



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting February 10, 2015

---

**TELECONFERENCE LOCATIONS:** 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at [www.monocounty.ca.gov](http://www.monocounty.ca.gov) . If you would like to receive an automatic copy of this agenda by email, please send your request to Bob Musil, Clerk of the Board: [bmusil@mono.ca.gov](mailto:bmusil@mono.ca.gov) .

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

#### 1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.  
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

**2. APPROVAL OF MINUTES**

**A. Board Minutes**

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on January 20, 2015.

**3. RECOGNITIONS - NONE**

**4. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**5. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**6. DEPARTMENT/COMMISSION REPORTS**

**7. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. 2015 Mono County Legislative Platform 2nd review**

Departments: County Administrator's Office

Proposed 2015 Mono County Legislative Platform (as revised based on previous Board direction).

**Recommended Action:** Adopt 2015 Mono County Legislative Platform as revised. Direct staff to distribute to Mono County state and federal legislators as well as schedule legislative visits.

**Fiscal Impact:** None.

**B. 2015 Mono County Board of Supervisors Rules**

Departments: County Administrator's Office/County Counsel's Office

Proposed 2015 Board of Supervisors Rules of Procedure (as revised based on previous Board direction).

**Recommended Action:** Adopt Board Rules of Procedure (as revised). Direct staff to schedule review for January, 2016.

**Fiscal Impact:** There is no fiscal impact of the adoption of Board Rules.

**C. FY 15-16 Emergency Management Performance Grant Program**

Departments: Sheriff's Department

The California Emergency Management Agency has requested a governing body resolution for applying and participating in the Emergency Management Performance Grant (EMPG) Program for FY 2015-2016.

**Recommended Action:** Approve Resolution #R15-\_\_\_\_\_, authorizing the Mono County Sheriff-Coroner, Mono County Sheriff's Office Emergency Services Coordinator, and/or the Mono County Sheriff's Office Finance Officer to apply for and administer the Emergency Management Performance Grant Program FY 2015-2016.

**Fiscal Impact:** This resolution will assist with meeting the grant guidance for participation in the Emergency Management Performance Grant Program for fiscal year 2015. When the grant is awarded, the award will not exceed \$150,000.00 and will be included in the 2015-16 County budget.

**D. FY 15-16 Homeland Security Grant Program**

Departments: Sheriff's Department

The California Emergency Management Agency has requested a governing body resolution for applying for and participating in the Homeland Security Grant Program FY 2015-2016.

**Recommended Action:** Approve Resolution #R15-\_\_\_\_\_, authorizing the Mono County Sheriff-Coroner, the Mono County Sheriff's Office Emergency Services Coordinator, and/or the Mono County Sheriff's Office Finance Officer to apply for and administer the Office of Homeland Security FY 2015-2016 Homeland Security Grant Program.

**Fiscal Impact:** This resolution will assist with meeting the grant guidance for participation in the Homeland Security Grant Program for fiscal year 2015. When the grant is awarded, the award will not exceed \$150,000.00 and will be included in the 2015-16 County budget.

**E. FY 15-16 California State Parks Off-Highway Vehicle Grant Program**

Departments: Sheriff's Department

The California State Parks Off-Highway Vehicle Division has requested a governing body resolution for applying for and participating in the Off-Highway Vehicle Grant Program FY 2015-2016.

**Recommended Action:** Approve Resolution #R15-\_\_\_\_\_, authorizing the Mono County Sheriff-Coroner, the Mono County Sheriff's Office Off-Highway Vehicle Coordinator, and/or Mono County Sheriff's Office Finance Officer, to apply for and administer the California State Parks Off-Highway Vehicle Grant Program for fiscal year 2015-2016.

**Fiscal Impact:** This resolution will assist with meeting the grant guidance for participation in the California State Parks Off-Highway Vehicle Grant Program FY 2015. When the grant is awarded, the award will not exceed \$120,000.00 and will be included in the 2015-16 County budget.

**F. Hiring Freeze Variance - Maintenance Worker II-III Vacancy in Road Area II**

Departments: Public Works - Road

Due to an in-county transfer to Road Area I (Crowley) a Maintenance Worker II-III vacancy will exist in Road Area II (Benton). Public Works has followed the Mono County protocol to fill the vacancy created. This vacancy is a full-time position in the Benton area and requires an in-county recruitment first for Public Works Maintenance Worker employees and if no requests to transfer were received then the position would be advertised out-of-county.

