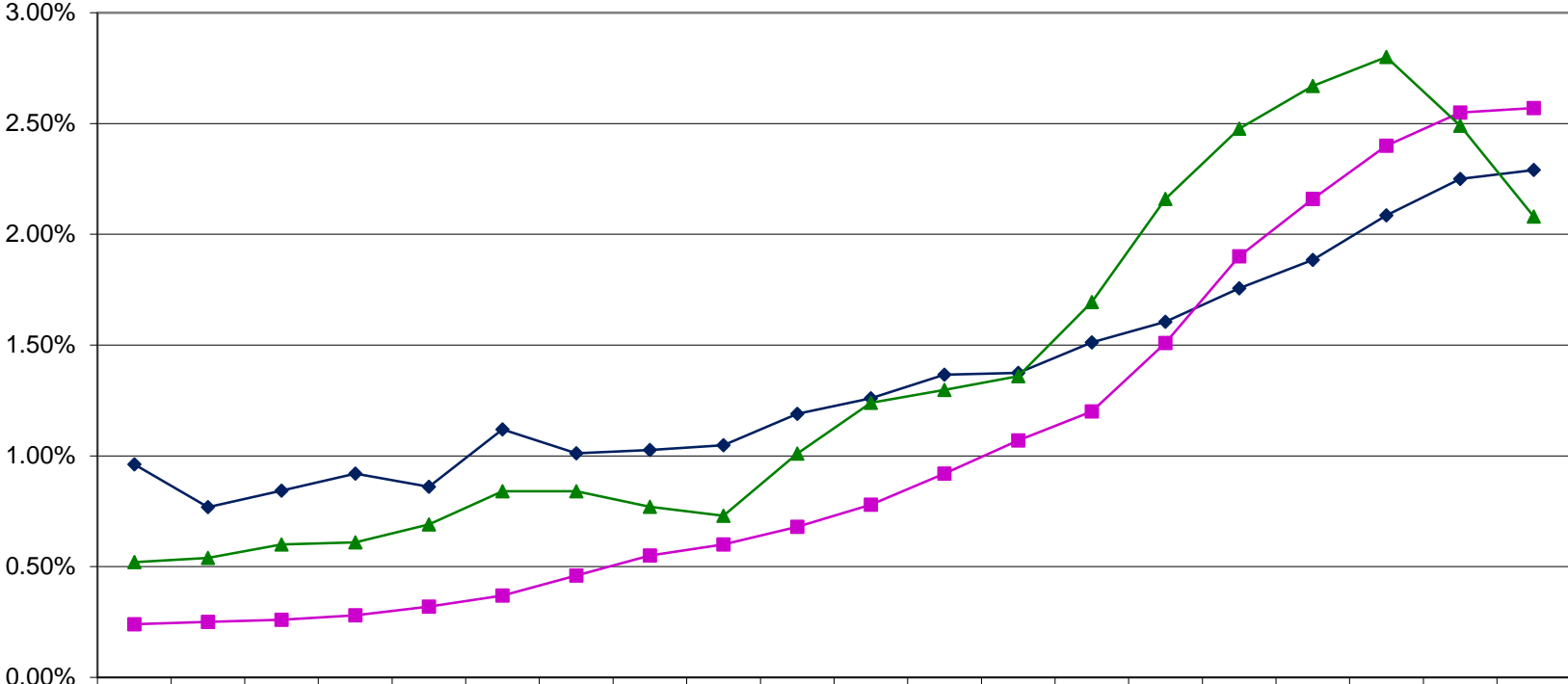
TREASURY CASH BALANCES AS OF THE LAST DAY OF THE MOST RECENT 14 MONTHS

	MAY 18	JUN 18	JUL 18	AUG 18	SEP 18	OCT 18	NOV 18	DEC 18	JAN 19	FEB 19	MAR 19	APR 19	MAY 19	JUN 19
On Hand / Bank	\$4,809,632	\$5,017,640	\$5,226,165	\$3,803,562	\$4,150,981	\$5,858,280	\$7,096,906	\$6,070,069	\$6,821,748	\$5,693,429	\$5,454,195	\$4,905,681	\$5,150,655	\$4,894,214
Funds In Transit		\$2,000,000		\$490,000	\$1,000,000			\$1,000,000		\$500,000	\$1,500,000			\$1,000,000
LAIF/CAMP	\$16,172,083	\$13,694,838	\$7,735,895	\$9,746,095	\$6,253,490	\$10,278,466	\$21,290,858	\$36,325,999	\$24,932,535	\$20,971,535	\$22,014,333	\$37,584,373	\$29,110,197	\$25,630,105
Other Investments	\$74,725,531	\$72,699,484	\$73,031,026	\$72,883,593	\$72,645,398	\$76,135,398	\$83,406,398	\$82,348,398	\$81,881,113	\$85,500,411	\$84,743,411	\$85,490,412	\$84,334,411	\$82,583,411
TOTAL	\$95,707,246	\$93,411,962	\$85,993,086	\$86,923,250	\$84,049,870	\$92,272,144	\$111,794,163	\$125,744,466	\$113,635,396	\$112,665,375	\$113,711,940	\$127,980,466	\$118,595,263	\$114,107,730



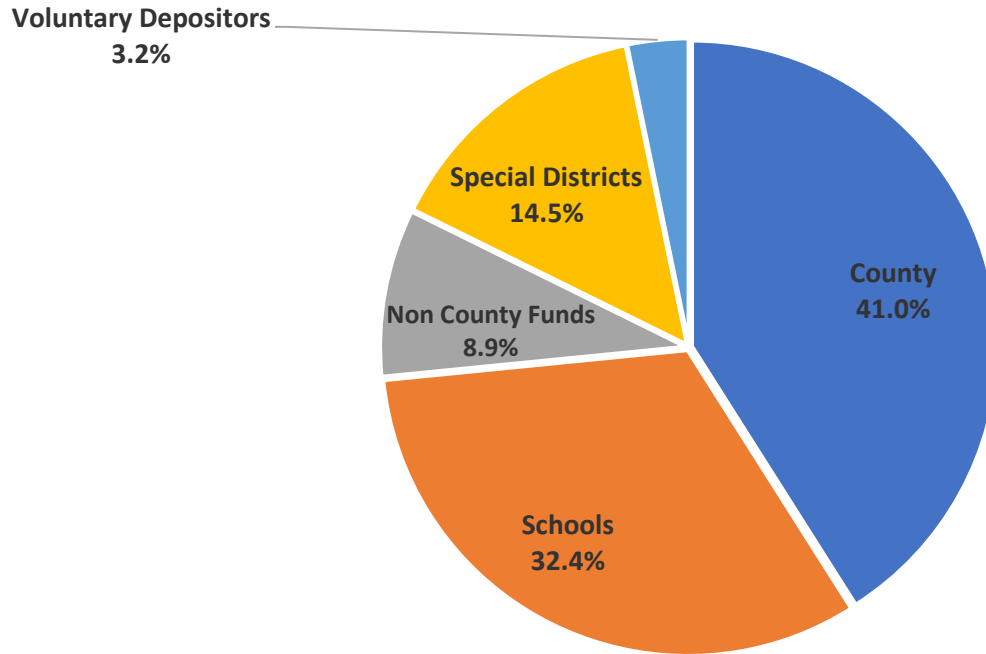
MATURITIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
Calendar Year 2019							\$1,140,000.00	\$2,388,000.00	\$1,740,000.00	\$1,245,000.00	\$1,989,000.00	\$2,000,000.00	\$10,502,000.00
Calendar Year 2020	\$2,745,000.00		\$2,235,000.00	\$1,490,000.00	\$485,000.00	\$3,225,000.00	\$249,000.00	\$2,534,000.00	\$1,549,000.00	\$1,238,000.00	\$2,238,000.00	\$1,249,000.00	\$19,237,000.00
Calendar Year 2021	\$1,490,000.00	\$1,744,000.00		\$245,000.00	\$3,950,000.00		\$1,000,000.00	\$2,145,000.00	\$1,000,000.00	\$3,245,000.00			\$14,819,000.00
Calendar Year 2022	\$1,745,000.00	\$745,000.00	\$745,000.00	\$2,500,000.00	\$1,490,000.00	\$440,000.00		\$2,888,696.80	\$1,490,000.00	\$1,490,000.00	\$2,000,000.00		\$15,533,696.80
Calendar Year 2023	\$2,490,000.00	\$735,000.00	\$490,000.00	\$2,490,000.00	\$1,197,000.00	\$450,000.00	\$837,714.57	\$1,286,000.00	\$1,824,000.00	\$1,743,000.00	\$1,482,000.00	\$500,000.00	\$15,524,714.57
Calendar Year 2024	\$2,243,000.00	\$1,740,000.00	\$249,000.00	\$1,492,000.00	\$994,000.00	\$249,000.00							\$6,967,000.00
TOTAL													\$82,583,411.37

MONO COUNTY TREASURY POOL
 QUARTERLY YIELD COMPARISON



	9/30 2014	12/31 2014	3/31 2015	6/30 2015	9/30 2015	12/31 2015	3/31 2016	6/30 2016	9/30 2016	12/30 2016	3/31 2017	6/30 2017	9/30 2017	12/31 2017	3/31 2018	6/30 2018	9/30 2018	12/31 2018	3/31 2019	6/30 2019
—◆— COUNTY	0.96%	0.77%	0.84%	0.92%	0.86%	1.12%	1.01%	1.03%	1.05%	1.19%	1.26%	1.37%	1.38%	1.51%	1.60%	1.76%	1.89%	2.09%	2.25%	2.29%
—■— LAIF	0.24%	0.25%	0.26%	0.28%	0.32%	0.37%	0.46%	0.55%	0.60%	0.68%	0.78%	0.92%	1.07%	1.20%	1.51%	1.90%	2.16%	2.40%	2.55%	2.57%
—▲— 2YR TREAS	0.52%	0.54%	0.60%	0.61%	0.69%	0.84%	0.84%	0.77%	0.73%	1.01%	1.24%	1.30%	1.36%	1.69%	2.16%	2.48%	2.67%	2.80%	2.49%	2.08%

Investment Pool Participants as of 6/30/2019



The Pool is comprised of monies deposited by mandatory and voluntary participants. Mandatory participants include the County of Mono, School Districts, and Special Districts. Voluntary participants are those agencies that are not required to invest their monies in the County Pool and do so only as an investment option.

