



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting February 2, 2016

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**TELECONFERENCE LOCATIONS:** 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at [www.monocounty.ca.gov](http://www.monocounty.ca.gov). If you would like to receive an automatic copy of this agenda by email, please send your request to Bob Musil, Clerk of the Board: [bmusil@mono.ca.gov](mailto:bmusil@mono.ca.gov).

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board.  
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

**2. APPROVAL OF MINUTES**

**A. Board Minutes**

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on January 12, 2016.

**B. Board Minutes**

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on January 19, 2016.

**3. RECOGNITIONS - NONE**

**4. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**5. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**6. DEPARTMENT/COMMISSION REPORTS**

**7. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Hiring Freeze Variance; DSS FTS III**

Departments: Social Services

A Fiscal Technical Specialist (FTS) III position vacancy within the Department of Social Services was created when the incumbent promoted from a FTS III to fill a vacant FTS IV position created by a recent employee retirement. The Department wishes to backfill this vacancy. A FTS III performs the more difficult and specialized clerical accounting duties in the preparation and maintenance of financial and statistical records, and provides training and work assignments to fiscal support staff. This position is included in the current BOS-approved Allocation List.

**Recommended Action:** Approve hiring freeze variance and authorize the Director of Social Services to fill one Fiscal Technical Specialist III vacancy within the Department of Social Services. Should an internal candidate be chosen to fill the position, authorize the Director of Social Services to backfill the vacancy created by promoting the internal candidate.

**Fiscal Impact:** There is no cost to the Mono County General Fund; the cost for this position this year and in subsequent fiscal years is paid for with Social Services funds. The range of salary and benefits for a Fiscal Technical Specialist III for the remainder of FY 2015-16 is approximately \$30,715 - \$35,293 of which \$21,252 - \$25,830 is salary. The full year cost is approximately \$61,430 - \$70,586 of which \$42,504 - \$51,660 represents salary.

**B. Hiring Freeze Variance - Public Health Fiscal and Administrative Services Officer**

Departments: Public Health

The current Public Health Fiscal and Administrative Services Officer has announced her retirement effective March 1, 2016. This position is vital to the operations of the department and it is important to recruit for and hire this position in time to allow for training.

**Recommended Action:** That the Board of Supervisors approve a hiring freeze variance to fill the upcoming vacancy for a Public Health Fiscal and Administrative Services Officer.

**Fiscal Impact:** Cost for the remainder of 2015/16 will be: Salary, \$22,096, PERS \$4,232, and benefits, \$8,828. Cost for next fiscal year is: Salary: \$66,288. PERS: \$12,696. Benefits: \$30,410. This position is fully funded by Public Health realignment, state and federal grants and is included in the budget. There is no impact to the general fund.

**C. Appointment of Bridgeport Valley Regional Planning Advisory Committee (RPAC) Members**

Departments: Planning

Consideration of Supervisor Fesko's recommendation for memberships / terms for the Bridgeport Valley RPAC, filling four vacancies with reappointments and appointing one new member.

**Recommended Action:** Appoint Nick Way, Mike Booher, Jeff Hunewill, Bob Peters, and Erinn Wells to the Bridgeport Valley RPAC as for the terms set forth in the staff report. These are all two-year terms expiring January, 2018. Provide any desired direction to staff.

**Fiscal Impact:** No fiscal impacts are expected.

**D. Consolidation of Elections**

Departments: Elections

The Mammoth Lakes Town Council has requested that the General Municipal Election be consolidated with the Statewide Direct Primary Election, and that the County Elections Division conduct the election and canvass the returns.

**Recommended Action:** Consider and potentially adopt Resolution R16-\_\_\_\_\_, consolidating the General Municipal Election with the Statewide Direct Primary Election, and directing the Mono County Elections Division to conduct the election and canvass the returns.

**Fiscal Impact:** Minor costs associated with adding an extra item(s) to the already scheduled ballot. These costs will not be known until after the election. In accordance with Elections Code Section 10002, the Town of Mammoth Lakes shall reimburse the County for these additional costs.

**E. Reimbursement of Election Z Costs**

Departments: Elections

A special election was held for the Town of Mammoth Lakes on October 6, 2015. In accordance with Section 10002 of the California Elections Code, all expenses resulting from that election are reimbursable to the County from the Town.

**Recommended Action:** Approve invoice for the Town of Mammoth Lakes for all expenses associated with the 2015 Measure Z special election.

**Fiscal Impact:** Revenue in the amount of \$51,034.46.

**8. CORRESPONDENCE RECEIVED (INFORMATIONAL)**

All items listed are located in the Office of the Clerk of the Board, and are available for review.

**A. Governor's Election Proclamation**

Correspondence dated January 11, 2016 containing the Governor's Proclamation of the Presidential Primary Election to be held on Tuesday, June 7, 2016.

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**9. REGULAR AGENDA - MORNING**

**A. Investment Policy and Delegation of Investment Authority**

Departments: Finance

15 minutes (5 minute presentation; 10 minute discussion)

(Leslie Chapman, Gerald Frank) - Mono County Statement of Investment Policy and proposed Ordinance to Delegate Investment Authority to the Treasurer.

**Recommended Action:** 1. Approve the Mono County Statement of Investment Policy as presented or amended. 2. Introduce, read title, and waive further reading of proposed ordinance delegating investment authority to the County Treasurer. Provide any desired direction to staff.

