



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes BOS Meeting Room, 3rd Fl. Sierra Center Mall, Suite 307, 452 Old Mammoth Rd., Mammoth Lakes, CA 93546

Regular Meeting September 20, 2016

TELECONFERENCE LOCATIONS: 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at www.monocounty.ca.gov. If you would like to receive an automatic copy of this agenda by email, please send your request to Bob Musil, Clerk of the Board: bmusil@mono.ca.gov.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.

(Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

2. APPROVAL OF MINUTES

A. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on September 6, 2016.

3. RECOGNITIONS

A. Resolution Recognizing September 27, 2016 as National Voter Registration Day

Departments: Elections

National Voter Registration Day is a formally recognized voter outreach initiative which aims at registering eligible citizens so they can be empowered to cast a ballot on Election Day. This year, National Voter Registration Day occurs on September 27, 2016. The Secretary of State's Office encourages California's grassroots organizations, businesses, schools, and other civically minded groups to promote the vote within their communities. The National Voter Registration Day organization has resources available for participating groups and allows local events to be posted in a searchable calendar on their website at <http://nationalvoterregistrationday.org/events/>. The Secretary of State has added a webpage dedicated to this day and includes links to these resources. This page can be found at <http://www.sos.ca.gov/elections/votingresources/voting-california/help-strengthen-our-democracy/national-voterregistration-day/>.

Recommended Action: Adopt proposed resolution. Provide any desired direction to staff.

Fiscal Impact: None.

B. Resolution of Appreciation for Cameron Carey

Departments: Clerk of the Board

(Nate Greenberg) - A resolution of appreciation of Cameron Carey.

Recommended Action: Adopt proposed resolution. Provide any desired direction to staff.

Fiscal Impact: None.

4. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. DEPARTMENT/COMMISSION REPORTS

7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Hiring Policy Variance Request - Mechanic III D Step

Departments: Public Works - Road

A mechanic vacancy in Road resulted in several applicant interviews. The most qualified applicant is a former Mono County Mechanic III. His mechanical experience including his many years of working for Mono County have shown he has the necessary skills to fill this vacancy.

Recommended Action: Approve variance of Mono County Personnel System, Section 080 - Salary Upon Hire, policy to allow the Public Works Department to hire one qualified Mechanic III Range 62, Step D.

Fiscal Impact: A Mechanic III at an A Step has an annual cost of \$80,679 (\$45,780 salary / \$34,899 benefits). A Mechanic III at a D Step has an annual cost of \$89,784 (\$52,992 salary / \$36,792 benefits). The difference is \$9,105.

B. Avalanche Forecasting - USFS Special Use Permit for Weather Station

Departments: Public Works - Road

In November 2015 the Mono County Board of Supervisors authorized the Public Works Director to hire an avalanche forecaster and purchase and install a portable weather station to assist with avalanche forecasting. The United States Forest Service has issued a Special Use Permit to allow placement of the portable weather station on their land near Twin Lakes.

Recommended Action: Authorize Public Works Director to sign the Special Use Permit with USFS, to permit the Department of Public Works to engage in specified use of certain land in the Humboldt-Toiyabe National Forest through December 31, 2016, with terms and conditions as stated.

Fiscal Impact: None.

C. Urgency Ordinance Confirming Designation of Roads for Use in 2016 Sierra Safari OHV Event

Departments: CAO and Public Works (Road Division)

Proposed urgency ordinance confirming the designation of certain unpaved county roads throughout the unincorporated area of Mono County as roughly graded roads

within the meaning of Vehicle Code section 38001 for the purpose of creating clear guidance to the public, law enforcement and participants in the 2016 Sierra Safari off-highway vehicle tour.

Recommended Action: Adopt proposed urgency ordinance.

Fiscal Impact: None (impact same as for ORD16-06).

8. CORRESPONDENCE RECEIVED - NONE

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

9. REGULAR AGENDA - MORNING

A. Law Library Board of Trustees Update

Departments: County Counsel

10 minutes (5 minute presentation; 5 minute discussion)

(Stacey Simon) - Mono County Law Library Board of Trustees' annual report regarding the Mono County Law Library.

Recommended Action: Hear annual report. Provide any desired direction.

Fiscal Impact: None.

B. Adoption of Information Security Framework

Departments: Information Technology

5 minutes

(Nate Greenberg) - The IT Department seeks to adopt internal security policies and formally implement an Information Security Program for Mono County. This action demonstrates a commitment to security and establishes a roadmap to improve the overall level of maturity relative to IT security.

Recommended Action: Approve the Department's adoption of internal technology security policies and an Information Security Program that will be overseen and updated by the IT Director as industry standards evolve.

Fiscal Impact: None.

C. PC & Cell Phone Policy Updates

Departments: Information Technology; County Counsel

10 minutes (5 minute presentation; 5 minute discussion)

(Nate Greenberg) - In an effort to standardize and modernize policy language surrounding the use of computers and mobile devices (including cellular phones, smartphones, and tablets), the Information Technology Department and County

Counsel have updated both the Mono County PC Policy and Mono County Cell Phone Policy. This item is to present these policies and seek adoption by the Board.

Recommended Action: Adopt proposed resolution #R16-____, approving Version 3 of the IT Standards and Policies, which replaces and supersedes Version 2 of the PC Standards and Policies, the County Cell Phone Policy, and certain provisions of the Personnel Rules pertaining to the use of computers and mobile devices. Provide any desired direction to staff.

Fiscal Impact: None.

D. Delta Wireless Radio Maintenance Contract

Departments: Information Technology

10 minutes (5 minute presentation; 5 minute discussion)

(Nate Greenberg) - This contract authorizes Delta Wireless to perform technical work to maintain, upgrade, and support the County's Public Safety Radio System through mutually agreed upon Scopes of Work overseen by the Department of Information Technology.

Recommended Action: Authorize the County Administrative Officer to sign Delta Wireless contract Amendment #2 for the provision of radio system support and service on an as-needed basis through June 30, 2017.

Fiscal Impact: Up to \$275,000, which is included in the FY 2016-2017 adopted Radio Department budget.

E. Replacement Benefits Plan Invoice and Request for Contingency Funds

Departments: Finance

15 minutes (5 minute presentation; 10 minute discussion)

(Janet Dutcher, Finance Director) - Information about the annual Retirement Benefits Plan (RBP) invoice per eligible retiree and request contingency funds to pay last year's and this year's invoice.

Recommended Action: Authorize use of contingency funds for unanticipated annual Replacement Benefit Plan invoices. Provide any direction to staff. A four-fifths vote is required.

Fiscal Impact: \$6,000 in contingency funds, half to pay the June 2016 invoice and the other half to pay the anticipated June 2017 invoice.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, and Dave Butters. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Workers Compensation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9. Name of case: Worker's compensation claim of John Daniels.

ADJOURN