



BUDGET WORKSHOP

FISCAL YEAR 2013/14



COUNTY OF MONO

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Jim Leddy
County Administrative Officer

August 8, 2013

TO: The Mono County Board of Supervisors

FROM: Jim Leddy, County Administrative Officer
Leslie Chapman, County Finance Officer

RE: Fiscal Year 2013-2014 Recommended Budget

Dear Board Members:

Mono County is an incredible place where our quality of life is the cornerstone of everything we do. The County government exists to provide the critical services in the most efficient manner and should reflect the spirit of honoring the past, acknowledging the present and planning for the future. County services should be the foundation to creating the opportunities, infrastructures and services for residents and visitors present and future. Elected officials, staff and volunteers are trustees for this breathtaking county. Decisions must be mindful of lasting impacts as well as addressing long term challenges and immediate needs.

Entering this year, Mono County weathered five years of recession as revenues diminished due to a flagging real estate market, reduced tourism and a growing demand for public services. As the California and national economies recover, Mono County is still seeking to find a firm, financial foundation. Although the Nation is in modest recovery and California shows signs of the renewed economic rebound, Mono's recovery is not and will not be equal to pre-recession levels.

Mono County's economy is slowly on the mend and our County government must transform itself to the new normal while addressing long term challenges. It is this new economic reality that requires us to change how we do business.

The Recommended Budget is balanced. It totals \$63,177,543 with a General Fund component of \$35,738,734. It funds 285.1 Full Time Equivalents. It invests in infrastructure, safe communities, economic and environmental stewardship and strengthens civic services and community engagement. It both guides services and programs for the next year and is the foundation for the Board of Supervisor's and staff effort to build a higher performing, strategically focused organization.

The Recommended Budget is presented in the context of required transformation. Building upon the unprecedented public budget town hall meetings held for the first time

by the County this year (See Appendix B for Notes, Questions and answers from those sessions), the needed next steps include:

- **Strategic Planning** – We will continue the strategic planning effort started by the Board to guide and improve County services, focus investments and strengthen Mono County through an informed dialogue with the community;
- **Increasing transparency and understanding of County budget and services** – By producing more frequent and accessible budget and program information, we will communicate what, why, and how we serve the community;
- **Strengthening our workforce** – The County is a service organization driven by core values to provide superior public services with committed employees. Through professional development, training, recognition, innovation and accountability, we will have the workforce with the skills to best serve Mono County residents and visitors.

This Recommended Budget was built upon the current fiscal reality, the need to shift to long-term planning, staff and department input, community dialogue and collaboration. The document weighs the choices across the silos of government services and makes budget recommendations to invest in our most critical services. Where possible, departments requested budgets and we endeavored to make the request and the recommended budget align. Where this was not possible, we worked to preserve community services provided by the department and address the County's longer term fiscal issues. The detailed departmental budgets which follow demonstrate the ongoing efforts to efficiently utilize scarce resources.

The Recommended Budget:

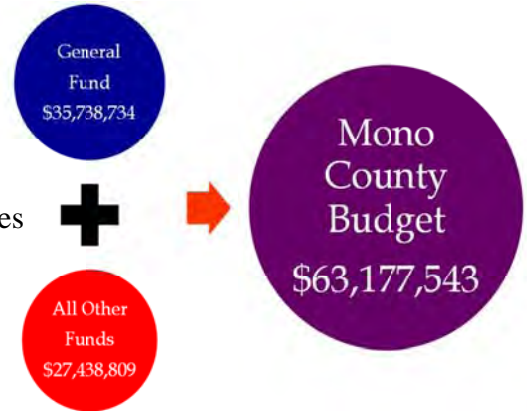
- ✓ Is balanced;
- ✓ Begins to rebuild the Reserves (\$50,000 added);
- ✓ Funds Clean Air Vehicle mandates for first year to meet 2018-2028 deadlines (\$1 million this year);
- ✓ Funds landfill services including closure cost schedule as mandated by current solid waste system needs;
- ✓ Invests over \$1.22 million in economic development and tourism services;
- ✓ Proposes no layoffs;
- ✓ Reduces an empty management position in Animal Control;
- ✓ Maintains public safety at current service levels;
- ✓ Maintains County's local commitment to roads (\$550,000);
- ✓ Provides health and safety services for all communities of Mono County;
- ✓ Increases transparent budget process for 2014-2015 and aligns with Fiscal Year moving forward;
- ✓ Advances the Board initiated County Strategic Planning effort;
- ✓ Funds the Senior Meal program at prior year levels.

This Budget does not:

- Replenish reserves quickly;
- Provide any resources for employee compensation increases;
- Dedicate needed resources for larger technology, road or other infrastructure investments;
- Provide resources for long term facility re-configuration or upgrade.

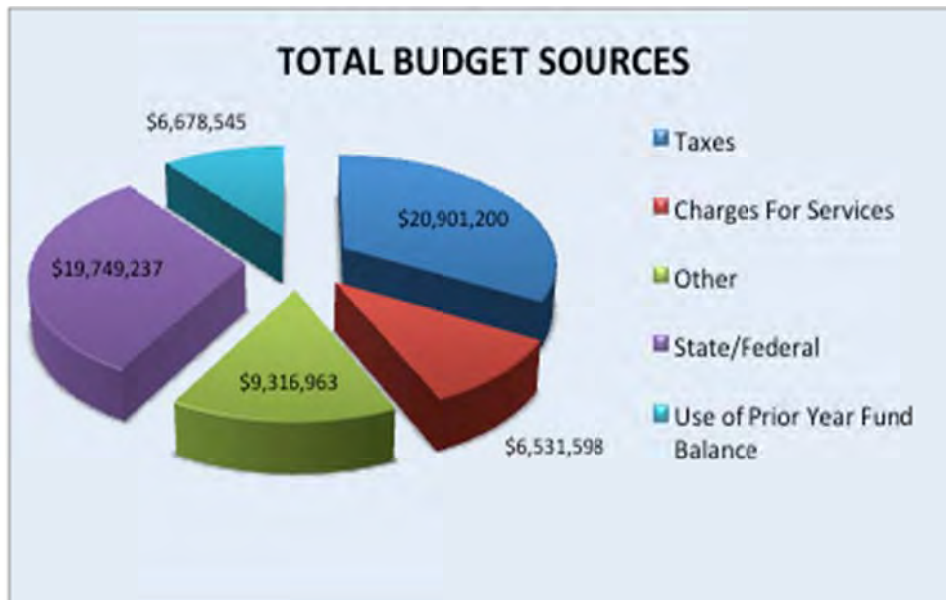
Mono County Budget Overview

The Mono County Recommended Budget is made up of Funds: 1) The General Fund which is primarily comprised of local property, sales and tourism taxes; Charges (fees) for services, some state and federal revenues and use of prior year fund balance. The GF is approximately 55% of the Total Budget. 2) All other funds come from special restricted revenues and are primarily from state and federal funds for specific programs and services. All other funds represent 45% of the Total Budget. The total number of Full Time Equivalent employees is 285.1.



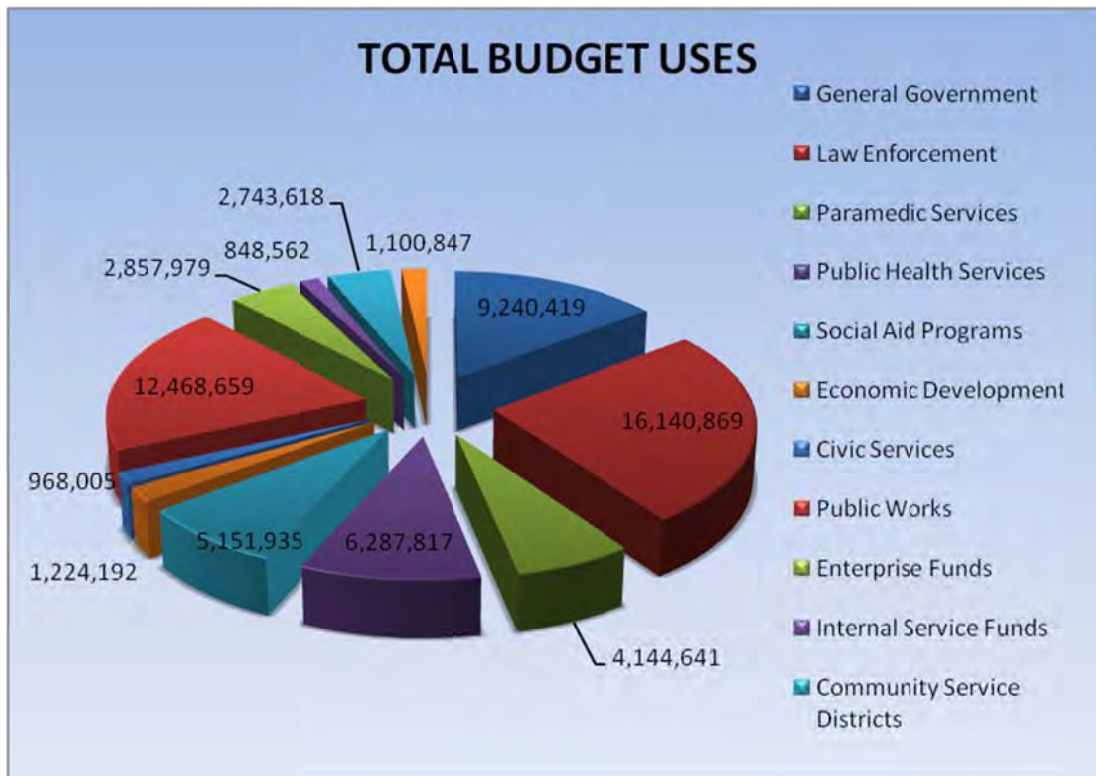
The Recommended FY 2013-2014 Total Budget is funded from several sources including:

- 33% from Property, Sales and Tourist taxes;
- 10% from Charges for Services;
- 15% from Other sources;
- 31% from State/Federal revenues;
- 11% from use of Prior year Fund Balances.

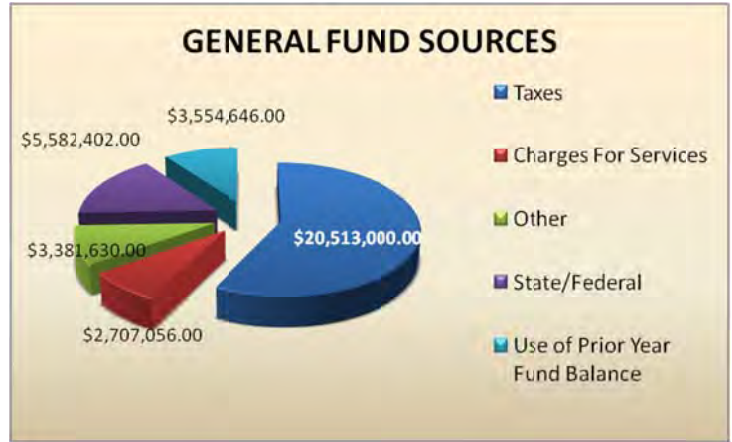


FY 2013-2014 FY Total Recommended Budget Overview – The Total Budget includes all funding sources and is how all county services are funded. The Total Budget has all state and federal funds for state and federal programs which counties must administer.

- **26% for Law Enforcement** – Sheriff’s Department, Jail, District Attorney, Probation;
- **20% for Public Works** which includes roads, county buildings and facilities;
- **15% for General Government** –Board of Supervisors, County Administration, Finance, Assessor, County Counsel, Information Technology, Fund for Contingencies;
- **10% for Public Health Services** – Behavioral (Mental) Health and medical services for unserved;
- **8% for Social Aid Programs** – Social Services; Child Welfare; Economic Assistance; Job Training/Workforce Investment; Medi-Cal eligibility; Cal Fresh;
- **7% for Paramedic Services;**
- **5% for Enterprise Funds** (administered within departments but created to be self sustaining funds) which include Solid Waste, Cemeteries and Airports;
- **4% for Community Service Areas (CSAs)** – Special Districts to provide particular services to specific communities;
- **2% for Economic Development** – Economic Development staff; Tourism marketing; Fisheries Commission; support of local non-profits;
- **2% for Civic Services** – Elections, Clerk/Recorder;
- **2% for Capital Improvements** – Parks, County buildings, accessibility projects and other public infrastructure;
- **1% for Internal Service Funds** – Motor Pool and Office equipment

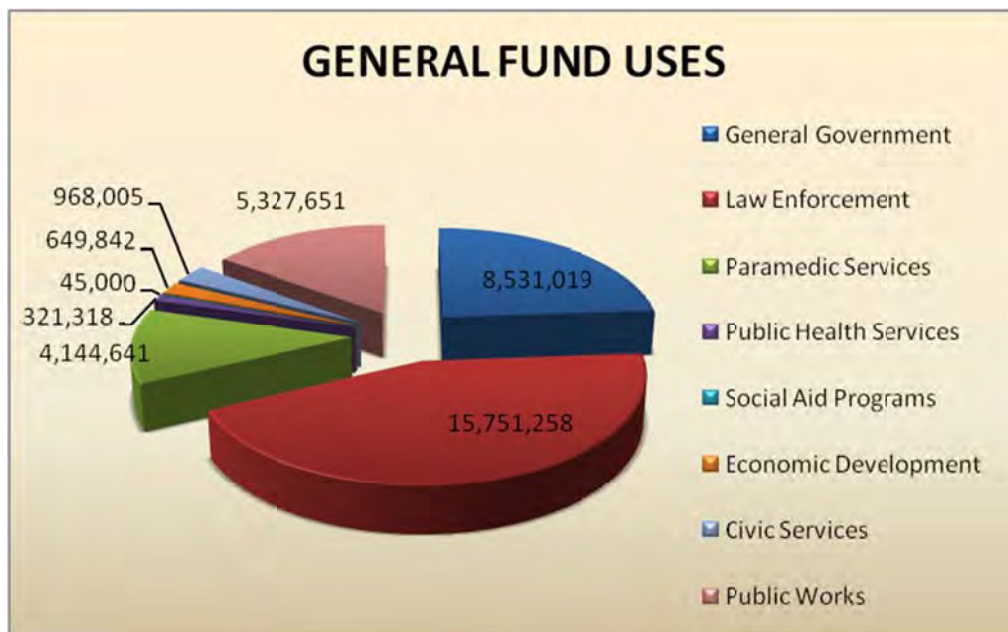


The FY 2013-2014 Recommended Budget General Fund -- The General Fund is a subset of the Total Budget and is primarily funded by local sources (33%). It also receives some funding from charge for services (10%); State and federal revenues (31%) and unexpended prior year (Carry Over) funds (11%).



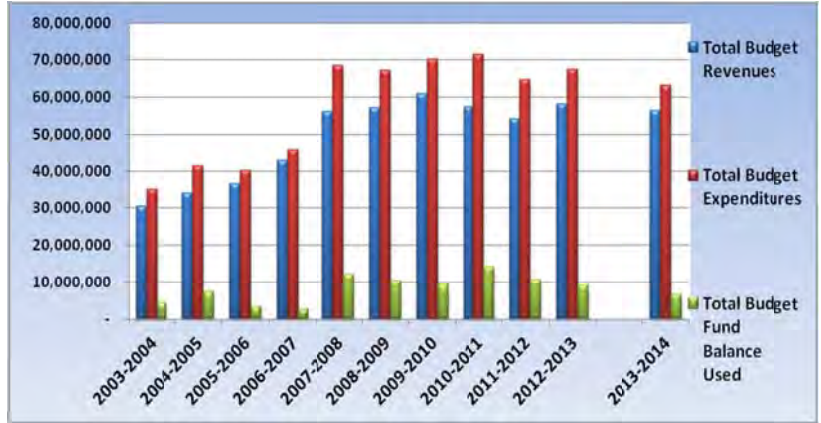
The General Fund has the greatest discretion by the Board of Supervisors to support services. For the FY 2013-2014 Recommended Budget, the General Fund uses include to the following services:

- **44% for Law Enforcement** – Sheriff’s Department, Jail, District Attorney, Probation;
- **24% for General Government** – Board of Supervisors, County Administration, Finance, Assessor, County Counsel, Information Technology, Fund for Contingencies;
- **15% for Public Works** which includes roads, county buildings and facilities;
- **12% for Paramedic Services;**
- **1% for Public Health Services** – Behavioral (Mental) Health and medical services for unserved;
- **3% for Civic Services** – Elections, Clerk/Recorder;
- **2% for Economic Development** – Economic Development staff; Tourism marketing; Fishery Commission; support of local non-profits;
- **Less than 1% for Social Aid Programs** – Social Services; Child Welfare; Economic Assistance; Job Training/Workforce Investment; Medi-Cal eligibility; Cal Fresh;



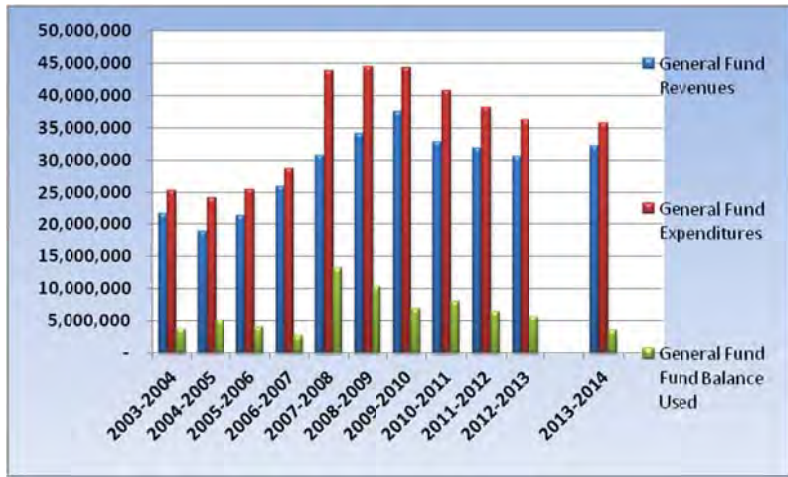
Mono County’s Budget remains in declining position – Since 2003, the overall Budget trend has been upward for our County budgets. However, since 2010 County Total Budgets have been headed downward.

The real estate market fueled property tax bubble is over and we are still correcting from its collapse. Southern California’s real estate market recoveries have previously been leading indicators for Mono County. Traditionally, there has been an 18-24 month lag between the two private markets. The County will have some time in seeing recovered property tax incomes as an additional delay in realizing any increase in property tax rolls.



Counties across California have an additional 18-24 month period before the increased property values convert to revenues for the jurisdiction. The FY 2012-2013 Mono County Property Tax Roll Valuation closed down .38%. Current staff estimates indicate the possible increase of .50 to .75% increase. Very modest if realized and delayed in impact.

General Fund Aligning Revenues with Expenses -- Mono County’s General Fund must align annual Revenues and Expenses and minimize reliance on Carry-Over Funds. The General Fund for the last 10 years follows the same real estate bubble path and is still finding the new lowered base.



Although use of Carry Over Funds is an accepted budgeting practice in both private and public sectors, we should be wary of deep reliance on them. Carry Over funds result primarily from Salary Savings.

As we improve our budgeting, use of Carry Over funds should diminish unless for building reserves,

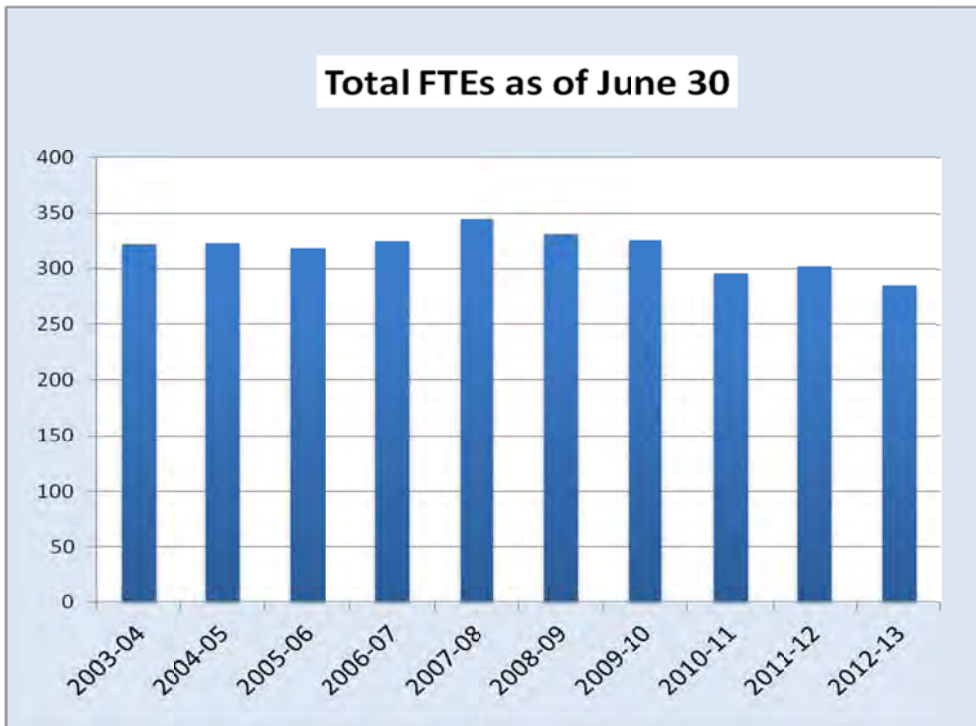
strengthening contingencies, or funding onetime events. As with any household budget, if a family happens to have some money left over at the end of the month, that should not be an invitation to spend it next month on new ongoing expenses. The FY 2013-2014 Recommended Budget uses \$6.678 million (\$3.554 million in the General Fund) of Carry Over Funds, but has directed them to one time expenses where feasible.

Doing more with less people – Mono County is filled with committed, hard working employees who serve the community every day. They too have weathered through difficult economic times and continued to serve the community as their ranks have dwindled and their responsibilities grown.

Labor costs represent approximately 51% of our costs and those costs drivers impact our budget. Due to increased compensation costs (salary and benefits) from 2001 to 2008 combined with revenues not meeting pace with those costs from 2009 to present, employee costs remain an ongoing challenge. The County currently has less Full Time Equivalent employees than it did in 2003 yet our cost are not less and this trend could continue. It is required of us to have a conversation about re-basing total compensation costs across all employees groups.

Although this Recommended Budget does not require layoffs, it does not have any room for expanding our workforce through the General Fund or looking at any compensation increases. We must face a threshold question: *Will we be an organization of more people with lower compensation costs or one with less workers who make more?*

This question requires ongoing analysis, dialogue with our employees and the understanding that our service levels are driven by our staff members. This issue must be addressed in this and future budget cycles. The recommended Budget funds 285.1 Full Time Equivalents (FTEs).



Policy Items -- In each budget cycle, County departments review services and staffing levels and present Policy Items for Board consideration. For FY 2013-2014, the departments submitted \$8.39 Million in Policy Item requests. The Recommended Budget is proposing \$2.97 million or 35.3% of the requests. In reviewing the Department or standing policy driven requests, the lens of long-term issues and diminished resources was used.

The Board has the option to delay Policy Item requests until Midyear Budget review in case unexpected revenue or expenses occur. The following list reflects the department, the Policy Item Request and the CAO's Recommended Budget's funding of that item.

GENERAL FUND POLICY ITEMS	Department or County Policy Request	CAO Recommendation	Difference
Board of Supervisors			
General Fund Contingency (1% Current Expenditures)	\$357,387	\$350,000	\$7,387
General Fund Reserve (Bring to 15% of Current Expenditures - Policy)	5,360,810	50,000	5,310,810
CIP Fund - CARB Compliance Set-aside	1,000,000	1,000,000	-
Air Service Subsidy	85,000	75,000	10,000
Trial Maintenance Program	8,840	8,840	-
Property Tax Admin Fee Waiver (6 smallest fire districts)	20,254	25,000	(4,746)
Contributions to non-profit organizations	75,000	75,000	-
CIP Fund - Park Improvement set-aside	5,000	5,000	-
Behavioral Health			
Behavioral Health	7,149	7,149	-
Assessor			
New FTS Position	75,169	-	75,169
District Attorney			
CAIMmet Investigator/ 950 hours per year	45,000	-	45,000
Half-Time FTS Position	18,194	-	18,194
Additional Office Space	16,200	-	16,200
Economic Development			
Economic Development Assistant	83,800	41,900	41,900
Fish Enhancement Program - Fund 102	45,850	45,850	-
Economic Development - Tourism:			
InterAgency Visitor center additional contribution	5,000	-	5,000
California State Fair Exhibit	5,000	-	5,000
Film Commission Marketing Support	10,000	-	10,000
Local Program Funding	40,000	-	40,000

Conway Ranch Easement	113,300	113,300	-
Elections			
Prepare for new Election machine purchase in 2015-16	75,000	-	75,000
Emergency Medical Services (Paramedics)			
Replace to Cardiac Monitors	30,000	30,000	-
Finance / Human Resources			
Electronic Timekeeping System	44,600	-	44,600
Upgrade/Replace Property Tax Server	10,000	10,000	-
Information Technology			
Promote IT Tech to IT Specialist	12,959	-	12,959
Digital 395 Implementation Equipment	26,249	26,249	-
Public Works			
Cemetery - Fund 610	76,427	10,000	66,427
Road Fund - Fund 700 - General	550,000	550,000	-
Sheriff			
50 New Mattress/Pillow combinations	12,500	12,500	-
Social Services			
Department of Social Services - Fund 103	355,000	355,000	-
Department of Social Services - Fund 103 - Senior Program	159,000	159,000	-
Department of Social Services - Fund 103 - General Relief	23,000	23,000	-
TOTAL GENERAL FUND PROPOSED POLICY ITEMS	\$8,751,688	\$2,972,788	\$5,778,900

Non General Fund Policy Items

NON-GENERAL FUND POLICY ITEMS	Department Requested	Description
Clerk		
T2300 PostScript Multifunction Printer 50% Cost	6,427	<i>Fund 774/Modernization Trust Fund</i>
ScanPro 3000 Microfilm reader/printer	16,000	<i>Fund 774/Modernization Trust Fund</i>
District Attorney		
Remodel of new office space	64,000	<i>Fund 785/DA Asset Forfeiture Fund</i>
Public Works/Motor Pool		
Replace 7 Vehicles	350,000	<i>Funds Available in Motor Pool</i>
Social Services		
Eligibility Worker I/II	46,327	<i>State and Federal Portion - total cost \$50,631</i>
Staff Services Analyst I/II	60,634	<i>State and Federal Portion - total cost \$66,267</i>
Principal Staff Services Analyst	9,851	<i>State and Federal Portion - total cost \$10,766</i>
Behavioral Health		
Reallocate Contracted position into .70 FTE Benefited position	106,764	<i>Funds Available in MHSA Fund</i>
Create a new position Psych Specialist/Quality Improvement	90,695	<i>Funds Available in MHSA Fund</i>
Finance / Copier Pool		
New DSS Copier for Child Welfare Services	8,900	<i>Funds Available in Copier Pool Fund</i>
Department of Weights & Measure/Ag Commissioner		
Construction of New Agriculture building in Inyo County	189,000	<i>Currently held in CIP Fund</i>
TOTAL GENERAL FUND PROPOSED POLICY ITEMS	\$948,598	

Mono County Long Term Liabilities and Unmet Needs

As the FY 2013-2014 Recommended Budget was built, we focused on the Board’s direction to ensure unmet long-term liabilities were quantified and began to be addressed. As departments assessed the issues, the costs of these liabilities and unmet needs have been estimated.

The following table reflects currently identified issues that the County must address. The costs are estimates and will be refined. Further, the list may grow but as we do the needed strategic planning and focused budget work, the list will be addressed.

MONO COUNTY Long Term Liabilities and Unmet Needs			
Issues	Remaining costs	Cause	Timeline
California Air Resources Board (CARB) Clean Air Compliant vehicles	\$25 million ¹	State mandate for clean air vehicles	2019-2028
Solid Waste Issues – Landfill closures and monitoring	\$6.68 Million ²	State Law	2023-2029
New Jail	\$25 Million ³	Population growth/use	2020-2025
Prudent Reserves	\$3.7 Million ⁴	County Fiscal Policy	2018
Infrastructure (Roads, Parks, community center upgrades)	TBD	Replacement and maintenance	As warranted
New elections system	\$225,000 ⁵	State mandate/ Aging technology	2016-2017
Improved County Information Technology	TBD	Ensure adequate technology to support county services	??
Social and Health Safety Net Services	TBD	Serving resident unmet needs	??
Increased Economic Development Investment	TBD	Grow the Economy	ASAP
Labor costs	1% COLA ⁶ = \$255,000 annually	Attract, retain and employ top employees	??
TOTAL	\$ 60.6 million	Does not include Labor any potential compensation increases.	

¹ = Prior purchases of Clean Air vehicles have reduced liability and 2013-2014 Recommended Budget proposes \$1 million for vehicle replacement. First deadline is 2019 and approximately \$5 million.

²= Benton Crossing Closure and post closures costs in Enterprise Fund \$3.2 and 3.48 for Pumice Valley if closes in 2029

³= New Jail will be required as AB 109 (State Realigned Prisoners) impacts grow long term inmate population at County jail.

⁴= FY 2012-2013 Reserves are \$1.7 million. By County Policy it is recommended Reserves be at least 15% of General Fund Expenses. Current GF expenditures are \$36 million and 15% would be 4.3 million. The FY 2013-2014 Recommended Budget would add \$50,000 to Reserves.

⁵= Changes in State election law require county to review and investigate replacing current voting machines. Cost for replacement is estimated at \$225,000 but alternative systems may be option which may cost less.

⁶= a one (1) percent Cost of Living Adjustment would cost approximately \$225,000 annually if granted to all employees.

State and Federal Issues -- The 2013-2014 State Budget passed with minor fanfare. The largest issues of concern going into the deliberation were the impacts of the Affordable Care Act, ongoing realignment costs and the state of the economy. Although the final impacts of the federal roll out of the Affordable Care Act are still being analyzed, for Mono County we will see more uninsured starting to receive services.



Realignment remains an ongoing challenge and requires us to plan for the future of our jail facilities. Although the ongoing work between the various departments via the Community Corrections Partnership (CCP) will create new innovative methods for dealing with lesser offenders (home confinement and transitional community based services), the growth of long term inmates will impact both the staff and the facilities. We must re-double our efforts to find planning grants and find long term funding to address these impacts.

Federal budget challenges will also impact Mono County. The County is seeing impacts through the reductions in staff capacity at the Forest Service and other federal agencies. Mono County's future is built upon the economic activity associated with access to the incredible places of the Eastern Sierra. In addition, economic development areas such as film and television activities require the federal government to be an able partner in accessing public lands.



The other federal action which could impact the Mono County Budget is in the Property In Lieu of Taxes (PILT) payment. Due to Sequestration, a uniform cut across federal expenditures, there was concern that we would lose the entire payment. Ultimately, it was \$13,736 less than last year or 2% less. As there is not any reliable information about its future availability currently, staff will be monitoring this funding and continue to seek out advocacy efforts with our Congressional delegation to protect this funding source.

Budget Town Hall Meetings and Furthering the Strategic Plan Process -- Early in 2013, the Board of Supervisors launched development of the Mono County Strategic Plan. Given the County's reducing resources and the increasing, unaddressed liabilities, a Strategic Plan is required to shift the County organization from being reactive to short term crises to proactive in addressing long-term issues.

**Mono County
Budget Workshops**

July 8-19, 2013

- Crowley Lake
- Bridgeport
- Antelope Valley
- Chalfant Valley
- Mammoth Lakes
- June Lake

MONO COUNTY

In the first half of 2013, the Board held five public sessions and began collecting and identifying critical issues facing the County. These Board meetings were on January 15th, March 12th, April 19th, May 14th and 21st. The draft document capturing these issues is in Appendix A.

In addition to these sessions, the Board directed staff to host public town hall meetings on the Budget throughout Mono County. These Budget town hall meetings were a first for the County. There were six of them and were held in each Supervisorial District and geographically throughout Mono County.

The meetings were held in the following locations:

- ✓ Crowley Lake on July 8th with 20 attendees;
- ✓ Bridgeport on July 9th with 12 attendees;
- ✓ Walker on July 11th with 27 attendees;
- ✓ Chalfant Valley on July 15th with 6 attendees;
- ✓ Mammoth Lakes on July 16th with 11 attendees;
- ✓ June Lake on July 18th with 24 attendees.

A few members of County Staff attended all of the meetings with the largest turnout of staff being at the both the Bridgeport and Mammoth Lakes meetings due to these being full Board of Supervisors meetings. An additional outreach to employees included sending an electronic copy of the town hall presentations (Appendix C) and the request that staff send in their feedback. These comments along with those written comments from the public are included in Appendix D.

These meetings were an opportunity to collect comments and questions about the Budget and bring the conversation to the public. Staff has attempted to provide responses that are included in Appendix B. From these meetings there were some ideas which are already under review and some new ones which will require further follow up. This public engagement process is not a one-time event and reflects the Board's and staff's commitment to transparency and how we can better serve the community. Appendix D confirms comments received from the public after the community meetings ended.

In building the Recommended Budget, the issues raised in the initial Board led Strategic Planning sessions and in the Budget Town Hall meetings were considered. However, in order to truly begin a long term Strategic Plan development, more work is needed.

Moving forward from this new commitment to transparency and public engagement, Strategic Planning will continue after this Budget season. Strategic Planning takes time and will require all of us to participate and to ensure the public is at the table.

We are recommending ten weeks of weekly public meetings on the County's Strategic Plan. CAO's office will work with all departments and the Board to design a format that solicits greater involvement. The proposed schedule and format will be brought to the Board in September. It is intended that starting in early October, weekly evening

meetings (two in every Supervisorial District) be held that discuss the County's Mission, Vision and Values and create the Strategic Plan Focus areas needed to guide the long-term work. Online resources will also be provided and staff will be asked repeatedly for their feedback through a series of forums (staff meetings, special meetings and other forms of feedback).

The work to develop a prioritized list, a culling of those issues, and the Board's review and approval of the Plan will take several months. This Plan will become a long-term guide for future budget and policy issues and should reflect only those most critical items.

Future Budget Process

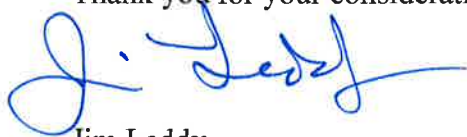
It is recommended the County budget cycle be completely aligned with the fiscal year of July 1st to June 30th. Most local governments have moved to this schedule to ensure adoption of a final Board approved Budget by July 1st. As part of this budget calendar, CAO is also recommending quarterly Budget updates to be presented at Board meetings. These updates would add to the Midyear Budget Session. It is also recommended the Midyear Budget Session be a time to establish budget policies and development parameters.

Conclusion

The Recommended Budget is balanced, starts to rebuild reserves, funds crucial services and addresses long-term liabilities. It is a first step towards moving the County from being reactive to a proactive strategically focused, higher performing organization. We look forward to the Board and public discussion.

We want to thank the departments, their fiscal staffs and the hard working men and women of the entire County team which have helped shape this Recommended Budget for your consideration. Thank you to our employees who bring the Budget to life and for their unwavering public service to the residents and visitors of Mono County. It is their commitment which ensures the foundation of thriving community.

Thank you for your consideration.



Jim Leddy,
County Administrative Officer



Leslie Chapman,
County Finance Officer

Appendices

Appendix A – 2013 Draft Project Matrix
from Board sessions on Strategic Planning

Appendix B – Budget Town Hall Public
Comments with staff responses;

Appendix C -- Template of Budget Town
Hall Meeting Power Points

Appendix D -- Copies of public comments
received after town hall meetings

Appendix A

2013 Draft Strategic Plan Project Matrix

THIS IS A DRAFT DOCUMENT. Items are separated into groups, but are not prioritized within the groups.

Board Planning Workshops
January 15, 2013; Updated March 12, 2013; April 9, 2013; May 14, 2013; May 21, 2013

Supervisor Alpers	Supervisor Fesko	Supervisor Hunt	Supervisor Johnston	Supervisor Stump	Public Input	Staff Input	Planning Commission
	Facilities: old clinic, Bridgeport campus plan, Memorial Hall, Antelope Valley Community Ctr		Facilities: Bridgeport campus plan, landscape Lee Vining Community Center	Facilities: ADA, jail, maintenance, energy efficiency, planning; prioritize funding		Public Works ADA issues Facilities Asset Protection	Facilities: Old Clinic (convert to solar)
	Solid Waste Plan	Solid Waste Plan: long-term plan	Solid Waste Plan: Benton Landfill	Solid Waste Plan: long-term and contingency plans			Landfill
Economic Development	Economic Development	Economic Development	Economic Development		Econ Dev Countywide: assist growth of new/existing business; solarization; access to health svcs; creative financing for long-term replacement needs		
Organizational Structure/Staffing: public service accountability		Organizational Structure/Staffing: HR Director	Organizational Structure/Staffing: facilities, engineering, HR	Organizational Structure/Staffing: HR Director	Staffing: as it relates to budgeting (top to bottom review); professionalism		
	Conway Ranch	Conway Ranch: success	Conway Ranch		Conway Ranch: enhancement/manager		Conway Ranch: better management
Employee Recognition: public achievement	Employee Recognition	Employee Recognition	Employee Recognition				
	Paramedic Program	Paramedic Program: reorganization/review	Paramedic Program	Paramedic Program: cost containment			
	Substation	Substation	Substation (off demolition list)				Substation: revisit dog sled use permit
June Lake: ski area/rodeo grounds		June Lake: ski area/rodeo grounds	June Lake: ski area/rodeo grounds				June Lake Ball Field: multi-use concept (i.e. soccer, concerts, etc.)
		Oversight Committees: Finance, Public Safety	Oversight Committees	Oversight Committees			
	Parking Ordinance		Parking Ordinance				Parking Ordinance
		Live Streaming of BOS Meetings	Live Streaming of BOS Meetings		Value of five interaction vs. video		
		Develop Legislative Agenda	Develop Legislative Agenda				

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Board Planning Workshops
January 15, 2013; Updated March 12, 2013; April 9, 2013; May 14, 2013; May 21, 2013

Supervisor Alpers	Supervisor Fesko	Supervisor Hunt	Supervisor Johnston	Supervisor Stump	Public Input	Staff Input	Planning Commission
MISCELLANEOUS		MISCELLANEOUS	MISCELLANEOUS	MISCELLANEOUS	MISCELLANEOUS	MISCELLANEOUS	MISCELLANEOUS
Reorganize Weekly Board Mtgs: promote public attendance and Supervisor education		Progress on Regional Trail System	Public Recognition	Vehicle Replacement	Public Lands Access: develop infrastructure to connect lands; maintain amenities; ambassadors; education	Social Services Potential space needs due to Health Care Reform (pre-enrollment begins 10/1/13)	
			Extend Water/Sewer Lines from MCWD to Sierra Business Park	Review A87 Charges	Bridgeport Fire Safe Council	Clerk Elections Equipment Space Needs	
			Bridgeport Valley Nordic Ski Ctr	Tri Valley Flood Control Ditch	Bridgeport Valley: economic dev; implement RPAC priorities (Main SL revitalization, expand recreation opps, multiagency visitor's center, gateway monuments)	Animal Control Assist public at satellite locations	
			Geothermal: facilitate replacement of machinery at existing plan	Tri Valley EMS Service	Implement Mono Basin Community Plan	Health Care Services Implementation of Affordable Care Act	Mono Basin planning efforts through RPAC
			Biomass Feasibility Study	Lower Rock Creek Development	Help Finance Last-Mile Paving to Bodie		
			Affordable Housing for Workforce	Crowley CSA 1 Projects (County improve communication with CSA)	Develop local regional food system		
			Deer Fence/Grade Separation at Sonora Junction		Promote Bridgeport as Gateway to Bodie		
			Improve Mammoth Airport Road		Improve water quality at Crowley Lake		
			Deer/Snow/Airport Safety Fence: SR 203 and Hwy 395; deer under-crossings		Develop one water system in Crowley Lake		
			North Conway Passing Lane Project		Regional air service for the Eastern Sierra (out of Bishop)		

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Board Planning Workshops
January 15, 2013; Updated March 12, 2013; April 9, 2013; May 14, 2013; May 21, 2013

Supervisor Alpers	Supervisor Fesko	Supervisor Hunt	Supervisor Johnston	Supervisor Stump	Public Input	Staff Input	Planning Commission
			Tioga Pass Heritage Highway Project		Digital 395: broadband service to homes and free wireless to community main streets		Digital 395
			Fix Auchoberry Pit Eroding Slopes		Update and upgrade the County General Plan avalanche section		
			Landscape Screen on South/West side of Bridgeport Yard and Replace Non-Compatible Dark Sky Light Fixtures				
			Permanently Waive Building Fees for Private Solar Projects				
			Initiative to Ban Single-Use Plastic Bags				
			Goals to Reduce County Fuel Usage				
			Training/Team Building at All Organizational Levels				
			Repaint Mono County Entry Signs				
			Solarization of County Facilities				
			Sheep fencing around Conway and Mattley ranches				

Appendix B

2013 Budget Town Hall Public Comments
with staff responses; Comments received
from public after meetings

**Community Budget Meeting
July 8, 2013
Crowley Lake Community Center**

Community Comments, Suggestions and Questions:

Saving Suggestions:

- Double-sided copies
 - County Administrator's Office- All County departments are urged to reduce use of paper including through double sided copying. As more information is available online we are striving for less use of paper products.
 - Public Works Response- Mono County Public Works uses double sided copies as much as possible
 - Facilities Response - We currently make copies double sided to save paper.
- Lighting
 - Public Works Response- Mono County has been upgrading lighting fixtures in its facilities
 - Facilities Response - There was a detailed analysis done on the Crowley Lake Community Center and Lee Vining Community Center parking lot lighting a few years ago. The LVCC has conduit that was buried and stubbed up for future lighting in the parking and entry area. The aforementioned analysis didn't include a lighting layout or final fixture selection and these projects are not specifically funded. However, one or both of these community center lighting projects could possibly be completed using facilities maintenance funding or could be capitalized depending on the cost of the project.
- Telecommuting
 - County Administrator's Office – All staff is encouraged to use technology such as teleconferencing to reduce lost time through driving. The issue of telecommuting would have to be considered and the impact on those services that interface with the public.
 - Public Works Response- Public Works staff utilize video conferencing between Mammoth and Bridgeport whenever possible.

Revenue Suggestions:

- Change Solid Waste Assessment
 - Solid Waste Response – Solid Waste funding and liability is being addressed. The Parcel Fee being increased is one aspect of how to ensure that Mono County meets its obligations are addressed. As the original assessment did not allow for increases, any special assessment must be taxpayer approved.
- Increase T.O.T (Transient Occupancy Tax)

- County Administrator's Office – Transient Occupancy Tax was increased to help fund Paramedics and support tourism marketing and economic development activities. Prior to any increase, it is imperative the County look for all savings and effective cost containment strategies. All new or increased taxes must be taxpayer approved.
- New Sales Tax for Roads
 - County Administrator's Office – Prior to seeking new revenues, ensuring effective and efficient use of current revenues must be achieved. All new or increased taxes must be taxpayer approved.
- Pass new sales tax for general revenue
 - County Administrator's Office – Prior to seeking new revenues, ensuring effective and efficient use of current revenues must be achieved. All new or increased taxes must be taxpayer approved.
- Charge for parking on County Roads
 - Public Works Response - Enforcement would be difficult. Impact must be assessed on tourism as well.
- Ban plastic bags – charge for bags (County fees)
 - Solid Waste Response – Further analysis on waste impact and Economic impact would be required.

Questions:

- How much was spent on Digital 395?

IT Response - The County didn't directly fund Digital 395. The project was funded out of two large grant sources – the American Recovery and Reinvestment Act (ARRA) and the California Advanced Services Fund (CASF). The total award amount is approximately \$111m with about \$81m coming from ARRA and about \$19m from CASF in the first round, plus an additional pending request of approximately another \$11m to the CASF.

Mono County waived (nominal) permit fees for the construction efforts required within our jurisdiction, and contributed in-kind to the project with staff time to coordinate and support the project.
- How much money per capital is necessary to fund unmet needs?
 - County Administrator's Office – Current unmet needs is in excess of \$60 million by 2030. This figure is an approximate figure. The current population of Mono County is 14,200 according to 2010 Census. Per Capita impact would be approximately \$4,225 per person however; this is not a measurement the County uses in budgeting.

- What does paramedic sustainability mean?
 - County Administrative Officer Response – The term “sustainability” in context of Paramedic program refers to the growing cost of the program on the County General Fund. Currently, \$3 million of the General Fund (roughly 8.5%). Impact to funds while other programs needs are unmet.
 - Does distance from trauma center matter?
 - County Administrative Officer Response – There are several factors in providing Paramedic services including distance from treatment centers. The largest cost factors are private insurance reimbursement rates and labor costs.
 - Visitor vs. Residents. Should T.O.T. pay for visitors?
 - County Administrative Officer Response -T.O.T. is Transient Occupancy Tax and is paid by anyone who stays at a private lodging facility (i.e. motels and hotels) in Mono County. This is a tax paid by tourists.

- How are we investing in the future?
 - Road – Management System
 - Public Works Response - In order to receive funds for road rehabilitation it is required that Mono County have a pavement condition survey in place. This survey is conducted to verify pavement condition and prioritizes road repairs based on these results.
 - IT Response - Mono County IT/GIS has been working with Public Works and outside contractors (Lumos Engineering & Gnomon, Inc.) to develop a 100% GIS based Pavement Management System for tracking the pavement condition (and dirt road condition) for all County roads.

In addition, this system will accommodate the tracking of roadway assets (bridges, culverts, cattle guards, signs, etc.) and create a platform for evaluating condition of these, and helping to create a management/maintenance program.

This Pavement Management System is expected to come online by end of 2013.
 - Technology
 - County Administrator - The County has a well-developed IT Department with highly skilled and motivated staff, committed to researching and implementing Enterprise Class technology based on industry standards and best practices and they maintain high levels of service within the organization.

Over the next year, IT will be developing an Information Technology Strategic Plan that will closely evaluate all systems in place in the County and Town. The plan will identify issues, opportunities, and constraints, and determine the best way of approaching each of these in a phased multi-year approach.
 - Parks

- Facilities Response – County Service Area 1 (CSA1) has developed a 10-year plan for parks and facilities in the Crowley Community. The facilities division of Mono County Public Works is working with the CSA and the community to implement improvements to the Crowley Lake ball field, Crowley playgrounds, as well as the Crowley Lake Community Center. CSA 1 is also assisting with the funding on many of these activities.
- Vehicle Replacement (heavy equipment) CARB emission requirement
 - Public Works Response - The heavy equipment replacement schedule have been presented to the Board of Supervisors. The Board has approved several replacements in the last few years (three dump trucks/plows and one snow blower in 2009, two dump truck/plows in 2010, and two snow blowers in 2012) but CARB regulations require Mono County to replace, repower or retire many more pieces of equipment.

Public Works has included several pieces of equipment in the FY 2013-14 Budget for the Board’s consideration. The level of service expected by constituents dictates the number of vehicles required to meet the expectations.
- Structures
- Where should Community Feedback – audits – be directed and how do they get to departments?
 - Facilities Response - In the case of the facilities division community feedback comes directly from the constituents to the superintendent. This technique has proven effective as there is nothing in the middle to dilute the message and solutions to most problems are taken care of quickly and efficiently.
 - County Administrative Officer Response – Through the Board, County Administrative Officer, departments or websites. The County strives to be responsive to community issues. www.monocounty.ca.gov or by calling (760) 932-5410.

Comments:

- Last mile provider subsidy to increase communication will decrease cost of emergency medicine
 - IT Response - This will be put into the Additional Considerations section of the new Communication Chapter for the General Plan update that is currently being drafted. This will be brought forward for Board discussion so as to understand the implications and potential for doing so.
- Crowley fireworks – Town/County partnership
 - County Administrative Officer Response – There is no expectation to fund from Mono County. The Bridgeport Annual 4th of July Fireworks Show is completely privately funded.
- Continue funding of small fire departments

- Redistribute Prop 172 Funds
 - County Administrative Offer Response – Possible re-shift based on broader conversation. For background, Proposition 172 put a one-half percent [state sales tax rate](#) in the [Section 35, Article XIII of the California Constitution](#), effective January 1, 1994. According to Prop 172, all revenues from the additional one-half percent sales tax can be used only for local public safety activities, to include police and sheriffs' departments, fire protection, county district attorneys, county probation, and county jail operations. Government Code 30051 et seq.
- **MUST** focus on CARB & Solid Waste issues. Needs to be at the top of the list and requires discipline
 - County Administrator's Office – this is a top County priority and is funded in Recommended 2013-2014 Budget.
- Roads for Tom's Place are in disrepair.
 - Public Works Response -There are only two roads in Tom's place (Crowley Lake Drive and Rock Creek Road). Rock Creek Road has funding and is scheduled for rehabilitation paving in 2014-15. Crowley Lake Drive currently has a pavement condition index (PCI) of 8 on the high side and 4 on the low side. There are many other Mono County roads with far worse PCI ratings. This road, as with all county roads, will be surveyed again to develop an ongoing priority list of road projects.
- Needs better pavement mix from 5,000 to 7,000 ft. elevation
 - County Administrator's Office Response - The County is constantly seeking better resources to preserve and enhance County Roads that are affordable. This is an ongoing effort.
- Filling cracks vs. patch
 - Public Works Response -Patching may resolve the crack issue for the short term but leads to two cracks instead of one. A longer term solution will include a review of all roads, ascertaining costs for proper maintenance and focusing limited funding.

Pet Peeves:

- Toner Cartridges – buy generic (procurement policy)
 - Finance Department Response – The County has service contracts for copiers. Toner is provided as part of our service contract. However, the service provider does not provide generic toner. Our service contracts are done through a competitive bidding process to ensure the lowest cost, highest quality services for the County.
- Animal Control has too much coverage in Swall Meadows
 - County Administrative Officer Response - The recent presence is associated with feral cat trapping program. If feral cat population is allowed to grow, impact to domestic pets as well as other natural species could have unintended consequences.

- The Grand Jury should be more active
 - County Administrative Officer Response – Grand Jury is independent body and may be contacted at:

The Superior Court Executive Office
Mailing Address: P.O. Box 1037
Mammoth Lakes, California 93546
Telephone: (760) 924-5444
http://www.monocourt.org/grand_jury.htm

**Community Budget Meeting
July 9, 2013
Bridgeport Community Center**

Community Comments, Suggestions and Questions:

Questions:

- What is the timeline on CARB (Clear Air Resources Board) Compliance?
 - Public Works Response -There are several dates for compliance with CARB. Diesel powered Off-Road heavy equipment (Graders, Loaders, Backhoes etc.) has compliance dates beginning in 2018. The compliance is based upon the emission factor for Mono County's fleet of off-road equipment. Each year the county replaces equipment the new equipment has a lower emission factor which lowers the overall emission factor. Diesel powered On-Road heavy equipment (Dump truck/plows, Transport trucks etc.) has compliance dates beginning in 2020.
 - Are there alternatives?
 - County Administrator's Office – This is a state mandate and not legislative attempts to exempt Mono County have been, to date successful. Legislative advocacy will continue however the County must Budget responsibly based on the CARB compliance mandate remaining in place.
 - Is all \$26 million necessary?
 - Public Works Response Public Works has found price reductions that could be as much as 25% for certain pieces of equipment. Based on current estimates is closer to \$24 M. This is an ongoing analysis.
 - Or, can we do with less equipment?
 - Public Works Response - It all relates to a level of service/maintenance. The less equipment the longer it takes to remove snow or to repair roads.
 - Age, service and needs prioritization
 - Public Works Response - Mono County has many pieces of equipment, some more than 30 years old.
 - Responsible action to take is to reserve \$1 million each and every year for CARB for the first deadline of 2018.
 - County Administrator's Office/Public Works – This is in the Recommended 2013-2014 Budget.
 - Is the Tribe subject to CARB compliance?
 - County Administrator's Office – Staff is researching this to confirm tribal obligation.

- What are legislative options?
 - Public Works Response - There have been numerous complaints against the deadlines but as of now there are no plans to remove the requirements by the State of California.
- Is Civil Disobedience an option?
 - County Administrator's Office/Public Works Response – Disobedience with the requirements will cost the County in the form of fines. Fines have been issued to agencies and businesses not in compliance.
- The State needs to remember that one size does not fit all – rural communities need different rules.
 - County Administrator's Office Response – County agrees that Mono County has unique issues and will continue efforts to advocate for County working with the California State Association of Counties and the Rural County Representatives of California.
- What are Public Works priorities and funding sources to address CARB?
 - Pay debt?
 - County Administrative Officer Response – Clean Air Resource Board (CARB) obligations
 - Lobby (legislation)?
 - County Administrative Officer Response – Advocacy to seek legislative relief.
 - Rocks and Coffee Cans?
 - County Administrative Officer Response – Looking for all available state and federal resources to address mandate.
- What are the Solid Waste closure costs?
 - Pumice Valley
 - County Administrative Officer Response – \$3.48 million if Pumice Valley closes in 2029.
 - Benton Crossing
 - Solid Waste Response - \$3.2 million if closes with current usage rate by 2023.
- Is it possible to use dumpsites (post closure) for renewable energy purposes?

- Community Development Response – Yes. Waste plan amendments, general plan policy adjustments and California Environmental Quality Act (CEQA) review would be involved. The energy distribution infrastructure has been a limiting factor in the past
- i.e. Solar Panel Fields over a closure sites?
 - Facilities Response - A thorough analysis of the associated costs has not been done.
 - Solid Waste Response - Yes it is possible. The newly formed energy efficiency task force can work with Solid Waste staff to determine the feasibility of this effort. The critical factors will be how much we could get paid for generation, and proximity to transmission lines.
- Bridgeport?
- Benton Crossing?
 - Solid Waste Response - The idea of solar at BCLF could work if the County owned the land. Further analysis is needed.
 - Environmental Health Response - Projects like this at closed landfills are possible with proper planning, approvals and studies. Preliminary and/or post closure plan documents would have to incorporate such a project in them and would need to receive Cal Recycle, Regional Board and LEA approvals. If a post closure plan document is already written, as is the case for the Bridgeport Landfill, then it would have to be rewritten to include the new project. Also to be considered would be subsidence issues (if the panels are installed on waste), final cover/liner considerations (to avoid damage to the cover), as well as the ability for the county to be able to maintain the final cover with the panels in place. This might be problematic unless the panels were installed in areas other than where waste is actually buried.
- Can we shift some public land to private land? (Federal trend is to the opposite direction)
 - Community Development Response - Yes – the County completed a grant-funded landownership adjustment plan last year, and has an ongoing Collaborative Planning Team (CPT) committee consisting of public agencies and the local land trust to continue to examine ownership adjustment possibilities. Past efforts have included pursuit of exchanging Tom’s Place and Pine Glades into private ownership.
- “Grow” our way out of financial difficulties? i.e. expand mining and geothermal
 - County Administrative Officer Response – Economic Developments strategy is underway. Board will review the County recourses being explored.
 - Community Development Response - Mono County has been supportive of expanding geothermal and is involved in legal action defending approval of a replacement geothermal plant. Mining has been a controversial issue over the

years with a national and even international audience weighing-in on mining proposals in areas such as Bodie and Long Valley. California has very stringent Surface Mining and Reclamation Act (SMARA) and environmental regulations that Mono County administers. Nick Criss, our SMARA Coordinator notes: “The economic drivers for many mined products have evaporated with the recession and/or demand is being filled by cheaper resources imported from overseas such as China and Chile etc. (according to some operators anyway). From what operators repeatedly tell me, CA is not mining friendly in general.”

- What is the potential for partnerships with the Tribe, ranchers and the Town of Mammoth Lakes?
 - County Administrative Officer Response – The County is actively seeking shared service opportunities with the Town of Mammoth Lakes and with all other intergovernmental agencies including the Tribe. For example with the Town of Mammoth Lakes, Information Technology is underway and Solid Waste issues are an ongoing topic.

- What do residents think of Airline Subsidies?
 - Not the best use of tourism funds
 - Reduces other tourism expenditures
 - Mammoth is the economic engine for the whole County therefore the subsidy is a good idea.
 - Take the subsidy and spend to grow the rest of the County where T.O.T. goes directly into the County pocket and not just the Town’s.
 - County Administrative Officer Response – The County’s Economic Development Department recently brought the Economic Development Strategy document to the Board for review and feedback on July 16th.

The EDS is a series of strategies looking to support the entire county’s economy including tourism. The County will continue to work on economic development and analyze the various proposals. The EDS can be viewed online as part of the July 16th Board meeting. Please use the following link:

[Economic Development Strategy](#)

Or at:

http://www.monocounty.ca.gov/sites/default/files/fileattachments/board_of_supervisors/calendar_event/1173/07_july_16_2013.pdf

Comments:

- Economic Development – County has unused potential and the strategy needs to include: Tourists, Agriculture, Scenic Byway, technology, year-rounds business.

- County Administrator's Office – Please review the County Economic Development Strategy at [Economic Development Strategy](#)
 - Community Development Response - Via a federal grant, Mono County is preparing a scenic byway management plan to further highlight and promote Highway 395 and our communities along the corridor. We are also collaborating on a food-systems grant promoting local agriculture resources, and a telecommunications strategy has been drafted by IT as part of the General Plan Update.
- Go beyond tourism, not all T.O.T (Transient Occupancy Tax) – diversify
- County Administrative Officer Response – Economic Development is looking at all elements to strengthen recovery. See report at following link: [Economic Development Strategy](#)
- Paramedics require \$3 million county contribution each year. Can we reduce to \$2 million? What is the trade off? What are the people willing to say no to?
 - County Administrative Officer Response – The program costs \$4.4 million, \$3 million of costs are general fund. Cutting costs means less for available services. Paramedic program needs through review for efficiencies as cost containment while preserving critical services.
 - Need to develop small business, niche manufacturing i.e. Jeffrey Pine furniture
 - County Administrator's Office – Economic Development is looking at all elements to strengthen recovery. Niche business developments including those that can develop with full activation of Digital 395 are part of EDS. See report at following link: [Economic Development Strategy](#)
 - “Everything” is on the table.
 - County Administrative Officer Response – The County is reviewing all programs for efficiency.
 - The County should look at 4-day work weeks with everyone.
 - Probation Response - All staff, minus the chief, are on 4-10's. Chief has 5-8's as supervision is required all week.
 - County Administrative Officer Response – The County will analyze for savings.
 - Mono County has a large seasonal population – small home business may create more year-round residents.
 - County Administrative Officer Response – Economic Development sees this as a potential strategy. Economic Development is looking at all elements to strengthen recovery. See report at following link: [Economic Development Strategy](#)
 - Adjust zoning to allow more home based businesses

- Community Development Response - Mono County recently amended its home occupation regulations to allow for more home-based business opportunities, and the Antelope Valley RPAC has proposed even more permissive home occupation regulations.

Mono County also recently adopted a transient rental overlay district to facilitate transient rentals of single family homes.

- Reduce County fees, business licenses, etc. to stimulate growth.
 - County Administrative Officer Response – Economic Development sees this as a potential strategy. Economic Development is looking at all elements to strengthen recovery. See report at following link: [Economic Development Strategy](#). In addition, the Board of Supervisors will have a fee/permit workshop in late September/early October to discuss impacts of both on economic development.
 - IT Response - Something that is being evaluated relative to Digital 395
- The County needs to look at all expenses and see what it does not need.
 - County Administrative officer Response – Ongoing effort to innovate and find efficiency.
- The County needs to invest in overhaul mechanics for the shop rather than purchase new vehicles
 - Public Works Response - CARB compliance issues require replacing old equipment with new, more efficient, equipment. There are many pieces of aged equipment that the County owns and maintains. Many do not fall under CARB rules as they do not have diesel engines.

**Community Budget Meeting
July 11, 2013
Antelope Valley Community Center**

Community Comments, Suggestions and Questions:

- Why can't snow poles be removed each spring?
 - Public Works Response - It is very expensive and time consuming to remove and replace snow poles ever year. The county has thousands of snow poles along county roads.

- Shoulders should be bladed in spring to remove weeds and protect pavement (County used to do this) Weeds = fire hazard
 - Public Works Response - Mono County still does road shoulder grading and utilizes a mower as well to remove/minimize weeds etc. There are 684 miles of roads requiring maintenance so it takes time to cover all roads.

 - Get help from ranchers/farmers
 - County Administrative Officer Response – The County will investigate options.

- One-half of Bircham Flat road paved and not maintained
 - Public Works Response - Not sure what is meant by this as Bircham Flat Road is maintained by Mono County.

 - Same with Eastside Lane
 - Public Works Response - Mono County maintains Eastside Lane.

- What percentage of total revenue is Property Tax?
 - County Administrative Officer Response – 67%

 - TOT?
 - County Administrative Officer Response – 8%

- Want to increase Economic Development budget
 - More TOT
 - County Administrative Officer Response – Economic Development sees this as a potential strategy. Economic Development is looking at all elements to strengthen recovery. See report at following link: [Economic Development Strategy](#)

- What do colors (yellow) on bottom of strategic planning chart mean?

- Clerk Recorder Response - This means there are matching suggestions within the miscellaneous category. For example, Supervisor Hunt suggested making progress on a regional trail system. Public input also suggested developing infrastructure to connect lands (i.e. trail system). Another example, Supervisor Johnston supports a Nordic ski center in Bridgeport Valley; public input provided suggestions for economic development in Bridgeport Valley, including expanding recreational opportunities.
- What is going on with Cougar Gold Mine?
 - Community Development Response - There is no active application by Cougar Gold for mining in Mono County. Cougar Gold had previously unsuccessfully approached the Board of Supervisors to support legislation to remove Wilderness Study Area status in the Bodie Hills vicinity
 - Any progress on Land release?
 - County Administrative Officer Response – None at this time.
 - Mines bring educational opportunities and other recreational benefits
 - Community Development - California has very stringent Surface Mining and Reclamation Act (SMARA) and environmental regulations that Mono County administers. The economic drivers for many mined products have evaporated with the recession and/or demand is being filled by cheaper resources imported from overseas such as China and Chile etc. (according to some operators). From what operators repeatedly comment, California is not “mining friendly” in general.
- How long does a WSA (Wilderness Study Area) last?
 - Created in 80’s
 - Takes an act of Congress to eliminate
- Where does General Fund revenue come from?
 - County Administrative Officer Response – in FY 2012-2013, GF was composed of Property Taxes – 67%, Transient Occupancy (bed tax) 10%, Sales Tax 8%, Fees for services 10%, Payment in Lieu Transfer (federal payments for federal lands) 6%.
- Eliminate car allowance and save \$400,000
 - County Administrative Officer Response – Current car allowance expense for County is \$169,000 annually and diminishing as new employees are not being granted that compensation benefit.
 - Enforce those with car allowance do not also use County cars

- County Administrative Officer Response – Tightly monitored through all budgets.
- Performance Pay
 - Why do we have it?
 - County Administrative Officer Response – Mono County shifted to a Performance Pay system for certain employees enacted in 2004 as part of creating incentive for At-Will (non-union) employees. This was done in exchange for ending the management Union which allowed the County to not have to collectively bargain with this group of employees.

There are currently only 18 employees with this aspect to their contracts. A discussion will be underway regarding the future of both the Performance Pay and the Car Allowance. The parameters of this discussion will include fairness to existing employees, fiscal constraints and ensuring proper incentives, salary and benefits for all employees moving forward.
 - What are the criteria?
 - County Administrative Officer Response – See above response.
- Set aside \$1,000,0000 per year for CARB
 - County Administrative Officer Response – In the County Administrator’s 2013-2014 Recommended Budget.
- Efficiencies for Paramedic programs
 - County Administrative Officer Response – This is an ongoing area of analysis.
- Is County looking at layoffs?
 - County Administrative Officer Response – The FY 2013- 2014 CAO Recommended Budget does not envision any layoffs.
 - Look harder at evaluations to rid of bad employees
 - County Administrative Officer Response – Full review of the evaluation process will occur in 2013-2014. The focus will be consistency, accuracy and ensuring the evaluation process is a tool to improve customer service.
 - More scrutiny of “3” (average) evaluations
 - County Administrative Officer Response – See above response.
- New atmosphere – turn the tide will make all levels better
 - County Administrative Officer Response – With the tremendous amount of turnover and fiscal uncertainty creating by economic forces, there will be concerted effort to find ways to improve morale in the coming year.

- County “Good Old Boys” Who you know, not what you know
 - Cannot wait for attrition
 - County Administrative officer Response – We are analyzing work force needs, strengths and weaknesses. Evaluation process and accountability must drive workforce productivity and be supported by training.
- HHS (Health and Human Services); No IHSS (In Home Support Services); No Hospice; Need Doctor to oversee programs; Could use local nurses

- Social Services Response - Regarding Hospice, therapy and other similar medical services. North county services are provided by a non-profit but now cannot afford to offer services any further north than June Lake.

County staff often must recommend north county residents consider temporarily relocating to a care center in Bishop or Nevada where they can convalesce and receive instruction on self care and how to manage medical issues. Social Services can offer long-term In-Home Supportive Services to those who qualify, once they return home. (See below for description of the IHSS program.)

Social Services Department offers the In Home Supportive Services Program in all parts of the county. In fact, further more IHSS recipients in Coleville/Walker and Benton than any other part of the county. The administrative office for the provider-end of our IHSS program is physically located in Coleville: Community Service Solutions.
www.monocounty.ca.gov/social-services

- IHSS Description: The IHSS Program will help pay for services provided to you so that you can remain safely in your own home. To be eligible, you must be over 65 years of age, or disabled, or blind. Disabled children are also eligible for IHSS. IHSS is considered an alternative to out-of-home care, such as nursing homes or board and care facilities. The types of services which can be authorized through IHSS are housecleaning, meal preparation, laundry, grocery shopping, personal care services (such as bowel and bladder care, bathing, grooming and paramedical services), accompaniment to medical appointments, and protective supervision for the mentally impaired.
- Hospice care consists of a variety of medical services, and other support, including medication monitoring, counseling services, nursing home visits, DME equipment, etc. MediCal, MediCare, and private insurances offer hospice type service *coverage*, however unlike the IHSS program, it is not a government *provided* or operated program.

Nevada providers have similar issues with servicing north Mono County, plus they have an additional challenge with Nevada versus California licensing of professional staff. Mono County Behavioral Health Dept does provide support in north county, including medication monitoring and counseling, but no registered nursing, and durable medical equipment.

Staff is exploring a way the Senior Center in Walker for the north and south county, then we can use this program as a base for exploring ways to deliver Hospice (or Hospice-like) services in the north county.

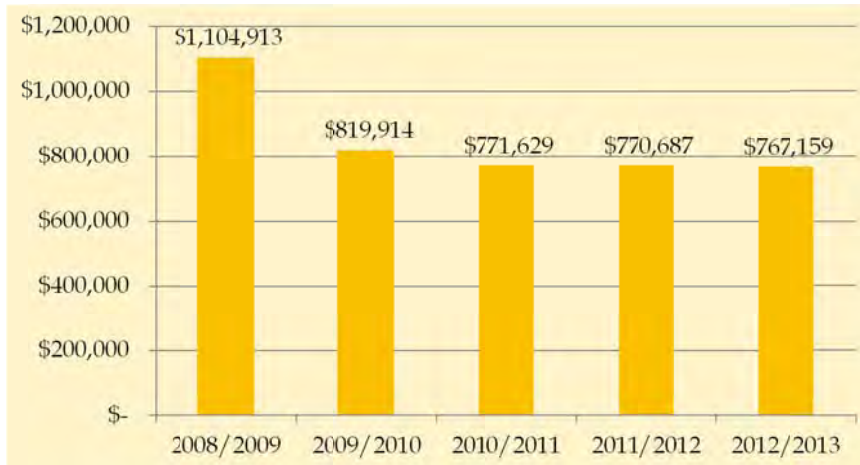
There is a Senior Out-Patient Clinic in Gardnerville, NV, and the bus transports people from the Walker Senior Center into Gardnerville. Additionally, Social Services provides Assisted Transportation services to eligible seniors and others who qualify for the support. Nevada providers tried to provide a nursing service to come over into the north county, but couldn't sustain the business.

Cal MediConnect Program is being piloting in several counties but not currently Mono. Dual eligible beneficiaries are people who qualify for both public health insurance programs, Medicare and Medi-Cal. Eligible beneficiaries receive coordinated medical, behavioral health, long-term institutional, and home-and community-based services through a single organized delivery system.

- Any breakdown of Sheriff and EMS (Paramedic) services for tourists?
 - Residents vs. transients
 - Sheriff Department Response - The Sheriff's office does not charge anyone for basic law enforcement services, so no we do not breakdown costs for services provided to residents' vs. transients.
 - Paramedics – In FY 2010-2011, 28% of the billable Paramedic responses (“runs”) were to residents of Mono County. Although 50% of all “runs” were not billable if one were to extrapolate the figures the figures, a large percentage of Paramedic responses were to non-residents. The use of Transient Occupancy (or tourist bed tax) for this program is meant to address the program's use by visitors. Also, given the County's reliance on tourists, having adequate medical response does support economic development.
- What revenue comes from Marines?
 - County Administrator's Office response – Nothing comes directly from the Marines. 94% of Mono County is owned by the federal government (US Forest Services, Bureau of Land Management and the Marine Base). Federal lands are exempt from property taxes and counties are paid the Payment in Lieu of Tax or PILT to compensate them for the loss. PILT covers all federal lands in County. In FY 2012-2013 the PILT payment was 6% of the County General Fund.
- Facilities
 - Community Center (Antelope Valley) is not big enough.
 - Facilities Response - We are scheduled to have a permit ready set of drawings from the architect by the middle of August and barring any more delays could break ground by early September.
 - What is the status? (Addition, expansion to be completed this year, money is dedicated.)
 - Facilities Response – See above response.

- Bridgeport facilities Plan – What is it? Where will money come from?
 - Facilities Response - In the fall of 2012, the Board of Supervisors directed a Bridgeport Facilities Report to be completed, in part spurred by proposals for new County facilities and the new ideas raised by the recent Main Street Revitalization Design Fair. The report compiled and evaluated existing data and conditions, and was intended to address a series of questions about whether a need existed for more County office space, the fit of a multi-agency office and visitor center with County facilities, improvements to provide high-quality public services, specific facility and department needs, and integration with the local community. No specific projects were approved or budgeted, and the report resulted in the following direction to staff:
 - Capital facilities projects should be vetted, budgeted, and meet planning requirements (such as environmental studies) as part of the programming process. Options for the highest priority facility projects were considered for the Twin Lakes Road property, County Jail, and probation office. A separate agenda item described the capital facilities programming process.
 - Space programming, building maintenance, and “campus-style” design such as one-stop service counters, directories, and signage/wayfinding, could be managed through regular staff work flow and the facilities budget when appropriate, or vetted and budgeted through the process used to program capital facilities.
 - Energy efficiency and utility cost reduction concepts will be further developed through ongoing solarization efforts and the Resource Efficiency Plan to be completed with the General Plan Update.
 - Planning for a Bridgeport multi-agency office and visitor center, and further Main Street enhancements, are proceeding on separate tracks.
- No plans for offices
 - Community Development Response - The Board of Supervisors recently accepted the Bridgeport Facilities Plan presented by Wendy Sugimura (see above). The plan included several operational recommendations but generally concluded that facility expansion was not necessary.
- Memorial Hall is moving forward – funded by \$500,000 from Community Service District #5 (CSA #5)
 - Facilities Response - An architect is currently working on a permit ready plan set for Memorial Hall with phased construction potentially starting in the fall.
- Bridgeport Streets are being redone with grant money
 - What department is Economic Development under?

- County Administrative Officer Response – It is its own Department, it reports to the Board and the County Administrative Officer.
- How is Fish Enhancement Funded? (General Fund discretionary)
 - County Administrative Officer Response – They are discretionary funds from the General Fund.
- Senior Program – How much will the Board fund this year?
 - County Administrator's Office/Social Services Response - This has yet to be decided by the Board. This item is agendaized for the August 13th Board meeting in Bridgeport where it will be discussed in the context of other, competing General Fund budget requests. The CAO Recommended 2013-2014 Budget maintains the current funding at \$159,000 same as FY 2012-2013.
- What are A-87 Costs?
 - County Administrator's Office/Finance Response – A-87 costs are the allowed administrative/overhead costs that local governments charge grant funded and locally funded programs for the internal needed services to provide that program. Staff will be reviewing the costs associated with assignment of these costs this fall. The federal government determines the allowed billing of A-87 costs.
- How do the following affect the County?
 - Mammoth bankruptcy (did not quite happen)
 - County Administrator's Office Response – The Town of Mammoth Lakes emerged from potential bankruptcy with much less staff. The County has been working through various issues where shared services opportunities can be explored with the purpose being the delivery of high quality public services for the residents of Mono County who live in the Town.
 - June closing (reopening)
 - County Administrative Officer Response – No loss in the Transient Occupancy Tax (T.O.T.) for the County. The attached chart was presented at the June Lake Budget Town Hall meeting on July 18th. It shows that the 2012-103 closure of June Mountain did not impact TOT for the County. The largest impact was the recession which began in 2007 and lasted until 2009.



- New Jail Facility – 5-10 years down the road when they (Jail) runs out of room.

- County Administrator’s Office Response – The 2010 Mono County Jail Needs Assessment Report concluded the need to expand beyond the current 44 bed to a 77 bed facility at a cost of approximately \$23-\$25 Million by 2028-2033. This was prior to the state shift of prisoners to local facilities under the AB 109 program. This jail improvement may need to be accelerated. The cost remains ultimately and the timeline has, in all likelihood, been shortened.

Mono County sought AB 900 jail facility funding but was deemed to not have need. Mono County will continue to pursue funding sources for jail expansion/re-configuration.

- Did not get funding – State determined no need

- County Administrator’s Office Response – See response above.

- What about Town/County IT partnership?

- County Administrator’s Office Response – The Town of mammoth Lakes and the County are working on finalizing a five year contract for service for Information Technology. This mutually beneficial proposal is designed to ensure Town IT needed are fully met while saving the Town money and the County is not impacted by the provision of services.

- Distress for Government could be eased if we send 1% of General Fund discretionary income divided evenly between districts back to district with popular vote on how to spend.

- County Administrative Officer Response – Staff will review request.

**Community Budget Meeting
July 15, 2013
Chalfant Community Center**

Community Comments, Suggestions and Questions:

- Who is the asphalt contractor in County Road projects (Chalfant Valley)?
 - Public Works Response - Through the competitive bidding process various contractors bid on paving projects in Mono County. The winning bid goes to the lowest responsible bidder.

- Has there been a speed survey on Highway 6? (Tom Hallenback, CalTrans)
 - Public Works Response - Caltrans would have to perform speed surveys on highway 6 as it is not a county road.

- Why do CARB vehicles have to be replaced?
 - Public Works Response - The California Air Resource Board set compliance dates years ago in an effort to reduce diesel exhaust emissions within the state. Due to the age of their equipment and options selected by Mono County the fleet of diesel heavy equipment needs to be replaced, repowered or retired. Because the fleet is aged many vehicles cannot be repowered with new engines to comply with the emission standards.

- Can the snow load requirements for Chalfant be changed?
 - Building Departments Response -It is my understanding that the question was in regards to a constituent believing there is one single snow load criteria for the whole county. Our snow load criteria was established in the 1990s by a local engineer, and is divided into a total of 28 different regions to reflect the widely ranging climatic areas of the county and the anticipated snow loads in these areas.

Chalfant, along with the Hammil Valley, Benton, Coleville, Walker, Paradise, and Topaz, are the lowest snow load zones in the entire county, with a ground snow load of 55 psf and a roof snow load of 38 psf. With regard to changing these criteria, a new survey and analysis would need to be performed by a qualified professional based on historical snow fall data.
 - Will help to sell manufactured homes
 - Building Departments Response - Most manufactured homes in the county have been installed in Chalfant and the surrounding area. With a very light roof snow load of 38 psf, it has never been an issue with a manufactured home's ability to be constructed to meet this modest criteria.
 - Keeps costs down and increases property tax base
 - Building Departments Response - Yes, manufactured homes have the premise of affordability at their very core. They are not required to meet CA state building codes, which are ministerial in nature and are among the strictest in the nation.

Any manufactured home constructed after June 15, 1976 is required to meet federal standards to meet the criteria of the Department of Housing and Community Development (HUD), Title 24 of the Code of Federal Regulations (CFR).

These standards are more forgiving than the state codes. For example, manufactured homes do not require residential fire sprinklers, where any new field built residential structure does (via the California Residential Code). This presents a significant cost savings for those who install manufactured homes.

- What is the roof load, ground load formula?
 - Building Departments Response - There is no formula for ground snow load, as it is derived from site specific case studies as mentioned above. Roof snow load is determined from the following formula:
Roof snow load (Pf) = .7 x Ce (exposure factor) x Ct (thermal factor) x I (importance factor) x Pg (ground snow load). Our snow load criteria has both ground snow loads, and calculated roof snow loads to reflect the most common conditions in the county. This criteria can be found in ASCE 7-05, chapter 7.
- Unfunded Liabilities, Jail realignment – Can the County afford it?
 - When sitting in jail, consider prisoner transport costs.
 - Sheriff Department Response - There are always transportation costs relating to any inmate that has to receive medical services at any facility outside the jail itself. These medical services are considered basic needs and the Sheriff's Dept. has to provide them, and incur any costs relating to such services.
 - Sheriff presence will be fine.
- Can Zip Code be changed so it is not the same as Bishop
 - Jury Duty, Schools, Emergencies
 - County Administrative Officer Response – This is difficult, but not impossible. The County will review as part of the Legislative agenda discussion in Fall 2013.
- Repaving the west side of Chalfant
 - Use grind to do shoulder area at same time to keep tumbleweeds down (Save money by using grinds rather than hauling away.)
 - Public Works Response - Will share this information with PW staff but many times grindings are utilized to build up roads in preparation for paving.
 - Create mail box areas
 - County Administrator's Office Response – The County work with Public Works/Caltrans as road work is envisioned to consider this request.

- Would like to see more Sheriff Patrols. Want quicker than a 45 minute response time.
 - Sheriff's Department/County Administrator's Office Response - More patrols and shorter response times - The County is vast in size, and patrol force is not. All patrol is told to do a varied patrol within the county and communities themselves.
 Limited resources make additional law patrol presence difficult. The response time will be effected depending on where the deputy that is assigned the call for service is at when the call is dispatched.

 The County would require additional revenues or need to shift funds from other programs for patrol deputies, allowing more staff in each of the communities on each shift at the same time. If the call for service is urgent, dispatch will attempt to 'call out' a deputy that is off duty to possibly have a quicker response time; also will call other law enforcement agencies to see if they might have someone that could respond as well.
 - Can they (Sheriff Deputy) start their day at school bus stops?
 - Sheriff Department Response - School bus stops - All patrol deputies have been asked or directed to work the school bus stops when time allows. Due to the location of the bus stops vs. where the deputies start shift from, not all school bus stops can be patrolled on a daily basis. The Sheriff's Office will be putting a deputy in the county schools during the week; The County has not had this capacity for approximately two years due to a staffing shortfall.
- Too many County Laws and Regulations
 - Blueprints, regulations, zoning
 - Community Development Response - Mono County has actively pursued reducing regulations for development. Examples include eliminating zoning by integrating development standards into the General Plan, eliminating developer impact fees (DIF), suspending housing mitigation requirements, reducing parking requirements (in progress) and streamlining California Environmental Quality Act requirements via tiring of environmental documents
 - Building Departments Response - The requirement for building plans as they relate to building permits is found in both the 2010 California Residential and Building Codes. These codes, along with the CA Plumbing, Mechanical, Electrical, Fire, Green, and Energy Codes represent Title 24 of the California Code of Regulations (CCR), which represent state law (not county law) addressing minimum standards for construction. Chapters 1 in both the Residential and Building Codes have specific language about the requirement for detailed plans for permits. However, in Chalfant, given the low snow loading conditions, applicants can utilize prescribed design information that can be used in lieu of engineering, and can also use Mono County's recently completed pre-engineered designs that can eliminate the cost of engineering if the designs are constructed as published. Zoning is a function of the county's Planning Division.
 - Too many fees

- County Administrator's Office - The County will be holding a Fee/Permit session in late September/early October to publically discuss all fees and permits per the Board's request.
 - Building Departments Response - In regards to building permit fees, Mono County eliminated \$100,000 of building permit fees in 2011 as part of our construction stimulus program. Additionally, staff has not had any complaints for building permit fees, and has received comments that our fees are actually lower than other California jurisdictions, including the Town of Mammoth Lakes. This is specific to building permit fees, and does not address any other fees the county charges.
 - Community Development Response - As noted, Mono County has suspended housing mitigation fees, eliminated DIF and for a time, waived building permit fees.
- No new permits, licenses, etc. without repealing an old law/permit
 - Building Departments Response - Not sure of the nature of this question. Is this specific to building permits?
 - Any new fees should/must be voted on.
 - County Administrative Officer Response – The Board votes on all permit costs and fees annually in the Fee Hearings prior to Budget adoption. Staff will analyze the notion of holding countywide elections on future fees.
- Has Mono County looked into solar energy?
 - Building Departments Response - Mono County is intending on installing solar panels at both the Lee Vining and Crowley Lake Community Centers. There has also been research conducted by the Public Works Department to explore the feasibility of solar power at certain facilities in Bridgeport.

