



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting January 12, 2016

TELECONFERENCE LOCATIONS: 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at www.monocounty.ca.gov. If you would like to receive an automatic copy of this agenda by email, please send your request to Bob Musil, Clerk of the Board: bmusil@mono.ca.gov.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

2. APPROVAL OF MINUTES

A. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on January 5, 2016.

3. RECOGNITIONS - NONE

4. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. DEPARTMENT/COMMISSION REPORTS

7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Reclassification of Daniel Lengeman from DDA II to DDA III

Departments: District Attorney

Agreement and First Amendment to Agreement re Employment of Daniel Lengeman, Deputy District Attorney II, effectuating reclassification of Mr. Lengeman to Deputy District Attorney III.

Recommended Action: Approve and authorize the Board Chair to execute said Agreement and First Amendment on behalf of the County.

Fiscal Impact: Approximate annual increase for the reclassification is \$10,196 which consist of \$7,428 increase in salary, and \$2,768 increase to PERS. The entire amount of this reclassification will be funded by the acceptance of the increased funds to the Victim/Witness grant. There will be an overall reduction in the District Attorney's general fund impact in the amount of \$6,493. Remaining fiscal year impact for six months is an approximate increase of \$5,094, of which \$3,714 is salary and \$1,384 is PERS, funded through the grant.

B. Hiring Freeze Variance - Health Program Manager

Departments: Public Health

There exists a vacancy in Public Health for a Health Program Manager. This

position oversees the provision of services in the CCS (California Children's Services) and CHDP (California Health and Disability Prevention) programs. This position is essential to fill as it is mandated by the California Department of Public Health.

Recommended Action: That the Board approve a hiring freeze variance to fill the existing vacancy in Public Health for a Health Program Manager.

Fiscal Impact: The salary for this position is \$76,637 per year with an additional \$37,722 in benefits. This position is fully funded by state and federal grants.

Remaining fiscal year impact for five months is approximately \$47,650, of which \$31,932 is salary and \$15,718 is benefits.

C. Hiring Freeze Variance - Assistant Assessor

Departments: Assessor

Effective July 25, 2014, the Assistant Assessor resigned to accept a position in another county. The Assessor agreed to leave this position vacant for up to one year due to serious budget constraints within the county. Since that time the Assessor's Office has had one other staff member leave to accept employment in another County office. This position is an essential function of the daily operations of the Assessor's Office, and we do not have any other administrative personnel who can assume the responsibilities of this position. In addition, with the staff member loss mentioned above, our staffing levels may be too low for the timely completion of the assessment roll, which is critical to Mono County operations.

Recommended Action: Approve a variance of the hiring freeze to allow the Mono County Assessor, with the assistance of the new Mono County Human Resource Director, to recruit and hire an Assistant Assessor.

Fiscal Impact: The Assessor's Office does not anticipate filling this position prior to February 1, 2016. The maximum impact to the general fund would be \$68,920 (salary of \$40,645 for 5 months and benefits of \$28,275 for 5 months). This is an allocated position for which there is sufficient appropriation in the 2015/16 budget.

D. Hiring Freeze Variance - FTS II-IV - Accountant I/II, Auditor-Controller

Departments: Finance

(Stephanie Butters) - Hiring Freeze Variance and approval to hire an FTS II/III/IV-Accountant I/II in the Auditor-Controller division of the Finance Department.

Recommended Action: Approve hiring freeze variance and authorize the Finance Director to fill a FTS II/III/IV-Accountant II/II position in the Auditor-Controller's office.

Fiscal Impact:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$35,826 of which \$19,550 is salary, \$4,305 is PERS and \$11,971 is benefits. A full fiscal year cost is approximately \$85,983 of which \$46,920 is salary, \$10,333 is PERS and

\$28,730 is benefits. The remaining fiscal year savings to the general fund will be approximately \$17,746 of which \$13,542 is salary, \$3,154 is PERS, and \$1,050 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.

E. Hiring Freeze Variance - FTS II-IV, Treasurer-Tax Collector

Departments: Finance

(Gerald Frank) - Hiring Freeze Variance - Fiscal and Technical Specialist II-IV

Recommended Action: Approve a hiring freeze variance and authorize the Finance Director to fill a FTS II-IV position in the Treasurer/tax Collector's office.

Fiscal Impact:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$42,107 of which \$25,500 is salary, \$5,748 is PERS and \$10,859 is benefits. The cost for a full year is \$101,057 of which \$61,200 is salary, \$13,795 is PERS and \$26,062 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.

F. Hiring Freeze Variance - Risk Manager

Departments: CAO

Approve hiring freeze variance - Risk Manager

Recommended Action: Approve a hiring freeze variance and authorize the CAO to fill the Risk Manager position in the County Administrator's office.

Fiscal Impact:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$51,387 of which \$25,500 is salary, \$15,028 is PERS and \$10,859 is benefits. The cost for a full year is \$123,328 of which \$61,200 is salary, \$36,066 is PERS and \$26,062 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.

G. Hiring Freeze Variance - Admin Services Specialist

Departments: CAO

Hiring freeze variance to hire an Administrative Services Specialist in the CAO's office.

Recommended Action:

Approve hiring freeze variance and authorize the CAO to fill the Administrative Services Specialist position in the County Administrator's office.

Fiscal Impact:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$38,293 of which \$22,675 is salary, \$5,111 is PERS and \$10,507 is benefits. The cost for a full year is \$91,905 of which \$54,420 is salary, \$12,267 is PERS and \$25,218 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.

8. CORRESPONDENCE RECEIVED (INFORMATIONAL) - NONE

All items listed are located in the Office of the Clerk of the Board, and are available for review.

9. REGULAR AGENDA - MORNING

A. RPAC Workshop

Departments: Community Development

1 hour (20 minute presentation; 40 minute discussion)

(Scott Burns) - Workshop on Regional Planning Advisory Committees (RPACs).

Recommended Action: Conduct workshop, and provide any desired direction to staff

Fiscal Impact: No impact.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon and Leslie Chapman. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

ADJOURN



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 12, 2016

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approve minutes of the Regular Meeting held on January 5, 2016.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Shannon Kendall

PHONE/EMAIL: x5533 / skendall@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[01-05-16 Draft Mins](#)

History

Time	Who	Approval
1/7/2016 12:11 PM	County Administrative Office	Yes
1/6/2016 5:50 PM	County Counsel	Yes
1/7/2016 11:39 AM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

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MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
January 5, 2016**

Flash Drive	#1003
Minute Orders	M16-01 to M16-19
Resolutions	R16-01 to R16-03
Ordinance	ORD16-01 NOT USED

9:00 AM Meeting Called to Order by Chairman Fesko.

*Supervisors Present: Alpers, Fesko, and Stump.
Supervisor Corless and Johnston appeared via teleconference in Mammoth.
Supervisors Absent: None.*

*Break: 10:15 a.m.
Reconvene: 10:29 a.m.
Closed Session: 11:05 a.m.
Adjourn: 11:45 a.m.*

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link:
<http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Fesko.

- 1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**
No one spoke.

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

2. APPROVAL OF MINUTES

A. Board Minutes

Departments: Clerk of the Board

Action: Approve minutes of the Special Meeting held on December 7, 2015.

Alpers moved; Stump seconded

Vote: 5 yes; 0 no

M16-01

B. Board Minutes

Departments: Clerk of the Board

Action: Approve minutes of the Regular Meeting held on December 8, 2015, as corrected.

Alpers moved; Corless seconded

Vote: 5 yes; 0 no

M16-02

Supervisor Corless:

- P. 10 of draft minutes, under weed management discussion, she thinks there are comments attributed to her that were made by the Ag. Commissioner. She only asked a question about Wooly Mullein.

Supervisor Johnston:

- P. 10 of draft minutes same type of correction, he didn't make the statements, Nate did.
- P. 20 of draft minutes, under his comments, third bullet point, should read, "Make sure Inyo County understands Mono's General Plan Amendment does not usurp Inyo's authority in any way".
- P. 20 of draft minutes, under his comments, sixth bullet point, should say, "The County told Caltrans what we want. Told BLM also."
- P. 20 of draft minutes, under his comments, last bullet point – delete comment about Antelope Valley community wants it so Fesko supports it". He didn't say that.

Supervisor Alpers:

- P. 10 of draft minutes, under his comments, his should read – first bullet point: "Twin Lakes, in the ML Basin, is becoming heavily infected with Spyro Gyra and other invasive aquatic weeds. There could be an opportunity to partner with USFS for aquatic weed control." Next bullet point should read: "Perhaps the California Department of Fish and wildlife and LADWP might join in an effort in that they currently work on invasive mud snail and mussel issues." Third bullet should read: "I would hate to see a bureaucratic process ignore the problems as unrealistic to deal with. These growing infestations could eventually destroy recreational lakes."
- On P. 11 of draft minutes under his public comment, should read: "Consider a permanent tenant? 30 day rental as a fall back plan."

Supervisor Stump:

- On P. 20 of draft minutes, strike second bullet point, makes no sense. Strike 5th bullet point that starts "not clear picture". Last bullet point, please insert "in the Antelope Valley" after word parking....not for onsite use.

C. Board Minutes

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Action: Approve minutes of the Regular Meeting held on December 15, 2015, as corrected.

Johnston moved; Alpers seconded

Vote: 5 yes; 0 no

M16-03

Supervisor Johnston:

- On P. 1 of draft minutes, under item #1, Carl Teller should be Karl Teller.

Supervisor Corless:

- On P. 8 of draft minutes, she'd like to add, under item #E to her comments, a bullet point noting that "she agreed to take comments made in the discussion and revise the letter to be brought back to our board."

Supervisor Alpers:

- On P. 1 of draft minutes, on Karl Teller's comment, add "Mammoth" to Chevron to make it clear.

Supervisor Stump:

- On P. 9 of draft minutes, third bullet point, asked "Jean Turner to request that the Inyo County Board of Supervisors do all they can to keep the Bishop kitchen open". (In reference to Sr. meals delivered.)

3. RECOGNITIONS

A. Certificate of Appreciation for Lynda Salcido

Departments: Board of Supervisors

(Chairman Fesko) - Certificate of appreciation for Lynda Salcido for her role as Interim CAO.

Action: None.

- This item was already approved at the December 8, 2015 meeting. This item is to present the resolution only.

Leslie Chapman:

- Spoke a few words about how extraordinary Lynda is for stepping up and what a great job she did.
- Clarified that Lynda didn't make additional monies for her Interim CAO position.

All Supervisors spoke.

B. Resolution in Appreciation - Major Road Rehabilitation Projects in Mono County

Departments: Public Works

(Jeff Walters) - Recent road rehabilitation projects throughout Mono County have been completed. County staff, various consultants and contractors, the June Lake Citizens Advisory Committee, the Long Valley and Chalfant RPACs, the Mono County Planning Commission, the Local Transportation Commission and the Board of Supervisors contributed to the successful completion of these projects.

Note

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Action: Approve Resolution in Appreciation of Contributions Made to the Accomplishment of Major Road Rehabilitation Projects in Mono County.

Stump moved; Alpers seconded

Vote: 5 yes; 0 no

M16-04

Jeff Walters and Garrett Higerd spoke a few words.

Supervisor Fesko:

- Read and presented resolution of appreciation.

