



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting April 3, 2018

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#### TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

#### 1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.  
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

**2. RECOGNITIONS**

**A. Resolution for Stacey Westerlund in Appreciation for Her Years of County Service**

Departments: Finance

5 minutes

(Janet Dutcher) - Proposed resolution to recognize Stacey Westerlund's retirement and her 20 years of service to Mono County.

**Recommended Action:** Approve proposed resolution.

**Fiscal Impact:** None.

**3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Board Minutes**

Departments: Clerk of the Board

Approval of Board minutes for the regular meeting of March 13, 2018.

**Recommended Action:** Approve the Board minutes for the regular meeting of March 13, 2018.

**Fiscal Impact:** None.

**B. Contract with Kofile Technologies Inc for Preservation of Historical Records**

Departments: Clerk-Recorder

Proposed contract with Kofile Technologies, Inc., pertaining to the digitization and preservation of historical real property records. This was previously approved in the Clerk-Recorder's 2017/2018 FY budget, we are only asking for final approval on the contract with our vendor.

**Recommended Action:** Authorize Bob Gardner, Chair of the Board, to sign contract with Kofile Technologies, Inc. in an amount not to exceed \$170,000 on

behalf of the County of Mono and the Clerk-Recorder division.

**Fiscal Impact:** Not to exceed \$170,000 in the current fiscal year, to be paid from Modernization funds. This expenditure was previously approved in the Clerk-Recorder's 2017/2018 budget.

**C. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 1/31/2018.

**Recommended Action:** Approve the Treasury Transaction Report for the month ending 1/31/2018.

**Fiscal Impact:** None.

**D. FY 2014/18 Public Health Emergency Program Agreement #14-10521-A05**

Departments: Public Health

During fiscal year 2016/17, the Hospital Preparedness Program (HPP) grant, which is one of three funding streams under the Public Health Emergency Program, was not fully expended. The California Department of Public Health (CDPH) allowed Mono County Health Department (MCHD) to complete a budget revision to shift funds between categories to better reflect actual services performed.

**Recommended Action:** Approve County entry into the Public Health Emergency Program Agreement #14-10521-A05 and authorize the Public Health Director's signature to execute said contract on behalf of the County, including the Standard Agreement (STD 213A) and Contractor Certification Clause (CCC) Forms.

**Fiscal Impact:** There is no fiscal impact to the County General Fund. The agreement amendment will provide Mono County Health Department with \$3,900 to pay for communications equipment purchased by Mammoth Hospital under the Hospital Preparedness Program (HPP) grant.

**E. AIDS Drug Assistance Program (ADAP) Enrollment Site Amended Contract #16-10377/A01 for July 1, 2016-June 30, 2020**

Departments: Public Health

(Bryan Wheeler) - Proposed amended contract with California Department of Public Health (CDPH) Office of AIDS for the AIDS Drug Assistance Program (ADAP) Enrollment Site Contract #16-10377/A01 for July 1, 2016-June 30, 2020.

**Recommended Action:** Approve County entry into the AIDS Drug Assistance Program (ADAP) Enrollment Site Amended Contract #16-10377/A01 and authorize the Director of Public Health's signature to execute said contract on behalf of the County including minor amendments that may occur in the 4-year contract period of July 1, 2016-June 30, 2020 with approval as to form by County Counsel.

**Fiscal Impact:** There is no impact on the Mono County General Fund.

**F. Sierra CAMP Membership Agreement and Designation of Representatives**

Departments: Board of Supervisors

(Supervisor Gardner) - Agreement regarding County's participation/membership in the Sierra Climate Adaptation and Mitigation Partnership (CAMP).

**Recommended Action:** Designate Supervisor Stacy Corless to serve as the County's representative to Sierra CAMP and Bob Gardner to serve as the County's alternate member. Approve and authorize Supervisor Corless to sign the Sierra CAMP membership agreement.

**Fiscal Impact:** None.

**G. Reappointment to the First 5 Children and Families Commission**

Departments: First 5

Reappointment of Jeanne Sassin to the First 5 Mono County Children and Families Commission.

**Recommended Action:** Reappoint Jeanne Sassin, Principal of Lee Vining Schools, to serve as representative of local school districts a subsequent three year term on the First 5 Commission expiring March 16, 2021.

**Fiscal Impact:** None.

**6. CORRESPONDENCE RECEIVED**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Inyo Mono County Cattlemen's Association Letter**

Letter from the Inyo Mono County Cattlemen's Association regarding the elimination of stock water and water for irrigation from proposed Los Angeles Department of Water and Power (LADWP) land leases in Long Valley and Little Round Valley.

**7. REGULAR AGENDA - MORNING**

**A. Human Resources Department Presentation**

Departments: Human Resources

15 minutes

(Dave Butters) - Presentation by Dave Butters regarding the function of Human Resources in Mono County and progress on goals.