In addition, the building division has a set fee schedule for solar and other renewable energy building permits, which are consistent with the lower end of fees according to solar contractors and homeowners. A pre-engineered design for ground mounted solar arrays is now available to the public, and a pre-engineered design for roof top solar installations is currently in process.
 - Community Development Response - The General Plan includes policies that promote alternative energy such as solar and wind in a manner that minimizes impacts to natural resources. These policies are under review and update, and a resource efficiency plan is being developed to better focus on county facility opportunities as a part of the General Plan Update. A biomass feasibility study is also underway to examine this other potential alternative energy source for Mono County
 - Solid Waste Response - Landfill opportunities are real, both for closed sites and re-designed closure plans incorporating exposed geomembranes.
 - Windmills, wind power?

- Building Departments Response - Great point. In my attempts to ascertain any local wind power contractors, it has been discovered that there are virtually none. It would be worth researching to see if there are wind power contractors in the Reno area.
- Airport Subsidy – Why no service from Orange County?
 - County Administrator's Office Response – This is a business decision of the private air carriers. Economic Development Department will discuss with carriers as part of EDS process.

Solid Waste:

- Who moves recycling? Do we pay them? If we do, then why?
 - Solid Waste Response - Our Transfer Station contractor D&S Waste hauls recycling from all sites. Yes, the County pays them. The value of the recyclables is not equal to the cost of hauling, so they charge us for hauling, knowing they will get some additional compensation for what is in the bin.
- When will the transfer stations go away?
 - Solid Waste Response - The County has been very reluctant to reduce hours at these sites, let alone close them. The sites with the exception of Walker and Bridgeport are financially unsustainable and need to either charge accordingly for the services, reduce services, or both.
- What does the Solid Waste Fee on the property tax support?
 - Solid Waste Response - All SW parcel fees (About \$750k this year) go into one account where they earn interest for most of the year. Once we know state costs that year in closure funding, we move that amount into the respective reserve accounts (usually between \$100k and \$200k per year).

The remaining funds are then moved into the Solid Waste Enterprise Fund where they pay for post-closure maintenance of our closed landfills, and subsidize other solid waste operations for the year.

The entire parcel fee revenue for a given area, as revenue for the respective Transfer Station (TS), with all gate fee revenue, still is not enough revenue to cover just the TS monitoring and maintaining the closed landfill the TS is sitting on.

Community Supports:

- Law Enforcement
- Paramedics, but cut costs
 - Do a Request for Proposal (RFP) with CalFire
- Get Rid of Animal Control – Respond to calls, but do not patrol

- Dog run @ 5:00 when patrol goes off duty
- Do not support Roads so much
 - Public Works Response - If the request is to reduce the level of service it is up to the Board to direct staff.
- Street name signs need to be replaced in West Chalfant
 - Public Works Response - All street signs need to meet the new retro reflective sign standards. Chalfant is on the list to have their signs replaced when the roads are repaved in 2014.

**Community Budget Meeting
July 16, 2013
Mammoth Lakes BOS Meeting Room**

Community Comments, Suggestions and Questions:

- Support for trail development and maintenance.
 - Need to help the Forest Service
 - County Administrative Officer Response – The County is trying to help with limited resources and tourism efforts.
- Fishing vs. Trails – different allocation? Mutual benefit
- MOU with the Forest Service for County to maintain trails?
- Cost to maintain trails? Varies (rough estimate \$7,000-\$10,000 with volunteers)
 - Community Development Response - A proposal for trails maintenance has been submitted by a local volunteer organization (Friends of the Inyo) as part of the County budget process. Mono County has an active trails planning program via the RPACs, and has entered a cost share agreement with the Inyo National Forest for funding environmental studies for a Down Canyon trail in June Lake.
- Is there a formal relationship between the Town and County?
 - County Administrative Officer Response – Yes, many different services and connections and seeking to continue cooperative efforts to serve residents of the Town and County. Everyone who lives in Mammoth Lakes is also a resident of Mono County so it is in the best interest of all residents and visitors for the Town and County to seek out shared service models which improve services while saving money.
- New leadership is creating a more open and engaged environment
 - County Administrative Officer Response – The Board and CAO are working on every possible avenue to improve communication between the County and the public.
- Dialogue is good
 - County Administrative Officer Response – The County agrees and will be doing more community engagement.
- New forum is good, but it is a little uncomfortable to express opinions
 - County Administrative Officer Response – There are many ways to provide feedback. The county website, www.monocounty.ca.gov, has everyone's contact information.

For the CAO:
Phone: (760) 932-5410
P.O. Box 696, Bridgeport, CA 93517

- More changes to invite public and staff participation have been made and are forthcoming
 - County Administrative Officer Response – The County agrees and will be doing more community engagement.
- Strategic, long-term thinking is appreciated
 - County Administrative Officer Response – The County has begun at the Board's direction the development of a long term Strategic Plan (see Appendix A). This effort will continue. The process will involve much more community and employee engagement about the issues facing the County.
 - Community Development Response - Mono County has initiated an update of its long-term General Plan
- What hoops does one have to jump through to open a business?
 - Community Development Response - Requirements depend on the type of business, its location, and consistency with local plans, support/acceptance by neighbors and community, and compliance with applicable state and regional requirements. The Community Development Department pursues the most expeditious permit processes that are consistent with local plans and applicable regulations. Generally, a new business will need a business license, and in some instances may also need a director's review permit or a use permit.
- Doing business in too cumbersome – revisit contract policy?
 - County Administrative Officer Response – The County will be reviewing these issues through its ongoing discussion of the Economic Development Strategy.
 - Finance Department Response – The Contract policy was put in place to guard against overpayments and overspending beyond Board of Supervisor approval. It was also instituted to insure that the County was properly covered in the event of a mishap and that all contracts are properly authorized and approved.
- Central purchasing
 - County Administrative Officer Response – Staff will be reviewing central purchasing to ensure greatest efficiencies are in place.
- Does the County have Spanish meetings?
 - Community Development Response - At times. As an example, during the recent Bridgeport Main Street Planning Process, focus group meetings were conducted in Spanish
- Look at outreach methods
 - County Administrative Officer Response – The County is looking at outreach methods.

- All employee email list
- Should we have employee meetings – required – during regular business hours?
 - County Administrative Officer Response – If we can increase engagement while servicing the public.

Regional Collaboration:

- Town/County Liaison Committee (Goal to become more partnership orientated)
- ESCOG (Eastern Sierra Council of Governments) Mono-Inyo-Town of Mammoth Lakes-Bishop
- CPT – Collaborative Planning Teams
 - Community Development Response - Mono County continues to host the Mono County Collaborative Planning Team quarterly in the Town County Conference Room. The Team includes representatives from federal, state, regional and local governments, as well as local Tribes.

Opportunities:

- Fire
- Paramedic
- Water
- Sewer

**Community Budget Meeting
July 18, 2013
June Lake Community Center**

Community Comments, Suggestions and Questions:

- What was TOT from 2000?
 - This question was answered previously with charts back to 2008-09. Information back to 2000 is unavailable as the current financial system does not contain information that far back and no statistical data was kept in a centralized location.
- Trails committee grateful for County support
- Open June Mountain in Summer is key
- Would like the County to continue support (for the community of June Lake)
 - County Administrative Officer Response – The County is supporting economic development across the entire County.
- Look for opportunities to expand existing projects:
 - Adding bike lanes to road projects
 - Community Development Response - The Local Transportation Commission actively reviews bike lane additions to roads, and is updating its bike plan as part of the General Plan Update. The Bridgeport Community was recently successful through collaboration with Caltrans to add a bike lane on Main Street (Hwy 395)
 - Public Works Response - This will happen on Rock Creek Road near Tom's Place when it is rehabilitated in 2014-15. Bike lanes will be investigated on other roads as well.
- How much is the TOT for Lee Vining?
 - Due to the confidentiality of business operations, the County does not publicly release this information for individual communities as it has the potential to reveal the profitability of local businesses which would violate State law.
- How is the County growing discretionary revenue?
 - County Administrative Officer Response – The County is reviewing Economic Development Strategy as a means to grow revenues. No tax increases are contemplated at this time.
- Public Land opportunities – how do we engage those?

- Community Development Response - Collaborative Planning Team, a subcommittee meets quarterly to review ownership adjustment opportunities.
- Need efficiencies through collaboration between departments, agencies, governments, etc.
 - Community Development Response - Mono County recently prepared a land ownership adjustment plan in concert with public land management agencies and via the

In addition to the Collaborative Planning Team, a majority of the elected board of the Town of Mammoth Lakes and Mono County meet monthly as the Local Transportation Commission to collaborate on regional transportation matters. County departments collaborate every two weeks via the Land Development Technical Advisory Committee in the review of development projects; and monthly coordination meetings are held between the Public Works, Community Development and Environmental Health departments. The Economic Development and Community Development Departments have recently initiated coordination meetings every-other month.
- What does Realignment mean? (2011)
 - Probation Response - The concept of realignment in this state means to divert lower risk offenders with specific crimes and history to the community (supervision). Mandatory supervision for those offenders released from prison are to be supervised by probation, instead of parole. Mono had 6. The offenders doing half of their time in jail and the other half in the community.
- Unmet needs timeline – now to 2033
 - County Administrative Officer Response – The County is assessing all of its unmet needs and long term liabilities as part of shifting to a Strategic Planning Process. This years Budget begins to address some of those issues but looking forward a plan and budget discipline will be required to address those mandates and issues which will most deeply impact Mono County.
- CARB (California Air Resources Board) Requirements
 - Coalition of small counties to work on this? RCRC (Regional Council of Rural Counties)?
 - Public Works Response - Mono County has worked with RCRC to investigate and maximize options to comply with CARB.
 - Absolutely need to start preparing regardless of the eventual outcome
 - County Administrator's Office/Public Works Response – Agreed which is why the FY 2013-2014 CAO Recommended Budget has set aside \$1 million towards CARB compliance.
- Plan, seek relief, retrofit, seek grants
 - County Administrative Officer Response – Seeking grants is ongoing effort across all departments. The Economic Development staff has a position which this is an ongoing duty.

- Work to ensure great experiences
 - Information, signs, good facilities, trails, beauty
 - IT Response - IT/GIS and Community Development Department are working with communities on this regarding trails planning, signage and way finding. This is building upon efforts taking place in the Town of Mammoth Lakes.
- Need personnel continuity and expertise for the long run
 - County Administrator/Human Resources Response – Mono County must ensure it has the staff, training and personnel policies which continue to attract, retain and support high quality staff. This is an ongoing goal of the organization.
- Grow out of it (recession) more jobs, more opportunity friendly policy to new business.
 - IT Response - D395 strategy as part of Economic Development
 - Developers – do not skip steps – need good infrastructure
 - Community Development Response - A conscious effort is made to avoid unnecessary permit requirements for new business. Business licenses are kept low and are offered in both Mammoth and Bridgeport. Developers must comply with development standards and state requirements such as environmental laws and building codes.
- Continue to hold Mammoth’s “feet to the fire”
- Continue to support events and activities
 - Triathlon,
 - Jazz Jubilee
 - Mammoth Rocks, etc.
 - County Administrator’s Office Response - [Economic Development Strategy](#) has a strategy component that understands and advocates for supporting local events throughout the year.
- Stream-line paper work
 - County Administrative Officer Response – The County is moving to more electronic use where possible.
- Forest Service is not replacing docks, bridges, infrastructure
 - Need to interface – collaborative planning team
 - Community Development Response - Comment noted – we can schedule discussion for future Collaborative Planning Team meeting

- Time to escalate?
- Is County seeking people to invest in County (Bond Sales)?
 - Finance Department – No. Bond sales are generally the result of seeking financing for long-term projects and infrastructure.

Economic Development:

- Regional Economic Development – facilities that drive tourism. County role in enhancing and sustaining infrastructure (docks, lakes & trails) cannot rely on the Feds anymore.
 - County Administrator's Office Response - [Economic Development Strategy](#) is looking at all avenues to strengthen the local economy.
- County needs to look at non-tourism ways to grow economy
 - County Administrator's Office Response – Review the link: [Economic Development Strategy](#).
- Bigger budget for economic development.
 - How do we put more dollars towards economic development?

County Administrator's Office Response – The County currently put over \$1.15 million towards economic development between staff time and direct services such as marketing, tourism advertising, fishing, and recreational activities support. The County will continue through the [Economic Development Strategy](#) look for opportunities to further strengthen the local economy.

In addition, many of the public safety, public works and community facilities services support the local economy.
- What does Community Development do? (Community Development department?)
 - Community Development Response - Community Development provides a variety of planning and development-related services, including general plan policy development and updates via the RPACs and Planning Commission; planning and building permits, mining permits, environmental review and processing; compliance monitoring and enforcement; staffing the Local Agency Formation Commission, Local Transportation Commission, Airport Land Use Commission, Collaborative Planning Team, Housing Authority, Land Development Technical Advisory Committee, RPACs and other development-related committees. A more thorough overview was provided as part of the CDD 13-14 budget submittal.
- What are we doing to help small businesses

- The County will continue through the [Economic Development Strategy](#) look for opportunities to further strengthen the local economy.
- Need effectiveness reporting – Economic Development Report
- Digital 395 – How will County leverage for Economic Development?
 - Will improve quality of stay for visitor – stream movies, program wilderness, 2nd homeowner enhancers
 - IT Response - Yes. It is important to promote Mono County in this way. Also, looking at a several pronged business specific approach:
 - Incubator Business: Work with Mammoth High School, Cerro Coso, and ED (etc.) to create a business technology development program that could be rolled out to local kids with the goal of having a locally based business start-up form in Mono County.
 - Business Retention & Growth: How do we leverage D395 to help local businesses bridge the gap of the shoulder seasons, maintain customer interaction, improve sales/bookings year round, etc.
 - Short Term Business Development: Find a small IT/tech firm to either start-up or relocate to the Eastside (Mono County). Develop collateral to help promote the region at this level.
 - Long Term Business Development: Recruit a larger sized tech business, such as a data center vendor, and encourage development of a new center in Mono County.
- New residents want to start a small business and looking for location
 - IT Response - ED & GIS are looking at a joint project to develop and maintain an inventory of locations, both from a community level, and potentially even from a space level, that could provide a resource.
 - Delay to schedule Planning Commission meeting
 - Barriers to starting new business impacts viability of getting the business going
- Need more resources to expedite (planning) process
 - Community Development Response - Often, the greatest impediment to expediting planning permits is compliance with California Environmental Quality Act (CEQA). The General Plan Update will include an updated Environmental Impact Report which will serve as a resource document from which future projects can tier and thereby avoid costly additional environmental reviews. Other recent efforts to expedite permits include General Plan changes that grant greater authority to staff for minor deviations from planning requirements, and proposed changes that reduce parking requirements in central business districts.

- A “Resource Guide” regarding how to start a new business would be helpful

Opportunities:

- Senior recreational activities

Appendix C

Template of 2013 Budget Town Hall Meeting Power Points

Mono County Budget Town Halls

Crowley Lake - July 8
Bridgeport - July 9
Walker - July 11
Chalfant Valley - July 15
Mammoth Lakes - July 16
June Lake - July 18



1

Town Hall Agenda

- **Overview of the County budget**
- **Economic Factors**
- **Long Term Liabilities and Unmet needs discussion**
- **Open forum for feedback and questions**
- **Review and Next steps**
- **Wrap up.**



Economic Outlook

- Economy is slowly healing but outlook remains unclear
- Mono County economic growth predicted to remain flat and lags California economy
- Property tax value decline is less than recent years, but still dropped .38% for 2012
- Doing more with less is the new normal, not a temporary situation

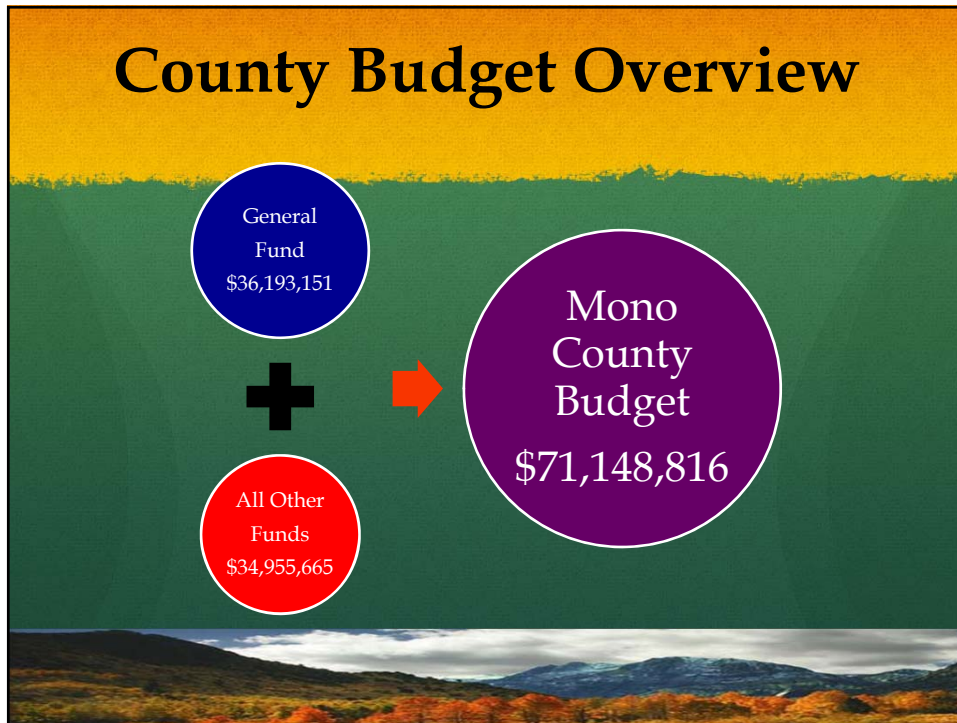


Mono County Budget

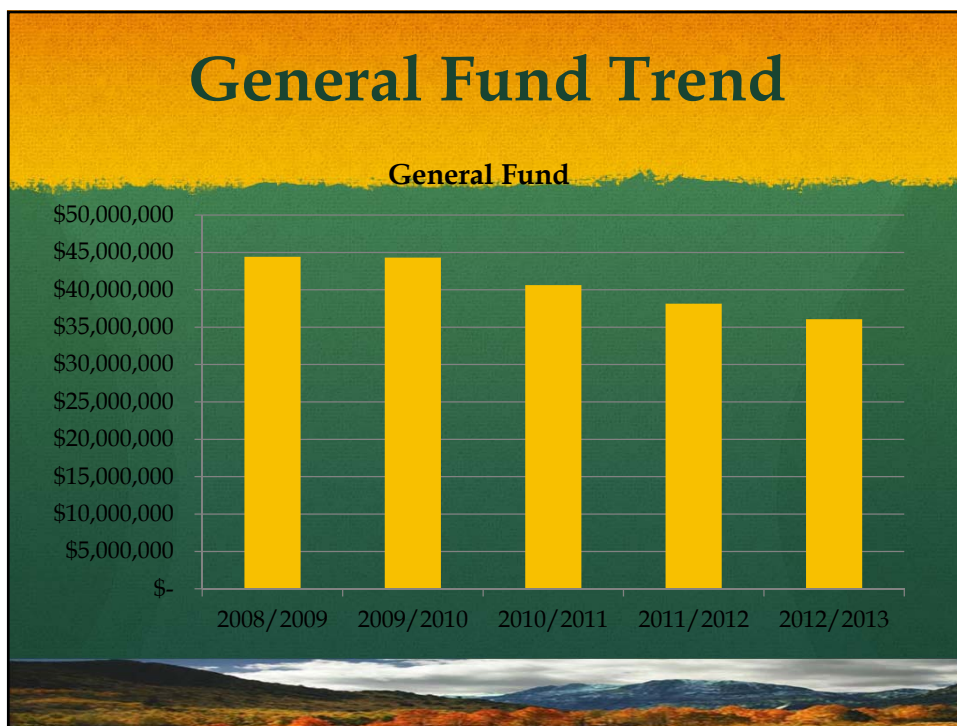
Total Budget
\$71.1 million



County Budget Overview

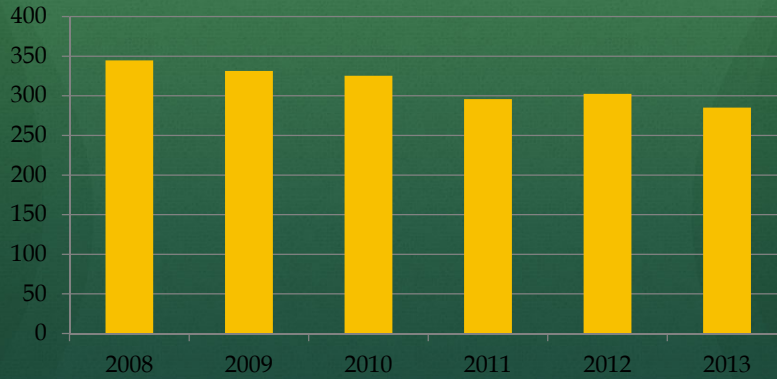


General Fund Trend



County Staffing Trends

Budgeted FTEs

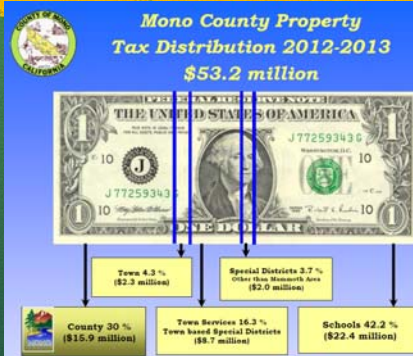


FTE = Full Time Equivalents

7

Mono County Property Tax Dollar

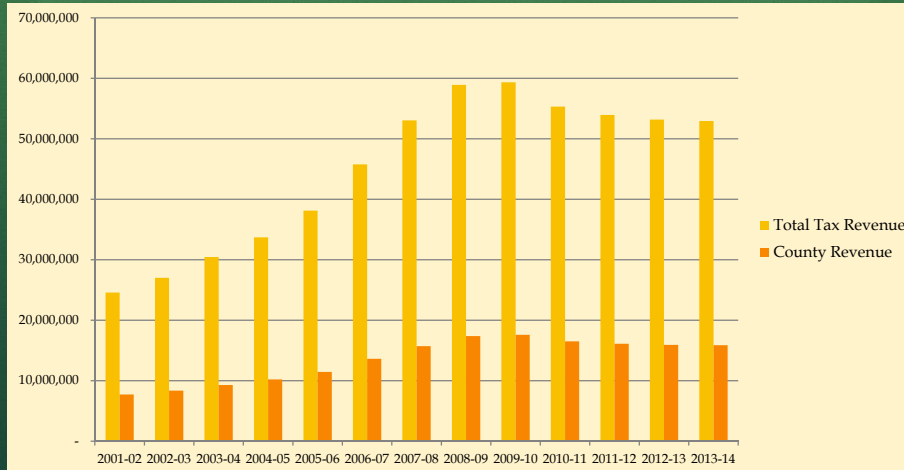
With this 30%, the County is responsible for public safety, including the County-wide paramedic program, roads, social safety net and ensuring the components for a sustainable community.



Property taxes support many different services

- Schools get 42.2%
- County gets 30.0%
- Town gets 4.3%
- Town Special Districts get 16.3%
- Other Special Districts get 3.7%

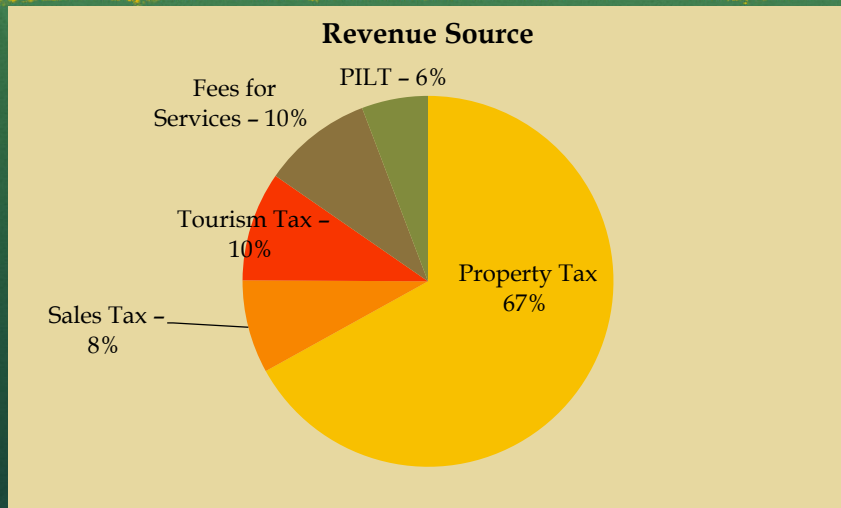
Property Tax Trends 2001-2013



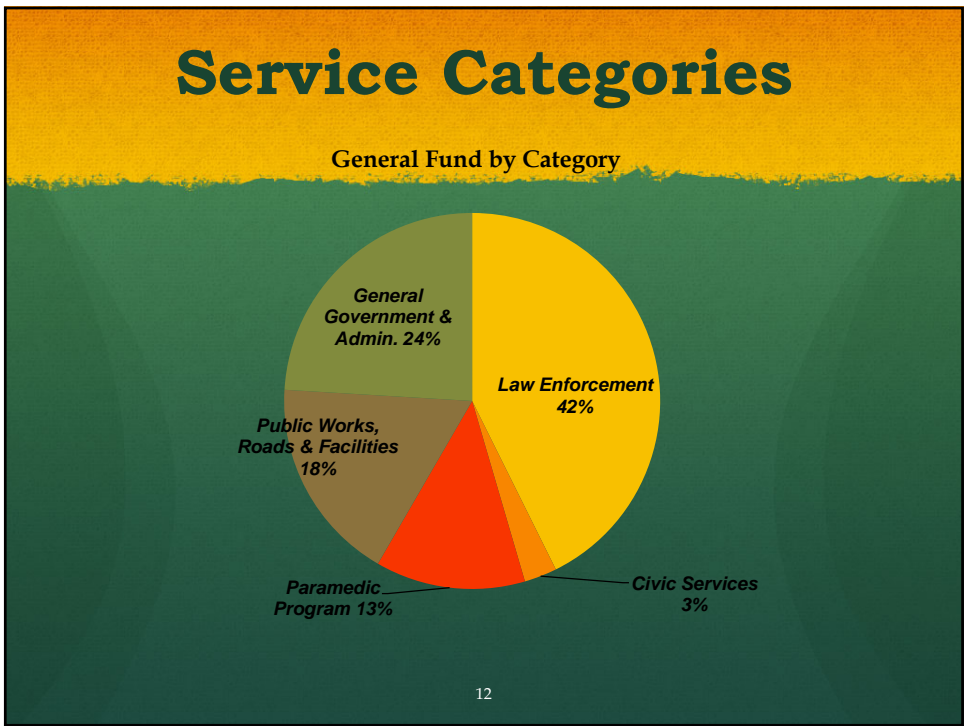
General Fund

- **General Fund is \$36 million**
- **\$12 million (33%)** funded by State, Federal and other Governmental funding is **restricted**
- **\$24 million (66%) discretionary - funds all types of community services:**
 - Law Enforcement (Sheriff, Probation, D.A.)
 - Civic services (Elections, Clerk, Records, Veterans' Services)
 - Public Works, roads and facilities (community centers, parks)
 - Health and Social Services

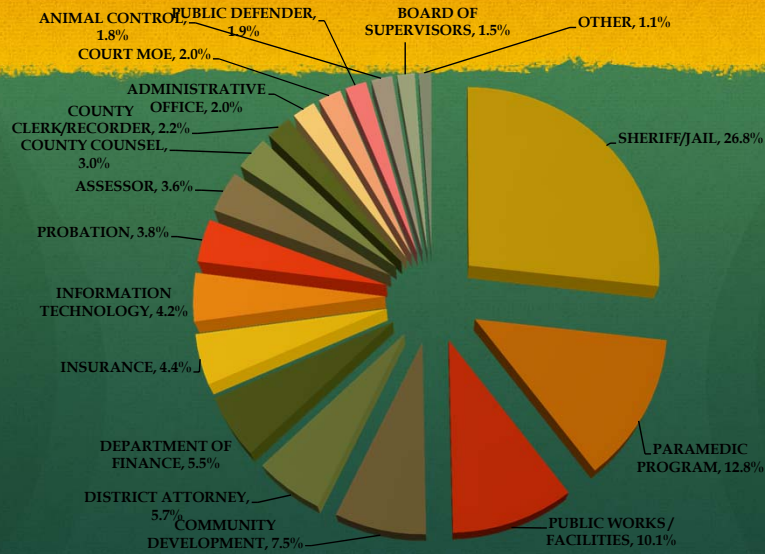
General Fund Revenues



Service Categories



EXPENDITURES BY DEPARTMENT



13

County Liabilities & Unmet Needs

- California Air Resources Board (CARB) Clean Air Compliant vehicles - \$26 M
- Solid Waste – Net Landfill Closure Liability \$ 3.2 M
- Reserves – Build reserves to 15% of general fund expenditures - \$3.7 M
- Infrastructure – roads & facilities (County road upkeep)
- New election system - \$250,000
- Technology systems
- Mono County Safety Net Services
- County is assessing other long term needs from communities
- Other...?

Over \$33 Million already identified

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8/8/2013

Strategic Plans for Future

Long view required to strengthen Mono County

- **Items identified by Board/Public – Draft needs refinement and will help establish priority**
- **Examples:**
 - **Regional Economic Development**
 - **Solid Waste Solution**
 - **County Facility use**
 - **Conway Ranch**
 - **Paramedic program sustainability**
 - **Economic Development Investments**
 - **Others still being reviewed...**



Budget Development

- **July 8-19, 2013 - Public Meetings to gather input**
- **August 13-14, 2013 – Board of Supervisors Workshop**
- **September 3, 2013 – Board of Supervisors Budget Hearings**
- **Budget Adoption must be no later than October 2, 2013**
- **Questions, comments and ideas from public will be provided to Board of Supervisor's for review as 2013-2014 budget development.**



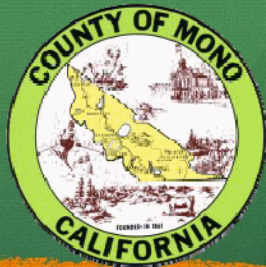
Questions, comments & ideas!

Jim Leddy, CAO
Bridgeport – (760) 932-5414 - Mammoth – (760) 924-1703
jleddy@mono.ca.gov

Leslie Chapman, Finance Director
(760) 932-5434
lchapman@mono.ca.gov

Submit a comment at:

<http://www.monocounty.ca.gov/cao/webform/submit-budget-comment>



Thank you

8/8/2013 18

Appendix D

Public Comments received after the Town Hall

July 12, 2013

Mr. Jim Leddy
Mono County CAO
PO Box 696
Bridgeport, CA 93517

Re: Mono County Budget Town Hall Meeting

Dear Mr. Leddy,

This letter is to inform the County of the need for the Antelope Valley Senior Center. Below are signatures of local citizens who are very concerned for the Center's future. The Senior Center serves as a meeting place, as well as information center for seniors. The lunch program at times is the main meal for Seniors.

We would respectfully ask that Mono County continue their support for the Center.

Dana Smith	Robert Johnson
Connie Ormiston	Marilyn Faust
ORION ORMISTON	Joy Foster
BEVERLY SHETLER	Ted Nail
MARK SHETLER	Cayla Struthers
Joyce Berch	Patricia Struthers
Manon Miller	Patricia Felderman
Pauline Danila	Irma Muford
Wesley E. Dick	Don Penfield
Loree V. Elliott	Linda Penfield
Gish Elliott	Bonnie L. Smith
Margaret Iniguez	John W. Harvey
	Cynthia G. Harvey

July 12, 2013

Mr. Jim Leddy
Mono County CAO
PO Box 696
Bridgeport, CA 93517

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We would respectfully ask that Mono County continue their support for the Center.

Marianne Amos	Marilyn Wiley
Helen Sturdy	Jayden Marshall
Mary L. Botchace	Aleta Lawrence
Bill Botchace (POA)	Jan Wilroy
JW Wiley	Kes Schwitt
Sam Lutz	Kerita Siembart
Marilyn Fortman	Gary Galito
Jan D Rich	Bloria Schwitt
Barbara Dutton	Elaine Baro
Barbara Jones	Christa Vogelle
Marilyn Faust	Marilyn Kelling
Les Tomkinson	
Sandra Baro	



County of Mono
Antelope Valley Senior Center
399 Mule Deer Rd.
Colville, Calif. 96107

Subject: Lawrence Edward Smith
Carolyn Noyes-Smith

Regarding: Testimony of the valuable services
provided to us by meals on wheels
5 days a week, delivered to our home,
at 334 Pinecut Rd - Colville, Ca. 96107

My husband Larry is disabled, physically & mentally.
He has had (2) strokes - 2 1/2 yrs ago, and has dementia.
In the past he had to have (7) digits amputated (3) on one
hand and (4) on the other hand. He also has an ulcerated left
leg caused by DVT. His wounds will never heal.

Brain damage from the strokes have clogged completely.
His left ventricle artery 100% and the right V.A. at 40%
as a result, it is his power, must tend to his needs 24/7.
I am 70 years old, and need proper nutrition myself.

Your meals on wheels is an invaluable service to us, and
it does not help us to be low-income

Sincerely Thank you!
Carolyn Noyes-Smith

July 13, 2013

To Whom It May Concern:

I only receive \$698.00 per month from S.B.A. So I don't have any money for food, so without my meals on wheels I don't eat. I have loss over hundred pounds and Marta Smith MPH, RD, says I have to eat more then just once a day.

Sincerely,

Janet Kite
26 HFU Circle
#7

Coleville, Ca. 96107

phone #(760) 521-3453

July 24, 2013
Bruce Woodworth
824 Burcham Flat Rd.
Coleville, CA 96107
Ph 650-387-4996
woodworthsaw@gmail.com

Tim Fesko, Mono County Supervisor
tfesko@mono.ca.gov
Larry Johnson, Mono County Supervisor
ljohnston@mono.ca.gov
Jim Leddy, Mono Co. CAO
jleddy@mono.ca.gov
Leslie Chapman, Finance Director
lchapman@mono.ca.gov

RE: Local Determination of some Discretionary Spending.

Thanks to you all for your time at the AVRPAC last night.

.....
A community popular vote to designate some county expenditures would be a solution to a fundamental dilemma of governance - What do the people want?

It might also engender a much-needed sense of participation.

Proposal:

a. 1% of County Discretionary Spending (currently \$24M) would be about \$250,000¹, which if divided by five supervisorial districts, would allow an expenditure of \$50,000 to be determined by local vote².

¹ An exception to this could be made in recessions.

² Concurrent with a Primary or General election. The supervisorial district might well be further divided so communities (such as Bridgeport/Antelope Valley in District IV) would make their own popular vote decision on a proportionate amount of the \$50,000/district.

b. A 10% match by the local community would be required before the funds were appropriated. This could be In-Kind, a grant from a third party (private, state or federal monies), or revenue (locally approved fee/tax).

c. A community Steering Committee would be charged with composing three proposals to be put to a preference vote³ on how the Local Discretionary Funds might be allocated, or perhaps consolidated over several years until enough money for a goal was reachable.

If there were merit here to be mined, I'd be pleased to help with the pick and shovel work.



³ Steering Committee comprised of five members nominated by local institutions such as the RPAC, the Chamber of Commerce, the RCD, the Lions Club ...

July 12, 2013

Mr. Jim Leddy
Mono County CAO
Bridgeport, CA 93517

transmitted via email: jleddy@mono.ca.gov

Re: Mono County Budget Town Hall Meeting

Dear Mr. Leddy,

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We would respectfully ask that Mono County continue their support for the Center.

<i>Chris Sandy</i>	
<i>Connie Espino</i>	
<i>Dorothy Dean</i>	
<i>Ed Lentz</i>	
<i>Mary Cronson</i>	
<i>[Signature]</i>	
<i>Ilona Canino</i>	
<i>[Signature]</i>	
<i>Charles Pollock</i>	
<i>Daniel S. Fleming</i> I DO VOTE	
<i>Erma J. Thomas</i>	
<i>Gene [Signature]</i>	

July 12, 2013

Mr. Jim Leddy
Mono County CAO
Bridgeport, CA 93517

transmitted via email: jleddy@mono.ca.gov

Re: Mono County Budget Town Hall Meeting

Dear Mr. Leddy,

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We would respectfully ask that Mono County continue their support for the Center.

Howard Bond	Mike Guff
Paula Coe	Sandi Rustan
Jodie Turner	Don & Ruth
Wally Anthony	Moses Croop
Colene Hernandez	Edward Gully
Wendell Marshall	Karen Gully
Alan Hernandez	Lynne Katal
Rhonda Carter	Robert Dunn
Marilyn Bruggers	Burgie Mole
Ted Nail	Marty W
Melal Katal	Virginia Raper
Annie Roney	George Guff
Pat Espinoza	Edie Mapey
Randy Endreth	Michael S/O/KO

Because of the timings on arrival of meals on wheels, it saves me the trouble of cooking Breakfast or lunch. It combined two meals into one at 11:00 AM.

Now I only have to cook one meal today at 5:00 PM. each day.

The Nutritionist or Chef are good at meal choices. The program has helped me keep my untreated Hernia from Breaching or enlarging.

Until meals on wheels I was only eating eggs - French toast, and Frozen dinner's to keep my Hernia under control. Now I have a normal Bowel movement and the Hernia has not increased in size.

Please continue Meal on Wheels Series program.

Meats on Wheels has saved me time,
money - and trouble.

I plan an ongoing contribution to
your program. to help defray the
cost. I will be sending a check
the end of this month.

Thank you for your help.

Please continue your expert
help and caring people.

Thank you me Garry Gilebert 07-13-2013

County of Mono
Antelope Valley Senior Center
399 Mule Deer Rd.
Colville, Calif. 96107

Subject: Lawrence Edward Smith
Carolyn Noyes-Smith

Regarding: Testimony of the valuable services
provided to us by meals on wheels
5 days a week, delivered to our home,
at 334 Pinecrest Rd - Colville, Ca. 96107

My husband Larry is disabled, physically & mentally.
He has had (2) strokes - 2 1/2 yrs ago, and has dementia.
In the past he had to have (7) digits amputated (3) on one
hand and (4) on the other hand. He also has an ulcerated left
leg caused by DVT. His wounds will never heal.

Brain damage from the strokes have clogged completely.
His left ventricle artery 100% and the right V.A. at 40%
as a result, it is his spouse, must tend to his needs 24/7.
I am 70 years old, and need proper nutrition myself.

Your meals on wheels is an invaluable service to us, and
it does not help us to be low-income

Sincerely & Thank you!
Carolyn Noyes-Smith

I want to tell you, lucky I
am to have "meal on wheels"
With my health problems it
make it difficult to stand and
cook a meal. Sometimes the meal
they bring me is the only meal
I eat that day. It sure makes
things easier for me and the food
is real good. Thank you so
much for "Meal on Wheels".

Sincerely
Barbara Hilroy

Coleville, Ca 96107
July 12, 2013

This is Dora a Tom, and am writing
for the lunches we received every week day, &
it sure comes in handy & is most delicious cause
I don't have to cook for lunch.

I am unable to come to the center for my
lunch for I do not have a car.

Thank you

Dora a Tom

BUDGET WORKSHOP SCHEDULE

Tuesday, August 13, 2013

		<u>Section</u>	<u>Page</u>
1:00 PM	Public Input		
1:15 PM	CAO - Budget Kickoff		
1:30 PM	Sheriff	15	299
	Boating		307
	Court Security		315
	Emergency Services		319
	Jail		323
	Serach & Rescue		329
2:00 PM	District Attorney	8	107
	Drug Task Force		119
	Victim/Witness		121
2:15 PM	Probation	12	
	Adult Probation		213
	Juvenile Institutions		
2:30 PM	Clerk/Recorder	4	39
	Board of Supervisors		47
	Electons		51
2:45 PM	Assessor	2	13
3:00 PM	Animal Control	1	1
	South County Animal Control		7
3:15 PM	County Counsel	7	103
3:30 PM	Community Development	5	
	Building Inspector		65
	Code Enforcement		69
	Housing Development		73
	LAFCO		77
	Planning Commission		81
	Planning & Transportation		85
4:00 PM	Economic Development	9	123
	Conway Ranch		129
	Fish Enhancement		133
	Fish & Game		137
	Tourism		141

BUDGET WORKSHOP SCHEDULE

Wednesday, August 14, 2013

		<u>Section</u>	<u>Page</u>
9:00 AM	Public Comment		
9:15 AM	Public Works	14	247
	Airports		253
	Campgrounds		257
	Capital Improvement		261
	Cemeteries		265
	County-Wide Service Area		269
	Facilities		275
	Motor Pool		279
	Roads		283
	Solid Waste		291
10:30 AM	Information Services	11	203
11:00 AM	Property Tax Administration Workshop		
12:00 PM	Lunch Break		
1:00 PM	Public Health	13	223
	Bioterrorism		231
	Health Education		237
	Paramedic Program		241
2:00 PM	Social Services	16	333
	Aid Department		340
	General Relief		343
	Senior Programs		347
	Workforce Investment Act (ETR)		351
	WRAP - Foster Care		355
3:00 PM	Behavioral Health	3	19
	Alcohol & Drug Programs		27
	Mental Health Services Act Funds		33
3:30 PM	Finance	10	155
	Copier Pool		163
	General Revenues		167
	Other Misc. Budgets		171
3:45 PM	County Administrative Officer	6	93
	Insurance		99
4:00 PM	Policy Item Discussion		

MONO COUNTY ANIMAL CONTROL
COUNTY WIDE PROGRAM TO INCLUDE BRIDGEPORT SHELTER
100-27680

DEPARTMENTAL FUNCTIONS

The Animal Control Department's responsibilities are to serve and protect humans and animals alike; to promote responsible pet ownership; to protect the public's health, safety and wellbeing; to promote public awareness regarding the need to treat all animals with compassion, respect and dignity and to enforce state and local animal regulations.

In accordance with Section 12585 and 121690 of the California Health and Safety Code, the Animal Control Department must also make certain that we enforce the following statutory and regulatory mandates:

- Requires that an Animal Control Agency enforce regulations stating that "the owner of every dog over the age of four months shall have their dog vaccinated for rabies at State prescribed intervals.
- Requires that an Animal Control Agency enforce regulations stating that "every dog over the age of four months shall have and wear a current Mono County Dog License".
- Requires that an Animal Control Agency enforce the regulation stating that "dogs less than four months of age shall be confined at home or kept under close leash supervision by the owner".
- Requires that there be a rabies control program established and operated by a County that includes an animal shelter system (Bridgeport and Whitmore animal Shelters), animal bite reporting and investigations, stray and unwanted animal control, animal rabies case investigation, mandatory quarantine of biting dogs and cats, quarantine of domestic animals potentially exposed to rabies, and other activities for the purpose of carrying out and enforcing the provisions of the California Rabies Control Program.
- Requires that the Animal Control Agency shall provide and arrange for "actual cost" canine rabies vaccination clinics. The "actual cost" vaccination fee shall be set and approved by the State of California.

MONO COUNTY ANIMAL CONTROL
DEPARTMENT #680

The Animal Control Department's FY 2013-2014 Requested Budget represents an overall **decrease** of \$43307.00 in expenditures, and a **decrease** of \$700.00 in revenues, when compared to the FY 2012-13 Board approved Budget. As a result, the Requested Net County Cost is **decreased** by \$42,607.00.

Personnel Costs **increased** by \$13,105.00 compared to the FY 2012-2013 Board Approved Budget due to wage increases.

Revenues

Animal License Fees

We remain conservative with our license fee revenues as these numbers change from year to year based on dogs leaving the County, entering the County and passing away and we always estimate on the lower side as we cannot foresee such changes.

Humane Services

We will fall short of our estimated revenue this year due to a decrease in the amount of animals coming through the shelter with regards to impound and adoption fee collection. The FY 2013-14 estimated revenues have been adjusted this year.

Personnel

No changes at this time.

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies

Expenditures for operational costs ebb and flow from one year to another based on the number of animals that we care for during a FY. The fluctuations in expenditures reflect the amount of food, medicines, vet care, vaccinations, cleaning supplies and equipment and office supplies that are needed based on animal numbers and also reflect the needs of our field patrol and ACO's.

Support & Care of Persons **N/A**

Fixed Assets **N/A**

MONO COUNTY ANIMAL CONTROL- COUNTY WIDE OPERATIONS - BRIDGEPORT ANIMAL SHELTER

Fiscal Year 2012 – 2013 Accomplishments

- Because of the public's kind and generous donations we continue to sterilize all age appropriate shelter dogs and cats prior to their placement in a new home.
 - We continue to maintain viewable pictures of the adoptable animals in the placement program. All folks inquiring about an animal are invited to stop in for a meet and greet with the animals. We note that there is an increased amount of folks that view this website throughout the State. We have received several calls from States other than California that have viewed our website.
 - 100% adoption of all dogs and cats deemed healthy and safe that have not displayed signs of aggressive or unsafe behavior and have passed behavioral testing and scrutiny for a safe entry into a new home and community.
 - Successful completion of all seven 2013 vaccination and licensing clinics held throughout the County in the month of June.
 - Total sales of dog licenses for 2012/13 was recorded at 1630 and found to be a decrease of 103 licenses from FY 2011/12. Historically, a dog license revenue decline occurs when dogs are no longer owned, or they pass away or move from the County.
 - Completed two pre-school presentations and attended career day presentations at Coleville High School.
 - For the health of all animals housed at the shelters we continue to immunize all stray or owner turned in animals within 72 hours of entering the facility.
-

Fiscal Year 2013 – 2014 Goals

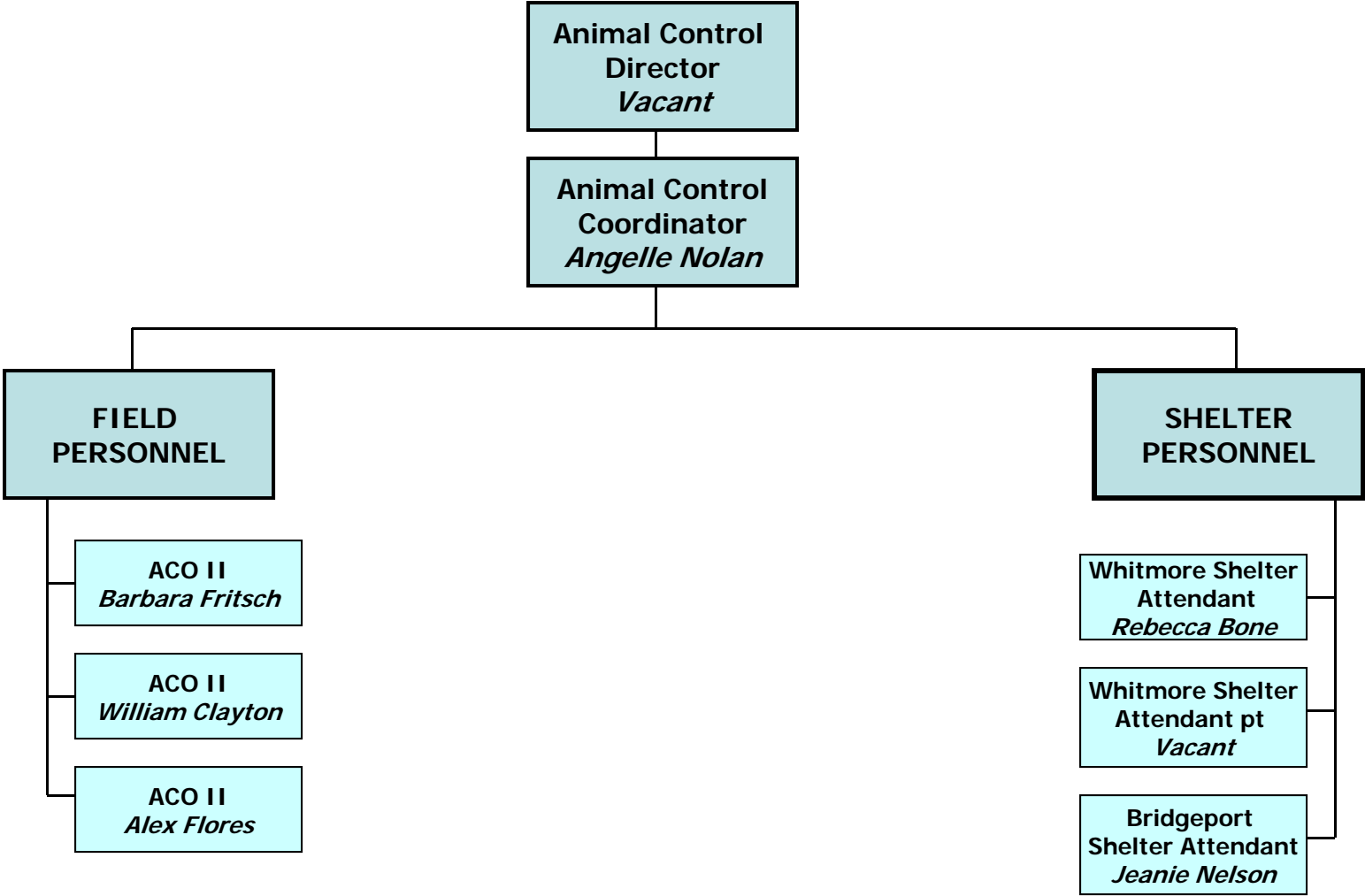
- For Public Health & Safety, we will continue to do door to door canvassing in order to detect unvaccinated/unlicensed dogs as well as to continue to offer "preventative patrol" and timely and professional public assistance.
- To continue our highly successful program requiring that new adoptees complete an adoption questionnaire, wait a 24 hour "think it over period", complete a yard inspection when applicable, and understand that their landlord must approve of a new animal on the property. Property owners are very grateful for this service.
- Continued Animal Control presentations throughout the County. Continued pre-entry animal vaccinations, continued volunteer training program.
- Ongoing distribution of educational brochures, complimentary leashes and doggy waste bags.

COUNTY OF MONO
Animal Control Budget Comparison Report

DEPT 680: ANIMAL CONTROL

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-27680-12010-00000000	ANIMAL LICENSES FEES	12,010	24,000	29,060	24,000	24,000	0
100-27680-16170-00000000	HUMANE SERVICES	7,266	6,200	5,563	5,500	5,500	0
Total Revenues		19,276	30,200	34,623	29,500	29,500	0
Expenditures							
100-27680-21100-00000000	SALARY AND WAGES	285,998	291,480	263,896	291,475	191,475	0
100-27680-21120-00000000	OVERTIME	2,193	2,000	1,124	2,000	2,000	0
100-27680-22100-00000000	EMPLOYEE BENEFITS	168,209	170,117	161,729	183,227	170,000	0
100-27680-30120-00000000	UNIFORM ALLOWANCE	0	1,200	800	1,200	1,200	0
100-27680-30280-00000000	TELEPHONE/COMMUNICATIONS	2,027	2,400	1,826	2,200	2,200	0
100-27680-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	300	0	300	300	0
100-27680-31700-00000000	MEMBERSHIP FEES	230	450	245	450	450	0
100-27680-32000-00000000	OFFICE EXPENSE	5,100	6,500	4,541	5,500	5,500	0
100-27680-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	0	0	0	0	0
100-27680-32960-00000000	A-87 INDIRECT COSTS	128,282	103,600	103,600	0	0	0
100-27680-33120-00000000	SPECIAL DEPARTMENT EXPENSE	9,221	20,000	10,767	10,000	10,000	0
100-27680-33350-00000000	TRAVEL & TRAINING EXPENSE	2,111	5,000	0	2,500	2,500	0
100-27680-33351-00000000	VEHICLE FUEL COSTS	32,260	32,000	17,199	20,000	20,000	0
100-27680-33360-00000000	MOTOR POOL EXPENSE	42,109	37,831	22,243	30,000	30,000	0
100-27680-33600-00000000	UTILITIES	0	0	1,126	0	0	0
100-27680-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-27680-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
100-27680-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-27680-72960-00000000	A-87 INDIRECT COSTS	0	0	0	80,719	80,719	0
Total Expenditures		677,740	672,878	589,096	629,571	516,344	0
Total for DEPT 680: ANIMAL CONTROL		-658,464	-642,678	-554,473	-600,071	-486,844	0

Mono County Animal Control



ANIMAL CONTROL - WHITMORE ANIMAL SHELTER

100-27681

DEPARTMENT FUNCTIONS

This south County animal shelter, located at Benton Crossing Road, is supported by Mono County general fund and operated by Mono County Animal Control. This facility serves southern Mono County residents and visitors to our County and is centrally located for public convenience. Stray and impound animals are also brought to this shelter by Mammoth Lakes Police Department.

In accordance with Section 12585 and 121690 of the California Health and Safety Code, the County Animal Control Department must make certain that we follow certain statutory and regulatory mandates such as:

- Provide a sheltering system
- Provide an adequate animal intake and record system to locate lost and found animals
- Provide necessary and prompt medical care for sick or injured animals
- Provide a complete description of all medical care, vaccinations, observations
- Provide in depth documentation of all animals that are this facility
- Provide a lost and found system
- Provide enhanced record keeping for adoptions, behavioral testing and euthanasia
- Maintain high standards of animal care
- Assist in re-uniting lost animals with their owners through records and licensing
- Provide the public with a list of newspapers/radio stations/Veterinarian's and animal shelters in or near Mono County
- Maintain State prescribed animal holding periods
- Provide adequate exercise and socialization to animals in our care
- Initiate and maintain animal adoption fees and spay/neuter deposits – State prescribed
- Provide adequate nutrition and shelter
- Provide holding space for dog and cat bite required 10 day quarantines
- Maintain all records for three years after the animal is released
- Hold an animal through the State prescribed holding periods
- Provide public hours that are conducive for animal retrieval by an owner
- Provide for feral cat temperament testing
- Provide a behavioral/temperament testing regimen

WHITMORE ANIMAL SHELTER

(South County)

DEPARTMENT #681

The Whitmore Animal Shelter FY 2013 – 2014 Requested Budget represents an overall Decrease of \$27,390.00 in expenditures, and a decrease in revenues (please see the explanation in Revenues and Donations and Contributions listed below), when compared to the FY 2012-13 Board approved Budget. As a result, the Requested Net County Cost has decreased by \$27,390.00.

Personnel Costs decreased by \$15,262.00 compared to the FY 2012-2013 Board Approved Budget due to a calculation mistake in last FY projections.

Revenues

All adoption and impound fees are reflected in the County wide budget as the majority of fees are generated by Mono County Animal Control actions, animals brought in as strays or owner relinquished dogs and cats from all areas of Mono County other than the TOML.

Donations and Contributions

Last year there was a onetime donation of \$500.00 that was to be used for this shelter only. Generally all donations received are specified for the Spay/Neuter Trust Account that is designated to be used to sterilize age appropriate dogs and cats at both shelters.

South County Fees

This revenue was at one time used during the JPA when the Town of Mammoth Lakes contributed to half the cost of the Whitmore shelter operations. The Town no longer monetarily assists in the operation of this shelter which is now solely maintained by the County of Mono.

Personnel

No changes at this time as we continue to operate with one FTE and one PT Shelter Attendant in order to maintain 7 days a week public hours other than holidays.

The Department’s Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies

Expenditures for the operational costs historically fluctuate from year to year based on the amount of animals that we care for which then reflects on the expenditures for additional food, medicines, vet care, vaccinations, cleaning supplies, equipment and office supplies.

Support & Care of Persons

N/A

Fixed Assets

N/A

WHITMORE ANIMAL SHELTER
Mono County Animal Control
Fiscal Year 2012-2013 Accomplishments

- Ongoing 100% adoption of all dogs and cats believed to be adoptable based on temperament and behavior testing and observation. Adoptable animals shall exhibit no signs of aggressive or unsafe behavior and be of good health.
- Ongoing shelter licensing prior to their placement in a new home when the dog resides in Mono County.
- Vaccinating all stray or unwanted animals within 72 hours of entering the Whitmore shelter.
- Current pictures of adoptable dogs and cats are regularly updated on the Animal Control website.
- Overall decrease of animals turned in by an owner or impounded as a stray. Possible reflection of our policy to spay or neuter applicable animals prior to re-homing.
- This facility still remains open 7 days a week which allows the public to view animals in the adoption program with more conveniences.
- Continued with our volunteer training program and have successfully had an ongoing group of folks dedicated to socializing and walking dogs.
- Public donations continue to come in which assists in our sterilizing program for all age appropriate dogs and cats prior to their placement in a new home.

Fiscal Year 2013-2014 Goals

To maintain the volunteer “dog walking and kitty cuddling” program provided by volunteer attendees.

- To provide volunteer training once a month for those interested in walking, grooming and socializing dogs and grooming and providing attention to our feline friends.
- Continue to offer school teachers and students time to interact with shelter animals as a class project.
- Continued education and distribution of material regarding animal care, new ownership of a shelter animal, and the importance of vaccinations and licensing.
- Provide professional and quality service to community members and visitors.

COUNTY OF MONO
Animal Control - Whitmore Shelter Budget Comparison Report

DEPT 681: SO.COUNTY SHELTER

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-27681-16210-00000000	SOUTH COUNTY SHELTER FEES	61,151	0	-3,449	0	0	0
100-27681-17050-06810000	DONATIONS & CONTRIBUTIONS- AC SO SHELTER	0	0	500	0	0	0
Total Revenues		61,151	0	-2,949	0	0	0
Expenditures							
100-27681-21100-00000000	SALARY AND WAGES	47,957	64,901	48,178	49,283	49,283	0
100-27681-21120-00000000	OVERTIME	80	100	0	100	100	0
100-27681-22100-00000000	EMPLOYEE BENEFITS	33,937	34,033	31,999	34,389	34,389	0
100-27681-30120-00000000	UNIFORM ALLOWANCE	0	200	400	200	200	0
100-27681-30280-00000000	TELEPHONE/COMMUNICATIONS	1,976	2,500	1,854	2,500	2,500	0
100-27681-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	0	0	0	0
100-27681-31400-00000000	BUILDING/LAND MAINT & REPAIR	323	10,000	0	100	100	0
100-27681-31700-00000000	MEMBERSHIP FEES	0	0	0	0	0	0
100-27681-32000-00000000	OFFICE EXPENSE	781	900	455	900	900	0
100-27681-32960-00000000	A-87 INDIRECT COSTS	15,912	13,942	13,942	0	0	0
100-27681-33120-00000000	SPECIAL DEPARTMENT EXPENSE	8,528	12,000	8,562	7,500	7,500	0
100-27681-33350-00000000	TRAVEL & TRAINING EXPENSE	226	2,000	62	100	100	0
100-27681-33351-00000000	VEHICLE FUEL COSTS	920	2,000	0	500	500	0
100-27681-33360-00000000	MOTOR POOL EXPENSE	1,499	0	0	0	0	0
100-27681-33600-00000000	UTILITIES	8,146	15,000	6,646	10,000	10,000	0
100-27681-72960-00000000	A-87 INDIRECT COSTS	0	0	0	24,614	24,614	0
Total Expenditures		120,285	157,576	112,098	130,186	130,186	0
Total for DEPT 681: SO.COUNTY SHELTER		-59,134	-157,576	-115,047	-130,186	-130,186	0

ASSESSOR 100-12100

DEPARTMENTAL FUNCTIONS

The county assessor must annually assess all taxable property in the county, except for state-assessed property, to the person, business, or legal entity owning, claiming, possessing, or controlling the property on January 1. The duties of the county assessor are to discover all assessable property, to inventory and list all taxable property, to value the property, and to enroll the property on the local assessment roll. The Assessor's primary responsibility is to annually determine the proper taxable value for each property so the owner is assured of paying the correct amount of property tax for the support of local government.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Despite the absence of an Assessor and a 30% reduction in staff, the Assessor's office has worked diligently to complete the 2013 Assessment Roll with minimal backlog, as well as continue to provide excellent customer service to Mono County taxpayers.
- 2011/2012 Assessment Appeals – There were 109 Applications for Changed Assessment filed prior to the November 30, 2011 deadline. The appraisal staff resolved 83 of these applications through stipulations or withdrawals, avoiding an assessment appeal hearing. An additional 49 applications carried over from previous years and 17 applications from the current year were also resolved.
- Decline in Value – The Assessor's office has been proactive in assisting taxpayers with reductions to their assessed values. Our efforts have resulted in a decrease of number of Applications for Changed Assessment filed annually. There were 149 applications filed for 2012. Of the applications submitted, approximately 60 were filed by individual taxpayers. The remaining applications were filed by commercial entities. There are approximately 4,500 parcels that have been reduced due to declining property values.
- Mapping – The Assessor's office has teamed up with the Mono County GIS department to create our Assessor's Parcel Maps and incorporate them into the GIS system. Although still in the beginning stages, this relationship appears promising in not only assisting the Assessor's office in reducing the backlog of maps but also creating an excellent GIS product for the county.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Fill the vacant Assessor position
- Fill the vacant Appraiser position
- Hire a new FTS to assist with data processing necessary to promote consistency and accuracy within the Megabyte system and to provide office support.
- Eliminate backlog of transfers and maps – Additional staffing will enable us to reduce or eliminate this backlog.
- Improve appraisal practices and procedures in the Assessor's office by increasing training for all staff (both in house training and BOE training).
- Resolve outstanding Applications for Changes Assessment filed prior to current year.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$ 67273 in expenditures, and a decrease of \$17,476 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is decreased by \$49,797.

Personnel Costs increased by \$ 51,307 compared to the FY 2012-2013 Board Approved Budget, due to request for a new FTS II position.

Revenues – Decrease in existing revenue sources due to a reduction in Property Tax Administration Fee and Miscellaneous Revenue. The reduction in Miscellaneous Revenue is due to a one-time reimbursement we received in FY 2012-2013 from the Recorder's office for plat map restoration.

Expenditures – Decrease in existing expenditures due to a reduction in A-87 Indirect Costs.

Personnel – The Department's Requested Budget represents an increase in the number of fulltime equivalent (FTE) positions that are supported by this budget. An Addition of a FTS II position would provide the Assessor's office with additional support and enable us to reduce backlog, and promote consistency and accuracy within the Megabyte system. The Requested Budget also represents a salary adjustment for the addition of bi-lingual pay for one current fulltime employee.

COUNTY OF MONO
Assessor Budget Comparison Report

DEPT 100: ASSESSOR

Account Number	Account Name	2012-13 Budget		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
Revenues							
100-12100-16010-00000000	PROP TAX ADMIN FEE- ASSESSOR	587,822	580,000	562,100	570,000	570,000	0
100-12100-16450-00000000	MAP FEES	3,336	4,000	3,010	3,300	3,300	0
100-12100-16451-00000000	APPLICATION FEES	0	0	0	0	0	0
100-12100-17010-01000000	MISCELLANEOUS REVENUE	580	7,266	7,264	490	490	0
100-12100-18100-01000000	OPERATING TRANSFERS IN	0	0	0	0	0	0
Total Revenues		591,738	591,266	572,374	573,790	573,790	0
Expenditures							
100-12100-21100-00000000	SALARY AND WAGES	778,336	700,240	587,019	721,644	646,475	0
100-12100-21120-00000000	OVERTIME	446	0	0	5,000	5,000	0
100-12100-22100-00000000	EMPLOYEE BENEFITS	465,898	406,265	351,939	470,313	470,313	0
100-12100-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
100-12100-31200-00000000	EQUIP MAINTENANCE & REPAIR	24,263	60,000	41,437	50,000	25,000	0
100-12100-31700-00000000	MEMBERSHIP FEES	2,490	2,000	1,301	2,000	2,000	0
100-12100-32000-00000000	OFFICE EXPENSE	22,962	26,766	18,201	20,000	20,000	0
100-12100-32360-00000000	CONSULTING SERVICES	22,643	19,500	0	60,000	60,000	0
100-12100-32390-00000000	LEGAL SERVICES	48,055	55,000	40,112	55,000	55,000	0
100-12100-32450-00000000	CONTRACT SERVICES	92,834	80,500	52,188	20,500	20,500	0
100-12100-32800-00000000	PUBLICATIONS & LEGAL	4,218	4,500	1,037	1,500	1,500	0
100-12100-32950-00000000	RENTS & LEASES - REAL	13,740	15,000	13,240	0	0	0
100-12100-32960-00000000	A-87 INDIRECT COSTS	293,823	295,452	295,452	0	0	0
100-12100-33010-00000000	SMALL TOOLS & INSTRUMENTS	0	0	0	0	0	0
100-12100-33120-00000000	SPECIAL DEPARTMENT EXPENSE	0	0	0	0	0	0
100-12100-33350-00000000	TRAVEL & TRAINING EXPENSE	26,612	15,000	9,894	15,000	15,000	0
100-12100-33351-00000000	VEHICLE FUEL COSTS	5,876	5,000	4,768	5,000	5,000	0
100-12100-33360-00000000	MOTOR POOL EXPENSE	8,136	6,500	5,532	6,500	6,500	0
100-12100-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-12100-70500-00000000	CREDIT CARD CLEARING	0	0	0	0	0	0
100-12100-72960-00000000	A-87 INDIRECT COSTS	0	0	0	191,993	191,993	0
Total Expenditures		1,810,332	1,691,723	1,422,120	1,624,450	1,524,281	0
Total for DEPT 100: ASSESSOR		-1,218,594	-1,100,457	-849,746	-1,050,660	-950,491	0

POLICY ITEM REQUEST FORM

Department: Assessor

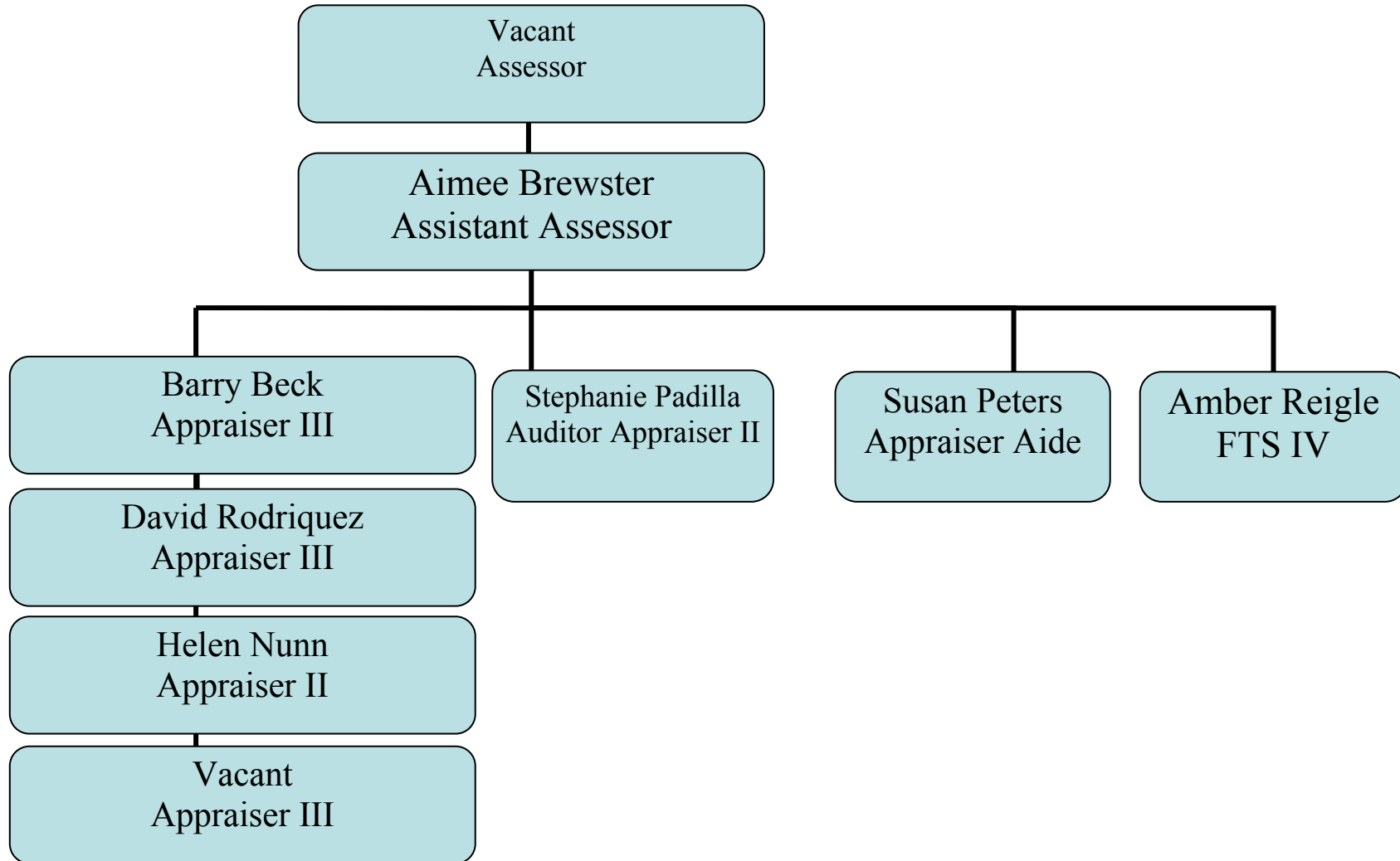
Description of Program/Equipment:
Hire a ne FTS II

Cost Components

Salary:	<u>38,520</u>	(full year cost)
Benefits:	<u>36,649</u>	
Supplies:	<u></u>	(includes vehicle, fuel)
Materials:	<u></u>	(cell phones, IT, phones)
Communications:	<u></u>	
Computer:	<u></u>	
Other:	<u></u>	
Total On-Going Cost:	<u>75,169</u>	
Vehicle:	<u></u>	
Equipment:	<u></u>	
Work Space:	<u></u>	
Other:	<u></u>	
Total One-Time Cost:	<u>-</u>	
Total Cost:	<u>75,169</u>	

Revenue: Describe any revenue to offset the cost of the policy item

Assessor



BEHAVIORAL HEALTH
104-41840

DEPARTMENTAL FUNCTIONS

Mono County Behavioral Health (MCBH) is the sole provider for Mental Health Specialty Services, including psychiatry for all MediCal beneficiaries in the county. Additionally, we serve as a Community Clinic and provide services for self-pay, private insurance and CMSP consumers. We also provide mandated counseling for clients who are required by the Court and/or Probation Department (in house and in the jail). Our staff includes a Psychiatrist, Psychiatric Nurse Practitioner, as well as licensed and intern Marriage and Family Therapist (MFT), Masters of Social Work (MSW) and PhD providers. We also provide Case Management and Rehabilitation services and therapeutic services in Spanish and English. MCBH is the Crisis Team for the County for all psychiatric emergencies and evaluations through our partnership with Mammoth Hospital.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Hired contracted licensed MFT bi-lingual, bi-cultural Spanish speaking practitioner
- Hired bi-lingual, bi-cultural Spanish speaking case manager
- Completed the Small County Care Integration (SCCI) collaborative to implement Whole Person Wellness into our systems. This was a 13 month program to create sustainable systems internally and build partnerships in our community to implement our mandates as related to Health Care Reform and the Affordable Care Act.
- Provided ongoing services in the County Jail
- Sponsored WRAP training for Inyo/Mono County
- Sponsored Community conversation about managing change and financial uncertainty for our County and Town

DEPARTMENTAL GOALS FOR FY 2013-2014

- Continue work on integration and implementation of all services regarding Health Care Reform (HCR). This includes adding and reallocating staff and having systems in place for the projected client load increase expected once the Affordable Care Act is implemented in January 2014. Some projections show that we will have a potential 100% increase in clientele due to the number of new MediCal eligible in Mono County.
- Continue to address the State findings that MCBH does not meet our obligations regarding “Hispanic penetration” in terms of services provided. We plan to maintain our current level of service provision and to add hours for services, outreach and engagement to the Hispanic Community by moving our contracted MFT employee to a .80 FTE benefitted position; this will require a new allocation.

-
- Upgrade our electronic clinical software and billing program (EHR) to meet the State and Federal requirements for meaningful use. This will allow us to share information with Primary Health Care providers and vice versa.
 - Continue to address State findings that MCBH does not meet all of the requirements regarding Quality Improvement and Assurance. This will require us to allocate a full time position to oversee the various State funded programs: stigma and discrimination reduction, suicide prevention, and mental health in the schools, as well as our Quality Improvement and Assurance compliance. This new allocation will be divided as .50 Quality Improvement and Assurance and .50 Psych Specialist I, providing therapeutic assessment, treatment and crisis services.
 - To address the upcoming retirement of our psychiatrist by working with Inyo County Behavioral Health on an MOU to share services of a new psychiatrist. We will consult with County Counsel and our Advisory Board as to the best way to begin implementation.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall *decrease* of \$18,722.00 in expenditures, and an increase of \$46,426.00 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is \$0.00.

Personnel Costs decreased by \$18,124.00 compared to the FY 2012-2013 Board Approved Budget, due to proposed salary increases for two Psychiatric Specialist II positions.

Revenues –We anticipate an increase in MediCal revenue once Health Care Reform is implemented. We are being conservative by not including this potential revenue in our budget at this time. Our State advisor has indicated that we will be receiving an increase via Realignment for this fiscal year; some of this increase has been used in the 13/14 budget.

Personnel –We intend to move our current MFT, Spanish speaking contracted employee into a newly allocated .80 FTE benefited position. Pursuant to Personnel System Section 080A, “if the Board makes a finding that Ms. Gonzalez (current contracted staff) possesses ‘exceptional qualifications for this position’ than we can hire this person above a step A. The financial consequence of this is that any existing employees in the same classification will be entitled to step increases at which this new employee started. We are projecting that we will need to re-classify two of our currently employed Psych II Specialists in order to meet this change. This is included in our budget.

Allocate a new position that is split between Psych Specialist and Quality Improvement and Assurance to address our increased case load with Health Care Reform and our need to fulfill State mandated QI projects and systems. This person will also oversee projects related to Mental Health Services Act monies (see MHSA budget narrative).

The Department's Requested Budget represents an increase in the number allocated fulltime equivalent (FTE) positions that are supported by this budget equal to .70 FTE with both positions combined.

Services & Supplies – No major changes.

Support & Care of Persons – No major changes.

Fixed Assets –Not applicable.

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

Our proposed budget does not impact the County General Fund.

FY 2013-2014 STATE FUNDING SUMMARY

At this time all indicators confirm that monies from the State and Federal Departments are either intact or will increase over the next fiscal year as it pertains to Mental Health Services. In order to maintain a conservative stance should this change, we have not over projected our revenues.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

We are not asking for any major policy changes.

COUNTY OF MONO
Behavioral Health Budget Comparison Report

FUND 104: MENTAL HEALTH
DEPT 840: COMMUNITY MENTAL HEALTH

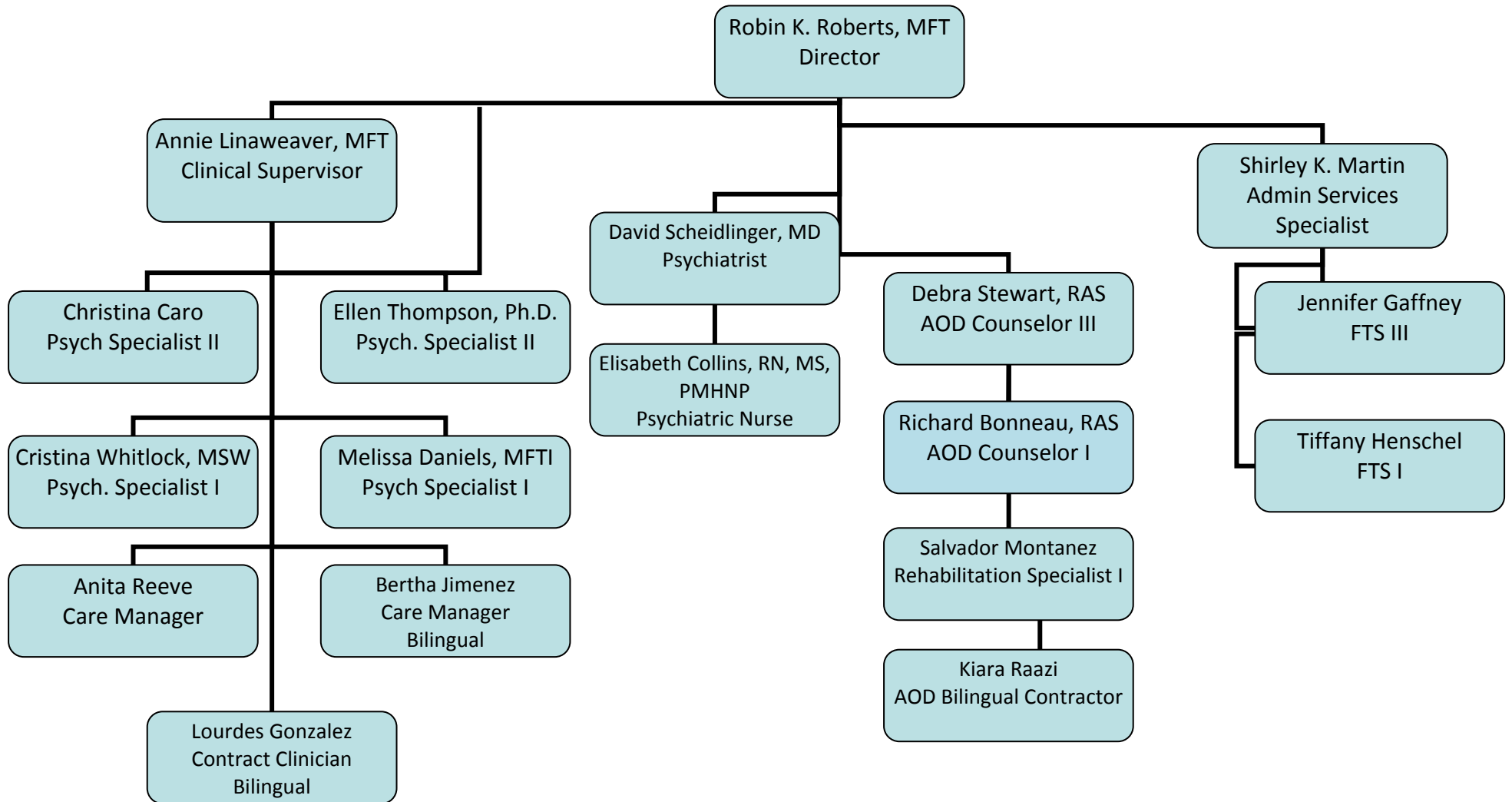
Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
104-41840-01702-08400000	PRIOR YEAR REVENUE	2,900	0	0	0	0	0
104-41840-13050-00000000	B/A 1463.14 PC FINES	0	0	0	0	0	0
104-41840-13065-00000000	SPECIAL ALCOHOL FINES	0	0	0	0	0	0
104-41840-14010-00000000	INTEREST INCOME	1,125	0	747	0	0	0
104-41840-14050-00000000	RENTAL INCOME	0	0	0	0	0	0
104-41840-15200-00000000	ST: MEDI-CAL REVENUE	378,488	188,512	174,699	227,680	227,680	0
104-41840-15220-00000000	ST: MENTAL HEALTH	43,611	131,010	0	11,010	11,010	0
104-41840-15231-00000000	ST: ALC & DRUG PROG-MH	0	0	0	0	0	0
104-41840-15251-00000000	ST: EPSDT REVENUE	46,172	27,600	0	0	0	0
104-41840-15290-00000000	ST: CMSP GRANT	0	0	0	0	0	0
104-41840-15442-00000000	ST: REALIGNMENT-MH	433,413	417,342	348,462	566,274	566,274	0
104-41840-16054-00000000	CLIENT FEES	3,104	9,312	9,312	9,312	9,312	0
104-41840-16101-00000000	INSURANCE PROCEEDS	0	0	0	0	0	0
104-41840-16160-00000000	BIRTH CERTIFICATE FEES (CCTF)	0	0	0	0	0	0
104-41840-16301-00000000	MENTAL HEALTH SERVICE FEES	40,708	28,215	29,235	26,992	26,992	0
104-41840-16310-00000000	DRUG AND ALCOHOL FEES	0	0	0	0	0	0
104-41840-16320-00000000	FED: PROBATION IV-E & IV-EA	0	0	0	0	0	0
104-41840-16330-00000000	SOBER LIVING FEES	0	0	0	0	0	0
104-41840-17010-00000000	MISCELLANEOUS REVENUE	5,432	0	0	23,000	23,000	0
104-41840-18100-00000000	OPERATING TRANSFERS IN	30,852	23,000	7,149	7,149	7,149	0
Total Revenues		985,805	824,991	569,604	871,417	871,417	0
Expenditures							
104-41840-21100-00000000	SALARY AND WAGES	316,676	320,484	335,011	302,360	302,360	0
104-41840-21120-00000000	OVERTIME	0	0	2,777	4,200	4,200	0
104-41840-22100-00000000	EMPLOYEE BENEFITS	137,619	176,848	160,298	166,056	166,056	0
104-41840-30280-00000000	TELEPHONE/COMMUNICATIONS	954	900	1,683	1,800	1,800	0
104-41840-30350-00000000	HOUSEHOLD EXPENSES	0	200	253	200	200	0
104-41840-30510-00000000	LIABILITY INSURANCE EXPENSE	3,137	3,137	1,910	3,137	3,137	0
104-41840-31200-00000000	EQUIP MAINTENANCE & REPAIR	424	1,500	404	1,000	1,000	0
104-41840-31400-00000000	BUILDING/LAND MAINT & REPAIR	254	0	74	0	0	0
104-41840-31700-00000000	MEMBERSHIP FEES	5,148	5,200	6,411	6,411	6,411	0

COUNTY OF MONO
Behavioral Health Budget Comparison Report

FUND 104: MENTAL HEALTH
DEPT 840: COMMUNITY MENTAL HEALTH

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
104-41840-32000-00000000	OFFICE EXPENSE	10,955	8,114	6,897	8,000	8,000	0
104-41840-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
104-41840-32450-00000000	CONTRACT SERVICES	61,270	78,305	48,284	93,998	93,998	0
104-41840-32500-00000000	PROFESSIONAL & SPECIALIZED SER	75	0	81	0	0	0
104-41840-32950-00000000	RENTS & LEASES - REAL PROPERTY	96,833	117,135	93,307	86,330	86,330	0
104-41840-32960-00000000	A-87 INDIRECT COSTS	133,015	150,816	150,816	0	0	0
104-41840-33100-00000000	EDUCATION & TRAINING	337	7,500	3,966	7,500	7,500	0
104-41840-33120-00000000	SPECIAL DEPARTMENT EXPENSE	8,541	6,500	22,317	10,000	10,000	0
104-41840-33350-00000000	TRAVEL & TRAINING EXPENSE	6,118	7,500	7,064	9,000	9,000	0
104-41840-33351-00000000	VEHICLE FUEL COSTS	3,441	1,500	2,159	2,800	2,800	0
104-41840-33360-00000000	MOTOR POOL EXPENSE	222	4,000	207	4,000	4,000	0
104-41840-33600-00000000	UTILITIES	54	500	0	0	0	0
104-41840-41100-00000000	SUPPORT & CARE OF PERSONS	0	0	0	0	0	0
104-41840-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
104-41840-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
104-41840-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
104-41840-72960-00000000	A-87 INDIRECT COSTS	0	0	0	164,625	164,625	0
Total Expenditures		785,073	890,139	843,919	871,417	871,417	0
Total for DEPT 840: COMMUNITY MENTAL HEALTH		200,732	-65,148	-274,315	0	0	0

Behavioral Health



BEHAVIORAL HEALTH (AOD)
104-41845

DEPARTMENTAL FUNCTIONS

Mono County Behavioral Health provides services to all Mono County residents who are seeking assistance with Substance Use Disorders. While we are integrated, we refer to these services as a part of our AOD Department (Alcohol and Other Drugs). The AOD department oversees all County mandated services: DUI (Driving Under the Influence) and PC1000 (Drug Diversion), as well as any service mandated by the Court and/or Probation Department. The AOD Department provides outpatient individual and group services to our consumers who are struggling with their alcohol and/or drug use; this includes perinatal services as needed. At least twice per year, this department provides clean and sober activities for our community at large. In conjunction with members from the mental health team, this department provides prevention, education and early intervention within our school classrooms.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Mono County Mental Health became Mono County Behavioral Health in an effort to fully integrate our services. We addressed the importance of connections between services within our organization so that all of our consumers were given access to the expertise of each specialty.
- We provided, via our connection with Probation and with some AB109 monies, services in the jail on a weekly basis. This includes both group and individual services.
- We added two staff members who have “lived experience” and who are now deeply involved in the development of programs for our community—primarily with Youth and with clients with legal issues.
- Began development of the 52 week Batterers Intervention program for Mono County
- Supported one of our staff members to complete his certification with the State of California
- To promote staff development, we assigned one staff member to attend all quarterly County Alcohol and Drug Administrators Association of California meetings in Sacramento to learn about funding opportunities and changes in the field.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Expand service to meet the anticipated increase of clients though Health Care Reform.
- Continue to work with the Courts, DA, Public Defenders and Probation to create programs that fulfill the needs and obligations of offenders and those incarcerated
- Implement the Batterers Intervention 52 week program for males and females who are mandated by our Court system.