C. Election of New 2016 Board Chair

Departments: Clerk of the Board

(Outgoing Board Chair) - The outgoing Board Chair will call for nominations to elect the Chair of the Board for 2016.

Action: Elect Supervisor Stump as the new Chair of the Board for 2016.

Alpers moved; Fesko seconded

Vote: 5 yes; 0 no

M16-05

Supervisor Stump:

- 2016 is looking promising; we need to continue to be cautious about how we move forward.
- Thanked fellow board members for opportunity to be chairman.
- Thinks it's a good thing that Supervisors Corless and Johnston are appearing from Mammoth, gives us practice with meeting attendance from a remote location.

D. Election of New 2016 Vice Chair to the Board

Departments: Clerk of the Board

(Newly Elected Board Chair) - The newly elected Board Chair will call for nominations to elect the Vice Chair of the Board for 2016.

Action: Elect Supervisor Corless as the new Vice Chair of the Board for 2016.

Alpers moved; Fesko seconded

Vote: 5 yes; 0 no

M16-06

E. Election of New 2016 Chair Pro-Tem

Departments: Clerk of the Board

(Board Chair) - The newly elected Chair will call for nominations to elect the Chair Pro-Tem of the Board for 2016.

Action: Elect Supervisor Johnston as the new Chair Pro-Tem of the Board for 2016.

Note

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Alpers moved; Stump seconded

Vote: 5 yes; 0 no

M16-07

F. Presentation to Outgoing Chairman Fesko

Departments: Clerk of the Board

(Board Chair) - Presentation to Chairman Fesko by newly elected Board Chair honoring Supervisor Fesko's service to the Board in 2015.

Action: None.

Supervisor Stump:

- Read and presented plaque of appreciate to Supervisor Fesko.

Supervisor Fesko:

- Spoke a few words; feels that the staff in Mono County helped him greatly.

All Supervisors spoke.

4. BOARD MEMBER REPORTS

Supervisor Alpers:

- Pleased to report that JMSA experienced tremendous attendance over the holidays; talked to officials about the success.
- He had some more eye surgery over the holidays. He is seeing much better; it's truly a gift.

Supervisor Corless:

- Thanked Lynda Salcido for her wisdom, dedication and expertise.
- Town-County Liaison Dec. 17: Good discussions of issues that will face us this year, including south county facilities planning and solid waste. A draft flow agreement is on council's agenda this week.
- Eastern Sierra Council of Governments Dec. 18: productive meeting at which we moved forward with setting priorities for 2016, including a workshop on best practices in intergovernmental collaboration and taking an active role in the regional broadband consortium, working with Nate Greenberg, lots of follow up work on that issue.
- Meeting with CAO and Sup. Johnston on updating our legislative platform; would also like to request that, as part of the adoption of rules of procedure, the board consider holding a governance workshop with the CAO and County Counsel to review policies, and to set up the process of a board self-review—if board agrees, CAO can work on concepts and I can provide direction (example of Yolo County).
- Thanks to Lynda Salcido for her wisdom, patience, dedication, expertise, as interim CAO and Public Health Director.

Supervisor Fesko:

- 12/16 – attended Friends of Library meeting in Bridgeport; several players. Talked about what can be done to keep library open, including possible CSA funding.
- 12/17 – Attended EMS Ad Hoc meeting; a lot of things have come out of that. Six months of dedication from a ton of people. Hopefully something can be implemented.
- Attended ARC meetings on 12/23 and 12/29.
- Belated birthday: 12/19 was his wife's birthday.

Supervisor Johnston:

- Attended Town Council on 17th.

Note

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- Attended ESCOG on 18th.
- Had constituent meetings regarding zoning questions.
- Requested that the Board agendaize consideration of short term financial assistance for the Intergrated Regional Water Management Program at a future Board Meeting in January if possible. I will provide information to the Chairman and the CAO regarding the matter. Also, Drew Hill from the program is willing to attend. Supervisor Stump asked him to send specifics to him, Leslie and Bob to help create the item.

Supervisor Stump:

- Thanked Supervisor Johnston for covering for him at Town/County Liaison meeting.
- Hoped that everyone had a wonderful holiday season.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

Leslie Chapman:

- 12/16/15: Energy Task Force meeting regarding North County energy audit and discussed definition of zero net energy.
- 12/16/15: Re-convened Employee Roundtables (formerly Coffee with the CAO) both Bridgeport and Mammoth meetings were very well-attended and the discussion was robust.
- 12/22/15: Investment meetings with brokers to discuss impacts of rising interest costs, explore investment options and invest excess proceeds from property taxes.
- 12/22 – 12/23: Attended departmental Christmas parties to meet staff.
- 12/29/15: Agenda Review Committee.
- 12/29/15: Eastern Sierra Council of Governments meeting – update to this board will follow at the January 19th Board of Supervisors meeting.
- 1/4/16: Met with Town Manager, Dan Holler regarding joint Town/County opportunities for collaboration.

6. DEPARTMENT/COMMISSION REPORTS

Bob Musil:

- It is election season; we are now able to distribute the petitions in lieu of signatures. We have three supervisor positions and one judge position. Everything will be available on the web by later today.

Sheriff Braun:

- Thanked Leslie Chapman for coming on the ride-a-long, it was well received. The new cars are beautiful.
- New Year's Eve – pretty quiet, one party/one person that had issues. Overall a very quiet holiday season.

Scott Burns:

- Reporting back on item discussed previously – joint workshop with Planning Commissioners – trying to pull it off in January. Not sure if we can get them all there on the 19th. Any alternate dates? This would be a special meeting.
- Supervisor Stump: what kind of urgency is there to do this in January? How about February 11th – special meeting of our board, tagging on to PC meeting. At 10:00 a.m. Location: Bridgeport with teleconference locations.

Note

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7. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Treasury Transaction Report

Departments: Finance

Treasury Transaction Reports for the months of October & November 2015.

Action: Approve the Treasury Transaction Reports for the months of October & November 2015.

Fesko moved; Alpers seconded

Vote: 5 yes; 0 no

M16-08

B. Appointment to Mono County Child Care Council

Departments: Clerk of the Board

Appointment of Salvador Montanez to the Mono County Child Care Council for a term of two years beginning 1/1/16 and expiring 12/31/17. This item is sponsored by Supervisor Corless.

Action: Appoint Salvador Montanez to the Mono County Child Care Council, with a term expiring 12/31/17.

Fesko moved; Alpers seconded

Vote: 5 yes; 0 no

M16-09

C. Appointments to Mono County Behavioral Health Advisory Board

Departments: Board of Supervisors

Supervisor Corless was appointed to Mono County's Behavioral Health Advisory Board on January 6, 2015, attended a training workshop by the California Institute for Behavioral Health Solutions regarding advisory board roles and responsibilities, and worked with Behavioral Health Department staff members to find Advisory Board members meet the state requirements so that formal board appointments can be made. This item is being sponsored by Supervisor Corless.

Action: Make the following appointments to the Mono County Behavioral Health Advisory Board – Susi Bains, Jeff Franke, Lois Klein to two-year terms expiring January 2018; Ingrid Braun, Stacy Corless, Al Davis to three-year terms, expiring January 2019.

Fesko moved; Alpers seconded

Vote: 5 yes; 0 no

M16-10

D. Hiring Freeze Variance; DSS Integrated Caseworker

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Departments: Social Services

An Integrated Caseworker I position vacancy within the Dept. of Social Services exists due to a retirement at the end of December 2015. The Department requests authorization to recruit and hire a replacement for the incumbent. This position is included in the current BOS-approved allocation list.

Action: Approve hiring freeze variance and authorize the Director of Social Services to fill one Integrated Caseworker I vacancy within the Department of Social Services.

Fesko moved; Alpers seconded

Vote: 5 yes; 0 no

M16-11

E. Hiring Freeze Variance - Public Works Project Manager

Departments: Public Works

Due to an existing staff person's recent departure a vacancy exists in Public Works for a Project Manager. This position provides vital project management to Public Works and works with local agencies to formulate their desires into projects.

Action: Authorize Public Works Director, in consultation with Human Resources, to begin recruitment process to fill an existing Project Manager vacancy in Public Works.

Fesko moved; Alpers seconded

Vote: 5 yes; 0 no

M16-12

Jeff Walters:

- Explained that this is Vianey White's position and she has decided to resign.

F. Employment Contract with Dave Butters

Departments: CAO

Proposed resolution R16-_____, approving an Employment Agreement with Dave Butters and Prescribing the Compensation, Appointment and Conditions of Said Employment.

Action: Adopt resolution R16-01, approving an Employment Agreement with Dave Butters and Prescribing the Compensation, Appointment and Conditions of Said Employment.

Corless moved; Alpers seconded

Vote: 5 yes; 0 no

R16-01

Pulled by Supervisor Corless:

- Feels this position is extremely important to be filled with high level of professionalism.

Leslie Chapman:

- Is very excited about all three of these appointments. Feels we are entering into a new era.

Note

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- Gerald went through full recruitment; Stephanie was the first choice for auditor/controller.
- She's excited about Dave Butters, who will start as HR Director in February.
- Stacey Simon: excited about her temporary position.

G. Employment Contract with Gerald Frank

Departments: CAO

Proposed resolution R16-_____, approving Employment Agreement with Gerald Frank and Prescribing the Compensation, Appointment, and Conditions of Said Employment.

Action: Adopt proposed resolution #R16-02, approving Employment Agreement with Gerald Frank and Prescribing the Compensation, Appointment, and Conditions of Said Employment.

Corless; moved; Fesko seconded

Vote: 5 yes; 0 no

R16-02

Pulled by Stacy Corless:

- Can't make better comments than Leslie did.
- She recognized both Gerald and Stephanie; we're creating a strong finance team.

H. Employment Contract with Stephanie Butters

Departments: CAO, County Counsel

Proposed resolution R16-_____ approving an Employment Agreement with Stephanie Butters and Prescribing the Compensation, Appointment, and Conditions of Said Employment.

Action: Adopt proposed resolution #R16-03, approving an Employment Agreement with Stephanie Butters and Prescribing the Compensation, Appointment, and Conditions of Said Employment.

Corless; moved; Fesko seconded

Vote: 5 yes; 0 no

R16-03

Pulled by Supervisors Corless (commented above in #9G)

8. CORRESPONDENCE RECEIVED (INFORMATIONAL)

All items listed are located in the Office of the Clerk of the Board, and are available for review.

A. Letter regarding Expansion of Geothermal Plant

Departments: Clerk of the Board

Correspondence sent by the Mammoth Community Water District on behalf of their General Manager, Pat Hayes, regarding the expansion of the geothermal energy production plant.

B. Letter from Southern California Edison

Departments: Clerk of the Board

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Correspondence dated December 3, 2015 from Southern California Edison regarding Mono County's new Governmental Affairs Representative, Rudy Gonzales.

C. Letter from Fish and Game Commission

Departments: Clerk of the Board

Correspondence dated December 11, 2015 received from the Fish and Game Commission regarding a Notice of Proposal for a 90 Day Extension of Emergency Action to extend existing emergency regulations establishing measures for fisheries at risk due to drought conditions.

D. Fish and Game Commission Notice

Departments: Clerk of the Board

Copy of Notice dated December 24, 2015 from the Fish and Game Commission regarding special measures for fisheries at risk due to drought conditions.