Districts Participating in Pool

Antelope Valley Fire Protection District, Antelope Valley Water District, Birchim Community Service District, Bridgeport Fire Protection District, Chalfant Valley Fire Protection District, County Service Area #1, County Service Area #2, County Service Area #5, Hilton Creek Community Services District, June Lake Fire Protection District, Lee Vining Fire Protection District, Lee Vining Public Utility District, Long Valley Fire Protection District, Mammoth Community Service District, Mammoth Lakes Mosquito Abatement District, Mono City Fire Protection District, Mono County Resource Conservation District, Paradise Fire Protection District, Tri-Valley Ground Water Management District, Wheeler Crest Community Service District, Wheeler Crest Fire Protection District, White Mountain Fire Protection District.

Districts Not Participating in Pool

Bridgeport Public Utility District, Inyo-Mono Resource Conservation District, June Lake Public Utility District, Mammoth Lakes Community Water District, Mammoth Lakes Fire Protection District, Southern Mono Healthcare District.



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Appointment to Bridgeport Fire
Protection District Board

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A vacancy was created on the Bridgeport Fire Protection District (BFPD) Board with the passing of a Commissioner in May 2019. A flyer noticing the public of the vacancy was placed in public view for no less than 10 days. Marcus Bunn applied for the position and has been recommended by the BFPD to the vacant Commissioner position.

RECOMMENDED ACTION:

Appoint Marcus Bunn to the Bridgeport Fire Protection Board, term to expire November 30, 2022.

FISCAL IMPACT:

None.

CONTACT NAME: Helen Nunn

PHONE/EMAIL: x5534 / hnunn@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Flyer, Application, Minutes

History

Time	Who	Approval
7/30/2019 9:57 AM	County Administrative Office	Yes
7/26/2019 1:15 PM	County Counsel	Yes

7/25/2019 10:44 AM

Finance

Yes



Jennifer Kreitz ~ District One Fred Stump ~ District Two Bob Gardner ~ District Three
John Peters ~ District Four Stacy Corless ~ District Five

**BOARD OF SUPERVISORS
COUNTY OF MONO**

P.O. BOX 715, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5533 • FAX (760) 932-5531
Shannon Kendall, Clerk of the Board

To: Honorable Board of Supervisors
From: Helen Nunn, Assistant Clerk of the Board
Date: August 6, 2019

Subject:
Appointments to the Bridgeport Fire Protection Board.

Recommendation:
Appoint Marcus Bunn to the Bridgeport Fire Protection Board, term to expire November 30, 2022.

Discussion:
A vacancy was created on the Bridgeport Fire Protection Board with the passing of a Commissioner in May, 2019. A flyer noticing the public of the vacancy was placed in public view for no less than 10 days. Marcus Bunn applied for the position and has been recommended by the BFPD to the vacant Commissioner position.

Fiscal Impact:
None.



**CLERK – RECORDER – REGISTRAR
COUNTY OF MONO**

P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5530 • FAX (760) 932-5531

Shannon Kendall
Clerk-Recorder-Registrar
760-932-5533
skendall@mono.ca.gov

Helen Nunn
Asst. Clerk-Recorder-Registrar
760-932-5534
[hnunn@mono.ca.gov](mailto:hunn@mono.ca.gov)

June 2, 2019

**ONE (1) VACANCY ON THE BRIDGEPORT FIRE PROTECTION
DISTRICT BOARD**

Notice is hereby given that the Mono County Board of Supervisors is accepting applications to fill one (1) vacancy on the Bridgeport Fire Protection District Board. The term of office for these volunteer positions will commence immediately upon appointment and will continue to November 30, 2022.

Any qualified individual residing within the Bridgeport Fire Protection District services area may apply and be considered for appointment. The Bridgeport Fire Protection District Board meets at least once a year in Bridgeport. Deadline to submit an application to the Clerk of the Board of Supervisors is June 12, 2019, by 5:00 p.m.; applications may be mailed to the Clerk of the Board of Supervisors, P.O. Box 715, Bridgeport, CA 93517, or delivered in person at the Office of the County Clerk in Bridgeport, California. Applications may be obtained from the Clerk of the Board by calling 760-932-5530.

RECEIVED

JUN 30 2019

MONO COUNTY APPLICATION FOR APPOINTMENT TO BOARDS/COMMISSIONS/COMMITTEES OF THE CLERK

DATE	6-14-19
NAME	Marcus Bunn
POSITION APPLIED FOR:	

RESIDENCE ADDRESS	78957 US HWY 395 BRIDGEPORT CA 93517
PHONE	760 932 7403
BUSINESS / MAILING ADDRESS	PO Box 157 BRIDGEPORT CA 93517
PHONE	1 559 905 4416
OCCUPATION	Rancher

How did you learn of the opening? From Chief Pemberton

Please state briefly any experience of which you feel will be helpful when you serve in this appointment: I HAVE SERVED ON SOME OTHER BOARDS/COMMITTEES, ALSO HAVE BEEN A MEMBER OF THE BRIDGEPORT COMMUNITY FOR ALMOST 19 YEARS.

Other information may be submitted by resume if desired.

Summary of background and skills: CURRENTLY MANAGE AN EXTENSIVE LIVESTOCK OPERATION IN MONO COUNTY. MAKE CRITICAL DECISIONS ON A DAILY BASIS. MANAGE SEVERAL EMPLOYEES AT MULTIPLE LOCATIONS.

Professional experience: EXTENSIVE MANAGEMENT
SKILLS, CAPABLE OF OPERATING
MOST COMPUTER SOFTWARE: WORD,
EXCEL SHEETS, EMAIL... BUDGETING
EXPERIENCE, WORK WITH MULTIPLE
AGENCIES: FOREST SERVICE, LADWP, BLM, NRCS, etc...

Education: BACHELOR OF SCIENCE FROM
CAL POLY STATE UNIVERSITY SLO.

Professional and/or community organizations: BPORT GUN CLUB,
BPORT RANCH RODEO, MONO COUNTY RCI,
CATTLEMANS ASSOC.

Personal interests and hobbies: FISHING, HUNTING,
TEAM ROPING.

Have you ever been convicted of a felony, which would disqualify you from appointment? If you are appointed and cannot be bonded as required, your appointment will be revoked.

If you desire a personal interview or wish to address the Board, you may contact the Board of Supervisor's Office directly at (760) 932-5533.

Please return application to:

Clerk of the Board
County of Mono
P. O. Box 715
Bridgeport, CA 93517



Signature

6-14-19

Date

BRIDGEPORT FIRE DEPARTMENT BOARD OF COMMISSIONERS

MEETING MINTUES

Wednesday, June 26th, 2019

Meeting called to order at 5:59 PM by Jim Reid

In attendance: Bill Pemberton, Thomas Mullinax, Jim Reid, Jim Jeude, Marcus Bunn, Dan Love, Joe Huggans, LeLynn Ditsler

New Business:

- Public comment – None
- Commissioner seat vacancy – Candidate: Marcus Bunn

A motion was made by Jim Jeude to accept Marcus Bunn as a new Commissioner, seconded by Dan Love. Motion passed.

- Secretary position vacancy – Candidate: LeLynn Ditsler

A motion was made by Dan Love to accept LeLynn Ditsler as the new Secretary for Bridgeport Fire, seconded by Joe Huggans. Motion passed.

Upon approval of new candidates, Marcus and LeLynn were invited to join the meeting

- 2019/2020 Budget

1) Bill Pemberton suggested that the fire department seek out a match grant and set aside \$10,000 in order to purchase new turnouts in addition to new SCBA's in order to replace the equipment that is going out of code.

A motion was made by Dan Love to accept finding a match grant and using \$10,00 to replace turnouts and SCBA's, seconded by Jim Jeude. Motion passed.