-
- Move forward with our Club Live Youth program and implement the Friday Night Live program
 - Continue with the Community Corrections Project plan of implementation for transitional housing where we will provide AOD individual and group treatment for residents
 - Work with Mammoth Hospital Emergency Department to create a system of response to their “frequent flyers” who are accessing emergency care related to alcohol and/or drug use and withdrawal

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department’s FY 2013-2014 Requested Budget represents an overall increase of \$64,848.00 in expenditures, and an increase of \$64,848.00 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is \$0.00.

Personnel Costs increased by \$118,619.00 compared to the FY 2012-2013 Board Approved Budget, due to a new part-time Temporary Part-Time Employee and Temporary employee to a Full-Time benefited position.

Revenues –MCBH’s Federal SAPT allocation has been stable and funded at the same level for the past five years. We not anticipate any changes, however, we have budgeted conservatively nonetheless.

Personnel –No changes at this time. We will be doing time studies once Health Care Reform is in place to calculate whether we will need to allocate for more staff to meet community needs.

Services & Supplies – No major changes at this time.

Support & Care of Persons – No major changes at this time.

Fixed Assets –Not applicable.

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

Our proposed budget does not impact the County general fund.

FY 2013-2014 STATE FUNDING SUMMARY

At this time all indicators confirm that monies from the State and Federal departments are intact and are not subject to change at this time. We anticipate changes on the State level as Alcohol and Drug Program for the State is absorbed into Department of Health Care Services and the potential for the new MediCal eligibles to have access to full scope AOD benefits. Should this occur, our revenues will likely increase. This is in theory only at this point, and we have not included these potentials and over project our revenue for our 13/14 budget.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

We are not asking for any major policy changes.

COUNTY OF MONO
Behavioral Health - AOD Budget Comparison Report

DEPT 845: ALCOHOL & DRUG ABUSE SERVICES

Account Number	Account Name	2012-13 Budget -			2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised	2012-13 Actual			
Revenues							
104-41845-01702-08450000	PRIOR YEAR REVENUE	0	0	0	0	0	0
104-41845-13065-00000000	SPECIAL ALCOHOL FINES	9,430	9,500	8,564	9,500	9,500	0
104-41845-15150-00000000	ST: SAFE & DRUG FEE SCHOOL GRA	0	0	0	0	0	0
104-41845-15161-00000000	ST: INCENTIVE GRANT A&D	0	0	0	0	0	0
104-41845-15231-00000000	ST: ALC & DRUG PROG-MH	65,316	0	0	0	0	0
104-41845-15280-00000000	ST: PROP 36	0	0	0	0	0	0
104-41845-15652-00000000	FED: ALC & DRUG PROGRAM	344,790	391,898	229,536	391,897	391,897	0
104-41845-15700-00001315	FED: CAL-EMA: ARRA FUNDING REV	5,489	0	0	0	0	0
104-41845-16310-00000000	DRUG AND ALCOHOL FEES	99,959	95,689	105,129	90,981	90,981	0
104-41845-16320-00000000	FED: PROBATION IV-E & IV-EA	45	0	175	0	0	0
104-41845-16330-00000000	SOBER LIVING FEES	734	0	0	0	0	0
104-41845-17010-08450000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
104-41845-17020-08450000	PRIOR YEAR REVENUE	0	0	0	0	0	0
104-41845-18100-00000000	OPERATING TRANSFERS IN	0	0	74,793	69,557	69,557	0
Total Revenues		525,763	497,087	418,197	561,935	561,935	0
Expenditures							
104-41845-21100-00000000	SALARY AND WAGES	169,789	206,708	204,176	284,021	284,021	0
104-41845-21100-00001315	SALARY AND WAGES	0	0	0	0	0	0
104-41845-21120-00000000	OVERTIME	501	0	2,083	3,600	3,600	0
104-41845-22100-00000000	EMPLOYEE BENEFITS	97,217	124,457	119,109	162,163	162,163	0
104-41845-22100-00001315	EMPLOYEE BENEFITS	0	0	0	0	0	0
104-41845-30280-00000000	TELEPHONE/COMMUNICATIONS	712	600	948	1,286	1,286	0
104-41845-30350-00000000	HOUSEHOLD EXPENSES	0	1,000	0	500	500	0
104-41845-31200-00000000	EQUIP MAINTENANCE & REPAIR	120	500	75	500	500	0
104-41845-31400-00000000	BUILDING/LAND MAINT & REPAIR	0	0	0	0	0	0
104-41845-31700-00000000	MEMBERSHIP FEES	2,861	3,000	2,844	3,000	3,000	0
104-41845-32000-00000000	OFFICE EXPENSE	6,373	6,886	3,980	5,000	5,000	0
104-41845-32450-00000000	CONTRACT SERVICES	22,560	45,555	24,892	47,382	47,382	0
104-41845-32450-00001315	CONTRACT SERVICES	0	0	0	0	0	0
104-41845-32950-00000000	RENTS & LEASES - REAL PROPERTY	79,994	96,766	77,082	43,162	43,162	0
104-41845-32960-00000000	A-87 INDIRECT COSTS	32,761	-9,885	-9,885	0	0	0
104-41845-33100-00000000	EDUCATION & TRAINING	-40	5,000	851	5,000	5,000	0

COUNTY OF MONO
Behavioral Health - AOD Budget Comparison Report

DEPT 845: ALCOHOL & DRUG ABUSE SERVICES

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
104-41845-33120-00000000	SPECIAL DEPARTMENT EXPENSE	82	1,000	113	1,000	1,000	0
104-41845-33350-00000000	TRAVEL & TRAINING EXPENSE	1,402	2,500	1,424	2,500	2,500	0
104-41845-33351-00000000	VEHICLE FUEL COSTS	135	1,000	1,448	1,700	1,700	0
104-41845-33360-00000000	MOTOR POOL EXPENSE	0	4,000	0	4,000	4,000	0
104-41845-33600-00000000	UTILITIES	0	500	0	1,680	1,680	0
104-41845-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
104-41845-60100-00000000	OPERATING TRANSFERS OUT	1,875	7,500	5,431	7,500	7,500	0
104-41845-72960-00000000	A-87 INDIRECT COSTS	0	0	0	-12,059	-12,059	0
Total Expenditures		416,342	497,087	434,571	561,935	561,935	0
Total for DEPT 845: ALCOHOL & DRUG ABUSE SERVICES		109,421	0	-16,374	0	0	0

**BEHAVIORAL HEALTH - MENTAL HEALTH SERVICES ACT
107-41173**

DEPARTMENTAL FUNCTIONS

With our Mental Health Services Act (MHSA) funding, Mono County Behavioral Health (MCBH) provides services to all constituents in Mono County through our Wellness Centers, school programs, community garden projects, funding of First Five for the Peapod Project and Community Gatherings. We also fund services for our Full Service Partners (FSP) and other indigent residents. These monies also allow us to provide much needed education regarding Mental Health stigma and discrimination reduction, a suicide prevention program and media campaign, and helps to fund North Star Counseling Services which provides counseling within our schools.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Continued funding for Peapod Program through First Five
- Completed our ADA compliance at our Walker Wellness Center
- Applied for and was awarded a \$25,000 grant from the Sierra Health Foundation to build and start up our Walker Wellness Community Garden; MHSA will provide additional funds.
- Provided supplies for the Benton Community Garden
- Developed a collaborative relationship with the Owens Valley Career Development Center/local Tribal TANF (Temporary Assistance for Needy Families)
- Funded the pilot project for Mammoth Wellness after school youth program (Club House Live)
- Created a community collaborative effort with Mammoth Hospital and Emergency Department to address the calamity (on the State level) regarding emergency psychiatric crisis services and to begin the conversation of how to implement systems to integrate physical health and behavioral health in response to the Affordable Care Act.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Continue to fund the Peapod Program through First Five
- Address stigma and discrimination reduction in collaboration with Inyo County Behavioral Health.
- Continue our efforts in the Benton Community to provide gatherings for the purpose of community connections.
- Create a County collaborative to address community health from the perspective of county government, the town, hospital, school, small businesses, churches, community members, non-profit agencies, etc.

- Pool resources with Cerro Coso Community College by providing our expertise at speaking engagements as well as potentially taking on an intern from the Human Services Degree Program.
- Team up with Mono County Social Services Department to provide support for the implementation of the Healthy IDEA's Pilot Project serving the Seniors in the Walker, Coleville and Benton communities.
- Increase residents ability to adjust to change or stress, and build confidence, social skills and positive family relationships through community events, our WRAP Program, the implementation of Katie A. and our Community Gardens.
- Continue to find ways to develop and fund positions within Mono County Behavioral Health for our consumer population.
- Continue to pursue a program for the purpose of providing much needed housing to vulnerable Mono County residents through AB-109 program, County probation and some severely mentally ill residents. This is in conjunction with the Community Corrections Program and will be funded in part with AB-109 money in addition to MHSAs dollars.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall increase of \$326,092.00 in expenditures, and an increase of \$326,092.00 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is \$0.00.

Personnel Costs increased by \$179,082.00 compared to the FY 2012-2013 Board Approved Budget, due to a proposed newly allocated position for a Psychiatric Specialist/QI Coordinator and the change of a Bi-Lingual Contract employee to a benefited position.

Revenues – There has been an increase in VLF collections and apportionments to Counties in the State of California. We are being fiscally prudent in projecting at about a 10% decrease in the event that the projections by the State are not satisfied.

Personnel – We will be funding the addition of a Psychiatric Specialist/Quality Improvement Coordinator at .50 FTE supported in this budget. The allocation of this position will allow us to meet state requirements regarding Quality Assurance and to track our mandated services and data collection for state reports and audits.

Services & Supplies – No Major Changes

Support & Care of Persons – No Major Changes

Fixed Assets – Not-Applicable.

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

Our proposed budget does not impact the County General Fund.

FY 2013-2014 STATE FUNDING SUMMARY

At this time all indicators confirm that monies from the State and Federal Departments are either intact or will increase over the next fiscal year as it pertains to Mental Health Services. In order to maintain a conservative stance, should this change, we have not over projected our revenues.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

Allocation for the position of .80, FTE Psych Specialist and a Quality Improvement/Assurance position will provide MCBH with the ability to meet state standards and requirements beyond our capacity at this time. Adding these positions will not increase our facility needs, however, once Health Care Reform is underway, our need to add newly allocated positions will increase our need for office space.

Additionally, we plan to continue our partnership with the Community Corrections Program and pursue housing for the most fragile of Mono County residents. This will be funded by in part by our MHSA monies along with funds from AB-109. Both of these projects are in keeping with our vision of providing support, treatment, and engagement that will benefit the health of all Mono County residents.

COUNTY OF MONO
Behavioral Health - MHSA Budget Comparison Report

FUND 107: MENTAL HEALTH SERVICES ACT
DEPT 173: MENTAL HEALTH SERVICES ACT MHS

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
107-17173-14050-00000000	RENTAL INCOME	0	0	0	0	0	0
107-17173-15230-00000000	ST: MENTAL HEALTH SERVICES ACT	0	0	0	0	0	0
107-17173-17010-00000000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
107-17173-18100-00000000	OPERATING TRANSFERS IN	0	0	0	0	0	0
107-41173-14010-00000000	INTEREST INCOME	22,364	20,000	19,274	20,000	20,000	0
107-41173-14050-00000000	RENTAL INCOME	800	0	0	0	0	0
107-41173-15230-00000000	ST: MENTAL HEALTH SERVICES ACT	1,109,900	1,004,800	1,492,865	1,330,892	1,330,892	0
107-41173-17010-00000000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
107-41173-17555-00001316	PRIVATE ORG GRANTS-SIERRA HLTH FND	0	0	24,854	0	0	0
107-41173-18020-00000000	SALE OF SURPLUS SUPPLIES/EQUIP	0	0	0	0	0	0
107-41173-18100-00000000	OPERATING TRANSFERS IN	500,000	0	0	0	0	0
Total Revenues		1,633,064	1,024,800	1,536,993	1,350,892	1,350,892	0
Expenditures							
107-41173-21100-00000000	SALARY AND WAGES	451,546	405,987	453,097	585,069	585,069	0
107-41173-21120-00000000	OVERTIME	386	0	2,083	4,200	4,200	0
107-41173-22100-00000000	EMPLOYEE BENEFITS	253,899	233,664	235,660	314,014	314,014	0
107-41173-30280-00000000	TELEPHONE/COMMUNICATIONS	4,274	4,432	4,446	5,100	5,100	0
107-41173-30350-00000000	HOUSEHOLD EXPENSES	2,344	2,700	1,394	1,500	1,500	0
107-41173-31200-00000000	EQUIP MAINTENANCE & REPAIR	651	2,100	625	2,000	2,000	0
107-41173-31400-00000000	BUILDING/LAND MAINT & REPAIR	2,200	0	4	4,500	4,500	0
107-41173-31700-00000000	MEMBERSHIP FEES	250	0	0	0	0	0
107-41173-32000-00000000	OFFICE EXPENSE	6,330	6,820	5,982	6,800	6,800	0
107-41173-32450-00000000	CONTRACT SERVICES	57,157	114,915	51,691	135,463	135,463	0
107-41173-32500-00000000	PROFESSIONAL & SPECIALIZED SERVICES	0	0	100,419	1,800	1,800	0
107-41173-32950-00000000	RENTS & LEASES - REAL PROPERTY	15,826	29,737	18,337	116,067	116,067	0
107-41173-32960-00000000	A-87 INDIRECT COSTS	75,342	89,076	89,076	0	0	0
107-41173-33100-00000000	EDUCATION & TRAINING	0	4,000	4,490	4,000	4,000	0
107-41173-33120-00000000	SPECIAL DEPARTMENT EXPENSE	1,385	500	1,647	1,000	1,000	0
107-41173-33120-00001316	SPEC DEPT- GARDEN/SIERRA HLTH FND	0	0	5,912	0	0	0
107-41173-33121-00000000	SPECIAL DEPT-STUDENT LOAN REIM	15,252	30,000	7,500	30,000	30,000	0
107-41173-33150-00000000	LOAN INTEREST EXPENSE	0	0	0	0	0	0

COUNTY OF MONO
Behavioral Health - MHSA Budget Comparison Report

FUND 107: MENTAL HEALTH SERVICES ACT
DEPT 173: MENTAL HEALTH SERVICES ACT MHS

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
107-41173-33350-00000000	TRAVEL & TRAINING EXPENSE	544	5,500	5,791	5,500	5,500	0
107-41173-33351-00000000	VEHICLE FUEL COSTS	56	1,500	1,545	1,500	1,500	0
107-41173-33360-00000000	MOTOR POOL EXPENSE	0	4,000	0	4,000	4,000	0
107-41173-33600-00000000	UTILITIES	11,804	13,600	3,641	12,000	12,000	0
107-41173-53022-00000000	FIXED ASSETS: BUILDINGS	0	0	0	0	0	0
107-41173-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
107-41173-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
107-41173-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
107-41173-72960-00000000	A-87 INDIRECT COSTS	0	0	0	-3,621	-3,621	0
107-41173-91010-00000000	CONTINGENCY-MHSA PRUDENT RESERVE	0	76,269	0	120,000	120,000	0
Total Expenditures		899,246	1,024,800	993,340	1,350,892	1,350,892	0
Total for DEPT 173: MENTAL HEALTH SERVICES ACT MHS		733,818	0	543,653	0	0	0

CLERK—RECORDER
100-27180

DEPARTMENTAL FUNCTIONS

Mandated and assigned mandated** functions include the following:

- Recording/maintaining property documents
- Processing/maintaining/providing vital records (birth/death records, and marriage licenses)
- FPPC Form 700 filing office**
- Processing/maintaining Fictitious Business Name applications
- Processing a variety of notices (i.e. CEQA Notices)
- Maintaining roster of County Public Agencies

**The assigned mandated functions are not statutorily required to be performed by this particular department.

Non-mandated functions include the following:

- Performing marriages
- Keeping website updated

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Completion of state-mandated social security redaction project for filmed records dated 1980-2000, and digitized records dated 2000-ongoing.
- Completed demonstration of new, more cost-effective film reader/printer equipment.
- Using micrographics funds, contracted for preservation of Bodie Mining Records from the 1800s.
- Currently reviewing options to convert digital-only format of official records to film for permanent retention.
- Improved internal efficiencies by updating procedures (i.e. implemented state requirement to notify people about the expiration of their FBNs, and continued working on electronic index of vital records).
- Attended workshops, conferences and required training pertinent to job functions.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Replace outdated and costly film reader/printer with new digital equipment using Modernization Funds.
- Using Modernization Funds, contract for conversion of digital-only official documents to film for permanent retention.
- Continue working on internal efficiencies.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$41,021 in expenditures, and a decrease of \$11,525, in revenues when compared to the FY 2012-2013 Board Approved Budget (see explanation under *Revenues* below about the

decreased revenues). As a result, the Requested Net County Cost is decreased by \$29,496 (approximately 4.27%). Of the total decrease in expenditures, \$4,308 is in A87 costs; the additional savings will be due to reduced line item budgets.

Personnel Costs increased by \$3,680 compared to the FY 2012-2013 Board Approved Budget due to longevity pay.

- **Revenues**

In FY 12-13, the Clerk-Recorder's Office funded two major projects and purchased three computers using existing recording revenue collected specifically for these purposes. The social security redaction project expenditure was \$8,325 using funds from the Social Security Truncation Fee account; \$40,000 was budgeted for a records preservation project and \$3,600 was budgeted for new computers using the Modernization/ Micrographic Fund. These amounts were transferred-in to the Clerk's general fund revenues to offset the expenditures. Since these amounts will not be budgeted in the FY 13-14 budget, revenues will appear to be less. However, when only considering new revenue collected from fees (county clerk service fees and recording fees), revenue is anticipated to increase from FY 12-13 by \$17,400.

As the housing market improves, revenues from recording and indexing fees will increase; however, this is entirely dependent upon the number of documents recorded. For Fiscal Year 2012-13, revenues increased significantly over what was anticipated—due in large part to recording of refinancing documents. It is anticipated that revenue from recording and indexing fees will be more than budgeted in FY 12-13, but not as much as the actual received.

- **Personnel**

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

- **Services & Supplies**

Not applicable.

- **Support & Care of Persons**

Not applicable.

- **Fixed Assets**

Purchase ScanPro 3000 microfilm reader/printer system to replace current outdated and inefficient equipment. Approximate cost will be \$16,000 paid from Modernization Funds. Part of the recording fee collected by the Clerk-Recorder's Office includes \$1.00 for every document page recorded; funds are deposited in the Modernization Trust Fund. One of the purposes of this fund is to replace equipment used in the Clerk-Recorder function; the money collected can only be used for its designated purposes.

Purchase T2300 PostScript Multifunction printer. This printer is shared with the Public Works Department and used by the Clerk's Office to print maps. The Clerk's Office will budget 50% of the cost for the printer and 5-year extended warranty, approximately \$4,579.30 and \$1,847.50 respectively, for a total of \$6,426.80 from the Recorder's Modernization Funds.

FY 2013-2014 STATE FUNDING SUMMARY

Not applicable.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

Purchase of a **ScanPro 3000 microfilm reader/printer system** to replace current outdated and inefficient equipment. Approximate cost will be \$16,000 paid for from Modernization Funds. The current reader/printer is expensive to operate and maintain, and because of its age, maintenance will become more difficult each year. Following is a breakdown of the costs to operate our current equipment:

- Toner Cartridge: \$200 each
- # Used per Year: Two (2)
- # Copies in 2012: 919 (244 of these were not usable)
- Per Copy Cost: \$0.44 per copy (cost of toner/# of copies)
- Maintenance: \$2,100 per year (contract)

Since the ScanPro 3000 will be on a networked copier, the cost per copy will be \$0.09 per page (the approved amount in the fee schedule adopted by the Board of Supervisors). The cost for maintenance will be \$3,500 for 3 years, and \$1,750 per year thereafter. The modernization of this equipment will allow the public to enhance the quality of an image before printing it, so the number of wasted copies should drop significantly.

Purchase of a **T2300 PostScript Multifunction printer** to be shared with Public Works as described above under Fixed Assets. The current printer is old and becoming costly to maintain.

The total funding to be used from Recorder's Modernization Funds is approximately \$23,000; the current fund balance is \$260,091. Pursuant to Government Code §27361(c), the Recorder's Office collects \$1.00 per page for each document recorded, the sole purpose of which is to "support, maintain, improve, and provide for the full operation for modernized creation, retention, and retrieval of information in each county's system of recorded documents".

COUNTY OF MONO
Clerk/Recorder Budget Comparison Report

DEPT 180: COUNTY CLERK/RECORDER

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-27180-16010-00000000	PROP TAX ADMIN FEE- CLERK	1,498	1,600	1,524	1,500	1,500	0
100-27180-16130-00000000	COUNTY CLERK SERVICE FEES	29,948	9,500	11,471	10,000	12,000	0
100-27180-16131-00000000	SOCIAL SECURITY TRUNCATION FEE	0	8,325	8,325	0	0	0
100-27180-16161-00000000	VITAL STATS - CHILD WELFARE	0	0	0	0	0	0
100-27180-16200-00000000	RECORDING FEES	65,087	60,000	96,724	75,000	95,000	0
100-27180-16201-00000000	INDEX FEES	23,878	20,000	25,966	22,000	25,000	0
100-27180-17020-00000000	PRIOR YEAR REVENUE	0	0	14,745	0	0	0
100-27180-17150-00000000	MODERNIZATION/MICRO-GRAPHIC	0	43,600	40,000	23,000	23,000	0
Total Revenues		120,411	143,025	198,755	131,500	156,500	0
Expenditures							
100-27180-21100-00000000	SALARY AND WAGES	288,364	286,409	283,872	289,127	289,127	0
100-27180-21120-00000000	OVERTIME	2	0	2	0	0	0
100-27180-22100-00000000	EMPLOYEE BENEFITS	152,057	145,825	140,694	146,787	146,787	0
100-27180-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
100-27180-31200-00000000	EQUIP MAINTENANCE & REPAIR	7,316	9,500	7,256	7,000	7,000	0
100-27180-31700-00000000	MEMBERSHIP FEES	1,135	1,460	2,425	1,200	1,200	0
100-27180-32000-00000000	OFFICE EXPENSE	18,174	19,500	17,723	14,500	14,500	0
100-27180-32450-00000000	CONTRACT SERVICES	21,827	8,325	8,223	0	0	0
100-27180-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	46,000	0	0	0	0
100-27180-32860-00000000	RENTS & LEASES - OTHER	4,438	4,200	4,384	4,092	4,092	0
100-27180-32950-00000000	RENTS & LEASES-REAL PROPERTY - CLERK	2,039	8,535	1,964	8,550	8,550	0
100-27180-32960-00000000	A-87 INDIRECT COSTS	143,633	148,301	148,301	0	0	0
100-27180-33350-00000000	TRAVEL & TRAINING EXPENSE	11,740	12,000	11,402	11,000	11,000	0
100-27180-33351-00000000	VEHICLE FUEL COSTS	153	200	0	0	0	0
100-27180-33360-00000000	MOTOR POOL EXPENSE	106	215	94	200	200	0
100-27180-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	23,000	23,000	0
100-27180-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	-325	0	0	0
100-27180-72960-00000000	A-87 INDIRECT COSTS	0	0	0	143,993	143,993	0
Total Expenditures		650,984	690,470	626,015	649,449	649,449	0
Total for DEPT 180: COUNTY CLERK/RECORDER		-530,573	-547,445	-427,260	-517,949	-492,949	0

POLICY ITEM REQUEST FORM

Department: Clerk-Recorder

Description of Program/Equipment:

Purchase ScanPro 3000 microfilm reader/printer system to replace current outdated and inefficient equipment. The one-time purchase cost of \$16,000 includes a three-year maintenance agreement. Thereafter, the on-going cost will be \$1,750 for an annual maintenance contract.

Cost Components

Salary:	_____	(full year cost)
Benefits:	_____	
Supplies:	_____	(includes vehicle, fuel)
Materials:	_____	(cell phones, IT, phones)
Communications:	_____	
Computer:	_____	
Other:	<u>Maintenance</u>	
Total On-Going Cost:	<u>\$1,750</u>	
Vehicle:	_____	
Equipment:	<u>\$16,000</u>	
Work Space:	_____	
Other:	_____	
Total One-Time Cost:	<u>\$16,000</u>	
Total Cost:	<u>\$16,000</u>	

Revenue: Describe any revenue to offset the cost of the policy item
Approximate cost will be \$16,000 paid from Modernization Funds. Part of the recording fee collected by the Clerk-Recorder's Office includes \$1.00 for every document page recorded; funds are deposited in the Modernization Trust Fund. One of the purposes of this fund is to replace equipment used in the Clerk-Recorder function; the money collected can only be used for its designated purposes.

POLICY ITEM REQUEST FORM

Department: Clerk-Recorder

Description of Program/Equipment:

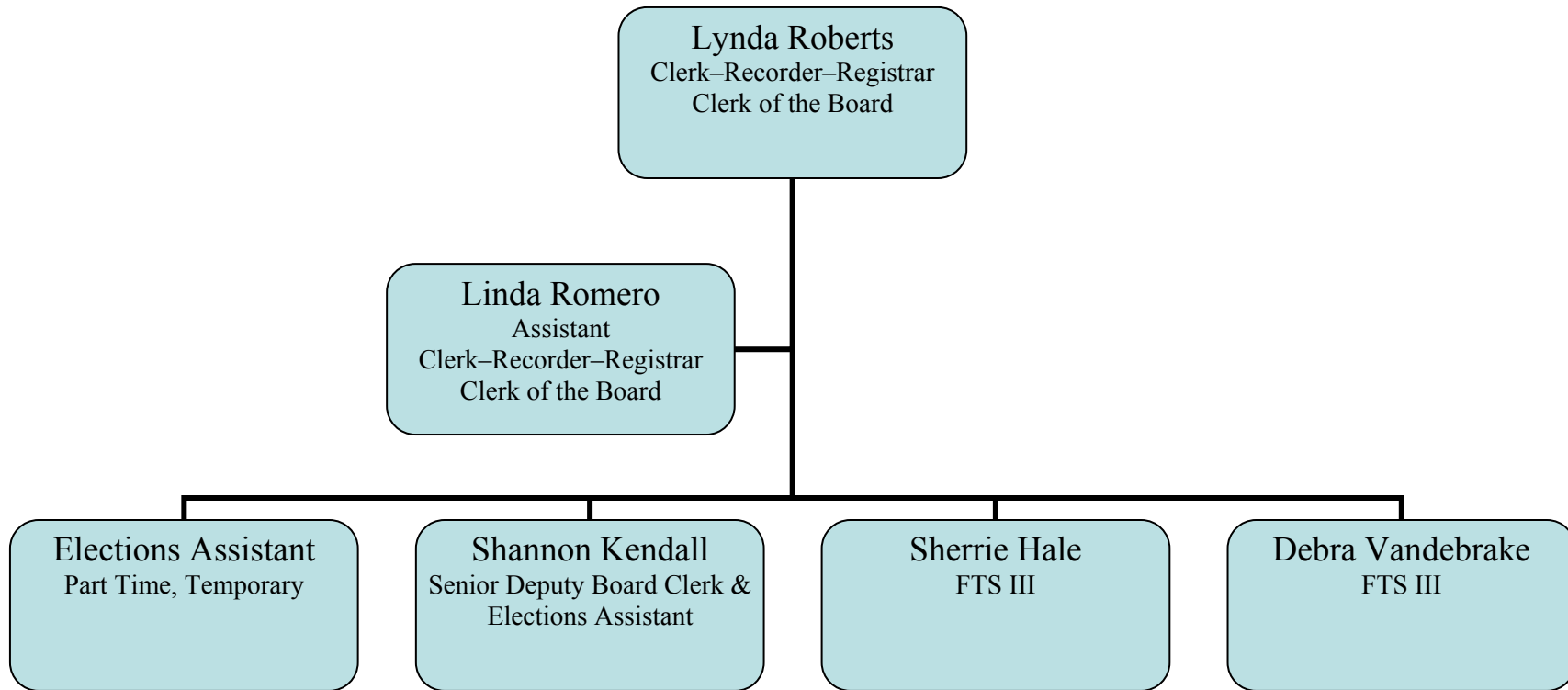
Purchase T2300 PostScript Multifunction printer. This printer is shared with the Public Works Department and used by the Clerk's Office to print maps. The Clerk's Office will budget 50% of the cost for the printer and 5-year extended warranty, approximately \$4,579.30 and \$1,847.50 respectively, for a total of \$6,426.80 from the Recorder's Modernization Funds. The extended warranty will cover everything for five years; thereafter, the maintenance contract will be \$1,240 per year (50% \$620).

Cost Components

Salary:	_____	(full year cost)
Benefits:	_____	
Supplies:	_____	(includes vehicle, fuel)
Materials:	_____	(cell phones, IT, phones)
Communications:	_____	
Computer:	_____	
Other:	<u>Maintenance</u>	
Total On-Going Cost:	<u>\$620</u>	
Vehicle:	_____	
Equipment:	<u>\$6,427</u>	
Work Space:	_____	
Other:	_____	
Total One-Time Cost:	<u>\$6,427</u>	
Total Cost:	<u>\$6,427</u>	

Revenue: Describe any revenue to offset the cost of the policy item \$6,426.80 from the Recorder's Modernization Funds. Part of the recording fee collected by the Clerk-Recorder's Office includes \$1.00 for every document page recorded; funds are deposited in the Modernization Trust Fund. One of the purposes of this fund is to replace equipment used in the Clerk-Recorder function; the money collected can only be used for its designated purposes.

Clerk - Recorder



**CLERK — BOARD OF SUPERVISORS
100-11001**

DEPARTMENTAL FUNCTIONS

The Clerk of the Board of Supervisors serves as support for the Board of Supervisors, Assessment Appeals Board, and Personnel Appeals Board. Functions include managing and preparing agendas and agenda packets, attending meetings, preparing minutes, processing minute orders, resolutions, and ordinances, weekly updates to Board of Supervisors' website, assisting individual board members as needed, processing and maintaining applications for changed assessments, creating administrative records as required, publishing legal notices and preparing the budget.

These roles are assigned mandated functions; they are not statutorily required to be performed by this particular department.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Consistently met deadlines associated with preparing and posting agendas and minutes.
- Served as liaison for citizens' communications to the Supervisors.
- Reduced the number of printed agendas and packets, thus saving money.
- Implemented a new procedure to add bookmarks to electronic agenda packet (Board of Supervisors) for ease of navigation.
- Prepared administrative records for two personnel appeals hearings in a timely manner.
- Attended conferences and webinars pertinent to role as Clerk of the Board.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Continue managing agendas, minutes, and paperwork efficiently to meet all the various deadlines among boards.
- Create information packet for new Supervisors.
- Continue working on internal efficiencies, working collaboratively with departments on creation of agenda items, assisting individual Supervisors in a timely manner, and acting as liaison for citizens as needed.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$172,791 in expenditures, and an increase of \$43 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is decreased by \$172,834 (20.6%). Of this decrease, \$167,014 is in A87 costs; \$5,820 is due to increased revenue (\$43), plus line item decreases (\$5,777).

Personnel Costs decreased by \$1,587 compared to the FY 2012-2013 Board Approved Budget, due to less cost in salary and wages.

- **Revenues**

The only revenues associated with this budget pertain to the Assessment Appeals Board (shown as Prop Tax Admin Fee—BOS). Revenue for FY 12-13 came in higher than anticipated; \$857 was budgeted and \$1,089 was the actual received. It is likely that in FY 13-14 the schedule for the Assessment Appeals Board will be similar to 2012-13, thus generating more revenue than \$857. However, there could be unforeseen changes that result in less revenue being generated than the actual received in FY 12-13. It seems reasonable to increase the anticipated revenue by a modest amount (\$43), thus rounding it to \$900.

- **Personnel**

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

- **Services & Supplies**

Not applicable.

- **Support & Care of Persons**

Not applicable.

- **Fixed Assets**

None.

FY 2013-2014 STATE FUNDING SUMMARY

Not applicable.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

None.

COUNTY OF MONO
Clerk - BOS Budget Comparison Report

DEPT 001: BOARD OF SUPERVISORS

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
Revenues							
100-11001-16010-00000000	PROP TAX ADMIN FEE- BOS	857	857	1,089	900	900	0
Total Revenues		857	857	1,089	900	900	0
Expenditures							
100-11001-21100-00000000	SALARY AND WAGES	250,645	250,776	247,356	243,840	243,840	0
100-11001-21120-00000000	OVERTIME	0	0	0	0	0	0
100-11001-22100-00000000	EMPLOYEE BENEFITS	130,687	133,908	134,341	139,257	139,257	0
100-11001-30280-00000000	TELEPHONE/COMMUNICATIONS	2,220	2,220	1,818	1,200	1,200	0
100-11001-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	0	0	0	0
100-11001-31700-00000000	MEMBERSHIP FEES	14,162	15,500	14,582	16,000	16,000	0
100-11001-32000-00000000	OFFICE EXPENSE	11,685	13,300	12,768	12,000	12,000	0
100-11001-32500-00000000	PROFESSIONAL & SPECIALIZED SER	3,492	3,000	1,357	2,000	2,000	0
100-11001-32800-00000000	PUBLICATIONS & LEGAL NOTICES	6,077	5,500	5,283	5,000	5,000	0
100-11001-32860-00000000	RENTS & LEASES - OTHER	0	2,160	751	1,850	1,850	0
100-11001-32950-00000000	RENTS & LEASES - REAL PROPERTY	1,753	2,500	1,689	2,140	2,140	0
100-11001-32960-00000000	A-87 INDIRECT COSTS	423,929	348,208	348,208	0	0	0
100-11001-33120-00000000	SPECIAL DEPARTMENT EXPENSE	6,096	6,500	4,082	4,500	4,500	0
100-11001-33350-00000000	TRAVEL & TRAINING EXPENSE	50,608	45,000	51,325	50,000	50,000	0
100-11001-33351-00000000	VEHICLE FUEL COSTS	2,780	5,000	1,860	2,000	2,000	0
100-11001-33360-00000000	MOTOR POOL EXPENSE	2,986	2,600	2,243	2,400	2,400	0
100-11001-47010-00000000	CONTRIBUTIONS TO OTHER GOVERNMENT	0	0	0	0	0	0
100-11001-47020-00000000	CONTRIBUTIONS TO NON-PROFIT OR	0	0	0	0	0	0
100-11001-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-11001-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	325	0	0	0
100-11001-72960-00000000	A-87 INDIRECT COSTS	0	0	0	181,194	181,194	0
Total Expenditures		907,120	836,172	827,988	663,381	663,381	0
Total for DEPT 001: BOARD OF SUPERVISORS		-906,263	-835,315	-826,899	-662,481	-662,481	0

CLERK—ELECTIONS 100-15200

DEPARTMENTAL FUNCTIONS

Conduct all elections held within Mono County, including statewide primary, general and special elections, and local elections for Mono County, Town of Mammoth Lakes, Special Districts, and School Districts. This is a mandated function. The election function also requires monthly updating of the website.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Polling Place Accessibility Surveys. Completed the initial survey of all polling places per state requirement.
- Received a \$30,000 HAVA grant to assist with continued work on the Polling Place Accessibility Surveys (required training, additional site surveys, and mitigation efforts).
- Revised all candidate filing forms as necessary due to new laws.
- Continued cross training and implemented new practices to make election process more efficient.
- Attended workshops, conferences, and mandatory training to stay abreast of changes.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Prepare for and execute the June 3, 2014, Statewide Primary Election, which includes, but is not limited to, the following:
 - Updating the voter registration database by mailing out address update cards.
 - Preparing required filing forms and candidates' guide.
 - Reviewing pertinent sections of the Elections Code.
 - Ballot and Sample Ballot preparations.
 - Equipment programming and testing.
 - Securing polling places and poll workers.
 - Conducting pollworker training.
 - Providing required reports to the Secretary of State.
 - Organizing the elections team consisting of staff members from the Elections, IT, Community Development, and Public Works Departments.
 - Processing new voter registration cards.
 - Processing vote-by-mail ballots.
 - Publishing required and courtesy notices.
 - Providing, receiving, and reviewing candidacy papers.
 - Processing the Town's request to consolidate their election.
 - Setting up/tearing down polling places.
 - Conducting the official canvass that includes the 1% manual tally.
 - Bringing the Certified Statement of Vote before the Board for approval.
- Throughout the process, be mindful of finding ways to become more efficient.
- Begin working on Phase II of the Polling Place Accessibility Surveys (using HAVA grant funds, attend required training, purchase mitigation supplies, conduct additional site surveys as necessary, and refund Public Works for ADA upgrades to Memorial Hall restrooms).

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall increase of \$57,790 in expenditures, and an increase of \$31,415 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is increased by \$26,375 (approximately 7.85%). However, if the policy item pertaining to saving for the future purchase of election equipment is not approved, the FY 2013-2014 Requested Budget represents an overall decrease of \$17,210, and the Requested Net County Cost is decreased by \$48,625 (approximately 14.48%).

Personnel Costs increased by \$1,085 compared to the FY 2012-2013 Board Approved Budget, due to increase in cost of benefits.

- **Revenues**

Will include the following:

- Candidate filing fees. Actual amount will depend on the number of candidates filing for the 6 open seats, and the number of in-lieu signatures collected, which offset the amount of the filing fee paid. A reasonable estimate is \$5,166. [See Revenue Increase Justification]
- Pro-rated share of election costs paid by Town of Mammoth Lakes (amount will depend on final cost of election and number of ballot items). A reasonable estimate of the Town's cost is \$3,000. [See Revenue Increase Justification] However, if no more than three candidates file for the three open seats, an election is not required, so this will be unrealized revenue.
- Reimbursements for claims filed against the \$30,000 HAVA grant. Deadline to file claims is December 31, 2014; claims not filed in FY 13-14 will be filed in FY 14-15.

- **Personnel**

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

- **Services & Supplies**

A87 costs increased by \$3,622, and Special Department Expenses—HAVA increased by \$30,000 but is offset by the same amount of revenue.

- **Support & Care of Persons**

Not applicable.

- **Fixed Assets**

Saving for future purchase of election equipment; suggested amount is \$75,000 a year for three years.

FY 2013-2014 STATE FUNDING SUMMARY

Not applicable.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

As suggested during the Elections Workshop held on June 3, 2013, start saving money now to purchase new election equipment when it becomes necessary in the near future. Since elections are a mandated function, we will be required to purchase a state-certified election system when our current system is no longer functional. The actual cost is unknown at this time, but is estimated to be over \$200,000. Starting with FY 13-14, saving \$75,000 annually for the next three years, will ensure \$225,000 is available in FY 15-16. A major purchase of new equipment may be necessary for the June 2016 election.

COUNTY OF MONO
Clerk - Election Budget Comparison Report

DEPT 200: ELECTION DIVISION

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-15200-15820-22000000	FED: HAVA REIMBURSEMENTS- PASS	0	0	100	0	0	0
100-15200-15820-22010000	FED: HAVA REIMBURSEMENTS- PASS	0	6,141	6,141	30,000	30,000	0
100-15200-15820-22020000	FED: HAVA REIMBURSEMENTS- PASS	0	0	0	0	0	0
100-15200-15821-00000000	ST: ELECTION REIMBURSEMENT	0	0	0	0	0	0
100-15200-15850-00000000	ST: ELECTION REIMBURSEMENT PRI	0	0	0	0	0	0
100-15200-16410-00000000	ELECTION FEES	49,145	610	1,590	8,166	8,166	0
Total Revenues		49,145	6,751	7,831	38,166	38,166	0
Expenditures							
100-15200-21100-00000000	SALARY AND WAGES	93,369	129,091	100,450	129,091	129,091	0
100-15200-21120-00000000	OVERTIME	28	0	28	0	0	0
100-15200-22100-00000000	EMPLOYEE BENEFITS	47,448	52,758	50,807	53,843	53,843	0
100-15200-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
100-15200-31200-00000000	EQUIP MAINTENANCE & REPAIR	8,564	23,660	12,564	18,000	18,000	0
100-15200-31700-00000000	MEMBERSHIP FEES	205	500	0	0	0	0
100-15200-32000-00000000	OFFICE EXPENSE	16,421	17,000	10,741	16,500	16,500	0
100-15200-32000-22000000	OFFICE EXPENSE - HAVA	0	0	0	0	0	0
100-15200-32000-22010000	OFFICE EXPENSE - HAVA 2	0	0	0	0	0	0
100-15200-32000-22020000	OFFICE EXPENSE - HAVA 3	0	0	0	0	0	0
100-15200-32800-00000000	PUBLICATIONS & LEGAL NOTICES	1,213	3,700	2,754	3,700	3,700	0
100-15200-32960-00000000	A-87 INDIRECT COSTS	9,171	10,757	10,757	0	0	0
100-15200-33120-00000000	SPECIAL DEPARTMENT EXPENSE	38,286	50,000	19,490	20,000	20,000	0
100-15200-33120-22000000	SPEC DEPT EXP - HAVA	0	0	0	0	0	0
100-15200-33120-22010000	SPEC DEPT EXP - HAVA 2	0	5,000	5,000	30,000	30,000	0
100-15200-33120-22020000	SPEC DEPT EXP - HAVA 3	0	0	0	0	0	0
100-15200-33122-00000000	POLL WORKER EXPENSES	8,299	7,000	5,050	5,500	5,500	0
100-15200-33123-00000000	PRECINCT EXPENSES	586	1,000	206	200	200	0
100-15200-33124-00000000	BALLOT EXPENSES	23,701	30,000	14,081	25,000	25,000	0
100-15200-33350-00000000	TRAVEL & TRAINING EXPENSE	3,631	5,300	2,794	2,343	2,343	0
100-15200-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	75,000	0	0
100-15200-53030-22000000	CAPITAL EQUIP-\$5,000+, HAVA	0	0	0	0	0	0
100-15200-53030-22010000	CAPITAL EQUIP-\$5,000+, HAVA 2	0	0	0	0	0	0

COUNTY OF MONO
Clerk - Election Budget Comparison Report

DEPT 200: ELECTION DIVISION

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
100-15200-53030-22020000	CAPITAL EQUIP-\$5,000+, HAVA 3	0	0	0	0	0	0
100-15200-72960-00000000	A-87 INDIRECT COSTS	0	0	0	14,379	14,379	0
Total Expenditures		250,922	335,766	234,722	393,556	318,556	0
Total for DEPT 200: ELECTION DIVISION		-201,777	-329,015	-226,891	-355,390	-280,390	0

POLICY ITEM REQUEST FORM

Department: Election

Description of Program/Equipment:

Program to save for future purchase of election equipment. Our election equipment system is getting old and at some point will no longer be functional. We will be required to replace the system with an upgraded, state-certified election system. The actual cost is unknown at this time, but is estimated to be over \$200,000. Starting with FY 13-14, saving \$75,000 annually for the next three years, will ensure \$225,000 is available in FY 15-16. A major purchase of new equipment may be necessary for the June 2016 election.

Cost Components

Salary: _____ (full year cost)
Benefits: _____
Supplies: _____ (includes vehicle, fuel)
Materials: _____ (cell phones, IT, phones)
Communications: _____
Computer: _____
Other: _____
Total On-Going Cost: _____

Vehicle: _____
Equipment: \$200,000+
Work Space: _____
Other: _____
Total One-Time Cost: \$200,000+

Total Cost: \$200,000+

Revenue: Describe any revenue to offset the cost of the policy item
Remaining Prop 41 funding designated for Mono County is \$16,998.83 (requires a \$5,666.28 match).

Revenue Increase Justification—Election

1. Line Item 100-15200-15820-2201 (Fed: HAVA Reimbursements-Pass) will increase over FY 2012-13 actual by \$23,859 due to receipt of a \$30,000 grant. Supporting documentation is attached.

2. Line Item 100-15200-16410-0000 (Election Fees) will increase over FY 2012-13 actual by \$6,576 due to fees to be paid for the June 2014 primary election. There are variables that affect the amount of filing fees paid, i.e. the number of registered voters just prior to the date when petitions to collect signatures in lieu of filing fee are available, the number of signatures required, the pro-rated value of the signatures, the number of signatures collected by a candidate, and the number of those signatures that are valid. The value of each signature is pro-rated based on the number of signatures required, which is a percentage of the registered voters at the time the gathering period starts. There are also variables associated with calculating a reimbursement from the Town of Mammoth Lakes (described below).

Absent the availability of exact information at this point for the June 2014 Primary Election, calculations from past elections were used as a basis to anticipate income for FY 2013-14 election fees, along with the following methodologies:

Filing Fees

Six open seats

- District 1 Supervisor
- District 5 Supervisor
- Assessor
- District Attorney
- Sheriff
- Superintendent of Schools

Filing fees

- | | |
|-----------------------------|---------|
| • Supervisors | \$493 |
| • Assessor | \$1,147 |
| • District Attorney | \$1,377 |
| • Sheriff | \$1,377 |
| • Superintendent of Schools | \$1,141 |

Assumptions

- Assume 2 candidates for each supervisorial district race (4 candidates)
- Assume 1 candidate for each of the other races (4 candidates)
- Assume that all candidates will obtain 100 signatures on their petition-in-lieu-of-filing fee.
- Assume that signatures for Supervisors are valued at \$1.62 each, so each candidate will receive a credit of \$162 toward their filing fee of \$493,

leaving a balance owed of \$331 per candidate. Total collected for four candidates will be \$1,324.

- Assume that signatures for the remaining races are valued at \$3.00 each, so each candidates will receive a credit of \$300 toward their filing fees and pay the following amounts:
 - Assessor \$847
 - District Attorney \$1,077
 - Sheriff \$1,077
 - Superintendent of Schools \$841
- The total candidate filing fees equals \$5,166.

Reimbursement

Entities that consolidate their elections with the Statewide Elections pay a pro-rated share of election costs. It is anticipated that the Town of Mammoth Lakes will be the only entity requesting consolidation with the June 2014 Primary Election. The following methodology is used to calculate the share of costs:

- Use the billing templates to determine total cost of personnel and materials.
- Use the breakout template to determine costs for Mammoth and non-incorporated County.
- Use the billing worksheet to determine costs specific to entities (i.e. TOML and school districts).
- Subtract non-applicable costs to determine total pro-ratable cost for each entity.
- Determine the number of ballot items using weighted method as follows:
 - Each ballot category for races = 1
 - Each measure = 1
 - Ballot items, such as candidates' statements and measures, that require more work (i.e. proofing), add .25 for each candidate statement in the category and each measure.
 - Add up each race/measure to determine number of ballot items.
 - Divide the total cost by number of ballot items to determine a unit cost.
 - Multiply an entity's number of ballot items by the unit cost.

There will be a number of variables that determine the final cost to be billed to the Town of Mammoth Lakes. However, assuming they only have candidate races on the ballot, based on a recent billing paid by the Mammoth Unified School District it is reasonable to predict \$3,000 will be paid by the Town of Mammoth Lakes, provided their races go to the ballot.

As outlined above, the anticipated revenue from election fees will be \$8,166.

Supporting documentation from prior elections is attached.

AGREEMENT NUMBER 13G26116
REGISTRATION NUMBER

- This Agreement is entered into between the State Agency and the Contractor named below:
 STATE AGENCY'S NAME
Secretary of State
 CONTRACTOR'S NAME
Mono County
- The term of this Agreement is: July 1, 2013 or upon approval by Dept. of General Services, if required, whichever is later through December 31, 2014
- The maximum amount of this Agreement is: \$30,000.00
 Thirty thousand dollars and zero cents
- The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	4 pages
Exhibit A-1 – Polling Place Accessibility Surveyor Training Schedule	1 page
Exhibit B – Budget Detail and Payment Provisions	3 pages
Exhibit C* – General Terms and Conditions	GTC-610
Check mark one item below as Exhibit D:	
<input checked="" type="checkbox"/> Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement)	3 pages
<input type="checkbox"/> Exhibit - D* Special Terms and Conditions	
Exhibit E – Additional Provisions	2 pages
Exhibit F – County Resolution	Page(s)
Exhibit G – Contractor HAVA Activity Report	1 page

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		California Department of General Services Use Only
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, Mono County)		
BY (Authorized Signature) <i>[Signature]</i>	DATE SIGNED (Do not type) 6-19-13	
PRINTED NAME AND TITLE OF PERSON SIGNING Lynda Roberts Clerk-Recorder-Registrar		
ADDRESS PO Box 237 Bridgeport, CA 93517		
STATE OF CALIFORNIA		
AGENCY NAME Secretary of State		<input checked="" type="checkbox"/> Exempt per: GC 14616
BY (Authorized Signature) <i>[Signature]</i>	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Dora Mejia, Chief, Management Services		
ADDRESS 1500 11 th Street, Sacramento, CA 95814		

FILING FEES
LOCAL CANDIDATES
June 5, 2012 Primary Election

COUNTY OFFICE	BASE ANNUAL SALARY	FILING FEE (1% annual salary) [EC 8104(b)]	REGISTERED VOTERS IN APPLICABLE AREA (countywide or district) [EC 8106c, 2187d(1)]	SIGNATURES IN LIEU OF FILING FEES 2000 or more Voters 10% [EC 8106(a)4]	SIGNATURES IN LIEU OF FILING FEES less than 2000 Voters 20% [EC 8106(a)5]	VALUE OF EACH SIGNATURE ON IN-LIEU PETITION
Supervisor District 2	\$49,308.00	\$493.08	1,513		303	\$1.6295
Supervisor District 3	\$49,308.00	\$493.08	1,390		278	\$1.7737
Supervisor District 4	\$49,308.00	\$493.08	1,427		285	\$1.7277
Superior Court Judge (countywide)	\$178,789.00	\$1,787.89	5,949	595		\$3.0054

USE BASE SALARY ONLY (without added compensation or allowances, such as Chair's compensation and car allowance).

FILING FEES
LOCAL CANDIDATES
JUNE 8, 2010 PRIMARY ELECTION

E.C. 8140(B) 1% OF ANNUAL SALARY

E.C. 8106(5) VALUE OF EACH SIGNATURE

COUNTY OFFICE	FILING FEES	SIGNATURES IN LIEU OF FEES	VALUE EACH
Supervisor, District 1	\$493.08	214	\$2.3041
Supervisor, District 4	\$493.08	265	\$1.8607
Supervisor, District 5	\$493.08	263	\$1.8734
Assessor	\$1,147.68	659	\$1.7423
Sheriff	\$1,377.00	659	\$2.0905
Superior Court Judge	\$1,787.89	659	\$2.7143
District Attorney	\$1,377.00	659	\$2.0905
Superintendent of Schools	\$1,141.56	659	\$1.7330
Central Committees	None	None	--



**CLERK – RECORDER – REGISTRAR
COUNTY OF MONO**

P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5530 • FAX (760) 932-5531

Lynda Roberts
Clerk-Recorder
760-932-5538
lroberts@mono.ca.gov

Linda Romero
Assistant Clerk-Recorder
760-932-5534
lromero@mono.ca.gov

**DRAFT INVOICE
November 6, 2012, General Election**

Date: February 13, 2013
To: Mammoth Unified School District
Attn: Kathy Emerick
PO Box 3509
Mammoth Lakes, CA 93546
From: Lynda Roberts, Mono County Clerk-Recorder-Registrar
Re: MUSD Share of Election Costs

Amount Payable to Mono County Clerk: \$3,020.99

Pursuant to California Elections Code §10002 and Education Code §5420, I submit the following cost information pertaining to the District's share of the costs associated with the General Election held November 6, 2012. Pursuant to California Elections Code §3024, the costs to administer absentee ballots (vote-by-mail) are deducted and included in the non-applicable costs. Pursuant to California Education Code §5421, the amount payable was approved by the Mono County Board of Supervisors at the regular meeting of February 12, 2013.

Total Personnel Costs	\$72,741.96
Total Material Costs	24,132.99
Non-applicable Costs	(25,881.50)
Total Costs	\$70,993.45

Mammoth Unified School District share of total costs: \$3,020.99
Prorated Cost: \$3,020.99 per race/measure
(\$70,993.45 / 23.5 races/measures—weighted)
Number of races/measures MUSD: 1 (Governing Board Members)
\$3,020.99 x 1 = \$3,020.99

Enclosed for your information is a copy of the billing worksheet used to determine the total costs specified above. If you have questions, you may contact me by calling 932-5538 or email lroberts@mono.ca.gov. Please remit a check for \$3,020.99 payable to Mono County Clerk within 30 days of receipt of this invoice. Mail to:

Mono County Clerk-Recorder-Registrar
Attn: Lynda Roberts
P.O. BOX 237
Bridgeport, CA 93517

CDD - BUILDING

100-27560

DEPARTMENTAL FUNCTIONS

The Building Division is responsible for the enforcement of the current California Building Codes Standards and relevant state law governing building standards. Department functions include building inspection, building plan review, building permit issuance, and assisting in code compliance operations. These functions are tempered with an ongoing commitment to continually improve and increase our ability to serve the citizens of Mono County.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

Major accomplishments for FY 2012-2013 include:

- Completion of several prescriptive designs that will be available for public use. This accomplishment was an extension of the construction stimulus program, and will help relieve the burden of costs associated with code required engineering for minor projects.
- Conducted a series of educational presentations for both staff and the public. Such presentations included solar permitting, defensible space techniques and practices, and energy code training. Such continued education was a suggested longer term option that came out of the construction stimulus program.
- Finalized contracts for three architectural and engineering firms, one additional plan review firm, and one additional contract inspection agency. One of the above-mentioned architectural & engineering firms is currently engaged in multiple county projects, including the Memorial Hall remodel, the Antelope Valley Community Center addition, and other various countywide ADA upgrades.
- Presented a final draft ordinance specific to Limited Density Owner Built Rural Dwellings, and was adopted by the Board of Supervisors on December 18, 2012.
- Assisted with a draft ordinance specific to countywide transient rentals of residential properties that was adopted by the Board of Supervisors on December 11, 2012.
- Continued to serve on the Mono County ADA Task Force in an ongoing effort to bring county facilities into compliance with current accessible requirements.
- Building Division staff obtained 5 International Code Council (ICC) certifications.

DEPARTMENTAL GOALS FOR FY 2013-2014

Department goals for FY 2013-2014 include:

- Complete an already initiated prescriptive design specific to roof top solar projects for use by the public.
- Continue public outreach and education. Examples of such outreach and training include a class from the State of California's Office of Emergency Services for Safety Evaluators/Coordinators, financial incentives through the Energy Upgrade California program, geothermal source water and space heating systems, and fire-resistive exterior construction requirements and practices.
- Continue to monitor and learn upcoming Building Code changes due to take place for the 2013 code cycle, effective January 1, 2014. Presentations to both the public and the Board of Supervisors are planned.
- Update and expand informational hand-outs available to the public at both the Bridgeport and Mammoth permit offices.
- Complete an already initiated process of enhanced web site improvements that will allow for greater on-line capabilities for the public and permit applicants.

- Work with the Board of Supervisors and county staff to consider policy on reduced permit fees for renewable energy and similar 'green' projects.
- Continue to provide good inspection services, plan review services, and customer service to the public.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents a decrease of \$494,593 in expenditures, and an decrease of \$1,950 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is decreased by \$ 492,643.

Personnel Costs decreased by \$ 57,334 compared to the FY 2012-2013 Board Approved Budget, due to removal of support staff costs from this budget. Finance staff rotates to provide office coverage, most of the work they do while covering the office is tasks associated with Public Works. A portion of these costs were included in the 2012/13 budget for this department, but staff was not charged here. This change will better match the budget with actual expenditures.

Revenues – Decrease in building permit revenue is projected, based on current year-to date actual collections.

Personnel – In 2012/13, support staff were budgeted in this program, but further analysis indicated that while they were providing office coverage, most of the work they were doing related to Public Works programs. Therefore, we are not budgeting this staff in this program this year.

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget, when compared to the 2012/13 actuals.

Services & Supplies – . \$6,000 has been included in Special Department Expense to account for the triennial code update, as required by the State of California. Decreases in Memberships and Small Tools reflect actual expenditures. The budget also reflects a significant decrease in A-87 costs of \$452,226.

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

N/A

COUNTY OF MONO
CDD - Building Budget Comparison Report

DEPT 560: BUILDING INSPECTOR

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-27560-12050-00000000	BUILDING PERMITS	134,194	110,000	87,403	100,000	100,000	0
100-27560-16150-00000000	BUILDING DEPARTMENT FEES	7,641	20,000	21,050	28,000	27,000	0
100-27560-16151-00000000	BUSINESS LICENSE CASp FEE	0	0	362	50	50	0
Total Revenues		141,835	130,000	108,815	128,050	127,050	0
Expenditures							
100-27560-21100-00000000	SALARY AND WAGES	158,537	190,654	167,758	178,838	154,790	0
100-27560-21120-00000000	OVERTIME	6,751	10,000	6,046	6,000	0	0
100-27560-22100-00000000	EMPLOYEE BENEFITS	90,389	115,783	95,761	114,862	94,313	0
100-27560-30280-00000000	TELEPHONE/COMMUNICATIONS	2,361	3,000	2,975	3,000	3,000	0
100-27560-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	0	0	0	0
100-27560-31400-00000000	BUILDING/LAND MAINT & REPAIR	0	0	0	0	0	0
100-27560-31700-00000000	MEMBERSHIP FEES	805	1,500	810	1,000	1,000	0
100-27560-32000-00000000	OFFICE EXPENSE	3,664	5,000	2,688	5,000	5,000	0
100-27560-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
100-27560-32450-00000000	CONTRACT SERVICES	75,097	100,000	61,558	75,000	75,000	0
100-27560-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	0	0	0	0	0
100-27560-32960-00000000	A-87 INDIRECT COSTS	215,651	403,407	403,407	0	0	0
100-27560-33010-00000000	SMALL TOOLS & INSTRUMENTS	14	1,200	323	0	0	0
100-27560-33120-00000000	SPECIAL DEPARTMENT EXPENSE	125	700	0	6,000	6,000	0
100-27560-33350-00000000	TRAVEL & TRAINING EXPENSE	7,561	11,338	9,075	8,000	8,000	0
100-27560-33351-00000000	VEHICLE FUEL COSTS	9,448	10,000	8,986	8,500	8,500	0
100-27560-33360-00000000	MOTOR POOL EXPENSE	17,809	13,392	13,299	14,000	14,000	0
100-27560-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-27560-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
100-27560-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-27560-72960-00000000	A-87 INDIRECT COSTS	0	0	0	-48,819	-48,819	0
Total Expenditures		588,212	865,974	772,686	371,381	320,784	0
Total for DEPT 560: BUILDING INSPECTOR		-446,377	-735,974	-663,871	-243,331	-193,734	0

CDD - CODE ENFORCEMENT

100-27664

DEPARTMENTAL FUNCTIONS

The Compliance Division monitors and enforces compliance with county ordinances, policies, regulations and permit conditions, including environmental mitigation measures. Department functions include

- Investigates and processes code enforcement complaints
- Collects and documents evidence concerning code enforcement cases
- Issues Notices of Violation and Administrative Citations to gain compliance on various code violations.
- Serves as lead staff in the implementation of Surface Mining and Reclamation Act (SMARA) including financial review, inspections, reporting and enforcement.
- Attends Land Technical Advisory Committee (LDTAC) meetings to review project conditions for compliance with Mono County Code and General Plan standards.
- Reviews development permit language to ensure compliance with County land use regulations.
- Reviews all Business license applications to ensure compliance with land use regulations.
- Performs well monitoring and reporting for the California Statewide Groundwater Elevation Monitoring (CASGEM) program.
- Participates in drafting county ordinances and General Plan amendment.
- Reviews and Processes Vacation Home Rental Permits.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Received Code Enforcement Officer 1 certification through California Association of Code Enforcement Officers (CACEO)
- Resolved approximately 60% of the 50 Code Enforcement cases received in the last year
- Appeared before the State Mines and Geology Board several times to successfully resolve issues concerning Mono County's SMARA Program.
- Performed the functions and duties listed above

DEPARTMENTAL GOALS FOR FY 2013-2014

- Continue to execute all the functions and duties listed above
- Obtain Code Enforcement Officer 2 Certification through CACEO
- Assist in the update of the General Plan update, including review of policy and regulation changes to ensure that they are consistent with county regulations and are enforceable.
- Process Reclamation Plans and environmental documents for two new county aggregate pits.
- Implement new SMARA inspection requirements during annual inspections on local mining operations.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents a status quo level of funding, but reflects a decrease of \$155,732 in expenditures, and a decrease of \$2,000 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is decreased by \$ 153,732.

Personnel Costs increased by \$530 compared to the FY 2012-2013 Board Approved Budget, due to changes in benefit costs.

Revenues – N/A.

Personnel – N/A.

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – . Decrease in A-87 in the amount of \$156,342.

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

N/A

COUNTY OF MONO
CDD - Code Budget Comparison Report

DEPT 664: CODE ENFORCEMENT

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-27664-12021-00000000	BUSINESS LICENSE - CODE ENF	3,550	2,500	6,678	3,500	3,500	0
100-27664-16030-00000000	CODE ENFORCEMENT FEES	12,192	5,000	198	2,000	2,000	0
Total Revenues		15,742	7,500	6,876	5,500	5,500	0
Expenditures							
100-27664-21100-00000000	SALARY AND WAGES	64,061	64,524	64,484	64,524	64,524	0
100-27664-21120-00000000	OVERTIME	0	0	0	0	0	0
100-27664-22100-00000000	EMPLOYEE BENEFITS	32,410	33,084	32,420	33,614	33,614	0
100-27664-30280-00000000	TELEPHONE/COMMUNICATIONS	992	1,150	1,037	1,150	1,150	0
100-27664-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	0	0	0	0
100-27664-31700-00000000	MEMBERSHIP FEES	75	75	52	75	75	0
100-27664-32000-00000000	OFFICE EXPENSE	156	600	28	600	600	0
100-27664-32450-00000000	CONTRACT SERVICES	0	0	0	0	0	0
100-27664-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	0	0	0	0	0
100-27664-32960-00000000	A-87 INDIRECT COSTS	119,478	135,896	135,896	0	0	0
100-27664-33120-00000000	SPECIAL DEPARTMENT EXPENSE	0	0	0	0	0	0
100-27664-33350-00000000	TRAVEL & TRAINING EXPENSE	775	2,000	1,961	2,200	2,200	0
100-27664-33351-00000000	VEHICLE FUEL COSTS	2,638	2,200	1,526	1,700	1,700	0
100-27664-33360-00000000	MOTOR POOL EXPENSE	2,853	1,820	1,925	2,200	2,200	0
100-27664-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-27664-72960-00000000	A-87 INDIRECT COSTS	0	0	0	-20,446	-20,446	0
Total Expenditures		223,438	241,349	239,329	85,617	85,617	0
Total for DEPT 664: CODE ENFORCEMENT		-207,696	-233,849	-232,453	-80,117	-80,117	0

CDD - HOUSING 100-27661

DEPARTMENTAL FUNCTIONS

The Housing Authority of the County of Mono was created by resolution of the Mono County Board of Supervisors on November 8, 2005, authorized in accordance with the provisions of the Housing Authorities Law set forth in Sections 34240 et seq. of the California Health and Safety Code. The Housing Authority is comprised of the Mono County Board of Supervisors. Staff services are provided by the Community Development Department and Finance Department, with legal assistance from the County Counsel Office. The Authority, which meets at least annually, has provided oversight of Mono County housing programs, including rental of its three affordable units, implementation of and revision to the Housing Mitigation Ordinance, consideration of housing loan programs, and policy and implementation oversight of the Housing Element. This budget includes funding for a regional partnership with Mammoth Lakes Housing.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

Housing Authority activity this past year include:

- Reviewed status of changes to the Accessory Dwelling regulations and the newly adopted transient rental regulations
- Welcomed the new Executive Director for Mammoth Lakes Housing
- Conducted a review of annual housing statistics, reviewed the status of the Housing Mitigation Ordinance and provided staff direction that the current suspension of the ordinance should be continued for an additional 18 months. This determination was later acted upon by the Board of Supervisors. The Housing Authority also provided staff direction to begin potential adjustments to the ordinance to better reflect the current economic conditions.
- First-time Homeowner loan funds provided via CDBG were exhausted this year and a HOME application for \$700,000 was authorized by the Board of Supervisors
- Via its annual contract with Mammoth Lakes Housing, an update to the housing section of the June Lake Area Plan has been prepared and a workshop conducted with the June Lake CAC.
- Reviewed the status of the County Rental Housing Program and suggested discussing property management with Mammoth Lakes Housing

DEPARTMENTAL GOALS FOR FY 2013-2014

Anticipated activities related to the Housing Authority this fiscal year include :

- Participation in potential revisions to the Housing Mitigation Ordinance
- Participation in the update to the Mono County Housing Element.
- Pursuit of grant funds such as the recently authorized HOME grant application for first time homebuyers and administration of such grants by Mammoth Lakes Housing
- Consideration of Mammoth Lakes Housing Role in management of Mono County's Rental Housing Program
- Assistance from Mammoth Lakes Housing in the update of the June Lake Area Plan Housing Element and potential assistance with the General Plan Housing Element Update

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents a decrease of \$445,985 in expenditures, and a decrease of \$347,000 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is decreased by \$ 98,985.

Personnel Costs increased by \$1,591 compared to the FY 2012-2013 Board Approved Budget, due to actual staff time studies.

Revenues – Decrease is due to the fact that we don't currently have any housing-related grants.

Personnel – N/A.

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – . Decrease in Special Department Expense and Contributions to other Government Agencies due to the fact that we don't currently have any housing-related grants. Decrease in A-87 in the amount of \$5,782.

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

On June 18 2013 the Board of Supervisors approved a HOME Grant application. If funded, both revenue and expenditures will be updated at mid-year to reflect this grant.

COUNTY OF MONO
CDD - Housing Budget Comparison Report

DEPT 661: HOUSING DEVELOPMENT

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
Revenues							
100-17661-14100-00000000	HOUSING RENT	0	0	0	0	0	0
100-17661-14100-60100000	HOUSING RENT-36 CHRISTY LN	9,000	9,000	9,000	9,000	9,000	0
100-17661-14100-60150000	HOUSING RENT-40 CHRISTY LN	6,435	9,000	5,550	9,000	9,000	0
100-17661-14100-60200000	HOUSING RENT-BIRCH CRK CONDO	6,886	10,200	8,942	10,200	10,200	0
100-27661-15501-00007002	FED: HOME GRANT	108,939	0	0	0	0	0
100-27661-15501-60250000	FED: CDBG HOUSING GRANT	0	347,000	349,578	0	0	0
100-27661-15503-00007001	FED: USDA RURAL DEVELOPMENT	0	0	0	0	0	0
100-27661-17160-00000000	HOUSING MITIGATION/FUND 99	0	0	0	0	0	0
100-27661-18100-06610000	OPERATING TRANSFERS IN	0	0	0	0	0	0
Total Revenues		131,260	375,200	373,070	28,200	28,200	0
Expenditures							
100-27661-21100-00000000	SALARY AND WAGES	0	5,608	2,882	4,670	4,670	0
100-27661-21120-00000000	OVERTIME	0	0	0	0	0	0
100-27661-22100-00000000	EMPLOYEE BENEFITS	0	3,432	1,613	2,779	2,779	0
100-27661-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	25	41	41	0
100-27661-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	0	0	0	0
100-27661-31400-00000000	BUILDING/LAND MAINT & REPAIR	2,310	15,000	1,136	5,000	5,000	0
100-27661-32000-00000000	OFFICE EXPENSE	54	300	0	300	300	0
100-27661-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
100-27661-32450-00000000	CONTRACT SERVICES	6,351	29,380	12,900	30,000	30,000	0
100-27661-32450-00007001	CONTRACT SERVICES-USDA RURAL DEV	0	0	0	0	0	0
100-27661-32800-00000000	PUBLICATIONS & LEGAL NOTICES	0	0	0	0	0	0
100-27661-32960-00000000	A-87 INDIRECT COSTS	13,866	2,220	2,220	0	0	0
100-27661-33120-00000000	SPECIAL DEPARTMENT EXPENSE	95,253	0	1,769	1,800	1,800	0
100-27661-33120-00007001	SPECIAL DEPARTMENT EXPENSE-HPG GRANT	0	0	0	0	0	0
100-27661-33120-00007002	SPECIAL DEPARTMENT EXPENSE	0	95,000	0	0	0	0
100-27661-33120-60250000	SPEC DEPT EXP- CDBG GRANT	0	305,000	303,500	0	0	0
100-27661-33350-00000000	TRAVEL & TRAINING EXPENSE	244	0	259	427	427	0
100-27661-33600-00000000	UTILITIES	2,388	0	423	500	500	0
100-27661-47010-00000000	CONTRIBUTIONS TO OTHER GOVERNMENT	16,039	0	0	0	0	0

COUNTY OF MONO
CDD - Housing Budget Comparison Report

DEPT 661: HOUSING DEVELOPMENT

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
100-27661-47020-00007001	CONTRIBUTIONS TO NON-PROFIT OR	0	0	0	0	0	0
100-27661-47020-00007002	CONTRIBUTIONS TO NON-PROFIT OR	0	0	0	0	0	0
100-27661-47020-60250000	CONTRIBUTIONS TO NON-PROFIT OR	0	42,000	46,078	0	0	0
100-27661-72960-00000000	A-87 INDIRECT COSTS	0	0	0	-3,562	-3,562	0
Total Expenditures		136,505	497,940	372,805	41,955	41,955	0
Total for DEPT 661: HOUSING DEVELOPMENT		-5,245	-122,740	265	-13,755	-13,755	0

CDD - LAFCO

100-27666

DEPARTMENTAL FUNCTIONS

The Mono County Local Agency Formation Commission (LAFCO) meets the first Wednesday in May, June, and other months as needed in the Town/County Conference Room at 3 p.m. in Minaret Village Mall (above Giovanni's Pizzeria). Mono LAFCOs review proposals for the formation of new local governmental agencies and changes of organization in existing agencies. The primary objectives of LAFCO are to encourage the orderly formation of local government agencies, to preserve agricultural and open space land, and to discourage urban sprawl.

Mono LAFCO is comprised of seven commissioners with designated alternates. Two commissioners each are appointed by the Mono County Board of Supervisors, Town of Mammoth Lakes, and Special District Selection Committee (comprised of independent special districts). One commissioner representing the general public is appointed by the remaining LAFCO commissioners.

Mono LAFCO is staffed by the Mono County Community Development Department and funded jointly by: Mono County; Town of Mammoth Lakes; and Mammoth Community Water District/Southern Mono Healthcare District. Commission activities include municipal service reviews, sphere of influence updates, policy/procedure development, and review of proposals to form or change local government agencies.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

Mono LAFCO activity this past year includes the following:

- Responding to occasional LAFCO inquiries;
- Processing of an annexation and Sphere Of Influence (SOI) amendment for the Bridgeport Public Utility District; responding to new state law requirements concerning mutual water companies and disadvantaged communities;
- Conducting reviews of agency Spheres of Influence/Municipal Service Reviews,
- Reviewing the accuracy of district maps with the Assessor and GIS Coordinator;
- Worked with the Agricultural Commissioner mosquito abatement service options;
- Reviewed legislation
- Worked with Mono County and several County Service Areas on capital programming;
- Examined potential special district roles in Digital 395;
- Participated with California Association of Local Agency Formation Commissions (CALAFCO);
- Reviewed development projects and California Environmental Quality Act (CEQA) documents for potential LAFCO issues; and
- Facilitated mutual water company annexation consideration of an approved development; and secured grant funds for coordination of the Spheres of Influence/Municipal Service Reviews updates with local general plan updates.

DEPARTMENTAL GOALS FOR FY 2013-2014

Anticipated work tasks this year include:

- Concluding review and update of Sphere of Influence/Municipal Service Reviews, including supporting CEQA documentation;
- Responding to application activity, including application processing
- Reflecting LAFCO policies in the Mono County General Plan update;
- Concluding the mutual water company inventory, providing support in the transition of the mosquito abatement service structure;
- Concluding the update of the LAFCO Handbook and updating membership via a special district selection committee election process.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

Begin this section with the following paragraph:

The Department’s FY 2013-2014 Requested Budget represents no change in expenditures or revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is unchanged.

Personnel Costs decreased by \$_429 compared to the FY 2012-2013 Board Approved Budget, due to time study review of staffing.

This budget reflects a status quo budget as approved by the LAFCO.

Revenues –Prior to 2012/13, the LAFCO costs were split evenly between the Town of Mammoth Lakes and the County. In 2013/13, both the Southern Mono Hospital District and Mammoth Community Water District agreed to pay a portion of the LAFCO costs. As a result, the Town and County each pay 1/3, and the Hospital and Water District split the other 1/3.

Personnel – No Changes.

The Department’s Requested Budget represents a slight decrease in the portion of a position that is supported by this budget to reflect the budget approved by LAFCO.

Services & Supplies – No Changes.

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

N/A

COUNTY OF MONO
CDD - LAFCO Budget Comparison Report

DEPT 666: LAFCO

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-27666-15902-00000000	OTH: LAFCO - REVENUE FROM OTHE	7,597	8,090	8,090	8,090	8,090	0
100-27666-16190-00000000	PLANNING SERVICES - LAFCO	0	0	0	0	0	0
Total Revenues		7,597	8,090	8,090	8,090	8,090	0
Expenditures							
100-27666-21100-00000000	SALARY AND WAGES	8,480	5,704	5,042	5,504	5,504	0
100-27666-21120-00000000	OVERTIME	0	0	0	0	0	0
100-27666-22100-00000000	EMPLOYEE BENEFITS	4,448	3,029	2,571	2,800	2,800	0
100-27666-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
100-27666-31700-00000000	MEMBERSHIP FEES	725	800	741	800	800	0
100-27666-32000-00000000	OFFICE EXPENSE	108	200	0	200	200	0
100-27666-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
100-27666-32450-00000000	CONTRACT SERVICES	0	0	0	0	0	0
100-27666-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	0	0	0	0	0
100-27666-32800-00000000	PUBLICATIONS & LEGAL NOTICES	90	300	58	300	300	0
100-27666-32960-00000000	A-87 INDIRECT COSTS	247	602	602	0	0	0
100-27666-33350-00000000	TRAVEL & TRAINING EXPENSE	150	1,500	1,292	1,500	1,500	0
100-27666-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-27666-72960-00000000	A-87 INDIRECT COSTS	0	0	0	1,031	1,031	0
Total Expenditures		14,248	12,135	10,306	12,135	12,135	0
Total for DEPT 666: LAFCO		-6,651	-4,045	-2,216	-4,045	-4,045	0

CDD - PLANNING COMMISSION

100-27620

DEPARTMENTAL FUNCTIONS

The Planning Commission serves as the principal advisory body to the Board of Supervisors on planning matters. The Commission:

- Provides interpretations on the application of the Mono County General Plan and supporting policies, guidelines and regulations;
- Conducts public hearings and workshops on a variety of planning matters; and
- Considers discretionary land use applications, environmental assessments and impact reports, and appeals from staff decisions involving ordinance interpretation

The Planning Commission generally meets the second Thursday of each month at 10 a.m. in the Supervisors Chambers at the County Courthouse, Bridgeport, but will also travel to and conduct hearings/meetings in communities to encourage public involvement in locally relevant planning decisions.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

The Planning Commission met as needed this past year, totaling 9 meetings, with several held in Mammoth Lakes. All meetings are teleconferenced either in Mammoth Lakes or Bridgeport. Long time Commissioner Steve Shipley retired from the Commission, and Roger Thompson of Chalfant Valley was appointed to fill the vacancy. Items considered by the Commission included the

- Mammoth Pacific Geothermal Plant Use Permit and EIR
- Use permits for several transient rental homes, an auto repair, RV use, and Nordic ski area
- General Plan Amendment to incorporate a Transient Rental Overlay District
- General Plan Amendment to apply the transient Rental Overlay to a portion of June Lake
- Several subdivision map modifications and final map approvals
- Several specific plan amendments
- General Plan Update initiation
- General Plan Update related workshops, including trails planning, Bridgeport Main Street Revitalization, capital facilities project development, housing mitigation ordinance, modification of parking regulations, regional transportation plan, noise element, resource efficiency plan, home occupation regulations, utility line undergrounding, flood plain regulations and general plan update legal requirements

DEPARTMENTAL GOALS FOR FY 2013-2014

It is expected that the Commission will be very active this year in the update of the Mono County General Plan. In addition to considering routine planning permit applications, the Commission will be conducting a number of workshops on matters related to the General Plan Update. Ultimately the Commission will conduct one or more hearings to consider recommendations to the Board of Supervisors on the adoption of an update environmental impact report and General Plan.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an increase of \$71 in expenditures, and no change in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is increased by \$ 71.