E. Suddenlink Notification

Departments: Clerk of the Board

Information received from Suddenlink dated December 22, 2015, regarding notification of various rate adjustments.

The Board acknowledged receipt of the correspondence.

9. REGULAR AGENDA - MORNING

A. Supervisors' Appointments to Boards, Commissions and Committees

Departments: Clerk of the Board

(Shannon Kendall; Board Chair) - Mono County Supervisors serve on various boards, commissions and committees for one-year terms that expire on December 31st. Each January, the Board of Supervisors makes appointments for the upcoming year.

Action: Move for Tony Dublino to serve as second backup on ESJPA through RCRC for 2016.

Alpers moved; Fesko seconded

Vote: 5 yes; 0 no

M16-13

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Action: Move to remove the Emergency Services Council from roster.

Alpers moved; Fesko seconded

Vote: 5 yes; 0 no

M16-14

Action: Appoint Supervisors to boards, commissions and committees for 2016, as modified per discussion (list can be found online at the Mono County Board of Supervisors' web page).

Fesko moved; Alpers seconded

Vote: 5 yes; ;0 no

M16-15

Stacey Simon:

- Spoke about the Emergency Services Council: it's not clear what this entity is.
- She feels it can be removed from roster.

Supervisor Corless:

- Asked that name of Alcohol, Drug, Mental Health Advisory Board be changed to Behavioral Health Advisory Board.
- She got clarification on Emergency Services Council.
- She is looking for more assignments; she's interested in serving on NACO.
- Collaborative Planning Team meetings.

Supervisor Alpers:

- Is amenable to having Supervisor Corless step in for NACO.
- Other than that he's happy with his assignments.
- Asked colleagues to keep eyes open for another ESTA appointment.

Supervisor Fesko:

- He's happy with assignments.
- He'd like to remove alternate from LTC.

B. 2016 Calendar of Regular Meetings of the Board of Supervisors

Departments: Clerk of the Board

(Shannon Kendall) - Rule 3 of the Mono County Board Rules of Procedure specifies that: an annual calendar of meetings shall be adopted by the Board at their first meeting in January. The calendar will include all known regular meetings. Any meeting may be canceled upon the order of the Chair or by a majority of Board members.

Action: Approve proposed calendar of regular meetings for 2016.

Alpers moved; Fesko seconded

Vote: 5 yes; 0 no

M16-16

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

C. Letter to Town Council and Mammoth Lakes Housing

Departments: Board of Supervisors

(Leslie Chapman) - Letter to inform the Town Council and Mammoth Lakes Housing Board of Directors about citizen concerns around deed restricted properties in the Town of Mammoth Lakes.

Action: Approve letter as amended (with correct date and Supervisor Stump as Chairmen) and direct staff to send to the Town of Mammoth Lakes Town Council and the Mammoth Lakes Housing Board of Directors.

Alpers moved; Corless seconded

Vote: 4 yes; 0 no; 1 abstain: Johnston

M16-17

Leslie Chapman:

- The Board has already seen this item; this is the new letter being submitted for discussion and approval.

Supervisor Corless:

- She's happy with the letter.

Supervisor Johnston:

- Still refraining from participation in this item.

D. Legal Services Agreements

Departments: County Counsel

(Stacey Simon) - Proposed contracts with the Law Firm of Constance Hornig, Esq. (solid waste) and the Law Office of Timothy B. Sanford (general litigation) pertaining to the provision of legal services to the County.

Action: Approve County entry into proposed contracts and authorize Chair to execute said contracts on behalf of the County.

Fesko moved; Alpers seconded

Vote: 5 yes; 0 no

M16-18

Stacey Simon:

- Feels the item is self-explanatory and she's just here to answer questions.
- This is back up legal assistance for County.

Supervisor Stump:

- If you need these people use them; if you need additional contracts bring them forward.

E. EMS Committee Update

Departments: CAO

(Leslie Chapman) - EMS Committee Update and request approval to meet for the purpose of finalizing Committee report and presentation to the Board of Supervisors

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Action: Approve request for additional meetings as necessary for the purpose of finalizing the EMS Committee Report and presentation to the Board of Supervisors. This final report is due no later than the February 16, 2016 Board meeting to aid in the preparation of the mid-year budget.

Alpers moved; Fesko seconded

Vote: 4 yes; 1 no: Johnston

M16-19

Leslie Chapman:

- The last item dealing with this was when the Board chose not to extend the meeting dates.
- The committee has finished their work, still finalizing their efforts.
- In order to avoid violating the Brown Act, she's asking for the board to approve a couple additional meetings.
- She asks Board NOT to limit meetings.
- This should come back to the board before the third meeting in February.

Stacey Simon:

- She stepped in as the coordinator.
- She feels it's important that the final work be done at public meetings; for purpose of finalizing report.
- Her estimation is that this could be finalized in one – two meetings. She'd hate to limit them but her best guess would be two.

Supervisor Johnston:

- He is opposing the extension of time; has gone on for almost a year.
- Is the idea to have this come back at mid-year budget review?

Supervisor Corless:

- She supports the extra meetings.

Supervisor Alpers:

- He supports the extra meetings.

Supervisor Fesko:

- He supports this; it hasn't been a year yet; it's been only six months.
- It is every committee member's intention to wrap this up as soon as possible.

Supervisor Stump:

- He sits on the committee; they have shifted gears to report finalization.
- He supports extra meetings to produce a final document.
- He'd like to see it happen as quickly as possible.
- No meetings have been scheduled at this time.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

11. CLOSED SESSION

There was nothing to report out of closed session; the Chairman provided direction to staff.

A. Closed Session--Human Resources

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon and Leslie Chapman. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: Finance Director.

C. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION/ ADMINISTRATIVE PROCEEDING. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Ray Tems v. County of Mono.

ADJOURN

ATTEST

FRED STUMP
CHAIRMAN

SHANNON KENDALL
ASSISTANT CLERK OF THE BOARD

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 12, 2016

Departments: District Attorney

TIME REQUIRED

SUBJECT Reclassification of Daniel Lengeman
from DDA II to DDA III

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Agreement and First Amendment to Agreement re Employment of Daniel Lengeman, Deputy District Attorney II, effectuating reclassification of Mr. Lengeman to Deputy District Attorney III.

RECOMMENDED ACTION:

Approve and authorize the Board Chair to execute said Agreement and First Amendment on behalf of the County.

FISCAL IMPACT:

Approximate annual increase for the reclassification is \$10,196 which consist of \$7,428 increase in salary, and \$2,768 increase to PERS. The entire amount of this reclassification will be funded by the acceptance of the increased funds to the Victim/Witness grant. There will be an overall reduction in the District Attorney's general fund impact in the amount of \$6,493. Remaining fiscal year impact for six months is an approximate increase of \$5,094, of which \$3,714 is salary and \$1,384 is PERS, funded through the grant.

CONTACT NAME: Tim Kendall

PHONE/EMAIL: (760) 932-5560 / tkendall@mono.ca.gov

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[Amendment to Agreement](#)

History

Time	Who	Approval
1/5/2016 5:43 PM	County Administrative Office	Yes
1/5/2016 2:27 PM	County Counsel	Yes
1/5/2016 3:13 PM	Finance	Yes

County of Mono Office of the District Attorney

www.monocountydistrictattorney.org

Bridgeport Office:
Main St. Court House, P.O. Box 617
Bridgeport, CA. 93517
Tel:(760)932-5550 fax: (760)932-5551



Mammoth Office:
Sierra Center Mall, P.O. Box 2053
Mammoth Lakes, CA. 93546
Tel:(760)924-1710 fax: (760)924-1711

Tim Kendall - District Attorney

TO: Honorable Board of Supervisors
FROM: Tim Kendall, District Attorney
DATE: December 3, 2015

Time Needed: Consent Agenda – If pulled 5 minutes for presentation and 5 minutes for discussion.

Subject

Authorize the reclassification for Daniel Lengeman from a Deputy District Attorney II to a Deputy District Attorney III. Enter into an amended employment contract with Daniel Lengeman to reflect the change and modify DA Budget to reflect the savings.

Recommendation

Approval of the reclassification and enter into an amended employment contract with Daniel Lengeman and make the appropriate modification to the District Attorney's Budget to reflect the savings.

Discussion

Daniel Lengeman was hired three years ago as a Deputy District Attorney II. Mr. Lengeman, comes to Mono County from the Riverside County District Attorney's office for which he previously worked 5 years as a DDA II. When Mr. Lengeman accepted the Mono County II position, based on his experience and years with Riverside County he was qualified to fill a Mono County DDA III position, however, the office did not have that allocation.

As a DDA II, Mr. Lengeman handled a variety of misdemeanor and felony cases pursuant to that classification. For the past two years and currently, Mr. Lengeman handles a full felony case load including handling several very difficult and complicated trials. Mr. Lengeman is also in charge of running the County's new Drug Court Program and has devoted his time and expertise in making sure that the new program is successful. He has been working beyond the DDA II classification for the past year and half and should be at a DDA III level.

Over the past year the District Attorney has had several conversations with County Administration and Board members in regards to addressing this issue. Understanding the county's financial difficulties, the District Attorney has been unwilling to address this issue until

the county's financial picture would support this reclassification or if the District Attorney was able to support the reclassification outside of the general fund.

Recently, the District Attorney has been given an opportunity to accept a small but guaranteed increase in our Victim/Witness Grant Program. This guaranteed increase if accepted would be \$16,689. The District Attorney would like to accept this increase which would now cover 100% of the salary and benefits for Victim/Witness position and free up \$16,689 in the District Attorney's general fund budget that is currently being applied to the salary for that position. The reclassification of Mr. Lengeman would cost a total of \$10,196 which covers both salary and benefits. By accepting the increase and applying it as proposed, the reclassification of Mr. Lengeman would be covered under the existing District Attorney's budget and the District Attorney's general fund impact would also be reduced by as total of \$6,493.

Fiscal Impact

Approximate annual increase for the reclassification is \$10,196 which consist of \$7,428 increase in salary, and \$2,768 increase to PERS. The entire amount of this reclassification will be funded by the acceptance of the increased funds to the Victim/Witness grant. There will be an overall reduction in the District Attorney's general fund impact in the amount of \$6,493.

**AGREEMENT AND FIRST AMENDMENT TO
AGREEMENT RE EMPLOYMENT
OF DANIEL LENGEMAN**

This Agreement and First Amendment is entered into this 12th day of January, 2016, by and between Daniel Lengeman and the County of Mono (sometimes referred to herein collectively as "the parties") for the purpose of amending that certain Agreement re Employment of Daniel Lengeman.

I. RECITALS

- A. The County currently employs Daniel Lengeman in accordance with an employment agreement entered into on or about February 17, 2015 (sometimes referred to herein as "the Agreement").
- B. The parties wish to amend the Agreement to effectuate a change in Mr. Lengeman's employment position and compensation.