2) Bill Pemberton asked if his monthly phone bill would be eligible to be paid by the fire department seeing as he uses his phone fire department business including: phone calls, emails, ordering equipment, etc.

A motion was made by Joe Huggans for the fire department to pay Bill Pemberton's phone bill, seconded by Marcuss Bunn. Motion passed.

**A motion was made by Dan Love to accept the proposed budget for 2019/2020, seconded by Joe Huggans. Motion passed.*

Old Business:

- Progress report for the previous year.

Meeting adjourned at 6:42 PM



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: Board of Supervisors

TIME REQUIRED

SUBJECT Out-of-State Travel Authorization for
White House Regional Conference

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Out-of-State travel request for Supervisor John Peters to attend the White House Conference with Regional local leaders, September 12, 2019, in Washington D.C.

RECOMMENDED ACTION:

Approve out-of-State travel request for Supervisor John Peters to attend the White House Conference with Regional local leaders, September 12, 2019, in Washington D.C.

FISCAL IMPACT:

Up to \$1,500 for hotel stay, meals, and air travel. The Board's unspent travel budget at this time is \$32,379.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

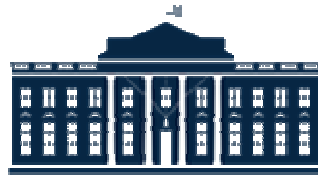
YES NO

ATTACHMENTS:

<p>Click to download</p> <p> Invitation</p>

History

Time	Who	Approval
7/30/2019 10:00 AM	County Administrative Office	Yes
7/30/2019 10:18 AM	County Counsel	Yes
7/31/2019 3:09 PM	Finance	Yes



THE WHITE HOUSE

To continue the unprecedented outreach to State and local elected officials, the White House Office of Intergovernmental Affairs invites you to the

Arizona, California, Colorado, Hawaii, Nevada, New Mexico, and Utah Regional White House Conference

at the White House for remarks and discussion with key administration leaders and policymakers on

Thursday, September 12, 2019

1:00 - 4:30 PM

If you are able to attend, please submit your information in the secure form by **1:00 PM EDT on Thursday, September 5**. The secure form can be accessed via the link provided below. Space is limited and RSVP's will be honored in the order they are received.

Conference Registration Link: [Click here](#)

Please note that it is essential that all information is submitted accurately. The information you submit must exactly match what is listed on your government issued identification that you will be required to present to Secret Service before entry onto White House grounds.

A list of frequently asked questions is outlined below. Please consult this list before reaching out to White House Office of Intergovernmental Affairs staff. More information, including arrival instructions (i.e. address and times) and the

itinerary, will be forthcoming. Pertinent event updates will be sent to the email address that you register with. For additional questions, please contact Olivia Imhoff (email: Olivia.P.Imhoff2@who.eop.gov / phone: 202-881-7466).

Sincerely,

William F. Crozer
Special Assistant to the President & Deputy Director
White House Office of Intergovernmental Affairs

Morgan Bedan
Associate Director

James Akin
Associate Director

Frequently Asked Questions

What information do I need to submit in order to attend? Clicking on the registration link provided above will outline the information you are required to submit in order to register to attend. Please do not fill out this information if you cannot attend. The information you submit must exactly match that of your government issued identification that you will be required to present to Secret Service before entering White House grounds.

How do I know if I successfully registered? Once you click on the registration link, fill out all required information, and submit it, you will receive a confirmation message to the email address you provided. Please make sure to check your spam/junk email folder if you do not receive this confirmation.

What if the link does not work? If the registration link provided does not work or will not properly load, try using a different browser. If you are still unable to register, please contact White House Office of Intergovernmental Affairs staff.

Is this invitation transferable? No, this invitation is non-transferable unless discussed with the White House Office of Intergovernmental Affairs. Note that all county commissioners/supervisors (or similar position) have been invited – if you have not received this invitation, please reach out to our office. Any information submitted from an uninvited guest will not be processed.

What items are permissible/non-permissible? You'll be able to bring purses, backpacks, phones, etc. Luggage is allowed. Prohibited items include guns, ammunition, fireworks, electric stun guns, mace, martial arts weapons/devices, or knives of any size. If you are unsure about a certain item, please feel free to reach out to our office for clarification.

Is lodging and/or transportation provided? No, registered attendees are responsible for their own accommodations, meals, and transportation to Washington, D.C. and throughout the duration of their visit. Due to federal regulations, we are unable to provide you with recommendations for travel and accommodations. We recommend reaching out to your County/Municipal Association for guidance. Bottled water will be provided during the conference portion of the event. Lunch is not provided; however, there is a cafeteria in the Eisenhower Executive Office Building where guests can purchase items.

Where do I go? All events will take place on the White House complex. We will provide further information approximately one week ahead of the event date.

How do I get around Washington, D.C.? For travel and transportation in Washington, D.C., taxis and ride sharing services are readily available. The metro is also a convenient way to travel. The closest metro stops are Federal Triangle and Farragut West. More information on the metro, including travel times and maps, can be found by clicking [here](#).

What media is permissible? You are permitting to take photos during the White House Tour as well as the conference. Videos are not permitted



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

TIME REQUIRED

SUBJECT Mammoth Lakes Fire Safe Council
Request for Funds for Project
Completion

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The Mammoth Lakes Fire Safe Council is seeking funds from Mono County, the Town of Mammoth Lakes, Los Angeles Department of Water and Power, and Southern California Edison to complete the Lakes Basin Hazardous Fuels Reduction Project.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p> Letter</p>

History

Time	Who	Approval
8/1/2019 9:13 AM	County Administrative Office	Yes
7/26/2019 1:24 PM	County Counsel	Yes
7/25/2019 10:39 AM	Finance	Yes

Date: 6/25/2019

To: Mono County Board of Supervisors

From: Mammoth Lakes Fire Safe Council, Dave Easterby

Subject: Request for funds to complete fuels reduction work in the Lakes Basin

Background

The Mammoth Lakes Fire Safe Council (MLFSC) is local non-profit organization working to educate and facilitate the Mammoth Lakes Community to reduce wildfire risks and to maintain a fire safe environment. This communication is being sent on behalf of the MLFSC.

Over the past decade, wildfires in California are increasingly consuming more acres and burning at higher intensities. An analysis conducted by the Inyo National Forest in 2018 concluded that a high intensity fire is likely in the Lakes Basin under the right weather conditions. In response, the MLFSC, Mammoth Lakes Fire Protection District, Mammoth Community Water District, and Inyo National Forest collaborated to complete the environmental documents and develop a scope of work to apply for a Sierra Nevada Conservancy (SNC) grant in 2018 to implement fuels reduction work in the Lakes Basin.

In March of 2019, MLFSC received an SNC grant award for \$1,000,000 to implement the Lakes Basin Hazardous Fuels Reduction Project. A brief summary of the project follows.

Project Description: A variety of fuels reduction treatments on 630 acres located in the Mammoth Lakes Basin on the Inyo National Forest (INF).

Project Location: See attached map

Timeline: Project will start Tuesday, September 3, 2019. The goal is to complete the project in one field season. If work is not complete before Thanksgiving or significant snowfall, whichever comes first, work will start again Tuesday, September 8, 2020. Work in the Lakes Basin is limited to after Labor Day to reduce impacts for recreational users.

Cost: The completion of fuels reduction in all identified areas is higher than the grant award. The contract estimate is approximately \$1,100,000 dollars, with the exact amount to be determined after the INF completes an assessment of the quantity of trees that are merchantable (currently snow is limiting access).

Agency Contributions:

MCWD:	\$30,000 in-kind contribution through grant administrations
INF:	\$75,220 in-kind contribution for project planning and approval
MLFPD:	\$30,000 in-kind contribution project planning

Successful implementation and completion of this project will provide valuable multi-level protection for our community. Fuels reduction work will also improve forest health and reduce the likelihood of tree mortality from pests, pathogens, and drought which will preserve the natural beauty of the area.

Request

The project is approximately \$100,000 short of total project costs. The MLFSC is seeking funds from Mono County, the Town of Mammoth Lakes Los Angeles Department of Water and Power and Southern California Edison to ensure the entire project can be completed. Any funds not used for the Lakes Basin Hazardous Fuels Reduction Project will be returned to the contributor.

I am available, if requested, to answer any questions regarding the project and request for funds.

If interested in making, a contribution, please contact me. Thank you for your time and consideration of the merits of this important community safety project.