Personnel Costs increased by \$816 compared to the FY 2012-2013 Board Approved Budget. This change is due to budgeting for one meeting each month, while in the 2012/13 year, some assumptions were made about cancelled meetings. With the General Plan Update a priority this year, we expect few meetings will be cancelled.

Revenues – N/A.

Personnel – In 2012/13, staff assumed cancellation of some meetings. Staff is not making any assumptions regarding meeting cancellation for the 2013/14 year.

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – N/A.

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

N/A

COUNTY OF MONO
CDD - Planning Commission Budget Comparison Report

DEPT 620: PLANNING COMMISSION

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
Total Revenues		0	0	0	0	0	0
Expenditures							
100-27620-21100-00000000	SALARY AND WAGES	3,300	6,300	5,375	7,200	7,200	0
100-27620-22100-00000000	EMPLOYEE BENEFITS	541	659	936	575	575	0
100-27620-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
100-27620-31700-00000000	MEMBERSHIP FEES	52	60	52	60	60	0
100-27620-32000-00000000	OFFICE EXPENSE	146	300	112	300	300	0
100-27620-32800-00000000	PUBLICATIONS & LEGAL NOTICES	980	1,500	716	1,500	1,000	0
100-27620-32960-00000000	A-87 INDIRECT COSTS	9,798	31,107	31,107	0	0	0
100-27620-33350-00000000	TRAVEL & TRAINING EXPENSE	2,265	2,100	2,047	2,100	2,100	0
100-27620-72960-00000000	A-87 INDIRECT COSTS	0	0	0	30,362	30,362	0
Total Expenditures		17,082	42,026	40,345	42,097	41,597	0
Total for DEPT 620: PLANNING COMMISSION		-17,082	-42,026	-40,345	-42,097	-41,597	0

CDD - PLANNING

100-27660

DEPARTMENTAL FUNCTIONS

The Planning Division provides a variety of planning support services to a number of commissions, boards, committees and to the citizens and property owners in Mono County. The division is responsible for maintaining and updating the Mono County General Plan and supporting documents and environmental studies, and collaborates with agencies, organizations and departments involved in planning, environmental assessment, development review, and policy development and implementation. Public input is sought on planning matters of interest to local residents and property owners through Regional Planning Advisory Committees (RPACs), Local Transportation Commission, Land Development Technical Advisory Committee, Airport Land Use Commission, Collaborative Planning Team, and a variety of coordinating committees, task groups, surveys, local media, and public meeting/hearings before the Planning Commission and Board of Supervisors.

The Planning Division strives to process permit applications as quickly as possible without compromising the quality of planning services. Continuity is maintained between the planning offices in Mammoth Lakes and Bridgeport, and we strive to provide consistent information to the public. Our mission is to provide efficient, responsive, and innovative public service through teamwork. The following highlights several of the more prominent planning-related commissions/committees staffed by the Planning Division:

- The Mono County Local Transportation Commission (LTC) meets the second Monday of each month at 9 a.m. in the Town/County Conference Room, Minaret Village Mall, Mammoth Lakes, or by videoconference at the CAO Conference Room, Annex 1, Bridgeport. The LTC is the county's designated Regional Transportation Planning Agency. The Mammoth Lakes Town Council and the Mono County Board of Supervisors appoint three commissioners each. The LTC acts autonomously in filling the mandates of the Transportation Development Act, including
 - Prepare, adopt and submit a Regional Transportation Plan (RTP) every four years;
 - Prepare a Regional Transportation Improvement Program (RTIP) for the Department of Transportation (Caltrans) and the California Transportation Commission (CTC) every two years;
 - Review and comment annually on the Transportation Improvement Plan contained in the State Transportation Improvement Program (STIP);
 - Provide ongoing administration of Transportation Development Act (TDA) funds;
 - Prepare and submit the annual Overall Work Program; and
 - Allocate funds periodically for Transportation Alternatives (TA).
- Mono County's Regional Planning Advisory Committees (RPAC) advise the Mono County Board of Supervisors, Planning Commission, and Planning Division on the development, review, implementation and update of the Mono County General Plan and associated Area / Community Plans. Active RPACs meet in Antelope Valle, Bridgeport Valley, Mono Basin, June Lake (Citizens Advisory Committee), Long Valley, Benton and Chalfant, and community meeting with the District 2 Supervisor are held in Paradise, Swall Meadows
- The Mono County Collaborative Planning Team (CPT) holds public meetings quarterly the last Thursday of the month at 9 a.m. at the Town/County Conference Room, Minaret Village Mall, Mammoth Lakes. This multifaceted team, comprised of directors of federal, state, local and tribal entities, collaborates on a variety of planning issues. During roundtable, each entity shares information on current projects. Mono County provides staff support to the team and occasional subcommittees. The CPT philosophy recognizes that the synergistic effect of teamwork far exceeds that which entities might accomplish on their own.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Conducted Bridgeport Main Street Revitalization Project, including initial implementation via coordination with Caltrans to re-stripe and reduce the number of travel lanes on Main Street while providing additional parking through the use of back-in diagonal spaces.
- Concluded Bridgeport Facilities Plan and drafted concept for Multi-agency visitor center
- Achieved substantial progress on Hwy 395 Scenic Byway Corridor Enhancement Plan, including complimentary trails planning, GIS & parking inventory, RPAC/agency outreach; draft of parking regulation modifications & workshop, and scenic corridor marketing plan
- Processed planning applications/EIRs in a timely manner, including contentious geothermal EIR that has taken an inordinate amount of staff time due to legal challenge,
- Continued integration of building, planning, environmental review & enforcement processes with other departments via permit software, monthly Land Development Technical Advisory Committee (LDTAC) and department coordination meetings and formalized project development process to facilitate ongoing coordination.
- Using Sustainable Communities grant and LTC funding, initiated update Mono County General Plan (GP), including Housing Element, Regional Transportation Plan (RTP), other mandated elements and policy priorities (energy, telecommunications, capital facilities & sage grouse); developing supporting comprehensive Environmental Impact Report (EIR), including Master Environmental Assessment; integrating area plan updates; General Plan update is emphasizing Planning Commission and RPAC review, streamlined processing, innovative easy-to-use electronic format, and action plans.
- Amended General Plan to provide for Transient Rental Overlay and to refine accessory unit concept.
- With the assistance of the Finance Department, provided Staff support to the Local Transportation Commission, including related committees.
- Staffed Planning Commission, Regional Planning Advisory Committees, ALUC, LDTAC, and CPT. Participated on the IRWMP and conducted CASGEM water monitoring,
- Staffed the Local Agency Formation Commission and initiated integration of update of spheres of influence with general plan update (see LAFCO Budget).
- Continued to staff enforcement functions, including reclamation plan compliance. Following substantial legal and compliance staff efforts, received clearance from Mines and Geology Board of no deficiencies in Mono County's Surface Mining and Reclamation Act (SMARA) program (see also Code Enforcement budget).
- In concert with Administration and County Counsel, concluded special events ordinance; limited progress on grading & subdivision ordinance updates.
- Continued to provide broad range of customer services at South County counter and daily planning assistance in Bridgeport.
- Achieved substantial progress on trails planning for Paradise/Rock Creek, Lee Vining, June Lake and Bridgeport, including securing funding for Eastern Sierra Regional Trail (Mono Yosemite trail) and assistance from an Americorps Intern from the Sierra Nevada Conservancy.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Implement Bridgeport Main Street Revitalization Project, including companion Main Street Design Handbook, assessment of effectiveness of new parking configuration in concert with Caltrans, and pursuit of Multi-agency Visitor Center
- Integrate outcomes of Bridgeport Facilities Plan into General Plan, and into capital improvement and transportation improvement programming
- Conclude Hwy 395 Scenic Byway Corridor Enhancement Plan, including main street parking regulation modifications, community themes and scenic corridor marketing plan
- Process planning applications/EIRs in a timely manner.
- Using Sustainable Communities Grant and LTC funding, draft update to Mono County General Plan (GP), including Housing Element, Regional Transportation Plan (RTP), other mandated elements and policy priorities (energy, telecommunications, solid waste, capital facilities, sage grouse and resource efficiency);

developing supporting comprehensive Environmental Impact Report (EIR), with a focus on Planning Commission and RPAC review, streamlined processing, innovative easy-to-use electronic format, and action plans.

- Provide Staff support to the Local Transportation Commission, including related committees such as Yosemite Area Regional Transit System (YARTS), implement the Overall Work Program, update of the RTP, submit the Regional Transportation Improvement Program and conclude performance audit.
- Staff Airport Land Use Commission and pursue Airport Land Use Compatibility Plan funding for Mammoth-Yosemite Airport.
- Staff the Planning Commission, Regional Planning Advisory Committees, LDTAC, and Collaborative Planning Team (including Land Tenure Subcommittee).
- Conduct Biomass Feasibility Study and integrate with General Plan Update
- Staff the Local Agency Formation Commission and integrate update of spheres of influence with general plan update (see also LAFCO budget).
- Conduct monthly coordination meetings with applicable departments, including Economic Development, Public Works and Environmental Health
- In concert with Public Works and County Counsel, conclude grading & subdivision ordinance updates.
- Continue to provide broad range of customer services at South County counter and daily planning assistance in Bridgeport.
- Continue trails planning for communities, including Paradise/Rock Creek, Yosemite/Lee Vining, June Lake and Bridgeport, integrating bike plan with RTP. Pursue agreements with the Inyo National Forest and Friends of the Inyo for construction and maintenance of new trails.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents a decrease of \$12,006 in expenditures, and an increase of \$190,000 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is decreased by \$ 202,006. Most of this is due to one-time grant revenue.

Personnel Costs increased by \$3,938 compared to the FY 2012-2013 Board Approved Budget, increased benefit costs.

Revenues – We expect to expend approximately \$300,000 in Strategic Growth Council grant funds - \$180,000 to consultants and the remainder to staff. We expect to expend \$170,000 in Scenic Byway grant funds - \$65,000 to consultants (\$25,000 to marketing plan (2012-13 budgeted) & \$40,000 to design consultants for main street themes), with the remaining \$105,000 to staff.

Of the \$99,000 budgeted for the RTP update in the OWP, we expect \$60,000 to go to Consultant for EIR preparation.

Personnel – N/A.

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies –Changes to contact services are specific to grant and RTP projects, and have corresponding revenue increases.

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

At the request of the Board of Supervisors, the following policy item is submitted:

In order to fully utilize one-time grant funding, a limited term intern (1,000 hours) is proposed to work exclusively on tasks related to the Strategic Growth Council grant and the Scenic Byway grant.

COUNTY OF MONO
CDD - Planning Budget Comparison Report

DEPT 660: PLANNING & TRANSPORTATION

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-12660-15819-00008002	FED: MISC FED GRANTS	0	0	0	0	0	0
100-27660-15050-00000000	ST: GB AIR POLLUTION CNTL DIST	0	0	15,000	0	0	0
100-27660-15477-00008004	ST: DEPT OF CONSERVATION- SUSTAINABILITY	0	71,000	0	300,000	300,000	0
100-27660-15819-00008002	FED: MISC FED GRANTS	5,550	100,000	4,187	0	0	0
100-27660-15900-00008002	OTH: OTHER GOVT AGENCIES-SCENIC BY WAY	0	10,000	0	170,000	170,000	0
100-27660-15900-00008003	OTH: OTHER GOVT AGENCIES-LTC MAIN ST	866	124,000	45,140	5,000	5,000	0
100-27660-15900-60550000	OTH: OTHER GOVT AG- EASTERN SIERRA LAND	45,034	0	0	0	0	0
100-27660-16060-00000000	PLANNING/ENGINEERING SERVE	32,267	60,000	45,382	40,000	40,000	0
100-27660-16220-00000000	TRANSPORTATION PLANNING SERVIC	165,855	100,000	83,419	140,000	140,000	0
100-27660-17010-06600000	MISCELLANEOUS REVENUE	0	0	4	0	0	0
100-27660-17020-00000000	PRIOR YEAR REVENUE	162	0	0	0	0	0
Total Revenues		249,734	465,000	193,132	655,000	655,000	0
Expenditures							
100-12660-32000-00008002	OFFICE EXPENSE- SCENIC BYWAY GRANT	0	0	0	0	0	0
100-12660-32450-00008002	CONTRACT SERVICES-SCENIC BYWAY GRANT	0	0	0	0	0	0
100-12660-32500-00008002	PROF & SPECIAL SER- SCENIC BYWAY GRANT	0	0	0	0	0	0
100-12660-47010-00008002	CONTRIB TO OTHER GOVT- SCENIC BYWAY GRAN	0	0	0	0	0	0
100-27660-21100-00000000	SALARY AND WAGES	521,987	520,414	529,653	567,341	543,293	0
100-27660-21120-00000000	OVERTIME	1,033	8,000	1,033	0	0	0
100-27660-22100-00000000	EMPLOYEE BENEFITS	291,452	284,417	277,377	302,962	282,413	0
100-27660-30280-00000000	TELEPHONE/COMMUNICATIONS	429	500	409	260	260	0
100-27660-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	2,512	0	0	0
100-27660-31400-00000000	BUILDING/LAND MAINT & REPAIR	0	0	0	0	0	0
100-27660-31700-00000000	MEMBERSHIP FEES	2,140	2,600	2,745	2,700	2,700	0
100-27660-32000-00000000	OFFICE EXPENSE	23,892	16,500	20,860	16,500	16,500	0
100-27660-32000-00008002	OFFICE EXPENSE- SCENIC BYWAY GRANT	35	500	170	0	0	0
100-27660-32000-00008003	OFFICE EXPENSE - LTC MAIN ST	0	500	227	0	0	0

COUNTY OF MONO

CDD - Planning Budget Comparison Report

100-27660-32000-00008004	OFFICE EXPENSE- SUSTAINABLE COMMUNITY	0	1,000	0	0	0	0
100-27660-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
100-27660-32450-00000000	CONTRACT SERVICES	24,136	40,000	28,439	80,000	80,000	0
100-27660-32450-00008002	CONTRACT SERVICES-SCENIC BYWAY GRANT	0	25,000	0	65,000	65,000	0
100-27660-32450-00008003	CONTRACT SERVICES - LTC MAIN ST	0	118,000	105,293	5,000	5,000	0
100-27660-32450-00008004	CONTRACT EXPENSE- SUSTAINABLE COMMUNITY	0	35,000	0	180,000	180,000	0
100-27660-32450-60550000	CONTRACT SERVICES- ES LAND TENURE	41,896	0	0	0	0	0
100-27660-32500-00008002	PROF & SPECIAL SER- SCENIC BYWAY GRANT	0	0	0	0	0	0
100-27660-32800-00000000	PUBLICATIONS & LEGAL NOTICES	1,101	1,100	684	1,100	1,100	0
100-27660-32950-00000000	RENTS & LEASES - REAL PROPERTY	58,799	61,887	57,008	63,000	63,000	0
100-27660-32960-00000000	A-87 INDIRECT COSTS	261,191	236,667	236,667	0	0	0
100-27660-33120-00000000	SPECIAL DEPARTMENT EXPENSE	0	0	0	0	0	0
100-27660-33350-00000000	TRAVEL & TRAINING EXPENSE	11,347	17,912	11,098	13,000	13,000	0
100-27660-33350-00008004	TRAVEL EXPENSE- SUSTAINABLE COMMUNITY	0	0	0	0	0	0
100-27660-33351-00000000	VEHICLE FUEL COSTS	3,381	5,000	3,760	4,000	4,000	0
100-27660-33360-00000000	MOTOR POOL EXPENSE	7,160	6,002	5,475	6,000	6,000	0
100-27660-47010-00008002	CONTRIB TO OTHER GOVT- SCENIC BYWAY GRAN	1,950	30,000	-678	0	0	0
100-27660-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-27660-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
100-27660-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-27660-72960-00000000	A-87 INDIRECT COSTS	0	0	0	92,130	92,130	0
Total Expenditures		1,251,929	1,410,999	1,282,732	1,398,993	1,354,396	0
Total for DEPT 660: PLANNING & TRANSPORTATION		-1,002,195	-945,999	-1,089,600	-743,993	-699,396	0

POLICY REQUEST FORM
FISCAL YEAR 2013-14

Department: Planning

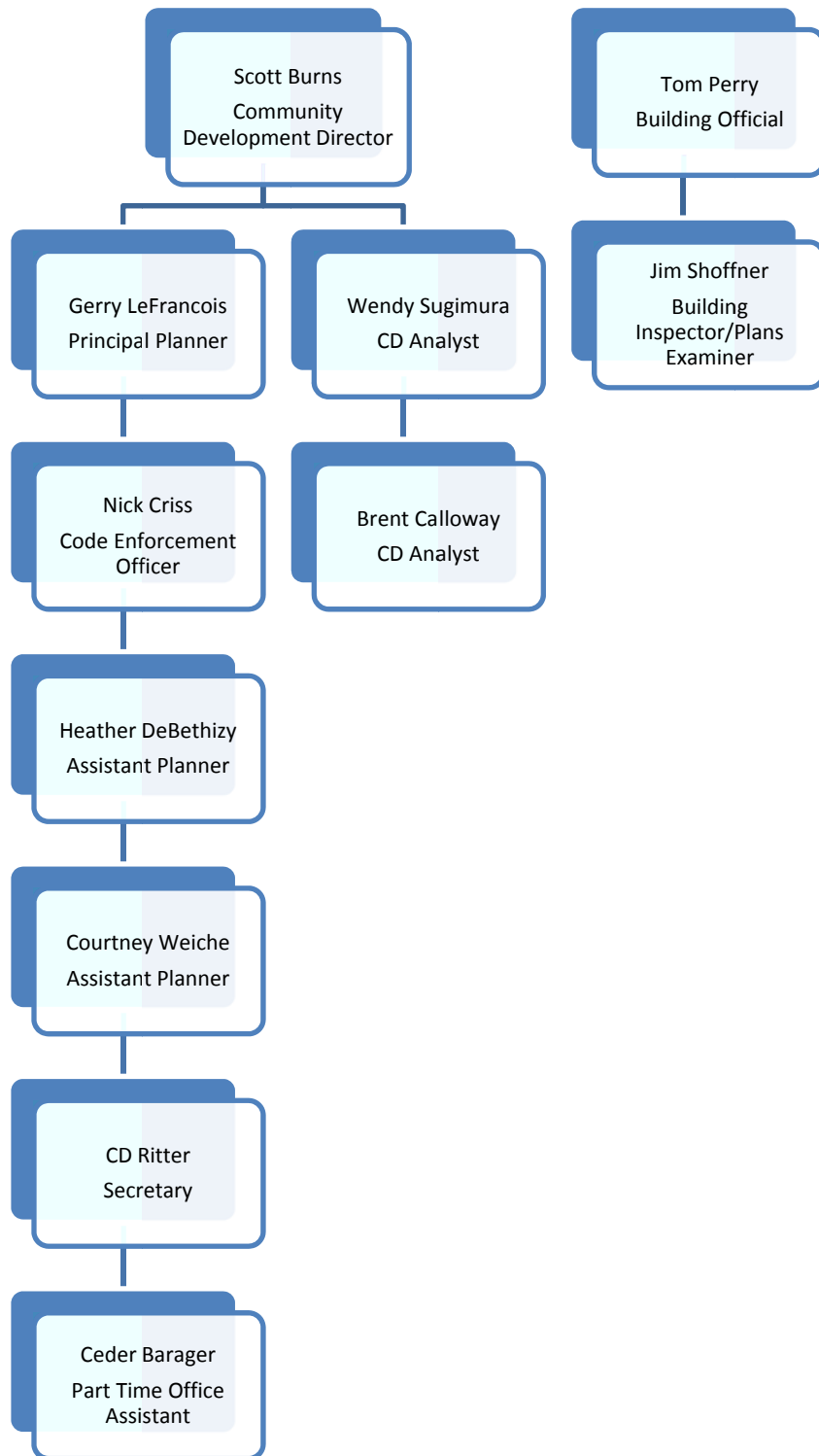
Description of Program/Equipment:

In order to fully utilize one-time grant funding, a limited term intern (1,000 hours) is proposed to work exclusively on tasks related to the Strategic Growth Council grant and the Scenic Byway grant.

Cost Components

Salary:	<u>15,170</u>	(full year cost)
Benefits:	<u>1,767</u>	
Supplies:	<u></u>	(includes vehicle, fuel)
Materials:	<u></u>	(cell phones, IT, phones)
Communications:	<u></u>	
Computer:	<u></u>	
Other:	<u></u>	
Total On-Going Cost:	<u>16,937</u>	
Vehicle:	<u></u>	
Equipment:	<u></u>	
Work Space:	<u></u>	
Other:	<u></u>	
Total One-Time Cost:	<u>-</u>	
Total Cost:	<u>16,937</u>	

Revenue: Describe any revenue to offset the cost of the policy item Strategic Growth Council grant and the Scenic Byway grant.



COUNTY ADMINISTRATIVE OFFICE

100-11020

DEPARTMENTAL FUNCTIONS

The Mono County Administrative Office (CAO) plans, monitors and coordinates County operations assuring that Board policies are carried out in the most cost-effective manner. The CAO formulates short and long-range plans and budgets, reviews and monitors County programs, services and budgets, coordinates work of department heads, implements Board policies, represents and supports the Board's intergovernmental relations, and performs administrative duties for the Board.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Energy efficiency efforts for county buildings moved forward;
- "Old" Hospital building was vacated;
- Emergency Medical Services evaluation completed by Fitch & Associates;
- Planned, organized and successfully completed recruitment and selection processes to fill 42 County vacancies from staff level to department directors;
- Held 4 successful employee appreciation events;

DEPARTMENTAL GOALS FOR FY 2013-2014

Address Long Term Liabilities/Unmet Needs

- Continue Board initiated community and intergovernmental process to address long term solid waste issues supported by appropriate county departments;
- Working with appropriate county departments, propose long-term California Air Resources Board (CARB) funding plan;
- Continue energy efficiency efforts for county buildings;

Strategic Planning and Communications

- Launch E-Board Update;
- Re-vamp employee newsletter – enhance content to include Board information;
- Bring proposed Mono County Legislative Platform for consideration;
- Support Board of Supervisors led Countywide Strategic Planning Process;

Strengthen County Organization

- Maintain a balanced budget
- Develop comprehensive compensation review of At-Will employees for Board review;
- Fill key county leadership positions including: Information Technology Department Manager; Director of Human Resources/Risk Management; Emergency Medical Services(EMS) Manager; Public Works Director;
- Bring Assessor appointee candidates to Board for review and potential filling of vacancy;
- Finalize all remaining labor agreements;
- Continue to provide Human Resources leadership and assistance for recruitment of high performing employees for vacancies;
- Continue development of internal improvements to HR processes;
- Ensure the continued use of best practices and provide professional development of staff;

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$16,616 in expenditures, and an increase of \$100 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is a decrease by \$16,716. The decrease in expenditures net of cost plan charges, was \$136,786.

Personnel Costs increased by \$72,164 compared to the FY 2012-2013 Board Approved Budget, due to benefit increases (\$50,024) and personnel actions. The personnel actions are comprised of combining the Human Resources and Risk Manager position, lead to 50% of that salary now allocated to this budget, the promotion of the HR/Risk Management Specialist to an Office Manager, and the under-filling of an FTS III with an FTS II.

Revenues – The \$100 increase in department revenues is a result of budgeting for General Sale of Goods.

Personnel – None proposed for FY 2013-2014. The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – No increases proposed for FY 2013-2014.

Support & Care of Persons – None proposed for FY 2013-2014.

Fixed Assets – None proposed for FY 2013-2014.

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

None at this time.

FY 2013-2014 STATE FUNDING SUMMARY

This department does not appear to be impacted by State Budget changes at this time.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

None at this time.

COUNTY OF MONO
CAO Budget Comparison Report

DEPT 020: ADMINISTRATIVE OFFICER

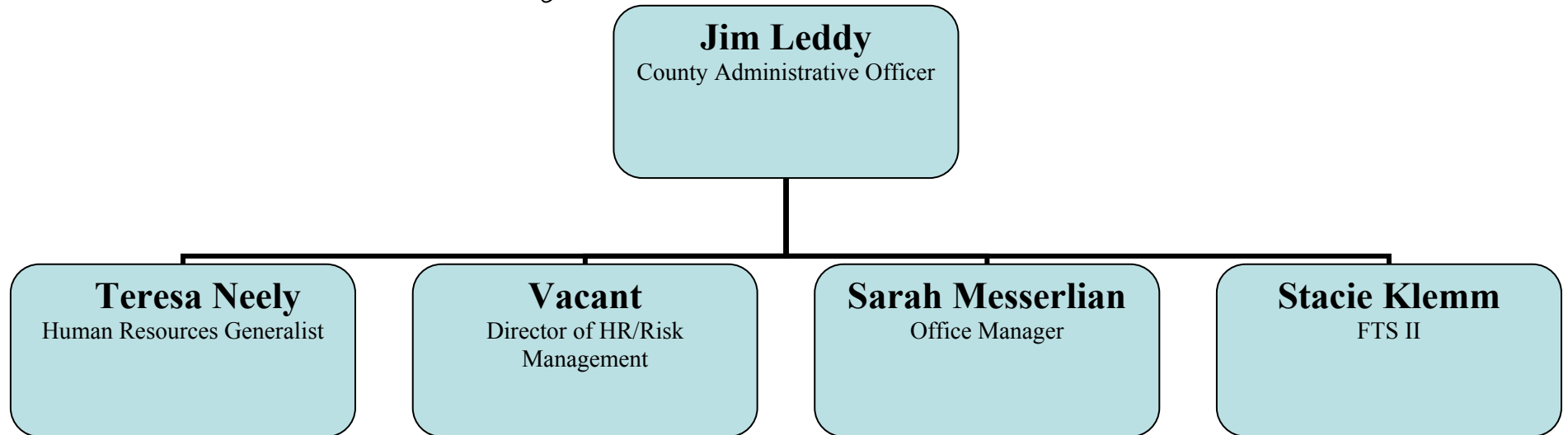
Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-11020-12060-00000000	FILMING PERMITS	0	0	0	0	0	0
100-11020-16016-00210000	GENERAL SALE OF GOODS-COUNTY MUGS	78	0	273	100	100	0
100-11020-16240-00000000	LABOR REIMBURSEMENT	0	0	0	0	0	0
100-11020-17010-00200000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
100-11020-18100-00200000	OPERATING TRANSFERS IN	0	0	0	0	0	0
100-11020-18960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Revenues		78	0	273	100	100	0
Expenditures							
100-00020-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
100-11020-21100-00000000	SALARY AND WAGES	287,015	323,532	302,957	345,972	345,972	0
100-11020-21120-00000000	OVERTIME	1,113	1,500	1,343	1,200	1,200	0
100-11020-22100-00000000	EMPLOYEE BENEFITS	150,133	151,851	137,066	201,875	201,875	0
100-11020-30280-00000000	TELEPHONE/COMMUNICATIONS	1,067	975	681	975	975	0
100-11020-31200-00000000	EQUIP MAINTENANCE & REPAIR	16,441	16,500	17,263	14,000	14,000	0
100-11020-31700-00000000	MEMBERSHIP FEES	1,414	2,000	1,829	1,800	1,800	0
100-11020-32000-00000000	OFFICE EXPENSE	19,530	18,500	12,990	13,000	13,000	0
100-11020-32360-00000000	CONSULTING SERVICES	45,215	70,000	48,425	5,000	5,000	0
100-11020-32390-00000000	LEGAL SERVICES	0	0	0	0	0	0
100-11020-32450-00000000	CONTRACT SERVICES	765	35,000	7,800	10,000	10,000	0
100-11020-32500-00000000	PROFESSIONAL & SPECIALIZED SER	40,748	90,000	20,157	10,000	10,000	0
100-11020-32950-00000000	RENTS & LEASES - REAL PROPERTY	29,216	35,000	32,049	35,000	35,000	0
100-11020-32960-00000000	A-87 INDIRECT COSTS	-693,213	-628,094	-626,993	-507,924	-507,924	0
100-11020-33120-00000000	SPECIAL DEPARTMENT EXPENSE	9,543	10,000	18,565	3,500	3,500	0
100-11020-33120-00210000	SPEC DEPT EXP - COUNTY MUGS	0	0	0	0	0	0
100-11020-33140-00000000	RECRUITING EXPENSES	19,974	20,000	27,948	4,000	4,000	0
100-11020-33350-00000000	TRAVEL & TRAINING EXPENSE	9,429	12,500	6,411	7,500	7,500	0
100-11020-33351-00000000	VEHICLE FUEL COSTS	2,215	2,500	1,602	1,250	1,250	0
100-11020-33360-00000000	MOTOR POOL EXPENSE	2,849	3,000	2,132	1,000	1,000	0
100-11020-53023-00000000	FIXED ASSETS: LAND	0	0	0	0	0	0

COUNTY OF MONO
CAO Budget Comparison Report

DEPT 020: ADMINISTRATIVE OFFICER

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
100-11020-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	5,000	0	33,933	0	0	0
100-11020-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-11020-72960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Expenditures		-51,546	164,764	46,158	148,148	148,148	0
Total for DEPT 020: ADMINISTRATIVE OFFICER		51,624	-164,764	-45,885	-148,048	-148,048	0

County Administrative Office



CAO - INSURANCE

100-10280

DEPARTMENTAL FUNCTIONS

The Insurance Department administers the County's risk management program, including general liability, workers' compensation, property, watercraft, landfill, Bond/Crime, airport and medical malpractice policies. Reviews contracts for risk identification, make recommendations on types and limits of insurance and ensures compliance with risk transfer techniques. Review and analyzes reports of industrial injuries, motor vehicle accidents and reports on non-employee accidents to enhance loss control. Reviews status of workers' compensation claims with third-party administrator; serves as liaison with departments, makes recommendations for settlement; and coordinates return to work and modified duty program. Develop, implement, interpret, monitor, and administer policies and procedures in accordance with state & federal regulations. Provides for training of staff to reduce or eliminate industrial injuries.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Implemented best practices around Risk Management and Safety training;
- Brought to the Board for adoption the Special Event Ordinance;
- Passed for a 3rd year in a row the annual Trindel Evaluation;

DEPARTMENTAL GOALS FOR FY 2013-2014

- Provide professional development opportunities for staff;
- Pass annual Trindel Evaluation;
- Ensure a safe and healthy environment for county employees while reducing injuries and injury related time away from work;
- Continue to ensure the success of the County Safety program and utilize benefits of our Trindel membership;
- Update the Hazardous Communications and Emergency Action Plan Policies;

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall increase of \$1,274,555 in expenditures, and an increase of \$1,195,750 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is an increase by \$78,805. These changes reflect a decrease of \$1,261,051 in A-87 monies allocated to this department from the previous budget year, partially offset by a refund of insurance reserves of \$1,200,000.

Personnel Costs decreased by \$35,821 compared to the FY 2012-2013 Board Approved Budget, due to personnel actions.

Revenues – The increase in department revenue is a result of a drawdown of the insurance reserves.

Personnel – None proposed for FY 2013-2014. The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – The increase in expenditures is a direct result of a decrease of \$1,261,051 in A-87 monies allocated to this department from the previous budget year. The County portion of the employee wellness contribution was not included in the previous budget, this has been corrected and is now included.

Support & Care of Persons – None proposed for FY 2013-2014.

Fixed Assets – None proposed for FY 2013-2014.

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

None at this time.

FY 2013-2014 STATE FUNDING SUMMARY

This department does not appear to be impacted by State Budget changes at this time.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

None at this time.

COUNTY OF MONO
CAO - Insurance Budget Comparison Report

DEPT 280: INSURANCE

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-10280-12060-00000000	FILMING PERMITS	3,450	3,500	1,200	750	750	0
100-10280-14050-00000000	RENTAL INCOME-COMMUNITY CENTER	5,563	5,500	4,800	4,000	4,000	0
100-10280-16610-00000000	INSURANCE LOSS PREVENTION SUBS	63,891	62,800	66,284	62,800	62,800	0
100-10280-16611-00000000	SPECIAL EVENT INSURANCE	1,276	1,000	1,485	1,000	1,000	0
100-10280-17010-02800000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
100-10280-17100-00000000	INSURANCE REIMBURSEMENT	750,547	0	0	1,200,000	1,200,000	0
100-10280-17110-10050000	EMPLOYEE WELLNESS CONTRIBUTION	51,080	51,000	46,349	51,000	51,000	0
100-10280-17130-10050000	ELECTRONIC KEY DEPOSITS	0	0	0	0	0	0
100-10280-17250-02800000	JUDGMENTS, DAMAGES & SETTLEMEN	0	0	0	0	0	0
100-10280-18960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Revenues		875,807	123,800	120,118	1,319,550	1,319,550	0
Expenditures							
100-10280-21100-00000000	SALARY AND WAGES	78,666	133,862	94,863	95,940	95,940	0
100-10280-21120-00000000	OVERTIME	0	0	0	0	0	0
100-10280-22100-00000000	EMPLOYEE BENEFITS	40,439	56,449	33,388	58,550	58,550	0
100-10280-30280-00000000	TELEPHONE/COMMUNICATIONS	588	825	429	750	750	0
100-10280-30500-00000000	WORKERS' COMP INS EXPENSE	666,075	675,000	667,722	667,000	667,000	0
100-10280-30510-00000000	LIABILITY INSURANCE EXPENSE	593,090	520,000	501,171	600,000	600,000	0
100-10280-31700-00000000	MEMBERSHIP FEES	0	0	0	0	0	0
100-10280-32000-00000000	OFFICE EXPENSE	0	0	0	0	0	0
100-10280-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
100-10280-32450-00000000	CONTRACT SERVICES-INSURANCE	4,389	106,000	5,559	10,000	10,000	0
100-10280-32450-10050000	CONTRACT SERVICES	77,497	0	71,973	72,000	72,000	0
100-10280-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	0	0	0	0	0
100-10280-32960-00000000	A-87 INDIRECT COSTS	-1,710,079	-1,755,195	-1,753,757	-494,144	-494,144	0
100-10280-33100-00000000	EDUCATION & TRAINING	0	0	39	500	500	0
100-10280-33120-00000000	SPECIAL DEPARTMENT EXPENSE	0	500	0	400	400	0
100-10280-33120-10050000	SPECIAL DEPARTMENT EXP-Wellness	0	0	0	0	0	0
100-10280-33127-00000000	WC CLAIMS PAID	0	0	0	0	0	0
100-10280-33128-10050000	ELECTRONIC KEY DEPOSIT REFUNDS	0	0	0	0	0	0
100-10280-33151-00000000	SPECIAL EVENT INSURANCE COSTS	1,563	1,100	691	1,100	1,100	0
100-10280-33350-00000000	TRAVEL & TRAINING EXPENSE	2,863	6,248	2,122	6,248	6,248	0

COUNTY OF MONO
CAO - Insurance Budget Comparison Report

DEPT 280: INSURANCE

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
100-10280-33351-00000000	VEHICLE FUEL COSTS	0	0	0	0	0	0
100-10280-33360-00000000	MOTOR POOL EXPENSE	0	0	0	0	0	0
100-10280-35100-00000000	LIABILITY CLAIMS	0	0	0	1,000	1,000	0
100-10280-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-10280-72960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Expenditures		-244,909	-255,211	-375,800	1,019,344	1,019,344	0
Total for DEPT 280: INSURANCE		1,120,716	379,011	495,918	300,206	300,206	0

COUNTY COUNSEL

100-13120

DEPARTMENTAL FUNCTIONS

The County Counsel's office provides legal representation and advice to the Board of Supervisors, County officers, departments, commissions and other entities within County government. Legal services are also provided to some schools, special districts and other entities outside County government on a cost-recovery or courtesy basis. The department provides services internally to county staff and does not generally provide direct public services.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

The County Counsel's Office primarily supports and assists other departments in accomplishing their projects. Thus, our "accomplishments" are not exclusively our own department's projects, but rather are other department's projects with respect to which we expect to play a significant role. Here are some of those projects:

- MOU and personnel rule negotiations with several bargaining units
- Numerous Conway Ranch issues including tentative settlement of Caltrans dispute
- Assistance with resolution of various Sheriff's substation lease issues
- South County lease negotiations
- Assistance with Digital 395 issues
- Geothermal plant expansion project (approvals and litigation)
- DTT litigation (now settled)
- Various solid waste issues
- Walker River representation on various issues
- Legal paperwork associated with the Gateway monument sign
- Covering County Administrative Office functions during vacancy
- Covering Human Resources functions during vacancy
- Covering Risk Management functions during vacancy
- *Routine activities, which account for the vast majority of time spent. They include the following: drafting and reviewing contracts, leases, resolutions, and other legal documents; litigation, including juvenile dependency (CPS), conservatorships, writs, and code enforcement; legal research and advice; grievances, claims, and complaints; subpoenas and requests for public records; workshops and training; and assisting special districts, county boards, and commissions.

DEPARTMENTAL GOALS FOR FY 2013-2014

As mentioned above under "major accomplishments," the County Counsel's Office primarily supports and assists other departments in accomplishing their projects. Thus, our "goals and objectives" are not exclusively our own department's projects, but rather are other department's projects with respect to which we expect to play a significant role. Here are some of those projects:

- Effectuation of the Caltrans settlement (including drafting a conservation easement)
- More MOU negotiations with bargaining units including DSA and Paramedics
- Recruitment of a new deputy/assistant county counsel
- Continued assistance with South County lease negotiations
- Continued assistance to and support of new CAO
- Walker River representation
- *Routine activities (as described above under "major accomplishments")

As for measuring when a goal is accomplished, we generally view "accomplishment" as reaching a point where there is no apparent need for further legal services with respect to a matter.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall increase of \$211,680 in expenditures, and an increase of \$1,100 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is increased by \$210,580. This is due primarily to a substantial decrease in A-87 Revenue (specifically, a decrease of \$164,778 over FY 2012-13).

Personnel Costs increased by \$63,111 compared to the FY 2012-2013 Board Approved Budget, due in part to a promotion of one employee from deputy county counsel I to deputy county counsel II and the recruitment for a new deputy/assistant to fill a vacancy in one attorney position. Budgeting conservatively, the costs for filling the vacancy are based on hiring at the highest level (assistant county counsel); therefore, actual costs will be less if the person hired comes in at a lower level such as deputy county counsel I.

Other line items are budgeted at essentially a status quo level, except where Finance has specifically provided a different figure (e.g., rents and leases).

Revenues – Pursuant to Finance Department direction, A-87 indirect costs are now budgeted as a revenue item (rather than an offset to expenditures), thereby generating a substantial increase in overall revenue. But the amount of that net revenue has actually decreased substantially over last year. Other revenues are budgeted at status quo.

Personnel –As noted above, personnel costs have increased due to a promotion of one employee and recruitment of a new employee to fill a vacancy, potentially at a higher level than the former incumbent.

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – No major changes.

Support & Care of Persons – None.

Fixed Assets – None.

FY 2013-2014 STATE FUNDING SUMMARY

The County Counsel's office receives no state funding.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

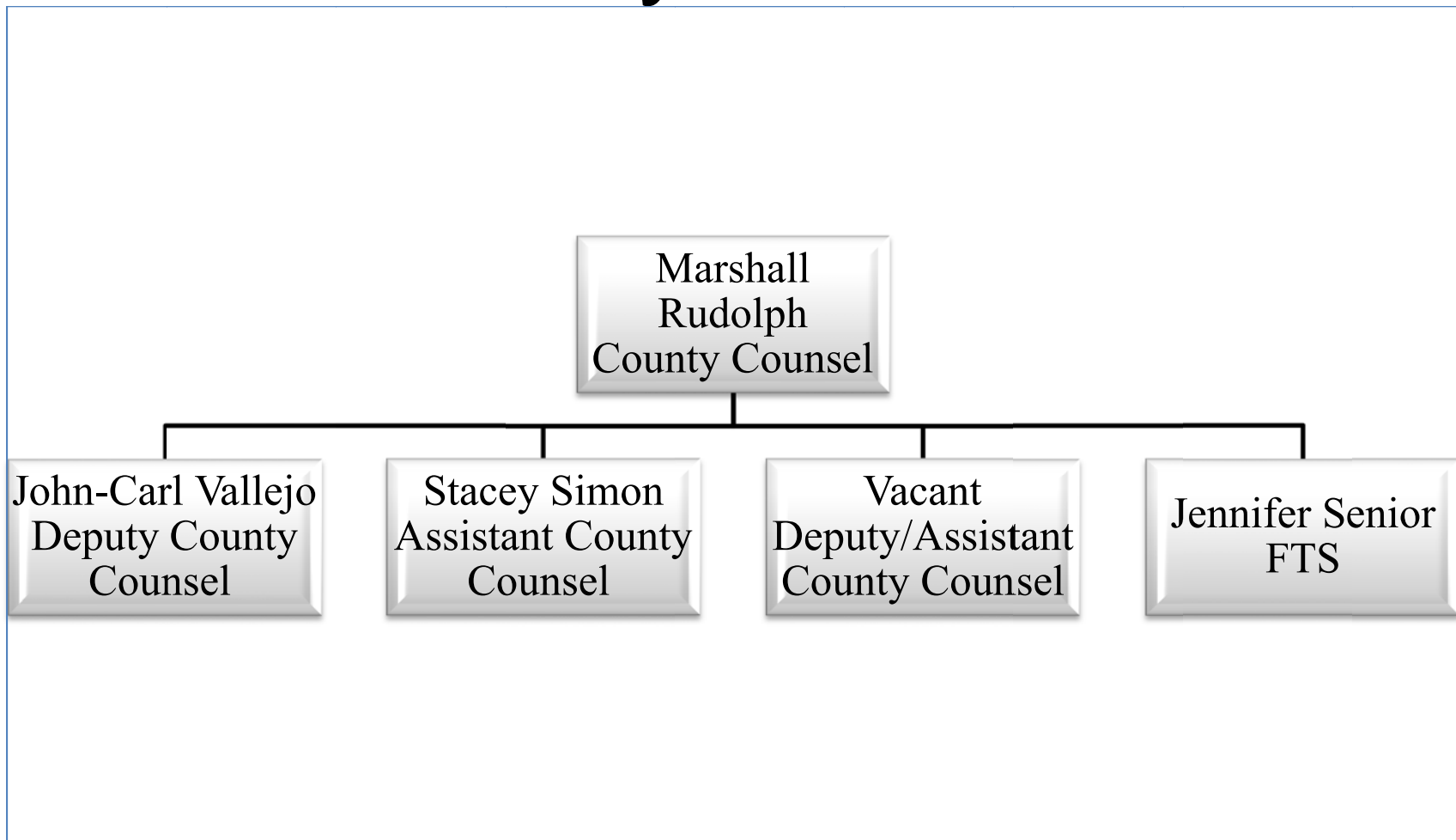
None.

COUNTY OF MONO
County Council Budget Comparison Report

DEPT 120: COUNTY COUNSEL

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-13120-16010-00000000	PROP TAX ADMIN FEE- CO COUNSEL	3,772	5,000	1,802	1,000	1,000	0
100-13120-16371-00000000	PROFESSIONAL SERVICE FEES-CO COUNSEL	6,367	2,000	14,143	7,000	7,000	0
100-13120-17010-01200000	MISC REVENUE-CO COUNSEL	285	0	352	100	100	0
100-13120-18960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Revenues		10,424	7,000	16,297	8,100	8,100	0
Expenditures							
100-13120-21100-00000000	SALARY AND WAGES	496,409	493,224	503,483	523,632	523,632	0
100-13120-22100-00000000	EMPLOYEE BENEFITS	270,261	270,789	267,938	293,492	293,492	0
100-13120-30280-00000000	TELEPHONE/COMMUNICATIONS	3,253	3,600	3,634	3,600	3,600	0
100-13120-31200-00000000	EQUIP MAINTENANCE & REPAIR	601	0	0	0	0	0
100-13120-31700-00000000	MEMBERSHIP FEES	4,569	5,500	7,964	5,500	5,500	0
100-13120-32000-00000000	OFFICE EXPENSE	10,834	10,000	8,957	10,000	10,000	0
100-13120-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
100-13120-32390-00000000	LEGAL SERVICES	4,338	10,000	5,294	5,000	5,000	0
100-13120-32450-00000000	CONTRACT SERVICES	0	10,000	0	10,000	25,000	0
100-13120-32500-00000000	PROFESSIONAL & SPECIALIZED SER	11,400	10,000	9,039	10,000	10,000	0
100-13120-32950-00000000	RENTS & LEASES - REAL PROPERTY	65,642	78,709	63,252	80,500	80,500	0
100-13120-32960-00000000	A-87 INDIRECT COSTS	-464,647	-727,511	-715,077	-562,733	-562,733	0
100-13120-33120-00000000	SPECIAL DEPARTMENT EXPENSE	12,512	17,000	13,415	14,000	14,000	0
100-13120-33350-00000000	TRAVEL & TRAINING EXPENSE	43,604	44,000	44,347	44,000	44,000	0
100-13120-33351-00000000	VEHICLE FUEL COSTS	0	0	0	0	0	0
100-13120-33360-00000000	MOTOR POOL EXPENSE	0	0	0	0	0	0
100-13120-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-13120-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-13120-72960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Expenditures		458,776	225,311	212,246	436,991	451,991	0
Total for DEPT 120: COUNTY COUNSEL		-448,352	-218,311	-195,949	-428,891	-443,891	0

County Counsel



County of Mono Office of the District Attorney

www.monocountydistrictattorney.org

Bridgeport Office:
Main St. Court House, P.O. Box 617
Bridgeport, CA. 93517
Tel:(760)932-5550 fax: (760)932-5551



Mammoth Office:
Sierra Center Mall, P.O. Box 2053
Mammoth Lakes, CA. 93546
Tel:(760)924-1710 fax: (760)924-1711

Tim Kendall - District Attorney

Departmental Functions

The Mono County District Attorney's Office is a Constitutional Office which is mandated by law to prosecute crimes that are committed in Mono County. It is the Office of the District Attorney which is the center of the justice system. Regardless of an agencies involvement, all criminal matter in this jurisdiction come through the DA. Investigations, filings, prosecutions and the administering of justice are dictated by the Office of the District Attorney.

The Office represents the citizens of Mono County and our purpose is to promote and protect the public peace and safety of our residents and visitors. I am very proud of our dedicated attorneys, investigators, victim advocates, and support staff who diligently and compassionately serve our citizens day in and day out.

One of the primary goals of the District Attorney's Office is to assure that you live in a safe community and that you have confidence that you and/or your family or children will never be victims of crime.

The Office is divided into four separate responsibilities which include: 1) Attorneys/Prosecutors staff; 2) Investigative Unit; 3) Drug Enforcement Unit; and 4) Administrative Staff.

Along with our primary responsibility of investigating and prosecuting crimes, the Mono County District Attorney's Office also is the Counties Public Administrator, Grand Jury Advisor, Provider of Assistance to Victims and Witnesses of crimes, assist in restraining orders, protectors of the environment, provide legal counseling and referrals, trainers to allied agencies, assist other county departments with personnel and sometimes criminal issues, assist other Counties in the State with investigations and prosecutions and participates in numerous multi agency and community solution groups. The office also functions in a number of groups at the State level. This is only a handful of services that we participate in and provide.

Attorneys and Investigators are at-will positions and are available to the office 24/7. They respond to the office or to a crime scene whenever requested. The attorney's primary responsibilities are the prosecution of criminal defendants. Secondary is the services that we provide and described above.

Investigators are peace officers. They investigate crimes and help prepare cases for filing and prosecution. The unit is responsible for investigating crimes that are reported directly to the District Attorney as well as assisting allied agencies with investigating crimes they are handling. They provide training to allied agencies and head up several specialized units which include Major Felonies, Sexual Assault, Child Molestation, Child Abductions, Financial Crimes and Welfare Fraud. Investigators are also the court appointed investigator by statute and conduct investigation for the court involving child custody, probate, and conservatorships. Investigators also conduct all employee background checks for the County of Mono.

Also under the District Attorney is the Victim/Witness program. This is a grant funded program which offers support and services to victims of crime and to witnesses of crime. The unit is currently staffed by a V/W coordinator and a V/W advocate. The coordinator is responsible for the day to day operations of the program and is on call 24/7 to respond to crime scenes and victims. The coordinator provides immediate services and support to a victim and assist in the arrangements/travelling/support of witnesses that are needed for court.

The V/W advocate is a part-time position and helps with the transporting victims and witnesses to locations needed for the prosecution of a crime. The advocate helps facilitate Victim's restitution and helps and in the collection of restitution. The advocate also helps victims as well as citizens with restraining orders and court filings. This program has been in existence for over 20 years.

District Attorney also runs the Drug Enforcement Unit (MONET) which investigates drug related activities in the county. This unit is comprised of two to three law enforcement officers from allied agencies which are assigned to the DA for purposes of drug interdiction. MONET is funded by the Burn/JAG grant and supports the daily operations of the unit. While the allied agencies are still responsible for the officers salary the grant does pay for all overtime associated with MONET functions. This program has been in operation for over 20 years and has lead to significant positive changes in the drug environment and culture of Mono County.

Major Accomplishments

*Accomplishments include major investigations and/or prosecutions involving 3 homicides, 10 child molest, 50 assaults and 8 large embezzlement cases involving amounts over \$50,000.00 up to \$500,000.00. The District Attorney reviewed over 1200 cases for filing with a conviction rate of 99%.

*The restructuring of the Investigative Unit to handle the influx of investigations that use to be handled by the Mammoth Lakes Police Department but now fall to the District Attorney. Investigations handled by the Office of the District Attorney have tripled in the last two years.

*The Investigation and prosecution of Child Parental Abductions.

*Securing the assistance from the Department of Justice, Washington D.C. for the apprehension and return to Mono County for prosecution of a rapist that fled to Mexico. This process took over one year to accomplish.

*The implementation of a Case Management System that will assist the office in going 90% paperless when fully implemented.

Departmental Goals for FY2013-2014

*Finish restructuring the Investigative Unit to add an additional Contract-Investigator and expand the Mammoth Office space to house the Investigation Unit with the goal of also bringing the MONET unit over to Sierra Center Mall from the Minaret Mall. This will lead to better efficiency, better investigation management and an overall cost savings because crimes are being investigated better, faster and less costly. Tremendous savings are also realized by the County in the cost of prosecution, expert fees, witness fees, public defender expenses and jury trials.

*Securing a contract investigator position to assist in the increased case load.

*Securing a much needed finance officer position.

*To complete the implementation of our Case Management System.

*To continue to DO THE RIGHT THING FOR THE RIGHT REASON ALL THE TIME.

Departmental Budget Request for FY2013-2014

The Department's FY2013-2014 Requested Budget represents an overall increase of \$65,429 in expenditures which will be offset by \$45,000.00 of revenue being transferred in from the Sheriff's CalMet grant to cover the Contract Investigator position.

With the CalMet revenue to cover the Contract Investigator position the **total increase to the DA 2013-2014 Budget is \$20,429.00** which reflects an increase in our Rents/Leases for the additional office space, an increase to cover the new finance position and an increase to the DA operating expenses.

There are no changes to the Victim/Witness grant and revenues and expenditures are expected to remain the same.

There is a decrease in revenue of \$1,984 which is the result of the termination of the Statutory Rape Vertical Prosecution Program which ended FY2012/2013.

There is also a decrease of grant fund revenue of \$138,225.00 in the MONET stimulus program when compared to the FY 2012-2013 Board approved budget. The decrease in revenue is from the termination of the CalEma Stimulus money in the amount of \$138,225.00. This money has been in our MONET category for the past 2 years and funds were expended from that source during the 2012-2013 budget year.

FY2013-2014 State Funding Summary

The only State revenue that will no longer be funded in 2013-2014 is the Statutory Rap Vertical Prosecution Grant. This grant amount of \$1,984.00 was applied toward salary. These crimes will still be handled by the office as mandated by law and the amount applied toward salary will have to be absorbed by the budget.

Major Policy Considerations being Requested

- 1) **Contract Investigator** – 950 hour per year Investigator position to assist with the back-load of investigations and to assist in the investigation of new cases from Mammoth Lakes currently being handled by the office. The position would be paid up to \$45.00 per hour and the cost of the position would be paid out of the grant funds from the Sheriff's CalMet grant in cooperation with the Sheriff's Department. The Sheriff's Department has agreed to cover the cost of this position up to \$45,000 a year and therefore part of the increase in the DA Budget will be covered from this revenue source. The Investigator would be housed out of the District Attorney's Mammoth Office. No cost to general fund.
- 2) **Finance Officer – FTS II** – The Office of the District Attorney has long been in need of a financial specialist. The office functions as a medium size law office and does not have someone experienced in budgets, grants, bookkeeping, audits and general accounting duties. Many of these duties were commonly handled by the Finance Department on behalf of the District Attorney's Office however, with the changes that have occurred over the past 5 years there is more and more responsibilities expected from the individual departments to handle their own finances.

These duties are currently being handled by a legal assistant who has no experience in these financial duties. Further, these financial duties are interfering with her primary responsibilities. Further it forces her to work outside of her job description. Budgets, Grants, Audits, etc. are complicated and cannot easily be done and done correctly unless there is someone experienced and specifically assigned to these financial duties.

The FST II position would allow an experienced person to come in and handle the finances of the District Attorney.

Total compensation for the FTS II position is \$69,194.00. Salary \$35,310.00, PERS \$7,064.00 and Benefits \$26,819.00. The \$69,194.00 will be supplemented by the realignment of \$51,000.00 from the Victim/Witness program only requiring an additional \$18,194.00 from the general fund to cover the position.

- 3) **Additional Office Space** - The Mono County District Attorney is requesting additional office space in the Sierra Center Mall. Over the last several years there has been an increasing need for additional space. Currently located next to the District Attorney's

office is the Wellness Center operated by Behavioral Health. Behavioral Health wants to relocate the Wellness Center because they understand that the use is not conducive for being located next door to the District Attorney's Office. The Wellness Center office space is approximately 600 square feet and shares an adjoining wall with the District Attorney's office space. This space is ideal for expansion because it can be easily be joined with the current DA space and provide at least four additional offices.

Currently the Mammoth DA's office has 6 offices, a reception area, kitchen, and a small conference room. Over the last several years there has been a need for additional office space. Approximately 75% of the required work for the District Attorney's Office is now conducted out of the Mammoth office. Also with the cut backs to the Police Department, my investigators are handling more of the cases that typically would have been handled by the Police Department. As a result, it now requires additional personnel from our Bridgeport office as well as other law enforcement agencies to work with us out of our Mammoth space. We do not have the space needed to provide for these employees and officers.

The DA's office has a total of nine employees. Two employees were originally assigned solely to the Bridgeport office with only occasional need to be in the Mammoth office. Seven employees are assigned to the Mammoth office. The two employees originally assigned to the North County office are now travelling and working more often in the Mammoth Office. We are also seeking to hire an additional contract investigator who will work out of the Mammoth office and will need a dedicated office space as well.

Along with regular staff I am also currently paying for office space over at the Minaret Mall for two MONET agents who work for me. I would like to move them over to our Sierra Center office but do not currently have the additional room. There is not ample room to house my employees much less to house the two MONET agents and an additional contract investigator.

The DA's Office also heads up specific crime units, and with the additional work from the Police Department, the DA's office is handling three times as many investigations than it did two years ago. There is a benefit for the District Attorney's Office to head up many of these investigations because it is much more effective and efficient. This saves money in investigations, prosecution and court cost for cases. As these units investigate crimes or as allied officers need assistance, it is common to have one to three additional officers from allied agencies working alongside the DA Investigators. Although we do not house these additional bodies from 8 -5 everyday they are in the office continually for multiple hours and multiple days throughout these investigations. Occasionally, when there are additional people that need office space we can put them in the conference room, however, there are meetings two to three times a week in the conference room which make it unavailable and it is not equipped to be used as office space.

Public safety is a priority and the DA's office will need to lead and conduct more and more investigations assisting the Police Department as well as our continued assistance to

the Sheriff's Department, CHP, MONET, Forest Service and other law enforcement agencies and departments.

Cost of the expansion would be \$16,200.00. This number reflects a \$1.50.00 per square foot plus \$0.75 for CAM fees for a total of \$1,350.00 per month for the additional space. The cost would be covered partly by the current MONET rents at the Minaret Mall which are \$6,436.00 per year. The total increase to the DA Budget would be an increase of **\$9,765.00.**

Cost of remodeling the new area would be taken out of the DA's Asset Forfeiture Account which currently has approximately \$64,000.00. No cost to the General Fund.

The operating expenses are unknown, however, part of the cost, in the amount of \$2,400.00 per month, will be covered by the MONET funds that are no longer being expended for the Minaret space. A small increase in the amount of \$1,200.00 has been included in the requested increase amount to the DA's operating expenses to assist in covering the difference.

COUNTY OF MONO
District Attorney Budget Comparison Report

DEPT 430: DISTRICT ATTORNEY-PROSECUTION

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-21430-15091-00000000	ST: MOTOR VEH-THEFT PREVENTION	14,385	14,500	14,236	14,385	14,385	0
100-21430-15300-04310000	ST: COPS-DA	4,186	3,000	3,479	4,186	4,186	0
100-21430-15310-04300000	ST: PUB SAFETY-PROP 172 SALES	183,970	184,000	194,525	195,000	205,000	0
100-21430-15315-00000000	ST: STATUTORY RAPE VERTICAL PR	45,357	0	1,393	0	0	0
100-21430-16251-00000000	DISTRICT ATTORNEY - NSF FEES	0	0	0	0	0	0
100-21430-16270-00000000	WELFARE FRAUD INVESTIGATION RE	25,000	25,000	18,750	25,000	25,000	0
100-21430-16280-00000000	DISCOVERY FEES	470	400	485	470	470	0
100-21430-17010-04300000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
100-21430-17200-00000000	DA ASSET FORFEITURE FUNDS	1,005	0	0	0	0	0
100-21430-18100-00000000	OPERATING TRANSFERS IN - AB109	0	0	0	0	11,500	0
100-21430-18100-04300000	OPERATING TRANSFERS IN	0	0	0	0	0	0
Total Revenues		274,373	226,900	232,868	239,041	260,541	0
Expenditures							
100-21430-21100-00000000	SALARY AND WAGES	804,833	815,101	812,658	860,101	815,101	0
100-21430-21120-00000000	OVERTIME	6,372	22,000	6,476	20,000	11,500	0
100-21430-22100-00000000	EMPLOYEE BENEFITS	549,727	556,068	551,052	598,681	598,681	0
100-21430-30280-00000000	TELEPHONE/COMMUNICATIONS	13,236	15,000	13,387	15,000	14,000	0
100-21430-31010-00000000	JURY AND WITNESS EXPENSE	18,939	30,000	8,885	30,000	20,000	0
100-21430-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	3,000	0	3,000	0	0
100-21430-31700-00000000	MEMBERSHIP FEES	4,588	5,000	6,151	6,000	4,600	0
100-21430-32000-00000000	OFFICE EXPENSE	33,542	20,000	27,957	30,000	25,000	0
100-21430-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
100-21430-32450-00000000	CONTRACT SERVICES	15,245	12,000	6,279	12,000	12,000	0
100-21430-32500-00000000	PROFESSIONAL & SPECIALIZED SER	876	1,500	480	1,500	1,000	0
100-21430-32800-00000000	PUBLICATIONS & LEGAL NOTICES	19,010	20,000	17,038	20,000	20,000	0
100-21430-32950-00000000	RENTS & LEASES - REAL PROPERTY	97,893	118,418	94,329	134,618	118,418	0
100-21430-32960-00000000	A-87 INDIRECT COSTS	327,842	256,248	256,248	0	0	0
100-21430-33120-00000000	SPECIAL DEPARTMENT EXPENSE	9,807	10,000	6,757	10,000	10,000	0
100-21430-33125-00000000	SPEC DEPT-DA PUBLIC RELATIONS	0	0	0	0	0	0
100-21430-33126-00000000	SPEC DEPT-DA LEGAL PUBLICATION	0	0	0	0	0	0
100-21430-33350-00000000	TRAVEL & TRAINING EXPENSE	62,529	65,000	45,158	60,000	50,000	0

COUNTY OF MONO
District Attorney Budget Comparison Report

DEPT 430: DISTRICT ATTORNEY-PROSECUTION

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
100-21430-33351-00000000	VEHICLE FUEL COSTS	266	1,000	861	500	500	0
100-21430-33360-00000000	MOTOR POOL EXPENSE	4,125	3,432	2,353	5,000	4,800	0
100-21430-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-21430-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-21430-72960-00000000	A-87 INDIRECT COSTS	0	0	0	195,815	195,815	0
Total Expenditures		1,968,830	1,953,767	1,856,069	2,002,215	1,901,415	0
Total for DEPT 430: DISTRICT ATTORNEY-PROSECUTION		-1,694,457	-1,726,867	-1,623,201	-1,763,174	-1,640,874	0

POLICY ITEM REQUEST FORM

Department: District Attorney

Description of Program/Equipment:
Additional Office space in the Sierra Center Mall

Cost Components

Salary:	_____	(full year cost)
Benefits:	_____	
Supplies:	_____	(includes vehicle, fuel)
Materials:	_____	(cell phones, IT, phones)
Communications:	_____	
Computer:	_____	
Other:	_____	
Total On-Going Cost:	=====	
Vehicle:	_____	
Equipment:	_____	
Work Space:	_____	16,200
Other:	_____	
Total One-Time Cost:	=====	16,200
Total Cost:	=====	16,200

Revenue: Describe any revenue to offset the cost of the policy item
The cost of the new office space will be offset by not having to pay rent for our MONET office at a savings of 6435.00/year

POLICY ITEM REQUEST FORM

Department: District Attorney

Description of Program/Equipment:
Chief Investigator

Cost Components

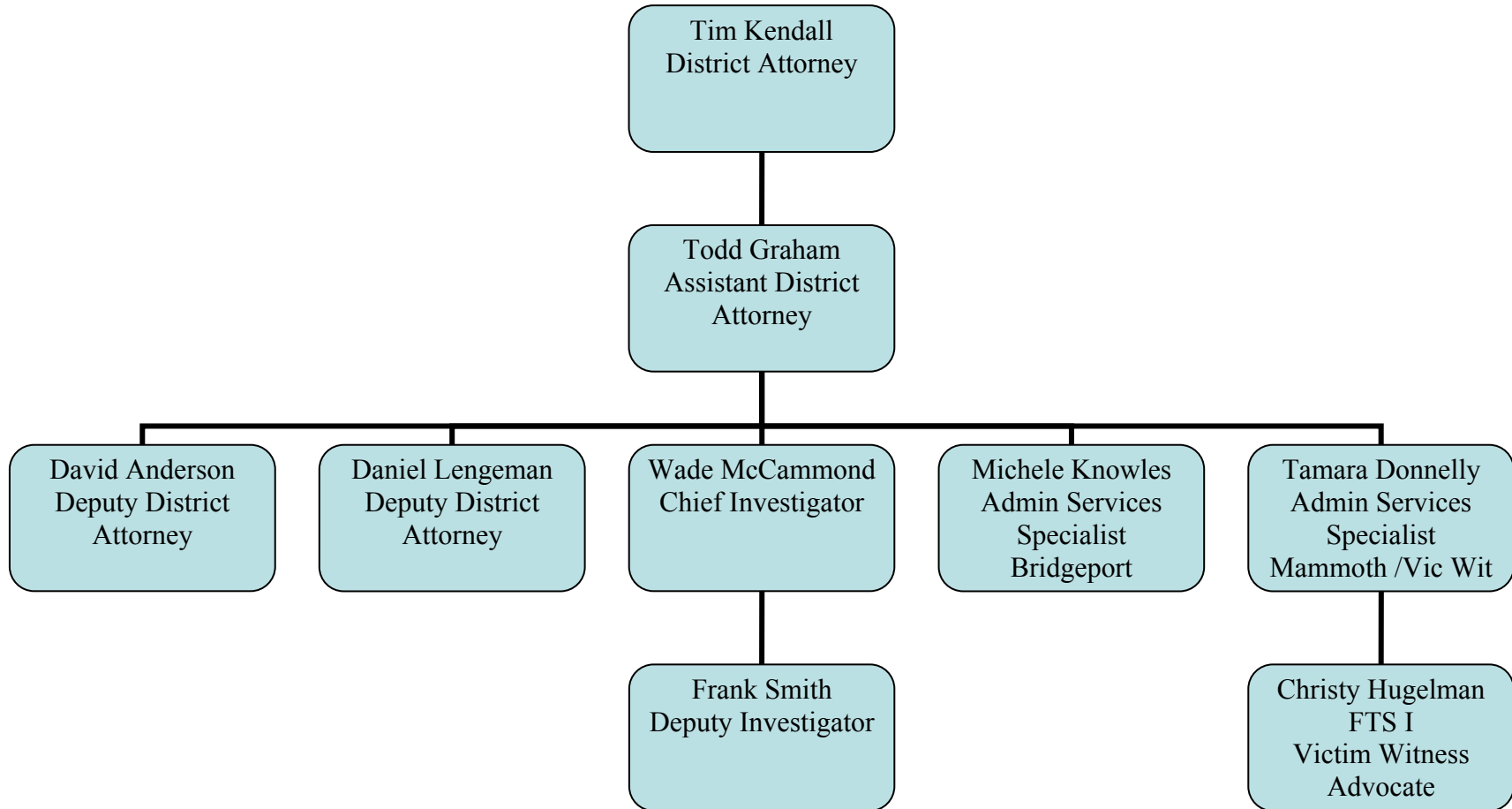
Salary: 45,000 (full year cost)
Benefits: _____
Supplies: _____ (includes vehicle, fuel)
Materials: _____ (cell phones, IT, phones)
Communications: _____
Computer: _____
Other: _____
Total On-Going Cost:

Vehicle: _____
Equipment: _____
Work Space: _____
Other: _____
Total One-Time Cost: -

Total Cost: -

Revenue: Describe any revenue to offset the cost of the policy item
This is a part time position which will be paid from Cal EMA grant funds, there will be no cost to the general fund.

District Attorney



COUNTY OF MONO
District Attorney - Drug Task Budget Comparison Report

DEPT 460: DRUG TASK

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-22460-15805-00000000	FED: DRUG TASK GRANT	109,179	85,179	0	88,377	88,377	0
100-22460-15805-00004301	FED: DRUG TASK GRANT-CAL EMA	121,304	138,225	37,668	0	0	0
Total Revenues		230,483	223,404	37,668	88,377	88,377	0
Expenditures							
100-22460-21100-00000000	SALARY AND WAGES	5,000	3,900	0	15,000	15,000	0
100-22460-21120-00000000	OVERTIME	14,726	23,400	17,537	10,000	10,000	0
100-22460-21120-00004301	OVERTIME	23,755	0	0	0	0	0
100-22460-22100-00000000	EMPLOYEE BENEFITS	0	0	0	0	0	0
100-22460-30280-00000000	TELEPHONE/COMMUNICATIONS	5,472	5,903	6,796	6,000	6,000	0
100-22460-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	0	0	0	0
100-22460-32000-00000000	OFFICE EXPENSE	3,458	7,722	1,961	7,335	7,335	0
100-22460-32000-00004301	OFFICE EXPENSE	23,898	0	22,395	0	0	0
100-22460-32860-00000000	RENTS & LEASES - OTHER	0	0	0	0	0	0
100-22460-32860-00004301	RENTS & LEASES-OTHER - EMA	35,894	0	970	0	0	0
100-22460-32950-00000000	RENTS & LEASES - REAL PROPERTY	9,071	8,715	7,882	9,000	9,000	0
100-22460-32960-00000000	A-87 INDIRECT COSTS	7,155	7,411	7,441	0	0	0
100-22460-33010-00004301	SMALL TOOLS & INSTRUMENTS - EMA	0	0	0	0	0	0
100-22460-33100-43990000	EDUCATION & TRAINING- DRUG DOG	0	0	0	0	0	0
100-22460-33120-00000000	SPECIAL DEPARTMENT EXPENSE	7,000	0	201	0	0	0
100-22460-33120-43990000	SPECIAL DEPT EXP- DRUG DOG	0	19,000	5,570	0	0	0
100-22460-33129-00000000	K-9 EXPENDITURES	0	0	0	0	0	0
100-22460-33131-00000000	SPEC DEPT - DARE P/D	1,000	0	0	1,000	1,000	0
100-22460-33132-00000000	SPEC DEPT - DARE PROG	0	0	0	0	0	0
100-22460-33137-00000000	SPEC DEPT - TESTING	2,112	3,120	2,483	3,000	3,000	0
100-22460-33141-00000000	CONFIDENTIAL FUNDS	12,000	15,382	5,145	19,330	19,330	0
100-22460-33350-00000000	TRAVEL & TRAINING EXPENSE	15,712	10,195	3,859	6,712	6,712	0
100-22460-33350-00004301	TRAVEL & TRAINING EXPENSE - EMA	0	0	0	0	0	0
100-22460-33350-43990000	TRAVEL & TRAINING EXPENSE- DRUG DOG	0	20,000	9,679	0	0	0
100-22460-33351-00000000	VEHICLE FUEL COSTS	14,450	6,823	11,123	11,000	11,000	0
100-22460-47010-00000000	CONTRIBUTIONS TO OTHER GOVERNMENT	20,140	0	4,307	0	0	0

COUNTY OF MONO
District Attorney - Drug Task Budget Comparison Report

DEPT 460: DRUG TASK

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-22460-47010-00004301	CONTRIBUTIONS TO OTHER GOVT - EMA	3,343	0	0	0	0	0
100-22460-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-22460-53030-00004301	CAPITAL EQUIPMENT, \$5,000+ - EMA	39,861	53,225	79,322	0	0	0
100-22460-53030-43990000	CAPITAL EQUIPMENT, \$5,000+ - DRUG DOG	0	10,000	7,829	0	0	0
100-22460-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-22460-72960-00000000	A-87 INDIRECT COSTS	0	0	0	24,245	24,245	0
Total Expenditures		244,047	194,796	194,500	112,622	112,622	0
Total for DEPT 460: DRUG TASK		-13,564	28,608	-156,832	-24,245	-24,245	0

COUNTY OF MONO

District Attorney - Victim/Witness Budget Comparison Report

DEPT 425: VICTIM/WITNESS

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-56425-15803-04250000	FED: VICTIM/WITNESS GRANT	61,753	74,729	74,372	70,382	70,382	0
Total Revenues		61,753	74,729	74,372	70,382	70,382	0
Expenditures							
100-56425-21100-00000000	SALARY AND WAGES	43,343	31,788	31,869	31,788	31,788	0
100-56425-21120-00000000	OVERTIME	0	0	0	0	0	0
100-56425-22100-00000000	EMPLOYEE BENEFITS	37,402	31,678	35,326	31,667	31,667	0
100-56425-30280-00000000	TELEPHONE/COMMUNICATIONS	116	99	-2,671	100	100	0
100-56425-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	0	0	0	0
100-56425-31700-00000000	MEMBERSHIP FEES	0	0	0	80	80	0
100-56425-32000-00000000	OFFICE EXPENSE	2,244	0	242	1,991	1,991	0
100-56425-32450-00000000	CONTRACT SERVICES	0	0	0	0	0	0
100-56425-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	0	0	0	0	0
100-56425-32950-00000000	RENTS & LEASES - REAL PROPERTY	0	0	0	0	0	0
100-56425-32960-00000000	A-87 INDIRECT COSTS	6,239	11,164	11,164	11,164	0	0
100-56425-33120-00000000	SPECIAL DEPARTMENT EXPENSE	0	0	0	0	0	0
100-56425-33350-00000000	TRAVEL & TRAINING EXPENSE	575	0	182	2,356	2,356	0
100-56425-33351-00000000	VEHICLE FUEL COSTS	2,253	0	1,970	2,400	2,400	0
100-56425-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-56425-72960-00000000	A-87 INDIRECT COSTS	0	0	0	15,905	15,905	0
Total Expenditures		92,172	74,729	78,082	97,451	86,287	0
Total for DEPT 425: VICTIM/WITNESS		-30,419	0	-3,710	-27,069	-15,905	0

Economic Development 100-19190

DEPARTMENTAL FUNCTIONS

The Economic Development Department strives to enhance the economic base of Mono County through job creation, by promoting tourism, and protecting the natural resources of the county. The department serves as the primary support staff to the Mono County Fisheries Commission and oversees, administers, and regulates Conway Ranch and the fish enhancement programs on Conway Ranch. All issues relating to the geothermal plants on non-federal lands, and the Long Valley Hydrologic Advisory Committee (LVHAC) are also part of the department's responsibilities.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- **Economic Development Internship** – The intern, Ethan James, has helped identify numerous potential economic development projects and funding sources the County could pursue to improve economic conditions. Ethan identified possible diesel emissions reduction funding sources that ultimately could reduce county costs in replacement. He has also developed several project proposals to be submitted for funding to Cal State Parks and opened up cross-departmental communication to pursue funding and economic development projects going forward.
- **MP-I Geothermal Power Plant Project** – Completed permitting for the relocation of the Mammoth-Pacific (MP-I) geothermal power plant. A conditional use permit was issued to Ormat for this project, which is currently under a Writ of Mandamus appeal to the Mono County Superior Court.
- **CD-4 Geothermal Power Plant** – Continue to serve as the primary liaison between the Long Valley Hydrologic Advisory Committee (LVHAC) and the BLM/USFS in the environmental and technical review which will be required for this complex geothermal project currently in the initial stages of NEPA and CEQA document preparation. Due to the proposed drilling of up to 16 new wells, this project is potentially environmentally controversial.

DEPARTMENTAL GOALS FOR FY 2013-2014

- **Grant Sourcing:** Under the auspices of the Economic Development Block Grant (EDBG) program, establish a revolving loan/enterprise fund to provide low-interest loans to start-up and existing businesses for job creation and job retention. Hire full-time Economic Development Assistant to pursue economic development projects that will help create increased revenue growth for local businesses, create jobs, and increase opportunity through leverage of new capabilities. This can be accomplished by pursuing the CDBG & EDBG grants to assist local businesses with hiring and training new employees. The position can also pursue the leveraging of new technology capabilities resulting from the completion of Digital 395 including broadband training to underserved communities and residents to spur growth and opportunity.
- **Economic Development Strategy:** Complete the Economic Development Strategy and National Scenic Byway Marketing Plan with Strategic Marketing Group (SMG) and phase into implementation.
- **Geothermal Monitoring:** Direct the participation of the Long Valley Hydrologic Advisory Committee (LVHAC) in the future establishment of an expanded hydrologic monitoring program which would address the potential hydrologic effects of the proposed CD-4 Geothermal Power Plant Project.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall increase of \$92,943 in expenditures, and no changes in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is increase by \$92,943.

Personnel Costs increased by \$83,600 compared to the FY 2012-2013 Board Approved Budget, due to position request.

Revenues – No Increase

Personnel – See special policy item

The Department's Requested Budget represents an increase in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – \$1,000 increase in Vehicle Fuel Costs based on increased staff

Support & Care of Persons – None

FY 2013-2014 STATE FUNDING SUMMARY

None.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

Full-time Economic Development Assistant: Expanding the current internship to a full-time position is critical for the ongoing research and successful pursuit of revenue-generating and/or cost-saving grants and other economic development projects. While an internship is very helpful for accomplishing specific tasks and short-term projects, the complex, time-consuming nature of grant research, application process, and administration requires a significantly greater commitment. Expanding the internship from 960 hours per fiscal year to a permanent full-time position allows this position to continue to focus on both short-term funding opportunities and longer-term economic development initiatives that will contribute to the improvement of Mono County's economy. Currently, the intern is working on several relevant and exciting projects including funding for trails access, visibility and education, leveraging new broadband capabilities, grants geared towards a self-sustaining regional food system, EDBG and CDBG opportunities, etc.

COUNTY OF MONO
Economic Development Budget Comparison Report

DEPT 190: ECONOMIC DEVELOPMENT

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
Revenues							
100-19190-10100-01900000	TRANSIENT OCCUPANCY TAX-TOURISM	0	0	0	0	0	0
100-19190-15504-00008000	FED: CDBG HOUSING & COMM DEVEL - ECOND	12,625	0	0	0	0	0
Total Revenues		12,625	0	0	0	0	0
Expenditures							
100-19190-21100-00000000	SALARY AND WAGES	226,887	304,449	263,653	323,658	263,318	0
100-19190-21120-00000000	OVERTIME	50	0	201	0	0	0
100-19190-22100-00000000	EMPLOYEE BENEFITS	113,257	130,396	132,882	183,496	201,936	0
100-19190-30280-00000000	TELEPHONE/COMMUNICATIONS	725	900	675	900	900	0
100-19190-32000-00000000	OFFICE EXPENSE	155	900	58	900	900	0
100-19190-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
100-19190-32450-00000000	CONTRACT SERVICES-ECOND	85,000	25,000	0	25,000	25,000	0
100-19190-32500-00008000	PROFESSIONAL & SPECIALIZED SER-CDBG GRNT	0	0	0	0	0	0
100-19190-32800-00000000	PUBLICATIONS & LEGAL NOTICES	0	0	0	0	0	0
100-19190-32950-00000000	RENTS & LEASES - REAL PROPERTY	14,963	18,100	14,418	18,263	18,263	0
100-19190-32960-00000000	A-87 INDIRECT COSTS	63,391	99,054	99,054	0	0	0
100-19190-33350-00000000	TRAVEL & TRAINING EXPENSE	18,744	20,000	18,946	20,000	20,000	0
100-19190-33351-00000000	VEHICLE FUEL COSTS	0	0	429	1,000	1,000	0
100-19190-33360-00000000	MOTOR POOL EXPENSE	0	0	1,031	0	0	0
100-19190-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-19190-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
100-19190-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-19190-72960-00000000	A-87 INDIRECT COSTS	0	0	0	118,525	118,525	0
Total Expenditures		523,172	598,799	531,347	691,742	649,842	0
Total for DEPT 190: ECONOMIC DEVELOPMENT		-510,547	-598,799	-531,347	-691,742	-649,842	0

POLICY REQUEST FORM

FISCAL YEAR 2013-14

Department: Economic Development

Description of Program/Equipment:

Full-time Economic Development Assistant: Expanding the current internship to a full-time position is critical for the ongoing research and successful pursuit of establishing economic development projects, as well as grant sourcing. While an internship is very helpful for accomplishing specific tasks and short-term projects, the complex, time-consuming nature of implementing groundwork for Economic Development strategies requires a significantly greater commitment. Expanding the internship from 960 hours per fiscal year to a permanent full-time position allows this position to continue to focus on both short-term funding opportunities and longer-term economic development initiatives that will contribute to the improvement of Mono County's economy. Currently, the intern is working on several relevant and exciting projects including support for small business resources, developing relocation information, grant funding for trails access, visibility and education, leveraging new broadband capabilities, grants geared towards a self-sustaining regional food system, EDBG and CDBG opportunities, etc.