II. AGREEMENT

NOW, THEREFORE, the parties agree as follows:

- 1. Mr. Lengeman's employment position has been changed to "Deputy District Attorney III" and all references in the Agreement to Mr. Lengeman's former job title as "Deputy District Attorney II" are hereby amended to instead read "Deputy District Attorney III."
- 2. Section 3 of the Agreement is amended to read as follows: "Effective January 12, 2016, Mr. Lengeman's base salary shall be \$8,955 per month (pro-rated for the month of January 2016 based on the effective date of the new position). Any other increases to Mr. Lengeman's salary shall continue to be based solely on the County's Management Compensation policies, as the same may be amended from time to time and unilaterally implemented by the County. Mr. Lengeman understands that he is responsible for paying the employee's share of any retirement contributions owed to the Public Employees Retirement System (PERS) with respect to his employment for the County. The Board may unilaterally increase Mr. Lengeman's compensation in its discretion at any time while this Agreement is in effect. Should a wage increase be granted under the MOU with Local 39, applicable to Mono County Public Employees (MCPE), it is agreed that this contract will be reopened for discussion and potential re-negotiation with respect Mr. Lengeman's salary. During such negotiations the County shall consider and discuss the issue of increased compensation with Mr. Lengeman in good faith, but the County's decision whether or not to grant such

additional compensation shall be final and non-appealable.”

3. All other provisions of the Agreement not hereby amended shall remain in full force and effect.

III. EXECUTION:

The parties hereby execute this Agreement as of the date first written above.

Daniel Lengeman

THE COUNTY OF MONO

By: Fred Stump, Chair
Board of Supervisors

APPROVED AS TO FORM:

County Counsel



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 12, 2016

Departments: Public Health

TIME REQUIRED

SUBJECT Hiring Freeze Variance - Health
Program Manager

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

There exists a vacancy in Public Health for a Health Program Manager. This position oversees the provision of services in the CCS (California Children's Services) and CHDP (California Health and Disability Prevention) programs. This position is essential to fill as it is mandated by the California Department of Public Health.

RECOMMENDED ACTION:

That the Board approve a hiring freeze variance to fill the existing vacancy in Public Health for a Health Program Manager.

FISCAL IMPACT:

The salary for this position is \$76,637 per year with an additional \$37,722 in benefits. This position is fully funded by state and federal grants. Remaining fiscal year impact for five months is approximately \$47,650, of which \$31,932 is salary and \$15,718 is benefits.

CONTACT NAME: Lynda Salcido, Public Health/EMS Director

PHONE/EMAIL: 760-924-1842 / lsalcido@mono.ca.gov

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History

Time	Who	Approval
1/5/2016 5:39 PM	County Administrative Office	Yes
1/5/2016 4:32 PM	County Counsel	Yes
1/5/2016 3:24 PM	Finance	Yes

COUNTY of MONO

HEALTH DEPARTMENT

P.O. BOX 3329

MAMMOTH LAKES, CA 93546

Public Health (760) 924-1830 Fax (760) 924-1831
Environmental Health (760) 924-1800 Fax (760) 924 1801



To: Honorable Board of Supervisors

From: Lynda Salcido

Date: January 4, 2016

Subject: Hiring Freeze Variance

Recommendation:

That the Board approve a hiring freeze variance to fill the existing vacancy in Public Health for a Health Program Manager.

Background:

There exists a vacancy in the Public Health Department for a Health Program Manager. This position oversees the provision of services in the CMS (Children's Medical Services) Program which includes CCS (California Children's Services), CHDP (California Health and Disability Prevention) and HCPCFC (Health Care Program for Children in Foster Care) programs. This position is essential to fill and is mandated by the California Department of Public Health.

Fiscal Impact:

The salary for this position is \$76,637 per year with an additional \$37,722 in benefits. This position is fully funded by state and federal grants. There is no impact to the general fund.

Background:

Programs delivered by the CMS Program provide a variety of medical services to eligible children. The Mono County Health Department receives funding to provide administration and case management services in support of these programs. The ability of these programs to be delivered in the most effective manner possible depends on the oversight of a Public Health Nurse/Health Program Manager.

For any questions regarding this item, please contact Lynda Salcido, Public Health Director, at 760-924-1842.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 12, 2016

Departments: Assessor

TIME REQUIRED

SUBJECT Hiring Freeze Variance - Assistant Assessor

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Effective July 25, 2014, the Assistant Assessor resigned to accept a position in another county. The Assessor agreed to leave this position vacant for up to one year due to serious budget constraints within the county. Since that time the Assessor's Office has had one other staff member leave to accept employment in another County office. This position is an essential function of the daily operations of the Assessor's Office, and we do not have any other administrative personnel who can assume the responsibilities of this position. In addition, with the staff member loss mentioned above, our staffing levels may be too low for the timely completion of the assessment roll, which is critical to Mono County operations.

RECOMMENDED ACTION:

Approve a variance of the hiring freeze to allow the Mono County Assessor, with the assistance of the new Mono County Human Resource Director, to recruit and hire an Assistant Assessor.

FISCAL IMPACT:

The Assessor's Office does not anticipate filling this position prior to February 1, 2016. The maximum impact to the general fund would be \$68,920 (salary of \$40,645 for 5 months and benefits of \$28,275 for 5 months). This is an allocated position for which there is sufficient appropriation in the 2015/16 budget.

CONTACT NAME: Barry Beck

PHONE/EMAIL: 760-932-5522 / bbeck@mono.ca.gov

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Time	Who	Approval
1/5/2016 5:41 PM	County Administrative Office	Yes
1/5/2016 4:33 PM	County Counsel	Yes
1/5/2016 3:14 PM	Finance	Yes



**OFFICE OF THE ASSESSOR
COUNTY OF MONO**

P.O. BOX 456, BRIDGEPORT, CALIFORNIA 93517

**BARRY BECK, ASSESSOR
(760) 932-5510 FAX (760) 932-5511**

Date: December 31, 2015
To: Honorable Board of Supervisors
From: Barry Beck, Mono County Assessor
Subject: Hiring Freeze Variance – Assistant Assessor

Recommended Action:

Approve a variance of the hiring freeze to allow the Mono County Assessor, with the assistance of the new Mono County Human Resource Director, to recruit and hire an Assistant Assessor. This is an authorized position that has been vacant for almost one and one-half years. It was funded in the 2015-2016 budget, and is expected to be funded in the 2016-2017 budget.

Discussion:

In July of 2014 this position was vacated and the position was left vacant to achieve budget savings. The duties were divided among existing staff, and their diligence and hard work allowed the Assessor's Office to complete the assessment roll in a timely manner, but the current workload is not sustainable for the existing staff, and the workload is expected to steadily increase as our local economy slowly gains momentum. The savings achieved thus far is \$248,112.

Fiscal Impact:

The fiscal impact for the remainder of the 2015-2016 fiscal year is estimated to be \$68,920 - \$40,645 is salary, and \$28,275 is PERS and benefits, and these amounts are included in the department requested budget for 2015-2016.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 12, 2016

Departments: Finance

TIME REQUIRED

**PERSONS
APPEARING
BEFORE THE
BOARD**

Stephanie Butters

SUBJECT Hiring Freeze Variance - FTS II-IV -
Accountant I/II, Auditor-Controller

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Hiring Freeze Variance and approval to hire an FTS II/III/IV-Accountant I/II in the Auditor-Controller division of the Finance Department.

RECOMMENDED ACTION:

Approve hiring freeze variance and authorize the Finance Director to fill a FTS II/III/IV-Accountant II/II position in the Auditor-Controller's office.

FISCAL IMPACT:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$35,826 of which \$19,550 is salary, \$4,305 is PERS and \$11,971 is benefits. A full fiscal year cost is approximately \$85,983 of which \$46,920 is salary, \$10,333 is PERS and \$28,730 is benefits. The remaining fiscal year savings to the general fund will be approximately \$17,746 of which \$13,542 is salary, \$3,154 is PERS, and \$1,050 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.

CONTACT NAME: Stephanie Butters

PHONE/EMAIL: 760-932-5496 / sbutters@mono.ca.gov

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[Hiring Freeze Variance Staff Report](#)

History

Time	Who	Approval
1/6/2016 1:29 PM	County Administrative Office	Yes
1/6/2016 2:44 PM	County Counsel	Yes
1/6/2016 1:36 PM	Finance	Yes



DEPARTMENT OF FINANCE

COUNTY OF MONO

Gerald Frank
Assistant Finance Director
Treasurer-Tax Collector

Leslie L. Chapman, CPA
Finance Director

Stephanie Butters
Assistant Finance Director
Auditor-Controller

P.O. Box 495
Bridgeport, California 93517
(760) 932-5480
Fax (760) 932-5481

P.O. Box 556
Bridgeport, California 93517
(760) 932-5490
Fax (760) 932-5491

Date: January 12, 2016

To: Honorable Board of Supervisors

From: Leslie Chapman, County Administration Officer/ Finance Director

Subject: Hiring Freeze Variance – Fiscal and Technical Specialist II/III/IV-Accountant I/II – Auditor Controller

Recommended Action:

Approve hiring freeze variance and authorize the Finance Director to fill a Fiscal and Technical Specialist II/III/IV-Accountant I/II position in the Auditor-Controller's Office.

Discussion:

As of January 1, 2016, the Auditor's Office will have a vacancy due to the promotion of Stephanie Butters who previously held the position of Accountant II. This Fiscal and Technical Specialist II/III/IV-Accountant I/II position will allow the office to continue timely vendor payments, complete calendar-year end processing, meet reporting deadlines, and provide financial support to departments, special districts, and constituents. The second vacancy left in the Auditor's Office by the promotion of Gerald Frank will be filled by moving Joanne Werthwein from the Treasurer/Tax Collector's Office to the Auditor/ Controller's office on February 1, 2016.

Fiscal Impact:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$35,826 of which \$19,550 is salary, \$4,305 is PERS and \$11,971 is benefits. A full fiscal year cost is approximately \$85,983 of which \$46,920 is salary, \$10,333 is PERS and \$28,730 is benefits. The remaining fiscal year savings to the general fund will be approximately \$17,746, of which \$13,542 is salary, \$3,154 is PERS, and \$1,050 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 12, 2016

Departments: Finance

TIME REQUIRED

**PERSONS
APPEARING
BEFORE THE
BOARD**

Gerald Frank

SUBJECT Hiring Freeze Variance - FTS II-IV,
Treasurer-Tax Collector

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Hiring Freeze Variance - Fiscal and Technical Specialist II-IV

RECOMMENDED ACTION:

Approve a hiring freeze variance and authorize the Finance Director to fill a FTS II-IV position in the Treasurer/tax Collector's office.

FISCAL IMPACT:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$42,107 of which \$25,500 is salary, \$5,748 is PERS and \$10,859 is benefits. The cost for a full year is \$101,057 of which \$61,200 is salary, \$13,795 is PERS and \$26,062 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 760-932-5499 / lchapman@mono.ca.gov

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Gerald Frank

MINUTE ORDER REQUESTED:

YES NO

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Time	Who	Approval
1/6/2016 1:40 PM	County Administrative Office	Yes
1/6/2016 3:04 PM	County Counsel	Yes
1/6/2016 4:15 PM	Finance	Yes



DEPARTMENT OF FINANCE

COUNTY OF MONO

Gerald Frank
Assistant Finance Director
Treasurer-Tax Collector

Leslie L. Chapman, CPA
Finance Director

Stephanie Butters
Assistant Finance Director
Auditor-Controller

P.O. Box 495
Bridgeport, California 93517
(760) 932-5480
Fax (760) 932-5481

P.O. Box 556
Bridgeport, California 93517
(760) 932-5490
Fax (760) 932-5491

Date: January 12, 2016

To: Honorable Board of Supervisors

From: Leslie Chapman, County Administration Officer / Finance Director

Subject: Hiring Freeze Variance – Fiscal and Technical Specialist II-IV – Treasurer/Tax Collector

Recommended Action:

Approve hiring freeze variance and authorize the Finance Director to fill a Fiscal and Technical Specialist II-IV position in the Treasurer/Tax Collector's office.