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

TIME REQUIRED

SUBJECT Premium Energy Holdings LLC's
Second Amendment for a Preliminary
Permit

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A letter from Premium Energy Holdings, LLC regarding a second amendment to the preliminary permit for the Owens Valley pumped storage project, FERC Docket No. P-14996.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Letter

History

Time	Who	Approval
7/30/2019 10:01 AM	County Administrative Office	Yes
7/26/2019 1:25 PM	County Counsel	Yes
7/25/2019 10:43 AM	Finance	Yes



355 S Lemon Avenue, Suite A
Walnut, CA 91789
(909) 595-5314 Phone
(909) 595-5394 Fax

VIA ELECTRONIC FILING

July 15, 2019

Kyle Olcott
Kimberly D. Bose, Secretary
Federal Energy Regulatory Commission
888 First Street, NE
Washington, DC 20426

VIA POSTAL MAIL

John Peters, Chair Mono County Board of Supervisor
Mon County Clerk- Recorder – Registrar
Clerk of the Board
PO Box 237
Bridgeport, CA 93517

Re: Premium Energy Holdings, LLC's [Second Amendment] for a Preliminary Permit for the Owens Valley Pumped Storage Project #1, FERC Docket No. P-14996

Dear Secretary Bose, Mr. Olcott and Mr. Peters,

We appreciate for your sharing the concerns of the Mono County Board of Supervisors (the "Board") for our Preliminary Permit application for the Owens Valley Pumped-Storage Project #1 (the "Project"), FERC Docket P-14996, First Amendment, via Board's letter dated July 9, 2019.

We strive to address and resolve every concern that the Board, or the public, expresses regarding the Project.

In an effort to resolve each of the concerns mentioned in your recent letter dated July 9, 2019, we have prepared an Amendment #2 to our FERC Project permit application. This new amendment will be filed today as part of our FERC on-line permit application.

In our Amendment #2, we are addressing the following issues expressed in your recent letter:

- a. We have expanded our list of notified organizations to include those missing in our initial filing, adding those identified by the Board's recent letter (as part of our effort to comply with regulation 18 C.F.R. 4.32(e))
- b. The Project consists of only one pumped-storage facility; however, the feasibility study will consider three alternatives for the location of the upper reservoir. The Project capacity rating will depend on the selected alternative (i.e. 1,200MW or 2,000MW). The previous application that was rejected by FERC (P-14984) consisted of three pumped-storage facilities.

We have also addressed each of the Board's concerns regarding the Project, numerically listed in your letter:

1. Revised location of alternative #2 and #3 tunnels to avoid the Volcanic Tablelands wilderness area
2. Revised location of alternatives #2 and #3 tunnels to avoid impacting the Fish-Slough Milk-Vetch habitat
3. The Project is a closed cycle water circulation system. The Project is expected not to impact surface or groundwater flows. Design of upper reservoirs from alternatives #2 or #3 may consider the use of geomembrane over the bottom ground to avoid water losses by seepage, and floating solar PV panels for control of water evaporation.
4. Popular fishing, hiking, and world-class rock climbing areas will remain unaffected. Project will consider improvements for these tourism attractions, such as good paved roads to access these areas and parking facilities with services.
5. New short transmission lines for interconnecting to existing AC or DC lines will be underground. The power house will also be underground. No visual impacts are expected as a result of this project. Helms pumped-storage project is a good example of this type of inconspicuous project. There is no above-ground of the existence of this project.
6. The engineering process for the project will include experts from similar projects in Japan, India, and the Alps under more adverse conditions than those at Owens. For disposing the fill from tunneling, the project will consider places outside California if no suitable places are identified in the surrounding area to benefit from it

Additional concerns addressed in the letter include the following items:


7. The increased risk of wildfires from new overhead lines is completely mitigated, since all transmission lines added by the project would be underground in the transmission alternatives included in Amendment 2 to the application.
8. The Project will utilize mainly the existing Pacific DC Intertie (PDCI) which runs about 10 miles east of the project. The pump/storage facilities will be connected to the PDCI through new underground/underwater cable transmission (discussed in Amendment #2).

Premium Energy will continue working on identifying solutions for any safety concerns identified by the Board or the community, or stakeholder in this process. Our goal is also to contribute to the enhancement of the local economy and tourism, preservation of the beauty and natural character of Owens Valley.

Finally, Premium Energy is very interested and willing to meet with the Board and the community to discuss the Project details and entertain any issue or concern with this Project. We will contact your office in the next few days to arrange a meeting with the Board of Supervisors and plan additional meetings with the community. It will be a pleasure and honor to meet with the Board and have an open and informative discussion about this Project.

We thank you again for giving us an opportunity to address your concerns. We would like to work with the Board and the community on developing a mutually agreeable and satisfactory Project plan.

Victor M. Rojas



Managing Director
Premium Energy Holdings, LLC

Cc: President Donald Trump
Congressman Paul Cook
Senator Kamala Harris
Senator Dianne Feinstein
Senator Andreas Borgeas
Inyo National Forest
Sierra National Forest
U.S. Bureau of Land Management
California Natural Resources Agency
California Department of Fish and Wildlife
California Energy Commission
Great Basin Unified Air Pollution Control District
Town of Mammoth Lakes
Wheeler Crest Community Services District
Mammoth Lakes Fire Protection District
Paradise Fire Protection District
Wheeler Crest Fire Protection District
Hilton Creek Community Services District
Long Valley Fire Protection District
Inyo County Board of Supervisor
Inyo County Water & Planning Department
Bishop City Council
Los Angeles Department of Water and Power
The Sierra Club
Friend of Inyo
Owens Valley Committee

Document Content(s)

Response Letter to County of Mono Board of Supervisors.PDF.....1-3



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

TIME REQUIRED

SUBJECT Letter Regarding Cannabis Business
in Lee Vining

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A letter from Matt and Kimberly Andrae expressing their disappointment with the approval of a retail marijuana business in Lee Vining.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Letter](#)

History

Time	Who	Approval
7/30/2019 9:56 AM	County Administrative Office	Yes
7/30/2019 10:17 AM	County Counsel	Yes
7/31/2019 3:08 PM	Finance	Yes

July 7, 2019

Board of Supervisors
PO Box 715
Bridgeport, CA 93517



Dear Board of Supervisors,

We are heartbroken about the approval to operate a cannabis dispensary in Lee Vining. Even though, we are not residents, we have been life long, year round visitors to the area. Additionally, we have considered moving to the area and relocating our highly successful business in Lee Vining.

Lee Vining is a family friendly town and charming. A cannabis dispensary would take away from the image that the town has built. Especially since the building is the first or last place you see before town. Additionally, the highly visible location would not send the message to kids that drugs are bad. We believe it would encourage them to try drugs.

We have seen the ill effects cannabis dispensaries have placed on small towns. We do not want this to happen to Lee Vining and the surrounding communities.

We encourage you to reconsider your decisions and keep Mono drug free.

Sincerely,

Matt & Kimberly Andrae
PO Box 1616
Sutter Creek, CA 95685

A handwritten signature in cursive script that reads "Landrae". Below the main signature, there is a smaller, less legible handwritten mark that appears to be "Matt & Kimberly".



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: Board of Supervisors

TIME REQUIRED

SUBJECT Mountain Warfare Training Center's
Community Leaders Visit

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The meeting will adjourn to the Marine Corps Mountain Warfare Training Center, MWTC HC83, Bridgeport, CA., 93517 at 9:30 AM.

The Board of Supervisors will attend the Marine Corps Mountain Warfare Training Center's Community Leaders Visit, with several training demonstrations in the training area. The tour will take place from 10 AM to 2 PM and is open to the public. Please bring a valid driver's license or other form of government-issued ID.

RECOMMENDED ACTION:

None.

FISCAL IMPACT:

None.

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
--

History

Time	Who	Approval
8/1/2019 9:13 AM	County Administrative Office	Yes

7/31/2019 5:57 PM

County Counsel

Yes

7/31/2019 3:10 PM

Finance

Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

TIME REQUIRED

SUBJECT Closed Session - Human Resources

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Dave Wilbrecht, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
--

History

Time

Who

Approval



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

TIME REQUIRED

SUBJECT Closed Session - Public Employment

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer (CAO).

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time

Who

Approval



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

TIME REQUIRED

SUBJECT Closed Session - Real Property
Negotiations

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 172 Davison Street, Mammoth Lakes. Agency negotiators: Stacey Simon, Jenn Lopez, Erik Ramakrishnan. Negotiating parties: County and Silver State Investors. Under negotiation: Price and Terms of sale.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time	Who	Approval
8/1/2019 9:12 AM	County Administrative Office	Yes
7/31/2019 1:10 PM	County Counsel	Yes
7/31/2019 3:14 PM	Finance	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

**Departments: Information Technology / Sheriff / County
Administrative Office**

TIME REQUIRED	45 minutes (15 minute presentation; 30 minute discussion)	PERSONS APPEARING BEFORE THE BOARD	Nate Greenberg; David Wilbrecht; Ingrid Braun
SUBJECT	Regional Dispatch		

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

An overview of Mono County dispatch operations, and a request for Board approval to move forward by allocating \$25,000 toward the effort.

RECOMMENDED ACTION:

1. Authorize County staff (Sheriff Braun and IT Director Greenberg) to continue regional dispatch conversation; 2. Authorize County staff to establish a Regional Dispatch Task Force; 3. Allocate \$25,000 from Mono County General Fund Contingencies to produce a Feasibility Study and Implementation Plan for regional dispatch (4/5 vote required).

FISCAL IMPACT:

\$25,000 to be taken from General Fund (GF) Contingencies. Amount of GF Contingencies remaining after this action is \$374,549.