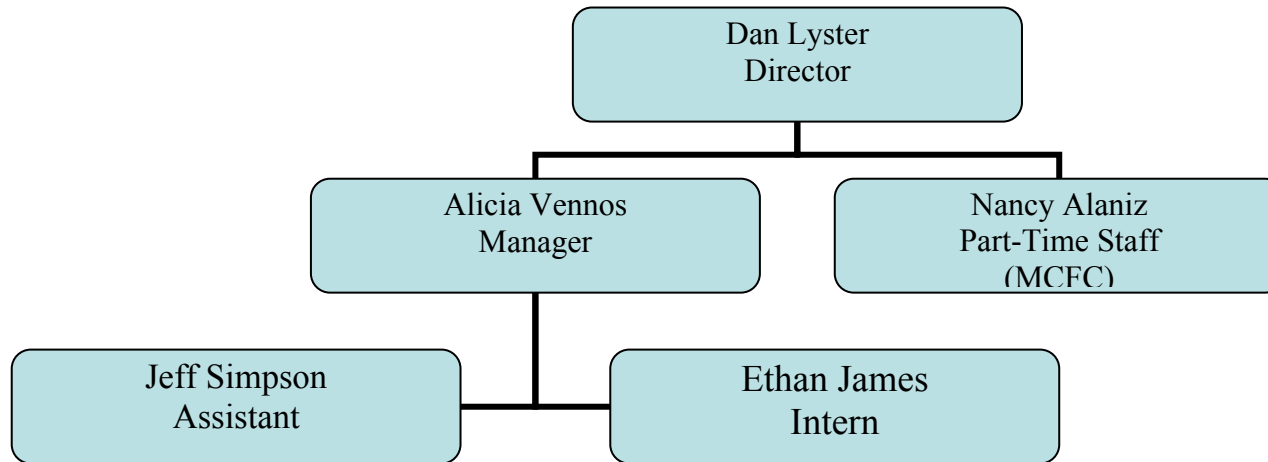
Cost Components

Salary:	46920	(full year cost + Benefits)
Benefits:	36880	
Supplies:	_____	(includes vehicle, fuel)
Materials:	_____	(cell phones, IT, phones)
Communications:	_____	
Computer:	_____	
Other:	_____	
Total On-Going Cost:	_____	
Vehicle:	_____	
Equipment:	_____	
Work Space:	_____	
Other:	_____	
Total One-Time Cost:	_____	
Total Cost:	83,800	

Revenue: Describe any revenue to offset the cost of the policy item

The value of a full-time assistant translates to real economic impact. The projects identified and pursued by this position will provide funding sources that will have positive impact for the county and for economic conditions for communities. By providing increased awareness of opportunities for business revenue growth, job creation, job skill development, access to services and opportunities for residents, as well as improved infrastructure to allow growth, this position has the potential to directly enhance the visitor experience, the quality of life for residents, and help alleviate fiscal pressures for county government. Other potential tasks may be to develop a small business resource center, review county ordinances to streamline approval processes, compile list of the region's inventory assets, create business networking opportunities, develop online content for county website, etc. The complexity of this type of work is challenging for an internship position which is limited to 960 hours annually, requires extensive training, and will likely not retain a competent, motivated, experienced person long-term.

Economic Development



Economic Development – Conway Ranch 108-17290

DEPARTMENTAL FUNCTIONS

The Economic Development Department strives to enhance the economic base of Mono County through job creation, by promoting tourism, and protecting the natural resources of the county. The department serves as the primary support staff to the Mono County Fisheries Commission and oversees, administers, and regulates Conway Ranch and the fish enhancement programs on Conway Ranch. All issues relating to the geothermal plants on non-federal lands, and the Long Valley Hydrologic Advisory Committee (LVHAC) are also part of the department's responsibilities.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- **Conway Ranch** – Completed the 1600 Permit process for the Conway Ranch, including the preparation of an Irrigation and Enhancement Plan to increase vegetative cover and grazable land. Also, completed the installation of the second phase of the Bell Diversion pipeline for increased irrigation and protected winter flow to the Conway Ranch.
- **Conway Hatchery Facility** – Worked with County Counsel and the Eastern Sierra Land Trust to develop a Memorandum of Understanding with CalTrans to revise grant conditions on a 75-acre portion of the Conway Ranch for the future construction of a hatchery facility.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Identify and implement a solution to onsite impacts to private property at Conway Summit as a result of adjudicated water flow diversion from Virginia Creek. A possible re-routing of the existing diversion ditch is being investigated.
- Proceed with the development of a Conservation Easement for the 75-acre portion of the Conway Ranch which has been designated as the area for a hatchery and interpretive facility.
- Develop agreements with National Fish & Wildlife Foundation and California Department of Parks & Recreation to acknowledge the Conservation Easement and allow the construction of the hatchery facility on Conway Ranch.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$46,000 in expenditures, and an decrease of \$28,700 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is decrease by \$17,300.

Personnel Costs did not change, compared to the FY 2012-2013 Board Approved Budget.

Revenues – NRCS grant money of \$29,000 for bell pipeline was completed. Rental income increased by \$500.

Personnel – No changes

The Department's Requested Budget represents an no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – Completed 46,500 Pipeline project resulting in a decrease in expenditures.

Support & Care of Persons – No changes

Fixed Assets – Increased amount of Irrigation contract by \$500 for Conway Ranch.

FY 2013-2014 STATE FUNDING SUMMARY

No State funding

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

No Major Policy Considerations being requested.

COUNTY OF MONO

Economic Development - Conway Ranch Budget Comparison Report

FUND 108: CONWAY RANCH

DEPT 290: CONWAY/MATLY RANCH PROPERTY

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
108-17290-14010-00000000	INTEREST INCOME	280	200	241	0	0	0
108-17290-14050-00000000	RENTAL INCOME	25,199	17,000	8,500	17,500	17,500	0
108-17290-15900-00000000	OTH: OTHER GOVT AGENCIES	0	0	27,547	0	0	0
108-17290-17010-00000000	MISCELLANEOUS REVENUE	2,006	29,000	0	0	0	0
108-17290-18100-00000000	OPERATING TRANSFERS IN	0	0	0	0	113,300	0
Total Revenues		27,485	46,200	36,288	17,500	130,800	0
Expenditures							
108-17290-21100-00000000	SALARY AND WAGES	0	0	0	0	0	0
108-17290-21120-00000000	OVERTIME	0	0	0	0	0	0
108-17290-22100-00000000	EMPLOYEE BENEFITS	0	0	0	0	0	0
108-17290-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	0	0	0	0
108-17290-31400-00000000	BUILDING/LAND MAINT & REPAIR	488	1,000	488	1,000	1,000	0
108-17290-32000-00000000	OFFICE EXPENSE	0	0	0	0	0	0
108-17290-32450-00000000	CONTRACT SERVICES	34,568	46,500	7,438	0	0	0
108-17290-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	0	0	0	0	0
108-17290-33120-00000000	SPECIAL DEPARTMENT EXPENSE	4,833	5,500	6,005	6,000	119,300	0
108-17290-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
108-17290-60100-00000000	OPERATING TRANSFERS OUT	0	0	32,239	0	0	0
Total Expenditures		39,889	53,000	46,170	7,000	120,300	0
Total for DEPT 290: CONWAY/MATLY RANCH PROPERTY		-12,404	-6,800	-9,882	10,500	10,500	0

Economic Development Fish Enhancement 102-19262

DEPARTMENTAL FUNCTIONS

The Economic Development Department strives to enhance the economic base of Mono County through job creation, by promoting tourism, and protecting the natural resources of the county. The department serves as the primary support staff to the Mono County Fisheries Commission and oversees, administers, and regulates Conway Ranch and the fish enhancement programs on Conway Ranch. All issues relating to the geothermal plants on non-federal lands, and the Long Valley Hydrologic Advisory Committee (LVHAC) are also part of the department's responsibilities.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Successful stocking of over 17 Mono County waters under the auspices of the Trophy Trout contract with Inland Aquaculture Group.
- Provided \$25,000 to Mono County Fisheries Commission for discretionary spending on projects directed to enhance the quantity and quality of fish stocked in Mono County waters.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Continue to provide outreach and support to local fish enhancement projects such as the Bridgeport Fish Enhancement Foundation.
- Pursue potential rearing of Lahontan Cutthroat Trout with US Fish & Wildlife Service to be carried out on the Conway Ranch.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents a decrease of \$19,150 in expenditures, and an decrease of \$77,150 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net Cost to fund increased by \$58,000. There is sufficient fund balance to cover this.

Revenues –The decrease in revenue is a result of a small general fund operating transfer in.

Personnel – Personnel Costs did not change compared to the FY 2012-2013 Board Approved Budget.

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – No Change

Support & Care of Persons – No Change

Fixed Assets – No Change

FY 2013-2014 STATE FUNDING SUMMARY

None

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

None

COUNTY OF MONO

Economic Development - Fish Enhancement Comparison Report

FUND 102: FISH ENHANCEMENT

DEPT 262: FISH ENHANCEMENT

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
102-19262-14010-00000000	INTEREST INCOME	1,040.00	800	924	0	0	0
102-19262-17010-00000000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
102-19262-18100-00000000	OPERATING TRANSFERS IN	123,000.00	123,000.00	123,000.00	45,850.00	45,850.00	0
Total Revenues		124,040.00	123,800.00	123,924.00	45,850.00	45,850.00	0
Expenditures							
102-19262-32000-00000000	OFFICE EXPENSE	0	100	0	100	100	0
102-19262-32450-00000000	CONTRACT SERVICES	109,258.00	120,000.00	112,000.00	100,850.00	100,850.00	0
102-19262-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	0	0	0	0	0
102-19262-32960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
102-19262-33120-00000000	SPECIAL DEPARTMENT EXPENSE	13,649.00	25,000.00	14,422.00	25,000.00	25,000.00	0
102-19262-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
Total Expenditures		122,907.00	145,100.00	126,422.00	125,950.00	125,950.00	0
Total for DEPT 262: FISH ENHANCEMENT		1,133.00	-21,300.00	-2,498.00	-80,100.00	-80,100.00	0

Economic Development - Fish and Game Find Fund 716-27640

DEPARTMENTAL FUNCTIONS

The Economic Development Department strives to enhance the economic base of Mono County through job creation, by promoting tourism, and protecting the natural resources of the county. The department serves as the primary support staff to the Mono County Fisheries Commission and oversees, administers, and regulates Conway Ranch and the fish enhancement programs on Conway Ranch. All issues relating to the geothermal plants on non-federal lands, and the Long Valley Hydrologic Advisory Committee (LVHAC) are also part of the department's responsibilities.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- The Board of Supervisors approved expenditures from this fund during the FY 2012-13 to Eastern Sierra Wildlife Care (ESXC) and Conway Ranch Foundation (CRF). The payment to ESWC is \$3500 annually pursuant to a five-year agreement which expires in March, 2016. The payment to CRF of just under \$7,000 was provided to inland aquaculture group (AIG) for the purchase of fish good to rear trout to be Stocked into public waters in Mono County.

DEPARTMENTAL GOALS FOR FY 2013-2014

- To ensure the availability of a minimum of \$3,500 for payment to ESWC until March 2016.
- Strive to ensure that future expenditures from this fund focus on high priority projects for non-profit or governmental entities.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents a decrease in expenditures of \$5,370, and a decrease of \$5,370 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested has no Net County Cost.

Personnel Costs did not change compared to the FY 2012-2013 Board Approved Budget.

Revenues –No Change

Personnel – No Change

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – \$3,500 annually for ESWC

Support & Care of Persons – No Change

Fixed Assets – No Change

FY 2013-2014 STATE FUNDING SUMMARY

None

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

None

COUNTY OF MONO

Economic Development - Fish & Game Budget Comparison Report

FUND 716: FISH & GAME FINE FUND
 DEPT 640: FISH & GAME PROPAGATION

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
716-27640-13030-00000000	FISH & GAME FINES	6,542	5,000	6,912	7,500	7,500	0
716-27640-13051-00000000	FISH & GAME RESTITUTION	0	200	0	0	0	0
716-27640-14010-00000000	INTEREST INCOME	231	0	125	0	0	0
716-27640-17010-00000000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
Total Revenues		6,773	5,200	7,037	7,500	7,500	0
Expenditures							
716-27640-33120-00000000	SPECIAL DEPARTMENT EXPENSE	15,500	12,870	10,370	7,500	7,500	0
Total Expenditures		15,500	12,870	10,370	7,500	7,500	0
Total for DEPT 640: FISH & GAME PROPAGATION		-8,727	-7,670	-3,333	0	0	0

Economic Development - Tourism 106-19261

DEPARTMENTAL FUNCTIONS

Tourism is Mono County's primary economic driver. Based on the Economic Impact/Visitor Profile (2008), Mono County attracts an estimated 1.5 million visitors, who stay an average of 3.1 days, generating 4.7 million total visitor days. According to data supplied by Strategic Marketing Group, tourism generates \$451 million in travel spending throughout the county, and 38% of direct employment.

Under advisement from the Mono County Tourism & Film Commission, the Tourism department's mission is to stimulate Mono County's economic growth by increasing tourism visitation to California's Eastern Sierra and the US Highway 395 corridor. The mission – and steps towards the vision that Mono County becomes the premiere mountain vacation destination in the United States – will be achieved by promoting the county's diverse outdoor recreational opportunities, scenic beauty, natural wonders and tourism-related businesses, amenities, and organizations to travelers in search of memorable adventures.

Departmental responsibilities include the design, production, and distribution of all marketing communication materials, advertising campaigns, targeted outreach through Public Relations and social media, the development, Search Engine Optimization (SEO) and content management of the MonoCounty.org tourism website, presence at targeted consumer and travel trade shows, as well as forging positive relationships with community stakeholders, regional Chambers of Commerce, and tourism-related agencies and organizations both within the region and the state. The department also includes the Mono County Film Commission which involves outreach and marketing to the film industry, as well as providing location and permitting assistance to location managers, scouts and film/TV productions. With average revenue generated of \$25,000 per production, the goal is to position Mono County as a highly-accessible, film-friendly destination and increase the number of commercials, stills, feature films and television shoots to our region.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- **June Lake Winter Campaign** – In response to the sudden closure of June Mountain, and at the Board's direction, staff worked expeditiously with the June Lake community to assist in the development and implementation of a \$100,000 comprehensive winter campaign, which included visitor/resident research, an intense marketing effort (new website, winter visitor guide, billboard, social media, public relations, print and online advertising), village lighting, bus transportation schedule to Mammoth Mountain, and development and promotion of three new special events.
- **Public Relations** – Preeminent *Lonely Planet* travel guide publisher ranked Mono County as one of the Top 10 Best US Destinations to visit in 2013. *USA Today's* Weekend magazine touted US 395 as one of the Top 5 road trips in America. Received editorial in several high-profile publications, including a 9-page spread in *Sunset Magazine*, and feature in the *UK Telegraph*, reaching over 1,350,000 readers.
- **Website Development** – Traffic to MonoCounty.org increased 33% year-over-year (YOY). Successfully designed and launched Mobile Device platform.
- **Social Media** – Tripled fan base year-over-year by 205% (1800 to 5500) with a high level of engagement among influencers. Monthly E-Newsletters continue to have average open rates of 22% exceeding industry standards by 3.6%. Visitor Database increased by 32% from 12000 to 15,875 from trade show leads, reader response (ad leads), website/800# requests.
- **Print Advertising** – Targeted, professionally-designed ads in fishing publications, Visit California's Official Visitor Guide, *Sunset Magazine's* Road Trips, the new Yosemite Journal and Alaska Airlines inflight magazine generated a 12% increase in Reader Response leads.

- **Trade Shows** – Represented the High Sierra Visitors Council and Mono County at ITB Berlin, the largest travel trade show in Germany. Designed and created new exhibit for greater visual impact. Attended 7 consumer travel shows, and one film locations show, in key California markets this year, generating almost 3000 new leads.
- **Film Commission** – Secured Black’s Pond, a June Lake location, for the final scene of the Tom Cruise/Universal Studios sci-fi film *Oblivion*, generating 1.3 million dollars in direct spending in June Lake, Mammoth Lakes, and regionally. Commercial permits are on track to doubling YOY.
- **National Park Service Grant** – Secured \$30,000 in NPS grant funding to promote Mono County’s gateway communities and attractions, the East-side of Yosemite, and YARTS public transit in an effort to assist Yosemite National Park in alleviating crowding issues in Yosemite Valley at peak times.
- **Economic Development Strategic Plan/Marketing Plan Element for National Designation of the Scenic Byway** – These two important documents are near to completion and the Economic Development Strategic Plan Sub-committee is in the process of reviewing both drafts. The Sub-committee, along with independent consultant, Strategic Marketing Group, will be making recommendations to the Board of Supervisors within the next several weeks.

DEPARTMENTAL GOALS FOR FY 2013-2014

Transient Occupancy Tax (TOT) is climbing towards pre-recession levels and the primary goal for Tourism in this next fiscal year is to increase overnight visitation to the region in an effort to maintain this upward trend.

GOAL: To continue to drive overnight and day visits to Mono County to increase TOT and visitor spending in Mono County.

STRATEGY #1: Improve and increase communication and marketing of the brand message which brings awareness to name/location “Mono County - California’s Eastern Sierra” and to the top three reasons people visit – outdoor recreation opportunities, scenic beauty, and to see the region’s natural wonders and historic attractions.

- *Visitor Guide* - Improve Mono County Visitor Guide by increasing content around the two main recreational opportunities – hiking and fishing – and revitalizing photography *Eastern Sierra Fall Color Guide* - Collaborate with Inyo County, Bishop Chamber, and Mammoth Lakes Tourism to redesign and distribute new Fall Color Guide
- *Website* - Increase visitor traffic to MonoCounty.org website by 30% by adding interior pages with key word rich content; installing language translator for international visitors; uploading Booking.com to provide online booking capability for lodging partners. Continue to increase traffic to website by focusing on Organic search results in addition to Paid Search campaigns.
- *Social Media* - Expand social media reach by 100% through increased exposure to Mono County’s Facebook page with targeted promotion and advertising to capture and engage key influencers; continue monthly E-Newsletters to database of over 15,800.
- *Trade shows* – Continue to meet potential visitors face-to-face in key markets, increasing and replenishing visitor database with qualified leads, and distributing Visitor Guides, Scenic Event Calendars, and other primary marketing materials, and raising awareness of Mono County as a premiere outdoor recreation destination. Maximize co-operative presence with Yosemite Gateway Partners, High Sierra Visitors Council, Mammoth Lakes Tourism, and other US 395 corridor businesses and agencies.
- *Advertising*; Continue to promote Mono County on both a national and regional level in key publications (Visit California’s Official Visitor Guide and niche pubs like Western Outdoor

News). Participate in co-op ads when possible with regional and tourism partners. Sponsor CaliforniaFallColor.com.

- *Public Relations* – Secure editorial in major travel-based and lifestyle publications, both print and online, as well as in niche publications by issuing targeted press releases and story ideas that push shoulder season travel to Mono County. Position US Highway 395 resort corridor as the premiere road trip in America. Generate lifestyle stories including family-friendly and dog-friendly vacation options, June Mountain re-opening, Seasonal themes (Fall Colors, Spring Fishing, Winter Festivals), Hiking, High Altitude Training, Film-friendly destination for locations, Special events, etc. Also attend Visit California’s annual LA Media Event.
- *Fulfillment* – Optimize interaction with visitors and potential visitors through in-house fulfillment from 800-line and website requests for information, plus reader response from print advertising.
- *Film Commission (Policy Item: \$10,000)* – Leveraging the current momentum, actively promote Mono County as a film-friendly, accessible destination. This will include the development of an online locations photo library as well as expanded information regarding permitting on county, public and private lands.
- *Event Marketing and Local Program Funding (Policy Item: \$40,000)* – Increase ability to assist communities directly, and thus the county overall, in their efforts to grow existing tourism-related events and/or to launch new events through county-wide marketing, and the reinstatement of Local Program Funding. Local Program Funding is a grant reimbursement program developed by the Tourism Commission that has a proven track record of successfully supporting non-profit organizations to increase participation in established tourism-related events and/or to launch new events or programs that drive overnight visitation to communities.

STRATEGY #2: Expand reach to additional regional and international markets.

- Focus on 100% optimization of all programs, tools, and marketing channels available through Visit California by increasing communication and building relationships with marketing/PR/International sales staff
- Work closely and strategically with Mammoth Lakes Tourism, Mammoth Mountain Ski Area, High Sierra Visitors Council, and Visit California on media/travel trade familiarization trips and cooperative advertising promotions in Northern California, SoCal, Las Vegas, Denver, etc.
- Add Google translator tool to website to provide language options to non-English speaking demographics
- Work closely with High Sierra Visitors Council to ensure optimal representation at international travel shows and with contracted French travel broker, MN Organisation.

STRATEGY #3: Improve and develop co-operative and collaborative regional partnerships.

- Increase access to, and improve outdoor recreation product by continuing to develop positive working relationships with US Forest Service, IAVC, regional visitor centers, community chambers of commerce, Friends of the Inyo, Caltrans, etc.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department’s FY 2013-2014 Requested Budget represents an overall decrease of \$104,687 in expenditures, and a decrease of \$104,687 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is a zero balance.

Revenues –

- TOT apportionment: \$203,000. An increase of \$13,000 YOY reflects the projection that 2012-13 TOT will generate similar or slightly higher revenues than 2011-12. With June Mountain reopening in 2013-14 and Q1 off to a busy start according to most lodging partners (anecdotally), projections for 2013-14 TOT will be as strong, if not stronger than 2012-13.
- Advertising Revenues: \$23,500. Projected revenues for advertising sales for the Mono County Visitor Guide are projected to be similar to 2012-13; these revenues directly offset design/production costs.
- Calendar Revenue: \$600. Bulk calendar sales to stakeholders are projected to be equal or greater than sales in 2012-13; these revenues directly offset the design/production cost of the Scenic Events calendar, distributed at all consumer travel shows.
- National Park Service Grant: \$20,000. Reimbursement-based grant, awarded June, 2013; must be expended by September 30, 2013.
- Operating Transfers In for Policy Items: \$70,000
 1. \$10,000 – Request for annual County exhibit at California State Fair, and Board’s annual contribution to the IAVC.
 2. \$10,000 – Request to fund dedicated marketing campaign for the Film Commission, leveraging current momentum from *Oblivion* and positive word-of-mouth from 2012-13 commercial productions to position Mono County as a film-friendly, accessible destination for commercial, still shoot and feature film productions; campaign will include development of web presence, online photo library and resources, advertising in locations publications, attendance at locations shows, as well as to support the Inyo National Forest with permitting costs.
 3. \$40,000 – Request to reinstate Local Program Funding, a grant reimbursement program designed to assist communities and non-profit organizations with tourism-based initiatives, events or marketing which drive overnight visitation to the region. Successful events such as the ATV/UTV Jamboree in Walker, June Lake Triathlon, Ghosts of the Sagebrush Tour in Lee Vining, Bridgeport Trout Tournament all received LPF grants in their formative years – all have expanded since then with increased annual attendance and out-of-county participants who come specifically for the event. This funding would assist in growing established tourism-related events as well as to provide seed money to assist in marketing new events or programs.

Expenditures –

- 3250 – Variance reflects a decrease YOY attributed to the \$100,000 allocated in FY2012-13 to June Lake’s winter campaign; amount also reflects the Policy Item request FY2013-14 of \$10,000 for Film Commission marketing.
- 3245 – Variance reflects a decrease YOY attributed to the \$85,000 allocated by the Board for FY2012-13 to support summer/spring/fall Air Service.
- 3312 – Variance reflects an increase attributed to Policy Item request FY2013-14 of \$40,000 for Local Program Funding and \$5000 for State Fair exhibit.
- 4701 – Variance reflects an increase attributed to Policy Item request FY2013-14 of \$5000 for the Board’s contribution to the IAVC.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED. Please see attached Policy forms and descriptions above.

COUNTY OF MONO

Economic Development - Tourism Budget Comparison Report

FUND 106: TOURISM COMMISSION

DEPT 261: TOURISM

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
106-19261-10100-01900000	TRANSIENT OCCUPANCY TAX - TOURISM	205,779.00	191,000.00	145,199.00	203,000.00	203,000.00	0
106-19261-14010-00000000	INTEREST INCOME	356	400	1,446.00	1,000.00	1,000.00	0
106-19261-15476-00001060	ST: DEPT OF PARKS & REC- TRAILS GRANT	25,850.00	4,887.00	21,271.00	0	0	0
106-19261-15900-00000000	OTH: OTHER GOVT AGENCIES	0	0	0	0	0	0
106-19261-15900-00001061	DEPT OF INTERIOR- NATL PARK SERVICE	0	0	29,700.00	20,000.00	20,000.00	0
106-19261-16016-02630000	GENERAL SALE OF GOODS-CALENDARS	0	0	600	600	600	0
106-19261-16500-00000000	FEES FOR ADVERTISING SPACE	23,355.00	22,000.00	21,475.00	23,500.00	23,500.00	0
106-19261-17010-00000000	MISCELLANEOUS REVENUE	0	0	966	2,500.00	2,500.00	0
106-19261-17050-00000000	DONATIONS & CONTRIBUTIONS	0	0	0	0	0	0
106-19261-18100-00000000	OPERATING TRANSFERS IN	0	207,000.00	207,000.00	70,000.00	83,840.00	0
Total Revenues		255,340.00	425,287.00	427,657.00	320,600.00	334,440.00	0
Expenditures							
106-19261-30280-00000000	TELEPHONE/COMMUNICATIONS	889	2,650.00	875	1,100.00	1,100.00	0
106-19261-31700-00000000	MEMBERSHIP FEES	1,340.00	1,640.00	2,039.00	1,640.00	1,640.00	0
106-19261-32000-00000000	OFFICE EXPENSE	2,472.00	2,725.00	7,970.00	3,150.00	3,150.00	0
106-19261-32450-00000000	CONTRACT SERVICES	31,111.00	129,560.00	103,167.00	53,600.00	53,600.00	0
106-19261-32500-00000000	PROFESSIONAL & SPECIALIZED SER	98,236.00	218,000.00	229,561.00	145,210.00	145,210.00	0
106-19261-32500-00001060	PROF & SPEC SER- TRAILS GRANT	20,963.00	4,887.00	26,858.00	0	0	0
106-19261-32500-00001061	PROF & SPEC SER- NATL PARK SERVIC	0	0	0	20,000.00	20,000.00	0
106-19261-32960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
106-19261-33010-00000000	SMALL TOOLS & INSTRUMENTS	0	0	0	0	0	0
106-19261-33120-00000000	SPECIAL DEPARTMENT EXPENSE	47,273.00	49,125.00	50,623.00	74,000.00	74,000.00	0
106-19261-33350-00000000	TRAVEL & TRAINING EXPENSE	12,493.00	11,700.00	8,763.00	11,900.00	11,900.00	0
106-19261-33351-00000000	VEHICLE FUEL COSTS	0	0	0	0	0	0
106-19261-47010-00000000	CONTRIBUTIONS TO OTHER GOVERNMENT	5,000.00	5,000.00	10,000.00	10,000.00	10,000.00	0
106-19261-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
106-19261-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
Total Expenditures		219,777.00	425,287.00	439,856.00	320,600.00	320,600.00	0
Total for DEPT 261: TOURISM		35,563.00	0	-12,199.00	0	13,840.00	0

POLICY ITEM REQUEST FORM

Department: Tourism

Description of Program/Equipment:

Local Program Funding (LPF) - \$40,000. LPF was originally developed by the Mono County Tourism Commission to support the initiatives of local non-profits -- primarily events and projects designed to drive overnight visits and create animation within the local communities. As proven by Walker's annual ATV Jamboree, the June Lake Triathlon, Bridgeport Trout Tournament and Ghosts of the Sagebrush Tour in Lee Vining – just a few events that received LPF grants in their formative years – successful events grow every year and do motivate people from outside the county to travel to the Eastern Sierra. These events and programs are ripe for expansion to the next level, and new events initiatives, such as the June Lake's new winter events and Mark Twain Days in Lee Vining, are struggling to become the “second annual.” Even small amounts of funding can help launch initiatives that directly benefit our local communities and our county.

Cost Components

Salary:	_____	(full year cost)
Benefits:	_____	
Supplies:	_____	(includes vehicle, fuel)
Materials:	_____	(cell phones, IT, phones)
Communications:	_____	
Computer:	_____	
Other:	_____	
Total On-Going Cost:	=====	
Vehicle:	_____	
Equipment:	_____	
Work Space:	_____	
Other:	40,000	
Total One-Time Cost:	=====	40,000
Total Cost:	=====	40,000

Revenue: Describe any revenue to offset the cost of the policy item

Assisting communities in marketing their local events generates incremental Transient Occupancy Tax. For example, the June Lake Triathlon began with 35 participants seven years ago; it is now at 628 with almost 70% of athletes and their friends and family coming from outside the Eastern Sierra. At an average daily rate of \$100/night for just 2 nights, (conservative estimate), the event generated \$86,600 in room revenue and \$10,392 in TOT for 2013 alone. Many similar events throughout the county that were originally assisted by Local Program Funding are showing similar or better returns. Events are naturally "viral" and just need a few years to build a loyal base of participants who, in turn, influence others to join. Other marketing initiatives will also be considered for LPF, based on the projected reach of promotion/advertising/distribution outside the county, again with the goal of increasing overnight visitation.

POLICY ITEM REQUEST FORM

Department: Tourism

Description of Program/Equipment:

Film Commission Marketing/Support, \$10,000 -- In order to capitalize on the momentum and reputation that Mono County is currently experiencing as a highly-accessible film-friendly destination, the Film Commission believes it is essential and timely to begin dedicated marketing outreach to the film industry. This includes the creation of an online photo library, resource data base, website presence, permitting resources and information, advertising in locations guides and attending locations conferences and trade shows. This spring alone, the Inyo National Forest has already processed almost 30 permits, well above the respective annual total of last few years.

Cost Components

Salary:	_____	(full year cost)
Benefits:	_____	
Supplies:	_____	(includes vehicle, fuel)
Materials:	_____	(cell phones, IT, phones)
Communications:	_____	
Computer:	_____	
Other:	_____	
Total On-Going Cost:	=====	
Vehicle:	_____	
Equipment:	_____	
Work Space:	_____	
Other:	10,000	
Total One-Time Cost:	=====	10,000
Total Cost:	=====	10,000

Revenue: Describe any revenue to offset the cost of the policy item

Based on estimated revenues from Mammoth Location Services in 2012, 50 productions (46 commercial shoots, 2 feature films, and a television reality series) generated 1.28 million dollars last year -- an average revenue of \$25,000 per shoot. The recent Jeep commercial reported direct spending of \$40,000 for a 3.5 day shoot with 100 crew/talent. This spring alone, the Inyo National Forest has already issued 27 film permits, primarily for commercial productions. Reducing the estimated revenue per shoot by half to take into account smaller productions, approximately \$300,000 in revenue has already been generated for the region to date. The landscapes of Mono County will be featured in a number of these commercials -- Levi Strauss, Poweraid, Nike, Jeep/Dodge, Honda ATV, etc. which further promotes our region. In order to secure Mono County's reputation as a diverse, scenic, accessible and film-friendly destination, it is imperative to support outreach to the film industry at this time and to take advantage of the current momentum.

POLICY REQUEST FORM

FISCAL YEAR 2013-14

Department: Tourism

Description of Program/Equipment:

1. \$5000 - InterAgency Visitor Center. Mono County historically provides an annual contribution of \$10,000 to support the operation of this multi-agency "gateway to the Eastern Sierra" Visitor Center in Lone Pine. Tourism contributes \$5000 annually and the Board has traditionally provided \$5000 from the General Fund. This request for the Board's portion of \$5000 allows Tourism to coordinate the total IAVC contribution with one contract and one transaction.
2. \$5000 - California State Fair Exhibit. While this is a high-traffic venue in which to promote county attractions to the public in Northern California, additional funding is required to add this to the trade show schedule which is maximized.

Cost Components

Salary:		(full year cost)
Benefits:		
Supplies:		(includes vehicle, fuel)
Materials:		(cell phones, IT, phones)
Communications:		
Computer:		
Other:		
Total On-Going Cost:		
Vehicle:		
Equipment:		
Work Space:		
Other:	10,000	
Total One-Time Cost:	10,000	
Total Cost:	10,000	

Revenue: Describe any revenue to offset the cost of the policy item

Benefits that offset the cost:

1. IAVC Contribution: The IAVC receives 300,000 visitors annually and is a key hub for visitor traffic into the Eastern Sierra. As a result, it is a prime location from which to provide visitors information about Mono County's amenities, lodging, activities, events and attractions.
2. State Fair Exhibit: The State Fair exhibit generates approximately 950 consumer leads over 3 weeks -- this is low compared to targeted travel shows (eg. LA Travel Show generates over 800 leads in 2 days). However, general exposure for Mono County at the State Fair is positive with respect to the Northern California family market, in particular, and the Mono County exhibits (featuring Bodie/Mono Lake) have won awards every year.

June Lake Trails 2013-2014

*Connecting Local Communities, Local Economies and Local Public Lands through
Community Stewardship*

A proposal to Mono County Community Development Department
June 19, 2013

Concept Background

Blessed with a unique abundance and diversity of publicly owned lands, Mono County truly is wild by nature. People live and visit here because of these lands and the resources they provide – clean air, water, abundant wildlife, and an unparalleled depth and diversity of recreational opportunities.

Our public lands draw millions to hike, camp, fish, hunt, explore by 4wd and snowmobile, birdwatch and photograph each year. In turn, these visitors support lodging, stores and restaurants, professional guides, and many other local businesses. As a result, ensuring safe, enjoyable, and memorable experiences and opportunities on our public lands is key to sustaining and developing our local economies.

Federal agencies, namely the Inyo National Forest, Humboldt-Toiyabe National Forest and Bishop Field Office of the Bureau of Land Management, who historically developed and maintained the recreational infrastructure connecting communities to their surrounding public lands, find themselves so short of staff that activities such as routine trail maintenance have become unaffordable luxuries.

Recognizing the value of well-maintained and defined recreational access, Mono County communities have come together to form “trail committees” and “trail plans.” Organizations such as the June Lake Trails Committee, in partnership with County, local non-profit and forest service staffs, have navigated the permitting labyrinth and mustered sufficient human capital to bring community identified trail alignments to reality. The new Gull Lake Trail, built, and currently maintained, through a series of volunteer Trail Days is the County’s most immediate concrete example, and the only new trail in the June Lake Loop in decades.

With over 50% of spring, summer, and fall visitors to Mono County coming to the area to hike, it is important to provide well-maintained and engaging trails for visitors and residents to enjoy. With the exceptional nature and variety of our public lands, great trails not only encourage people to visit, but provide activities that can influence longer stays when they do.

Communities around Mono County – from Coleville to Sunny Slopes to Chalfant– have an opportunity to successfully improve and sustain recreational access of all types – foot, horse, bike, off-highway vehicle – to the public lands out their “backdoors”. However, this work requires an investment in capacity to provide ongoing maintenance as well as future planning, permitting, design, and construction. Much of this work including the design, construction, and ongoing maintenance of recreational infrastructure connecting

communities to their public lands can be largely achieved through a model of community stewardship.

Community Stewardship – Connecting people to connect the dots

A program of Community Stewardship leverages the love and connection people have for the public lands out their backdoor through a variety of hands-on volunteer stewardship activities – from trained individuals adopting a trail for maintenance to participating in community trail planning (e.g. June Lake Trails Committee and Bridgeport Trails Plan) to participation in community-building Trails Days.

Over the last four years, Friends of the Inyo, with funding from Mono County and others, has worked with the June Lake Trails Committee on an effective demonstration of community stewardship for local trails. We have participated in JLTC meetings, coordinated trail design and permitting with the Forest Service and County staff, in addition to organizing and managing three successful June Lake Trails Days.

To build on this success and build capacity for local community-driven enhancement and maintenance projects on public lands, Friends of the Inyo seeks funding from Mono County to continue to provide professional trail maintenance, construction, and volunteer coordination in the June Lake area as a model for future endeavors across Mono County.

Potential Roles and Associated Costs

Design, Construction & Maintenance

With Forest Service trail maintenance capacity greatly reduced due to federal budget shortfalls, the majority of foot, horse, bike and motorized trails connecting communities are deteriorating. In addition to the great need for maintenance of existing trails and infrastructure, the Forest has been clear that no “new” trails will be permitted and constructed on Forest land without a binding maintenance agreement with an outside proponent.

To both maintain existing trails in June Lake, including the recently established Gull Lake Trail, as well as ensure flexibility to build new infrastructure to meet current and future demands, Friends of the Inyo would conduct trail maintenance on the Gull Lake Trail and as needed in the June Lake area. Ideally, regular trail maintenance would be performed through a combination of paid Friends of the Inyo staff, trained volunteers, and through volunteer Trail Days.

Projects such as trail alignment mapping, on-site design, route identification with community members, and project coordination with agencies would be performed by our Stewardship Coordinators and billed at \$35/hr. As an example, alignment and on the ground mapping of the Gull Lake Trail required 40 hours of work.

For trail construction and heavy maintenance especially work inappropriate for volunteers, Friends of the Inyo professional trail crews can cost up to \$1,500 per day for a 4 person crew with all tools and transportation. As an example, Friends of the Inyo trail

crews augmented volunteers in construction of the Gull Lake Trail with two full days of work.

Trail Days

Key to any community stewardship project are volunteer trails days. These days not only accomplish meaningful work, such as building new trail, maintaining and improving existing trail, as well as cleaning, maintaining, and improving all sorts of recreational infrastructure (campgrounds, signage, interpretive kiosks, etc.), but also act as amazingly powerful community-builders. Friends of the Inyo provides all tools, a professional volunteer management team, liability insurance, and coordination with any and all appropriate agencies. A standard Trail Day typically costs approximately \$4,000 which includes program management, project planning and coordination, professional staff, tools and others supplies, and travel.

The enclosed budget outlines how Mono County could support maintenance costs for one full week of a professional trail crew working around the June Lake Loop, as well as participation in trail development projects such as the Down Canyon Trail currently in progress, and the coordination and execution of one volunteer trail day event in the area. While a four person crew would be preferable, estimates for both two and three person crews are provided.

Local Trails Committee Coordination & Community Capacity Building

Diving into the morass of management, maintenance, and enhancement of recreational infrastructure on public lands is daunting. Many community members throw up their hands and grow frustrated when confronted with the wall of process, acronyms and the budgetary realities that dictate what happens on local public lands. As successful local community-driven trails projects have shown, with time and patience, a combination of engaged partners and dedicated local community members can persevere to produce results.

Key to all these efforts is building local community engagement. This happens not simply through trails committees and building volunteer capacity but also through working with communities to acknowledge the fiscal realities of public lands facilities enhancement and maintenance. To this end, Friends of the Inyo is working to identify strategic opportunities for community- and /or project-specific fundraising opportunities from private sources, local organizations and businesses, and project-specific grant funding. For example, we are working with members of the June Lake Trails Committee to seek donations from individuals in the community to support the maintenance and development of trails in June Lake. All funds raised through this effort will be restricted to support current and future projects within the community.

Conclusion

With support from Mono County, Friends of the Inyo can continue to support the maintenance and enhancement of trails in the June Lake area while cultivating locally-driven community stewardship programs for public lands that can become a model for other communities and future projects.

Friends of the Inyo is truly grateful to Mono County's support of our programs and of projects to enhance both trails and access to public lands for our local communities. With over a decade of daily involvement in public lands stewardship, we look forward to continuing our work together to enhance connections to and opportunities on our local public lands for residents and visitors alike.

Friends of the Inyo
2013-2014 June Lake Trails Proposal

Proposed Budget to Mono County for 2013-14 funding

Item	Rate	Quantity	Total
Stewardship Program Manager - June Lake Trails meetings, events, publications, and reporting	35	60	\$ 2,100
Stewardship Crew - (3 members for 1 week trail maintenance plus June Lake Trails Day)	32	150	\$ 4,800
Travel	.55/ mile	522	\$ 287
Tools & Supplies		500	\$ 500
Project Administration (15% of total)			\$ 1,153
<i>Total</i>			\$ 8,840

DEPARTMENT OF FINANCE

100-12070

DEPARTMENTAL FUNCTIONS

The Finance Department includes functions of both Auditor-Controller and Treasurer-Tax Collector.

The Auditor-Controller Division is responsible for protecting the assets of the County. The Division provides financial information, accounting and auditing services, and advice and assistance to the Board of Supervisors, the County Administrative Officer, County departments, special districts and the public. We monitor and assist in the preparation of the County's and Specials Districts' budgets and assure compliance with reporting and audit mandates. We oversee accounting functions of other County departments. We prepare special district State reports and aid in the special district audits. Other functions include payroll processing, property tax calculations and administration, general ledger accounting, accounts receivable, accounts payable, control of capital assets, assisting in the Single Audit, and preparation and administration of Cost Allocation Plan and State-Mandated Costs.

The Treasurer-Tax Collector Division: The County Treasury is the depository for County, School District, Special Districts and other Agency funds. All banking functions are handled by the Treasurer. Investment services are provided to ensure maximum safety while achieving the highest possible rate of return on public funds reaching over \$68,000,000.00. The Tax Collector is responsible for the billing, collection, and accounting for all personal & real property taxes levied in the County. We are also responsible for collecting and managing the business license applications and renewals in the unincorporated area of Mono County and also collecting and auditing all transient occupancy tax. We collect franchise tax, and other various taxes and special assessments. Other functions include conducting a public auction on tax defaulted properties. The Treasurer's office also performs all revenue billing and collections on EMS, Public Defender, and District Attorney Restitution. We also input and maintain all county contracts.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- County financial audit for fiscal year 2011/12 completed with clean opinion
- Accounts payable interface with Public Works cost accounting system (CAMS) completed
- Federal Single Audit for fiscal year 2011/12 completed with no findings
- Collections of over 98.64% of the 1st installment property taxes and 97.5% of the 2nd installment property taxes as of 6-30-2013 for the 2012/13 assessment roll year
- Performed a successful 2012 Tax Sale
- Implemented the State of California DMV Hold program and Franchise Tax Board Intercept program for prompt collections
- Maintained highest Treasury pool investment yield while staying in compliance with the investment policy
- Activated Positive Pay Banking program
- Enabled individual Mono County employees ACH transfers

DEPARTMENTAL GOALS FOR FY 2013-2014

- Complete financial audit and have FY 2012/13 audited financial statements available prior to Dec 31, 2013
- Continue to provide meaningful professional training for department personnel
- Continue emphasis on reducing Finance Department's error rates
- Continue to meet all State, Federal, and other reporting and financial deadlines
- Continue to refine collections effort to improve revenues.
- Continue implementation of payroll interface with Public Works cost accounting system (CAMS)
- Continue to improve fiscal services provided to LTC, Community Development, and Public Works Departments
- Maintain quality results in the Treasury Pool in a difficult economic market

- Implementation of Employee Self-Service Portal and E-Forms
- Implement initial billing process of EMS services and eliminate outsourcing of billing
- Implement a county wide credit card processing program for all departments to utilize
- Continue to maintain and build our relationship with Oak Valley Community Bank
- Continue to research and expand our revenue collections process for higher collections of revenue

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

(Without A87 reimbursement included) The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$90,196 in expenditures, and an increase of \$3,000 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is decreased by \$93,196.

(With A87 reimbursement included) The Department's FY 2013-2014 Requested Budget represents an overall increase of \$84,988 in expenditures, and an increase of \$3,000 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is increased by \$81,988.

Personnel Costs decreased by \$15,113 compared to the FY 2012-2013 Board Approved Budget, due to elimination of car allowance, changes in personnel classifications, i.e. new employees hired at lower step/grade level, and changes to insurance.

Revenues – The most notable decrease is due to the county cost plan reimbursement. Cost plan reimbursement decreased by \$175,184. We have a \$3,000 budget increase to business license fees reflecting increased revenue received for 2012/13. Finance administration fees reflect a decrease of \$1,000 due to prior history and estimated Maddy fund transfer. Collection revenue reflects a decrease of \$2,000 based on current actuals. There is a \$3,000 budget increase to redemption fees as this is a transfer from the State redemption fee fund that will be done on a yearly basis now.

Personnel – The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget. Personnel costs decreased overall by \$15,113. Notable changes include a temporary part-time position added to cover maternity leave for an employee, adding \$25,188 to salary & benefits, and the car allowance for the Director of Finance eliminated from salary resulting in approximately \$9,372 in savings. These costs reflect no salary increases due to COLAs, management salaries, or step increases.

Services & Supplies – There is an overall increase in this section mainly due to increases in maintenance agreements and computer replacements.

Support & Care of Persons – Not Applicable.

Fixed Assets – MSGovern lease payment complete. \$10,000 budgeted for Megabyte property tax system server equipment upgrades. \$44,600 budgeted for MSGovern Attendance Enterprise payroll time-keeping system which will include the ability for electronic time entry and signatures, and interface with the payroll system.

FY 2013-2014 STATE FUNDING SUMMARY

No impact as this budget unit does not rely on State funding.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

- Temporary part-time, non-benefited position to cover full-time employee during maternity leave; total cost \$25,188; no revenue offset (Policy Item Request Form attached)
- \$10,000 requested in fixed asset line item to upgrade/replace Megabyte property tax system server equipment; no revenue offset (Policy Item Request Form attached)
- \$46,600 requested in fixed asset line item for Payroll time-keeping module for finance system.

COUNTY OF MONO
Finance Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 070: DEPARTMENT OF FINANCE

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-12070-12020-00000000	BUSINESS LICENSE FEES	14,621	15,000	24,715	18,000	18,000	0
100-12070-16010-00000000	PROP TAX ADMIN FEE- FINANCE	118,203	120,000	126,964	120,000	120,000	0
100-12070-16040-00000000	RESEARCH FEES	13,420	10,000	6,363	10,000	10,000	0
100-12070-16180-00000000	TAX BILL CHANGES/SPEC ASSESSME	0	0	0	0	0	0
100-12070-16381-00000000	SALE-EXCESS PROCEEDS	0	0	0	0	0	0
100-12070-16460-00000000	FINANCE ADMINISTRATION FEES	1,091	2,000	0	1,000	1,000	0
100-12070-16470-00000000	ACCOUNTING SERVICE FEES	54,122	40,000	37,622	40,000	40,000	0
100-12070-16503-00000000	COLLECTION REVENUE	16,261	17,000	10,977	15,000	15,000	0
100-12070-16550-00000000	PARCEL SPLIT/CHG OF OWNERSHIP&	1,137	0	637	0	0	0
100-12070-16560-00000000	REDEMPTION FEES	0	0	19,858	3,000	3,000	0
100-12070-16570-00000000	5% SUPPLEMENTAL COLLECTION FEE	27,164	20,000	18,639	20,000	20,000	0
100-12070-17010-00200000	MISCELLANEOUS REVENUE	0	0	144	0	0	0
100-12070-17010-00700000	MISCELLANEOUS REVENUE	3,003	1,000	4,062	1,000	1,000	0
100-12070-17030-00000000	CAL-CARD REBATE	5,034	5,000	5,816	5,000	5,000	0
100-12070-17500-00000000	LOAN REPAYMENTS	0	195,000	146,250	195,000	195,000	0
100-12070-18100-00700000	OPERATING TRANSFERS IN	0	0	0	0	0	0
100-12070-18960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Revenues		254,056	425,000	402,047	428,000	428,000	0
Expenditures							
100-12070-21100-00000000	SALARY AND WAGES	975,846	998,488	954,234	986,807	986,807	0
100-12070-21120-00000000	OVERTIME	4,860	5,000	5,262	5,000	5,000	0
100-12070-22100-00000000	EMPLOYEE BENEFITS	514,322	519,432	466,786	516,000	516,000	0
100-12070-30000-00000000	INVESTMENT EXPENSE	0	0	0	0	0	0
100-12070-30280-00000000	TELEPHONE/COMMUNICATIONS	1,052	1,300	688	900	900	0
100-12070-31200-00000000	EQUIP MAINTENANCE & REPAIR	58,671	105,000	97,691	109,317	109,317	0
100-12070-31700-00000000	MEMBERSHIP FEES	2,907	3,500	1,914	2,500	2,500	0
100-12070-32000-00000000	OFFICE EXPENSE	59,756	63,000	62,130	70,000	70,000	0
100-12070-32350-00000000	ANNUAL AUDIT	70,000	70,000	70,000	70,000	70,000	0
100-12070-32360-00000000	CONSULTING SERVICES	15,803	17,000	16,326	17,000	17,000	0
100-12070-32500-00000000	PROFESSIONAL & SPECIALIZED SER	38,830	30,000	28,662	30,000	30,000	0
100-12070-32800-00000000	PUBLICATIONS & LEGAL NOTICES	2,333	2,000	2,423	2,300	2,300	0
100-12070-32960-00000000	A-87 INDIRECT COSTS	-1,226,417	-1,352,353	-1,350,285	-1,177,169	-1,177,169	0

COUNTY OF MONO
Finance Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 070: DEPARTMENT OF FINANCE

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
100-12070-33120-00000000	SPECIAL DEPARTMENT EXPENSE	101	29,500	815	300	300	0
100-12070-33350-00000000	TRAVEL & TRAINING EXPENSE	41,280	45,000	22,587	35,000	35,000	0
100-12070-33351-00000000	VEHICLE FUEL COSTS	590	1,500	960	600	600	0
100-12070-33360-00000000	MOTOR POOL EXPENSE	1,262	1,500	468	1,300	1,300	0
100-12070-35210-00000000	BOND/LOAN INTEREST-FINANCE	0	0	0	0	0	0
100-12070-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	12,010	55,000	34,293	10,000	10,000	0
100-12070-60045-00000000	BOND/LOAN PRINCIPLE REPAYMENT-FINA	0	0	0	0	0	0
100-12070-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-12070-72960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Expenditures		573,206	594,867	414,954	679,855	679,855	0
Total for DEPT 070: DEPARTMENT OF FINANCE		-319,150	-169,867	-12,907	-251,855	-251,855	0

POLICY ITEM REQUEST FORM

Department: Finance 070

Description of Program/Equipment:

Temporary Part-Time Non-Benefited Position to cover employee during maternity leave

Cost Components

Salary:	<u>22,559</u>	(full year cost)
Benefits:	<u>2,629</u>	(Employer-paid taxes)
Supplies:	<u></u>	(includes vehicle, fuel)
Materials:	<u></u>	(cell phones, IT, phones)
Communications:	<u></u>	
Computer:	<u></u>	
Other:	<u></u>	
Total On-Going Cost:	<u>25,188</u>	
Vehicle:	<u></u>	
Equipment:	<u></u>	
Work Space:	<u></u>	
Other:	<u></u>	
Total One-Time Cost:	<u>-</u>	
Total Cost:	<u>25,188</u>	

Revenue: Describe any revenue to offset the cost of the policy item

POLICY ITEM REQUEST FORM (3)

Department: Finance 070

Description of Program/Equipment:

3120 - Equipment Maintenance & Repair - Includes increases to maintenance and possible upgrade/service charges

3200 - Office Expense - Includes computer replacements that are due and have been put off for several years

Cost Components

Salary:	_____	(full year cost)
Benefits:	_____	
Supplies:	<u>18,300</u>	(includes vehicle, fuel)
Materials:	_____	(cell phones, IT, phones)
Communications:	_____	
Computer:	_____	
Other:	_____	
Total On-Going Cost:	<u><u>18,300</u></u>	
Vehicle:	_____	
Equipment:	_____	
Work Space:	_____	
Other:	_____	
Total One-Time Cost:	<u><u>-</u></u>	
Total Cost:	<u><u>18,300</u></u>	

Revenue: Describe any revenue to offset the cost of the policy item

POLICY ITEM REQUEST FORM (4)

Department: Finance 070

Description of Program/Equipment:

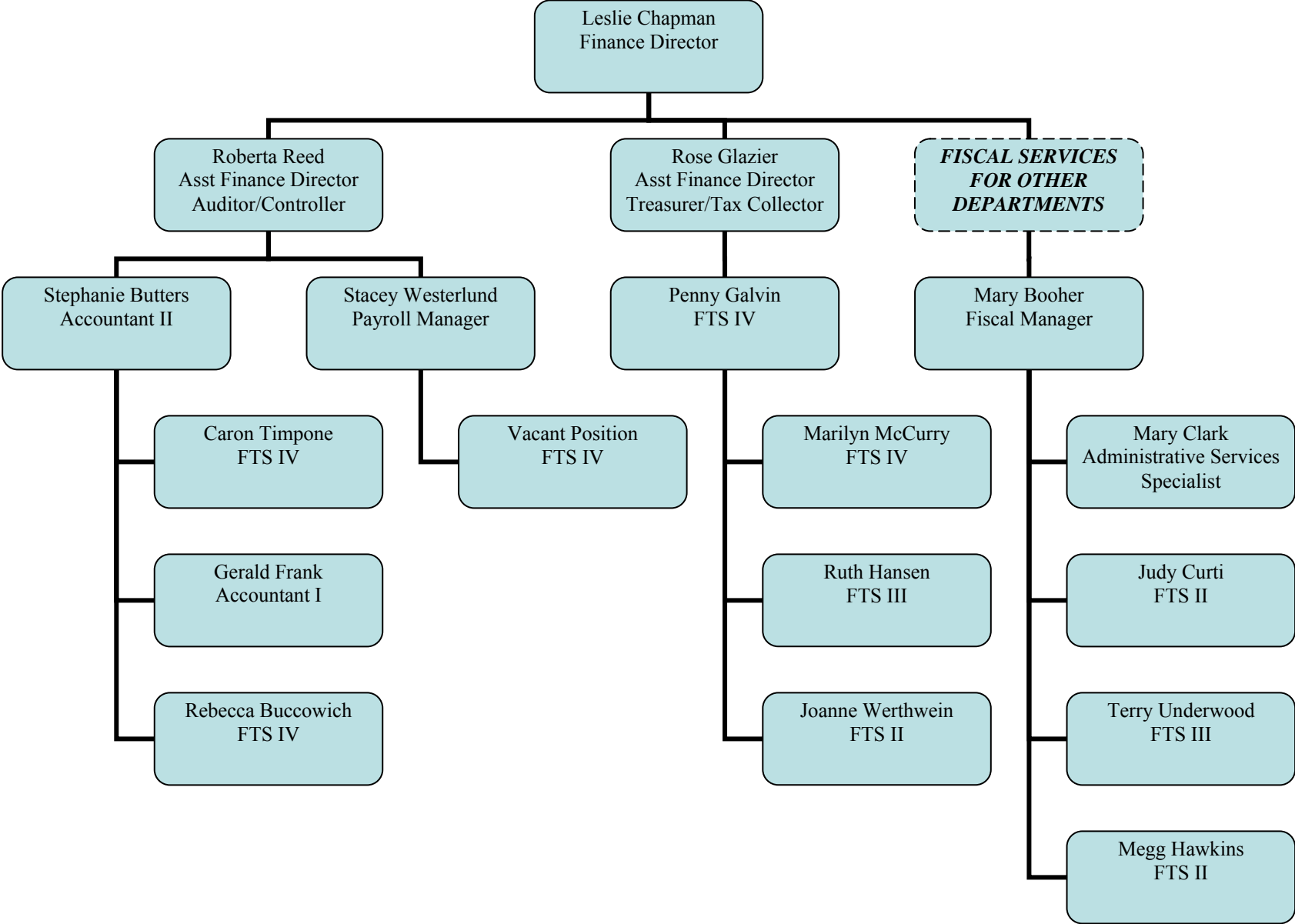
5303 - Capital Equipment - \$10,000 requested for Megabyte property tax system sever equipment upgrades/replacement.

Cost Components

Salary:	<u> </u>	(full year cost)
Benefits:	<u> </u>	
Supplies:	<u> </u>	(includes vehicle, fuel)
Materials:	<u> </u>	(cell phones, IT, phones)
Communications:	<u> </u>	
Computer:	<u> </u>	
Other:	<u> </u>	
Total On-Going Cost:	<u> </u>	-
Vehicle:	<u> </u>	
Equipment:	<u> </u>	10,000
Work Space:	<u> </u>	
Other:	<u> </u>	
Total One-Time Cost:	<u> </u>	10,000
Total Cost:	<u> </u>	10,000

Revenue: Describe any revenue to offset the cost of the policy item

Finance Department



INTERNAL SERVICE FUND (COPIERS)

655-10335

DEPARTMENTAL FUNCTIONS

The Copier Pool is responsible for providing all copiers to Mono County Offices. The pool handles all new copier purchases and keeps maintenance contracts on all existing machines. The maintenance contracts cover service, parts, and toner on copy machines. Paper and staples for the copy machines is ordered by each department and charged to the copier pool. The pool is also responsible for taking copier count readings, which are reported to the service company maintaining the machines and for use in billing each department.

The charges for copies for fiscal year 12/13 were charged at \$0.06 for black and white copies and \$0.16 for color copies. The new rates for fiscal year 13/14 are \$0.06 for black and white copies and \$0.13 for color copies. As the copier pool replaces the older more expensive copy machines with new less expensive copy machines the rates will continue to drop. Copier charges are calculating by adding all expenditures and depreciation together and dividing that total by the anticipated amount of copies to be made throughout the fiscal year.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Purchased 5 new Copy Machines.
- Provided departments with reliable Copy Machines.
- Added Fax capabilities to copiers where needed. (Reducing the need for an additional Fax machine in those offices.)
- Insured all new copiers had Data Encryption and Hard Drive Erasing capabilities, which helps in the security of confidential data.
- Maintained costs slightly under budget.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Renegotiate new service contracts on all machines.
- Purchase one new machine for the new Social Services Office.
- Replace 2 older copy machines
- Continue to insure each department's copier needs are met.
- Continue to look for additional ways to reduce costs.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$13,770 in expenditures, and a decrease of \$7,550 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the net cost to the fund decreased by \$6,220. Requested will provide a Net Contribution to the Internal Service Fund of \$2,105.

Revenues – The decrease in Inter-Fund Revenue is a result of lowering the cost per copy to the departments.

Personnel - The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget. At this time Personnel Costs are not charged to this Internal Service Fund, but will be in the future, based on Time Studies.

Services & Supplies – There is a slight increase of \$1,000 in Services and Supplies. The increase is a result of maintenance costs to support an additional copy machine.

Fixed Assets – One new Copier to be purchased and installed in the new CWS office of Social Services. Two new copiers will be purchased to replace older unreliable machines. The FY 12/13 Requested Budget Reflects a decrease of \$16,100 in Fixed Assets.

FY 2013-2014 STATE FUNDING SUMMARY

No impact as this budget unit does not rely on State funding.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

- Time Studies for Copier Pool personnel will be collected for possible inclusion in future budgets.

Also see attached Policy Item Request Forms.

COUNTY OF MONO
Finance - Copier Pool Budget Comparison Report

FUND 655: COPIER POOL
DEPT 335: COPIER POOL

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
Revenues							
655-10335-14010-00000000	INTEREST INCOME	-344	-200	-152	-150	-150	0
655-10335-16950-00000000	INTER-FUND REVENUE	103,169	108,700	112,447	101,100	101,100	0
655-10335-18010-00000000	SALE OF SURPLUS ASSETS	0	0	499	0	0	0
Total Revenues		102,825	108,500	112,794	100,950	100,950	0
Expenditures							
655-10335-31200-00000000	EQUIP MAINTENANCE & REPAIR	46,210	49,500	46,044	51,500	51,500	0
655-10335-32000-00000000	OFFICE EXPENSE	13,493	15,000	14,176	14,000	14,000	0
655-10335-32860-00000000	RENTS & LEASES - OTHER	0	0	0	0	0	0
655-10335-32960-00000000	A-87 INDIRECT COSTS	4,242	5,615	5,615	0	0	0
655-10335-39000-00000000	DEPRECIATION EXPENSE	25,223	35,000	11,367	31,027	31,027	0
655-10335-39005-00000000	CAPITAL ASSET OFFSET	-12,116	0	0	0	0	0
655-10335-39010-00000000	NET BOOK RETIRED ASSETS	11,367	0	-11,367	0	0	0
655-10335-39015-00000000	NET BOOK TRANSFERED ASSETS	0	0	0	0	0	0
655-10335-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	12,116	42,500	42,425	26,400	26,400	0
655-10335-72960-00000000	A-87 INDIRECT COSTS	0	0	0	6,945	6,945	0
Total Expenditures		100,535	147,615	108,260	129,872	129,872	0
Total for DEPT 335: COPIER POOL		2,290	-39,115	4,534	-28,922	-28,922	0

POLICY ITEM REQUEST FORM

Department: **Internal Service Fund (Copier)**

Description of Program/Equipment:
Canon Copier for new CWS Office in DSS

Cost Components

Salary:	_____	(full year cost)
Benefits:	_____	
Supplies:	_____	(includes vehicle, fuel)
Materials:	_____	(cell phones, IT, phones)
Communications:	_____	
Computer:	_____	
Other:	_____	
Total On-Going Cost:	=====	
Vehicle:	_____	
Equipment:	_____	8,900
Work Space:	_____	
Other:	_____	
Total One-Time Cost:	=====	8,900
Total Cost:	=====	8,900

Revenue: Describe any revenue to offset the cost of the policy item

COUNTY OF MONO
Finance - General Revenue Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 000: GENERAL

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-00000-10020-00000000	PROP TAX -CURRENT SECURED	14,296,942	14,100,000	13,715,227	14,250,000	14,250,000	0
100-00000-10030-00000000	PROP TAX -CURRENT UNSECURED	1,074,743	850,000	937,235	1,109,000	1,109,000	0
100-00000-10040-00000000	PROP TAX -DELINQ SECURED REDEM	505,527	450,000	256,066	250,000	250,000	0
100-00000-10050-00000000	PROP TAX -DELINQ UNSECURED RED	17,186	15,000	17,779	10,000	10,000	0
100-00000-10060-00000000	PROP TAX - SUPPLEMENTAL	-80,247	-35,000	-19,698	5,000	17,000	0
100-00000-10061-00000000	PROP TAX -UNITARY	361,241	355,000	349,414	341,000	341,000	0
100-00000-10062-00000000	PROP TAX -EXCESS ERAF	489,007	402,239	402,239	100,000	100,000	0
100-00000-10063-00000000	PROP TAX -PROP 1A SUSPENSE SEC	0	0	0	0	0	0
100-00000-10080-00000000	PROP TAX -PENALTIES/INTEREST	255,362	200,000	142,223	75,000	75,000	0
100-00000-10090-00000000	SALES & USE TAX	326,167	340,000	355,638	415,000	415,000	0
100-00000-10100-00000000	TRANSIENT OCCUPANCY TAX-GENERAL F	1,852,561	1,717,000	1,316,212	1,800,000	1,800,000	0
100-00000-10110-00000000	PROPERTY TRANSFER TAX	142,894	140,000	145,738	160,000	160,000	0
100-00000-10120-00000000	WILLIAMSON ACT-AGRICULTURE SUB	0	0	0	0	0	0
100-00000-10140-00000000	TIMBER YIELD TAX	0	0	2,962	0	0	0
100-00000-10150-00000000	SALES & USE TAX IN LIEU	117,111	118,000	103,613	110,000	110,000	0
100-00000-10160-00000000	VLF IN LIEU	1,520,974	1,490,000	1,499,142	1,494,000	1,494,000	0
100-00000-12030-00000000	OFF-HWY VEHICLE LICENSE FEES	30,450	18,800	6,957	7,000	7,000	0
100-00000-12200-00000000	FRANCHISE PERMITS	172,786	170,000	162,711	165,000	165,000	0
100-00000-13010-00000000	VEHICLE CODE FINES	144,474	148,000	128,860	141,000	141,000	0
100-00000-13040-00000000	COURT FINES & PENALTIES	633,343	599,000	466,214	550,000	550,000	0
100-00000-13050-00000000	B/A 1463.14 PC FINES	4,905	5,000	4,580	4,750	4,750	0
100-00000-13060-00000000	RED LIGHT FINES/TRAFFIC SCHOOL	0	100	0	0	0	0
100-00000-13120-00000000	GF-FINES, FORFEITS & PENALTIES	250	100	2,000	100	100	0
100-00000-14010-00000000	INTEREST INCOME	6,959	25,000	5,149	5,000	5,000	0
100-00000-14020-00000000	UNREALIZED GAIN/LOSS	-1,858,568	0	0	0	0	0
100-00000-14050-00000000	RENTAL INCOME	6,140	6,100	6,000	6,000	6,000	0
100-00000-15089-00000000	ST: MOTOR VEHICLE EXCESS FEES	30,541	0	6,236	0	0	0
100-00000-15090-00000000	ST: MOTOR VEHICLE IN LIEU (MVI	0	0	0	0	0	0
100-00000-15400-00000000	ST: HOMEOWNERS PROP TX RELIF	46,488	45,000	44,700	46,000	46,000	0
100-00000-15446-00000000	ST: REVENUE STABILIZATION	21,000	21,000	0	21,000	21,000	0
100-00000-15460-00000000	ST: SB-90 STATE-MANDATED COST	2,358	3,000	2,211	2,000	2,000	0
100-00000-15630-00000000	FED: TOBACCO SETTLEMENT	126,218	125,000	190,226	170,000	170,000	0
100-00000-15680-00000000	FED: FOREST RESERVE	78,489	0	0	0	0	0

COUNTY OF MONO
Finance - General Revenue Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 000: GENERAL

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
100-00000-15690-00000000	FED: IN LIEU TAXES (PILT)	1,052,328	1,154,190	2,294,644	1,140,454	1,140,454	0
100-00000-15750-00000000	FED: GEOTHERMAL ROYALTIES	23,081	30,000	61,569	50,000	50,000	0
100-00000-15900-00000000	OTH: OTHER GOVT AGENCIES	0	0	50,000	0	0	0
100-00000-16371-00000000	PROF SERVICE FEES- A87	-165,650	-268,669	-269,971	-182,961	-182,961	0
100-00000-16900-00000000	MISC CHARGES FOR SERVICES	0	0	0	0	0	0
100-00000-16940-00000000	TAX ROLL PRINTOUTS	0	0	0	0	0	0
100-00000-17010-00000000	MISCELLANEOUS REVENUE	1,060	0	1,013	0	0	0
100-00000-17020-00000000	PRIOR YEAR REVENUE	175,986	0	158	0	0	0
100-00000-17050-00000000	DONATIONS & CONTRIBUTIONS	0	0	0	0	0	0
100-00000-17255-00000000	JUDGMENTS, DAMAGES & SETTLEMEN	4,238	0	75,314	0	0	0
100-00000-18000-00000000	OTHER FINANCING SOURCES	0	0	0	0	0	0
100-00000-18010-00000000	SALE OF SURPLUS ASSETS	520	0	43,000	0	0	0
100-00000-18020-00000000	SALE OF SURPLUS SUPPLIES/EQUIP	239	0	8,612	0	0	0
100-00000-18050-00000000	SALE OF REAL PROPERTY	0	0	0	0	0	0
100-00000-18060-00000000	SALE OF EASEMENT	0	0	9,900	0	0	0
100-17000-14050-00000000	RENTAL INCOME	0	0	0	0	0	0
Total Revenues		21,417,103	22,223,860	22,523,873	22,244,343	22,256,343	0
Expenditures							
100-00000-30000-00000000	INVESTMENT EXPENSE	0	0	0	0	0	0
100-00000-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
100-00000-32960-00000000	A-87 INDIRECT COSTS	-801,785	-88,379	-88,379	0	0	0
100-00000-70250-00000000	PRIOR PERIOD ADJUSTMENTS	0	0	0	0	0	0
100-00000-72960-00000000	A-87 INDIRECT COSTS	0	0	0	1,315,015	1,315,015	0
Total Expenditures		-801,785	-88,379	-88,379	1,315,015	1,315,015	0
Total for DEPT 000: GENERAL		22,218,888	22,312,239	22,612,252	20,929,328	20,941,328	0

COUNTY OF MONO
Finance - Other - Clinic Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 860: BRIDGEPORT CLINIC

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-41860-17050-08600000	DONATIONS & CONTRIBUTIONS	0	0	0	0	0	0
Total Revenues		0	0	0	0	0	0
Expenditures							
100-41860-22100-00000000	EMPLOYEE BENEFITS	0	0	0	0	0	0
100-41860-30280-00000000	TELEPHONE/COMMUNICATIONS	3,686	4,500	3,718	4,000	4,000	0
100-41860-32450-00000000	CONTRACT SERVICES	112,953	123,000	90,460	100,000	100,000	0
100-41860-32960-00000000	A-87 INDIRECT COSTS	293,276	230,852	230,852	0	0	0
100-41860-33600-00000000	UTILITIES	67,047	70,000	32,317	68,000	68,000	0
100-41860-72960-00000000	A-87 INDIRECT COSTS	0	0	0	149,318	149,318	0
Total Expenditures		476,962	428,352	357,347	321,318	321,318	0
Total for DEPT 860: BRIDGEPORT CLINIC		-476,962	-428,352	-357,347	-321,318	-321,318	0

COUNTY OF MONO
Finance - Other - County MOE Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 437: COUNTY MOE

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
Total Revenues		0	0	0	0	0	0
Expenditures							
100-21437-32960-00000000	A-87 INDIRECT COSTS	164,591	192,966	192,966	0	0	0
100-21437-38000-00000000	REVENUE MOE	526,224	530,000	518,865	530,000	530,000	0
100-21437-38001-00000000	COUNTY FACILITIES MOE	210,163	209,132	261,415	209,132	209,132	0
100-21437-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
100-21437-72960-00000000	A-87 INDIRECT COSTS	0	0	0	222,753	222,753	0
Total Expenditures		900,978	932,098	973,246	961,885	961,885	0
Total for DEPT 437: COUNTY MOE		-900,978	-932,098	-973,246	-961,885	-961,885	0

COUNTY OF MONO
Finance - CSA#1 Budget Comparison Report

FUND 725: COUNTY SERVICE AREA #1
DEPT 000: GENERAL

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
Revenues							
725-10000-10020-00000000	PROP TAX -CURRENT SECURED	136,249	140,200	141,771	0	140,200	0
725-10000-14010-00000000	INTEREST INCOME	2,499	2,000	2,414	0	2,000	0
725-10000-14080-00000000	REPEATER TOWER RENT	2,198	1,200	814	0	1,200	0
725-10000-15601-00001050	FED: FCC GRANT	37,780	0	0	0	0	0
725-10000-16055-00000000	SPECIAL ASSESSMENTS	0	0	0	0	0	0
725-10000-16215-00000000	COMMUNITY GARDEN FEES	0	0	140	0	0	0
725-10000-16216-00000000	COMMUNITY CITIZEN PROGRAM FEES	0	0	30	0	0	0
725-10000-17010-00000000	MISCELLANEOUS REVENUE	0	440	6,180	0	440	0
Total Revenues		178,726	143,840	151,349	0	143,840	0
Expenditures							
725-10000-21100-00000000	SALARY AND WAGES	0	0	0	0	0	0
725-10000-22100-00000000	EMPLOYEE BENEFITS	0	0	0	0	0	0
725-10000-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
725-10000-31200-00000000	EQUIP MAINTENANCE & REPAIR	3,234	0	3,574	0	0	0
725-10000-31400-00000000	BUILDING/LAND MAINT & REPAIR	2,014	25,000	8,190	0	25,000	0
725-10000-32000-00000000	OFFICE EXPENSE	125	3,350	1,410	0	3,350	0
725-10000-32450-00000000	CONTRACT SERVICES	6,949	0	0	0	0	0
725-10000-32450-00001050	CONTRACT SERVICES	0	0	0	0	0	0
725-10000-32500-00000000	PROFESSIONAL & SPECIALIZED SER	12,438	13,800	12,859	0	13,800	0
725-10000-32860-00000000	RENTS & LEASES - OTHER	-936	0	936	0	0	0
725-10000-32950-00000000	RENTS & LEASES - REAL PROPERTY	331,138	1,550	936	0	1,550	0
725-10000-33120-00000000	SPECIAL DEPARTMENT EXPENSE	1,161	3,600	4,155	0	3,600	0
725-10000-33600-00000000	UTILITIES	2,412	3,000	2,587	0	3,000	0
725-10000-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	9,165	25,000	0	0	25,000	0
725-10000-91010-00000000	CONTINGENCY	0	0	0	0	0	0
Total Expenditures		367,700	75,300	34,647	0	75,300	0
Total for DEPT 000: GENERAL		-188,974	68,540	116,702	0	68,540	0

**FINANCE - COUNTY SERVICE #2
730-10000**

DEPARTMENTAL FUNCTIONS

Our main objective is to provide three television channels to the Tri-Valley Area (Chalfant, Hammil, and Benton) which are as follows:

Channel 39 (K39KE-D) IS KTVN RENO CBS

Channel 41 (K41KZ-D) IS KOLO RENO ABC

Channel 43 (K43LV-D) IS KSRW BISHOP LOCAL 33

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

Due to often harsh weather conditions, regular site visits are required to maintain television reception to community members. Norm Powell, our technical advisor, has assisted us in maintaining and upgrading our digital equipment at the Milner Site located at the White Mountain Range.

Maintained a constructive working relationship with Schat.Net who also occupies the Milner Site for the purpose of providing better Internet Services to our communities.

DEPARTMENTAL GOALS FOR FY 2013-2014

Our goal is continued quality television reception which is the only program our District is managing at this time.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$1,150.00 in expenditures, and an increase of \$2,638.55 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net Cost is increase by \$1,488.55.

The following sections do not apply to our District.
Personnel costs, Reduction Impacts to Base Budget, State Funding Summary, Major Policy Considerations Being Requested.

COUNTY OF MONO
Finance - CSA#2 Budget Comparison Report

FUND 730: COUNTY SERVICE AREA #2
DEPT 000: GENERAL

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
Revenues							
730-10000-10020-00000000	PROP TAX -CURRENT SECURED	0	0	0	0	0	0
730-10000-14010-00000000	INTEREST INCOME	1,251	1,300	1,057	0	1,300	0
730-10000-15601-00001051	FED: FCC GRANT	20,000	20,000	20,000	0	20,000	0
730-10000-16055-00000000	SPECIAL ASSESSMENTS	18,413	18,000	18,092	0	18,000	0
730-10000-17010-00000000	MISCELLANEOUS REVENUE	6,444	0	0	0	0	0
Total Revenues		46,108	39,300	39,149	0	39,300	0
Expenditures							
730-10000-21100-00000000	SALARY AND WAGES	0	0	0	0	0	0
730-10000-22100-00000000	EMPLOYEE BENEFITS	0	0	0	0	0	0
730-10000-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
730-10000-31200-00000000	EQUIP MAINTENANCE & REPAIR	536	600	713	0	600	0
730-10000-32000-00000000	OFFICE EXPENSE	138	150	309	0	150	0
730-10000-32450-00000000	CONTRACT SERVICES	4,665	4,700	2,500	0	4,700	0
730-10000-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	0	0	0	0	0
730-10000-33120-00000000	SPECIAL DEPARTMENT EXPENSE	7,545	7,600	3,557	0	7,600	0
730-10000-33600-00000000	UTILITIES	1,984	1,900	1,673	0	1,900	0
730-10000-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	20,907	0	0	0	0	0
Total Expenditures		35,775	14,950	8,752	0	14,950	0
Total for DEPT 000: GENERAL		10,333	24,350	30,397	0	24,350	0

COUNTY OF MONO
Finance - CSA#5 Budget Comparison Report

FUND 735: COUNTY SERVICE AREA #5
DEPT 000: GENERAL

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
735-10000-10020-00000000	PROP TAX -CURRENT SECURED	47,165	43,000	45,436	45,000	45,000	0
735-10000-14010-00000000	INTEREST INCOME	8,867	10,000	6,486	70,000	70,000	0
735-10000-16055-00000000	SPECIAL ASSESSMENTS	379	0	0	0	0	0
735-10000-17010-00000000	MISCELLANEOUS REVENUE	4,108	0	7,380	0	0	0
Total Revenues		60,519	53,000	59,302	115,000	115,000	0
Expenditures							
735-10000-21100-00000000	SALARY AND WAGES	0	0	0	0	0	0
735-10000-22100-00000000	EMPLOYEE BENEFITS	0	0	0	0	0	0
735-10000-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
735-10000-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	0	0	0	0
735-10000-32000-00000000	OFFICE EXPENSE	100	100	0	100	100	0
735-10000-32450-00000000	CONTRACT SERVICES	4,463	5,000	4,217	5,000	5,000	0
735-10000-32500-00000000	PROFESSIONAL & SPECIALIZED SER	1,964	2,500	1,944	2,500	2,500	0
735-10000-33120-00000000	SPECIAL DEPARTMENT EXPENSE	1,358	5,000	597	10,000	10,000	0
735-10000-33600-00000000	UTILITIES	619	1,000	827	1,000	1,000	0
735-10000-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	300,000	100,000	400,000	400,000	0
Total Expenditures		8,504	313,600	107,585	418,600	418,600	0
Total for DEPT 000: GENERAL		52,015	-260,600	-48,283	-303,600	-303,600	0

COUNTY OF MONO

Finance - Other - Debt Services Budget Comparison Report

FUND 194: DEBT SERVICE FUND
DEPT 000: GENERAL

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
194-00000-14010-11000000	INTEREST INCOME-2012 PERS SIDEFUND RI	0	0	0	0	0	0
194-00000-17500-11000000	LOAN REPAYMENTS - 2012 PERS SIDEFUND	283,952	636,000	624,010	709,600	709,600	0
Total Revenues		283,952	636,000	624,010	709,600	709,600	0
Expenditures							
194-00000-35200-11000000	BOND EXPENSES - 2012 PERS SIDEFUND RE	139,511	0	-10,126	0	0	0
194-00000-35210-11000000	BOND/LOAN INTEREST - 2012 PERS SIDEFU	0	182,922	182,922	161,400	161,400	0
194-00000-35215-00000000	COMPENSATED ABSENCES	-304,599	0	0	0	0	0
194-00000-60045-11000000	BOND/LOAN PRINCIPLE REPAYMENT-PERS	4,523,656	502,100	502,100	548,000	548,000	0
194-00000-70250-00000000	PRIOR PERIOD ADJUSTMENTS	3,522,071	0	0	0	0	0
Total Expenditures		7,880,639	685,022	674,896	709,400	709,400	0
Total for DEPT 000: GENERAL		-7,596,687	-49,022	-50,886	200	200	0

**UNIVERSITY OF CALIFORNIA COOPERATIVE EXTENSION
INYO & MONO COUNTIES (FARM ADVISOR)
100-63896**

DEPARTMENTAL FUNCTIONS

The University of California's Division of Agriculture and Natural Resources (UC ANR) is an engine for problem solving. Serving as the bridge between local issues and the power of UC research, University of California Cooperative Extension (UCCE), brings practical, unbiased, science-based answers to Inyo and Mono counties through the following programs:

- **The County Director/Farm Advisors'** work is aimed at conducting a bi-county-based extension, education, and applied research program to support local food systems and small farms. The program's aim is to improve access to local foods and develop a more resilient and economically viable food system. The advisor also provides advisement on all areas of horticulture, including promoting Best Management Practices in landscapes, gardens, and public spaces. The farm advisor also serves to link to UC Agriculture and Natural Resources specialists and advisors to assist producers and resource agencies outside of horticultural crops.
- **The 4-H Youth Development Program** provides meaningful, learn-by-doing educational activities to children in 4-H clubs and to children participating in school enrichment and after-school programs.
- **The Master Gardener Program** provides trained volunteer-experts to extend to the public research-based information about home horticulture through informational booths at farmers markets and fairs, supporting community gardens, presenting public workshops and staffing a local garden helpline.

These efforts are funded cooperatively by Inyo and Mono County governments, the University of California, the United States Department of Agriculture, and private foundations.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

County Director/Advisor:

- Hired a Farm Advisor who began December 3, 2012. He has a background in Horticulture and will be supporting local food production, best management practices in landscapes, and assisting with the 4-H Youth Development Program.
- Began research on locally adapted cultivars of vegetables and special practices needed to address environmental challenges unique to the Eastern Sierra such as season extension, mulching, and shading of warm-season crops.
- Provided workshops on vertebrate pest control, beginning gardening, and organic gardening.

Master Gardener Program:

- Graduated 15 new Master Gardener volunteers from an intensive, 51-hour training program conducted by UC faculty from around the state. New volunteers came from Lone Pine to Coleville and all points between.
- Utilized distance training program so distant class members would have easier access to training.
- 77 Master Gardener volunteers reached 1,159 people in their outreach and education efforts and have provided more than 1,550 hours of public service to our community.
- Inyo / Mono Garden Helpline has been streamlined using an internet-based notification system for volunteers to communicate internally to improve responsiveness.
- Partnered with local gardens to hold 23 free, public gardening workshops and 22 outreach events.
- Supported all community gardens in the Eastern Sierra from Darwin to Walker.
- Set up social media outreach to serve as hub of information to local gardeners and food producers.

4-H Youth Development Program:

- Trained and managed a network of 44 adult 4-H volunteer leaders who delivered educational opportunities to local youth through eight community clubs and seventy 4-H projects. Our local volunteer leaders gave 4,664 hours of their time, a value of **\$115,434** to the youth of our communities.
- Presented the 2012 4-H National Youth Science Experiment Eco-Bot Challenge, to 31 rural youth in Inyo County and 23 students in Mammoth Lakes. Programs were assisted by 5 high schools and 4 adult volunteers.
- Held the third annual 4-H Mono County Summer Science Camp in Lee Vining.
- Supported 3 4-H Revolution of Responsibility community service projects
- Continued to promote healthy dietary habits through the Inyo County Childhood Obesity Workgroup.
- Supported 50 different types of local youth 4-H projects as members and families “learn by doing.”