**Recommended Action:** Authorize Public Works Director, in consultation with Human Resources, to recruit in-county to fill the upcoming vacancy in Road Area II. If no requests are received in-county then recruit out-of-county to fill same vacancy. Provide any desired direction to staff.

**Fiscal Impact:** The funding source for this position is full-time out of the Road Fund. Maintenance Worker II - The total cost for remainder of fiscal year 14/15 is \$13,931 and a full fiscal year is \$55,726 of which \$36,456 is salary. Maintenance Worker III - The total cost for remainder of fiscal year 14/15 is \$14,393 and a full fiscal year is \$57,574 of which \$38,304 is salary.

**8. CORRESPONDENCE RECEIVED (INFORMATIONAL)**

All items listed are located in the Office of the Clerk of the Board, and are available for review.

**A. ABC Application - Walker Country Store**

Departments: Clerk of the Board

Application for Alcoholic Beverage License received from the Department of Alcoholic Beverage Control on January 28, 2015. Addressed to the Board of Supervisors, informational only.

\*\*\*\*\*

**9. REGULAR AGENDA - MORNING**

**A. Home Investment Partnership Program (HOME) First Time Homebuyer Program**

Departments: Finance

30 minutes (10 minute presentation; 20 minute discussion)

(Leslie Chapman) - First Time Homebuyer Program funded by Home Investment Partnership Program (HOME).

**Recommended Action:** 1. Authorize staff to enter into a Sub-recipient agreement to implement and administer the Mono County First-Time Homebuyer (FTHB) Program on behalf of Mono County subject to the oversight described below: a. Establishment of a loan committee that will be responsible to review the loan files for completeness, make sure applicants meet the eligibility requirements and select award recipients based on the sub-recipient’s recommendations and the committee’s

findings, and b. Maintain up to \$8,750 (50% of the HCD administration allocation) to oversee operations and the FTHB program and to ensure compliance with HUD/HCD and HOME requirements. 2. Authorize the CAO to approve and execute the sub recipient agreement as described above, provided it complies with all HOME Program and HUD/HCD requirements and is approved as to form by County Counsel. 3. Direct staff to choose Mammoth Lakes Housing as the sub-recipient based on local status and extensive experience with these types of grant programs or direct staff to use a competitive selection process and award the contract to the most qualified applicant.

**Fiscal Impact:** Grant revenues and projected expenditures are included in the Housing budget. General Fund Staff time will be required to ensure proper oversight of the First Time Homebuyer Program, loan portfolio management and administration of a loan committee.

**B. Grant Agreement with Sierra Nevada Conservancy for Mono County Thermal Biomass Project at the Bridgeport Road Shop**

Departments: Public Works, Finance, Community Development and County Counsel  
30 minutes (10 presentation, 20 discussion)

(Wendy Sugimura) - Proposed grant agreement with the Sierra Nevada Conservancy pertaining a grant award of \$215,000 for the Bridgeport Thermal Biomass Project.

**Recommended Action:** 1. Approve Grant Agreement with the Sierra Nevada Conservancy for the Mono County Thermal Biomass Project in the amount of \$215,000, and 2. authorize the County Administrative Officer to sign the agreement and any other necessary grant documents. Provide any desired direction to staff

**Fiscal Impact:** None to General Fund. Grant funds of \$215,000 are anticipated to cover direct hard and soft project costs. Annual savings from reduced propane costs are anticipated to absorb increased staff costs for long-term operation and maintenance.

**C. Update on Court-County Delinquent Fine/Fees Collections Program**

Departments: CAO, Mono County Superior Court  
30 minutes (15 minute presentation; 15 minute discussion)

(Hector Gonzalez, CEO-Superior Court of Mono County) - This is a presentation to update the Board of Supervisors on the Court-County Delinquent Fine/Fees Collections Program that was previously presented to the Board.

**Recommended Action:** None. Informational only.

**Fiscal Impact:** \$90,000 annually in potential revenue to the County.

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**11. CLOSED SESSION**

**A. Closed Session--Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Marshall Rudolph, John Vallejo, Leslie Chapman, and Jim Leddy. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**B. Closed Session - Performance Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

**C. Closed Session - Public Employment**

PUBLIC EMPLOYMENT. Government Code section 54957. Title: Public Defender.

**1& REGULAR AGENDA AFTERNOON- NONE**

**ADJOURN**