CONTACT NAME: Nate Greenberg

PHONE/EMAIL: 760-924-1819 / ngreenberg@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Presentation

History

Time

Who

Approval

8/1/2019 9:14 AM	County Administrative Office	Yes
7/26/2019 1:58 PM	County Counsel	Yes
7/31/2019 3:18 PM	Finance	Yes



**INFORMATION TECHNOLOGY
COUNTY OF MONO**

PO Box 7657 | 437 OLD MAMMOTH ROAD, STE. 228 MAMMOTH LAKES, CA 93546
(760) 924-1819 • FAX (760) 924-1697 • ngreenberg@mono.ca.gov

Nate Greenberg
Information Technology Director

August 6, 2019

To Honorable Board of Supervisors
From Nate Greenberg, Information Technology Director
Ingrid Braun, Sheriff
David Wilbrecht, Interim County Administrative Officer

Subject Regional Consolidated Dispatch Operations

Recommendation

1. Authorize County staff (Sheriff Braun and IT Director Greenberg) to continue regional dispatch conversation
2. Authorize County staff to establish a Regional Dispatch Task Force
3. Allocate \$25,000 from Mono County Contingencies to produce a Feasibility Study and Implementation Plan for regional dispatch

Discussion

The Mono County Sheriff Department currently houses the Public Safety Answering Point (PSAP) used to dispatch law, fire, and emergency medical services personnel for all Mono County and the Town of Mammoth Lakes. This facility is located in the Bridgeport jail and staffed by personnel who serve as 911 call takers, dispatchers, as well as jailers – among other duties. The current call volume, population housed in the jail, and other demands on time support the split nature of these positions in Mono County.

As the demands on emergency personnel throughout Mono County increase due to population, tourism, natural disasters and other emergencies, and evolution in operations, there is an increased impact on dispatchers. Matched with difficulties in recruiting and retaining talented personnel to serve in these roles, the Mono County dispatch operations faces some real challenges in the years ahead.

Two separate PSAPs exist in Inyo County – one operated by Inyo County Sheriff and housed in the Independence jail and the other by the City of Bishop and housed in the Bishop Police Department. The situation in Inyo County is similar to that in Mono – though their dispatch personnel are dedicated solely that that role and do not also serve as jailers. However, recruitment and retention pose challenges. The City of Bishop PSAP is likely the best positioned currently, with solid staffing and facility.

As Mono County embarks on a multi-year effort to overhaul its radio system and is planning to build a new jail facility, the topic of dispatch operations is ripe. While decisions around the radio system and complementary technology are not wholly driven by dispatch operations (nor dispatch being driven by technology decisions), the two topics are deeply inter-connected. The decision to continue to house the Mono County PSAP in the jail, however, is a critical consideration which should be made carefully yet swiftly.

Over the past several months, executives and staff (including administrators and public safety personnel) from Mono County, Inyo County, the Town of Mammoth Lakes, and the City of Bishop have met to discuss the possibility and opportunity to consolidate our three separate PSAPs into one and deliver regional dispatch services. Conceptually all of the players are on-board, although it is clear that there are a great number of details which will need to be better understood and worked through before positive decisions can be made.

Luckily the concept of consolidated regional dispatch is not new to Mono and Inyo Counties. There is wide support from the California Governor's Office of Emergency Services (which oversees 911 operations in California), as well as examples of other jurisdictions throughout the state who have gone through or are going through efforts such as these.

Our intention is to better understand the issues, opportunities, and constraints associated with a consolidated regional dispatch solution by commencing a feasibility study and associated implementation plan for our environment and conditions. This set of reports will provide valuable information to each of our agencies and help us make a decision as to whether or not to move forward, and if moving forward is agreed to, the manner in which we should do so.

This agenda item will provide an overview of the discussion which has taken place to date within the group, highlight some of the other examples in California which are germane, and ultimately request Board approval to move forward with this effort by allocating \$25,000 toward the effort. This money would be matched by equal contributions from other agencies and be used toward the development of the necessary study.

Fiscal Impact

\$25,000 to be allocated from Contingencies.

Strategic Plan Alignment

Mono County Strategic Priorities

1. Improve Public Safety & Health
2. Enhance Quality of Life for County Residents
3. Fiscally Health County & Regional Economy
4. Improve County Operations
5. Support the County Workforce

IT Strategic Initiatives

- ✘ 1. Customer Success
- 2. Infrastructure & Security
- 3. Communications
- ✘ 4. Engaged & Empowered Users
- ✘ 5. Usability & Access
- ✘ 6. Data Quality & Availability

CONSOLIDATED REGIONAL DISPATCH

Opportunities for collaboration across County lines



Nate Greenberg – Director, Mono County Information Technology

AGENDA

- Background
- Drivers
- Concepts
- Opportunities
- Road Ahead
- Recommendation



BACKGROUND

Three separate Public Safety Answering Points (PSAPs) in Mono/Inyo counties



Mono: Sheriff operated – Bridgeport Jail

- Sheriff, Mammoth Police Dept., 11 fire agencies, EMS dispatched
- 17 total FTEs (3 supervisor staff) – jailers/dispatchers combined



Inyo: Sheriff operated – Independence Jail

- Sheriff, fire, ambulance, Fish & Game, and some tribal dispatched
- 6 total FTEs (1 supervisor)



Bishop: Police Department operated – Bishop Police Dept.

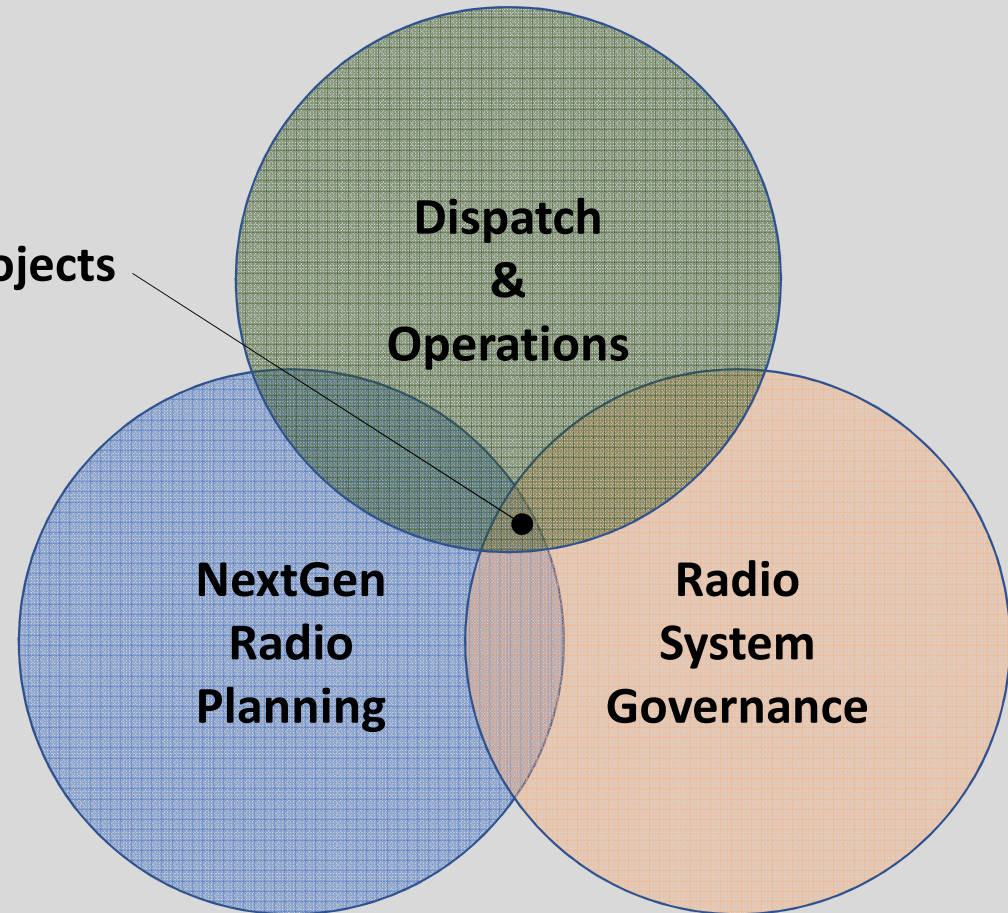
- Bishop Police, Bishop Fire, Symons EMS dispatched
- 5 FTEs (including 2 PT, 1 night)

BACKGROUND

- **Three separate meetings with key staff over past year**
 - All agencies generally see value in consolidation
- **Varying levels of experience with regional dispatch**
 - Mostly good...
- **Statewide recognition of value**

DRIVERS

1. Mono County Jail construction
2. Radio communications projects
3. 50+ Inter-connected emergency service projects
 - Next Gen 911
 - Dispatch and mobile mapping
 - Broadband and telecommunications
 - 211
 - Mobile access & connectivity
4. Operational challenges
 - Recruitment & retention of talent
5. Improving customer service



CONCEPTS

- **Santa Cruz 911**

- 1996 JPA to dispatch for all of Santa Cruz County
- 2011 San Benito County + Hollister
 - San Benito only CA County without a PSAP
- City Managers & County Executives



- **ShasCom**

- CA Special District
 - 5-member Board of Directors consisting of executives
 - Anderson, Redding, Shasta County

SHASCOM-911

- **Imperial County**

- In process of developing regional consolidation plan



OPPORTUNITIES

- **Interest and engagement from four agencies**
- **Consolidation of PSAPs to Bishop**
 - Combine staff & grow capacity
 - Economy of Scale efficiencies
- **Collaborative, coordinated efforts**
 - JPA/Special District: Management & funding
 - Operations
 - Technology
- **Resilient & scalable**

ROAD AHEAD

... Long lead time:

- **Agency staff to engage elected bodies**
- **Secure approval/funding for study + plan**
- **Establish a Task Force with key staff**
- **Retain consultant for planning**
- **Work toward implementation**
 - Governance
 - Technology
 - Financing

REQUEST

- 1. Board support for regionalization effort**
- 2. Formally authorize staff to continue leading for Mono**
 - Sheriff Braun & IT Director Greenberg
- 3. Permission for staff to form Task Force**
- 4. Allocate \$25k from Contingencies for Feasibility Study + Plan**
 - Other agencies to follow suit

THANK YOU!!