DEPARTMENTAL GOALS FOR FY 2013-2014

- Research and develop recommended practices for raising horticultural crops in the Eastern Sierra.
- Provide workshops and one-on-one consultations to educate local residents and growers of best management practices in agriculture, gardening, and landscapes.
- Support current and potential small-scale growers to improve local access to affordable, fresh food and to develop resiliency in our local food supply.
- Promote 4-H activities that focus on science, engineering and technology; healthy living; and citizenship.
- Recruit new volunteers into 4-H and expand offerings of non-traditional projects to increase membership.
- Promote Cooperative Extension’s programs through local collaborations, advocacy, and public workshops.
- Provide instruction on safe food preservation practices to be conducted by UC-trained Master Food Preservers.
- Update and expand online information available at Master Gardeners’ website and through social media.
- Continue outreach efforts and continue to provide services listed under accomplishments.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014: \$37,510

COUNTY OF MONO
Finance - Other - Farm Advisor Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 896: FARM ADVISOR

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-63896-15029-00000000	FED: AG GRAZING PERMITS	1,790	1,800	1,602	1,500	1,500	0
Total Revenues		1,790	1,800	1,602	1,500	1,500	0
Expenditures							
100-63896-32450-00000000	CONTRACT SERVICES	37,408	38,322	37,758	37,510	37,510	0
100-63896-32960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Expenditures		37,408	38,322	37,758	37,510	37,510	0
Total for DEPT 896: FARM ADVISOR		-35,618	-36,522	-36,156	-36,010	-36,010	0

Combined Revenues Received for FY 12/13										Balance of revenue to receive & apply to FY 13/14 figures for billing				
4671	Civil Fines								\$0.00					
4135	Continuing Education								\$2,695.00					
4180	Device Registration								\$30,131.00					
4186	Device Repairman								\$121.82					
4667	Non Commercial Certif.(Standby Charges)								\$125.00					
4664	Nursery								\$500.00				\$0.00	
4175	Permit to Operate								\$1,140.00					
4663	Pesticide Mill Refund						Recv'd 4/8/13	\$70,000.00					\$0.00	
4665	Petroleum/WeighMaster							\$300.00					\$3,750.00	
4666	Rodent Bait Sales							\$1,210.00					\$0.00	
4499	State Other:	Exotic Pest Detection						\$0.00					\$6,453.00	
		Organic						\$210.00					\$0.00	
		Pesticide Application Reporting						\$138.00					\$138.00	
4959	Misc Rev	Copy of records that were subpoenaed for Zach Smith						\$15.00						
							Total combined	\$106,585.82					\$10,341.00	
Separate Revenues														
				Inyo Only		Mono Only								
4499	Seed			\$100.00		\$100.00				Mailed check from CDFA to Mono on 3/8/13				
4463	Unrefunded Gas Tax			\$60,414.00		\$60,414.00				Mailed check from CDFA to Mono on 4/16/13				
4463	Unclaimed Gas Tax Trapping			\$2,798.77		\$2,798.77				6/12/13: Have not received checks yet				
			Total Inyo	\$63,312.77	Total Mono	\$63,312.77								
Expenses													NOTES	
	Salaries & Benefits	\$274,520.00												Petroleum Weighmaster: \$75 received was from FY 11/12
	Services & Supplies	\$33,880.00												
	ESWMA A-87 FY 12/13	\$15,664.00												
	Total (gross)	\$324,064.00												
	Less Combined Revenue	\$217,478.18												
	Less FY 11/12 Revenue	\$9,554.00												
	See 11/12 Worksheet													
	Subtotal (net)	\$207,924.18												
	To Be Billed 1/2 of Net	\$103,962.09												
	Note: ESWMA is budgeted to receive \$7832 for A-87 cost													

COUNTY OF MONO

Finance - Other - General Fund Operating Transfers Budget Comparison Report

FUND 100: GENERAL FUND

DEPT 999: GF OPERATING TRANSFERS

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-00999-18100-00000000	OPERATING TRANSFERS IN	0	0	0	0	0	0
100-10999-16371-00000000	PROFESSIONAL SERVICE FEES	0	0	0	0	0	0
100-10999-18100-00000000	OPERATING TRANSFERS IN	1,261,871	76,120	76,123	0	0	0
Total Revenues		1,261,871	76,120	76,123	0	0	0
Expenditures							
100-00999-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
100-10999-32960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
100-10999-47010-00000000	CONTRIBUTIONS TO OTHER GOVERNMENT	0	0	0	0	0	0
100-10999-47020-00000000	CONTRIBUTIONS TO NON-PROFIT OR	74,500	80,000	73,000	0	100,000	0
100-10999-60100-00000000	OPERATING TRANSFERS OUT	1,918,399	2,279,705	2,060,292	0	2,402,139	0
Total Expenditures		1,992,899	2,359,705	2,133,292	0	2,502,139	0
Total for DEPT 999: GF OPERATING TRANSFERS		-731,028	-2,283,585	-2,057,169	0	-2,502,139	0

COUNTY OF MONO
Finance - Other - Grand Jury Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 360: GRAND JURY

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
Total Revenues		0	0	0	0	0	0
Expenditures							
100-00360-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
100-21360-31010-00000000	JURY AND WITNESS EXPENSE	3,411	9,600	4,885	9,600	5,000	0
100-21360-32000-00000000	OFFICE EXPENSE	387	800	545	800	800	0
100-21360-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	0	0	0	0	0
Total Expenditures		3,798	10,400	5,430	10,400	5,800	0
Total for DEPT 360: GRAND JURY		-3,798	-10,400	-5,430	-10,400	-5,800	0

COUNTY OF MONO
Finance - Other - Law Library Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 431: LAW LIBRARY

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
Total Revenues		0	0	0	0	0	0
Expenditures							
100-21431-60100-00000000 OPERATING TRANSFERS OUT		12,000	15,000	15,000	13,100	13,100	0
Total Expenditures		12,000	15,000	15,000	13,100	13,100	0
Total for DEPT 431: LAW LIBRARY		-12,000	-15,000	-15,000	-13,100	-13,100	0

COUNTY OF MONO

Finance - Other - Public Defender Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 435: PUBLIC DEFENDER

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-21435-13070-00000000	SMALL CLAIMS ADVICE -COURT FIN	638	600	418	600	600	0
100-21435-16050-00000000	LEGAL SERVICES	15,230	10,000	14,405	15,000	15,000	0
100-21435-16980-00000000	PUBLIC DEFENDER CONTRACT FEES	69,548	30,000	20,690	21,000	21,000	0
Total Revenues		85,416	40,600	35,513	36,600	36,600	0
Expenditures							
100-21435-32390-00000000	LEGAL SERVICES	55,048	50,000	51,620	55,000	55,000	0
100-21435-32450-00000000	CONTRACT SERVICES	539,117	558,000	544,638	558,000	558,000	0
100-21435-32500-00000000	PROFESSIONAL & SPECIALIZED SER	75,814	70,000	27,895	70,000	70,000	0
100-21435-32960-00000000	A-87 INDIRECT COSTS	38,246	16,854	16,854	0	0	0
100-21435-72960-00000000	A-87 INDIRECT COSTS	0	0	0	-15,529	-15,529	0
Total Expenditures		708,225	694,854	641,007	667,471	667,471	0
Total for DEPT 435: PUBLIC DEFENDER		-622,809	-654,254	-605,494	-630,871	-630,871	0



**Agricultural Commissioner/Director of Weights and Measures Department
Agriculture/Weights and Measures Division
100-26580**

DEPARTMENTAL FUNCTIONS

Agriculture

Pesticide Enforcement: Major Program, which includes: Monitoring the use, storage and handling of pesticides, the licensing of agricultural and structural applicators and growers; and the permitting process for the use of pesticides. Included in the permit process are: Testing for, and evaluation and issuance of restricted and non-restricted materials permits. Other activities in this category are pesticide illness investigations and emergency response.

Pest Exclusion: Enforcement of state and federal quarantine laws. This includes: Plant shipment inspections, development of growing zones, i.e., garlic districts; certification of plants and plant products; and the exclusion of state rated pests determined as detrimental to California agriculture.

Pest Detection and Eradication: To detect, eradicate and control the infestations of rated pests coming into Inyo and Mono Counties. Activities include: Herbicide treatment and mechanical control of pests; introduction of biological control measures; and join agency activities such as the Eastern Sierra Weed Management Area program.

Agricultural Statistics: Gathering, compiling, publishing and disseminating an annual crop statistics report. Cooperation in program analysis and providing special reports for water agreements, disasters and other special statistical needs.

Other Agricultural Programs Include: Nursery and seed programs; egg quality control; fruit and vegetable standards; apiary; rodent control and rodent bait sales; advocate for agricultural issues; interacting with other agencies.

Weights and Measures

Device Inspection Program: Inspect, certify or condemn all commercially used meters (retail fuel, propane, electric); scales (aggregate and cement hoppers, vehicle, livestock, computing, platform and spring scales); and any other type of device that is used to weigh or measure to determine a value for the purpose of sales. Enforcement actions include issuance of citations and initiating prosecution of violations.

Petroleum Program: Insure the quality of petroleum products sold within the two counties, including sampling of fuels, inspection and investigation of complaints. Also oversee all commercial advertisements of such products, including price signs and labeling.

Quantity Control/Package Inspections: Inspecting pre-packaged commodities in retail and wholesale facilities to determine proper weights, count or volume. Verify proper sales equipment involving scanners, performing test purchases to insure accurate charges.

Complaint Response: Initiate investigations and follow through with all citizen complaints involving weights and measures or agriculture (primarily pesticide misuse). The complaint response carries the highest priority.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

This year's activities included:

- Noxious weed control of over 25,000 gross acres.
- CA Department of Food and Agriculture and CalEPA Department of Pesticide Regulation contracts and subventions have remained available, and in some cases, increased. However some of our programs funding options have either been reduced, consolidated, or eliminated.
- Over 1,300 weighing or measuring devices were inspected throughout Inyo and Mono Counties this past fiscal year, with over 95% approval rating.
- Approximately 100 restricted material pesticide permits issued, 80 operator ID permits issued, 700 notices of intent and pesticide use reports evaluated and 20 pesticide application inspections were performed. 26 pesticide applicator certificate exams were given. Similar numbers are anticipated for this fiscal year.
- Two training programs reaching over 150 growers and other industries.
- Initiation of new three year work plan with California Department of Pesticide Regulation for pesticide enforcement and compliance program.

DEPARTMENTAL GOALS FOR FY 2013-2014

We continue to strive to:

- Service the citizens of Inyo/Mono Counties
- Respond quickly to issues and complaints;

- Maintain our 100% rate of inspection for all weighing and measuring devices within Inyo and Mono Counties to ensure equity for all transactions; and,
- To enforce the laws to the best of our ability.

Funding priority goals:

- We continue lobbying through the California Agricultural Commissioners' Association to gain state and federal dollars through legislation and regulations,
- We continue to investigate contracting with other agencies to maintain a viable noxious weed control program.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

Revenues – One of the major revenue sources for the California Agricultural Commissioners and Sealers Association (CACASA), as well as the State Agencies of California Department of Food and Agriculture (CDFA), and the California Department of Pesticide Regulation (CDPR); is the un-refunded gas tax monies that were used for agricultural purposes. The portion of funds that come to each county are work driven, which means the counties will receive back a portion of the monies they expended on agricultural related programs. The programs listed in this report are some of the activities that meet California requirements for obtaining the revenue. The method used to determine how much an individual county receives is to subtract the amount of expenditures from the annual revenues. The monies are then reimbursed after the end of the budget year.

Services & Supplies – No major changes anticipated at this time.

Support & Care of Persons – No major changes anticipated at this time.

Fixed Assets – No major fixed assets at this time

FY 2013-2014 IMPACTS TO BASE BUDGET

The requested budget for Agriculture/Weights and Measures has consistently been a rollover for many years. Additional expenditures have been balanced by yearly departmental gains in revenue. The impact of a new facility on Los Angeles Department of Water and Power land to house equipment and material would impact some revenue funds.

FY 2013-2014 STATE FUNDING SUMMARY

Reduction in California Food & Agriculture funding continues with cuts to our exclusion and detection programs. Less trapping will result. No other major funding cuts are anticipated.

FY 2013-2014 REGULATORY COMPLIANCE SUMMARY

- California Department of Pesticide Regulation – Pesticide enforcement, permits.
- Petroleum, Weights and Measures – Enforce State laws regarding petroleum quality, standards, advertising and devices.
- Exclusion – Inspection of all plant material for quarantined items.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

- We anticipate constructing a maintenance facility in FY 13/14. Resources to construct this building will come from the Departments building trust.

COUNTY OF MONO

Finance - Other - Sealer/Ag Commissioner Budget Comparison Report

FUND 100: GENERAL FUND

DEPT 580: SEALER WEIGHTS- MEASURES/AG CO

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-26580-15430-00000000	ST: AG COMM/WEIGHTS & MEASURES	129,868	128,049	60,514	63,000	63,000	0
Total Revenues		129,868	128,049	60,514	63,000	63,000	0
Expenditures							
100-26580-32500-00000000	PROFESSIONAL & SPECIALIZED SER	158,739	147,632	147,631	104,000	104,000	0
100-26580-32960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Expenditures		158,739	147,632	147,631	104,000	104,000	0
Total for DEPT 580: SEALER WEIGHTS- MEASURES/AG CO		-28,871	-19,583	-87,117	-41,000	-41,000	0

COUNTY OF MONO
Finance - Other - Veterans Services Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 878: VETERANS SERVICES OFFICER

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-55878-15475-00000000	ST: OFFICE OF VETERAN AFFAIRS	14,953	15,000	15,386	15,000	15,000	0
Total Revenues		14,953	15,000	15,386	15,000	15,000	0
Expenditures							
100-55878-47010-00000000	CONTRIBUTIONS TO OTHER GOVERNMENT	41,429	43,082	31,122	45,000	45,000	0
Total Expenditures		41,429	43,082	31,122	45,000	45,000	0
Total for DEPT 878: VETERANS SERVICES OFFICER		-26,476	-28,082	-15,736	-30,000	-30,000	0

INFORMATION TECHNOLOGY

100-17300

DEPARTMENTAL FUNCTIONS

The Mono County IT Department provides the core technology, data, and communications infrastructure for the County at all of our facilities/sites. This includes, but is not limited to, the installation & maintenance of over 60 servers, network development & maintenance (including routers, firewalls, switches, and Internet), installation and maintenance of data storage devices – including backups and retention, email, telephone, and other communication support, development and maintenance of the Sheriff's technology infrastructure, inclusion, maintenance, and development of Geographic Information Systems, and end-user support that includes desktop support, software support, and maintenance of over 600 devices across two networks. We are also looking to upgrade and maintain the Town of Mammoth Lakes' technology infrastructure beginning this year.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

IT Department Goal Progress:

- New District Attorney servers and case management software – **Complete**
- Development of new County website, including web host move – **Complete**
- PGP security upgrade - **Complete**
- MCSD Exchange cut over - **Complete**
- VMware upgrade and configuration to Esxi 5 at 3 locations – 2/3 Complete
- November election – **Complete**
- Maintain existing infrastructure and PC's – **On going**
- Setup Domain Trust for Town security/access to County network for GIS/Laserfiche - **Complete**
- Assist with radio cutover to narrowband – **Complete**

GIS Division Goal Progress:

- Complete development and integration of BasicGov into County/Town GIS, including TOT & application driven GIS. Expand product reach and effectiveness – **Mostly Complete (with future development)**
- Continue planning & development of Land Records Portal – **In Process**
- Train GIS Specialist to manage and oversee 75% of County/Town GIS Systems. Empower GIS Specialist to manage projects and serve as front-line support – **On-Going**
- Develop data management standards, performance measures, & workflows - **Complete**
- Empower staff to meet data management standards & measures. See an improvement in quality & accuracy of GIS data & response time to known issues. – **Measurable success**
- Complete updates to GIS Strategic Plan & Operating Policies, including Web Services Use Cases, Data Management Policies, and ROI – **Complete except ROI**

DEPARTMENTAL GOALS FOR FY 2013-2014

IT Department Goals:

- Develop IT Strategic Plan for Mono County & Town of Mammoth Lakes
- Implement new phone system for selected sites
- Implement Digital 395 in all County sites
- Sign and fulfill obligations of contract with Town of Mammoth Lakes for IT Support & Services
- Increase staff and user Training

GIS Division Goals:

- Leverage Digital 395 infrastructure to unify and streamline GIS across County/Town network
- Perform utility infrastructure inventory and develop associated data
- Update MLTS trails signs and convert entire process to GIS
- Develop and manage data, website, and apps for Mammoth-Yosemite trail project
- Complete Centerline data update & continue work on addressing issues
- Complete geometry input for Highway 395 Right of Way for control (cadastral management)
- ParcelViewer redesign effort
- Database updates & replication

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The IT Department's FY 2013-2014 requested budget represents an overall increase of \$293,959 in expenditures, and an increase of \$212,456 in revenue, when compared to the FY 2012-2013 Board approved budget. As a result, the requested net County cost is increase by \$81,503.

Revenues:

This year's budget includes \$347,301 of revenue that is actual dollars received from a combination of grants and contracts. This revenue covers 100% of the cost for the IT Specialist position required to support the Town, includes 15% overhead for the management and administration of the Town IT Services contract, and offsets some cost for GIS staff.

Personnel:

The recent departure of Clay Neely triggered a slight restructuring within the department which will ensure that we are able to continue to provide adequate customer service, without falling behind. In order to establish career ladders for IT staff, ensure that existing staff are compensated according to their current levels of responsibility, and fulfill our obligation with the Town for services, personnel costs increased by \$127,478 compared to the FY 2012-2013 Board approved budget. The following factors specifically contributing to the increase:

- a. The Board approved a Cadastral Mapper/GIS position in the middle of last year, which was filled in November, 2012. This budget reflects that position for the full year, while last year's did not;
- b. The budget reflects promotions for Greg Newbry and Steve Connett, both of whom are working out of class, and their promotion is the next step in the series. These are each individually justified with attached Policy Items;
- c. The budget accounts for Jami Peterson's receipt of longevity pay, as of May, 2013;
- d. The budget accounts for back-filling a position vacated by Nate Greenberg upon his promotion to IT Director, though at a much lower pay grade;
- e. The budget includes hiring an additional IT Specialist II/III to support the Town of Mammoth Lakes. Though this position is presented as a Policy Item, it is 100% offset by the Town IT Services contract.

Services & Supplies Expenses:

The notable increase in the IT budget is mostly due to line items that were transferred into the IT budget from Public Works for this year, amounting to \$155,000. These expenses are associated with hardware maintenance and service agreement costs for the County's phone system (including long distance, network, and Internet charges). Also included in this budget is the new annual service agreement cost for Digital 395. Ultimately, the Verizon cost will go down as a result of implementing Digital 395, though it is difficult to approximate exactly when that service will come online. In future years, it will likely also be possible to further reduce the Verizon cost through increasing the use of VOIP phone technology, thus eliminating a significant amount of long-distance charges.

Other increases in expenses in the budget are associated with rises in licensing costs, anticipated equipment replacement, and typical inflation. The Small Tools & Instruments line item was eliminated, and that budgeted amount moved into Stock Equipment. The Consulting Services line item was decreased this year due to the completion of the County's website development last year, which is now in maintenance mode. Rents and Leases - Structure has a minor increase, which is tied to figures provided by the Auditor's Office.

Support & Care of Persons:

The Travel & Training budget shows an overall reduction due to the elimination of Clay Neely's car allowance. However, we slightly increased the amount allocated for travel, training, and conferences, due to our need to maintain knowledge of current technology – something that has been largely ignored over the past three or four years.

Vehicle Fuel was increased because of the possibility of supporting the Town and anticipating the need for Bridgeport staff to travel to Mammoth more often. We will also have increased travel because of training needs.

The Motor Pool Expense also shows an increase because of the possibility of supporting the Town and anticipating a need to travel to Mammoth more often. We will also have increased travel because of training needs.

Fixed Assets

The IT Capital Equipment budget reflects \$43,449 in policy items, however, only \$26,249 of that is new this year. This covers the purchase of new equipment to implement Digital 395 at all County facilities, replacing the network/Internet services we receive from Verizon, and ultimately saving the County money each year.

The remaining \$17,200 is being carried over into this year's budget based on a policy item approved in April, 2013 for a new phone system.

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

The IT budget is basically the same as last year, with the exception of the line items moved to our budget from Public Works, changes to the personnel allocation, and some slight increases in Services and Supplies categories to cover our anticipated operating expenses.

FY 2013-2014 STATE FUNDING SUMMARY

The IT Department receives State revenue through work performed for the Community Development Department in the form of Local Transportation Commission (LTC) funds. IT works closely with Community Development each year to develop Work Elements as part of the Overall Work Program, which the GIS team helps to complete. Though these funds have been fairly stable in the past, they do fluctuate year-to-year, along with the associated work.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

1. New IT Specialist II/III position to support the Town of Mammoth Lakes. Total cost of \$133,058.
2. Digital 395 infrastructure & service. Total cost of \$66,329.
3. Promotion for Steve Connett from GIS Technician I to GIS Technician II.
4. Promotion for Greg Newbry from IT Specialist I to IT Specialist II.

COUNTY OF MONO
Information Technology Budget Comparison Report

DEPT 300: INFORMATION TECHNOLOGY

Account Number	Account Name	2012-13 Budget -			2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised	2012-13 Actual			
Revenues							
100-17300-14080-00000000	REPEATER TOWER RENT	-966	0	0	0	0	0
100-17300-15819-00008002	FED: MISC FED GRANTS	29,999	50,000	2,067	50,000	50,000	0
100-17300-15901-03000000	OTH: INFO TECH MISC GRANTS	0	0	0	0	0	0
100-17300-16951-00000000	IT SERVICE CONTRACTS	98,390	82,845	82,635	297,301	297,301	0
100-17300-16960-00000000	GIS FEES	41,887	2,000	37,917	0	0	0
100-17300-18960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Revenues		169,310	134,845	122,619	347,301	347,301	0
Expenditures							
100-10300-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
100-17300-21100-00000000	SALARY AND WAGES	684,730	753,536	752,948	793,889	795,889	0
100-17300-21120-00000000	OVERTIME	1,628	3,500	2,442	2,500	2,500	0
100-17300-22100-00000000	EMPLOYEE BENEFITS	368,873	391,998	391,890	480,123	480,123	0
100-17300-30280-00000000	TELEPHONE/COMMUNICATIONS	5,550	22,200	11,887	188,480	188,480	0
100-17300-31200-00000000	EQUIP MAINTENANCE & REPAIR	14,359	12,900	5,205	31,700	31,700	0
100-17300-31400-00000000	BUILDING/LAND MAINT & REPAIR	0	0	0	0	0	0
100-17300-32000-00000000	OFFICE EXPENSE	5,163	4,700	5,467	5,350	5,350	0
100-17300-32001-00000000	INFO TECH BASIC STOCK SUPPLIES	21,768	25,000	20,367	22,000	22,000	0
100-17300-32360-00000000	CONSULTING SERVICES	5,000	25,000	22,550	12,000	10,000	0
100-17300-32860-00000000	RENTS & LEASES - OTHER	58,165	84,250	59,694	89,400	89,400	0
100-17300-32950-00000000	RENTS & LEASES - REAL PROPERTY	36,165	43,800	34,848	44,156	44,156	0
100-17300-32960-00000000	A-87 INDIRECT COSTS	-798,679	-835,370	-833,115	-836,888	-836,888	0
100-17300-33010-00000000	SMALL TOOLS & INSTRUMENTS	0	1,000	11	0	0	0
100-17300-33120-00000000	SPECIAL DEPARTMENT EXPENSE	0	0	0	0	0	0
100-17300-33350-00000000	TRAVEL & TRAINING EXPENSE	15,182	20,200	15,109	15,000	15,000	0
100-17300-33351-00000000	VEHICLE FUEL COSTS	1,552	2,000	2,020	2,500	2,500	0
100-17300-33360-00000000	MOTOR POOL EXPENSE	1,744	1,536	2,412	2,500	2,500	0
100-17300-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	7,230	46,000	24,103	43,499	43,499	0
100-17300-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
100-17300-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-17300-72960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Expenditures		428,430	602,250	517,838	896,209	896,209	0
Total for DEPT 300: INFORMATION TECHNOLOGY		-259,120	-467,405	-395,219	-548,908	-548,908	0

POLICY ITEM REQUEST FORM

Department: Information Technology

Description of Program/Equipment:

In response to the Town of Mammoth Lakes IT Support Services contract, this policy item covers the allocation for one IT Specialist II/III. Based in the Mono County IT offices in Mammoth Lakes, this position would be focused on fulfilling the contract obligations outlined in the Scope of Work, as well as other duties where appropriate and assigned.

Cost Components:

Salary:	<u>67,188</u>	(full year cost)
Benefits:	<u>46,217</u>	
Supplies:	<u></u>	(includes vehicle, fuel)
Materials:	<u>900</u>	(cell phones, IT, phones)
Communications:	<u></u>	
Computer:	<u></u>	
Other:	<u>8,928</u>	
Total On-Going Cost:	<u><u>123,233</u></u>	
Vehicle:	<u></u>	
Equipment:	<u>1,500</u>	
Work Space:	<u></u>	
Other:	<u></u>	
Total One-Time Cost:	<u><u>1,500</u></u>	
Total Cost:	<u><u>\$124,733*</u></u>	

Revenue:

The cost of this position is offset 100% by the Town of Mammoth Lakes. In addition, a 15% Management & Administration fee has been built in to cover the staff time to manage the position, and the office space and overhead associated with it.

* Note : The budget for this position, as included in the Scope of Work, is tied to an IT Specialist III at a high step in order to accommodate the hiring of the most skilled candidate.

POLICY ITEM REQUEST FORM

Department: Information Technology

Description of Program/Equipment:

This policy item covers the equipment required to implement Digital 395 within County facilities, as well as the cost for one year of service. The hardware cost figure is based on quotes and actual numbers. The service cost is based on the Master Service Agreement with California Broadband Cooperative, however, the number may vary based on when service is actually made available.

Cost Components

Salary:	<u> </u>	(full year cost)
Benefits:	<u> </u>	
Supplies:	<u> </u>	(includes vehicle, fuel)
Materials:	<u> </u>	(cell phones, IT, phones)
Communications:	<u> 40,080</u>	
Computer:	<u> </u>	
Other:	<u> </u>	
Total On-Going Cost:	<u> 40,080</u>	
Vehicle:	<u> </u>	
Equipment:	<u> 26,249</u>	
Work Space:	<u> </u>	
Other:	<u> </u>	
Total One-Time Cost:	<u> 26,249</u>	
Total Cost:	<u> 66,329</u>	

Revenue:

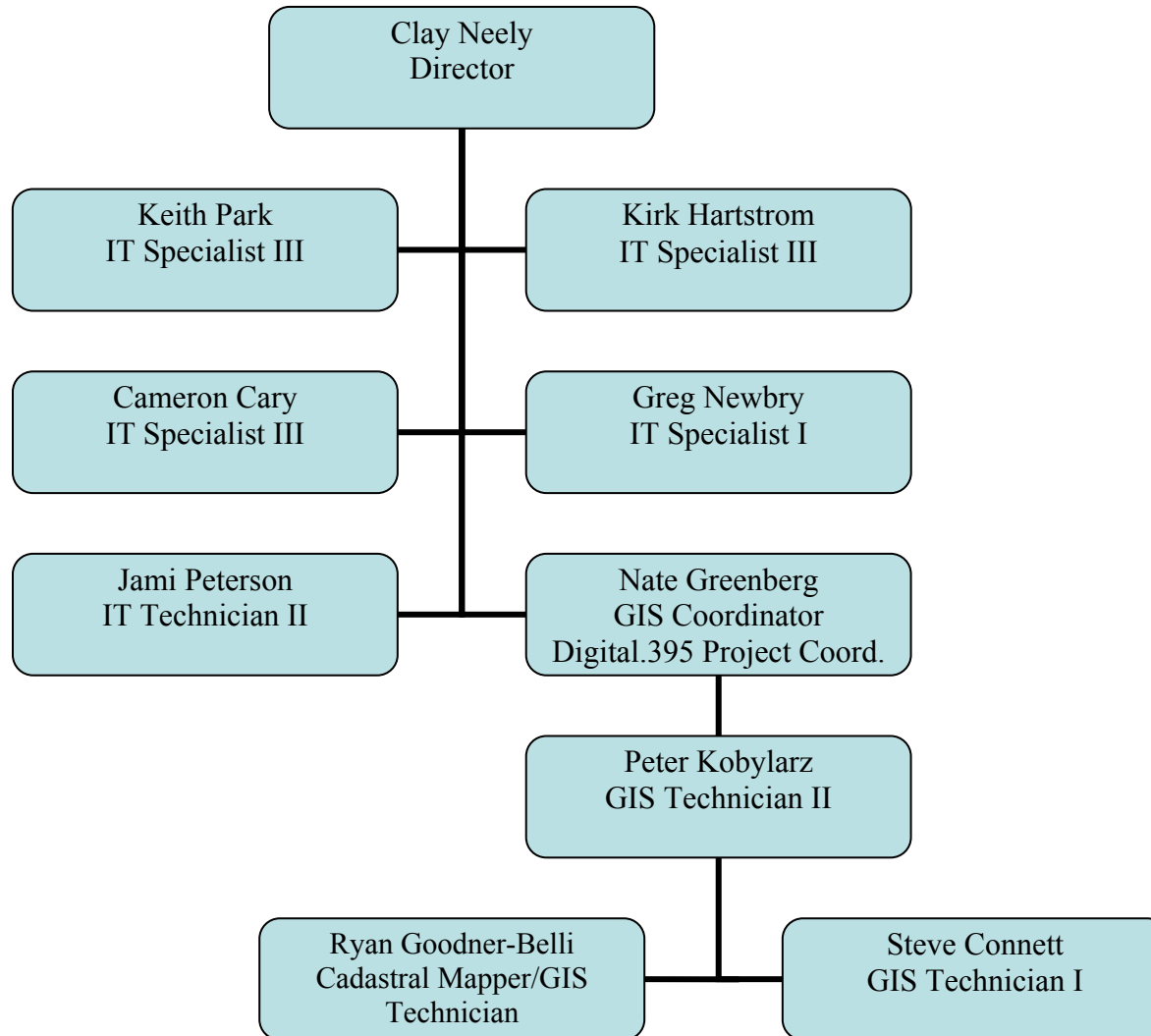
There is no revenue to offset the cost. However, there will be a savings of nearly 50% with Digital 395 vs. our current Verizon service once the full transition to Digital 395 has been made.

Digital 395 Equipment: ----->	Cost
11 HP 2620-24-PPoE+ at \$752.98 each	\$8,283
14 Ubiquiti UniFi Pro Wireless Access Point at \$200	\$2,800
11 TrippLite SMART750RM1U UPS at \$333.28	\$3,667
7 Cisco 881w at \$612.19	\$4,285
6 Blackbox RM2411A 6U Wallmount Cabinet at \$276.10	\$1,657
6 Blackbox RMT352A-R2 4U Low Profile at \$367.45	\$2,205
5 wooden locking Cupboard at \$200	\$1,000
Tax and Shipping	\$2,352
Total	\$26,249

Revenue Increase Justification

The revenues are basically the same as last year with two exceptions. We have an increase in revenue from the Town for the **emergency IT contract** and an increase in revenue for the GIS contract with the Town because of increased costs for Nate Greenberg. The Town pays half of Nate's total cost.

Information Technology



PROBATION DEPARTMENT

100-23500 & 100-23520

DEPARTMENTAL FUNCTIONS

The Chief Probation Officer (CPO), under broad policy direction from the County Administrative Officer, Superior Court and the Board of Supervisors, is responsible for the administration and management of the Department. Within this environment, the Chief Probation Officer, in consultation with the Superior Court and the CAO and working through employees, formulates, implements, and evaluates all departmental functions, activities, policies and procedures, goals and objectives, budget and finances, and staff. In addition, the CPO is responsible for interpreting applicable and appropriate laws, ordinances, regulations, and rules.

The Chief Probation Officer maintains authentic relationships with justice partners provide leadership to as well as interact and collaborate with multi-disciplinary groups, organizations/entities including community and special interest groups, justice system departments, commissions, the Mono County Grand Jury, community groups, educational institutions, law enforcement agencies, and County departments.

Core Responsibilities and Programs

Probation is statutorily required to provide services or actions as ordered by the Judge or as described within the Welfare and Institution Code, Vehicle Code, Government Code and Penal Code. Probation means the suspension of the imposition or execution of a sentence and the order of conditional and revocable release in the community under the supervision of a probation officer (PC 1203). Specifically, Probation provides **pre-sentence reports**, ensure **victims** are made whole by monitoring restitution payments and other orders, provides **direct supervision** of probationers using systems and tools available (e.g., electronic monitoring, drug monitoring), ensures **changes in Penal Code and Welfare and Institutions Code** are applied, abides by viable **changes to the law** such as **AB109 – realignment**, apply **evidence based practices (EBP)** and programs by **facilitating groups (Girl’s Circle, Aggression Replacement Therapy, Active Journaling, pro-social development groups)**, conducting **EBP risk/needs assessments**, providing **sex offender risk assessments (SARATSO)**, collect **fees and fines**, ensure sex offenders and drug offenses are **registered**, supervision for **work crews (U.S. Forest Service Trail Management Crew)**, work and communicate frequently with **justice partners**, **transport** juveniles, oversee **Deferred Entry of Judgment (PC 1000)**, oversee and apply **electronic monitoring**, pursue **collections** and collect money, adhere to **Protocol for Dually Adjudicated Youth**, prepare **adoption reports**, coordinate with **Interstate Transfer (ICOTS)** and plan through the **Community Corrections Partnership** new programs and assistance for returning and transitioning offenders.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Reorganized the department eliminating Assistant Chief of Probation position.
- Created and filled one (1) lead position (DPO III). A second DPO III was established through AB109 through reclassification of a DPO II to a DPO III. The DPO III’s will improve system deliveries and services, decrease caseload size and create a leadership pathway for employee development.
- Hired two (2) Deputy Probation Officers I/II to fill two (2) vacancies and provided CORE training and PC 832 training mandated by the state.
- Hired one (1) Deputy Probation Officer and the Board of Supervisors authorized one (1) additional DPO I/II funded through AB109 – realignment.
- All staff complied with the annual training requirements thereby maximizing the State Board of Corrections Selection and Training Standards (STC) reimbursement.
- Implemented and applied risk/needs assessments for adults (STRONG) and juveniles (PACT).
- Certified a probation officer on the SARATSO and Containment Model in order to provide the appropriate supervision level to sex offenders on probation. Probation must achieve the state mandated certification every two years.
- Training was provided to staff on evidenced based practices, motivational interviewing and juvenile brain development.
- Trained two deputy probation officers to facilitate Aggression Replacement Therapy (ART).

- Amended grants to comply with state and federal requirements.
- Collaborated with the County Treasurer's Office to create collections procedure to be implemented on July 1, 2013.
- Replaced probation officer service weapons with Gen 4 .40 Glock for safety reasons and weapons carrying probation officers were qualified on the date received.
- Purchased hand-held radios for field safety (purchased through a grant by the District Attorney's Office).
- Created the Field Contacts Matrix by risk to community.
- Chaired the Community Corrections Partnership by retooling the goals and objectives giving emphasis and funding to programs, social services and education.
- Collaborated with the U.S. Forest Service to provide trail management crew.
- Designed, planned and purchased materials for Girl's Circle to begin in FY 13-14.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Hire a DPOI/II created by realignment funds as well as send to CORE training as funded by Standards and Training Corrections (STC) program (\$6030).
- Enroll three (3) DPOI/II in PC 832 training locally with Mono County Sheriff's Office.
- Enroll one (1) DPOI/II in CORE as funded through STC reimbursement.
- Implement evidence based practice (EBP) treatment program Aggression Replacement Therapy (ART) as funded by Youth Accountability Block Grant (YOBG) (\$10,000).
- Implement the last phase of EBP Juvenile Risk/Needs by training two DPO's on PACT Treatment Plans funded through YOBG (\$15,000).
- Ensure and enact the Youth Drug and Alcohol and pro-social skills cognitive behavioral program through interactive journaling, risk assessment, treatment plan as funded by YOBG (\$2,150).
- Ensure and schedule pro-social work groups for youth funded through YOBG (\$5,000).
- Implement as Ordered by the Court, electronic monitoring for Court involved youth funded through YOBG (\$5,000).
- Implement a Youth Work Crew with the U.S. Forest Service volunteer Trail Management program through YOBG (\$4,500).
- Detain youth as Ordered by the Court as funded by YOBG (\$75,350).
- Conduct EBP of interactive journaling measuring arrest rate, rate of successful completion of probation, incarceration rate, probation violation rate, rate in completion and court-ordered community services as funded through the Juvenile Justice Crime Prevention Act (\$37,855).
- Train and certify two employees on California Law Enforcement Telecommunication System (CLETS) as a response to retirement of a user.
- Through the Community Corrections Partnership (CCP), prepare a comprehensive multiagency juvenile justice plan to be approved by the Board of Supervisors.
- Implement Field Contacts Matrix (moderate to high risk of percent of caseload) measuring for frequency of probation violations and new offenses.
- CCP will ensure all regulations and codes are adhered to for the purpose of opening a transition house for AB109 offenders released from jail.
- Train a second DPO on SARATSO and the Containment Model.
- Partner with neighboring counties to bring STC Training and Staff Development courses to minimize travel.
- Plan and execute leadership and professional development for the DPO III's.
- Provide service and support to citizens and probationers as indicated by 30% file audits conducted by COP and the DPO III's.
- Increase collections on outstanding Court Ordered fees and fines by 20%.
- Evaluate current Case Management System (Justware) in its effectiveness.
- Community Corrections Partnership will plan and initiate an educational, programmatic and treatment programs for detainees under AB109.

- Apply for the BPAI grant to fund the “EBP Trusting Data” Project will utilize JABG funding to add Information Technology infrastructure (hardware and software) to support and enhance the Probation Department’s ability to collect and analyze data for informing evidence based practices.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department’s FY 2013-2014 Requested Budget represents an overall *decrease* of \$ 126,639 in expenditures, and an *increase* of \$406,930 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is a decreased by \$ 533,569.

Personnel Costs decreased by \$ 44,912 compared to the FY 2012-2013 Board Approved Budget, due to elimination of Assistant Chief Probation Officer position.

Revenues – The YOBG Grant Revenue increased. A copy of the Grant Approval has been supplied to the Finance Dept.

FY 2013-2014 STATE FUNDING SUMMARY

The AB109 funds are constitutionally protected. While the mid-year growth fund revenue seems at risk, no planning is ever considered with this small amount. However, the funding stream for CCP is very stable and generated from state taxes. Because the County Chair of the CCP is the Chief of Probation, the CCP Executive Committee allocates funding. For probation, \$137,878 was allocated for salary and Electronic Monitoring. While other entities are allocated from AB109, it will be the Chief of Probation’s responsibility to monitor and track expenditures of those departments that are receiving allocated funds.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

None

COUNTY OF MONO
Probation - Adult Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 520: ADULT PROBATION SERVICES

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-23520-13090-00000000	LAB -H & S 11372.5	587	700	481	1,000.00	1,000.00	0
100-23520-13100-00000000	DRUG PROG -H&S 11372.7	1,195.00	1,700.00	1,079.00	2,000.00	2,000.00	0
100-23520-13120-00000000	FINES, FORFEITS & PENALTIES	88	1,600.00	363	1,200.00	1,200.00	0
100-23520-15299-00000000	ST: JUVENILE JUSTICE	0	0	0	0	0	0
100-23520-15310-05200000	ST: PUB SAFETY-PROP 172 SALES	122,646.00	122,600.00	129,684.00	122,000.00	140,000.00	0
100-23520-15330-00000000	ST: RESTITUTION 10% REBATE	4,347.00	5,000.00	3,324.00	4,000.00	4,000.00	0
100-23520-15443-52040000	ST: REALIGNMENT AB109 PLANNING	0	0	0	0	0	0
100-23520-15471-00000000	ST:STC TRAINING REIMBURSEMENT- PROBATION	6,303.00	6,303.00	6,050.00	6,050.00	6,050.00	0
100-23520-15620-00000000	FED: PROBATION IV-E & IV-EA	53,612.00	18,000.00	0	0	0	0
100-23520-15903-52030000	ST: SB 678	28,728.00	210,192.00	43,331.00	200,000.00	200,000.00	0
100-23520-16385-00000000	PROBATION GPS MONITORING FEE	0	0	1,616.00	1,500.00	1,500.00	0
100-23520-16402-00000000	PROBATION FEES	8,010.00	6,635.00	12,235.00	8,000.00	8,000.00	0
100-23520-16420-00000000	STEP PARENT ADOPTION RPT FEES	0	200	0	200	200	0
100-23520-16421-00000000	INTERSTATE FEES (PC 1203.9)	0	0	0	450	450	0
100-23520-16422-00000000	SUPERVISORY FEES (PC 1000)	0	0	0	2,400.00	2,400.00	0
100-23520-16430-00000000	DISMISSAL FEES (PC 1203.4)	250	300	150	100	100	0
100-23520-18100-05200000	OPERATING TRANSFERS IN	0	0	0	30,000.00	30,000.00	0
100-23520-18100-52045000	OP TRAN IN- AB109 PLANNING GRNT	13,338.00	60,000.00	-13,338.00	0	0	0
100-23520-18100-52220000	OP TRAN IN- AB109	13,338.00	0	34,539.00	137,878.00	137,878.00	0
100-23520-18100-52230000	OP TRAN IN- 2011 REALIGN COMM CORRECTION	13,338.00	0	0	0	0	0
100-23520-18100-52250000	OP TRAN IN- JAIL & TRANSITIONAL SUBCOM	0	0	0	267,474.00	267,474.00	0
Total Revenues		265,780.00	433,230.00	219,514.00	784,252.00	802,252.00	0
Expenditures							
100-23520-21100-00000000	SALARY AND WAGES	511,994.00	560,792.00	454,479.00	503,172.00	503,172.00	0
100-23520-21100-52010000	SALARY AND WAGES - YOBG	0	0	0	0	0	0
100-23520-21100-52020000	SALARY AND WAGES - JJCPA	0	0	0	0	0	0
100-23520-21100-52030000	SALARY AND WAGES - SB678	0	0	0	0	0	0
100-23520-21100-52045000	SALARY- AB109 PLANNING GRNT	0	0	0	0	0	0
100-23520-21100-52220000	SALARY- AB109 PLANNING GRNT	0	0	0	0	0	0

COUNTY OF MONO
Probation - Adult Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 520: ADULT PROBATION SERVICES

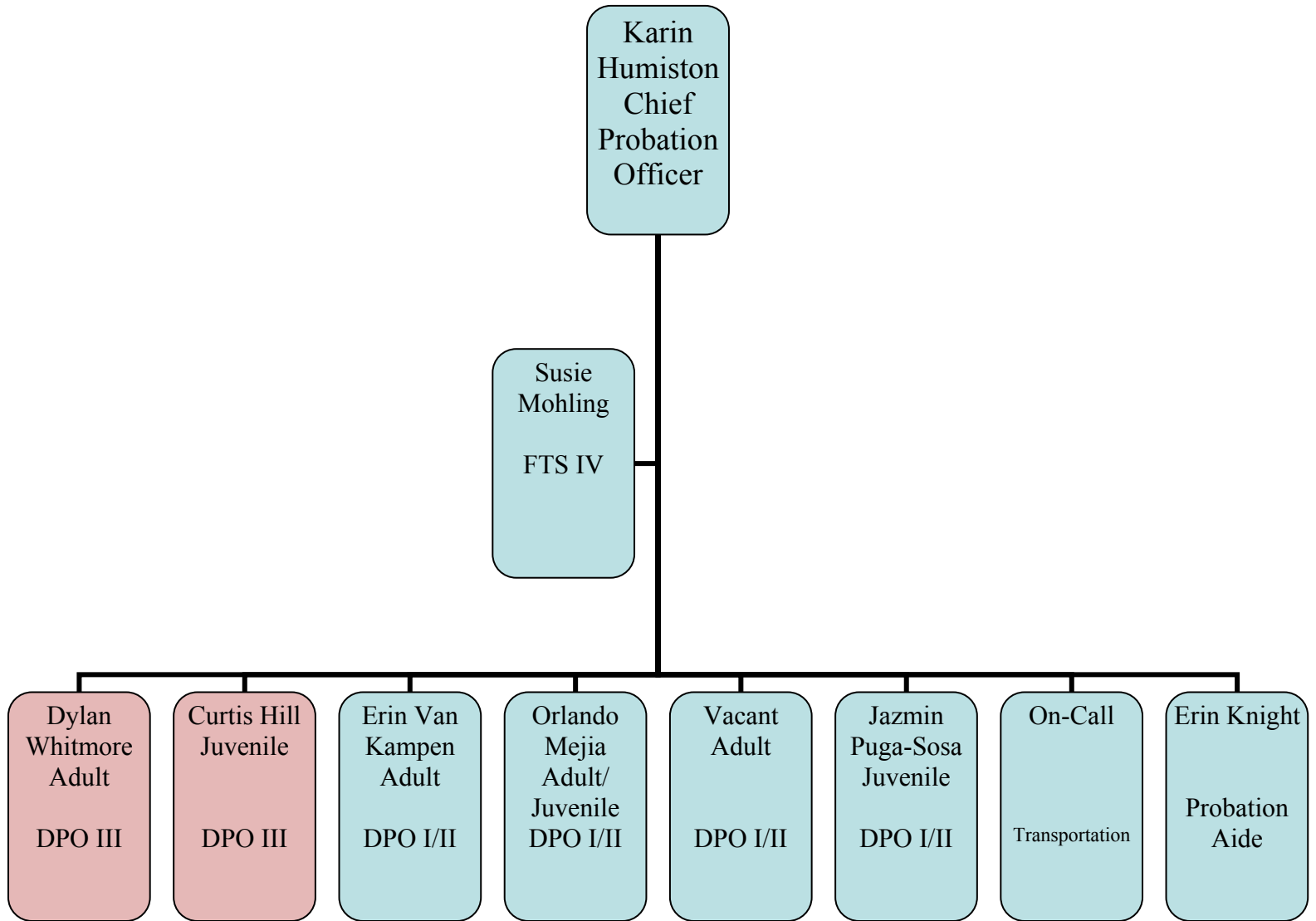
Account Number	Account Name	2011-12 Actual	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
				Revised				
100-23520-21100-52230000	SALARY- AB109 COMM CORRECTIONS	0	0	0	0	0	0	0
100-23520-21120-00000000	OVERTIME	138	3,000.00	795	10,000.00	200	0	0
100-23520-21410-00000000	HOLIDAY PAY	0	0	0	0	0	0	0
100-23520-22100-00000000	EMPLOYEE BENEFITS	468,081.00	568,281.00	424,264.00	589,243.00	589,243.00	0	0
100-23520-22100-52030000	EMPLOYEE BENEFITS- SB678	0	0	0	0	0	0	0
100-23520-30120-00000000	UNIFORM/SAFETY GEAR	0	0	0	20,000.00	20,000.00	0	0
100-23520-30122-52045000	UNIFORM/SAFETY GEAR- AB109 PLANNING GRNT	7,110.00	20,000.00	-7,110.00	0	0	0	0
100-23520-30122-52220000	UNIFORM/SAFETY GEAR-AB109 PLANNING GRNT	0	0	15,944.00	0	0	0	0
100-23520-30122-52230000	UNIFORM/SAFETY GEAR-AB109 COMM CORRECTIO	0	0	0	0	0	0	0
100-23520-30280-00000000	TELEPHONE/COMMUNICATIONS	8,273.00	9,500.00	9,043.00	9,500.00	9,500.00	0	0
100-23520-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	0	0	0	0	0
100-23520-31700-00000000	MEMBERSHIP FEES	1,456.00	900	321	900	900	0	0
100-23520-32000-00000000	OFFICE EXPENSE	5,533.00	9,691.00	2,229.00	9,600.00	5,500.00	0	0
100-23520-32000-52030000	OFFICE EXP - SB678	0	0	3,102.00	3,100.00	3,100.00	0	0
100-23520-32000-52045000	OFFICE SUPPLIES- AB109 PLANNING GRNT	1,863.00	5,000.00	-1,863.00	0	0	0	0
100-23520-32000-52220000	OFFICE SUPPLIES- AB109 PLANNING GRNT	0	0	8,917.00	0	0	0	0
100-23520-32000-52230000	OFFICE SUPPLIES- AB109 COMM CORRECTIONS	0	0	0	0	0	0	0
100-23520-32450-00000000	CONTRACT SERVICES	0	7,000.00	0	0	0	0	0
100-23520-32500-00000000	PROFESSIONAL & SPECIALIZED SER	1,590.00	56,000.00	522	0	0	0	0
100-23520-32500-52030000	PROFESSIONAL & SPECIALIZED SER- SB678	9,349.00	62,721.00	17,280.00	62,721.00	62,721.00	0	0
100-23520-32500-52230000	PROFESSIONAL & S- AB109 COMM CORRECTIONS	0	0	0	40,000.00	40,000.00	0	0
100-23520-32950-00000000	RENTS & LEASES - REAL PROPERTY	70,127.00	84,831.00	67,574.00	85,593.00	85,593.00	0	0
100-23520-32960-00000000	A-87 INDIRECT COSTS	340,315.00	237,517.00	237,517.00	0	0	0	0
100-23520-33010-00000000	SMALL TOOLS & INSTRUMENTS	331	1,000.00	21	500	500	0	0
100-23520-33120-00000000	SPECIAL DEPARTMENT EXPENSE	9,367.00	0	17,508.00	0	0	0	0
100-23520-33120-52030000	SPEC DEPT EXP - SB678	7,794.00	306,628.00	4,082.00	200,000.00	200,000.00	0	0
100-23520-33120-52045000	SPECIAL DEPT- AB109 PLANNING GRNT	947	23,000.00	-947	0	0	0	0
100-23520-33120-52220000	SPECIAL DEPT- AB109 PLANNING GRNT	0	0	2,468.00	0	0	0	0

COUNTY OF MONO
Probation - Adult Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 520: ADULT PROBATION SERVICES

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
100-23520-33120-52230000	SPECIAL DEPT- AB109 COMM CORRECTIONS	0	0	0	0	0	0
100-23520-33120-52250000	SPECIAL DEPT- JAIL & TRANSITIONAL SUBC	0	0	0	267,474.00	267,474.00	0
100-23520-33350-00000000	TRAVEL & TRAINING EXPENSE	4,769.00	35,000.00	22,717.00	35,000.00	27,000.00	0
100-23520-33350-52030000	TRAVEL & TRAINING EXP - SB678	1,291.00	5,000.00	1,072.00	5,000.00	5,000.00	0
100-23520-33350-52045000	TRAVEL & TRAINING- AB109 PLANNING GRNT	3,491.00	12,000.00	-3,491.00	0	0	0
100-23520-33350-52220000	TRAVEL & TRAINING- AB109 PLANNING GRNT	0	0	3,817.00	0	0	0
100-23520-33350-52230000	TRAVEL & TRAINING-AB109 COMM CORRECTIONS	0	0	0	0	0	0
100-23520-33351-00000000	VEHICLE FUEL COSTS	6,772.00	7,700.00	7,575.00	7,700.00	7,700.00	0
100-23520-33351-52030000	TRAVEL & TRAINING EXP - SB678	0	0	147	0	0	0
100-23520-33360-00000000	MOTOR POOL EXPENSE	17,660.00	13,960.00	10,984.00	13,960.00	13,960.00	0
100-23520-41100-00000000	SUPPORT & CARE OF PERSONS	0	0	0	0	0	0
100-23520-41100-52010000	SUPPORT & CARE OF PERSONS - YOUTH BG	48,380.00	0	0	0	0	0
100-23520-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-23520-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-23520-72960-00000000	A-87 INDIRECT COSTS	0	0	0	137,469.00	137,469.00	0
Total Expenditures		1,526,631.00	2,029,521.00	1,298,967.00	2,000,932.00	1,979,032.00	0
Total for DEPT 520: ADULT PROBATION SERVICES		-1,260,851.00	-1,596,291.00	-1,079,453.00	-1,216,680.00	-1,176,780.00	0

Probation



COUNTY OF MONO
Probation - Juvenile Budget Comparison Report

DEPT 500: JUVENILE PROBATION SERVICES

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-23500-15160-52010000	ST: JCPF - YOBG	0	68,600	93,370	117,000	117,000	0
100-23500-15299-00000000	ST: JUVENILE PROBATION ACTIVITES	0	0	0	11,100	11,100	0
100-23500-15299-52020000	ST: JUVENILE JUSTICE - JJCPA	0	40,747	0	37,855	37,855	0
100-23500-15620-00000000	FED: PROBATION IV-E & IV-EA JUV PLACEMNT	0	0	0	0	0	0
100-23500-16385-00000000	PROBATION JUVENILE GPS MONITORING FEE	0	0	0	300	300	0
100-23500-16390-00000000	PROBATION JUVENILE TRAFFIC HEA	0	7,500	526	3,000	3,000	0
100-23500-16402-00000000	PROBATION FEES - JUVENILE	0	0	0	3,000	3,000	0
100-23500-16440-00000000	JUVENILE DETENTION REIMBURSEME	0	500	0	1,000	1,000	0
100-23500-18100-00000000	OPERATING TRANSFERS IN - JJCPA	0	0	0	0	0	0
Total Revenues		0	117,347	93,896	173,255	173,255	0
Expenditures							
100-23500-21100-00000000	SALARY AND WAGES	9,270	12,000	9,770	30,000	30,000	0
100-23500-21100-52010000	SALARY AND WAGES - YOBG	0	0	0	0	0	0
100-23500-21100-52020000	SALARY AND WAGES - JJCPA	0	0	0	0	0	0
100-23500-21120-00000000	OVERTIME	275	0	0	15,000	15,000	0
100-23500-22100-00000000	EMPLOYEE BENEFITS	11,106	13,000	8,416	1,747	1,747	0
100-23500-30110-00000000	CLOTHING/PERSONAL SUPPLIES	0	100	0	0	0	0
100-23500-30110-52010000	CLOTHING/PERSONAL SUPPLIES - YOBG	0	0	0	4,500	4,500	0
100-23500-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
100-23500-30300-00000000	FOOD EXPENSES	312	500	367	500	500	0
100-23500-30350-00000000	HOUSEHOLD EXPENSES	43	250	0	0	0	0
100-23500-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	0	0	0	0
100-23500-32000-00000000	OFFICE EXPENSE	0	0	0	0	0	0
100-23500-32000-52020000	OFFICE EXPENSE - JJCPA	0	0	0	0	0	0
100-23500-32260-00000000	MEDICAL/DENTAL SERVICES	805	1,000	4,195	0	0	0
100-23500-32500-52010000	PROFESSIONAL & SPECIALIZED SER-YOBG	0	0	2,886	28,150	28,150	0
100-23500-32500-52020000	PROFESSIONAL & SPECIALIZED SER - JJCPA	0	0	0	7,855	7,855	0
100-23500-32960-00000000	A-87 INDIRECT COSTS	-13,818	6,352	6,352	0	0	0
100-23500-33120-00000000	SPEC DEPT EXP - TITLE IV-E JUV PLACEMENT	0	0	0	0	0	0

COUNTY OF MONO
Probation - Juvenile Budget Comparison Report

DEPT 500: JUVENILE PROBATION SERVICES

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-23500-33120-52010000	SPEC DEPT EXP - YOBG	2,672	222,182	70	15,000	15,000	0
100-23500-33350-00000000	TRAVEL & TRAINING EXPENSE	3,993	5,700	1,623	4,500	4,500	0
100-23500-33350-52010000	TRAVEL & TRAINING EXP - YOBG	2,000	10,000	0	0	0	0
100-23500-33350-52020000	TRAVEL & TRAINING EXP - JJCPA	0	0	0	0	0	0
100-23500-33351-00000000	VEHICLE FUEL COSTS	4,945	4,500	2,642	4,500	4,500	0
100-23500-41100-00000000	SUPPORT & CARE OF PERSONS	1,290	11,000	0	11,000	11,000	0
100-23500-41100-52010000	SUPPORT & CARE OF PERSONS - YOBG	48,380	49,000	83,968	69,350	69,350	0
100-23500-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-23500-53030-52010000	CAPITAL EQUIP, \$5,000+ - YOBG	0	0	0	0	0	0
100-23500-53030-52020000	CAPITAL EQUIP, \$5,000+ - JJCPA	0	0	0	0	0	0
100-23500-60100-52010000	OPERATING TRANSFERS OUT - YOBG	0	0	0	0	0	0
100-23500-60100-52020000	OPERATING TRANSFERS OUT - JJCPA	0	0	0	30,000	30,000	0
100-23500-72960-00000000	A-87 INDIRECT COSTS	0	0	0	15,432	15,432	0
Total Expenditures		71,273	335,584	120,289	237,534	237,534	0
Total for DEPT 500: JUVENILE PROBATION SERVICES		-71,273	-218,237	-26,393	-64,279	-64,279	0

PUBLIC HEALTH

105-41800

DEPARTMENTAL FUNCTIONS:

- Implement all Public Health activities to uphold the ten essential public health functions and all mandates.
- Promote health and prevent disease for residents and visitors of Mono County.

MAJOR ACCOMPLISHMENTS IN FY 2012 -2013

- Maintained the core Public Health services in the time of decreased funding and staffing.
- Nearly completed the migration to Envision Connect to improve the workflow of Environmental health and to meet the CUPA reporting requirements.
- Supported school districts with immunization efforts so that the required school immunizations rates are above those of the State of California.
- Participated in CHEAC, CCLHO, and other professional associations to advocate for maintaining and improving funding streams for essential Public Health services.
- Lead county wide outreach and training through Office of Emergency Preparedness to enhance awareness of vulnerability of county in an emergency during peak tourism times and specifically for the access and functional needs population.
- Continued leadership of the Mono County Health Taskforce, expanding projects and outreach through all four taskforces.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Maintain the core Public Health services in the continued face of decreases in realignment, program funding decreases, sequestration, and minimal staffing.
- Enhance knowledge on the changes to Public Health infrastructure as related to the implementation of the Affordable Care Act.
- Implement changes related to the Affordable Care Act into Public health infrastructure.
- Support Social Services during the transitions related to the implementation of the Affordable Care Act.
- Utilize new functions within CalREDIE, the State of California Communicable Reporting System to include providers reporting electronically through CalREDIE and electronic lab reporting.
- Complete the data input into California Immunization Registry (CAIR), the online immunization registry.
- Finish transition to Envision Connect, automated record keeping for CUPA, in compliance with state requirements.
- Increase the flu vaccination rates within the county.
- Support programs within MCAH that focus on nutrition and physical activity to therefore reduce childhood obesity.
- Support programs within MCAH that focus on early prenatal care.
- Maintain the Mono County Health Taskforce leadership in the arenas of: Breastfeeding, Chronic Disease Prevention, Nutrition and Physical Activity, and Oral Health.
- Investigate the Public Health Accreditation process.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$68,596 in expenditures, and a decrease of \$58,596 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net Change is \$(10,000) No general funds are used for this fund.

Personnel Costs have increased by \$10,439 compared to the FY 2012-2013 Board Approved Budget due to the need for contract employees to fill in for current employees on medical leaves.

Revenues

Revenues in FY 13-14 are very similar to FY 12-13. In FY 12-13 a one-time transfer of general fund revenues was made to the Bio Terrorism fund in the amount of \$75,000; also a surplus of \$95,000 was transferred to the Bio Terrorism fund to achieve a fund balance of zero. CUPA (Certified Unified Participating Agency) revenue is increased by \$6,524 to reflect above storage tank permit fees previously paid by grant.

Grants:

State of California, UST Grant, (Underground Storage Tank Leak Prevention Grant) , approximately \$16,180 to be expended by 6/30/14

State of California, CERS (CA Electronic Reporting Service) grant extended to 12/31/13, \$6,467 to be expended by 12/31/13

State of California, LEA (Local Enforcement Agency) grant, applied 5/23/13, \$16,625 to be expended by 6/30/14

State of California, MCAH (Maternal, Child and Adolescent Health) grant, application date TBD, \$115,000 to be expended by 6/30/14

State of California, CHDP (Child Health and Disabilities Prevention) grant, allocation awarded, \$86,609 to be expended by 6/30/14

State of California, HIV Surveillance grant, application submitted 6/6/13, \$3,000 to be expended by 6/30/14

State of California, Ryan White grant, application submitted 5/29/13. \$31,500 to be expended by 6/30/14

State of California, HCPCFC (Health Care Program for Children in Foster Care), allocation awarded , \$2,000, to be expended by 6/30/14

State of California, Foster, supplements HCPCFC grant, \$4,681 to be expended by 6/30/14

State of California, IAP (Immunization Assistance Program), application due, \$2,000 to be expended by 6/30/14

State of California, WIC (Women, Infants, Children) grant, year 3 of a 3 year approved grant, \$235,400 to be expended by 6/30/14

State of California, MTP (Medical Therapy Program,) application submitted 5/9/13, \$11,600 to be expended by 6/30/14

State of California, CCS Administration (CA Children's Services) application date TBD, \$208,507 to be expended by 6/30/14

Personnel

The department's Requested Budget represents a very slight increase in the number of FTE's due to the need for contract nurses to assist in grant management and flu clinics. The contract nurses are filling in for employees on disability leaves.

Services and Supplies

CCS treatment services has been reduced by \$23,000 to reflect actual expenses. County A-87 has been increased by \$63,417.

Support & Care of Persons

N/A

Fixed Assets

No fixed assets are to be purchased this year.

FY 2013-14 Reduction Impacts to Base Budget

No reduction impacts have occurred.

FY 2013-2014 State Funding Summary

State grant revenues are projected to remain as budgeted this year.

The State budget has changed the formulas for distribution of Health realignment.

An amount equal to 60% of Health realignment funds distributed to CMSP (County Medical Services Program) counties in 2011-12 plus 60% of the Maintenance of Effort funds established by statute in 1991 shall be redirected to the new Family Support Services fund beginning January 1, 2013. Mono County will contribute the amount previously withheld from Health realignment and directed to CMSP. The difference will be made up in FY 13-14 by CMSP. Mono County should see no reduction in realignment funding this fiscal year. The Health department will closely monitor any changes in funding.

Major Policy Considerations being requested.

No major policy considerations are being requested.

COUNTY OF MONO
Public Health Budget Comparison Report

FUND 105: PUBLIC HEALTH
DEPT 800: PUBLIC HEALTH

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
105-41800-01702-00000000	PRIOR YEAR REVENUE	139	0	0	0	0	0
105-41800-12020-00000000	BUSINESS LICENSE FEES	1,607	1,500	1,512	1,500	1,500	0
105-41800-12070-00000000	CAMP PERMITS	0	0	2,041	2,430	2,430	0
105-41800-12091-00000000	MAPS - USE PERMITS	0	0	0	0	0	0
105-41800-12100-00000000	SEPTIC PERMITS	10,976	10,000	9,151	10,000	10,000	0
105-41800-12112-00000000	WELL PERMITS	15,952	13,000	12,430	12,000	12,000	0
105-41800-12120-00000000	FOOD PERMITS	87,201	76,500	82,093	66,890	79,790	0
105-41800-12130-00000000	POOL PERMITS	64,690	51,000	58,435	54,322	54,322	0
105-41800-12140-00000000	CUPA PERMITS	62,677	53,000	50,496	63,920	57,020	0
105-41800-12150-00000000	SMALL WATER SYSTEM PERMITS	55,497	47,000	47,472	47,654	47,654	0
105-41800-12180-00000000	LANDFILL PERMITS	21,196	18,000	12,393	15,322	15,322	0
105-41800-13020-00000000	CAR SEAT SAFETY -VC27360	279	0	688	750	750	0
105-41800-14010-00000000	INTEREST INCOME	-4,888	-3,500	-2,790	-3,500	-3,500	0
105-41800-15060-00000000	ST: HOME VISIT PROP 10	0	0	0	0	0	0
105-41800-15070-00000000	ST: HMEP GRANT	0	0	0	0	0	0
105-41800-15080-00000000	ST: AST GRANT	0	0	-11,715	0	0	0
105-41800-15121-00000000	ST: LEA GRANT	16,786	16,625	16,852	16,625	16,625	0
105-41800-15151-00000000	ST: MATERNAL CHILD HEALTH	81,986	128,563	73,372	115,000	115,000	0
105-41800-15171-00000000	ST: CHDP GRAN	53,981	86,609	73,423	86,609	86,609	0
105-41800-15180-00000000	ST: HIV TESTING GRANT	0	0	0	0	0	0
105-41800-15190-00000000	ST: HIV SURVEILLANCE	3,010	3,000	1,699	3,000	3,000	0
105-41800-15201-00000000	ST: RYAN WHITE HIV GRANT	25,818	45,000	28,558	31,500	31,500	0
105-41800-15202-00000000	ST: MISC STATE GRANTS	0	26,780	0	0	0	0
105-41800-15202-00008500	ST: MISC STATE GRANTS	10,014	0	25,576	22,647	22,647	0
105-41800-15240-00000000	ST: SUBVENTION FUND	0	0	0	0	0	0
105-41800-15260-00000000	ST: FOSTER CARE	1,884	11,747	5,787	6,681	6,681	0
105-41800-15270-00000000	ST: MTP	3,492	3,566	0	11,601	11,601	0
105-41800-15351-00000000	ST: CVIIS GRANT	0	0	0	0	0	0
105-41800-15352-00000000	ST: IMMUNIZATION GRANT	25,000	25,000	15,037	20,000	20,000	0
105-41800-15441-00000000	ST: REALIGNMENT-PUBHEALTH	1,511,593	1,531,723	892,420	1,531,723	1,531,723	0
105-41800-15444-00000000	ST: REALIGNMENT CCS	0	0	0	0	0	0
105-41800-15571-80010000	FED: WIC-WOMEN INFANT & CHILD	205,790	235,400	210,481	235,400	235,400	0

COUNTY OF MONO
Public Health Budget Comparison Report

FUND 105: PUBLIC HEALTH
DEPT 800: PUBLIC HEALTH

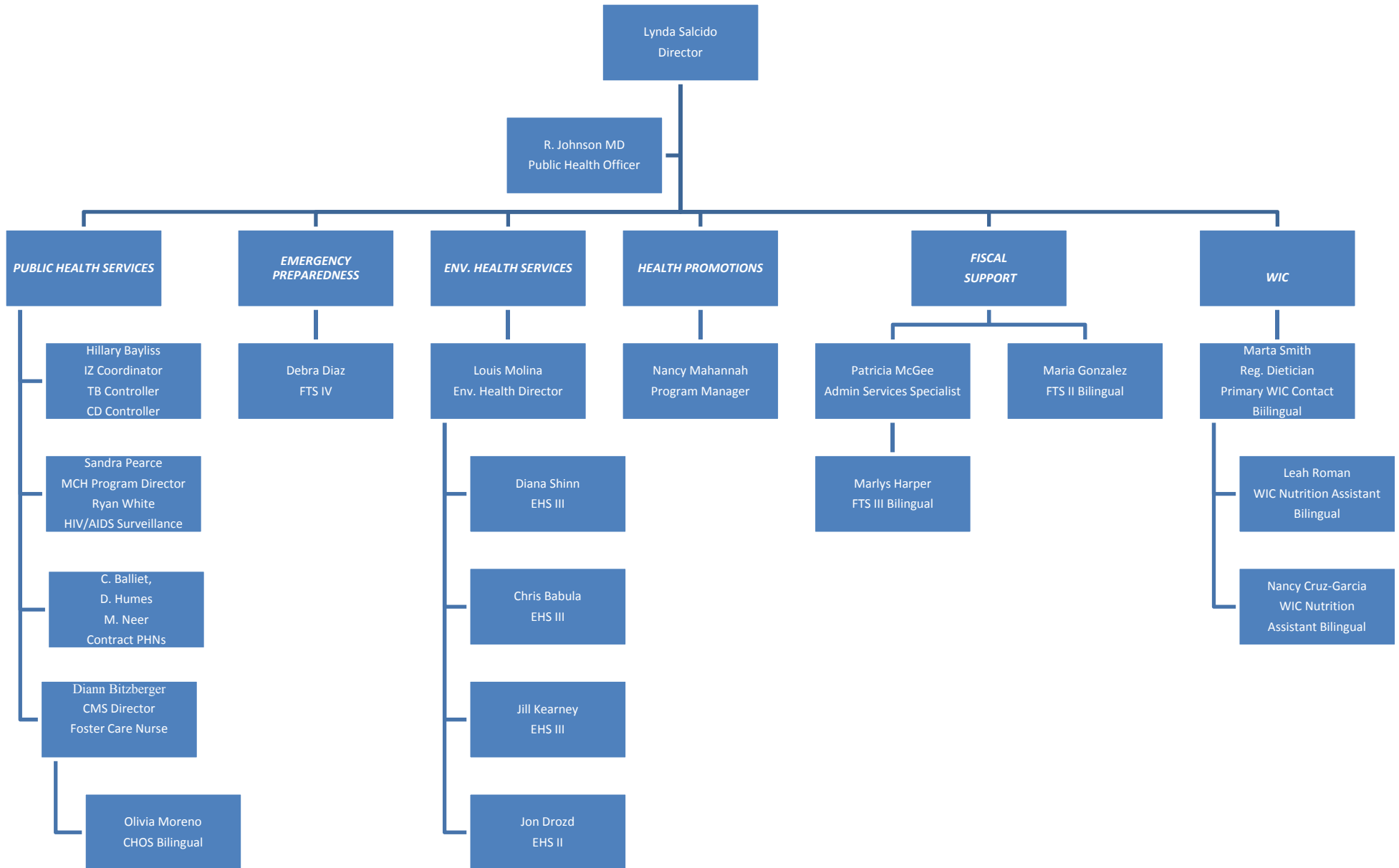
Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
105-41800-16240-00000000	LABOR REIMBURSEMENT	11,972	0	10,573	11,925	11,925	0
105-41800-16300-00000000	SOCIAL SERVICES CSS FEES	0	0	0	0	0	0
105-41800-16380-00000000	ADMINISTRATIVE-CCS	151,303	208,507	213,642	208,507	208,507	0
105-41800-16501-00000000	ADULT IMMUNIZATIONS	26,834	25,000	21,815	25,000	25,000	0
105-41800-16601-00000000	MISC CLINICAL SERVICES	9,493	11,760	11,306	11,820	11,820	0
105-41800-16605-00000000	SOLID WASTE SERVICE FEES	102,650	74,761	63,572	77,792	77,792	0
105-41800-16650-00000000	MEDICAL MJ ID CARD APPLICATION	1,418	1,500	696	668	668	0
105-41800-16901-00000000	CCS CLIENT FEES	80	80	40	80	80	0
105-41800-16952-00000000	HOME VISITING CLIENT FEES	0	0	0	0	0	0
105-41800-17010-00000000	MISCELLANEOUS REVENUE	486	0	5,808	1,000	1,000	0
105-41800-18020-00000000	SALE OF SURPLUS SUPPLIES/EQUIP	0	0	0	0	0	0
105-41800-18100-00000000	OPERATING TRANSFERS IN	32,518	79,052	31,291	33,711	33,711	0
Total Revenues		2,591,434	2,781,173	1,964,154	2,722,577	2,728,577	0
Expenditures							
105-41800-21100-00000000	SALARY AND WAGES	1,106,722	1,146,811	1,105,740	1,134,619	1,134,619	0
105-41800-21100-80010000	SALARY AND WAGES-WIC	0	0	0	0	0	0
105-41800-21120-00000000	OVERTIME	426	0	0	0	0	0
105-41800-22100-00000000	EMPLOYEE BENEFITS	604,150	619,769	592,913	625,303	625,303	0
105-41800-22100-80010000	EMPLOYEE BENEFITS-WIC	0	0	0	0	0	0
105-41800-30280-00000000	TELEPHONE/COMMUNICATIONS	14,369	13,915	14,097	13,915	13,915	0
105-41800-30280-80010000	TELEPHONE/COMMUNICATIONS-WIC	0	0	0	0	0	0
105-41800-30510-00000000	LIABILITY INSURANCE EXPENSE	3,137	3,150	1,910	1,910	1,910	0
105-41800-31200-00000000	EQUIP MAINTENANCE & REPAIR	36,316	40,155	5,621	28,623	28,623	0
105-41800-31200-80010000	EQUIP MAINTENANCE & REPAIR-WIC	0	0	0	0	0	0
105-41800-31530-00000000	MEDICAL/DENTAL & LAB SUPPLIES	26,792	25,800	29,771	26,066	26,066	0
105-41800-31700-00000000	MEMBERSHIP FEES	7,053	7,050	13,839	13,573	13,573	0
105-41800-32000-00000000	OFFICE EXPENSE	32,902	18,725	25,144	23,990	23,990	0
105-41800-32000-80010000	OFFICE EXPENSE - WIC	0	0	0	0	0	0
105-41800-32450-00000000	CONTRACT SERVICES	394,958	394,309	26,949	394,309	394,309	0
105-41800-32450-80010000	CONTRACT SERVICES - WIC	0	0	0	0	0	0
105-41800-32500-00000000	PROFESSIONAL & SPECIALIZED SER	1,458	1,398	237	250	250	0
105-41800-32510-00000000	CSS TREATMENT SER	31,482	43,000	13,897	20,000	20,000	0

COUNTY OF MONO
Public Health Budget Comparison Report

FUND 105: PUBLIC HEALTH
DEPT 800: PUBLIC HEALTH

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
105-41800-32950-00000000	RENTS & LEASES - REAL PROPERTY	78,688	85,381	87,524	86,398	86,398	0
105-41800-32950-80010000	RENTS & LEASES - REAL PROPERTY-WIC	0	0	0	0	0	0
105-41800-32960-00000000	A-87 INDIRECT COSTS	265,636	206,921	206,922	0	270,338	0
105-41800-32960-80010000	A-87 INDIRECT COSTS - WIC	0	0	0	0	0	0
105-41800-33010-00000000	SMALL TOOLS & INSTRUMENTS	895	850	1,126	1,500	1,500	0
105-41800-33100-00000000	EDUCATION & TRAINING	0	0	0	0	0	0
105-41800-33120-00000000	SPECIAL DEPARTMENT EXPENSE	16,077	30,039	9,656	10,783	10,783	0
105-41800-33120-80010000	SPECIAL DEPARTMENT EXPENSE - WIC	0	0	0	0	0	0
105-41800-33350-00000000	TRAVEL & TRAINING EXPENSE	27,491	20,505	30,473	30,000	30,000	0
105-41800-33350-80010000	TRAVEL & TRAINING EXPENSE - WIC	0	0	0	0	0	0
105-41800-33351-00000000	VEHICLE FUEL COSTS	8,673	6,000	7,631	7,000	7,000	0
105-41800-33360-00000000	MOTOR POOL EXPENSE	31	0	16	0	0	0
105-41800-33600-00000000	UTILITIES	0	0	0	0	0	0
105-41800-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
105-41800-60100-00000000	OPERATING TRANSFERS OUT	93,337	117,395	117,395	24,000	24,000	0
105-41800-70250-00000000	PRIOR PERIOD ADJUSTMENTS	0	0	0	0	0	0
105-41800-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
105-41800-72960-00000000	A-87 INDIRECT COSTS	0	0	0	270,338	0	0
105-41800-72960-80010000	A-87 INDIRECT COSTS - WIC	0	0	0	0	0	0
Total Expenditures		2,750,593	2,781,173	2,290,861	2,712,577	2,712,577	0
Total for DEPT 800: PUBLIC HEALTH		-159,159	0	-326,707	10,000	16,000	0

Health Department



PUBLIC HEALTH – EMERGENCY PREPAREDNESS (Bioterrorism)

783-41800

DEPARTMENTAL FUNCTIONS:

- The Mono County Health Department (MCHD), Emergency Preparedness Office (EPO) coordinates overall emergency planning and preparedness efforts for the medical aspects of the County of Mono.
- The Emergency Preparedness Office plans and executes activities including trainings, workshops, and exercises with our first responders and partners to prepare Mono County for public health emergencies, coordinates planning for the Strategic National Stockpile, maintains contact names and numbers for crisis response, oversees countywide public health disaster planning, and distributes and oversees funds for our partners for disaster planning.

MAJOR ACCOMPLISHMENTS IN FY 2012-13

- Coordinated and collaborated with our local first responders, community agencies and coalitions that promoted emergency preparedness awareness in our community by providing trainings/workshops and exercises.
- MCHD EPO hosted the 2012 Statewide Medical Training and Exercise with the scenario of water disruption caused by an earthquake. The planning meetings, trainings and full functional exercise were supported by over 25 multi-agencies within the county.
- Led the countywide outreach and training to enhance awareness of the at-risk and the tourism community. Completed the After Action Report/Improvement Plan (AAR/IP) which is compliant with the HSEEP template within 90 days.
- Participated in the California Health Alert Network (CAHAN) 5.4 upgrade and training. Continued to train our partners at Mammoth Hospital and our local CERT volunteers in the CAHAN alert system.
- Attended and actively participated in multi-agency group meetings: Mono County Unified Command Meeting; Mono County Public Information Officer Core Group Meetings; CA/NV Borders Meeting; RDMHS Region Meetings; Disaster Medical Emergency Group with Mammoth Hospital; EMCC Meeting; Disaster Healthcare Volunteers, CERT volunteers.
- Conducted ICS trainings, PPE FIT testing, CPR training, hand held radio and satellite phone exercises to MCHD personnel and CERT volunteers.

DEPARTMENTAL GOALS FOR FY 2013-14

- Maintain local relationships with first responders, community agencies and coalitions to continue to support and promote emergency preparedness awareness in our community by providing trainings/workshops and exercises.
- In November 2013, conduct the 2013 Statewide Medical and Health Training and Exercise with the scenario being foodborne illness. Complete with AAR/IP within 90 days.
- Develop an Operational Area Healthcare Coalition and coordinate with the MHOAC Program.
- Health Officer to receive the EOM Train-the-Trainer training as provided by CDPH and EMSA.
- Develop five year training and exercise plan integrated with PHEP and OES.

- The HPP Entity (MCHD) and the MHOAC Program will maintain updated contact lists and disseminate to all HCC members quarterly or as necessary.
- Provide CAHAN Training for all mandatory and supplemental roles with Mammoth Hospital personnel. CAHAN Training will be provided to the Antelope Valley and Town of Mammoth Lakes CERT volunteers.
- Continue attending and actively participating in the multi-agency group meetings.
- Health Officer will provide trainings to the primary and additional members of the Hospital Command Center at quarterly Unified Command meetings, bi-monthly EMCC meetings, and monthly Mammoth Hospital Disaster Committee meetings, and all other opportunities as they arise.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$6,717 in expenditures, and a decrease of \$81,717 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net Change is \$75,000. No general funds are allocated to this fund. In FY 2012-2013 a transfer of realignment funds was made in the amount of \$75,000 to increase the fund balance.

Personnel Costs have increased by \$14,885 compared to the FY 2012-2013 Board Approved Budget as part of a support position has been moved from Public Health to Bio-terrorism to better utilize grant revenue.

Revenues: Grant revenues in FY 13-14 are very similar to FY 12-13.

Grants: State of California, HPP (Hospital Preparedness Program) grant, due 7/5/13, \$107,051 to be expended by 6/30/14

State of California, PHEP (Public Health Emergency Preparedness Program) grant, due 7/5/13, \$138,938 to be expended by 6/30/14

State of California, Pandemic Flu grant, due 7/5/13, \$60,489 to be expended by 6/30/14.

Personnel: FTE's slightly increased to reflect shift of duties from the Public Health to Emergency Preparedness to maximize grant funds.

Services and Supplies: Services and supplies have increased to reflect a decreased A-87 cost to maximize grant funds.

Support & Care of Persons - NA

Fixed Assets: No fixed assets are to be purchased this year.

FY 2013-14 Reduction Impacts to Base Budget – N/A

FY 2013-2014 State Funding Summary

State funding for the Emergency Preparedness grants may be slightly different than budgeted. Should this happen, expenditures will be shifted between the 3 grants to maximize funding .

