



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

MEETING LOCATION Mammoth Lakes Suite Z, 437 Old Mammoth Rd., Suite Z,
Mammoth Lakes, CA 93546

Special Meeting August 11, 2016

TELECONFERENCE LOCATIONS: 1) Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I – 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at www.monocounty.ca.gov. If you would like to receive an automatic copy of this agenda by email, please send your request to Bob Musil, Clerk of the Board: bmusil@mono.ca.gov.

9:00 AM Call meeting to Order

Pledge of Allegiance

1 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

2. AGENDA ITEMS

A. [Strategic Planning Update](#)

Departments: CAO

(Leslie Chapman, Megan Mahaffey) - Receive update about the 2016-2017 focus areas supported by the 2015 Mono County Strategic Plan Framework.

Recommended Action: Receive update, discuss and provide any desired direction to staff

Fiscal Impact: This item provides linkage between the Board's focus areas, departments' work plans and the operating budget. These efforts where appropriate have been included in the FY 2016-17 Department Requested Budgets.

B. Budget Workshop

Departments: CAO, Finance

(Leslie Chapman, Janet Dutcher) - Overview of the FY 2016-17 Department Requested Budget presented by Janet Dutcher with subsequent discussion about each department's work plan and budget details, along with input from departments and opportunity for the Board to ask questions, consider alternatives and provide input into the FY 2016-17 final budget. Budget workshop documents can be accessed online by following this link:

<http://www.monocounty.ca.gov/auditor/page/2016-17-budget-workshop>

Recommended Action: Discussion and provide any desired direction to staff.

Fiscal Impact: Discussion and direction may ultimately impact the County's FY 2016-17 final budget.

ADJOURN



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

SPECIAL MEETING AGENDA REQUEST

Print

MEETING DATE August 11, 2016

DEPARTMENT

**ADDITIONAL
DEPARTMENTS**

TIME REQUIRED

**PERSONS
APPEARING**

Leslie Chapman, Megan Mahaffey

SUBJECT Strategic Planning Update

**BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Receive update about the 2016-2017 focus areas supported by the 2015 Mono County Strategic Plan Framework.

RECOMMENDED ACTION:

Receive update, discuss and provide any desired direction to staff

FISCAL IMPACT:

This item provides linkage between the Board's focus areas, departments' work plans and the operating budget. These efforts where appropriate have been included in the FY 2016-17 Department Requested Budgets.

CONTACT NAME: Megan Mahaffey

PHONE/EMAIL: 760-924-1836 / mmahaffey@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE
OF THE COUNTY
ADMINISTRATOR

SEND COPIES TO:

**PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING**

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

[Staff Report](#)

[Focus Areas](#)

History**Time****Who****Approval**

8/8/2016 8:50 PM

County Administrative Office

Yes

8/9/2016 9:53 AM

County Counsel

Yes

8/9/2016 9:17 AM

Finance

Yes



COUNTY OF MONO

P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5410 • FAX (760) 932-5411

Leslie L. Chapman
County Administrative Officer

August 11, 2016

To: Honorable Mono County Board of Supervisors

From: Finance: Megan Mahaffey
County Administrative Office: Leslie Chapman

Re: Mono County Strategic Plan

Actions Requested:

1. Review and discuss Mono County Strategic Plan one page document. Provide any desired direction to staff.
2. Review 2016 2017 Focus areas in relation to department projects and programs. Make any changes as needed and provide desired direction to staff.

Fiscal Impact of Requested Actions:

This item provides linkage between the Board's focus areas, departments' work plans and the operating budget. These efforts where appropriate have been included in the FY 2016-17 Department Requested Budgets.