Questions/Comments/Feedback





**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: County Counsel

TIME REQUIRED 10 minutes

PERSONS APPEARING BEFORE THE BOARD Stacey Simon

SUBJECT Ordinance Amending Mono County Code Chapter 2.84 "County Administrator"

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed ordinance amending Mono County Code Chapter 2.84, "County Administrator" to update language and reorganize to reflect the current organization of the County Administrative Office and responsibilities of the County Administrative Officer.

RECOMMENDED ACTION:

Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

FISCAL IMPACT:

None.

CONTACT NAME: Stacey Simon

PHONE/EMAIL: x1704 / ssimon@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Adopting ordinance
<input type="checkbox"/> Exhibit A

History

Time	Who	Approval
8/1/2019 9:14 AM	County Administrative Office	Yes

7/26/2019 2:40 PM

County Counsel

Yes

7/25/2019 10:47 AM

Finance

Yes

County Counsel
Stacey Simon

Assistant County Counsel
Christian E. Milovich

Deputies
Anne M. Larsen
Jason Canger

**OFFICE OF THE
COUNTY COUNSEL**

Mono County
South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700

Facsimile
760-924-1701

Paralegal
Jenny Lucas

To: Board of Supervisors

From: Stacey Simon

Date: August 6, 2019

Re: Amendment to Chapter 2.84 of the Mono County Code – “County Administrator”

Recommended Action

Introduce, read title and waive further reading of proposed ordinance amending Chapter 2.84 of the Mono County Code “County Administrator” to update language consistent with current practices.

Strategic Plan Focus Area(s) Met

Economic Base Infrastructure Public Safety
 Environmental Sustainability Mono Best Place to Work

Fiscal Impact

None.

Discussion

At a governance workshop facilitated by Bill Chiat of the California State Association of Counties and the Institute of Local Government back in April, the Board agreed that it should review the County’s current ordinance governing the operation and structure of the County Administrative Office in order to ensure that it is appropriate and up-to-date given the County’s current needs and practices.

Following that discussion, two workshops were held and specific direction regarding updates to the ordinance was provided by the Board. Attached is the revised ordinance reflecting the Board’s discussion and direction.

If you have any questions on this matter prior to your meeting, please call me at 924-1704.



ORDINANCE NO. ORD19-__

**AN ORDINANCE OF THE MONO COUNTY
BOARD OF SUPERVISORS AMENDING CHAPTER 2.84
OF THE MONO COUNTY CODE RELATED TO THE COUNTY
ADMINISTRATIVE OFFICE AND OFFICER (CAO)**

WHEREAS, Chapter 2.84 of the Mono County Code establishes and describes the functions and responsibilities of the County Administrative Office and Officer for Mono County; and

WHEREAS, the Board of Supervisors wishes to amend Chapter 2.84 to provide consistency with current terminology and practices;

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO ORDAINS that:

SECTION ONE: Chapter 2.84 of the Mono County Code is hereby amended, in its entirety, and shall read as set forth in Exhibit A to this Ordinance, which is attached and incorporated by this reference.

SECTION TWO: This ordinance shall become effective 30 days from the date of its adoption and final passage, which appears immediately below. The Clerk of the Board of Supervisors shall post this ordinance and also publish it in the manner prescribed by Government Code Section 25124 no later than 15 days after the date of its adoption and final passage. If the Clerk fails to publish this ordinance within said 15-day period, then the ordinance shall not take effect until 30 days after the date of publication.

PASSED, APPROVED and ADOPTED this _____ day of _____, 2019, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

John eters, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32

Clerk of the Board

County Counsel

EXHIBIT A

Chapter 2.84 - COUNTY ADMINISTRATIVE OFFICER

Sections:

2.84.010 - Purpose.

2.84.020 - County administrative office.

2.84.030 - Appointment and removal—Residence.

2.84.040 - Salary and benefits.

2.84.050 - Administrative powers and duties.

2.84.060 - General administration, duties and oversight.

2.84.070 - Budgetary matters.

2.84.080 - Departmental supervision—Appointment—Removal.

2.84.010 - Purpose.

The purpose of this chapter is to define the duties, responsibilities, authority, and qualifications of the county administrative officer (“CAO”).

2.84.020 - County administrative office.

There is within the County of Mono, a county administrative office which consists, at a minimum, of a CAO and a human resources director. The CAO oversees the county administrative office.

2.84.030 - Appointment and removal—Residence.

The CAO shall:

- A. Be chosen upon the basis of knowledge and skills in public administration, demonstrated administrative ability, and knowledge of public budgeting, personnel, finance, and organization.
- B. Be appointed by, and serve at the will and pleasure of the board of supervisors, in accordance with the provisions of his or her contract of employment.
- C. Maintain residence within the county during his or her tenure in office, but he or she need not be a resident of the county at the time of appointment.

2.84.040 - Salary and benefits.

The salary of the CAO shall be established by the board of supervisors and be paid in the same manner as the salaries of other county employees. The CAO shall also be entitled to mileage allowance or reimbursement in an amount adopted by the board of supervisors, all actual

and necessary budgeted expenses for conducting county business, dues and expenses to participate in state and national professional organizations of benefit to the county, and all other benefits conferred upon county management employees.

2.84.050 - Administrative powers and duties.

The CAO is the chief administrative officer of the county and is responsible to the board of supervisors for the proper and efficient administration of all county offices, departments, institutions, and special districts under the jurisdiction of the board of supervisors. To this end, the CAO shall have those powers and duties set forth in this chapter and as reasonably implied therefrom, and shall be authorized to assign or delegate the administration and/or implementation of these duties to any department or person under the board's control, subject to the limitations imposed by law.

The board of supervisors and its members have delegated administrative responsibilities over county governmental activities to the CAO and shall, except for the purposes of normal inquiry, not intervene or detract from this delegation.

2.84.060 - General administration, duties and oversight.

The CAO shall:

- A. Administer and enforce policies established by the board of supervisors and promulgate rules and regulations as necessary to implement board policies;
- B. Refer policy matters and other matters beyond his or her authority to resolve to the board of supervisors for determination, direction, or authorization;
- C. Represent the board of supervisors in the county's intergovernmental relationships, including legislative matters, in accordance with board policies and instructions; when directed, represent the board in dealing with individuals or groups concerned with county affairs;
- D. Attend all meetings of the board of supervisors, except when excused; when directed, attend meetings of commissions and committees established by the board;
- E. Supervise the board clerks and assist, on behalf of the board of supervisors, the preparation of the agendas for board meetings; evaluate departmental and other requests for items to be added to an agenda to determine if such requests should be submitted to the board; make recommendations to the board on all agenda items; propose necessary revisions of the county code and county policies in conjunction with the county counsel; make regular reports to the board on county matters;
- F. Implement the board of supervisors' legislative advocacy program as reflected in the county's legislative platform or in accordance with specific board direction, including the initiation of legislation approved by the board that will benefit the county and county government; the analysis of proposed state and federal legislation; recommendations to the board for positions on proposed legislation; and review of all department head requests involving legislative activities;

- G. In conjunction with the county counsel and other relevant county officers and employees, negotiate and/or supervise the negotiation of all county contractual agreements. Execute on behalf of the board of supervisors, to the extent authorized by state law and Chapter 3.04 of this Code ("Purchasing") county agreements. Administer and enforce agreements approved by the county;
- H. In conjunction with the Finance Director and other relevant county officers and employees, maintain or supervise the maintenance of inventories of all the county's real and personal property, and undertake activities to prevent the misuse, loss, theft, or damage of county property;
- I. Conduct continuous research on administrative, managerial and administrative practices in order to improve county government; develop and recommend to the board of supervisors long-range plans to improve county operations and to prepare for future county growth and development;
- J. In periods of extreme emergency, when there is not sufficient opportunity for the board of supervisors to meet and act, act in conjunction with the director of emergency services to take steps reasonably necessary, and within county authority, to respond to such emergencies.
- K. Review all requests to fill permanent and limited-term personnel positions to assure that the position is required and that budgetary resources are allocated; authorize and control the use of extra help and payment for overtime within available funds;
- L. Provide for the orientation and training of new county supervisors, members of boards, commissions and committees, and new department heads;
- M. Supervise the administration of employee and labor relations, classifications, recruitment and selection, employee training, personnel policies and procedures, and other performance programs.
- N. In conjunction with the director of public works and other relevant county officers and employees, exercise general supervision over all buildings and property leased, owned or under the control and jurisdiction of the county;
- O. In conjunction with the director of public works and other relevant county officers and employees-supervise building construction, alterations, maintenance, and the acquisition and utilization of county vehicles;
- P. Supervise county operations and support services such as copying, communications, technology and phones;
- Q. Appear, or designate a county employee to appear, in small claims court on behalf of the county.