Major Policy Considerations being requested. – No requests for FY 13-14

COUNTY OF MONO
Public Health - Bioterrorism Budget Comparison Report

FUND 783: BIO-TERRORISM-PUBLIC HEALTH
DEPT 800: PUBLIC HEALTH

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	Department Requested	2013/14 CAO Recomm	BOS Final Budget
Revenues							
783-41800-14010-00000000	INTEREST INCOME	-3,762	-3,600	-1,399	-1,800	-1,800	0
783-41800-15015-00006009	HOMELAND SECURITY GRANT	0	0	0	0	0	0
783-41800-15502-00000000	FED: HRSA REVENUE	26,735	139,141	0	0	0	0
783-41800-15502-00001402	FED: HRSA REVENUE- HOSPITAL PREPAREDNESS	26,757	0	110,055	107,051	107,051	0
783-41800-15550-00000000	FED: ARRA REVENUE-AMERICAN REC	54,024	60,458	0	0	0	0
783-41800-15550-00001401	FED: PANDEMIC FLU	0	0	0	0	0	0
783-41800-15550-00001404	FED: PANDEMIC FLU	0	0	26,945	60,489	60,489	0
783-41800-15560-00001401	FED: HPP H1N1-SB 406,C393,S200	0	0	0	0	0	0
783-41800-15570-00001400	FED: CDC PHER H1N1-SB 406,C393	-685	0	0	0	0	0
783-41800-15600-00000000	FED: BIO TERRORISM	80,251	107,001	0	0	0	0
783-41800-15600-00001403	FED: BIO TERRORISM- PH EMERGENCY	0	0	80,770	138,938	138,938	0
783-41800-17010-00000000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
783-41800-18100-00000000	OPERATING TRANSFERS IN	93,337	97,395	170,150	14,000	14,000	0
783-41800-18100-00001402	OPERATING TRANSFERS IN- HOSPITAL PREPARE	0	0	0	0	0	0
783-41800-18100-00001403	OPERATING TRANSFERS IN- PH EMERGENCY	0	0	0	0	0	0
783-41800-18100-00001404	OPERATING TRANSFERS IN- PANDEMIC FLU	0	0	0	0	0	0
Total Revenues		276,657	400,395	386,521	318,678	318,678	0
Expenditures							
783-41800-21100-00000000	SALARY AND WAGES	153,308	151,281	74,758	0	0	0
783-41800-21100-00001402	SALARY AND WAGES- HOSPITAL PREPAREDNESS	0	0	26,259	55,951	55,951	0
783-41800-21100-00001403	SALARY AND WAGES- PH EMERGENCY	0	0	23,336	60,780	60,780	0
783-41800-21100-00001404	SALARY AND WAGES- PANDEMIC FLU	0	0	13,968	37,730	37,730	0
783-41800-21120-00000000	OVERTIME	0	0	0	0	0	0
783-41800-21120-00001402	OVERTIME- HOSPITAL PREPAREDNESS	0	0	0	0	0	0
783-41800-21120-00001403	OVERTIME- PH EMERGENCY	0	0	0	0	0	0
783-41800-21120-00001404	OVERTIME- PANDEMIC FLU	0	0	0	0	0	0
783-41800-22100-00000000	EMPLOYEE BENEFITS	72,963	69,363	38,724	0	0	0

COUNTY OF MONO

Public Health - Bioterrorism Budget Comparison Report

FUND 783: BIO-TERRORISM-PUBLIC HEALTH

DEPT 800: PUBLIC HEALTH

Account Number	Account Name	2012-13 Budget -			Department Requested	2013/14 CAO	
		2011-12 Actual	Revised	2012-13 Actual		Recomm	BOS Final Budget
783-41800-22100-00001402	EMPLOYEE BENEFITS- HOSPITAL PREPAREDNESS	0	0	6,452	27,719	27,719	0
783-41800-22100-00001403	EMPLOYEE BENEFITS- PH EMERGENCY	0	0	9,006	31,936	31,936	0
783-41800-22100-00001404	EMPLOYEE BENEFITS- PANDEMIC FLU	0	0	6,597	21,413	21,413	0
783-41800-30280-00000000	TELEPHONE/COMMUNICATIONS	6,821	7,000	1,353	1,505	1,505	0
783-41800-30280-00001402	TELEPHONE/COMMUNICATIONS- HOSPITAL PREPA	0	0	240	0	0	0
783-41800-30280-00001403	TELEPHONE/COMMUNICATIONS- PH EMERGENCY	0	0	5,864	6,216	6,216	0
783-41800-30280-00001404	TELEPHONE/COMMUNICATIONS- PANDEMIC FLU	0	0	0	0	0	0
783-41800-31200-00000000	EQUIP MAINTENANCE & REPAIR	393	500	136	0	0	0
783-41800-31200-00001402	EQUIP MAINTENANCE & REPAIR- HOSPITAL PRE	0	0	19	100	100	0
783-41800-31200-00001403	EQUIP MAINTENANCE & REPAIR- PH EMERGENCY	0	0	15	100	100	0
783-41800-31200-00001404	EQUIP MAINTENANCE & REPAIR- PANDEMIC FLU	0	0	6	100	100	0
783-41800-31530-00000000	MEDICAL/DENTAL & LAB SUPPLIES	2,925	0	0	0	0	0
783-41800-31530-00001402	MEDICAL/DENTAL & LAB SUPPLIES- HOSPITAL	0	0	0	0	0	0
783-41800-31530-00001403	MEDICAL/DENTAL & LAB SUPPLIES- PH EMERGE	0	0	0	0	0	0
783-41800-31530-00001404	MEDICAL/DENTAL & LAB SUPPLIES- PANDEMIC	0	0	0	0	0	0
783-41800-32000-00000000	OFFICE EXPENSE	2,404	2,500	5,417	0	0	0
783-41800-32000-00001402	OFFICE EXPENSE- HOSPITAL PREPAREDNESS	0	0	469	500	500	0
783-41800-32000-00001403	OFFICE SUPPLIES- PH EMERGENCY	0	0	699	518	518	0
783-41800-32000-00001404	OFFICE EXPENSE- PANDEMIC FLU	0	0	191	257	257	0
783-41800-32450-00000000	CONTRACT SERVICES	0	7,000	1,082	0	0	0
783-41800-32450-00001402	CONTRACT SERVICES- HOSPITAL PREPAREDNESS	0	0	0	7,000	7,000	0
783-41800-32450-00001403	CONTRACT SERVICES- PH EMERGENCY	0	0	0	0	0	0
783-41800-32450-00001404	CONTRACT SERVICES- PANDEMIC FLU	0	0	0	0	0	0
783-41800-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	0	0	0	0	0
783-41800-32950-00000000	RENTS & LEASES - REAL PROPERTY	19,147	19,040	7,216	0	0	0

COUNTY OF MONO

Public Health - Bioterrorism Budget Comparison Report

FUND 783: BIO-TERRORISM-PUBLIC HEALTH

DEPT 800: PUBLIC HEALTH

Account Number	Account Name	2012-13 Budget -			Department Requested	2013/14 CAO	
		2011-12 Actual	Revised	2012-13 Actual		Recomm	BOS Final Budget
783-41800-32950-00001402	RENTS & LEASES - REAL PROP- HOSPITAL PRE	0	0	4,695	6,745	6,745	0
783-41800-32950-00001403	RENTS & LEASES - REAL PROP- PH EMERGENCY	0	0	3,536	6,698	6,698	0
783-41800-32950-00001404	RENTS & LEASES - REAL PROP- PANDEMIC FLU	0	0	2,597	5,597	5,597	0
783-41800-32960-00000000	A-87 INDIRECT COSTS	29,587	20,318	10,459	0	0	0
783-41800-32960-00001402	A-87 INDIRECT COSTS	0	0	4,450	0	0	0
783-41800-32960-00001403	A-87 INDIRECT COSTS- PH EMERGENCY	0	0	3,136	0	0	0
783-41800-32960-00001404	A-87 INDIRECT COSTS- PANDEMIC FLU	0	0	2,273	0	0	0
783-41800-33120-00000000	SPECIAL DEPARTMENT EXPENSE	2,454	38,393	0	0	0	0
783-41800-33120-00001402	SPECIAL DEPARTMENT EXP- HOSPITAL PREPARE	0	0	66,538	37,940	37,940	0
783-41800-33120-00001403	SPECIAL DEPARTMENT EXP- PH EMERGENCY	0	0	236	0	0	0
783-41800-33120-00001404	SPECIAL DEPARTMENT EXP- PANDEMIC FLU	0	0	0	0	0	0
783-41800-33350-00000000	TRAVEL & TRAINING EXPENSE	11,010	10,000	2,867	2,592	2,592	0
783-41800-33350-00001402	TRAVEL & TRAINING EXP- HOSPITAL PREPARED	0	0	4,378	5,000	5,000	0
783-41800-33350-00001403	TRAVEL & TRAINING EXPENSE- PH EMERGENCY	0	0	0	0	0	0
783-41800-33350-00001404	TRAVEL & TRAINING EXP- PANDEMIC FLU	0	0	0	0	0	0
783-41800-33360-00000000	MOTOR POOL EXPENSE	0	0	0	0	0	0
783-41800-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
783-41800-53030-00001402	CAPITAL EQUIPMENT, \$5,000+- HOSPITAL PRE	0	0	0	0	0	0
783-41800-53030-00001403	CAPITAL EQUIPMENT, \$5,000+- PH EMERGENCY	0	0	0	0	0	0
783-41800-53030-00001404	CAPITAL EQUIPMENT, \$5,000+- PANDEMIC FLU	0	0	0	0	0	0
783-41800-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
783-41800-60100-00001402	OPERATING TRANSFERS OUT- HOSPITAL PREPAR	0	0	0	0	0	0
783-41800-60100-00001403	OPERATING TRANSFERS OUT- PH EMERGENCY	0	0	0	0	0	0

COUNTY OF MONO

Public Health - Bioterrorism Budget Comparison Report

FUND 783: BIO-TERRORISM-PUBLIC HEALTH

DEPT 800: PUBLIC HEALTH

Account Number	Account Name	2011-12 Actual	2012-13 Budget -		2012-13 Actual	Department Requested	2013/14 CAO	
			Revised				Recomm	BOS Final Budget
783-41800-60100-00001404	OPERATING TRANSFERS OUT- PANDEMIC FLU	0	0		0	0	0	0
783-41800-72960-00000000	A-87 INDIRECT COSTS	0	0		0	808	808	0
783-41800-72960-00001402	A-87 INDIRECT COSTS- HOSPITAL PREPAR	0	0		0	0	0	0
783-41800-72960-00001403	A-87 INDIRECT COSTS- PH EMERGENCY	0	0		0	802	802	0
783-41800-72960-00001404	A-87 INDIRECT COSTS- PANDEMIC FLU	0	0		0	671	671	0
Total Expenditures		301,012	325,395		326,972	318,678	318,678	0
Total for DEPT 800: PUBLIC HEALTH		-24,355	75,000		59,549	0	0	0

PUBLIC HEALTH- TOBACCO CONTROL

706-41847

DEPARTMENTAL FUNCTIONS:

- Mandate from CA Public Health Department: “Indirectly and directly influence current and potential future tobacco users by creating a social milieu and legal climate in which tobacco becomes less desirable, less acceptable and less accessible.”
- Provide health promotion activities, media and policies related to chronic disease, youth risk behavior and community wellness.

MAJOR ACCOMPLISHMENTS IN FY 2012 -2013

- Coordinate and collaborate with community agencies and coalitions to promote health in the schools and community by creation of the Chronic Disease Prevention Coalition, creation and implementation of Coleville and Mammoth High School youth symposiums, providing classroom tobacco education in the high school and college, participation in the Multi Agency Commission addressing youth risk behavior with community solutions.
- Provide technical assistance and media for smoke free policy for events, businesses, multiunit housing and lodging. Supported the creation of 100% smoke free buildings for Mammoth Lakes Affordable Housing Authority policy to be considered in July 2013.
- In the June 2013, a face-to-face survey of apartment complex managers was conducted with 38 managers representing a total of 449 buildings and 2,617 units. 75% reported having 100% smoke free buildings (up from 31% in 2009), 10 of the 38 complexes reported that balconies and decks were smoke free. One complex has a smoke free campus. One complex with 120 units has no smoking within 50 feet from the building. Awareness of the smoke free common area ordinance went from 2009 at 60% to 87% in 2013. Managers who were smokers dropped from 21% to 11%.
- Smoke free doorway signage mandated by ordinance was issued and replaced as needed in Mammoth and offered as voluntary policy in Mono County.
- Smoking cessation was supported by training a staff member from Behavioral Health to conduct cessation groups at the Wellness Center and through media campaigns.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Provide signage and replacement signage to support Mammoth Lakes comprehensive smoke free ordinance and Mono County voluntary smoke free policy.
- Assess community readiness for smoke free parks policy in Mono County and smoke free college campus for Cerro Coso, Mammoth Campus.
- Provide technical assistance to Mammoth Lakes Affordable Housing Authority for policy development to bring them into line with many of their colleague agency smoke free policy.
- Assess the healthiness of retail environments of 30 markets in regards to nutrition, alcohol and tobacco as mandated by the CA Public Health Department.
- Assess the remainder of the 35 multiunit housing complexes in Mammoth for smoke free policy.
- Support all schools in delivering health curriculum.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall increase of \$800 in expenditures, and a decrease of \$9,200 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net Change is \$10,000. No general funds are allocated to this fund. In FY 2012-2013 a transfer of realignment funds was made in the amount of \$10,000 to increase the fund balance.

Personnel Costs have increased by \$2,212 compared to the FY 2012-2013 Board Approved Budget as some administrative costs will be allowed in the CTCP (California Tobacco Control Project) grant budget.

Revenues

Revenues in FY 13-14 are very similar to FY 12-13

Grants:

State of California, CTCP (California Tobacco Control Program) grant, submitted 6/30/13, \$150,000 to be expended by 6/30/14

Personnel

FTE's remain the same.

Services and Supplies

Services and supplies are greater due to negative A-87 in FY 12-13 which was offset by an increase in special department expenses to spend the grant funds.

Support & Care of Persons - NA

Fixed Assets

No fixed assets are to be purchased this year.

FY 2013-14 Reduction Impacts to Base Budget – N/A

FY 2013-2014 State Funding Summary

State funding for the CTCP program is anticipated to remain the same (Proposition 10 funding)

Major Policy Considerations being requested. – No requests for FY 13-14

COUNTY OF MONO

Public Health - Health Education Budget Comparison Report

FUND 706: HEALTH EDUCATION (TOBACCO)

DEPT 847: HEALTH EDUCATION

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
Revenues							
706-41847-01702-00000000	PRIOR YEAR REVENUE	0	0	0	0	0	0
706-41847-13080-00000000	AIDS EDU -H&S 11377C	546	200	851	1,000	1,000	0
706-41847-14010-00000000	INTEREST INCOME	-568	0	-28	0	0	0
706-41847-15250-00000000	ST: HEALTH ED-TOBACCO	0	0	0	0	0	0
706-41847-15250-00008514	ST: HEALTH ED-TOBACCO	150,000	150,000	150,000	150,000	150,000	0
706-41847-15301-00000000	ST: HIV EDUCATION AND PREVENTI	0	0	0	0	0	0
706-41847-17010-00000000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
706-41847-18100-00000000	OPERATING TRANSFERS IN	1,875	20,000	22,206	10,000	10,000	0
Total Revenues		151,853	170,200	173,029	161,000	161,000	0
Expenditures							
706-41847-21100-00000000	SALARY AND WAGES	76,376	0	74,136	0	0	0
706-41847-21100-00008514	SALARY AND WAGES-CTCP	0	74,136	0	76,341	76,341	0
706-41847-21120-00000000	OVERTIME	0	0	0	0	0	0
706-41847-22100-00000000	EMPLOYEE BENEFITS	36,347	0	32,549	0	0	0
706-41847-22100-00008514	EMPLOYEE BENEFITS	0	34,226	0	34,233	34,233	0
706-41847-30280-00000000	TELEPHONE/COMMUNICATIONS	300	0	300	0	0	0
706-41847-30280-00008514	TELEPHONE/COMMUNICATIONS- CTCP	0	300	0	300	300	0
706-41847-31200-00000000	EQUIP MAINTENANCE & REPAIR	166	0	25	0	0	0
706-41847-31200-00008514	EQUIP MAINTENANCE & REPAIR- CTCP	25	300	49	100	100	0
706-41847-32000-00000000	OFFICE EXPENSE	597	0	0	0	0	0
706-41847-32000-00008514	OFFICE EXPENSE- CTCP	142	300	2,384	500	500	0
706-41847-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
706-41847-32450-00000000	CONTRACT SERVICES	2,000	0	600	0	0	0
706-41847-32450-00008514	CONTRACT SERVICES- CTCP	1,200	0	8,801	6,000	6,000	0
706-41847-32950-00000000	RENTS & LEASES - REAL PROPERTY	6,859	0	10,084	0	0	0
706-41847-32950-00008514	RENTS & LEASES-REAL PROP- CTCP	2,438	10,562	1,233	10,562	10,562	0
706-41847-32960-00000000	A-87 INDIRECT COSTS	-20,627	0	-8,085	0	0	0
706-41847-32960-00008514	A-87 INDIRECT COSTS- CTCP	0	-8,085	0	7,177	7,177	0
706-41847-33100-00000000	EDUCATION & TRAINING	26	0	0	0	0	0
706-41847-33100-00008514	EDUCATION & TRAINING- CTCP	0	0	333	0	0	0
706-41847-33101-00000000	EDUCATIONAL MATERIALS	0	0	0	0	0	0

COUNTY OF MONO

Public Health - Health Education Budget Comparison Report

FUND 706: HEALTH EDUCATION (TOBACCO)

DEPT 847: HEALTH EDUCATION

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
706-41847-33102-00000000	PROMOTIONS	0	0	0	0	0	0
706-41847-33120-00000000	SPECIAL DEPARTMENT EXPENSE	9,363	200	0	1,000	1,000	0
706-41847-33120-00008514	SPEC DEPT EXPENSE- CTCP	5,611	36,646	17,292	11,538	11,538	0
706-41847-33350-00000000	TRAVEL & TRAINING EXPENSE	0	0	0	0	0	0
706-41847-33350-00008514	TRAVEL & TRAINING EXP- CTCP	2,052	1,615	1,399	3,249	3,249	0
706-41847-33351-00000000	VEHICLE FUEL COSTS	0	0	0	0	0	0
706-41847-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
706-41847-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
706-41847-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
706-41847-72960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
706-41847-72960-00008514	A-87 INDIRECT COSTS- CTCP	0	0	0	0	0	0
Total Expenditures		122,875	150,200	141,100	151,000	151,000	0
Total for DEPT 847: HEALTH EDUCATION		28,978	20,000	31,929	10,000	10,000	0

PUBLIC HEALTH - EMERGENCY MEDICAL SERVICES

100-42855

DEPARTMENTAL FUNCTIONS

Provide Emergency Medical Services throughout Mono County.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Began implementation of Image Trend software for electronic Patient Care Reports in conjunction with ICEMA.
- Implemented new provisions of MOU, especially as they relate to training reimbursements, and overtime scheduling.
- Began recruitment to fill two vacant Paramedic positions with EMT's and to strengthen reserve EMT corps.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Complete implementation of Image Trend Software.
- Finalize recruitment for EMS Manager.
- Finalize recruitment to fill two positions with EMT's, and add additional EMT's to the reserve corps.
- Expanding inventory of PPE to identify manufacture date (and corresponding OSHA standard) and develop replacement plan.
- Develop master training calendar, identifying source of mandate for training, for training not related to continuing education.
- Implement provisions of MOU once it has been negotiated.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$229,127 in expenditures and a decrease of \$250,000 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is increased by \$20,873.

Personnel Costs decreased by \$12,480 compared to the FY 2012-2013 Board Approved Budget. This is a result of some increases, offset by more decreases. The costs have been increased due to the inclusion of the EMS Manager position, which was approved by the Board in December 2012, but not included in the budget, as well as benefit increases and payout projections. The costs have been decreased because two Paramedics have recently retired/resigned, and will be filled at the EMT level. Additional savings are projected in overtime due to increased utilization of the reserve corps.

Revenues –Staff is projecting a decrease in service revenue (from \$1,200,000 to \$700,000) to more accurately reflect actual revenue expected.

Personnel –The Department's Requested Budget represents an increase in the number of fulltime equivalent (FTE) positions that are supported by this budget by one, for the EMS manager approved by the Board in December 2012. The requested budget reflects two Paramedic positions being re-allocated as EMT positions, pursuant to Board direction.

Services & Supplies – Increase in Education and Training (from \$12,000 to \$15,000) reflects provisions of the new MOU (stipend of \$600 x 24 employees), plus certification costs. In addition, there are training needs not related to Continuing Education, which will be identified in the master training calendar to be developed, that need to be addressed. These trainings are related to meeting OSHA requirements, as well as safety training by the

County. Decrease of \$19,500 in contract services for billing, to match decreased revenue projections. Decrease in Vehicle fuel costs of \$10,000 to reflect actual. Decrease of \$3,000 in Equipment Maintenance and Repair to reflect actual.

Fixed Assets – Staff has identified a private foundation and are seeking grant funding to replace at least one cardiac monitor. All of our monitors are reaching the end of their useful life, with two of them not interfacing electronically with the new Image Trend System. Depending on grant requirements, funds may be requested for a match.

FY 2013-2014 STATE FUNDING SUMMARY

No state revenue is received in this program.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

Staff requests replacement of 2 cardiac monitors. Staff is seeking out grant funding to offset these costs. Current monitors are reaching the end of their useful life, and the costs of the maintenance agreement are increasing. There may be a slight reduction in equipment maintenance to reflect a period of maintenance included with the purchase.

COUNTY OF MONO

Public Health - Emergency Medical Services Budget Comparison Report

FUND 100: GENERAL FUND

DEPT 855: PARAMEDIC PROGRAM

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-42855-10100-08550000	TRANSIENT OCCUPANCY TAX- PARAMEDICS	411,740	382,000	292,572	382,000	382,000	0
100-42855-15340-00000000	ST: MADDY FUND REVENUE - PARAM	18,543	10,000	0	10,000	10,000	0
100-42855-15445-00000000	ST: REALIGNMENT-AMBULANCE	0	0	0	0	0	0
100-42855-16350-00000000	AMBULANCE FEES	1,212,245	1,200,000	579,478	950,000	950,000	0
100-42855-16360-00000000	PROFESSIONAL FEES (PARAMEDICS)	0	0	0	0	0	0
100-42855-17010-08550000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
100-42855-18100-00000000	OPERATING TRANSFERS IN (PARAMEDICS)	20,008	0	0	0	0	0
Total Revenues		1,662,536	1,592,000	872,050	1,342,000	1,342,000	0
Expenditures							
100-42855-21100-00000000	SALARY AND WAGES	1,750,428	1,805,332	1,757,136	1,855,217	1,855,217	0
100-42855-21120-00000000	OVERTIME	353,107	339,000	356,358	200,000	200,000	0
100-42855-21410-00000000	HOLIDAY PAY	132,419	134,842	134,520	129,728	129,728	0
100-42855-22100-00000000	EMPLOYEE BENEFITS	1,233,372	1,258,480	1,226,466	1,272,949	1,272,949	0
100-42855-30120-00000000	UNIFORM ALLOWANCE	22,623	28,950	20,099	23,000	23,000	0
100-42855-30122-00000000	UNIFORM/SAFETY GEAR	0	0	0	0	0	0
100-42855-30280-00000000	TELEPHONE/COMMUNICATIONS	16,879	16,000	17,093	17,000	17,000	0
100-42855-30350-00000000	HOUSEHOLD EXPENSES	5,509	6,000	6,456	4,000	4,000	0
100-42855-30510-00000000	LIABILITY INSURANCE EXPENSE	3,137	1,910	1,910	1,903	1,903	0
100-42855-31200-00000000	EQUIP MAINTENANCE & REPAIR	16,583	19,000	15,715	16,000	16,000	0
100-42855-31400-00000000	BUILDING/LAND MAINT & REPAIR	856	790	21	750	750	0
100-42855-31530-00000000	MEDICAL/DENTAL & LAB SUPPLIES	36,255	42,000	38,351	36,000	36,000	0
100-42855-31700-00000000	MEMBERSHIP FEES	0	0	0	0	0	0
100-42855-32000-00000000	OFFICE EXPENSE	8,255	9,000	7,210	8,000	8,000	0
100-42855-32450-00000000	CONTRACT SERVICES	3,400	8,000	8,393	6,000	6,000	0
100-42855-32500-00000000	PROFESSIONAL & SPECIALIZED SER	58,801	65,000	54,001	55,250	55,250	0
100-42855-32800-00000000	PUBLICATIONS & LEGAL NOTICES	0	0	0	0	0	0
100-42855-32860-00000000	RENTS & LEASES - OTHER	0	0	0	0	0	0
100-42855-32950-00000000	RENTS & LEASES - REAL PROPERTY	10,486	12,500	6,797	12,500	12,500	0
100-42855-32960-00000000	A-87 INDIRECT COSTS	258,698	255,776	255,776	0	0	0
100-42855-33010-00000000	SMALL TOOLS & INSTRUMENTS	0	0	0	0	0	0

COUNTY OF MONO

Public Health - Emergency Medical Services Budget Comparison Report

FUND 100: GENERAL FUND

DEPT 855: PARAMEDIC PROGRAM

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
100-42855-33100-00000000	EDUCATION & TRAINING	9,561	12,000	5,078	15,000	15,000	0
100-42855-33120-00000000	SPECIAL DEPARTMENT EXPENSE	0	0	0	0	0	0
100-42855-33350-00000000	TRAVEL & TRAINING EXPENSE	4,820	7,000	6,614	7,000	7,000	0
100-42855-33351-00000000	VEHICLE FUEL COSTS	34,785	45,000	31,894	35,000	35,000	0
100-42855-33360-00000000	MOTOR POOL EXPENSE	141,690	98,576	115,113	145,000	145,000	0
100-42855-33600-00000000	UTILITIES	26,001	30,000	26,058	26,000	26,000	0
100-42855-47010-00000000	CONTRIBUTIONS TO OTHER GOVERNMENT	0	20,756	20,254	0	0	0
100-42855-47020-00000000	CONTRIBUTIONS TO NON-PROFIT OR	133,000	150,000	150,000	150,000	150,000	0
100-42855-53010-00000000	CAPITAL EQUIPMENT: VEHICLES	0	0	0	0	0	0
100-42855-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	30,000	30,000	0
100-42855-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
100-42855-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-42855-72960-00000000	A-87 INDIRECT COSTS	0	0	0	98,344	98,344	0
Total Expenditures		4,260,665	4,365,912	4,261,313	4,144,641	4,144,641	0
Total for DEPT 855: PARAMEDIC PROGRAM		-2,598,129	-2,773,912	-3,389,263	-2,802,641	-2,802,641	0

POLICY REQUEST FORM
FISCAL YEAR 2013-14

Department: Emergency Medical Services

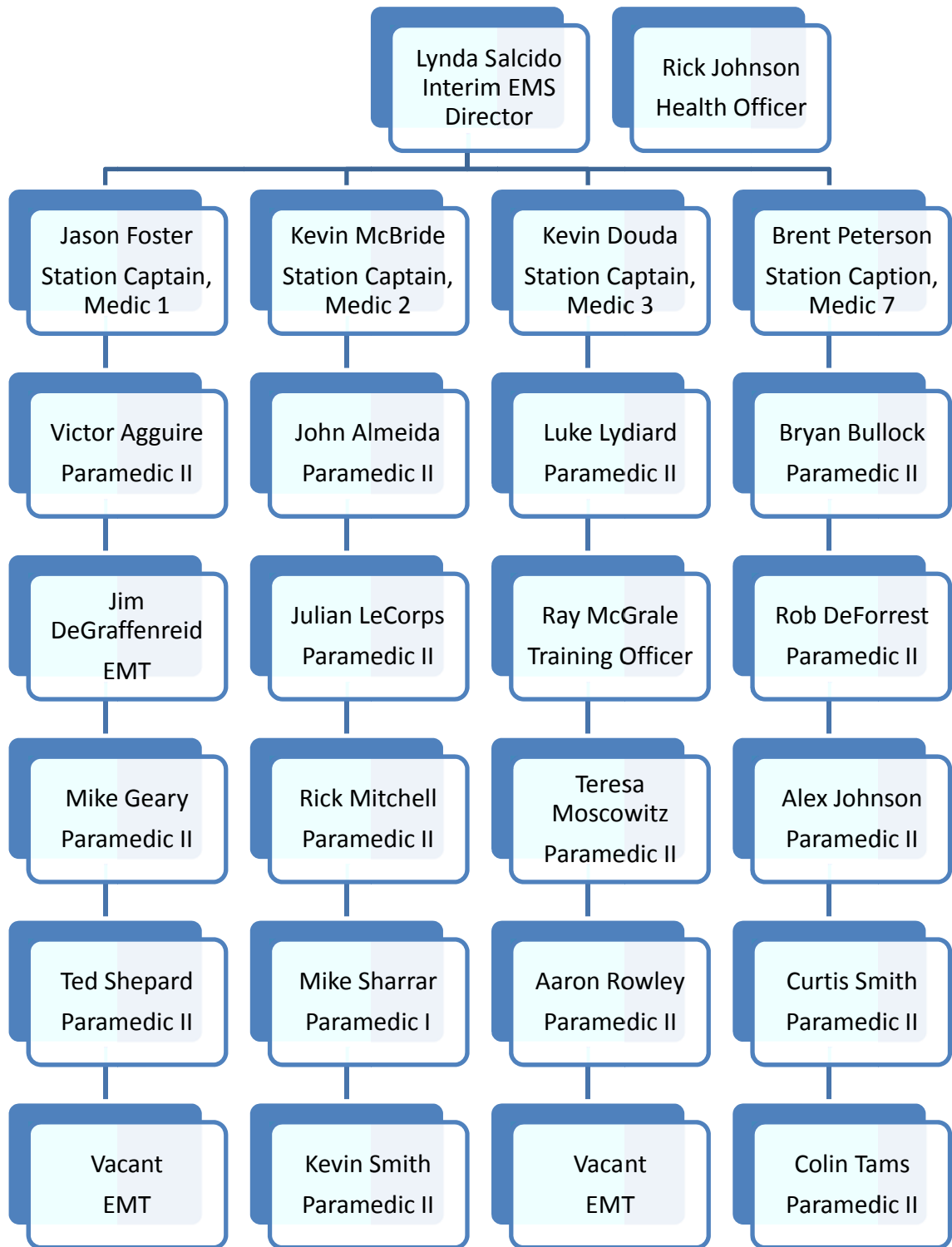
Description of Program/Equipment:

Purchase of 2 cardiac monitors. Current monitors are reaching the end of their useful life. Two of the monitors cannot interface with the new Image Trend Patient Care Report (PCR) software. Staff is seeking grant funding to offset these costs.

Cost Components

Salary:	_____	(full year cost)
Benefits:	_____	
Supplies:	_____	(includes vehicle, fuel)
Materials:	_____	(cell phones, IT, phones)
Communications:	_____	
Computer:	_____	
Other:	_____	
Total On-Going Cost:	=====	
Vehicle:	_____	
Equipment:	_____	
Work Space:	_____	
Other:	_____	30,000
Total One-Time Cost:	=====	30,000
Total Cost:	=====	30,000

Revenue: Describe any revenue to offset the cost of the policy item
Staff is seeking grant funding to offset these costs.



PUBLIC WORKS

100-17700

DEPARTMENTAL FUNCTIONS

Provide engineering and project management support to various Road, Facility, Airport, Land Development, Floodplain Management, and Drainage projects, as well as technical assistance for Public Works operations.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

Engineering and Project Management for the following projects:

- Bryant Field Reconstruction
- School Street Plaza
- Bridgeport Streets
- Lee Vining Streets
- Aspen Road Culvert Replacement Project
- Assisted Tri-Valley constituents with FEMA flood insurance rate map update

DEPARTMENTAL GOALS FOR FY 2013-2014

Engineering and Project Management for the following projects:

- Close out School Street Plaza
- Complete and close out Bridgeport Streets
- Complete and close out Lee Vining Streets
- Construct Aspen Road Paving
- Design and construct Mountain Gate
- Design and construct Chalfant Streets
- Environmental and design phases of June Lake Streets
- Review Federal Highway Administration design of Rock Creek Road

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$124,287 in expenditures, and a decrease of \$ 120,548 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost decreased by \$3,739.

Personnel Costs increased by \$1,033 compared to the FY 2012-2013 Board Approved Budget, due to benefits increases.

Revenues –revenue decrease due to one-time revenue associated with administration of FAA-funded airport projects.

Personnel –The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – A-87 decreased by \$110,639.

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

N/A

COUNTY OF MONO
Public Works Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 720: PUBLIC WORKS

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-17720-16100-00000000	ENGINEERING SERVICES-PW	11,260	125,548	11,461	5,000	5,000	0
100-17720-17300-00000000	RESTITUTION	52	0	0	0	0	0
Total Revenues		11,312	125,548	11,461	5,000	5,000	0
Expenditures							
100-17720-21100-00000000	SALARY AND WAGES	452,914	353,552	354,739	359,222	359,222	0
100-17720-21120-00000000	OVERTIME	785	2,500	0	2,500	2,500	0
100-17720-22100-00000000	EMPLOYEE BENEFITS	216,958	195,510	180,622	189,943	189,943	0
100-17720-30120-00000000	UNIFORM ALLOWANCE	0	0	0	0	0	0
100-17720-30280-00000000	TELEPHONE/COMMUNICATIONS	1,465	2,000	1,939	2,313	2,313	0
100-17720-31200-00000000	EQUIP MAINTENANCE & REPAIR	216	1,000	2,627	1,000	1,000	0
100-17720-31400-00000000	BUILDING/LAND MAINT & REPAIR	0	0	1	0	0	0
100-17720-31700-00000000	MEMBERSHIP FEES	2,330	2,700	1,417	2,700	2,700	0
100-17720-32000-00000000	OFFICE EXPENSE	12,079	13,000	12,696	10,000	10,000	0
100-17720-32360-00000000	CONSULTING SERVICES	600	5,000	500	1,000	1,000	0
100-17720-32450-00000000	CONTRACT SERVICES	4,262	7,000	1,029	4,000	4,000	0
100-17720-32500-00000000	PROFESSIONAL & SPECIALIZED SER	16,245	42,500	12,304	42,500	42,500	0
100-17720-32800-00000000	PUBLICATIONS & LEGAL NOTICES	346	1,000	61	500	500	0
100-17720-32860-00000000	RENTS & LEASES - OTHER	0	0	0	0	0	0
100-17720-32950-00000000	RENTS & LEASES - REAL PROPERTY	596	0	0	0	0	0
100-17720-32960-00000000	A-87 INDIRECT COSTS	547,461	437,116	437,116	0	0	0
100-17720-33120-00000000	SPECIAL DEPARTMENT EXPENSE	0	600	0	600	600	0
100-17720-33350-00000000	TRAVEL & TRAINING EXPENSE	25,110	23,507	16,819	18,000	18,000	0
100-17720-33351-00000000	VEHICLE FUEL COSTS	2,801	2,700	2,587	2,700	2,700	0
100-17720-33360-00000000	MOTOR POOL EXPENSE	3,624	3,057	2,834	3,500	3,500	0
100-17720-33600-00000000	UTILITIES	0	0	0	0	0	0
100-17720-33600-70030000	UTILITIES-STREET LIGHTING	32,656	35,000	30,390	36,500	36,500	0
100-17720-53010-00000000	CAPITAL EQUIPMENT: VEHICLES	0	0	0	0	0	0
100-17720-53021-00000000	CAPITAL ASSET, LEASE PURCHASE	0	0	0	0	0	0
100-17720-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0

COUNTY OF MONO
Public Works Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 720: PUBLIC WORKS

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
100-17720-53030-39000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-17720-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-17720-72960-00000000	A-87 INDIRECT COSTS	0	0	0	326,477	326,477	0
Total Expenditures		1,320,448	1,127,742	1,057,681	1,003,455	1,003,455	0
Total for DEPT 720: PUBLIC WORKS		-1,309,136	-1,002,194	-1,046,220	-998,455	-998,455	0

Public Works Organizational Chart

June 14, 2013



AIRPORTS

600-32760

DEPARTMENTAL FUNCTIONS

Maintain Bryant Field and Lee Vining Airport, with compliance inspections from the FAA and the State of California Department of Transportation Division of Aeronautics.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Bryant Field Airport was reconstructed (new runway, taxiway, and lighting) using FAA funds
- Approximately ten acres of disturbed soil was re-vegetated at Lee Vining Airport

DEPARTMENTAL GOALS FOR FY 2013-2014

- Finalize Bryant Field construction
- Receive FAA grants for updated Airport Layout Plans for both Bryant Field and Lee Vining Airport
- Assist Community Development grant application for a County-wide Airport Land Use Compatibility Plan (Mammoth-Yosemite, Lee Vining Airport, and Bryant Field)
- Begin working with Los Angeles Department of Water and Power on long term lease for Lee Vining Airport (current lease expires 08/31/15)
- Continue monitoring Lee Vining Airport re-vegetation project

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$2,694,671 in expenditures, and a decrease of \$2,447,531 in operating revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the requested net cost is decreased by \$247,140. In addition, significant project expenditures occurred in 2012/13, with only small amounts to finalize the project expected in 2013/14, utilizing FAA grant funding.

There are no personnel costs in this budget.

Revenues –Decrease in fuel revenue and tie-down revenue projected based on 2012/13 actual revenue. Staff notes that 2012/13 could be lower than projected due to Bryant Field being closed for construction for two months during 2012/13.

Personnel – N/A

Services & Supplies – Decrease in cost to purchase fuel for sale, based on 2012/13 actuals. Increase in A-87 costs.

Fixed Assets – Completion of Bryant Field project.

FY 2013-2014 STATE FUNDING SUMMARY

The program receives \$20,000 annually in state funding (\$10,000 for each airport). This funding is expected to remain stable at this point. Changes in this funding would result in staff asking the Board to consider increases in the mark-up charged for fuel or to tie-down fees.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

N/A

COUNTY OF MONO
Public Works - Airports Budget Comparison Report

FUND 600: AIRPORT ENTERPRISE FUND
DEPT 760: AIRPORTS

Account Number	Account Name	2012-13 Budget -			2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised	2012-13 Actual			
Revenues							
600-32760-14010-00000000	INTEREST INCOME	3,107	2,500	-1,919	0	0	0
600-32760-14050-00000000	RENTAL INCOME	0	0	0	0	0	0
600-32760-15010-70010000	ST: STATE AID-AIRPORTS/LEE VINING	10,000	10,000	10,000	10,000	10,000	0
600-32760-15010-70020000	ST: STATE AID-AIRPORTS/BRYANT FIELD	10,000	56,750	10,000	10,000	10,000	0
600-32760-15011-70010000	ST: STATE GRANTS-AIRPORTS/LEE VINING	0	0	0	0	0	0
600-32760-15011-70020000	ST: STATE GRANTS-AIRPORTS/BRYANT FIE	0	118,742	0	0	0	0
600-32760-15650-70010000	FED: FEDERAL AID-AIRPORTS LV	-12,179	0	14,168	0	0	0
600-32760-15650-70020000	FED: FEDERAL AID-AIRPORTS-BRYANT FIE	89,605	2,374,835	2,211,937	96,796	96,796	0
600-32760-16415-00000000	AIRPORT FEES	13,489	13,500	11,245	12,000	12,000	0
600-32760-17010-00000000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
600-32760-18100-00000000	OPERATING TRANSFERS IN	0	0	0	0	0	0
Total Revenues		114,022	2,576,327	2,255,431	128,796	128,796	0
Expenditures							
600-32760-21100-00000000	SALARY AND WAGES	0	0	0	0	0	0
600-32760-22100-00000000	EMPLOYEE BENEFITS	0	0	0	0	0	0
600-32760-30270-00000000	ADMINISTRATION EXPENSE	0	105,548	0	0	0	0
600-32760-30280-00000000	TELEPHONE/COMMUNICATIONS	1,986	2,000	1,992	2,100	2,100	0
600-32760-30510-00000000	LIABILITY INSURANCE EXPENSE	3,319	4,000	2,987	3,000	3,000	0
600-32760-31400-00000000	BUILDING/LAND MAINT & REPAIR	20,082	27,800	42,866	28,400	28,400	0
600-32760-32002-00000000	AVIATION FUEL	12,134	15,000	9,620	12,000	12,000	0
600-32760-32950-00000000	RENTS & LEASES - REAL PROPERTY	2,171	2,300	2,253	2,300	2,300	0
600-32760-32960-00000000	A-87 INDIRECT COSTS	3,122	2,615	2,615	0	0	0
600-32760-33120-00000000	SPECIAL DEPARTMENT EXPENSE	918	1,400	963	1,300	1,300	0
600-32760-33350-00000000	TRAVEL & TRAINING EXPENSE	0	0	747	0	0	0
600-32760-33600-00000000	UTILITIES	4,654	5,000	4,233	4,400	4,400	0
600-32760-52011-70010000	BUILDINGS & IMPROVEMENTS-LEE VINING	14,338	0	7,318	0	0	0
600-32760-52011-70020000	BUILDINGS & IMPROVEMENTS-BRYANT FII	79,986	2,638,705	2,448,042	50,000	50,000	0
600-32760-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
600-32760-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
600-32760-72960-00000000	A-87 INDIRECT COSTS	0	0	0	6,197	6,197	0
Total Expenditures		142,710	2,804,368	2,523,636	109,697	109,697	0
Total for DEPT 760: AIRPORTS		-28,688	-228,041	-268,205	19,099	19,099	0

CAMPGROUNDS DEPARTMENT 605

DEPARTMENTAL FUNCTIONS

Maintain Lundy Lake Campground.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

The campground staff continues to add 3 to 4 bear boxes annually to individual campgrounds and repair and replace picnic tables.

DEPARTMENTAL GOALS FOR FY 2013-2014

Continue ongoing overall maintenance of the campground as well as focus on adding more bear boxes to existing campgrounds.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall increase of \$7,003 in expenditures, and a decrease of \$3,000 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the requested net cost in this Enterprise fund will be increased by \$10,003.

Personnel costs are included in the Facilities budget and are charged to the Campgrounds based on time studies.

Revenues –Decrease in revenue based on actual history. Revenue for the campground does fluctuate from year to year.

Personnel – N/A

Services & Supplies – Increase in A-87 of \$7,003.

Support & Care of Persons – N/A

Fixed Assets – N/A

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

Lundy Lake Campground remains a dry campground since contamination was found in the well. The Board may want to consider, at some time in the future, drilling a well to provide water at this location. Staff is not requesting this in the 2013/14 fiscal year.

COUNTY OF MONO
Public Works - Campgrounds Budget Comparison Report

FUND 605: CAMPGROUND ENTERPRISE FUND
DEPT 899: CAMPGROUNDS

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
605-71899-14010-00000000	INTEREST INCOME	496	400	379	400	400	0
605-71899-16401-00000000	CAMPGROUND FEES	30,772	30,000	30,654	27,000	27,000	0
Total Revenues		31,268	30,400	31,033	27,400	27,400	0
Expenditures							
605-71899-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
605-71899-30350-00000000	HOUSEHOLD EXPENSES	0	700	0	700	700	0
605-71899-31400-00000000	BUILDING/LAND MAINT & REPAIR	4,690	9,500	3,697	9,500	9,500	0
605-71899-32000-00000000	OFFICE EXPENSE	469	500	0	500	500	0
605-71899-32450-00000000	CONTRACT SERVICES	17,112	20,100	12,049	20,100	20,100	0
605-71899-32860-00000000	RENTS & LEASES - OTHER	0	0	0	0	0	0
605-71899-32950-00000000	RENTS & LEASES - REAL PROPERTY	600	600	600	600	600	0
605-71899-32960-00000000	A-87 INDIRECT COSTS	359	631	631	0	0	0
605-71899-33119-00000000	TOT EXPENSES	3,508	0	2,805	0	0	0
605-71899-33120-00000000	SPECIAL DEPARTMENT EXPENSE	0	0	0	0	0	0
605-71899-33350-00000000	TRAVEL & TRAINING EXPENSE	0	0	0	0	0	0
605-71899-39000-00000000	DEPRECIATION EXPENSE	0	0	0	0	0	0
605-71899-39005-00000000	CAPITAL ASSET OFFSET	0	0	0	0	0	0
605-71899-39010-00000000	NET BOOK RETIRED ASSETS	0	0	0	0	0	0
605-71899-39015-00000000	NET BOOK TRANSFERED ASSETS	0	0	0	0	0	0
605-71899-60100-00000000	OPERATING TRANSFERS OUT	0	3,600	0	3,600	3,600	0
605-71899-72960-00000000	A-87 INDIRECT COSTS	0	0	0	7,634	7,634	0
Total Expenditures		26,738	35,631	19,782	42,634	42,634	0
Total for DEPT 899: CAMPGROUNDS		4,530	-5,231	11,251	-15,234	-15,234	0

PUBLIC WORKS - CAPITAL IMPROVEMENT PROGRAM 195-18000

DEPARTMENTAL FUNCTIONS

The Capital Improvement Program (CIP) represents Board-approved projects, or funds set aside for future projects, that each exceed \$25,000. Once a project is approved and funded, the funds remain in the CIP fund until the project is complete. At completion, any remaining funds are returned to the original funding source, or staff requests close-out funding, if necessary.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

Completed Projects

- Mono General Hospital boiler replacement
- Twin Lakes Road Annex renovation
- Annex I window replacement
- Annex II window replacement and circulation improvements
- Antelope Valley Wellness Center exterior ADA access
- Conway Ranch Bell diversion
- Chalfant Park Development – reseeding and irrigation

DEPARTMENTAL GOALS FOR FY 2013-2014

Ongoing Projects

- Antelope Valley Community Center addition
- Clean Air Project Program (CA PP) funded solar projects-solar arrays for Lee Vining and Crowley Lake Community Centers
- Sierra Center Mall Child Welfare space remodel
- Bridgeport Memorial Hall ADA project-CSA #5 funding
- Annex I ADA access
- Lower Rock Creek Guardrail
- Mountain Gate Fishing Access-pending additional grant funding

Set-aside funds

- Paramedic garage-Walker-\$23,000
- June Lake Visitor's Center-\$24,467.97
- Chalfant Park Development-\$20,000
- Crowley Lake mailboxes-\$10,500

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents projects that have already received funding approval by the Board of Supervisors. Any new projects would require a funding allocation by the Board.

There are no personnel costs in the CIP budget.

Revenues – Revenues for this budget are based on approved projects.

Personnel – N/A.

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Fixed Assets – Expenditures in this budget are based on approved projects.

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

COUNTY OF MONO

Public Works - Capital Improvement Program Budget Comparison Report

FUND 195: CAPITAL IMPROVEMENT PROJECTS

DEPT 000: GENERAL

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
195-18000-01702-00000000	PRIOR YEAR REVENUE	0	0	0	0	0	0
195-18000-15050-00000000	ST: GB AIR POLLUTION CNTL DIST	0	0	34,680	10,000	10,000	0
195-18000-15504-00008001	FED: CDBG HOUSING & COMM DEVEL-WAI	0	0	0	0	0	0
195-18000-15900-00000000	OTH: OTHER GOVT AGENCIES	56,398	0	140,000	400,000	400,000	0
195-18000-15900-00008003	OTH: OTHER GOVT AGENCIES-LTC MAIN S	0	0	0	0	0	0
195-18000-17010-00000000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
195-18000-17050-00000000	DONATIONS & CONTRIBUTIONS	0	0	400	0	0	0
195-18000-18100-00000000	OPERATING TRANSFERS IN	408,454	276,020	313,876	0	1,005,000	0
Total Revenues		464,852	276,020	488,956	410,000	1,415,000	0
Expenditures							
195-18000-31400-00000000	BUILDING/LAND MAINT & REPAIR	368	0	0	0	0	0
195-18000-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	24,219	0	0	0	0
195-18000-32500-00008001	PROFESSIONAL & SPECIALIZED SER - WAL	17,180	0	0	0	0	0
195-18000-52011-00000000	BUILDINGS & IMPROVEMENTS	279,309	557,650	347,431	1,100,847	1,100,847	0
195-18000-53022-00000000	FIXED ASSETS: BUILDINGS	0	0	0	0	0	0
195-18000-53023-00000000	FIXED ASSETS: LAND	0	0	0	0	0	0
195-18000-60100-00000000	OPERATING TRANSFERS OUT	516,706	158,220	158,220	0	0	0
Total Expenditures		813,563	740,089	505,651	1,100,847	1,100,847	0
Total for DEPT 000: GENERAL		-348,711	-464,069	-16,695	-690,847	314,153	0

PUBLIC WORKS - CEMETERY FUND
610-27700

DEPARTMENTAL FUNCTIONS

Responsible for maintaining Bridgeport, Mono Lake, and Mount Morrison Cemeteries.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Ground penetrating radar/mapping was conducted to locate the unmarked gravesites at the three County Cemeteries. Preliminary site plans were created for the Bridgeport and Mono Lake Cemeteries.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Goals include finalizing the site plan, installing development staking, setting grave markers for the unmarked/unknown gravesites and creating the roads for the Bridgeport and Mono Lake Cemeteries. Once the site plans are completed, the cemetery ordinance can be finalized.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$62,596 in expenditures, and a decrease of \$18,500 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the requested net cost is decreased by \$44,096.

There are no personnel costs in the Cemetery budget.

Revenues – Decrease in revenue is due to County General fund contribution in 2012/13 for the mapping project.

Personnel – N/A

Services & Supplies – Mapping project was completed in 2012/13.

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

Clearing, Grading, and Road Base install project
Future phases of projects include landscaping and irrigation.

COUNTY OF MONO
Public Works - Cemeteries Budget Comparison Report

FUND 610: CEMETERY ENTERPRISE FUND
DEPT 700: CEMETERIES

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
610-27700-14010-00000000	INTEREST INCOME	812	700	544	200	200	0
610-27700-16400-00000000	CEMETERY PLOT FEES	912	3,800	0	800	800	0
610-27700-17010-00000000	MISCELLANEOUS REVENUE	1,894	0	456	0	0	0
610-27700-17050-00000000	DONATIONS & CONTRIBUTIONS	0	0	0	0	0	0
610-27700-18100-00000000	OPERATING TRANSFERS IN	0	25,000	25,000	10,000	10,000	0
Total Revenues		3,618	29,500	26,000	11,000	11,000	0
Expenditures							
610-27700-30350-00000000	HOUSEHOLD EXPENSES	0	100	0	100	100	0
610-27700-31400-00000000	BUILDING/LAND MAINT & REPAIR	2,169	20,144	7,122	7,000	7,000	0
610-27700-32450-00000000	CONTRACT SERVICES	0	60,000	68,694	10,000	10,000	0
610-27700-32960-00000000	A-87 INDIRECT COSTS	0	67	0	615	615	0
610-27700-33600-00000000	UTILITIES	177	200	0	200	200	0
610-27700-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
610-27700-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
Total Expenditures		2,346	80,511	75,816	17,915	17,915	0
Total for DEPT 700: CEMETERIES		1,272	-51,011	-49,816	-6,915	-6,915	0

PUBLIC WORKS - ZONES OF BENEFIT
739-27720

DEPARTMENTAL FUNCTIONS

The Zones of Benefit are funding by special assessments on the tax roll and provide snow removal and maintenance for non-county roads.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

Lakeridge Ranch #1
June Lake Highlands #1
Rimrock Ranch-Zone B
Rimrock Ranch-Zone C
Rimrock Ranch-T37-49A
Sierra Meadows
Premier Properties
Osage Circle
Silver Lake Pines

Staff continues to assess roads for maintenance needs and balances this with available funding.

DEPARTMENTAL GOALS FOR FY 2013-2014

Lakeridge Ranch #1
June Lake Highlands #1
Rimrock Ranch-Zone B
Rimrock Ranch-Zone C
Rimrock Ranch-T37-49A
Sierra Meadows
Premier Properties
Osage Circle
Silver Lake Pines

- Staff will provide maintenance as needed, and as funding is available.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

This budget has no general fund impact, and does provide some reimbursement revenue to the Road fund for work completed. The Fund's FY 2013-2014 Requested Budget represents an overall increase of \$34,275 in expenditures, and a decrease of \$3,318 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the requested net cost to the fund is increased by \$37,593.

Revenues – Revenues are based on approved special assessments for each zone of benefit.

Personnel – N/A.

Services & Supplies – Some purchases may occur to maintain roads.

Support & Care of Persons – N/A

Fixed Assets – N/A

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

N/A

COUNTY OF MONO
Public Works - CWSA Budget Comparison Report

FUND 739: COUNTYWIDE SERVICE AREA
DEPT 720: PUBLIC WORKS

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
739-27720-14010-75010000	INTEREST INCOME-RIMROCK RANCH Z-B	0	275	233	275	275	0
739-27720-14010-75020000	INTEREST INCOME-RIMROCK RANCH Z-C	0	675	592	650	650	0
739-27720-14010-75030000	INTEREST INCOME-RIMROCK RANCH	0	275	243	275	275	0
739-27720-14010-75040000	INTEREST INCOME-SIERRA MEADOWS	0	425	475	500	500	0
739-27720-14010-75050000	INTEREST INCOME-PREMIER PROPERTIES	0	30	28	35	35	0
739-27720-14010-75060000	INTEREST INCOME-OSAGE CIRCLE	0	263	227	250	250	0
739-27720-14010-75070000	INTEREST INCOME-SILVER LAKES PINES	0	250	170	200	200	0
739-27720-14010-75080000	INTEREST INCOME-LAKERIDGE	0	950	863	950	950	0
739-27720-14010-75090000	INTEREST INCOME-HIGHLANDS	0	1,300	1,158	1,300	1,300	0
739-27720-14010-75100000	INTEREST INCOME-JUNE LAKE STORM DR	0	0	524	500	500	0
739-27720-16055-75010000	SPECIAL ASSESSMENTS-RIMROCK RANCH	0	4,000	3,896	4,000	4,000	0
739-27720-16055-75020000	SPECIAL ASSESSMENTS-RIMROCK RANCH	0	9,700	9,569	9,500	9,500	0
739-27720-16055-75030000	SPECIAL ASSESSMENTS-RIMROCK RANCH	0	4,700	4,546	4,500	4,500	0
739-27720-16055-75040000	SPECIAL ASSESSMENTS-SIERRA MEADOWS	0	6,200	18,073	18,000	18,000	0
739-27720-16055-75050000	SPECIAL ASSESSMENTS-PREMIER PROPERTIES	0	610	708	700	700	0
739-27720-16055-75060000	SPECIAL ASSESSMENTS-OSAGE CIRCLE	0	7,150	7,256	7,250	7,250	0
739-27720-16055-75070000	SPECIAL ASSESSMENTS-SILVER LAKES PINES	0	45,200	29,776	30,000	30,000	0
739-27720-16055-75080000	SPECIAL ASSESSMENTS-LAKERIDGE	0	14,500	14,503	14,500	14,500	0
739-27720-16055-75090000	SPECIAL ASSESSMENTS-HIGHLANDS	0	25,700	25,491	25,500	25,500	0
739-27720-16055-75100000	SPECIAL ASSESSMENTS-JUNE LAKE STORM	0	0	0	0	0	0
739-27720-17010-75010000	MISCELLANEOUS REVENUE-RIMROCK RANCH	0	0	31,899	0	0	0
739-27720-17010-75020000	MISCELLANEOUS REVENUE-RIMROCK RANCH	0	0	81,316	0	0	0
739-27720-17010-75030000	MISCELLANEOUS REVENUE-RIMROCK RANCH	0	0	33,254	0	0	0
739-27720-17010-75040000	MISCELLANEOUS REVENUE-SIERRA MEADOWS	0	0	61,877	0	0	0
739-27720-17010-75050000	MISCELLANEOUS REVENUE-PREMIER PROPERTIES	0	0	3,845	0	0	0
739-27720-17010-75060000	MISCELLANEOUS REVENUE-OSAGE CIRCLE	0	0	30,699	0	0	0
739-27720-17010-75070000	MISCELLANEOUS REVENUE-SILVER LAKES PINES	0	0	41,879	0	0	0
739-27720-17010-75080000	MISCELLANEOUS REVENUE-LAKERIDGE	0	0	118,402	0	0	0
739-27720-17010-75090000	MISCELLANEOUS REVENUE-HIGHLANDS	0	0	160,650	0	0	0
739-27720-17010-75100000	MISCELLANEOUS REVENUE-JUNE LAKE STORM	0	0	0	0	0	0

COUNTY OF MONO
Public Works - CWSA Budget Comparison Report

FUND 739: COUNTYWIDE SERVICE AREA
DEPT 720: PUBLIC WORKS

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
739-27720-18100-75100000	OPERATING TRANSFERS IN-JUNE LAKE ST	0	0	82,097	0	0	0
Total Revenues		0	122,203	764,249	118,885	118,885	0
Expenditures							
739-27720-31400-75010000	EXPENDITURES-RIMROCK RANCH Z-B WEI	0	1,500	309	6,550	6,550	0
739-27720-31400-75020000	EXPENDITURES-RIMROCK RANCH Z-C ROA	0	3,500	371	2,000	2,000	0
739-27720-31400-75030000	EXPENDITURES-RIMROCK RANCH T37-49A	0	1,500	284	20,500	20,500	0
739-27720-31400-75040000	EXPENDITURES-SIERRA MEADOWS	0	2,500	651	1,500	1,500	0
739-27720-31400-75050000	EXPENDITURES-PREMIER PROPERTIES	0	1,500	0	1,000	1,000	0
739-27720-31400-75060000	EXPENDITURES-OSAGE CIRCLE	0	2,775	0	1,000	1,000	0
739-27720-31400-75070000	EXPENDITURES-SILVER LAKES PINES	0	38,500	27,094	15,000	15,000	0
739-27720-31400-75080000	EXPENDITURES-LAKERIDGE RANCH	0	2,500	1,033	1,500	1,500	0
739-27720-31400-75090000	EXPENDITURES-HIGHLANDS RANCH	0	3,000	10,298	12,500	12,500	0
739-27720-31400-75100000	EXPENDITURES-JUNE LAKE STORM DRAIN	0	0	0	0	0	0
739-27720-32450-75010000	EXPENDITURES-RIMROCK RANCH Z-B WEI	0	0	0	0	0	0
739-27720-32450-75020000	EXPENDITURES-RIMROCK RANCH Z-C ROA	0	0	0	0	0	0
739-27720-32450-75030000	EXPENDITURES-RIMROCK RANCH T37-49A	0	0	0	0	0	0
739-27720-32450-75040000	EXPENDITURES-SIERRA MEADOWS	0	0	0	0	0	0
739-27720-32450-75050000	EXPENDITURES-PREMIER PROPERTIES	0	0	0	0	0	0
739-27720-32450-75060000	EXPENDITURES-OSAGE CIRCLE	0	0	0	0	0	0
739-27720-32450-75070000	EXPENDITURES-SILVER LAKES PINES	0	0	14,850	30,000	30,000	0
739-27720-32450-75080000	EXPENDITURES-LAKERIDGE RANCH	0	0	0	0	0	0
739-27720-32450-75090000	EXPENDITURES-HIGHLANDS RANCH	0	0	0	0	0	0
739-27720-32450-75100000	EXPENDITURES-JUNE LAKE STORM DRAIN	0	0	0	0	0	0
739-27720-33351-75070000	VEHICLE FUEL COSTS-SILVER LAKES PINE	0	0	0	0	0	0
739-27720-53030-75010000	EXPENDITURES-RIMROCK RANCH Z-B WEI	0	0	0	0	0	0
739-27720-53030-75020000	EXPENDITURES-RIMROCK RANCH Z-C ROA	0	0	0	0	0	0
739-27720-53030-75030000	EXPENDITURES-RIMROCK RANCH T37-49A	0	0	0	0	0	0
739-27720-53030-75040000	EXPENDITURES-SIERRA MEADOWS	0	0	0	0	0	0
739-27720-53030-75050000	EXPENDITURES-PREMIER PROPERTIES	0	0	0	0	0	0
739-27720-53030-75060000	EXPENDITURES-OSAGE CIRCLE	0	0	0	0	0	0

COUNTY OF MONO
Public Works - CWSA Budget Comparison Report

FUND 739: COUNTYWIDE SERVICE AREA
DEPT 720: PUBLIC WORKS

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
739-27720-53030-75070000	EXPENDITURES-SILVER LAKES PINES	0	0	0	0	0	0
739-27720-53030-75080000	EXPENDITURES-LAKERIDGE RANCH	0	0	0	0	0	0
739-27720-53030-75090000	EXPENDITURES-HIGHLANDS RANCH	0	0	0	0	0	0
739-27720-53030-75100000	EXPENDITURES-JUNE LAKE STORM DRAIN	0	0	0	0	0	0
Total Expenditures		0	57,275	54,890	91,550	91,550	0
Total for DEPT 720: PUBLIC WORKS		0	64,928	709,359	27,335	27,335	0

PUBLIC WORKS – FACILITIES

100-17240

DEPARTMENTAL FUNCTIONS

The facilities division is responsible for the Maintenance on all county facilities including parks, facilities, cemeteries, and airports. The facilities division also assists with Capital Improvement Program construction and ADA accessibility Projects in-house.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- The facilities division has completed 986 work orders in this budget year as well as many projects of increasing technical difficulty.
- The facilities staff is focused on ADA accessibility projects and completed the Walker Senior Center, Walker Park Restrooms, and Walker Park, parking, path of travel, ramp, striping and signage.
- The Facilities staff added a new restroom at the Bridgeport Library and remodeled the existing restrooms on the 1st floor of Annex I to meet ADA standards.
- The significant scope of these projects was accomplished in-house thus saving the county money.
- The increased proficiency of the staff has also allowed us to also complete an air conditioning system for Annex I.

DEPARTMENTAL GOALS FOR FY 2013-2014

The facilities division is focusing on refining the existing systems which include weekly inspections of playgrounds, quarterly inspections of Community Centers and existing facilities, bi-annual maintenance and inspection of heating and cooling systems county wide. In addition, the facilities division has also developed an overall facilities maintenance schedule which includes facility inspections, back-up generators, appliances, and painting. The plan is to improve the documentation of the aforementioned inspections and maintenance to achieve a more seamless transition from season to season. In addition, we would like to continue to focus on ADA accessibility as well as improving building systems to increase energy efficiency. We will possibly establish an Energy Task Force to accomplish this.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$239,141 in expenditures, and a decrease of \$50,000 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is decreased by \$189,141. It should be noted that in FY 2012/13, the A-87 reimbursement for this department was shown as a reduction in expenditures. In FY 2013/14 this will be shown as revenue.

Personnel Costs decreased by \$62,953 compared to the FY 2012-2013 Board Approved Budget, due to elimination of Director of Facilities position.

Revenues –Revenue for the Facilities program is calculated through the A-87 cost plan.

Personnel –The Department's Requested Budget represents decrease in the number of fulltime equivalent (FTE) positions that are supported by this budget by .67 (Facilities Director).

Services & Supplies –

- Reduction in Telephone/Communications of \$158,061 due to moving telephones to the IT budget.

- Building/Land Maintenance and repair has \$30,000 allocated specifically to ADA projects and will be tracked separately in the Public Works CAMS program. This line item has also been reduced by \$26,000.

Support & Care of Persons – N/A

Fixed Assets –

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

None

COUNTY OF MONO
Public Works - Facilities Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 240: COUNTY FACILITIES

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-17240-16090-00000000	LABOR REIMBURSEMENT/FACILITIES	0	0	0	0	0	0
100-17240-17050-00000000	DONATIONS & CONTRIBUTIONS-FACILITIES	0	0	0	0	0	0
100-17240-17250-00000000	JUDGMENTS, DAMAGES & SETTLEMEN	0	0	0	0	0	0
100-17240-18100-00000000	OPERATING TRANSFERS IN-FACILITIES	0	50,000	0	0	0	0
100-17240-18960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Revenues		0	50,000	0	0	0	0
Expenditures							
100-17240-21100-00000000	SALARY AND WAGES	903,305	938,027	921,076	843,399	843,399	0
100-17240-21120-00000000	OVERTIME	756	5,000	4,494	0	0	0
100-17240-22100-00000000	EMPLOYEE BENEFITS	569,948	575,549	550,835	612,224	612,224	0
100-17240-30120-00000000	UNIFORM ALLOWANCE	8,763	9,000	3,454	5,000	5,000	0
100-17240-30280-00000000	TELEPHONE/COMMUNICATIONS	7,392	163,800	139,667	5,739	5,739	0
100-17240-30280-14580000	TELEPHONE/COMMUNICATIONS-MUSEUM	1,072	1,550	1,108	1,800	1,800	0
100-17240-30350-00000000	HOUSEHOLD EXPENSES	33,478	36,200	29,732	31,200	31,200	0
100-17240-31200-00000000	EQUIP MAINTENANCE & REPAIR	5,571	15,500	4,035	4,000	4,000	0
100-17240-31400-00000000	BUILDING/LAND MAINT & REPAIR	217,930	201,000	168,313	175,000	175,000	0
100-17240-31400-14580000	BUILDING/LAND MAINT & REPAIR-MUSEU	0	0	0	0	0	0
100-17240-31700-00000000	MEMBERSHIP FEES	1,400	1,600	894	1,600	1,600	0
100-17240-32000-00000000	OFFICE EXPENSE	5,936	5,850	5,414	5,850	5,850	0
100-17240-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
100-17240-32450-00000000	CONTRACT SERVICES	323,557	354,000	247,513	331,600	331,600	0
100-17240-32500-00000000	PROFESSIONAL & SPECIALIZED SER	9,208	17,700	10,956	11,000	11,000	0
100-17240-32860-00000000	RENTS & LEASES - OTHER	441	3,700	2,260	2,300	500	0
100-17240-32860-14580000	RENTS & LEASES-OTHER- MUSEUM	0	1,000	0	0	0	0
100-17240-32950-00000000	RENTS & LEASES - REAL PROPERTY	5,077	6,000	5,337	6,000	6,000	0
100-17240-32960-00000000	A-87 INDIRECT COSTS	-931,933	-1,147,813	-1,146,630	0	-1,098,207	0
100-17240-33010-00000000	SMALL TOOLS & INSTRUMENTS	15,941	14,500	13,854	14,500	14,500	0
100-17240-33120-00000000	SPECIAL DEPARTMENT EXPENSE	4,337	4,500	3,649	3,700	3,700	0
100-17240-33350-00000000	TRAVEL & TRAINING EXPENSE	20,142	22,177	18,423	16,000	10,000	0
100-17240-33351-00000000	VEHICLE FUEL COSTS	61,791	60,000	50,892	52,000	52,000	0

COUNTY OF MONO
Public Works - Facilities Budget Comparison Report

FUND 100: GENERAL FUND

DEPT 240: COUNTY FACILITIES

100-17240-33360-00000000	MOTOR POOL EXPENSE	58,772	51,748	42,391	51,000	51,000	0
100-17240-33600-00000000	UTILITIES	360,548	390,000	312,860	365,000	365,000	0
100-17240-33600-14580000	UTILITIES - MUSEUM	2,005	1,750	1,486	1,750	1,750	0
100-17240-52010-00000000	LAND & IMPROVEMENTS	0	52,055	52,055	0	0	0
100-17240-53010-00000000	CAPITAL EQUIPMENT: VEHICLES	0	0	0	0	0	0
100-17240-53020-00000000	CAPITAL EQUIPMENT, CONSTRUCTIO	24,989	0	0	0	0	0
100-17240-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	25,000	19,948	0	0	0
100-17240-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
100-17240-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-17240-72960-00000000	A-87 INDIRECT COSTS	0	0	0	-970,410	-970,410	0
Total Expenditures		1,710,426	1,809,393	1,464,016	1,570,252	1,306,858	0
Total for DEPT 240: COUNTY FACILITIES		-1,710,426	-1,759,393	-1,464,016	-1,570,252	-1,306,858	0

PUBLIC WORKS - MOTOR POOL 650-10723

DEPARTMENTAL FUNCTIONS

The Motor Pool maintains and replaces all on-road vehicles for county departments.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

Staff has continued to fine-tune the rates for the Motor Pool, and works with departments to ensure vehicles are being used efficiently to meet the needs of the department. Staff developed competitive bid documents for all vehicles approved for purchase by the Board of Supervisors.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Split accounts to delineate replacement vs. maintenance costs. This may result in a rate reduction at mid-year budget.
- Automate billing process in CAMS system.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents a decrease of \$613,527 in expenditures. Capital Expenditures will be approved as a separate policy item. The budget reflects an increase of \$2,42,185 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net Cost to this Internal Service Fund is decreased by \$855,712.

There are no personnel costs in the Motor Pool budget.

Revenues – Revenues for this budget are based on actual mileage usage history.

Personnel – N/A.

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – Increase in A-87 of \$42,120. \$3,000 increase in Special Department Expense to purchase Motor Pool Module in CAMS to automate billing.

Support & Care of Persons – N/A

Fixed Assets – Any Fixed Asset purchases (vehicles) will be approved as policy items. Request is for \$350,000.

FY 2013-2014 STATE FUNDING SUMMARY

N/A

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

Motor Pool purchases proposed in 2013-14 are included in the Policy Item Requests and follow approved guidelines.

COUNTY OF MONO
Public Works - Motor Pool Budget Comparison Report

FUND 650: MOTOR POOL
DEPT 723: MOTOR POOL

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
650-10723-14010-00000000	INTEREST INCOME	8,058	5,000	5,459	6,000	6,000	0
650-10723-15900-00000000	OTH: OTHER GOVT AGENCIES	0	26,647	52,748	0	0	0
650-10723-16950-00000000	INTER-FUND REVENUE	711,881	327,168	555,099	650,000	650,000	0
650-10723-17010-00000000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
650-10723-18010-00000000	SALE OF SURPLUS ASSETS	61,475	5,000	31,067	5,000	5,000	0
650-10723-18100-00000000	OPERATING TRANSFERS IN	0	55,000	98,000	0	0	0
Total Revenues		781,414	418,815	742,373	661,000	661,000	0
Expenditures							
650-10723-30270-00000000	ADMINISTRATION EXPENSE	0	10,000	0	10,000	10,000	0
650-10723-30510-00000000	LIABILITY INSURANCE EXPENSE	0	0	0	0	0	0
650-10723-31200-00000000	EQUIP MAINTENANCE & REPAIR	193,533	296,000	213,305	296,000	296,000	0
650-10723-32000-00000000	OFFICE EXPENSE	544	1,000	84	1,000	1,000	0
650-10723-32500-00000000	PROFESSIONAL & SPECIALIZED SER	1,518	1,000	0	0	0	0
650-10723-32960-00000000	A-87 INDIRECT COSTS	2,515	5,570	5,570	0	0	0
650-10723-33120-00000000	SPECIAL DEPARTMENT EXPENSE	119	0	2,790	3,000	3,000	0
650-10723-33351-00000000	VEHICLE FUEL COSTS	10,085	11,000	9,871	11,000	11,000	0
650-10723-39000-00000000	DEPRECIATION EXPENSE	248,474	380,000	451,867	0	0	0
650-10723-39005-00000000	CAPITAL ASSET OFFSET	-707,813	0	0	0	0	0
650-10723-39010-00000000	NET BOOK RETIRED ASSETS	466,300	0	-451,867	0	0	0
650-10723-53010-00000000	CAPITAL EQUIPMENT: VEHICLES	596,869	627,647	350,064	350,000	350,000	0
650-10723-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
650-10723-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
650-10723-72960-00000000	A-87 INDIRECT COSTS	0	0	0	47,690	47,690	0
Total Expenditures		812,144	1,332,217	581,684	718,690	718,690	0
Total for DEPT 723: MOTOR POOL		-30,730	-913,402	160,689	-57,690	-57,690	0

POLICY REQUEST FORM
FISCAL YEAR 2013-14

Department: Public Works - Motor Pool

Description of Program/Equipment:

Several Public Works Motor Pool vehicles have exceeded their useful mileage. Motor Pool requests replacing seven existing vehicles this year. These include:

1. Replace one Ford F-350 4x4 Ambulance cab-and-chassis and box (109,000 miles) with a remount with new Dodge or Chevy 4x4. (\$100,000)
2. Replace a Sheriff's Dodge 3/4 ton truck (143,000 miles) with a new 1-ton Dodge or Chevy necessary for boat hauling. Cost for this Sheriff vehicle will include lights etc. (\$55,000)
3. Purchase a new Sheriff's Ford F-550 necessary to haul Sheriff's Command Center. Cost for this Sheriff vehicle will include lights etc. (\$65,000)
4. Replace one Road 1999 Dodge 3/4 ton pickup truck (170,000 miles) with similar new. Cost will include tool box, steps and auxiliary fuel pump hose and nozzle. (\$55,000)
5. Replace one Behavioral Health 2004 Chevy Trail Blazer (142,000 miles) with one new Subaru Forester. (\$25,000)
6. Replace two Building 2008 and 2009 Subaru Foresters with similar new. (\$50,000)

Cost Components

Salary:		(full year cost)
Benefits:		
Supplies:		(includes vehicle, fuel)
Materials:		(cell phones, IT, phones)
Communications:		
Computer:		
Other:		
Total On-Going Cost:		
Vehicle:	350,000	
Equipment:		
Work Space:		
Other:		
Total One-Time Cost:	350,000	
Total Cost:	350,000	

Revenue: Describe any revenue to offset the cost of the policy item
 This will be a Motor Pool impact. Revenue is generated by mileage charges; sufficient funds are currently available in Motor Pool (\$804,000+) to cover this expense.

PUBLIC WORKS - ROAD DEPARTMENT
700-31725

DEPARTMENTAL FUNCTIONS

Provide road maintenance and construction for 684 miles of county roads. This includes snow removal in winter. Provide fleet services and maintenance for all county vehicles and equipment.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Completed construction of School Street Plaza
- Began construction of Bridgeport Streets
- Began construction of Lee Vining Streets
- Completed culvert portion of Aspen Street project
- Purchase of new MT trackless with CAPP Grant funds

DEPARTMENTAL GOALS FOR FY 2013-2014

- Follow up with Digital 395 and Praxis to ensure county roads are not compromised
- Continue county-wide bridge analysis and associated maintenance
- Complete construction of Bridgeport Streets-\$1,000,000-carried forward from 2012/13-expenditure and revenue budgeted
- Complete construction of Lee Vining Streets-\$1,000,000-carried forward from 2012/13-expenditure and revenue budgeted
- Complete construction of Aspen Street-\$164,017-carried forward from 2012/13-expenditures budgeted, revenue already on deposit from Prop 1B
- Design phase of Chalfant Streets-\$65,000 expenditure and revenue budgeted
- Environmental June Lake Streets-\$37,000 expenditure and revenue budgeted

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$ 2,824,769 in operating expenditures, and a decrease of \$ 2,589,690 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net Cost is decreased by \$ 235,079.

In addition to operating costs, the Road budget reflects project costs, related to the projects listed above.

Personnel Costs increased by \$ 256,377 compared to the FY 2012-2013 Board Approved Budget, due to inclusion of 9 months of the vacant Public Works Director position, benefit increases, and projected sick/vacation payouts.

Revenues –Highway Users Tax Apportionment (HUTA) revenue remains stagnant. Current year budget was reduced at mid-year, therefore staff is projecting a small increase for the 2013/14 year in comparison to the revised 2012/13 budget.

Personnel – Staff has included funds for 9 months of .52 of the vacant Public Works Director position.

The Department's Requested Budget represents an increase in the number of fulltime equivalent (FTE) positions that are supported by this budget by .52 FTE for the Road portion of the Vacant Public Works Director.

Services & Supplies –

- Increase in contract services of \$31,600 for the development of reclamation plans for the materials sites, as required by the state of California. This also includes some Bridge analysis and repair, 88.53% of which will be reimbursed by CalTrans
- Decrease in A-87 of \$180,791
- Increase in Travel and Training to reflect Diesel Fuel Tax costs
- Increase in Motor Pool to reflect approval by previous CAO for use of vehicles by first-line supervisors
- Decrease in utilities due to energy efficiency improvements at road shops

Fixed Assets – projects ongoing in FY 2013/14 include

- Complete construction of Bridgeport Streets
- Complete construction of Lee Vining Streets
- Complete construction of Aspen Street
- Design phase of Chalfant Streets
- Environmental June Lake Streets

FY 2013-2014 STATE FUNDING SUMMARY

Highway Users Tax Apportionment remains stagnant, but is expected to increase slightly over revised budget for FY 2013/14. Since a portion of this allocation is based on a 3-year average of snow-removal expenses, a third drought year will result in revenue decreases in 2014/15. Other state funding sources, such as the Regional Surface Transportation Program (RSTP), remain flat, with no cost of living increases.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

CARB compliance continues to be a high priority for the Board and staff. Based on Board direction in May, 2013, staff has included a policy item to purchase \$317,945 of replacement equipment to begin this process. In addition, staff is requesting an additional \$848,000 to begin implementation of the year 2 recommendations for CARB compliance. Revenue to partially offset the cost of replacement from the sale of the old equipment is not included.