Discussion:

On February 1, 2016, Joanne Werthwein will be moving from the Treasurer/Tax Collector's office to the Auditor/ Controller's office to help fill the vacancy left by the promotion of Gerald Frank. This Fiscal and Technical Specialist II-IV position in the Treasurer/Tax Collector's office handles delinquent unsecured property tax collections, delinquent tax sale processes, nightly balancing, and many other daily functions.

Fiscal Impact:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$33,660 of which \$17,710 is salary, \$3,985 is PERS and \$11,965 is benefits. The cost for a full year is \$80,784 of which \$42,504 is salary, \$9,564 is PERS and \$28,716 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 12, 2016

Departments: CAO

TIME REQUIRED

SUBJECT Hiring Freeze Variance - Risk
Manager

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approve hiring freeze variance - Risk Manager

RECOMMENDED ACTION:

Approve a hiring freeze variance and authorize the CAO to fill the Risk Manager position in the County Administrator's office.

FISCAL IMPACT:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$51,387 of which \$25,500 is salary, \$15,028 is PERS and \$10,859 is benefits. The cost for a full year is \$123,328 of which \$61,200 is salary, \$36,066 is PERS and \$26,062 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.

CONTACT NAME: Leslie Chapman

PHONE/EMAIL: 760-932-5414 / lchapman@mono.ca.gov

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Hiring Freeze Variance Staff Report

History

Time

Who

Approval

1/6/2016 1:41 PM	County Administrative Office	Yes
1/6/2016 2:45 PM	County Counsel	Yes
1/6/2016 1:45 PM	Finance	Yes



COUNTY OF MONO

P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5410 • FAX (760) 932-5411

Leslie L. Chapman
County Administrative Officer

Date: January 12, 2016
To: Honorable Board of Supervisors
From: Leslie Chapman, County Administration Officer
Subject: Hiring Freeze Variance – Risk Manager

Recommended Action:

Approve hiring freeze variance and authorize the CAO to fill the Risk Manager position in the County Administrator's office.

Discussion:

The Risk Manager position has been vacant since October of 2015. This position is critical to mitigate risk of liability and manage all insurance and worker's comp claims. John Vallejo, Deputy County Counsel was handling claims after the position was vacated in October and now that he is gone, it is important that we fill this position as soon as possible.

Fiscal Impact:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$51,387 of which \$25,500 is salary, \$15,028 is PERS and \$10,859 is benefits. The cost for a full year is \$123,328 of which \$61,200 is salary, \$36,066 is PERS and \$26,062 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 12, 2016

Departments: CAO

TIME REQUIRED

SUBJECT Hiring Freeze Variance - Admin
Services Specialist

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Hiring freeze variance to hire an Administrative Services Specialist in the CAO's office.

RECOMMENDED ACTION:

Approve hiring freeze variance and authorize the CAO to fill the Administrative Services Specialist position in the County Administrator's office.

FISCAL IMPACT:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$38,293 of which \$22,675 is salary, \$5,111 is PERS and \$10,507 is benefits. The cost for a full year is \$91,905 of which \$54,420 is salary, \$12,267 is PERS and \$25,218 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.

CONTACT NAME: Leslie Chapman

PHONE/EMAIL: 760-932-5414 / lchapman@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH
ATTACHMENTS TO THE OFFICE OF
THE COUNTY ADMINISTRATOR
PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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[Hiring Freeze Variance Staff Report](#)

History

Time	Who	Approval
1/6/2016 1:29 PM	County Administrative Office	Yes
1/6/2016 2:37 PM	County Counsel	Yes
1/6/2016 1:39 PM	Finance	Yes



COUNTY OF MONO

P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5410 • FAX (760) 932-5411

Leslie L. Chapman
County Administrative Officer

Date: January 12, 2016

To: Honorable Board of Supervisors

From: Leslie Chapman, County Administration Officer

Subject: Hiring Freeze Variance – Administrative Services Specialist

Recommended Action:

Approve hiring freeze variance and authorize the CAO to fill the Administrative Services Specialist position in the County Administrator's office.

Discussion:

The Administrative Services Specialist position has been vacant since February of 2015. This administrative position is critical to the smooth operations of the County Administrative Office. This position will be shared by the CAO, the Human Resources Director and the Risk Manager.

Fiscal Impact:

The fiscal impact for the remaining 2015-16 fiscal year is approximately \$38,293 of which \$22,675 is salary, \$5,111 is PERS and \$10,507 is benefits. The cost for a full year is \$91,905 of which \$54,420 is salary, \$12,267 is PERS and \$25,218 is benefits. This position is funded in the 2015-16 budget and is expected to be funded in the 2016-17 budget.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE January 12, 2016

Departments: Community Development

TIME REQUIRED 1 hour (20 minute presentation; 40 minute discussion)

PERSONS APPEARING BEFORE THE BOARD Scott Burns

SUBJECT RPAC Workshop

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Workshop on Regional Planning Advisory Committees (RPACs).

RECOMMENDED ACTION:

Conduct workshop, and provide any desired direction to staff

FISCAL IMPACT:

No impact.

CONTACT NAME: Scott Burns

PHONE/EMAIL: 924.1807 / sburns@mono.ca.gov

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR
**PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING**

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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<input type="checkbox"/> staff report
<input type="checkbox"/> Attachment 2
<input type="checkbox"/> Attachment
<input type="checkbox"/> PowerPoint

History

Time	Who	Approval
1/5/2016 5:47 PM	County Administrative Office	Yes
1/5/2016 4:40 PM	County Counsel	Yes
1/5/2016 3:16 PM	Finance	Yes

Mono County Community Development Department

P.O. Box 347
Mammoth Lakes, CA 93546
(760) 924-1800, fax 924-1801
www.monocounty.ca.gov

P.O. Box 8
Bridgeport, CA 93517
(760) 932-5420, fax 932-5431
www.monocounty.ca.gov

January 12, 2016

TO: Honorable Chair and Members of the Board of Supervisors

FROM: Scott Burns, Director
Gerry Le Francois, Principal Planner

RE: REGIONAL PLANNING ADVISORY COMMITTEES WORKSHOP

RECOMMENDATION

Conduct follow-up workshop on Regional Planning Advisory Committees (RPACs), and provide any desired direction to staff.

FISCAL IMPACT

Not applicable; no action recommended. The costs of RPAC administration are included in the Planning budget and to the extent feasible, are covered by grant funds.

DISCUSSION

As a follow-up to the November 5, 2015 Board workshop conducted in Walker, this item continues the review of RPAC purpose and procedures. Issues discussed include the term of RPAC members, the size of RPACs, RPAC involvement in appointing other RPAC members, and RPAC bylaw ratification by the Board of Supervisors. The question of county employee and husband and wife participation on RPACs was also raised.

Supervisor Johnston has significant experience staffing RPACs and has provided the following additional thoughts and questions on the issues:

1. Issue: Should all RPACs be appointed? Discussion in the staff report might include: If an RPAC is to function as a true RPAC then, yes they should be appointed. Otherwise they could be considered as something else... Town Halls? RPACs would meet on a regular schedule and have normal staff support. Town Halls would meet much less regularly, two or three times a year (?) and have little or no staff support. When something is "taken out to the RPACs" only the true RPACs would be contacted. Otherwise, how would the Board know that there would be a consistent, appointed body responding, that represents a cross-section of the community? This may have to be "taken out to the RPACs"... A vote by the Board should be taken on this issue and the Enabling Legislation modified accordingly, listing the true RPACs and Town Halls or whatever.
2. Issue: What size are the RPACs? Right now it's 5 to 11 members. Board members should vote to change the enabling legislation to increase the range up to 15, if that's desired.
3. Issue: Should County Employees be appointed to RPACs? This also applies to any County committee such as the Planning Commission, Tourism Commission, Fisheries Commission, and CSAs which deal with county funds. A vote by the Board should be taken on this issue and the enabling legislation should be amended accordingly.

4. Issue: Should spouses be appointed to the same RPAC? Similar to #3 above, this also applies to any County committee such as the Planning Commission, Tourism Commission, Fisheries Commission, and CSAs which deal with county funds. A vote by the Board should be taken on this issue and the enabling legislation should be amended accordingly.
5. Issue: Should RPACs bylaws include requirements for (such as attendance), or take a vote on, whether a prospective new RPAC member should be appointed? Again, Similar to the above, this also applies to any County committee such as the Planning Commission, Tourism Commission, Fisheries Commission, and CSAs which deal with county funds. A vote by the Board should be taken on this issue and the enabling legislation should be amended accordingly.
6. Issue: Should RPAC bylaws be ratified by the Board? A vote by the Board should be taken on this issue and the enabling legislation should be amended accordingly.

It should be noted that the Antelope Valley RPAC has scheduled a follow-up review of its bylaws for January 7; Gerry Le Francois will provide a status report on the outcome at Tuesday's meeting.

ATTACHMENT

- Mono County Regional Planning Advisory Committees Purpose and Procedures
- November 5, 2015 Staff Report
- November 5, 2015 PowerPoint

Regional Planning Advisory Committees

P.O. Box 347
Mammoth Lakes, CA 93546
760-924-1800 phone, 924-1801 fax
commdev@mono.ca.gov

P.O. Box 8
Bridgeport, CA 93517
760-932-5420 phone, 932-5431 fax
www.monocounty.ca.gov

RPAC PURPOSE & PROCEDURES

(Adopted by Mono County Board of Supervisors Sept. 1, 1998)

PURPOSE

The purpose of Mono County's Regional Planning Advisory Committees is to advise the Mono County Board of Supervisors, Planning Commission and Planning Division on the development, review, implementation and update of the Mono County General Plan and associated area/community Plans. In order to accomplish this purpose, the RPACs may:

1. Conduct and facilitate community planning meetings.
2. Provide assistance to the Mono County Planning Division and other County staff in identifying local planning issues, including community development constraints and opportunities.
3. Assist in preparing, reviewing and commenting on proposed community vision statements, planning policy and implementing ordinances affecting the local area, including proposals of Mono County, the Mono County Local Transportation Commission (LTC), the Mono County Collaborative Planning Team (CPT) and other requesting agencies.
4. Periodically (at least once a year) review the adequacy and applicability of local general plan policies.
5. Assist county staff in conducting planning studies in support of community planning efforts and plan implementation, including rezoning studies.
6. Review and comment on proposed plans and environmental studies prepared by other agencies that may impact the local area or conflict with existing community plans.
7. Assist in the development and review of capital improvement plans for Mono County, the LTC, and other requesting agencies.
8. Serve as a community forum and information clearinghouse on community planning issues.

MEMBERSHIP

Unless specifically established by the Mono County Board of Supervisors, each RPAC may establish its own membership requirements. Membership should be open to all residents, business operators and landowners in a community area. To the greatest extent possible, RPACs should be composed of a representative cross section of community interests. It is suggested that each RPAC consist of seven to 11 members, appointed by the local supervisor, with Board concurrence.