2.84.070 - Budgetary matters.

The CAO shall:

- A. Develop budget instructions and policies, revenue estimates, and departmental budget targets to guide departments in budget preparation;
- B. Recommend to the board of supervisors a proposed annual budget together with his or her recommendations to the Board of Supervisors for consideration and adoption. The CAO shall supervise and direct preparation of the budget and review and evaluate all items including expenditures, revenues, and services;
- C. After final adoption of the budget by the Board of Supervisors, the CAO shall administer, or cause to be administered, the budget and oversee continuous expenditure control. He or she shall review, or cause to be reviewed, all requests for appropriations and transfers and make recommendations to the Board. He or she shall oversee expenditures of all county offices, departments, and institutions, including those departments in which the department head is an elected or appointed officer;
- D. The county administrator may establish a budgetary allotment system and such other expenditure controls which are necessary or desirable, and may authorize department heads to approve fund transfers except those requiring approval of the board of supervisors under state law;
- E. The CAO shall work with the Finance Director and other relevant county officers to keep the board informed of the financial condition and needs of the county and of other matters of major significance which affect the county.

2.84.080 - Department supervision—Appointment—Removal.

The CAO shall:

- A. Supervise the performance of county departments, within the limitations established by state law or the board of supervisors, by directing the establishment of standards, goals, and objectives for departmental performance and measuring the performance of individual departments and department heads against those standards and goals; assign projects and scrutinize department expenditures to assure that they are necessary and proper;
- B. Evaluate all proposed departmental programs and make recommendations to the board of supervisors regarding new programs or modification of existing programs; periodically evaluate existing departmental programs and recommend changes to the board where indicated;
- C. Evaluate departmental organization on a continuous basis; subject to the limitations of state law or the directives of the board of supervisors, initiate changes in interdepartmental organization, structure, duties, or responsibilities when warranted, including authorizing the transfer of equipment between departments; assigning space to county departments in county facilities, and oversee travel and business expense in accordance with rules and regulations established by the board; recommend to the board the transfer of positions between departments and the consolidation or combining of county offices, departments, positions or units;
- D. Evaluate department head performance annually, under the direction of the board of supervisors, and recommend compensation in accordance with policies established by

the board; confer with department heads as necessary to discuss any areas requiring improvement and to suggest or direct solutions;

- E. Unless otherwise specified by this code or prohibited by state law, possess the authority to appoint, discipline, transfer, and dismiss all nonelected department heads in accordance with any applicable procedures provided by state or federal law or by any personnel ordinances, resolutions, handbooks, or memoranda of understanding (MOUs) duly adopted by the board of supervisors. In any cases where final action by the board of supervisors is mandated by applicable state law, actions by the county administrator shall not be effective unless and until ratified by the board of supervisors.
- F. When necessary or upon a department head's request, assist the department head in solving problems which inhibit efficient operation or create friction between departments; be responsible to the board of supervisors for ensuring that coordination exists between and among the various departments and offices, both elected and appointed;
- G. Provide, under the direction of the board of supervisors, management training and other resources to develop leadership qualities among department heads to build a county management team that can plan for and meet future challenges;
- H. Create a management advisory team consisting of all appointed and elected department heads, and any others deemed necessary or appropriate, which shall meet periodically and may provide input to the CAO and the board regarding matters of general policy.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: Various

TIME REQUIRED 10 minutes

SUBJECT Discontinuance of Digital TV Service
within CSA #2 Service Area

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

On January 15, 2019, the Board considered whether County funds should be invested in the continuation of digital television service in both County Service Area # 1 (Crowley and surrounding communities) and County Service Area #2 (Benton, Chalfant and Hammil Valleys) in light of new FCC regulations requiring significant investment to maintain those services and that equipment and repair service for digital TV is no longer widely available. Ultimately, the Board directed the discontinuance of service within CSA #1 based on the recommendations of the CSA #1 advisory board, but deferred to the CSA #2 advisory board to make its recommendation as to its region. Attached to this item is the staff report prepared for the January 15th meeting.

RECOMMENDED ACTION:

1. Based on the recommendation of the CSA #2 advisory board, direct that the County's provision of digital TV service within the CSA #2 service area be discontinued. 2. Direct staff to take such steps and may be necessary to: (a) decommission and/or remove television equipment from leased sites; (b) remove any charge to CSA #2 residents for TV service for any period in which TV service is not provided, including the present fiscal year; and (3) take necessary steps to dissolve CSA #2 through the Local Agency Formation Commission (LAFCo) process.

FISCAL IMPACT:

Carryover balance available in the CSA #2 account to cover the cost of removal of equipment and to dissolve operations is \$238,347.

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

History

Time	Who	Approval
8/1/2019 9:13 AM	County Administrative Office	Yes
7/29/2019 12:45 PM	County Counsel	Yes
8/1/2019 12:35 PM	Finance	Yes

County Counsel
Stacey Simon

Assistant County Counsel
Christian E. Milovich

Deputy County Counsel
Anne M. Larsen
Jason T. Canger

**OFFICE OF THE
COUNTY COUNSEL**

Mono County
South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700

Facsimile
760-924-1701

Paralegal
Jenny Lucas

To: Board of Supervisors

From: Stacey Simon, Nate Greenberg, Tony Dublino, Janet Dutcher

Date: January 15, 2019

Re: Television Service in County Service Areas 1 and 2

RECOMMENDED ACTION

- (1) Determine whether to expend County Service Area (CSA) 1 funds to replace equipment that provides digital television service within a portion of the CSA1 service area (from Long Valley to Crowley Lake) in order to comply with new Federal Communication Commission (FCC) frequency requirements. The CSA1 advisory board recommends that the equipment not be replaced and that digital television service no longer be provided.
- (2) Determine whether to expend CSA2 funds to replace equipment that provides digital television service to the communities of Benton, Chalfant and Hammil in the Tri-Valley in order to comply with new FCC frequency requirements. The CSA2 advisory board is still considering its recommendation.
- (3) If equipment upgrades are not made in one or both of the areas described above, provide direction to staff regarding investigation of the feasibility of providing other television and/or communication technologies. Provide any other desired direction to staff.

DISCUSSION

1. Background

A County Service Area (or CSA) is a financing tool available to counties to fund services or infrastructure in areas where there is no incorporated city or special district to provide them. CSAs are authorized and governed by California Government Code sections 25210 et seq. The Board of Supervisors is the governing body of any CSA within the County and CSAs are not separate legal

entities from the County (unlike Special Districts). There are currently four CSAs in Mono County: CSA1 (Crowley and surrounding communities); CSA2 (Tri-Valley area); CSA5 (Bridgeport area); and a Countywide CSA.

In 1976, the Board of Supervisors adopted a resolution creating “administrative boards” within each CSA (with the exception of the Countywide CSA, which did not exist at the time) comprised of residents of the service areas, appointed by the Board. However, under applicable law, the Board of Supervisors is the sole decision maker regarding the use and expenditure of CSA funds and only “advisory boards” are authorized. Accordingly, the County has endeavored to conform to the law by emphasizing the advisory nature of these boards and ensuring Board or County approval for all actions, expenditures and activities utilizing CSA funds.

2. CSA1 and CSA2

Mono County CSA1 was established in 1976 for the purpose of providing television service to the residents of Crowley Lake and Long Valley. This service has historically been provided at no cost to users – who merely needed to purchase an antenna to receive service transmitted digitally. Because the CSA’s establishment preceded the enactment of Proposition 13 in 1978 (and it received property taxes at that time) CSA1 continues to receive a portion of the countywide 1% ad valorem property tax each year.

In 2010, CSA1’s powers were expanded (through the LAFCO process) to include the power to provide a host of new services, from vegetation management, and recreation to street lighting and community facilities, among others. Since that time, CSA1 funds have been used for the continued provision of digital television service, to construct a skatepark, to operate community wellness classes and a community garden, and for other purposes that benefit residents within the CSA. Many (if not all) of these activities have been identified and supported by the CSA1 advisory board.

Mono County CSA2 was established in 1977 for the purpose of providing television service to the residents of Benton, Chalfant and Hammil Valleys. Unlike CSA1, CSA2 does not receive a portion of the 1% ad valorem property tax. CSA2’s only revenue source is a \$50.00 per year fee charged to users of digital TV service within the CSA2 service area. This fee is added to residents’ property tax bills, but those not utilizing the service may have the charge removed. CSA2 is not currently authorized to provide any service or facility other than television service.