**Fiscal Impact:** None.

**B. Use of Contingencies**

Departments: CAO

10 minutes (2 minute presentation; 8 minute discussion)

(Leslie Chapman) - Budget Amendment to use contingencies for payroll accrual payouts.

**Recommended Action:** Approve budget amendment to reduce contingencies by \$267,347 and increase salary expense in various budgets to pay accrued sick, vacation and comp time for 13 people leaving the County (4/5ths vote required).

**Fiscal Impact:** There is no net impact to the general fund budget. The remaining balance in contingencies will be \$47,653.

**C. Contribution to Integrated Regional Water Management Program (IRWMP)**

Departments: CAO

10 minutes (2 minute presentation; 8 minute discussion)

(Leslie Chapman/Supervisor Johnston) - Consider making a contribution to IRWMP to support programmatic activities during a \$20,000 funding gap between now and the next round of Prop 1 funding. The suggested contribution is \$250 or more.

**Recommended Action:** 1. Using contingencies, consider making a contribution to IRWMP to support programmatic activities during a \$20,000 funding gap between now and the next round of Prop 1 funding. The suggested contribution is \$250 or more. 2. Approve amending the 2015-16 Board-approved budget to decrease Contingencies and increase Contributions to Other Agencies in the General Fund (4/5ths vote required).

**Fiscal Impact:** There is no net impact to the general fund; however, this will reduce contingencies.

**D. Intermittent Road Closures for ATV Jamboree**

Departments: Road

15 minutes (5 minute presentation; 10 minute discussion)

(Jeff Walters) - Proposed resolution Authorizing the Intermittent Closure of County Roads in the Bridgeport and Antelope Valley Areas for the 2016 ATV & UTV Jamboree.

**Recommended Action:** 1. Receive staff report regarding the 2016 Eastern Sierra ATV & UTV Jamboree. 2. Consider and potentially adopt Resolution No. R16-\_\_\_\_\_, "A Resolution of the Mono County Board of Supervisors Authorizing Intermittent Closure of County Roads in the Bridgeport and Antelope Valley areas for the 2016 Eastern Sierra ATV & UTV Jamboree." 3. Provide any desired direction to staff.

**Fiscal Impact:** Approximately \$1,000.

**E. Backup Generator**

Departments: Board of Supervisors

20 minutes (10 minute presentation; 10 minute discussion)

(Leslie Chapman) - During a recent power outage in Mammoth Lakes, the issue of not being able to pump gas was brought before the Board of Supervisors as being a considerable issue. In coordination with Karl Teller of Mammoth Chevron, an idea is being brought forward for the County to purchase a back up generator that would be kept at Mammoth Chevron. This item is being sponsored by Supervisor Johnston.

**Recommended Action:**

Provide direction to staff as to whether or not to pursue the purchase of an emergency generator, and if so, direct staff to include the purchase amount in the midyear budget as a policy item.

**Fiscal Impact:** None at this time.

**F. Probation Department Re-Organization**

Departments: Probation

30 minutes (10 minute presentation; 20 minute discussion)

(Karin Humiston) - 1. Hear update on status of the Inyo County Juvenile Detention Center and how Mono County will be impacted. (Information will be provided at the meeting.) 2. Approval of resolutions to amend the allocation list to: Eliminate 4 DPO I/II positions and add 4 DPO I/II/III series positions. Salary ranges are as follows: DPO I, Range 51, \$3,488 - \$4,240; DPO II, Range 55, \$3,575 - \$4,680; DPO III, Range 59, \$3,664 - \$5,166, and Eliminate one DPO III position and add 1 DPO IV, salary range 63, \$4,691 - \$5,703, and Eliminate 1 Fiscal and Technical Specialist IV and add 1 Administrative Services Specialist, salary range 69, \$4,535 – 6,293.

**Recommended Action:** Adopt proposed resolution numbers R16-\_\_\_\_\_, R16-\_\_\_\_\_, and R16-\_\_\_\_\_. Provide any desired direction to staff.

**Fiscal Impact:** The extra cost for this reorganization is \$29,664 for the final months of 2015-16, and the additional cost for a full year is estimated at \$71,194 over the current salaries and benefits budget for 2015-16. These costs are funded through AB-109 and have no direct impact to the General Fund. Necessary budget adjustments will be made during the mid-year budget review.

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**11. CLOSED SESSION**

**A. Closed Session--Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon and Leslie Chapman. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**B. Closed Session - Performance Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**C. Closed Session-- Public Employment**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

**D. Closed Session-- Public Employee Performance Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: Public Works Director.

**REGULAR SESSION RECONVENES AFTER CLOSED SESSION**

**12. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**13. REGULAR AGENDA - AFTERNOON**

**A. Plastic Bag Ban Survey and Ordinance**

Departments: Solid Waste Division of Public Works  
45 minutes (15 minute presentation; 30 minute discussion)

(Tony Dublino) - Proposed ordinance adding Chapter 12.05 to the Mono County Code Pertaining to the Use of Disposable and Reusable Bags.

**Recommended Action:** Receive presentation on the survey results. If desired, introduce, read title, and waive further reading of proposed ordinance. Provide any further direction to staff.

**Fiscal Impact: None.**

**ADJOURN**