More on back...

STAFF SUPPORT

Mono County staff services for RPACs shall be coordinated by the Mono County Planning Division. Available staff services may include: agenda preparation; securing meeting locations; preparing press releases; posting and mailing agendas; preparing meeting notes/minutes; arranging for refreshments for special meetings; providing presentations on local planning matters; scheduling meeting speakers; preparing RPAC correspondence,; and presenting RPAC positions to the Planning Commission, Board of Supervisors, LTC, CPT, and other agencies. Community assistance in providing RPAC support services is strongly encouraged. Staff costs associated with RPACs should be recorded in the newly established RPAC budget unit of the Mono County budget.

MEETING GROUND RULES

Each RPAC should establish ground rules for the conduct of its meetings. Although all RPACs may not be subject to the Brown Act, all meetings should be conducted in compliance with the Brown Act. Meetings should also be conducted following common principles of fairness and respect. All in attendance should be given an opportunity to be heard. Each agenda shall include a public comment section during which planning-related items not on the agenda may be discussed.

Each RPAC should appoint a Chair, moderator, or facilitator from its membership to conduct meetings, and secretary from its membership to take meeting notes/minutes. Meetings should generally not exceed two hours in length. Meetings should be conducted at locations easily accessible to the general public, and at times convenient to the public. Monday night meetings during football season should be avoided. RPACs should meet periodically, on an as-needed basis, or set regular meetings dates, such as the second Thursday of each month. In some instances, RPAC meeting frequency may be limited due to constraints on Planning Division staffing levels or workload. The Planning Division may request RPACs to skip meetings or stagger meeting dates to accommodate staff limitations. It should be noted that RPAC staff support is provided to promote community involvement in the local planning process. The Chair is charged with conducting an orderly meeting that conforms to the agenda and purpose of the meeting.

RPAC RECOMMENDATIONS

RPAC recommendations should generally reflect a consensus. A consensus is not necessarily unanimous agreement, but rather is reached when everyone can live with a decision. When it is clear that opinions on an issue are divided, a vote may be necessary. Although voting is usually faster than building consensus, it often creates winners and losers; losers may feel left out or angry, which could lead to later community conflicts. Compromise and consensus are therefore preferred over formal votes.

Mono County Community Development Department

P.O. Box 347
Mammoth Lakes, CA 93546
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www.monocounty.ca.gov

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Bridgeport, CA 93517
(760) 932-5420, fax 932-5431
www.monocounty.ca.gov

November 5, 2015

TO: Honorable Chair and Members of the Board of Supervisors

FROM: Gerry LeFrancois, Principal Planner
Scott Burns, Community Development Director

RE: REGIONAL PLANNING ADVISORY COMMITTEES WORKSHOP

RECOMMENDATION

Conduct workshop on Regional Planning Advisory Committees (RPACs), and provide any desired direction to staff.

FISCAL IMPACT

Not applicable; no action recommended. The costs of RPAC administration are included in the Planning budget and to the extent feasible, are covered by grant funds.

DISCUSSION

As a follow-up to recent Board inquiries, this workshop will review the purpose, progress and procedures of Mono County RPACs. Planning staff will be available to review current operations and activities of the RPACs, including the June Lake Citizens Advisory Committee (CAC) and periodic community meetings for Wheeler Crest and Paradise. Staff assignments for active RPACs are as follows:

RPAC	STAFF
Antelope Valley RPAC	Gerry Le Francois
Bridgeport Valley RPAC	Wendy Sugimura
Mono Basin RPAC	Scott Burns
June Lake CAC	Courtney Weiche
Long Valley RPAC	Courtney Weiche
Chalfant RPAC	Brent Calloway
Benton/Hammil RPAC	Brent Calloway

Assistance with agenda posting/distribution, mailing lists and other support services are provided by CD Ritter and Cedar Barager.

As the prototype for Mono County's RPACs, the June Lake CAC was established 30 years ago in 1985; most other RPACs were established in 1988. Attached for reference is the RPAC Purpose and Procedures adopted by the Board of Supervisors in 1998, which together with ground rules and by-laws established by individual RPACs, guides the staffing, administration and operations of the RPACs. Please contact Gerry LeFrancois at 924-1810 or Scott Burns at 924-1807 if you have questions concerning this matter.

ATTACHMENT

- Mono County Regional Planning Advisory Committees Purpose and Procedures

Regional Planning Advisory Committees

Mono County's Citizen-Based Planning Framework

Board of Supervisors Workshop

November 5, 2015

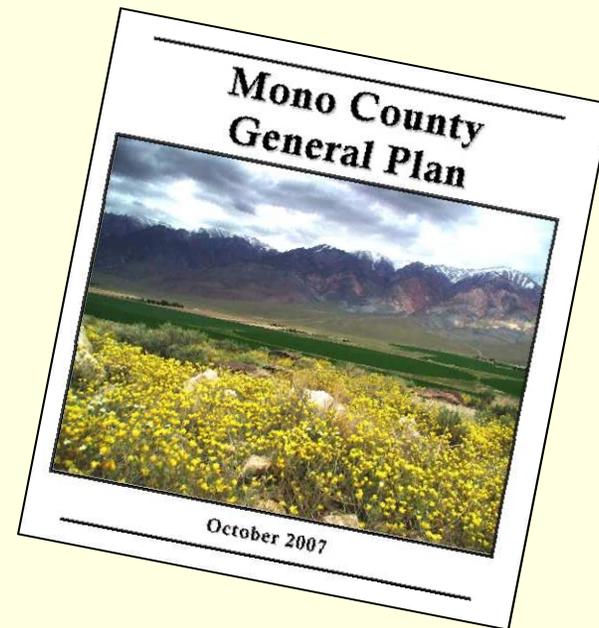
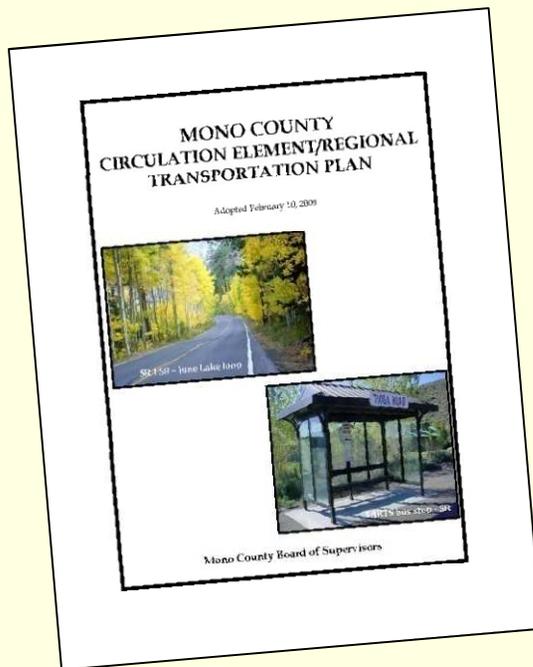


RPAC Purpose

Advise the Board of Supervisors, Planning Commission, and Planning Division on the ***development, review, implementation and update of the Mono County General Plan and associated area/community plans.***

General Plan Vision *excerpt*

...sustain our small-town atmosphere, rural residential character and quality of life consistent with community plans; and collaborate with federal, state, and local entities through **citizen-based planning** and efficient coordinated permit processing...



RPAC Evolution over 3 Decades

- n June Lake CAC – initial advisory committee (1985)
- n Outgrowth from Avalanche Advisory Committees
- n Established to advise on Comprehensive General Plan (1988)
- n Evolved into oversight committees for General Plan implementation (1993)
- n Extensive involvement in County-wide rezoning (2000)
- n As LTC functions integrate with local government planning, ongoing advisor on transportation improvements and Regional Transportation Plan
- n Trend to serve as community forum with “town-hall meeting” format for some
- n Recent 2015 RTP & General Plan Update, including Area Plans

To Achieve Purpose, RPAC may:

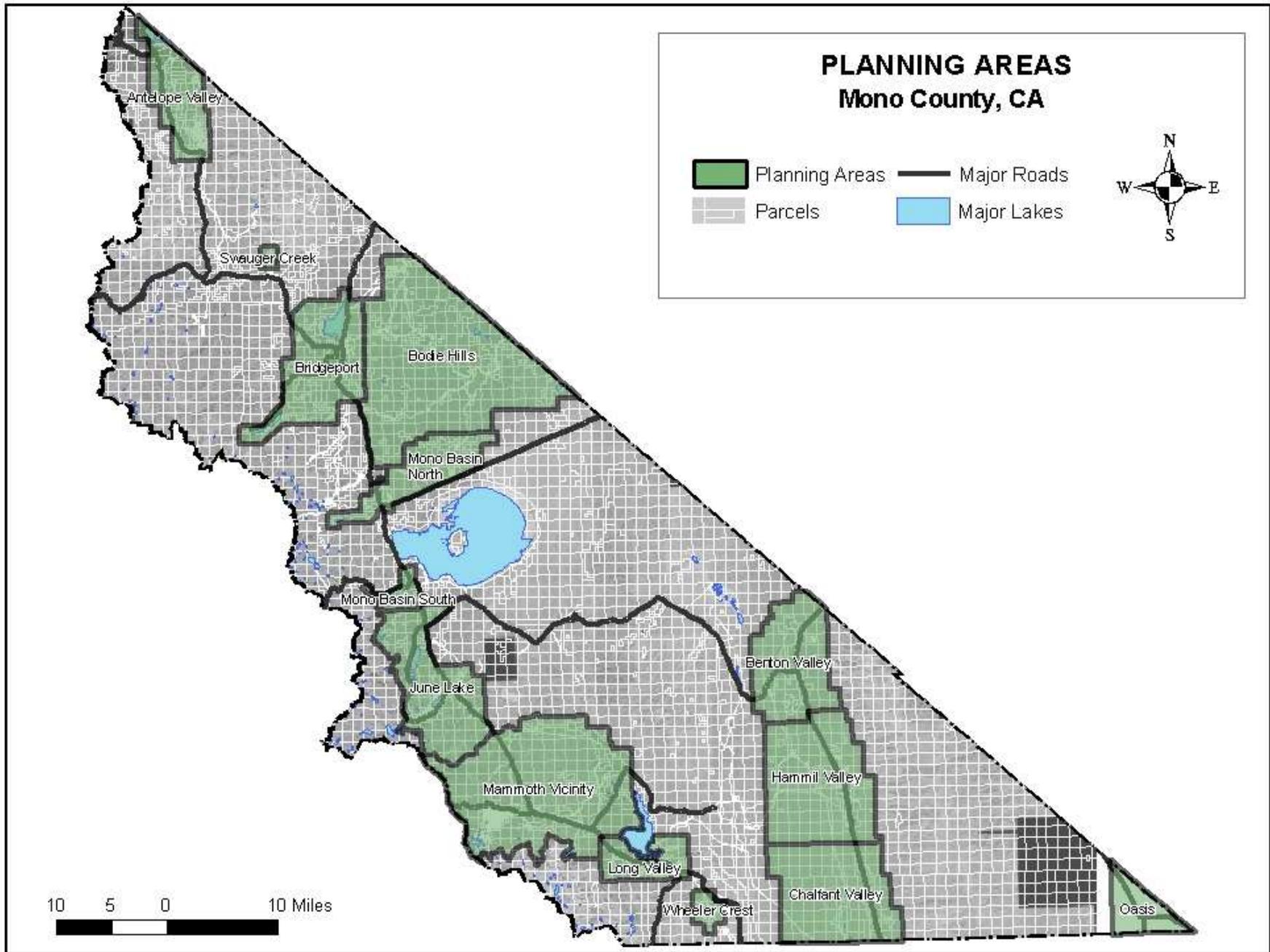
- n Conduct and facilitate community planning meetings
- n Assist in identifying local planning issues
- n Assist in preparing, reviewing and commenting on proposed community vision statements, planning policy and implementing ordinances affecting the local area
- n Review the adequacy and applicability of local general plan policies
- n Assist county staff in conducting planning studies in support of community planning efforts and plan implementation, including rezoning studies
- n Review and comment on proposed plans and environmental studies prepared by other agencies that may impact the local area or conflict with existing community plans
- n Assist in the development of capital improvement plans for Mono County
- n Serve as a community forum and information clearinghouse on community planning