3. Issues with Current Digital Television Service

Unfortunately, the ability of the County to continue to provide digital television services through its CSAs (or otherwise) is rapidly diminishing. This is for a number of reasons, but principally because digital television is becoming an obsolete technology. Equipment is increasingly hard to find (and expensive) and it is difficult to find technicians with the skills necessary to maintain and repair it. CSA1's television service is currently provided through three translators located on McGee Mountain pursuant to a lease between Mono County and the Inyo National Forest. The broadcasts (ABC, CBS and NBC out of Reno) reach only a portion of the CSA1 service area -- the communities of Long Valley, McGee Creek and Crowley Lake. CSA2's service is provided by rebroadcast from the McGee translators in CSA1 (two channels) and through a translator located in the White Mountains at the Milner Site (the third channel).

All three of the translators at the McGee site and the translator at the Milner Site must be modified to broadcast at new frequencies because the FCC has changed frequencies for digital TV in order to make more frequencies available for cellular service. The estimated cost for this conversion is \$30,000 - \$45,000, including equipment and installation. The County's currently-contracted TV technician Norm Powell, of Valley TV and Electric, who has maintained, repaired and upgraded the County's television equipment for decades, has long been interested in retiring, but has agreed to continue to service these sites because the County has been unable to locate a new technician with the relevant skills. It appears that Mr. Powell is willing to perform the tasks necessary to make the frequency conversion but, his continued provision of maintenance or repair services in the future seems unlikely.

For the above reasons, the CSA1 advisory board has recommended that funds not be expended to upgrade the McGee site and suggested that the County look to other communications technologies (e.g., broadband internet-based TV) which may benefit local residents. Without going into technical details, possibilities discussed include providing broadband internet TV within CSA1 using the McGee site as well as another site leased by the County from the Inyo National Forest and known as the Wilfred site. The Wilfred site is currently used for radio broadcast only (KUNR and KSRW). Alternatively, there may be more appropriate locations or different technologies which would provide superior service to residents.

The CSA2 advisory board is still considering the pros and cons (costs and benefits) of investment in the necessary upgrades and, as of the writing of this staff report, was discussing potentially surveying residents for input. While CSA boards are advisory only, the Board of Supervisors has traditionally given great deference and weight to their recommendations, and may wish to delay any determination on upgrades to equipment serving CSA2 until the advisory board

has completed its analysis and is ready to make a final recommendation. Indeed, knowing whether CSA1's equipment at McGee will be upgraded or not may affect CSA2's analysis, since CSA2 receives re broadcasts from two translators at the McGee site. If CSA1 funds will not be used to upgrade that equipment, then the cost would need to be paid entirely from CSA2 funds.

FISCAL IMPACT

If the Board directs investment in equipment and labor to convert existing digital television service to new frequencies, it is anticipated that the cost will be between \$30,000 and \$50,000, paid for with CSA1 and/or CSA2 funds.

If required upgrades are not made, there will be costs to remove equipment and restore sites in accordance with Forest Service lease requirements. The cost of this work is presently unknown and depends to some degree on the County's future uses of the sites (e.g., what equipment or structures can be repurposed to different uses). Any work related to the removal of television equipment would be paid for with CSA funds. Finally, if no CSA services were provided utilizing these sites, then electrical costs and lease payments would shift from being CSA expenses to a general fund expenses. These amounts are de minimus.

If you have any questions on this matter prior to your meeting, please call me at 924-1704 or 932-5417.



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE August 6, 2019

Departments: CAO

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD Dave Wilbrecht, Interim CAO

SUBJECT Amendment to Employment Agreement with Dave Butters

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution approving an amendment to the employment agreement with Dave Butters to include Acting County Administrative Officer and prescribing the compensation, appointment and conditions of said employment.

RECOMMENDED ACTION:

Announce Fiscal Impact. Adopt Resolution #R19-___, Approving an amendment to the employment agreement with Dave Butters. Authorize the Board Chair to execute said contract on behalf of the County.

FISCAL IMPACT:

The fiscal impact of the one-month temporary increase is \$4,033 for additional salary and \$381 for benefits.

CONTACT NAME: Dave Wilbrecht

PHONE/EMAIL: x5414 / dwilbrecht@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Resolution
Amendment

History

Time	Who	Approval
8/1/2019 10:41 AM	County Administrative Office	Yes

8/1/2019 2:52 PM

County Counsel

Yes

8/1/2019 3:11 PM

Finance

Yes



COUNTY OF MONO — *County Administrative Office*
P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5412 · FAX (760) 932-5411

David Wilbrecht

Interim County Administrative Officer
760.932.5414

To: Honorable Board of Supervisors
From: David Wilbrecht, County Administrative Officer
Date: August 6, 2019
Subject: At-Will Employment Amendment One for of Dave Butters

Recommendation: Approve Amendment One of the At-Will Employment Agreement of Dave Butter, in the position of Director Human Resources, at a salary of \$14,450 per month for a temporary one-month assignment as the Acting County Administrative Officer (ACAO) starting August 8th, 2019 and ending September 9th, 2019.

Background: The Board of Supervisors appointed Steve Barwick as the new County Administrative Officer (CAO) with the start date of September 9, 2019. David Wilbrecht was appointed at the Interim County Administrative Officer in April until the new CAO starts work in September. Mr. Wilbrecht is scheduled to be out of the County effective August 8th, 2019. The County needs an in-county CAO during Mr. Wilbrecht's absence. Generally, out-of-county absences are short-term and contract amendments are not necessary. Since this will be a longer-term assignment, it is appropriate to assign someone with the background, experience, and skills needed to perform as the ACAO.

Discussion: Mr. Butters has served as the ACAO many times in the past several years and has proven to be capable and effective Administrator. Many of the work items that are currently in the CAO's office are directly related to Human Resource matters and Mr. Butters plays a key role in this area as the Director of Human Resources. He is the best person to serve as the ACAO to bring these matters to resolution and respond to other administrative needs in the County. He will continue to serve in his current position as the Director of Human Resources.

Fiscal Impact: Mr. Butters' current monthly compensation is \$10,417. The ACAO monthly compensation is \$14,450. The monthly increase will be \$4,033 plus Medicare and PERS cost of \$381, for a total cost of \$4,414 for the one-month assignment.

If you have any questions about this contract amendment, please feel free to contact me at (760) 932-5414.



R19-__

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS APPROVING
AN AMENDMENT TO THE
EMPLOYMENT AGREEMENT OF DAVE BUTTERS**

WHEREAS, the Mono County Board of Supervisors has the authority under Section 25300 of the Government Code to prescribe the compensation, appointment, and conditions of employment of County employees;

NOW, THEREFORE, BE IT RESOLVED by the Mono County Board of Supervisors, that the Agreement and First Amendment to the Agreement Regarding Employment of Dave Butters, a copy of which is attached hereto as an exhibit and incorporated herein by this reference as though fully set forth, is hereby approved. The compensation, appointment, and other terms and conditions of employment set forth in the Agreement Re Employment of Dave Butters, as amended by the attached Agreement and First Amendment, are hereby prescribed and shall govern the employment of Dave Butters. The Chairman of the Board of Supervisors shall execute said Agreement and First Amendment on behalf of the County.

PASSED, APPROVED and ADOPTED this 6th day of August, 2019, by the following vote, to wit:

AYES:

NOES:

ABSENT: Supervisor Gardner.

ABSTAIN:

John Peters, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel

**AGREEMENT AND FIRST AMENDMENT TO
AGREEMENT REGARDING EMPLOYMENT
OF DAVE BUTTERS**

This Agreement and First Amendment is entered into this 6th day of August, 2019, by and between Dave Butters and the County of Mono (collectively "the parties") for the purpose of amending that certain Agreement re Employment of Dave Butters entered into on or about January 6, 2016 ("the Agreement").

I. RECITALS

- A. The County currently employs Dave Butters as its Human Resources Director in accordance with the terms and conditions of the Agreement.
- B. The County has requested Mr. Butters, and Mr. Butters has agreed, to serve as Acting County Administrative Officer (CAO) from August 8th 2019, through September 8th 2019, when the current Interim CAO, Dave Wilbrecht will be absent from Mono County, and prior to the start-date of the newly-hired CAO, Steve Barwick.

II. AGREEMENT

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

- 1. The following is added to Section 3 of the Agreement:

"For the one-month period commencing August 8th 2019, and terminating on September 8th 2019, Mr. Butters shall serve as Acting County Administrative Officer (ACAO). For this one-month period only, Mr. Butters' salary shall be temporarily increased to \$14,450."

- 2. All other provisions of the Agreement not hereby amended shall remain in full force and effect.

III. EXECUTION:

The parties hereby execute this Agreement as of the date first written above.

EMPLOYEE

THE COUNTY OF MONO

Dave Butters

By: John Peters, Chair
Board of Supervisors

APPROVED AS TO FORM:

County Counsel