Background:

Mono County adopted a Strategic Framework in 2015. Since adopting the framework we have worked towards creating the "Best Mono Imaginable" and creating outstanding community services and quality of life beyond compare. Mono County is using the eight strategic directions as a handrail to guide the work we are doing and ensure that all work being done is to achieve our mission of supporting all our communities by providing superior services while protecting our unique rural environment. Last year was the first time that we gauged the work we are currently doing in relation to the Mono County Strategic Plan in terms of the strategic directions. This year a workshop took place in March to establish focus areas to help shape and prioritize projects and programs so that the most important things that needed to be worked on have adequate resources, are programmed, and budgeted for in the 2016 2017 Fiscal year.

Discussion:

The strategic plan is progressing as we strive to use Collaborative Solutions as the overarching principle for our five focus areas: Economic Base, Infrastructure, Public Safety, Environmental Sustainability and Mono Best Place to Work. The departmental Budget Narrative Supplements demonstrate how the departmental work plans for the 2016-17 budget are aligned with the Strategic Plan Focus Areas. The one-page summary document is a tool that was created to help demonstrate to the community the work that is being done by Mono County and help exhibit that we as an agency are strategically and systematically approaching community concerns to provide the best services, infrastructure and facilities possible.

Attachments:

Attachment A: Mono County Strategic Framework and Strategic Plan – One Page Summary

Mono County
Outstanding Community Services, Quality of Life Beyond Compare

Mono County's Mission:
To support all our communities by providing superior services while protecting our unique rural environment.

- Customer Service**
We commit to exceptional service by managing the resources entrusted to us with integrity, trust, respect, and accountability.
- Integrity**
We demonstrate our integrity by ensuring our work is performed with consistency, credibility, and confidentiality.
- Excellence**
We strive to achieve the highest standards of excellence; continuously learn, develop, and improve; and take pride in our work.
- Collaboration**
We commit to responsible communication and respectful partnerships to achieve common goals.
- Innovation**
We strive to foster innovation and creative thinking, embrace change and challenge the status quo, listen to all ideas and viewpoints, learn from our successes and mistakes.
- Results Orientation**
We strive to set challenging goals, focus on output, assume responsibility, and constructively solve problems.



- Promote a Strong Diverse Economy**
- Protect Natural Resources & Enhance Public Access**
- Understand & Address Community Needs**
- Support Healthy People in Healthy Communities**
- Reward Innovation**
- Effectively Use Resources**
- Workforce Wellness**
- Strengthen County Culture**

Best Mono Imaginable

Vision

Mission

Values

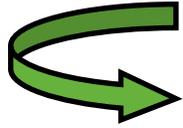
Strategic Directions



2016-2017 Focus Areas

Supported by the 2015 Mono County Strategic Plan Framework

Our Mission is to support our communities by providing superior services and protecting our unique rural environment



Collaborative Solutions (overarching principle)



Economic Base

- Strengthen economy through trail development and expanding recreation opportunities with private and public partners
- Drive TOT through visitor guides, community maps, website, tradeshows, advertising and social media
- Provide training and technical assistance to local small businesses
- Enhance economic base through Rec/Tech innovation and business opportunities



Environmental Sustainability

Public Safety

- Develop Hazard Mitigation and Community Wildfire Protection Plan including emergency route access assessments
- Reach Emergency Medical Services goal of high quality, county wide and fiscally sustainable
- Enhance collaboration and continuum of care to achieve inmate reentry goals



Infrastructure

- Analyze and execute south county facilities plan
- Deploy advanced communications infrastructure
- Invest in critical infrastructure assets
- Improve county facilities to enhance quality of life in our communities



- Actively support alternative work schedules to improve work life balance
- Create Workforce Wellness Taskforce to foster employee wellness
- Recruit and retain qualified and committed workforce



- Create Incident Management Team (IMT)
- Reduce greenhouse gas emissions (GHG) and Mono County carbon footprint
- Increase renewable energy production on County-owned facilities
- Support sustainable water management planning
- Mitigate negative impact of people on wildlife

Mono Best Place to Work

- Promote workforce development through leadership training and career path development



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

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TIME REQUIRED

**PERSONS
APPEARING**

Leslie Chapman, Janet Dutcher

SUBJECT Budget Workshop

**BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Overview of the FY 2016-17 Department Requested Budget presented by Janet Dutcher with subsequent discussion about each department's work plan and budget details, along with input from departments and opportunity for the Board to ask questions, consider alternatives and provide input into the FY 2016-17 final budget. Budget workshop documents can be accessed online by following this link:

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RECOMMENDED ACTION:

Discussion and provide any desired direction to staff.