County RPAC Benefits

- n Implements Mono County's vision for citizen-based planning
- n Taps local knowledge, expertise, leadership and volunteerism
- n Accounts for community distinctions in circumstances, characteristics, attitudes, goals and priorities
- n Provides continuity in community involvement with various projects/planning issues
- n Elevates local influence on policy decisions
- n Establishes platform for discussing community planning issues, including presentations by other entities
- n Provides ongoing forum for Mono County's unincorporated communities

RPAC Trends & Challenges

- n Not all communities operate via established RPAC rules and procedures
- n Some communities have evolved from a “planning emphasis” to more of a town hall format
- n Community participation tends to be issue driven – challenge of maintaining membership interest
- n Providing staffing during lean years
- n Community outreach trend
 - n Shift away from paper notices
 - n Office posting in accordance with Brown Act
 - n RPAC specific website pages
 - n Social media potential
 - n Ongoing challenge of “Getting the word out”



Regional Summary

n Active:

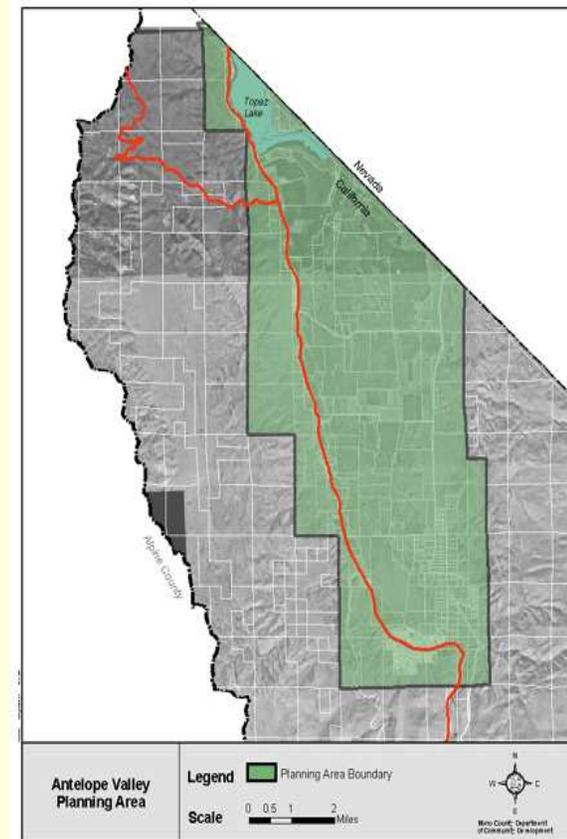
- n Antelope Valley
- n Bridgeport Valley
- n Mono Basin
- n Long Valley
- n Paradise
- n Wheeler
- n Benton
- n Chalfant

n Inactive

- n Swauger Creek
- n Bodie Hills
- n Upper Owens

Antelope Valley RPAC

- n RPAC meets monthly
- n Up to 15 members
 - n Includes a Chair, Vice-Chair and Secretary
 - n No terms
 - n Currently 12 members
- n By-Laws
 - n Include specifics re: voting on incoming members and dismissing members.
- n Strong public attendance this past year



Antelope Valley RPAC

Past Projects

- n Area Plan Policies aimed at preserving Antelope Valley's community character
- n Alternative Energy and Communications policies
- n Agriculture Lot Sizes
- n Mountain Gate Park
- n Optico's study with Main Street business owners

Current Projects

- n Pending General Plan & RTP Update
- n Ongoing efforts seeking community consensus on trails planning

Bridgeport RPAC

- n Typically meets monthly
- n 9 members
 - n Includes a Chair, Vice-Chair
- n BRPAC By-Laws
 - n Action minutes
- n Low public attendance



Bridgeport RPAC

Past Projects

- n Economic Development—Visitor Center
- n School Crossings of U.S. 395
- n Cemetery Policy

Current Projects

- n General Plan Update
- n Trails Plan
- n Main Street Revitalization
- n Road diet, streetscape improvements, banner

Mono Basin RPAC

- n Meet Monthly
- n Mono Basin Bylaws
- n Up to 11 members; 8 members currently
- n Two year terms
 - n Chair, Vice-Chair, Secretary
- n Low to moderate attendance by public; more on controversial issues such as Conway Ranch

Mono Basin RPAC

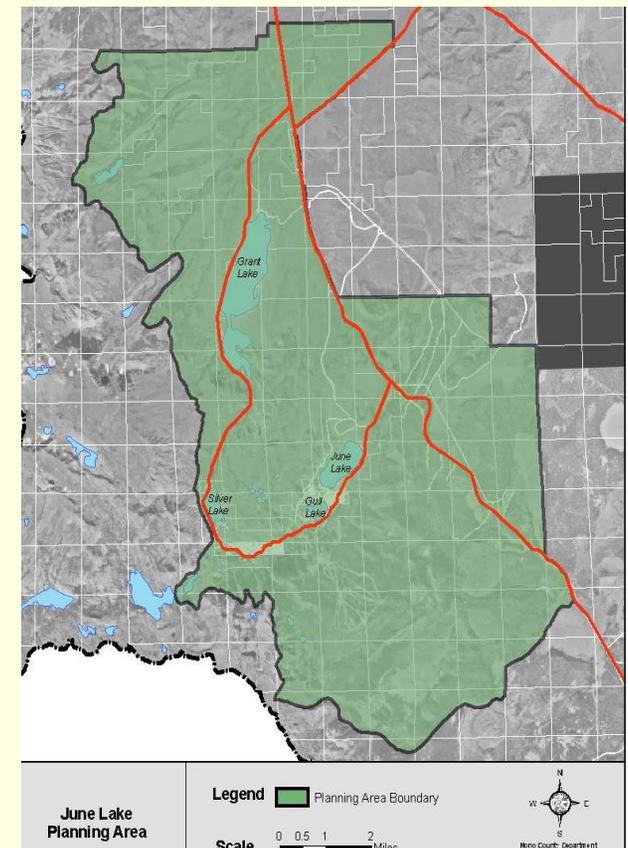
Projects

- n Community Center
- n Community Center Landscaping
- n Mono City Emergency Road
- n Mono Basin Community Plan
- n Trails Planning: Mono-Yosemite
- n Streetscape Grant Application



June Lake CAC

- n Established in 1985 (30 years ago)
- n Meet Monthly (sometimes every other month depending on issues)
- n June Lake CAC Bylaws
- n Currently 8 members; Four year terms
 - n Chair, Vice-Chair, Secretary
- n Moderate public attendance



June Lake CAC

Projects

- n June Area Plan
- n Trails Plan
- n Design Guidelines
- n Opticos Study
- n Main Street
- n Skate Park
- n SFR Transient Rentals



Long Valley RPAC

- n Formalized RPAC in April 2010
 - n Facilitated Community Meetings as needed previously
- n RPAC meets every other month
 - n During Area Plan Update met monthly
- n 7 members
 - n Includes a Chair, Vice-Chair and Minute Taker
 - n Action Minutes
 - n County By-Laws



Long Valley RPAC

n **Current Projects:**

n CSA projects

- n Skate Park

- n Community Center Master Plan

n Area Plan Update

- n Community & Regional Trail Planning

- n Traffic-calming

- n Developing 'Community-Core'

Wheeler Crest & Paradise

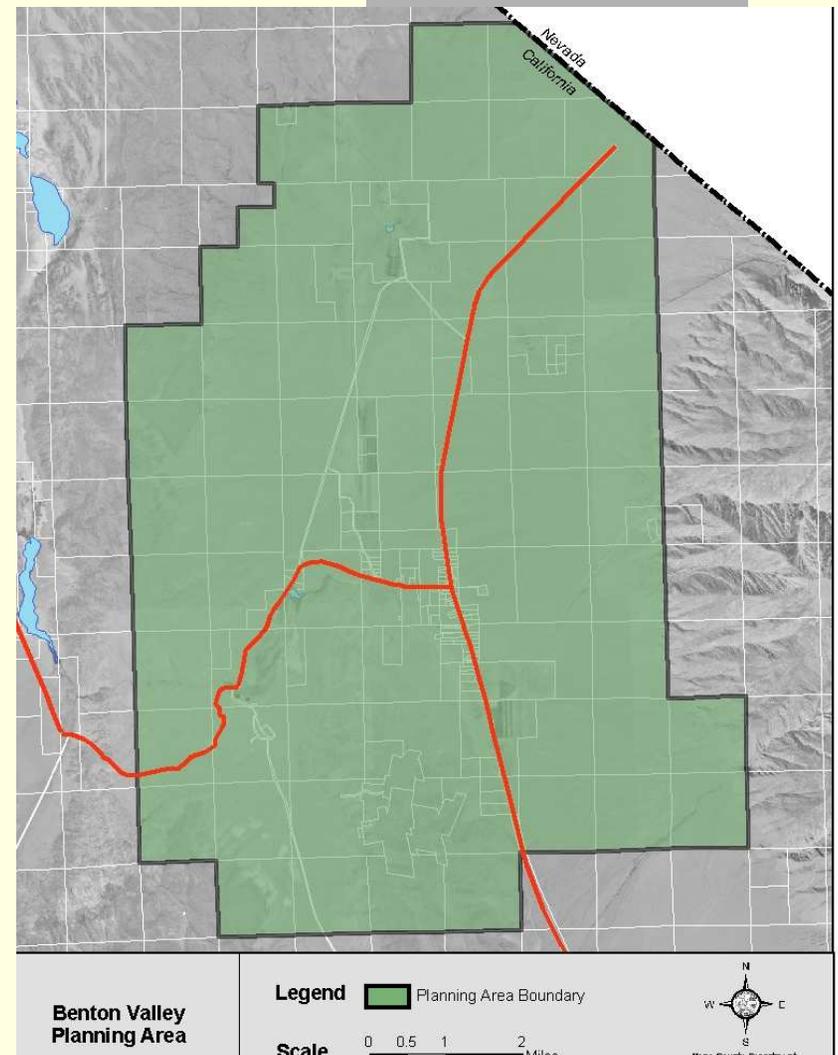
- n Former RPAC evolved into 'as needed' basis community meeting
- n Staff prepares agenda with Supervisor, no set membership