**Recommended Action:** No action recommended.

**Fiscal Impact:** None

**B. Risk Management Department Presentation**

Departments: Risk Management

15 minutes

(Jay Sloane) - Presenting the functions and goals of the Risk Management Department.

**Recommended Action:** Provide any desired direction to staff.

**Fiscal Impact:** None

**C. Authorization to Bid for the 2018 Mono County Fog Seal and Striping Project**

Departments: Public Works

20 Minutes (10 minute presentation; 10 minute discussion)

(Chad Senior) - This project will provide pavement preservation (fog sealing) and striping rehabilitation to Bridgeport Streets, Lee Vining Streets, Chalfant Streets, Swall Meadows Streets, Paradise Streets, Owens Gorge Road, and Crowley Lake Drive. Additionally, bid alternates will include June Lake Streets, Lundy Lake Road, Bryant Field Airport, Lee Vining Airport, Rimrock Zone of Benefit Streets, and the southern portion of Lower Rock Creek Road. Due to the size of the attachment, the 2018 Mono County Fog Seal Striping Project Plan Set, Parts 1 and 2, can be found at the following link: <https://monocounty.ca.gov/bos/page/board-supervisors-16>

**Recommended Action:** Approve bid package, which includes the project manual, plans, and specifications, for the 2018 Mono County Fog Seal and Striping Project. Authorize the Public Works Department to issue and advertise an Invitation for Bids for the project. Provide any desired direction to staff.

**Fiscal Impact:** This project is funded with \$420,000.00 of Senate Bill No. 1 (SB1) funds. The exact amount of any contract executed for this project will depend on the actual bids received. Project alternates for other roads and airport runways may be funded by the appropriate enterprise funds. Payments to contractors are not expected to impact the General Fund, however the General Fund is obligated to pay an annual maintenance of effort of \$522,033 to the Road Fund as a condition of retaining SB 1 funding currently earmarked for this project.

**D. First Amendment to Economic Development Manager Employment Agreement**

Departments: Human Resources

5 minutes

(Dave Butters) - Proposed resolution approving a first amendment to the

employment contract with Jeff Simpson as Economic Development Manager, to extend the term of the contract by four months.

**Recommended Action:** Announce Fiscal Impact. Approve Resolution #R18-\_\_\_\_\_, Approving a first amendment to the employment contract with Jeff Simpson as Economic Development Manager, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** The cost for this position for the remainder of FY 2017-2018 (April 1 to June 30th) is approximately \$32,751 of which \$17,632 is salary, and \$15,119 is the cost of the benefits and was included in the approved budget. The cost for July 2018 (FY 2018-2019) will be approximately \$10,947 of which \$5,877 is the cost of salary and \$5,070 is the cost of benefits.

**E. Tribal Cannabis Operations in Mono County**

Departments: CAO

1 hour

(John Glazier, BCDC Chairman; Janice Mendez, BCDC Board Member) - A presentation from BCDC Board members discussing why BCDC is pursuing a cannabis operation.

**Recommended Action:** Mono County Staff Recommendation: Consider the BCDC request for an authorization letter for this project, and any future requests, on a case-by-case basis, following conclusion of current legislative process related to a bill now being negotiated among tribal representatives and representatives of state and local government, and following adoption of the County's regulatory program. Requested Action from Tribe: Inserting language into County cannabis regulations acknowledging that cannabis operations on tribal lands is not regulated by the County and approving a letter of authorization from the County of Mono stating this fact so that the Tribe's corporation has the option to pursue a state license.

**Fiscal Impact:** None.

**F. AB 2292 Letter of Support**

Departments: Board of Supervisors

10 minutes (5 minute presentation; 5 minute discussion)

A letter of support for Assembly Bill 2292, which will increase state funding rates for infant and toddler care, creating a grant program to fund implementation and startup costs of new child care facilities, and expanding a fund to recruit a new generation of family child care providers.

**Recommended Action:** Authorize the Chair of the Board of Supervisors to sign a letter of support of AB 2292.

**G. Fiscal Impact: None.  
AB 2727 Letter of Support**

Departments: Board of Supervisors  
10 Minutes

(Supervisor Corless) - A letter of support for Assembly Bill 2727, which provides a personal income tax credit for costs incurred for training and equipment by qualified firefighters.

**Recommended Action:** Authorize the Chair of the Board of Supervisors to sign a letter of support of AB 2727.

**H. Fiscal Impact: None.  
NACo Conference Update**

Departments: Board of Supervisors  
15 Minutes

(Supervisor Corless) - Supervisors Corless and Gardner will discuss the National Association of Counties Conference they attended in March of 2018.

**Recommended Action:** None.

**Fiscal Impact:** None.

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**9. CLOSED SESSION**

**A. Closed Session - Threat to Public Services or Facilities**

Threat to Public Services or Facilities. Consultation with Risk Manager, Jay Sloane.

**B. Closed Session--Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**10. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**