FISCAL IMPACT:

Discussion and direction may ultimately impact the County's FY 2016-17 final budget.

CONTACT NAME: Janet Dutcher

PHONE/EMAIL: 730-932-5494 / jdutcher@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
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OF THE COUNTY
ADMINISTRATOR

***PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING***

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

History

Time	Who	Approval
8/9/2016 12:08 PM	County Administrative Office	Yes
8/9/2016 9:52 AM	County Counsel	Yes
8/9/2016 9:38 AM	Finance	Yes



DEPARTMENT OF FINANCE AUDITOR-CONTROLLER COUNTY OF MONO

Stephanie M. Butters
Assistant Finance Director
Auditor-Controller

Janet Dutcher, CPA, CGFM
Director of Finance

P.O. Box 556
Bridgeport, California 93517
(760) 932-5490 Fax
(760) 932-5491

MEMORANDUM

TO: Honorable Board of Supervisors RECOMMENDED ACTION:

FROM: Janet Dutcher, Director of Finance Discussion and provide any desired direction to staff.

DATE: August 11, 2016 FISCAL IMPACT:

SUBJECT: Budget Workshop Discussion and direction may ultimately impact the County's FY 2016-17 final budget.

DISCUSSION:

The purpose of this budget workshop is to provide the Board an opportunity to review and discuss each department's budget, staffing plans, accomplishments, work plan and policy item requests. After an overview of the department requested budget, each department will present their work plan and goals. Time is allotted for the Board to ask questions and provide input. The CAO Recommended Budget is not being presented at this time. Information from this workshop will be utilized to finalize the CAO Recommended Budget.

The order of discussion and presentation is as listed below. Specific times are not assigned so as to allow maximum flexibility.

- A. Budget Overview
- B. Recap from Town Hall Community meetings and results of Money Game
- C. Department Presentations and Discussion:
 1. Social Services
 - Aid Department
 - CCTF-Child Trust Fund
 - General Relief
 - Senior Programs
 - Workforce Investment Act (ETR)
 - WRAP Foster Care
 2. Behavioral Health
 - Alcohol & Drug Programs
 - Mental Health Services Act Funds
 3. Public Health
 - Bioterrorism

- Health Education
 - Paramedic Program
4. Animal Control
5. Public Works
- Airports
 - Campgrounds
 - Capital Improvement
 - Cemeteries
 - Conway Ranch
 - County-Wide Service Area
 - Facilities
 - Motor Pool
 - Roads
 - Solid Waste
 - State & Federal Construction Road Projects
6. Sheriff
- Boating
 - Court Security
 - Emergency Services
 - Jail
 - Search & Rescue
7. District Attorney
- Cal-MMET / Marijuana Grants
 - Justice Administration Grant
 - Victim/Witness
8. Probation
- Adult Probation
 - Juvenile Institutions
9. Assessor
10. Clerk-Recorder
- Board of Supervisors
 - Elections
11. Community Development
- Building Inspector
 - Code Enforcement
 - Geothermal
 - Housing Development
 - LAFCO
 - Planning Commission
 - Planning & Transportation
 - CDBG Grants

12. Information Technology

- Radio
- Tech Refresh Pool

13. Economic Development

- Fish Enhancement
- Fish & Game
- Tourism

14. County Counsel

15. Finance

- Copier Pool
- General Reserves
- General Revenues
- Other Misc. Budgets

16. County Administrative Officer

- Insurance

D. Policy Item / Restructure Requests

E. Debrief