- n Recent topics
 - n General Plan & RTP Update
 - n Emergency access road
 - n Specific Plans
 - n Area Plan Policies
 - n Lower Rock Creek bike and pedestrian issues

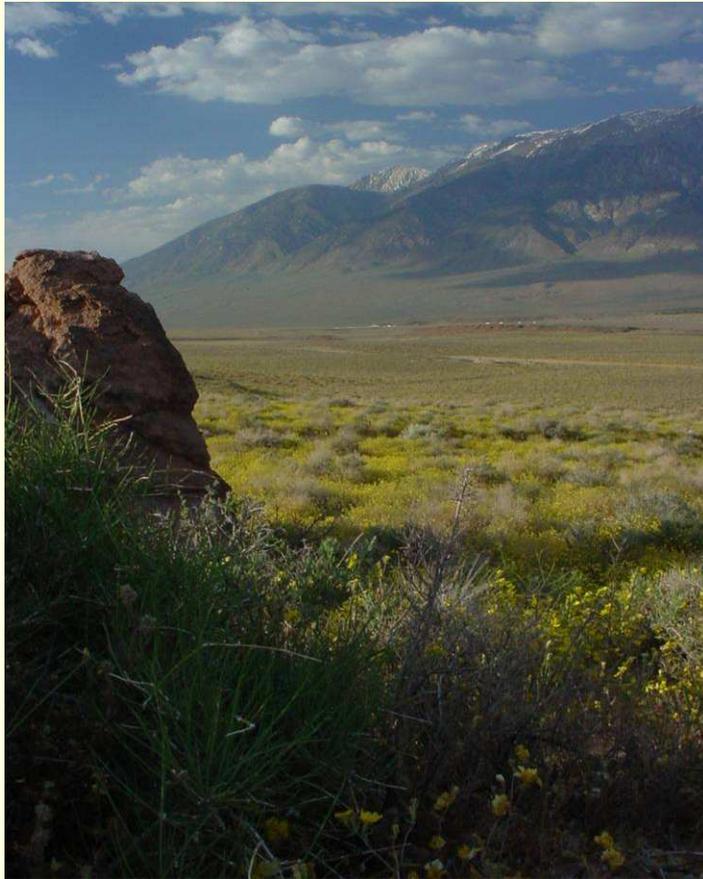


Benton Valley RPAC

- n Meets 4 - 6 times/year
- n Includes Hammil Valley
- n Attendance varies by topic
- n RPAC – staff prepares agenda with Supervisor, no set membership



Benton Valley RPAC

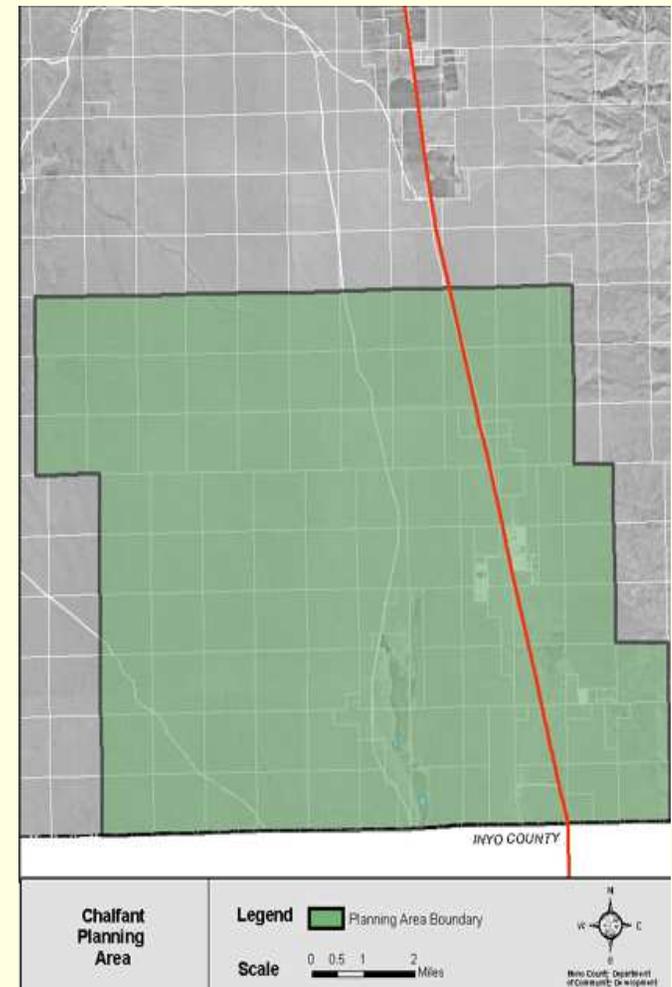


Projects

- n Energy Corridor
- n Groundwater Regulations
- n Sage Grouse
- n Polling
- n Inyo Forest Plan
- n White Mountain Access
- n RACE Communication Grant

Chalfant Valley RPAC

- n Meets 4 - 6 times/year
- n Attendance varies by topic
- n RPAC - staff prepares agenda with supervisor and runs meeting



Chalfant Valley RPAC

Projects

- § Flood Control
- § Water Quality of Wells
- § RACE Communications Grant
- § Cell Towers
- § Groundwater Regulations
- § Street Rehab
- § Park Improvements



RPAC PURPOSE & PROCEDURES

(Adopted by Mono County Board of Supervisors Sept. 1, 1998)

Meeting Ground Rules

- n Each RPAC should establish ground rules for the conduct of its meetings
 - n Although not all RPACs are subject to the Brown Act, all meetings should be conducted in compliance with the Brown Act.
- n Agendas shall include a public comment section
- n Each RPAC should:
 - n Appoint a chair, moderator, or facilitator from its membership to conduct meetings
 - n A secretary to take meeting notes/minutes
 - n Meetings should generally not exceed 2 hours in length

Membership

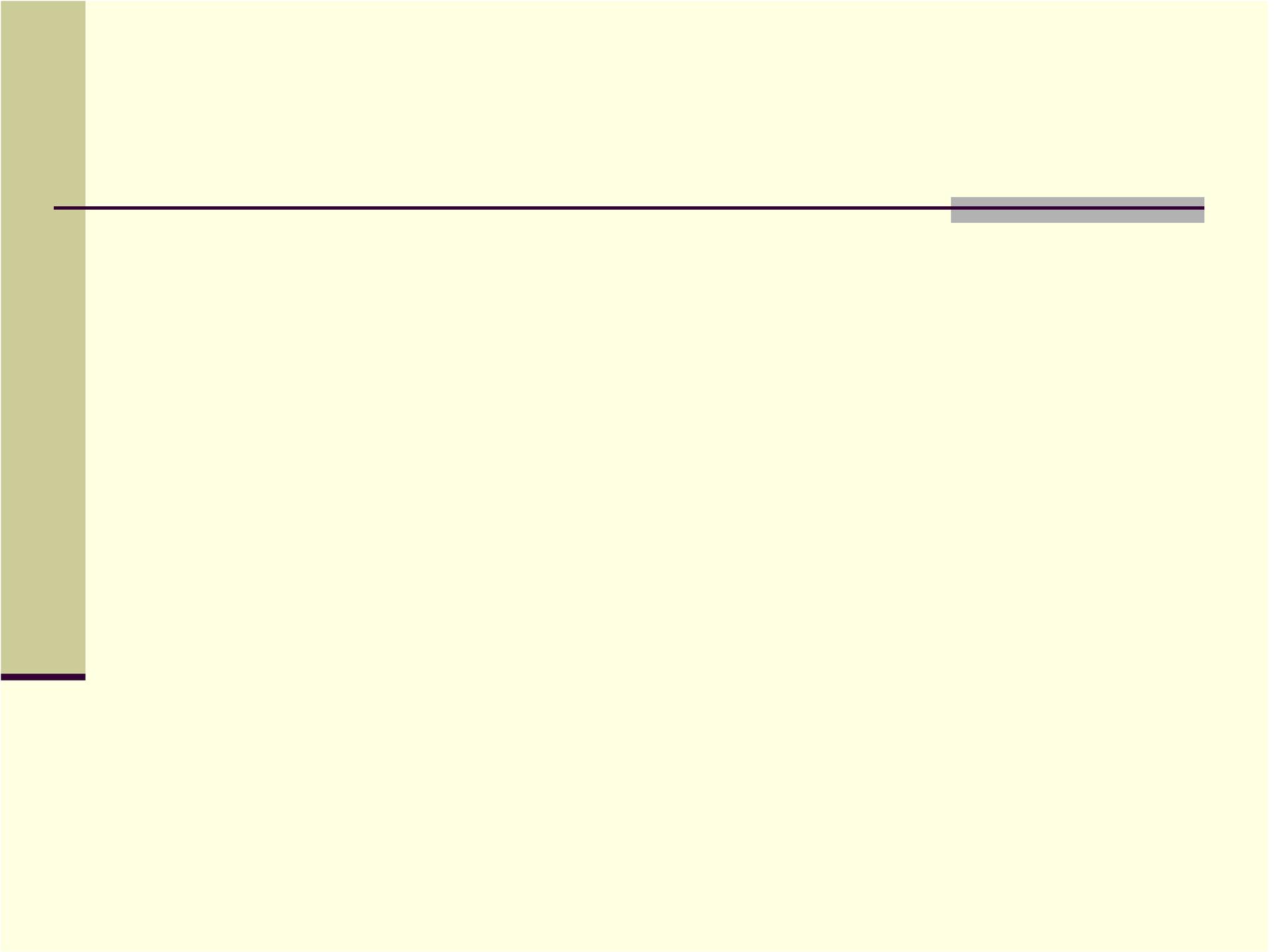
- n Unless specifically established by the Mono County Board of Supervisors, each RPAC may establish its own membership requirements.
 - n Membership should be open to all residents, business operators and landowners in a community area.
- n RPACs should be composed of a representative cross section of community interests.
- n It is suggested that each RPAC consist of 7 to 11 members, appointed by the local supervisor, with Board concurrence.

RPAC's Role

- n Unless otherwise authorized by the Board of Supervisors, RPAC actions are advisory to the Board.
 - n The RPACs have no authority independent of the Board of Supervisors.
- n The RPAC's have no role in commenting on the performance of other agencies or County personnel/elected officials.
 - n RPAC correspondence and dialog should remain respectful and courteous.
- n Limited project review responsibilities, such as review of proposed specific plans or project specific general plan amendments, may be delegated to an RPAC.

Staff Support

- n Coordinated by the Mono County Planning Division
- n Other County departments, such as Public Works, CAO, & County Counsel present
- n Staff services include:
 - n Agenda preparation
 - n Securing meeting locations
 - n Notices and press releases
 - n Post and mail agendas
 - n Provide updates on local planning matters
 - n Schedule meeting speakers
 - n Relay RPAC positions to the Planning Commission, Board of Supervisors, Local Transportation Commission, and other agencies





**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE January 12, 2016

TIME REQUIRED

SUBJECT Closed Session--Human Resources

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon and Leslie Chapman. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE COUNTY ADMINISTRATOR
**PRIOR TO 5:00 P.M. ON THE FRIDAY
32 DAYS PRECEDING THE BOARD MEETING**

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
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History

Time

Who

Approval

12/24/2015 11:44 AM

County Administrative Office

Yes

1/5/2016 1:34 PM

County Counsel

Yes

12/17/2015 12:06 PM

Finance

Yes