COUNTY OF MONO
Public Works - Road Budget Comparison Report

FUND 700: ROAD FUND
DEPT 725: ROAD

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
700-31725-12090-00000000	ROAD PRIVILEGES & PERMITS	4,186	5,000	5,280	5,000	5,000	0
700-31725-13010-00000000	VEHICLE CODE FINES	50,995	50,000	46,235	50,000	50,000	0
700-31725-14010-00000000	INTEREST INCOME	-4,277	1,000	2,613	1,000	1,000	0
700-31725-15020-00000000	ST: HWY USERS TAX 2104	2,513,377	2,056,000	1,652,720	2,130,460	2,130,460	0
700-31725-15040-00000000	ST: PROP 1B ROAD CONSTRUCTION	0	0	0	0	0	0
700-31725-15040-90980000	ST: PROP 1B RD CONST-ASPEN RD PAVING	0	0	0	0	0	0
700-31725-15090-00000000	ST: MOTOR VEHICLE IN LIEU (MVI	0	0	0	0	0	0
700-31725-15100-00000000	ST: RSTP - MATCHING FUNDS	329,725	329,725	0	329,725	329,725	0
700-31725-15170-00000000	ST: STIP-AID FOR CONSTRUCTION	271,571	4,268,000	41,312	0	0	0
700-31725-15170-90630000	ST: STIP-AID FOR CONST-CHALFANT STS	0	0	0	65,000	65,000	0
700-31725-15170-90650000	ST: STIP-AID FOR CONST-JUNE LAKE STS	0	0	0	37,000	37,000	0
700-31725-15170-90840000	ST: STIP-AID FOR CONST-BRIDGEPORT STS	0	0	0	1,000,000	1,090,610	0
700-31725-15170-90850000	ST: STIP-AID FOR CONST-LEE VINING STS	0	0	0	1,000,000	1,116,697	0
700-31725-15649-96680000	FED: TRNSPRT ENHNCMNT-SCHOOL ST PL/	0	0	0	0	65,848	0
700-31725-15651-00000000	FED: AID FOR CONSTRUCTION (GTI	145,442	0	37,811	0	92,950	0
700-31725-15680-00000000	FED: FOREST RESERVE	222,385	264,650	264,699	265,000	265,000	0
700-31725-15900-00000000	OTH: OTHER GOVT AGENCIES	168,023	595,000	310,245	100,000	100,000	0
700-31725-16090-00000000	LABOR REIMBURSEMENT/FACILITIES	0	0	0	0	0	0
700-31725-16250-00000000	ROAD AND STREET SERVICES	122,194	98,000	105,455	120,000	120,000	0
700-31725-16950-00000000	INTER-FUND REVENUE	668,784	700,000	660,585	725,000	675,000	0
700-31725-17010-00000000	MISCELLANEOUS REVENUE	54,754	0	50	0	0	0
700-31725-17020-00000000	PRIOR YEAR REVENUE	0	0	0	0	0	0
700-31725-18000-00000000	OTHER FINANCING SOURCES	0	0	0	0	0	0
700-31725-18010-00000000	SALE OF SURPLUS ASSETS	11,970	12,500	1,235	0	0	0
700-31725-18100-00000000	OPERATING TRANSFERS IN	550,000	588,000	588,000	550,000	550,000	0
700-31725-18100-90710000	OPERATING TR IN: LOWER ROCK CREEK B/	0	0	0	0	0	0
Total Revenues		5,109,129	8,967,875	3,716,240	6,378,185	6,694,290	0
Expenditures							
700-31725-21100-00000000	SALARY AND WAGES	1,598,387	1,605,576	1,546,811	1,731,040	1,651,631	0
700-31725-21120-00000000	OVERTIME	20,013	57,000	28,611	56,000	40,250	0
700-31725-22100-00000000	EMPLOYEE BENEFITS	952,470	1,057,792	1,008,463	1,189,705	1,160,318	0
700-31725-30120-00000000	UNIFORM ALLOWANCE	16,457	20,100	11,556	16,500	14,500	0

COUNTY OF MONO
Public Works - Road Budget Comparison Report

FUND 700: ROAD FUND
DEPT 725: ROAD

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
700-31725-30280-00000000	TELEPHONE/COMMUNICATIONS	18,252	21,000	17,326	20,700	17,900	0
700-31725-30350-00000000	HOUSEHOLD EXPENSES	7,478	15,000	10,496	10,000	10,000	0
700-31725-30500-00000000	WORKERS' COMP INS EXPENSE	0	0	0	0	0	0
700-31725-30510-00000000	LIABILITY INSURANCE EXPENSE	9,724	15,929	9,724	7,897	7,897	0
700-31725-31200-00000000	EQUIP MAINTENANCE & REPAIR	216,191	231,000	212,282	231,000	231,000	0
700-31725-31400-00000000	BUILDING/LAND MAINT & REPAIR	0	26,000	17,414	6,000	6,000	0
700-31725-31700-00000000	MEMBERSHIP FEES	100	300	119	300	100	0
700-31725-32000-00000000	OFFICE EXPENSE	8,021	11,450	9,134	8,250	8,250	0
700-31725-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
700-31725-32450-00000000	CONTRACT SERVICES	100,459	188,500	63,017	210,600	220,100	0
700-31725-32500-00000000	PROFESSIONAL & SPECIALIZED SER	4,471	7,500	2,273	2,500	2,500	0
700-31725-32800-00000000	PUBLICATIONS & LEGAL NOTICES	75	75	0	75	75	0
700-31725-32860-00000000	RENTS & LEASES - OTHER	1,646	4,000	4,151	4,225	4,225	0
700-31725-32960-00000000	A-87 INDIRECT COSTS	259,242	285,631	285,631	0	0	0
700-31725-33010-00000000	SMALL TOOLS & INSTRUMENTS	4,914	5,000	4,901	7,500	7,500	0
700-31725-33120-00000000	SPECIAL DEPARTMENT EXPENSE	97,221	146,545	116,977	134,200	119,107	0
700-31725-33350-00000000	TRAVEL & TRAINING EXPENSE	13,224	8,424	2,284	16,100	16,100	0
700-31725-33351-00000000	VEHICLE FUEL COSTS	768,406	750,000	740,595	750,000	750,000	0
700-31725-33355-00000000	MEALS - MOU	0	0	0	0	0	0
700-31725-33360-00000000	MOTOR POOL EXPENSE	77,219	68,806	74,406	92,000	82,000	0
700-31725-33600-00000000	UTILITIES	144,702	192,915	122,735	166,625	129,625	0
700-31725-33699-00000000	INVENTORY DEPLETED/ADDED	-102	0	0	0	0	0
700-31725-52010-00000000	LAND & IMPROVEMENTS	752,258	4,823,000	849,440	0	0	0
700-31725-52010-90630000	LAND & IMP: CHALFANT STREETS	0	0	0	65,000	65,000	0
700-31725-52010-90650000	LAND & IMP: JUNE LAKE STREETS	0	0	0	37,000	37,000	0
700-31725-52010-90710000	LAND & IMP: LOWER ROCK CK GUARDRAI	0	0	0	0	0	0
700-31725-52010-90840000	LAND & IMP: BRIDGEPORT STREETS	0	0	0	1,000,000	1,090,610	0
700-31725-52010-90850000	LAND & IMP: LEE VINING STREETS	0	0	0	1,000,000	1,116,697	0
700-31725-52010-90980000	LAND & IMP: ASPEN RD PAVING	0	0	0	164,017	181,935	0
700-31725-52010-96680000	LAND & IMP: SCHOOL ST PLAZA	0	0	0	0	65,848	0
700-31725-53010-00000000	CAPITAL EQUIPMENT: VEHICLES	0	0	0	0	0	0
700-31725-53020-00000000	CAPITAL EQUIPMENT, CONSTRUCTIO	0	300,000	297,651	0	0	0
700-31725-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	15,300	15,230	0	0	0
700-31725-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0

COUNTY OF MONO
Public Works - Road Budget Comparison Report

FUND 700: ROAD FUND
DEPT 725: ROAD

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
700-31725-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
700-31725-72960-00000000	A-87 INDIRECT COSTS	0	0	0	104,840	104,840	0
700-31725-91010-00000000	CONTINGENCY	0	0	0	0	0	0
Total Expenditures		5,070,828	9,856,843	5,451,227	7,032,074	7,141,008	0
Total for DEPT 725: ROAD		38,301	-888,968	-1,734,987	-653,889	-446,718	0

POLICY REQUEST FORM
FISCAL YEAR 2013-14

Department: Public Works - Road

Description of Program/Equipment:

The Road Division of Public Works is required by the California Air Resource Board (CARB) to comply with their emission reduction rules. As a result Public Works has diesel powered heavy equipment that must be replaced. While Public Works has recently replaced some of these vehicles there are still several remaining vehicles that must be replaced. On May 21, 2013 the Board of Supervisors was presented a priority-based replacement schedule for heavy equipment. As part of that presentation two 1990 International water trucks, a 1991 street sweeper, and a 1990 Caterpillar D-6 dozer were proposed to be sold at auction. In their place four slip-in water tanks (\$25,000 each), a 72" Trackless angle sweeper (\$12,321), and a International dumptruck/plow (\$205,624) were proposed for purchase. The price below reflects the purchase price for the six new pieces of equipment and does not take into account the potential revenue from the sale of the old equipment. It is estimated that revenues would amount to approximately \$71,500 for the sale of old equipment. The costs shown below reflect the most recently available 2013 price quotes for the equipment including tax. Increases in price quotes have affected the final budget total since the May Board presentation and may increase by the time actual purchases are made.

Cost Components

Salary:		(full year cost)
Benefits:		
Supplies:		(includes vehicle, fuel)
Materials:		(cell phones, IT, phones)
Communications:		
Computer:		
Other:		
Total On-Going Cost:		
Vehicle:	317,945	
Equipment:		
Work Space:		
Other:		
Total One-Time Cost:	317,945	
Total Cost:	317,945	

Revenue: Describe any revenue to offset the cost of the policy item
 There is no revenue to offset the cost of the policy item. This will require a General Fund transfer to the Road Fund.

POLICY REQUEST FORM
FISCAL YEAR 2013-14

Department: Public Works - Road

Description of Program/Equipment:

The Road Division of Public Works must comply with CARB regulations. CARB requires replacing older diesel powered heavy equipment with new more efficient equipment. Public Works recent priority-based replacement schedule listed four International dump truck/plows as the highest priority in 2014. Each vehicle would have a dump bed, plow and sander. The price for each individual vehicle (\$211,800 including tax) is based on the most recently available price quotes with 3% added for inflation. Revenue from the sale of the old equipment is estimated at \$10,000 for each dumptruck or \$40,000 total.

Cost Components

Salary:	_____	(full year cost)
Benefits:	_____	
Supplies:	_____	(includes vehicle, fuel)
Materials:	_____	(cell phones, IT, phones)
Communications:	_____	
Computer:	_____	
Other:	_____	
Total On-Going Cost:	=====	
Vehicle:	_____	
Equipment:	847,172	
Work Space:	_____	
Other:	_____	
Total One-Time Cost:	847,172	
Total Cost:	847,172	

Revenue: Describe any revenue to offset the cost of the policy item
There is no revenue to offset the cost of the policy item. This will require a General Fund transfer to the Road Fund.

Public Works – Solid Waste 615-44905

DEPARTMENTAL FUNCTIONS

The Solid Waste Division provides waste collection services at Transfer Stations throughout the County, and waste disposal services at three County Landfills. The Division oversees the permitting, monitoring and maintenance of the County's three active landfills, as well as three closed landfills. The Division oversees and implements recycling programs at county facilities.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Balanced Solid Waste Enterprise Fund (SWEF) and created additional reserve for contingency
- Obtained Solid Waste Facility Permit for Benton Crossing Landfill
- Reviewed and renewed Solid Waste Facility Permits for Benton, Chalfant and Bridgeport closed landfills
- Made significant progress in obtaining a revised permit at Pumice Valley Landfill
- Re-organized the Mono County Solid Waste Task Force
- Maintained diversion compliance
- Identified new diversion programs to address regional diversion challenges
- Worked with TOML to identify and mitigate potential impacts to the Benton Crossing Landfill
- Initiated planning efforts, including regional approaches, to solve existing and future Solid Waste challenges.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Continue to work with regional jurisdictions including the Town of Mammoth Lakes on long-term solid waste plans and strategies
- Work with LADWP to obtain Revised Solid Waste Facility Permit for Pumice Valley Landfill
- Obtain Revised Solid Waste Facility Permit for Walker Landfill
- Complete update to County Integrated Waste Management Plan
- Initiate environmental mitigation (landfill gas) project at Bridgeport Landfill
- Work with LADWP to obtain extended lease at Benton Crossing Landfill
- Expand diversion programs to include mixed paper, and event recycling within the county.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Solid Waste Division operates within the confines of the SWEF, which is self-sufficient and separate from the General Fund. Based on Board direction, the General Fund has subsidized A-87 costs to the SWEF, which have averaged approximately \$65,000 per years in recent years.

The SWEF's FY 2013-2014 Requested Budget represents an overall decrease of \$106,204 in expenditures, and an increase of \$49,889 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the net cost of the program is projected to decrease by \$156,093.

Personnel Costs decreased by 28,680 compared to the FY 2012-2013 Board Approved Budget, due to eliminating one vacant Maintenance Worker position offset by increase in benefit costs.

Revenues – Revenues in the Solid Waste Enterprise Fund are expected to increase moderately from FY 12/13. A conservative estimate of \$1,350,000 has been included in the line item for gate fee revenue, accounting for the increase in tipping fees passed in December of 2012.

The FY 13/14 budget will include the following grants:

- State of California, CalRecycle, Used Oil Payment Program, (already awarded), \$10,000, to be spent by June 30, 2014.
- State of California, City/County Payment Program, (already awarded), \$10,000, to be spent by June 30, 2014
- State of California, Household Hazardous Waste Grant, (already awarded), \$14,092, to be spent by April 15, 2015.
- CalRecycle, Competitive Beverage Grant, due July 17, 2013, estimated at \$45,000, to be spent by June 30, 2016.

Personnel – The Division's Requested Budget represents a decrease of 1 FTE (1.5% of workforce) supported by this budget. The Solid Waste Division currently allocates for 1 Solid Waste Superintendent, 1 Landfill Supervisor, 3 Equipment Operators and 2 Maintenance Workers. In FY13/14, it is anticipated that the allocation will be reduced by 1 Maintenance Worker. Current discussions may create an opportunity to eliminate one Equipment Operator, to be replaced by a Gate Attendant at a lower class, but this is not certain at this time.

Services & Supplies – No major changes to services are contemplated in FY 13/14.

Support & Care of Persons – No major changes are contemplated in FY 13/14 at this time.

Fixed Assets – No fixed assets (aside from recycling receptacles and bins that would be purchased only in the event of grant funding) are being considered at this time. However, costs associated with developing environmental systems (gas monitoring, etc) are included in the fixed asset budget, as they are considered capital costs for accounting purposes.

SOLID WASTE DEBT

The Solid Waste Enterprise fund has 3 primary debts. The first, and oldest, is a debt that funded the equipment and infrastructure required for the County to begin operating landfills in 2000. Payments on this debt are currently \$260,000 (increasing annually to a peak of \$322,000) and will end in May of 2025. The second and third are both owed to the General Fund from recent deficit years, with payments of \$120,000 per year ending in 2020, and \$750,000 per year ending in 2021.

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

Because of its unique position as a self-sufficient fund, the SWEF does not anticipate impacts relating to the General Fund budget.

FY 2013-2014 STATE FUNDING SUMMARY

The SWEF receives a nominal amount of grant funding (+/- \$30k/yr) from the state. Most of this revenue is generated from specific user fees, and its award for these purposes is reasonably guaranteed. Further, it is utilized to fund diversion and other programs that could cease if they were not funded.

The major exposure from state funding to the SWEF is found in the fees the program pays to state agencies (such as Lahontan Regional Water Quality Control Board, CalRecycle, and the Mono County Environmental Health Department acting as the Local Enforcement Agency). Should such agencies have their budgets cut, there is reasonable chance that the impacts could trickle down in the form of increased fees.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

There is nothing at this time that could be considered 'major,' but it is highly likely that there will be some major policy considerations this Fiscal Year. There is potential that the current planning effort could create opportunities for the County's Solid Waste operations (landfills, transfer stations and recycling) to be re-tooled,

which may include decreased service levels and/or increased fees. Since the SWEF is considered self-sufficient, any changes would be drafted with the intent of zero impact to the General Fund.

COUNTY OF MONO
Public Works - Solid Waste Budget Comparison Report

FUND 615: SOLID WASTE ENTERPRISE FUND
DEPT 905: SOLID WASTE

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
615-44905-01702-00000000	PRIOR YEAR REVENUE	0	0	0	0	0	0
615-44905-12110-00000000	NON-RESIDENT LANDFILL PERMITS	38,372	15,000	1,360	1,300	1,300	0
615-44905-12145-00000000	SOLID WASTE BUILDING PERMITS	0	0	0	0	0	0
615-44905-12200-00000000	FRANCHISE PERMITS	141,560	140,000	142,838	140,000	140,000	0
615-44905-13120-00000000	SOLID WASTE FINES	0	0	0	0	0	0
615-44905-14010-00000000	INTEREST INCOME	-1,796	-2,500	1,161	500	500	0
615-44905-14020-00000000	UNREALIZED GAIN/LOSS	159	0	0	0	0	0
615-44905-15082-18900000	ST: HAZARDOUS WASTE GRANT	0	0	0	7,000	7,000	0
615-44905-15092-18920000	ST: USED OIL BLOCK GRANT	20,000	10,000	13,243	10,000	10,000	0
615-44905-15094-18940000	ST: BOTTLE BILL GRANT	10,000	10,000	0	10,000	10,000	0
615-44905-15380-00000000	ST: OIL OPPORTUNITY GRANT	0	0	0	0	0	0
615-44905-16020-00000000	SOLID WASTE PARCEL FEES	-270,510	0	36,270	36,000	36,000	0
615-44905-16023-00000000	SOLID WASTE TIPPING FEES	1,323,403	1,200,000	1,256,767	1,350,000	1,350,000	0
615-44905-16024-00000000	SW WHITE GOODS DISPOSAL FEES	0	0	0	0	0	0
615-44905-16025-00000000	SLUDGE MAINTENANCE FEE	184,373	140,000	143,149	150,000	150,000	0
615-44905-17010-00000000	MISCELLANEOUS REVENUE	48,088	40,000	45,716	40,000	40,000	0
615-44905-17250-00000000	JUDGMENTS, DAMAGES & SETTLEMEN	1,836	0	0	0	0	0
615-44905-18010-00000000	SALE OF SURPLUS ASSETS	0	0	0	0	0	0
615-44905-18100-00000000	OPERATING TRANSFERS IN	762,021	880,698	761,831	738,287	738,287	0
615-44905-18150-00000000	LONG TERM DEBT PROCEEDS	0	0	0	0	0	0
Total Revenues		2,257,506	2,433,198	2,402,335	2,483,087	2,483,087	0
Expenditures							
615-44905-21100-00000000	SALARY AND WAGES	475,644	526,019	486,378	479,389	479,389	0
615-44905-21120-00000000	OVERTIME	2,775	4,000	9,385	10,000	10,000	0
615-44905-21410-00000000	HOLIDAY PAY	0	8,400	5,426	8,400	8,400	0
615-44905-22100-00000000	EMPLOYEE BENEFITS	291,130	300,965	275,077	312,915	312,915	0
615-44905-30000-00000000	INVESTMENT EXPENSE	0	0	0	0	0	0
615-44905-30122-00000000	UNIFORM/SAFETY GEAR	4,845	6,000	5,950	7,500	7,500	0
615-44905-30270-00000000	ADMINISTRATION EXPENSE	0	0	0	0	0	0
615-44905-30280-00000000	TELEPHONE/COMMUNICATIONS	3,174	3,700	2,898	3,000	3,000	0
615-44905-30350-00000000	HOUSEHOLD EXPENSES	775	1,900	892	1,300	1,300	0
615-44905-30500-00000000	WORKERS' COMP INS EXPENSE	0	0	0	0	0	0

COUNTY OF MONO
Public Works - Solid Waste Budget Comparison Report

FUND 615: SOLID WASTE ENTERPRISE FUND
DEPT 905: SOLID WASTE

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept	2013/14 CAO	2013/14 BOS
		2011-12 Actual	Revised		Requested	Recommended	Final Budget
615-44905-30510-00000000	LIABILITY INSURANCE EXPENSE	16,981	41,576	16,981	15,794	15,794	0
615-44905-31200-00000000	EQUIP MAINTENANCE & REPAIR	49,321	109,200	61,383	109,200	109,200	0
615-44905-31400-00000000	BUILDING/LAND MAINT & REPAIR	9,095	17,000	7,007	17,000	17,000	0
615-44905-31700-00000000	MEMBERSHIP FEES	6,000	6,600	6,021	6,000	6,000	0
615-44905-32000-00000000	OFFICE EXPENSE	11,949	13,300	5,050	13,300	13,300	0
615-44905-32450-00000000	CONTRACT SERVICES	307,648	350,460	267,727	321,500	321,500	0
615-44905-32500-00000000	PROFESSIONAL & SPECIALIZED SER	164,040	118,750	149,325	193,750	193,750	0
615-44905-32800-00000000	PUBLICATIONS & LEGAL NOTICES	0	4,000	130	500	500	0
615-44905-32860-00000000	RENTS & LEASES - OTHER	0	500	70	25,200	25,200	0
615-44905-32950-00000000	RENTS & LEASES - REAL PROPERTY	3,371	4,200	7,911	6,000	6,000	0
615-44905-32960-00000000	A-87 INDIRECT COSTS	35,164	69,225	69,225	0	0	0
615-44905-33010-00000000	SMALL TOOLS & INSTRUMENTS	787	1,000	644	1,000	1,000	0
615-44905-33120-00000000	SPECIAL DEPARTMENT EXPENSE	297,500	332,265	257,779	323,000	323,000	0
615-44905-33120-18900000	SPEC DEPT EXP- HAZARDOUS MAT'LS	0	0	0	7,000	7,000	0
615-44905-33120-18920000	SPEC DEPT EXP- USED OIL	515	10,000	5,340	5,000	5,000	0
615-44905-33120-18940000	SPEC DEPT EXP- BOTTLE GRANT	8,064	1,350	8,244	10,000	10,000	0
615-44905-33350-00000000	TRAVEL & TRAINING EXPENSE	10,957	27,538	3,369	18,200	18,200	0
615-44905-33351-00000000	VEHICLE FUEL COSTS	67,110	75,000	56,501	60,000	60,000	0
615-44905-33360-00000000	MOTOR POOL EXPENSE	13,371	12,125	12,015	16,000	16,000	0
615-44905-33600-00000000	UTILITIES	1,442	2,000	2,114	2,300	2,300	0
615-44905-35200-00000000	BOND EXPENSES	3,000	0	0	0	0	0
615-44905-35210-00000000	BOND/LOAN INTEREST-SOLID WASTE	145,731	137,864	137,863	137,864	137,864	0
615-44905-35215-00000000	COMPENSATED ABSENCES	11,762	0	0	0	0	0
615-44905-39000-00000000	DEPRECIATION EXPENSE	16,511	25,000	7,630	0	0	0
615-44905-39005-00000000	CAPITAL ASSET OFFSET	0	0	0	0	0	0
615-44905-39010-00000000	NET BOOK RETIRED ASSETS	534,336	0	-7,630	0	0	0
615-44905-39015-00000000	NET BOOK TRANSFERED ASSETS	0	0	0	0	0	0
615-44905-52010-00000000	LAND & IMPROVEMENTS	75,848	200,000	11,754	100,000	100,000	0
615-44905-53010-00000000	CAPITAL EQUIPMENT: VEHICLES	0	0	0	0	0	0
615-44905-53020-00000000	CAPITAL EQUIPMENT, CONSTRUCTIO	0	0	0	0	0	0
615-44905-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
615-44905-60045-00000000	BOND/LOAN PRINCIPAL REPAYMENT	0	384,000	368,583	413,334	413,334	0
615-44905-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
615-44905-70250-00000000	PRIOR PERIOD ADJUSTMENTS	73,687	0	0	0	0	0

COUNTY OF MONO
Public Works - Solid Waste Budget Comparison Report

FUND 615: SOLID WASTE ENTERPRISE FUND
DEPT 905: SOLID WASTE

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
615-44905-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
615-44905-72960-00000000	A-87 INDIRECT COSTS	0	0	0	63,287	63,287	0
615-44905-91010-00000000	CONTINGENCY	0	0	0	0	0	0
Total Expenditures		2,642,533	2,793,937	2,241,042	2,687,733	2,687,733	0
Total for DEPT 905: SOLID WASTE		-385,027	-360,739	161,293	-204,646	-204,646	0

SHERIFF'S DEPARTMENT

100-22440

DEPARTMENTAL FUNCTIONS

The Sheriff's Office provides patrol (cars and boats), civil, coroner, investigative, and Sheriff administrative services to the County of Mono.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Provided quality law enforcement services throughout the county for citizens and visitors
- Transitioned into new administrative staffing with the retirement of Sheriff Scholl
- Implemented a new scheduling software system for enhanced employee time accountability
- Managed patrol and administrative duties with the use of only one Lieutenant
- Provided Peace Officer Standards and Training (POST) certified snowmobile training to law enforcement agencies throughout the state
- Completed the Federal Government required Narrow Banding Project
- Worked diligently with allied agencies on AB 109 realignment issues
- Met all POST mandates for employee training
- Put two new snowmobiles into service that were purchased via Off Highway Vehicle (OHV) Grant funds
- Purchased smaller vehicles for our administrative staff to create a cost savings in fuel expenditures
- Purchased one smaller patrol vehicle for testing to potentially reduce fuel expenditures
- Eradicated a marijuana grow in the Inyo National Forest (30,000 plants with an estimated street value of \$108 million dollars)
- Deputy Hoskin returned from the Riverside Sheriff's Academy graduating #1 in his class
- Recouped roughly \$26,000 in POST training reimbursements that had been overlooked in prior years

DEPARTMENTAL GOALS FOR FY 2013-2014

- Become fully staffed in Patrol Operations
- Provide quality and responsive law enforcement services
- Improve communications between various county agencies for the purposes of mutual aid
- Meet or exceed all POST training mandates
- Replace the aging Orbacom System (security and radio) to create incentives for staff to reside within the county so they can better assist in managing Patrol Operations

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 requested budget represents an overall decrease of \$997,774 in expenditures, and an increase of \$184,997 in revenues, when compared to the FY 2012-2013 board approved budget. As a result, the requested Net County Cost is decreased by \$1,182,751. In FY 2013-14 the A-87 costs are at a negative \$199,634. In adjusting for the A-87 costs the Net County Cost is decreased by \$169,304.

Personnel costs decreased by \$120,513 compared to the FY 2012-2013 Board approved budget, due to the recruitment of new deputies paid at a lower pay scale and the enhanced management of overtime costs and grant funded overtime reimbursements. We also have a cost savings due to an unfilled vacant position pending current employee legal litigation.

Revenues – The increase in revenue is due to slight changes in revenue projections from state funding sources, but funding has not changed dramatically. The projected Prop 172 sales tax revenue is increasing and we will be receiving more revenue in FY 2012-13 than originally anticipated as well. The Law Enforcement Services revenue projection was reduced in FY 2013-14. The revenue projected in FY 2012-13 was overstated and this year our budget will reflect a more accurate figure. The Community Corrections Partnership (CCP) and the BOS approved an allocation of \$250,000 to assist the Sheriff’s Department with the replacement of our current outdated Orbacom System as well as an allocation to cover the cost increase from the approval of Resolution R13-44, the reclassification of the FTS IV position to an Administrative Services Specialist. Grant revenue is received by the State to help manage our OHV law enforcement activities. The revenue received is used to reimburse overtime costs associated with OHV patrol activities, maintenance of OHV equipment as well as cover the cost of OHV storage. The grant requires a 25% match. We have until June 30, 2014 to spend the grant award. We also receive revenue from the Drug Task Force Grant, managed by the District Attorney’s Office, to cover the overtime cost associated with the current MONET Officer. Grants money provided by the Inyo National Forest and the Humboldt—Toiyabe National Forest is also utilized. These funds are used to provide camp ground patrols and DEA missions in both forests.

Personnel – With the approval of Resolution R13-44, the current FTS IV position was reclassified to an Administrative Services Specialist. The reclassification was due in part to the increased financial tracking from the implementation of AB 109 and AB 118 and more fitting for the general duties performed by the current Sheriff’s Department “Finance Officer”.

The Department’s requested budget represents no change in the number of full-time equivalent (FTE) positions that are supported by this budget.

Services & Supplies – There is an estimated increase of \$21,836, not including A-87 costs, in the amount budgeted for supplies and services in FY 2013-14. The increase reflects changes in our projected expenses for Coroner Services. The Department of Justice (DOJ) is no longer providing toxicology services for DUI and drug testing and this is a cost that will have to be picked up by the Sheriff’s Department. Our autopsy service expense has also increased in the new fiscal year due to changes in service providers. Based on prior year actuals, we did reduce our FY 2013-14 Travel and Training expenditure request to reflect a more accurate figure. We were able to reduce our cost for communications as well. We worked with Verizon to pin point circuits and phone lines that were no longer in use. With the cancellation of these particular lines, we were able to save about \$17,000 annually.

Fixed Assets – In FY 2013-14, there will be no purchases of new patrol vehicles. This will provide an estimated cost saving of about \$111,350. Via the Motor Pool Budget, the Sheriff’s Department will be acquiring a Ford F-550 Crew Cab Flatbed 4x4 Truck with a gooseneck hitch. The new truck will be used to tow our 40 foot Command Post trailer.

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

The Sheriff’s Department has worked diligently in FY 2012-13 to reduce costs. Taking into consideration the current budget parameters and several prior year actuals, we were able to make reductions to particular expenditure items to reflect a more accurate bottom line.

FY 2013-2014 STATE FUNDING SUMMARY

The estimated state revenue to be received in FY 2013-14 is not estimated to change dramatically. Our state revenue will increase by about \$47,000 due to an estimated increase in Prop 172 Sales Tax Revenue.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

The Sheriff’s Department is not asking for any major policy changes or considerations at this time.

COUNTY OF MONO
Sheriff Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 440: SHERIFF

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-22440-13031-00000000	PARKING FINES	0	0	0	0	0	0
100-22440-14010-04400000	INTEREST INCOME	2	3	0	1	0	0
100-22440-14050-04400000	RENTAL INCOME	16,800	21,000	16,800	16,800	16,800	0
100-22440-15300-04410000	ST: COPS-SHERIFF	116,952	80,000	62,871	100,000	100,000	0
100-22440-15310-00000000	ST: PUB SAFETY-PROP 172 SALES	919,849	920,000	972,627	962,978	1,000,000	0
100-22440-15350-45040000	ST: RURAL LAW ENFORCE ASST (AB	647,361	500,000	409,904	500,000	500,000	0
100-22440-15410-45050000	ST: OFF-HWY VEHICLE GRANT	39,043	32,012	39,151	54,035	54,035	0
100-22440-15470-00000000	ST: SHERIFF POST REIMBURSEMENT	31,928	30,000	61,325	30,000	30,000	0
100-22440-15500-45000000	FED: CAL-SIP INTEROPERABLE GRA	0	0	0	0	0	0
100-22440-15530-45020000	FED: OES MARIJUANA GRANT (DEA-	30,000	10,000	20,000	20,000	20,000	0
100-22440-15802-45030000	FED: OES CAL-MMET GRANT	120,970	122,558	204,203	122,990	122,990	0
100-22440-15802-45036001	FED: OES CAL-MMET GRANT -ARRA	55,751	4,500	10,482	0	0	0
100-22440-15819-00000000	FED: MISC FED GRANTS	1,876	3,500	3,814	3,000	3,000	0
100-22440-16120-00000000	CIVIL PROCESS SERVICE	5,249	3,500	3,363	4,000	4,000	0
100-22440-16140-00000000	CONCEALED WEAPONS PERMIT FEES	2,115	2,000	2,354	2,000	2,000	0
100-22440-16230-00000000	LAW ENFORCEMENT SERVICES	500,503	408,000	284,103	300,430	300,430	0
100-22440-16231-00000000	LAW ENFORCE FED LAND SERVICES	20,826	20,000	37,140	38,550	38,550	0
100-22440-17010-04400000	MISCELLANEOUS REVENUE	4,792	20,000	22,115	5,000	5,000	0
100-22440-17100-00000000	INSURANCE REIMBURSEMENT	0	0	4,383	0	0	0
100-22440-17120-00000000	MISCELLANEOUS REIMBURSEMENTS	-30	0	0	0	0	0
100-22440-18010-00000000	SALE OF SURPLUS ASSETS	0	0	8,075	0	0	0
100-22440-18010-45050000	SALE OF SURPLUS ASSETS	4,085	6,500	3,515	0	0	0
100-22440-18100-04400000	OPERATING TRANSFERS IN	3,352	45,500	16,635	254,266	254,266	0
Total Revenues		2,521,424	2,229,073	2,182,860	2,414,050	2,451,071	0
Expenditures							
100-22440-21100-00000000	SALARY AND WAGES	2,368,278	2,360,722	2,138,912	2,312,678	2,312,678	0
100-22440-21120-00000000	OVERTIME	280,093	300,000	296,281	199,657	189,000	0
100-22440-21120-45010000	OVERTIME - MONET	0	0	0	40,000	40,000	0
100-22440-21120-45030000	OVERTIME - OES CAL-MMET	0	0	1,116	0	0	0
100-22440-21120-45050000	OVERTIME-OFF HWY VEH	0	0	0	60,724	60,724	0
100-22440-21410-00000000	HOLIDAY PAY	180,646	172,858	159,837	168,043	168,043	0

COUNTY OF MONO
Sheriff Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 440: SHERIFF

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
100-22440-22100-00000000	EMPLOYEE BENEFITS	1,655,550	1,606,763	1,479,157	1,538,728	1,538,728	0
100-22440-30120-00000000	UNIFORM ALLOWANCE	28,653	23,200	24,803	24,984	24,984	0
100-22440-30121-00000000	SPECIAL UNIFORM SUPPLIES	4,327	30,000	29,320	30,000	20,000	0
100-22440-30121-45020000	SPECIAL UNIFORM SUPPLIES - MARIJUANN	0	0	0	0	0	0
100-22440-30121-45040000	SPECIAL UNIFORM SUPPLIES - RURAL LAW	0	0	0	0	0	0
100-22440-30280-00000000	TELEPHONE/COMMUNICATIONS	89,923	105,000	87,102	87,200	87,200	0
100-22440-31200-00000000	EQUIP MAINTENANCE & REPAIR	15,826	20,000	3,983	5,000	5,000	0
100-22440-31200-45030000	EQUIP MAINTENANCE & REPAIR -CAL-MM	0	0	0	0	0	0
100-22440-31200-45036001	EQUIP MAINTENANCE & REPAIR-CAL-MME	0	0	0	0	0	0
100-22440-31200-45050000	EQUIP MAINTENANCE & REPAIR-OFF HWY	0	0	0	2,000	2,000	0
100-22440-31400-00000000	BUILDING/LAND MAINT & REPAIR	2,205	22,500	6,781	7,500	5,000	0
100-22440-31700-00000000	MEMBERSHIP FEES	4,973	5,000	5,368	5,500	5,000	0
100-22440-32000-00000000	OFFICE EXPENSE	58,229	60,000	71,569	60,000	55,000	0
100-22440-32000-45030000	OFFICE EXPENSE - CAL-MMET	146	0	81	0	0	0
100-22440-32000-45036001	OFFICE EXPENSE - CAL-MMET ARRA	0	0	27	0	0	0
100-22440-32000-45040000	OFFICE EXPENSE - OFF HWY VEH GRANT	0	0	0	0	0	0
100-22440-32450-00000000	CONTRACT SERVICES	6,824	4,000	16,180	45,400	45,400	0
100-22440-32450-45040000	CONTRACT SERVICES	0	0	0	0	0	0
100-22440-32500-00000000	PROFESSIONAL & SPECIALIZED SER	19,464	30,000	50,012	44,500	44,500	0
100-22440-32500-45030000	PROFESSIONAL & SPECIALIZED SER-CALM	0	0	0	0	0	0
100-22440-32500-45040000	PROFESSIONAL & SPECIALIZED SER-RURA	0	0	0	0	0	0
100-22440-32500-45060000	PROFESSIONAL & SPECIALIZED SER-CORO	39,547	35,000	30,574	63,500	40,000	0
100-22440-32800-00000000	PUBLICATIONS & LEGAL NOTICES	1,821	3,000	4,607	5,000	3,000	0
100-22440-32950-00000000	RENTS & LEASES - REAL PROPERTY	5,527	7,500	5,575	6,822	6,822	0
100-22440-32950-45050000	RENTS & LEASES-REAL PROP OHV	1,320	1,320	1,320	1,320	1,320	0
100-22440-32960-00000000	A-87 INDIRECT COSTS	978,487	814,083	814,083	0	0	0
100-22440-32960-45030000	A-87 INDIRECT COSTS - CAL-MMET	0	0	0	0	0	0
100-22440-32960-45036001	A-87 INDIRECT COSTS - CAL-MMET ARRA	0	0	0	0	0	0
100-22440-33010-00000000	SMALL TOOLS & INSTRUMENTS	109	2,000	253	500	200	0
100-22440-33010-45030000	SMALL TOOLS & INSTRUMENTS-CALMME1	0	0	0	0	0	0
100-22440-33010-45036001	SMALL TOOLS & INSTRUMENTS-CALMME1	0	0	0	0	0	0
100-22440-33010-45040000	SMALL TOOLS & INSTRUMENTS-RURAL LA	262	0	0	0	0	0
100-22440-33100-00000000	EDUCATION & TRAINING	0	0	0	0	0	0

COUNTY OF MONO
Sheriff Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 440: SHERIFF

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
100-22440-33100-45010000	EDUCATION & TRAINING-MONET	0	0	0	0	0	0
100-22440-33100-45020000	EDUCATION & TRAINING-MARIJUANNA	0	0	0	0	0	0
100-22440-33100-45030000	EDUCATION & TRAINING-CALMMET	0	0	0	0	0	0
100-22440-33100-45036001	EDUCATION & TRAINING-CALMMET ARRA	0	0	0	0	0	0
100-22440-33120-00000000	SPECIAL DEPARTMENT EXPENSE	87,622	100,000	53,273	56,000	50,000	0
100-22440-33120-45020000	SPEC DEPT EXP- MARIJANNA	0	0	0	0	0	0
100-22440-33120-45030000	SPECIAL DEPARTMENT EXPENSE-CALMME	0	0	0	0	0	0
100-22440-33120-45036001	SPECIAL DEPARTMENT EXPENSE-CALMME	0	0	0	0	0	0
100-22440-33120-45040000	SPECIAL DEPARTMENT EXPENSE-RURAL L	0	0	0	0	0	0
100-22440-33120-45050000	SPECIAL DEPARTMENT EXPENSE-OFF HWY	2,468	0	1,346	1,500	1,500	0
100-22440-33120-45060000	SPECIAL DEPARTMENT EXPENSE-CORONE	3,130	3,000	4,404	3,800	3,800	0
100-22440-33120-45070000	SPECIAL DEPARTMENT EXPENSE-SHERIFF	0	1,000	0	1,000	1,000	0
100-22440-33130-00000000	SPEC DEPT EXPENSE-AMMUNITION	52,652	83,000	84,607	79,000	67,500	0
100-22440-33132-00000000	SPEC DEPT- DARE PROGRAM	732	1,000	85	1,000	1,000	0
100-22440-33133-00000000	SPEC DEPT EXP-IDENTITY UNIT	144	9,000	7,212	19,500	12,000	0
100-22440-33350-00000000	TRAVEL & TRAINING EXPENSE	60,739	81,470	68,665	65,600	61,000	0
100-22440-33350-45020000	TRAVEL & TRAINING EXPENSE-MARIJUAN	0	0	0	0	0	0
100-22440-33350-45050000	TRAVEL & TRAINING EXPENSE-OFF HWY	160	0	0	0	0	0
100-22440-33351-00000000	VEHICLE FUEL COSTS	227,493	215,000	209,992	228,400	228,400	0
100-22440-33351-45050000	VEHICLE FUEL COSTS- OHV FUEL	654	5,000	1,802	2,000	2,000	0
100-22440-33360-00000000	MOTOR POOL EXPENSE	252,078	205,000	197,677	237,300	237,300	0
100-22440-33600-00000000	UTILITIES	94,488	95,000	78,778	84,500	84,500	0
100-22440-47010-45000000	CONTRIBUTIONS TO OTHER GOVERN	0	0	0	0	0	0
100-22440-47010-45030000	CONTRIBUTIONS TO OTHER GOVERN	107,422	33,250	12,986	0	0	0
100-22440-47010-45036001	CONTRIBUTIONS TO OTHER GOVERN	10,089	0	0	0	0	0
100-22440-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	43,227	102,400	111,825	250,000	250,000	0
100-22440-53030-45000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-22440-53030-45010000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-22440-53030-45030000	CAPITAL EQUIPMENT, \$5,000+	58,751	0	2,276	0	0	0
100-22440-53030-45036001	CAPITAL EQUIPMENT, \$5,000+	32,232	0	0	0	0	0
100-22440-53030-45040000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-22440-53030-45050000	CAPITAL EQUIPMENT, \$5,000+	55,313	0	210	0	0	0
100-22440-60100-00000000	OPERATING TRANSFERS OUT	0	0	1,520	0	0	0

COUNTY OF MONO
Sheriff Budget Comparison Report

FUND 100: GENERAL FUND
 DEPT 440: SHERIFF

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
100-22440-60100-45040000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
100-22440-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-22440-72960-00000000	A-87 INDIRECT COSTS	0	0	0	-199,364	-199,364	0
100-22440-72960-45030000	A-87 INDIRECT COSTS - CAL-MMET	0	0	0	0	0	0
Total Expenditures		6,831,604	6,537,066	6,063,599	5,539,292	5,455,235	0
Total for DEPT 440: SHERIFF		-4,310,180	-4,307,993	-3,880,739	-3,125,242	-3,004,164	0

POLICY ITEM REQUEST FORM

Department: SHERIFF

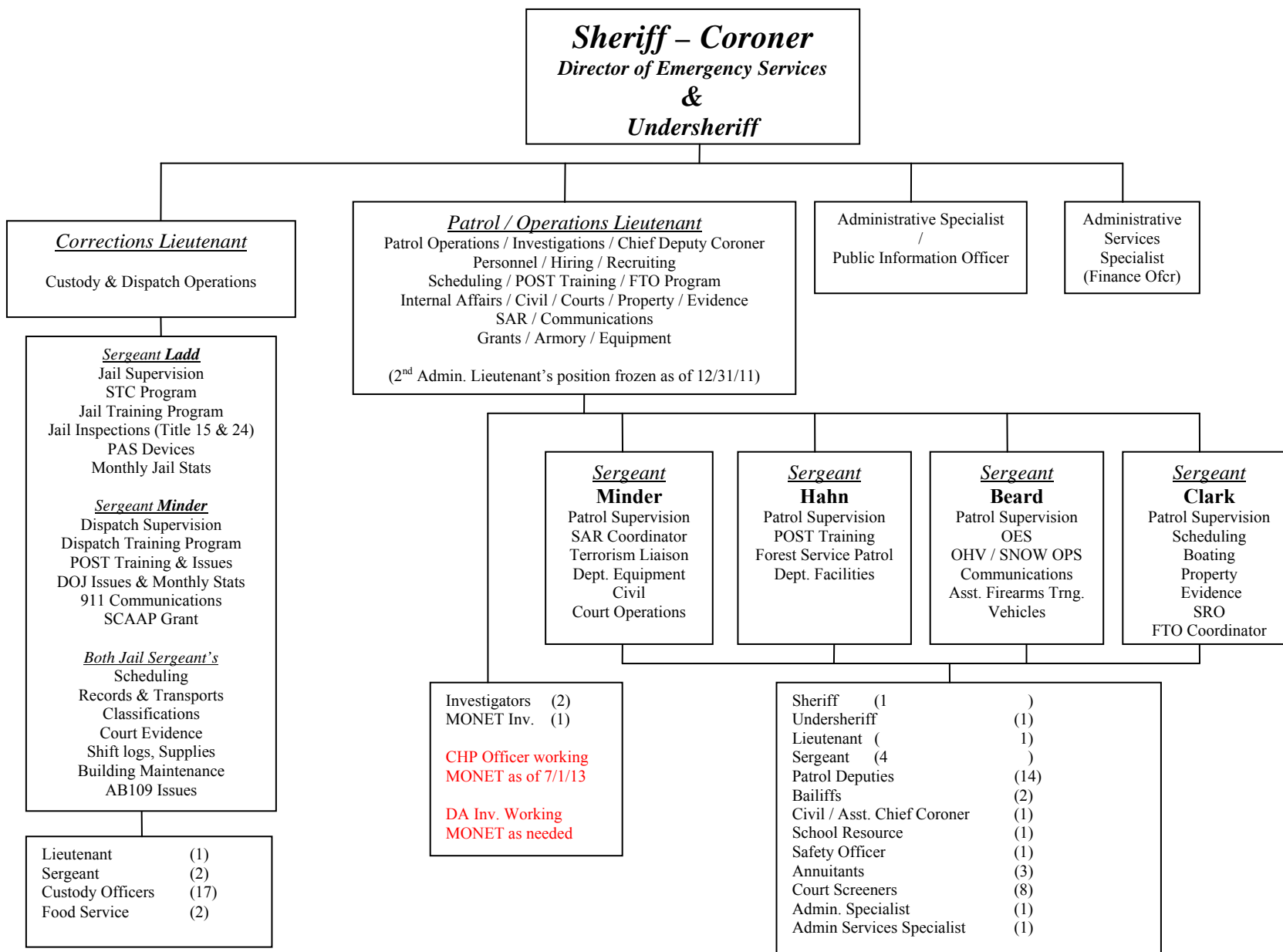
Description of Program/Equipment:
PURCHASE OF ORBACOM SYSTEM VIA AB 109 FUNDING ALLOCATION BY CCP.

Cost Components

Salary:	_____	(full year cost)
Benefits:	_____	
Supplies:	_____	(includes vehicle, fuel)
Materials:	_____	(cell phones, IT, phones)
Communications:	_____	
Computer:	_____	
Other:	_____	
Total On-Going Cost:	=====	
Vehicle:	_____	
Equipment:	_____	250,000
Work Space:	_____	
Other:	_____	
Total One-Time Cost:	=====	250,000
Total Cost:	=====	250,000

Revenue: Describe any revenue to offset the cost of the policy item
AB 109 - CCP APPROVED ALLOCATION IN THE AMOUNT NOT TO EXCEED \$250,000.

Mono County Sheriff's Department



SHERIFF - BOATING 100-22445

DEPARTMENTAL FUNCTIONS

Perform boat safety and enforcement activities, as well as provide aid to paramedics and Search and Rescue when needed.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Upgraded the equipment on all patrol boats utilizing grant funds provided by the State
- Put one new patrol boat, obtained with State grant funding, into service

DEPARTMENTAL GOALS FOR FY 2013-2014

- Continue to operate our boating program using only grant revenue

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall decrease of \$41,186 in expenditures, and a decrease of \$32,161 in revenues, when compared to the FY 2012-2013 Board approved budget. As a result, the requested net County cost is decreased by \$9,025.

Personnel Costs decreased by \$1,904 compared to the FY 2012-2013 Board approved budget, due to a reduced allocation of overtime that resulted in Public Safety Officer working 80% of the time in Boating.

Revenues – The revenue received in FY 2013-14 from the State BS&E Grant Program remains the same for FY 2012-13. We have until June 30, 2014 to spend the awarded revenue. We did not apply for the State Equipment Grant in FY 2013-14 and will not receive funding for equipment this year. We purchased equipment in FY 2012-13 and did not foresee any need to upgrade equipment in this fiscal year.

Personnel – Our Safety Officer has been allocated to the boating program at 80%. Boat patrol is normally manned using deputies on overtime shifts.

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – There is a reduction in our budget request in the amount of \$3,126.

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

The Boating Program will operate using State Grant funds awarded by the Boating Safety and Enforcement Aid Program. The revenue has been awarded in the amount of \$131,065. There have been no impacts due to reductions in this fiscal year.

FY 2013-2014 STATE FUNDING SUMMARY

The Boating and Enforcement Financial Aid Program awards the County of Mono \$131,065 each year. The award amount has not changed over several years. The amount awarded has been enough to operate our Boating Program over the years. In FY 2013-14 we did not apply to receive State funds for the Boating Equipment Grant. In the prior fiscal year we were able to purchase a new boat and upgraded equipment on the existing boats using Equipment Grant funds. We did not see a need to purchase or upgrade equipment in this fiscal year.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

No major policy considerations for FY 2013-14

COUNTY OF MONO
Sheriff - Boating Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 445: BOATING LAW ENFORCEMENT

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-22445-15420-00000000	ST: BOAT SAFETY	130,926	131,065	123,507	131,065	131,065	0
100-22445-15801-00004401	CA DEPT OF BOATING & WATERWAYS-FEE	18,298	32,161	65,900	0	0	0
Total Revenues		149,224	163,226	189,407	131,065	131,065	0
Expenditures							
100-22445-21100-00000000	SALARY AND WAGES	32,101	36,500	44,123	55,825	55,825	0
100-22445-21120-00000000	OVERTIME	20,534	33,624	22,599	10,565	10,565	0
100-22445-21410-00000000	HOLIDAY PAY	1,076	4,500	4,348	5,582	5,582	0
100-22445-22100-00000000	EMPLOYEE BENEFITS	27,623	42,873	43,313	43,621	43,621	0
100-22445-30120-00000000	UNIFORM ALLOWANCE	833	550	672	850	850	0
100-22445-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
100-22445-30510-00000000	LIABILITY INSURANCE EXPENSE	556	550	556	556	556	0
100-22445-31200-00000000	EQUIP MAINTENANCE & REPAIR	3,065	2,467	2,733	1,000	1,000	0
100-22445-31200-00004401	EQUIP MAINTENANCE & REPAIR-FED GRN	-45	5,905	29,059	0	0	0
100-22445-32000-00000000	OFFICE EXPENSE	209	200	120	150	150	0
100-22445-32500-00000000	PROFESSIONAL & SPECIALIZED SER	0	0	0	0	0	0
100-22445-32860-00000000	RENTS & LEASES - OTHER	3,960	3,960	6,558	7,200	7,200	0
100-22445-32960-00000000	A-87 INDIRECT COSTS	-5,878	10,010	10,010	0	0	0
100-22445-33120-00000000	SPECIAL DEPARTMENT EXPENSE	159	250	21	1,000	1,000	0
100-22445-33350-00000000	TRAVEL & TRAINING EXPENSE	1,851	3,000	596	1,210	1,210	0
100-22445-33351-00000000	VEHICLE FUEL COSTS	4,083	3,000	4,161	4,650	4,650	0
100-22445-33352-00000000	BOAT FUEL COSTS	2,101	3,000	2,645	2,570	2,570	0
100-22445-33360-00000000	MOTOR POOL EXPENSE	0	3,000	2,849	3,420	3,420	0
100-22445-33600-00000000	UTILITIES	0	0	79	450	450	0
100-22445-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	67,093	25,461	0	0	0	0
100-22445-72960-00000000	A-87 INDIRECT COSTS	0	0	0	-985	-985	0
Total Expenditures		159,321	178,850	174,442	137,664	137,664	0
Total for DEPT 445: BOATING LAW ENFORCEMENT		-10,097	-15,624	14,965	-6,599	-6,599	0



Boating Safety and Enforcement Financial Aid Program Contract

This contract, entered into this *1ST day of July, 2013*, by and between the CALIFORNIA DEPARTMENT OF BOATING AND WATERWAYS, hereinafter called "Department," and the *COUNTY OF MONO*, hereinafter called "Agency";

WITNESSETH

WHEREAS, Contingent on approval of the **Fiscal Year 2013-2014** budget, the Department intends to contract with Agency for the purpose of performing boating safety and enforcement activities as described in Title 14, California Code of Regulations Section 6593.3; and

WHEREAS, Agency is equipped, staffed and prepared to provide such services on the terms and conditions set forth in this contract and in accordance with Title 14, California Code of Regulations Section 6593 et seq.; and

WHEREAS, pursuant to Title 14, California Code of Regulations Section 6593.6, Department shall enter into an annual contract with each participating agency;

NOW, THEREFORE, it is mutually agreed as follows:

I. Applicable Law

Agency shall observe and comply with all applicable federal, state, and county statutes, ordinances, regulations, directives, and laws, including, but not limited to, Harbors and Navigation Code Section 663.7 and Section 6593 et seq. of Title 14, California Code of Regulations. Contract shall be deemed to be executed within the State of California and construed and governed by the laws of the State of California.

II. Description of Services

Agency shall conduct boating safety and enforcement activities in the jurisdiction of the Agency in consideration of the payments hereinafter set forth.

III. Payments

- A. **Maximum Amount**. The amount the Department shall be obligated to pay for services rendered under this contract shall not exceed **\$131,065.00** for the contract term in full consideration of Agency's performance of the services described in this contract.
- B. **Rate of Payment**. The Department shall reimburse Agency in accordance with the reimbursement procedures set forth in Title 14, California Code of Regulations Section 6593.9.

- C. Submission of Claims. Agency shall submit claims for reimbursement to the Department contact person identified in paragraph V of this contract on a ___ monthly **OR** quarterly basis. **(Please check one)**
- D. Failure to Submit Claims. Claims for reimbursement shall be submitted within 60 days following the last day of the reporting period. Pursuant to Title 14, California Code of Regulations 6593.9 (i), the Department may reduce an Agency's allocation by five percent if the Agency exceeds the sixty-day billing period and an additional five percent for every thirty-day period thereafter that the Agency is late in filing a claim.

IV. Records

Agency shall maintain records pursuant to Section 6593.10 of Title 14, California Code of Regulations.

V. Notice

Notice shall be in writing and shall be deemed to have been served when it is deposited in the United States mail, first class postage prepaid, and addressed as follows:

TO DEPARTMENT

*Ms. Corrina Dugger
Department of Boating and Waterways
2000 Evergreen Street, Suite 100
Sacramento, CA 95815-3888*

TO AGENCY

*Ralph Obenberger, Sheriff
Mono County Sheriff's Office
PO Box 616/49 Bryant St.
Bridgeport, CA 93617*

Either party may change the address to which subsequent notice and/or other communication can be sent by giving written notice designating a change of address to the other party.

VI. Term

This agreement shall be for the term beginning **July 1, 2013**, and ending **June 30, 2014**.

VII. Prior Agreements

All prior contracts regarding this subject matter between Department and Agency are hereby terminated effective June 30 prior to the term beginning date of this contract.

VIII. Amendment

No amendment or variation of the terms of this contract shall be valid unless made in writing and signed by the parties hereto.

IX. Termination

Agency may terminate this contract without cause in writing at any time. Department may terminate this contract without cause upon a sixty (60) days written notice served upon the Agency.

X. Special Provisions

- A. Agency hereby certifies that the obligations created by this contract do not violate the provisions of Sections 1090 to 1096 of the Government Code.
- B. This contract shall have no force or effect until signed by the Department, Agency, and approved by the Department of General Services Legal Department, if required.
- C. Agency shall continue with the responsibilities of this contract during any dispute.

IN WITNESS WHEREOF, the parties hereto have executed this contract as of the day and year first above written.



CALIFORNIA DEPARTMENT OF BOATING AND WATERWAYS

By: *Sylvia O. Hunter*
Sylvia O. Hunter
~~Lucia C. Becerra~~, Acting Director
California Department of Boating and Waterways
Date: *3/13/2013*

“Department”

COUNTY OF Mono
By: *R. D. ...*
Title: Sheriff
Date: 03/04/2013

“Agency”

DEPARTMENT OF BOATING AND WATERWAYS

2000 EVERGREEN STREET, SUITE 100
SACRAMENTO, CA 95815-3888
(888) 326-2822
www.dbw.ca.gov



April 15, 2013

Mono County Sheriff's Department
Sheriff Richard C. Scholl
49 Bryant Street
Bridgeport, CA 93517

Dear Sheriff Scholl:

In accordance with Section 663.7(c) of the Harbors and Navigation Code, and approval of the FY 2013/2014 budget, your new budget for the Boating Safety and Enforcement Program is as follows:

COUNTY BOAT TAXES	\$ 5,613.51
STATE FINANCIAL AID	\$ 131,065.00

AUTHORIZED PROGRAM TOTAL \$ 136,678.51

If you will not be spending your entire allocation, please notify the Department immediately.

Department Disallowances:

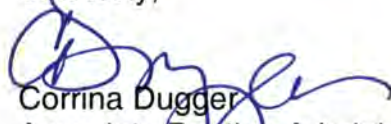
1. Operation and Maintenance:
Changed mileage amount from .50 to .56.5
2. Support Equipment Under \$500.00 and Other Expenses:
3. Support Equipment Over \$500.00:
4. Non-Expendable Equipment:

Please remember to submit your Annual Report for fiscal year 2012/2013 to the Department no later than October 31, 2013.

As a reminder, in the event that funding for this program is cut, an equal proportion will be deducted from every participant.

If you have any questions, please call me directly at (916) 263-8184.

Sincerely,


Corrina Dugger
Associate Boating Administrator
Enforcement Unit

**BOARD OF SUPERVISORS
COUNTY OF MONO
P.O. BOX 715, BRIDGEPORT, CA 93517**

Linda Romero
760-932-5534
lromero@mono.ca.gov
Assistant Clerk of the Board

Lynda Roberts
760-932-5538
lroberts@mono.ca.gov
Clerk of the Board

Shannon Kendall
760-932-5533
skendall@mono.ca.gov
Deputy Clerk of the Board

**MEETING of
February 12, 2013**

**MINUTE ORDER
M13-27
Agenda Item: 7b**

TO: Sheriff-Coroner

**SUBJECT: Sheriff's Department Boating and Waterways Grant for FY
2013-2014**

1. Authorize the Sheriff's Department to participate and renew the contract with the California Department of Boating and Waterways for fiscal year 2013-2014. 2. Authorize the Board of Supervisors to sign the contract via Minute Order with the California Department of Boating and Waterways for fiscal year 2013-2014. 3. Authorize Sheriff Ralph Obenberger to sign the contract and all reimbursement forms for said contract.

Johnston moved; Fesko seconded

Vote: 5 yes; 0 no

Copies sent to:
County Counsel
Other:

SHERIFF - COURT SECURITY

100-22444

DEPARTMENTAL FUNCTIONS

Provide bailiff duties in the court as well as courthouse security.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Maintained proper court security protocols and maintained a cohesive working relationship with the Mono County Superior Court.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Work with the Superior Court to keep court security costs within awarded state revenue figures

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall increase of \$71,091 in expenditures, and an increase of \$21,307 in revenues, when compared to the FY 2012-2013 Board approved budget. As a result, the requested net County cost is increased by \$49,584.

Personnel Costs increased by \$62,205 compared to the FY 2012-2013 Board approved budget. In FY 2012-13 our salary and wage projections were understated by about \$46,000 as well as and overtime projection understatement of about \$4,500. With the projections understated and the increased cost of benefits we are projecting a higher cost for personnel in this fiscal year.

Revenues – The Governor's Revised Budget for FY 2013-14 is projecting \$518.7 million to be allocated to the Trial Court Security account. Mono County is to receive 0.0957% per GC 30029.05. The allocations received from the State are percentage based, not dollar based, and are dependent on the actual level of sales tax collected by the State.

Personnel – In FY 2013-14 the cost of personnel was calculated to include the use of two court screeners and two bailiffs, five days per week, to cover court in Mammoth and two court screeners and one bailiff, one day per week, to cover court in Bridgeport. This is the minimum level of service to abide by our current MOU with the Superior Court for state mandated court security.

The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – There are no major changes in FY 2013-14 projections

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

As stated earlier, the revenue received from the State is percentage based and is therefore reliant upon how much sales tax is actually collected. The monthly revenue deposited fluctuates and makes it difficult to make predictions.

FY 2013-2014 STATE FUNDING SUMMARY

With the enactment of AB 118, the State transferred funds from the Trial Court Security account into the Local Revenue Fund 2011 to be distributed to each counties County Local Revenue Fund 2011. The Realignment fiscal year runs from August 16th through August 15th and the State had advanced funds to counties out of the General Fund for court security funding. Those advanced funds were recouped by the State in FY 2011-12 and in FY 2012-13.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

The Sheriff's Department will be working with the Superior Court to get a better understanding of their court security staffing needs and working to reduce staffing when they are not needed.

COUNTY OF MONO
Sheriff - Court Security Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 444: COURT SECURITY

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
Revenues							
100-22444-15360-00000000	ST: AOC COURT SCREENER CONTRAC	7,356	475,100	0	496,407	496,407	0
100-22444-18100-00000000	OPERATING TRANSFERS IN- COURT SCREE	458,083	0	396,216	0	0	0
Total Revenues		465,439	475,100	396,216	496,407	496,407	0
Expenditures							
100-22444-21100-00000000	SALARY AND WAGES	312,950	255,750	304,317	344,047	344,047	0
100-22444-21120-00000000	OVERTIME	12,908	12,200	16,702	16,152	16,152	0
100-22444-21410-00000000	HOLIDAY PAY	16,172	14,150	13,031	11,022	11,022	0
100-22444-22100-00000000	EMPLOYEE BENEFITS	123,622	126,800	109,484	99,884	99,884	0
100-22444-30120-00000000	UNIFORM ALLOWANCE	4,487	5,300	5,970	4,000	4,000	0
100-22444-30280-00000000	TELEPHONE/COMMUNICATIONS	290	300	300	300	300	0
100-22444-31200-00000000	EQUIP MAINTENANCE & REPAIR	2,644	700	384	2,000	2,000	0
100-22444-32000-00000000	OFFICE EXPENSE	1,452	300	9	500	500	0
100-22444-32500-00000000	PROFESSIONAL & SPECIALIZED SER	5,836	800	395	1,500	1,500	0
100-22444-32960-00000000	A-87 INDIRECT COSTS	43,640	39,591	39,591	0	0	0
100-22444-33120-00000000	SPECIAL DEPARTMENT EXPENSE	7,177	5,000	0	912	912	0
100-22444-33350-00000000	TRAVEL & TRAINING EXPENSE	1,438	2,502	2,186	2,500	2,500	0
100-22444-33351-00000000	VEHICLE FUEL COSTS	6,219	4,200	5,355	5,850	5,850	0
100-22444-33360-00000000	MOTOR POOL EXPENSE	0	7,407	6,445	7,740	7,740	0
100-22444-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-22444-72960-00000000	A-87 INDIRECT COSTS	0	0	0	49,684	49,684	0
Total Expenditures		538,835	475,000	504,169	546,091	546,091	0
Total for DEPT 444: COURT SECURITY		-73,396	100	-107,953	-49,684	-49,684	0

SHERIFF - EMERGENCY SERVICES

100-27600

DEPARTMENTAL FUNCTIONS

Coordinates the activities of all county departments relating to preparation and implementation of the County's Emergency Operations Plan (EOP), as well as the response efforts of local, state and federal agencies.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Hosted a NIMS/SEMS/ICS Executive Course for Administrators and Policy Makers
- Updated the County's EOP

DEPARTMENTAL GOALS FOR FY 2013-2014

- Continue to improve communications with various County departments and emergency service stakeholders to coordinate mutual aid agreements and EOC management
- Coordinate with Mammoth Lakes Fire Department in a joint effort to provide OES training and emergency management techniques
- Host a State OES Winter Training

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 requested budget represents an overall decrease of \$34,302 in expenditures, and an increase of \$52 in revenues, when compared to the FY 2012-2013 Board approved budget. As a result, the requested Net County Cost is decreased by \$34,354.

Personnel Costs increased by \$10,413 compared to the FY 2012-2013 Board approved budget, due to a cost increase in employee benefits and a slight increase in mandated overtime costs.

Revenues – The State's Emergency Management Performance Grant award is in the amount of \$127,950, a \$52 increase from last year's revenue. The grant requires a 100% match.

The Department's requested budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – In FY 2013-14 we have reduced our services and supplies budget request by \$66,640 from last fiscal year's request. The calculation does not include A-87 indirect costs.

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

We reduced several expenditure items to reflect a more accurate request based on prior year actuals.

FY 2013-2014 STATE FUNDING SUMMARY

EMPG State funding has already been determined and we have budgeted for what we can expect to receive.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

None at this time.

COUNTY OF MONO
Sheriff - Emergency Services Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 600: EMERGENCY SERVICES

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-27600-15499-00000000	ST: OFFICE OF EMERGENCY SERVIC	127,331	127,898	127,657	127,950	127,950	0
Total Revenues		127,331	127,898	127,657	127,950	127,950	0
Expenditures							
100-27600-21100-00000000	SALARY AND WAGES	96,708	96,708	96,708	96,708	96,708	0
100-27600-21120-00000000	OVERTIME	19,736	27,000	20,873	27,850	20,000	0
100-27600-21410-00000000	HOLIDAY PAY	10,477	9,671	9,671	9,670	9,670	0
100-27600-22100-00000000	EMPLOYEE BENEFITS	56,391	51,396	60,072	70,631	70,631	0
100-27600-30120-00000000	UNIFORM ALLOWANCE	1,167	1,000	1,000	1,000	1,000	0
100-27600-30280-00000000	TELEPHONE/COMMUNICATIONS	1,562	8,300	14,947	15,200	9,000	0
100-27600-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	161,750	98,175	140,150	140,150	0
100-27600-32000-00000000	OFFICE EXPENSE	0	1,000	2,967	500	500	0
100-27600-32450-00000000	CONTRACT SERVICES	0	12,500	0	9,000	9,000	0
100-27600-32500-00000000	PROFESSIONAL & SPECIALIZED SER	23,300	1,000	0	16,000	16,000	0
100-27600-32860-00000000	RENTS & LEASES - OTHER	0	10,000	6,606	1,560	1,560	0
100-27600-32960-00000000	A-87 INDIRECT COSTS	9,345	17,840	17,840	0	0	0
100-27600-33120-00000000	SPECIAL DEPARTMENT EXPENSE	21,625	59,000	52,198	32,000	22,000	0
100-27600-33350-00000000	TRAVEL & TRAINING EXPENSE	6,163	1,000	303	1,000	1,000	0
100-27600-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-27600-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-27600-72960-00000000	A-87 INDIRECT COSTS	0	0	0	2,594	2,594	0
Total Expenditures		246,474	458,165	381,360	423,863	399,813	0
Total for DEPT 600: EMERGENCY SERVICES		-119,143	-330,267	-253,703	-295,913	-271,863	0

FY 2013 EMPG Local Allocations							
Operational Area	Population	Base	Per Capita	Total Allocation			
ALAMEDA	1,548,681	\$125,000	\$315,223	\$440,223			
ALPINE	1,087	\$125,000	\$221	\$125,221			
AMADOR	36,741	\$125,000	\$7,478	\$132,478			
BUTTE	221,485	\$125,000	\$45,082	\$170,082			
CALAVERAS	44,932	\$125,000	\$9,146	\$134,146			
COLUSA	21,674	\$125,000	\$4,412	\$129,412			
CONTRA COSTA	1,074,702	\$125,000	\$218,748	\$343,748			
DEL NORTE	28,380	\$125,000	\$5,777	\$130,777			
EL DORADO	182,286	\$125,000	\$37,103	\$162,103			
FRESNO	952,166	\$125,000	\$193,806	\$318,806			
GLENN	28,349	\$125,000	\$5,770	\$130,770			
HUMBOLDT	135,209	\$125,000	\$27,521	\$152,521			
IMPERIAL	180,061	\$125,000	\$36,650	\$161,650			
INYO	18,573	\$125,000	\$3,780	\$128,780			
KERN	857,882	\$125,000	\$174,616	\$299,616			
KINGS	152,007	\$125,000	\$30,940	\$155,940			
LAKE	64,531	\$125,000	\$13,135	\$138,135			
LASSEN	33,422	\$125,000	\$6,803	\$131,803			
LOS ANGELES	9,958,091	\$125,000	\$2,026,895	\$2,151,895			
MADERA	152,711	\$125,000	\$31,083	\$156,083			
MARIN	254,007	\$125,000	\$51,701	\$176,701			
MARIPOSA	18,026	\$125,000	\$3,669	\$128,669			
MENDOCINO	88,291	\$125,000	\$17,971	\$142,971			
MERCED	262,478	\$125,000	\$53,425	\$178,425			
MODOC	9,522	\$125,000	\$1,938	\$126,938			
MONO	14,493	\$125,000	\$2,950	\$127,950			
MONTEREY	421,494	\$125,000	\$85,792	\$210,792			
NAPA	138,383	\$125,000	\$28,167	\$153,167			
NEVADA	97,019	\$125,000	\$19,747	\$144,747			
ORANGE	3,081,804	\$125,000	\$627,278	\$752,278			
PLACER	357,463	\$125,000	\$72,759	\$197,759			
PLUMAS	19,643	\$125,000	\$3,998	\$128,998			
RIVERSIDE	2,255,059	\$125,000	\$459,000	\$584,000			
SACRAMENTO	1,445,806	\$125,000	\$294,283	\$419,283			
SAN BENITO	56,669	\$125,000	\$11,535	\$136,535			
SAN BERNARDINO	2,076,274	\$125,000	\$422,610	\$547,610			
SAN DIEGO	3,150,178	\$125,000	\$641,195	\$766,195			
SAN FRANCISCO	825,111	\$125,000	\$167,945	\$292,945			
SAN JOAQUIN	698,414	\$125,000	\$142,157	\$267,157			
SAN LUIS OBISPO	272,177	\$125,000	\$55,400	\$180,400			
SAN MATEO	735,678	\$125,000	\$149,742	\$274,742			
SANTA BARBARA	429,200	\$125,000	\$87,360	\$212,360			
SANTA CLARA	1,842,254	\$125,000	\$374,977	\$499,977			
SANTA CRUZ	266,662	\$125,000	\$54,277	\$179,277			
SHASTA	178,601	\$125,000	\$36,353	\$161,353			
SIERRA	3,166	\$125,000	\$644	\$125,644			
SISKIYOU	44,796	\$125,000	\$9,118	\$134,118			
SOLANO	418,387	\$125,000	\$85,160	\$210,160			
SONOMA	490,423	\$125,000	\$99,822	\$224,822			
STANISLAUS	524,124	\$125,000	\$106,682	\$231,682			
SUTTER	95,851	\$125,000	\$19,510	\$144,510			
TEHAMA	63,772	\$125,000	\$12,980	\$137,980			
TRINITY	13,443	\$125,000	\$2,736	\$127,736			
TULARE	455,599	\$125,000	\$92,734	\$217,734			
TUOLUMNE	54,360	\$125,000	\$11,065	\$136,065			
VENTURA	835,436	\$125,000	\$170,047	\$295,047			
YOLO	205,999	\$125,000	\$41,930	\$166,930			
YUBA	73,439	\$125,000	\$14,948	\$139,948			
TRIBAL NATIONS	723,225	\$125,000	\$147,207	\$272,207			
TOTALS	38,689,696	\$7,375,000	\$7,875,001	\$15,250,001			

SHERIFF – JAIL DIVISION

100-23480

DEPARTMENTAL FUNCTIONS

Jail operation; booking and release of inmates, maintain records, warrants and criminal history information. Provide dispatch services.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Purchase of an inmate transportation van to coordinate inmate work details throughout the county
- Implemented a new scheduling software for enhanced employee time accountability
- Met all Standards and Training for Corrections (STC) mandates for employee training

DEPARTMENTAL GOALS FOR FY 2013-2014

- Maintain orderly operation of the jail
- Enhance jail operations based on the increased inmate population and AB 109 implementation
- Support patrol functions by striving to provide professional dispatch services
- Continue to support county maintenance projects by utilizing inmate labor by assigning inmates to specific daily county operations on a full time basis
- Continue to support the community, non-profits and allied governmental agencies by providing supervised inmate labor as needed
- Meet or exceed the STC training requirements

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 requested budget represents an overall decrease of \$403,124 in expenditures, and an increase of \$60,598 in revenues, when compared to the FY 2012-2013 Board approved budget. As a result, the requested Net County Cost is decreased by \$463,722. The FY 2013-14 A-87 costs were reduced by \$314,133 compared to FY 2012. The adjusted Net County Cost, after factoring in A-87 costs, is reduced by \$149,589.

Personnel costs increased by \$32,065 compared to the FY 2012-2013 Board approved budget, due to the addition of a newly allocated PSO position per Resolution R13-42, the reclassification of jail sergeant to lieutenant and the reclassification of two jail corporals to sergeants per Resolution R13-43 and the possible promotion of a current PSO I to a PSO II upon completion of mandated training.

Revenues – The STC training reimbursement is estimated at \$12,100 and reflects an increase in revenue for FY 2013-14 of \$1,100. This revenue is based on an approved training plan submitted to the Board of State and Community Corrections Division that allocates money based on each eligible budgeted position that will require annual training and core training. The Community Corrections Partnership (CCP) also approved an allocation to cover the cost difference for the jail reclassifications and the addition of a PSO position.

Personnel – In FY 2013-14, the BOS approved the addition of a PSO position, as well as the reclassification of Jail Sergeant to Custody Lieutenant and two Jail Corporals to Jail Sergeants.

The Department's requested budget represents an increase in the number of full-time equivalent (FTE) positions that are supported by this budget.

Services & Supplies – Expenditure items are decreased by \$66,056 in FY 2013-14 due to the reduction in our budgeted amounts for inmate medical care, office expenses, professional services, travel and training, household expenses and inmate transportation services. We are requesting an additional \$12,500 to purchase 50 new inmate mattresses. The jail mattresses have not been replaced in 10 years and the current mattresses are not serviceable any longer. The mattress will be compliant with current Board of Corrections standards. We also budgeted for an increase in jail food expenditures that reflects the increase in jail population due to the implementation of AB109 as well as projections for an increase in the cost of commodities.

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

In FY 2013-14, we reduced budget requests for several service and supply expenditures to reflect a more accurate proposal based on prior year actuals.

FY 2013-2014 STATE FUNDING SUMMARY

We did not budget to receive revenue from the State for State Criminal Alien Assistance Program (SCAAP). Last fiscal year, we were not slated to receive any revenue and then we were rewarded \$28,716 at mid-year. The State COPS funding is still in affect and revenue has not changed dramatically.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

We request that the jail get authorization to purchase 50 new inmate mattresses. New mattresses have not been purchased in over 10 years. The new mattresses will have built in pillows, eliminating the need to purchase separate pillows and the linens needed as well.

COUNTY OF MONO
Sheriff - Jail Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 480: JAIL

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-23480-15300-04810000	ST: COPS-JAIL	4,186	3,000	3,479	4,476	4,476	0
100-23480-15471-00000000	ST:STC TRAINING REIMBURSEMENT-JAIL	10,227	11,000	11,550	12,100	12,100	0
100-23480-15804-00000000	FED: SCAAP GRANT - STATE CRIMI	17,824	28,700	28,716	0	0	0
100-23480-16750-00000000	JAIL PROVIDED MEALS	2,058	2,500	720	0	0	0
100-23480-18100-00890000	OPERATING TRANSFERS IN- INMATE WELF	30,811	31,800	6,568	10,400	10,400	0
100-23480-18100-04800000	OPERATING TRANSFERS IN	60,615	0	0	110,622	110,622	0
Total Revenues		125,721	77,000	51,033	137,598	137,598	0
Expenditures							
100-23480-21100-00000000	SALARY AND WAGES	1,077,710	1,056,450	1,055,930	1,112,898	1,112,898	0
100-23480-21120-00000000	OVERTIME	73,909	80,000	66,719	70,976	70,976	0
100-23480-21410-00000000	HOLIDAY PAY	99,085	103,950	101,210	105,799	105,799	0
100-23480-22100-00000000	EMPLOYEE BENEFITS	788,969	781,775	773,521	764,567	764,567	0
100-23480-30110-00000000	CLOTHING/PERSONAL SUPPLIES	3,549	6,500	4,965	18,200	18,200	0
100-23480-30120-00000000	UNIFORM ALLOWANCE	20,125	19,500	19,250	20,000	20,000	0
100-23480-30122-00000000	UNIFORM/SAFETY GEAR	3,922	5,000	992	2,844	2,844	0
100-23480-30280-00000000	TELEPHONE/COMMUNICATIONS	1,823	2,500	300	300	300	0
100-23480-30280-00890000	TELEPHONE/COMMUNICATIONS- INMATE	1,556	1,300	2,287	1,800	1,800	0
100-23480-30300-00000000	FOOD EXPENSES	121,233	123,000	127,343	129,150	129,150	0
100-23480-30350-00000000	HOUSEHOLD EXPENSES	1,390	10,000	3,121	4,000	4,000	0
100-23480-31200-00000000	EQUIP MAINTENANCE & REPAIR	10,355	4,000	2,035	5,000	5,000	0
100-23480-31200-00890000	EQUIP MAINTENANCE & REPAIR- INMATE	0	0	254	900	900	0
100-23480-31400-00000000	BUILDING/LAND MAINT & REPAIR	249	8,000	1,496	8,000	5,000	0
100-23480-31400-00890000	BUILDING/LAND MAINT & REPAIR- INMAT	3,772	1,500	3,536	2,450	2,450	0
100-23480-31530-00000000	MEDICAL/DENTAL & LAB SUPPLIES	48,205	101,500	32,134	75,000	50,000	0
100-23480-32000-00000000	OFFICE EXPENSE	27,780	30,000	26,638	23,900	23,900	0
100-23480-32500-00000000	PROFESSIONAL & SPECIALIZED SER	7,769	15,000	7,743	10,200	10,200	0
100-23480-32500-00890000	PROFESSIONAL & SPECIALIZED SER- INMA	540	15,000	0	600	600	0
100-23480-32501-00000000	INMATE TRANSPORTATION SERVICES	932	10,500	1,706	2,000	2,000	0
100-23480-32502-00000000	CRITICAL INCIDENT STRESS SERVI	0	0	0	0	0	0
100-23480-32960-00000000	A-87 INDIRECT COSTS	628,072	500,261	500,261	0	0	0
100-23480-33010-00000000	SMALL TOOLS & INSTRUMENTS	1,035	2,000	1,965	1,200	1,200	0

COUNTY OF MONO
Sheriff - Jail Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 480: JAIL

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
100-23480-33010-00890000	SMALL TOOLS & INSTRUMENTS-INMATE W	665	600	455	2,050	2,050	0
100-23480-33100-00000000	EDUCATION & TRAINING	0	0	0	0	0	0
100-23480-33120-00000000	SPECIAL DEPARTMENT EXPENSE	658	6,000	4,450	4,000	2,000	0
100-23480-33120-00890000	SPECIAL DEPT EXP- INMATE WELFARE	4,819	1,000	770	2,600	2,600	0
100-23480-33350-00000000	TRAVEL & TRAINING EXPENSE	37,980	67,350	38,656	50,000	45,000	0
100-23480-33351-00000000	VEHICLE FUEL COSTS - JAIL	1,288	0	0	0	0	0
100-23480-33360-00000000	MOTOR POOL EXPENSE	0	0	0	0	0	0
100-23480-33400-00000000	INMATE TRAVEL	6	0	0	0	0	0
100-23480-33600-00000000	UTILITIES	0	0	0	0	0	0
100-23480-52011-39000000	BUILDINGS & IMPROVEMENTS	0	0	0	0	0	0
100-23480-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-23480-53030-00890000	CAPITAL EQUIPMENT, \$5,000+ - INMATE WI	18,086	0	0	0	0	0
100-23480-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
100-23480-60100-00890000	OPERATING TRANSFERS OUT- INMATE WE	1,500	55,000	55,000	0	0	0
100-23480-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
100-23480-72960-00000000	A-87 INDIRECT COSTS	0	0	0	186,128	186,128	0
Total Expenditures		2,986,982	3,007,686	2,832,737	2,604,562	2,569,562	0
Total for DEPT 480: JAIL		-2,861,261	-2,930,686	-2,781,704	-2,466,964	-2,431,964	0

POLICY ITEM REQUEST FORM

Department: SHERIFF-JAIL DIVISION

Description of Program/Equipment:
50 NEW INMATE MATTRESSES

Cost Components

Salary:	_____	(full year cost)
Benefits:	_____	
Supplies:	_____	(includes vehicle, fuel)
Materials:	_____	(cell phones, IT, phones)
Communications:	_____	
Computer:	_____	
Other:	_____	
Total On-Going Cost:	=====	
Vehicle:	_____	
Equipment:	_____	
Work Space:	_____	
Other:	12,500	
Total One-Time Cost:	=====	12,500
Total Cost:	=====	12,500

Revenue: Describe any revenue to offset the cost of the policy item

SHERIFF - SEARCH AND RESCUE

100-27461

DEPARTMENTAL FUNCTIONS

Volunteers work under the Mono County Sheriff's Department and the SAR Coordinator to respond to a wide variety of missions, including searches for the missing in all types of terrain and weather. They perform rescues and evacuations of all sorts.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Finished the construction of the new SAR building in Mammoth Lakes
- Hosted the Winter OES Search Course

DEPARTMENTAL GOALS FOR FY 2013-2014

- Continue to conduct SAR missions in a professional manner
- Work with the SAR team to write grants to support the SAR program
- Replace Rescue One with a new and updated vehicle

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 requested budget represents an overall decrease of \$13,644 in expenditures when compared to the FY 2012-2013 Board approved budget. As a result, the requested net County cost is decreased by \$13,644.

Services & Supplies – Expenditures have been decreased by \$15,640 from the prior fiscal year budget request. This reflects the elimination of rents paid to Mammoth Mountain Storage now that the newly constructed SAR building is in use, as well as decreases in budget requests to more accurately reflect prior year actuals.

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

Expenditure items were reduced to more accurately reflect what would be needed based on prior year actuals.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

None at this time.

COUNTY OF MONO
Sheriff - Search & Rescue Budget Comparison Report

FUND 100: GENERAL FUND
DEPT 461: SEARCH AND RESCUE

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
100-27461-16260-00000000	SAR RECOVERY FEES	0	0	0	0	0	0
100-27461-17020-00000000	PRIOR YEAR REVENUE	2,132	0	0	0	0	0
100-27461-17050-04610000	DONATIONS & CONTRIBUTIONS	0	0	0	0	0	0
Total Revenues		2,132	0	0	0	0	0
Expenditures							
100-27461-30280-00000000	TELEPHONE/COMMUNICATIONS - SAR	1,306	0	1,619	3,400	3,400	0
100-27461-30300-00000000	FOOD EXPENSES	3,138	4,000	1,455	3,000	3,000	0
100-27461-31200-00000000	EQUIP MAINTENANCE & REPAIR	740	4,000	275	2,000	2,000	0
100-27461-31400-00000000	BUILDING/LAND MAINT & REPAIR	0	3,000	0	2,000	2,000	0
100-27461-32950-00000000	RENTS & LEASES - REAL PROPERTY	946	1,000	546	0	0	0
100-27461-32960-00000000	A-87 INDIRECT COSTS	5,589	4,621	4,621	0	0	0
100-27461-33120-00000000	SPECIAL DEPARTMENT EXPENSE	2,816	10,340	2,942	2,000	2,000	0
100-27461-33350-00000000	TRAVEL & TRAINING EXPENSE	6,643	7,500	5,949	6,200	6,200	0
100-27461-33351-00000000	VEHICLE FUEL COSTS	4,096	9,000	2,716	4,000	4,000	0
100-27461-33360-00000000	MOTOR POOL EXPENSE	0	1,400	1,523	2,000	2,000	0
100-27461-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
100-27461-60100-00000000	OPERATING TRANSFERS OUT	0	0	43,000	0	0	0
100-27461-72960-00000000	A-87 INDIRECT COSTS	0	0	0	6,617	6,617	0
Total Expenditures		25,274	44,861	64,646	31,217	31,217	0
Total for DEPT 461: SEARCH AND RESCUE		-23,142	-44,861	-64,646	-31,217	-31,217	0

SOCIAL SERVICES
103-51868 and 103-52870
DSS and DSS AID

DEPARTMENTAL FUNCTIONS

The mission of the Social Services Department is to serve, aid, and protect needy and vulnerable children and adults residing in Mono County in ways that strengthen and preserve families, encourage personal responsibility, and foster independence.

The Social Services Department provides services as an agent of the state. The cost of services provided is shared between the federal and state government and the County.

The Social Services Department includes three program divisions that determine eligibility and human services in accordance with state and federal regulations: **Child Welfare Services** includes: Child Protective Services(CPS) (Prevention, Intervention, Placement, Foster Care); Adult Protective Services (APS), In-Home Support Services (IHSS), and Conservator case work; **Economic Assistance (Eligibility)** includes: Medi-Cal, County Medical Services Program (CMSP), CalFresh, CalWORKs, and General Assistance; **Employment and Training** includes: Welfare to Work, Workforce Investment Act, and Career Services Centers in Mammoth and Walker.

In addition, the department manages the Mono County Senior Services Program; serves as the Public Conservator; and operates county-wide emergency shelters.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Began implementation of policy and business process changes necessary to successfully implement Health Care Reform, including making our department reception area larger and more welcoming for clients.
- Despite increased case load and needs due to continued economic uncertainty, accuracy and timeliness have improved as evidenced by available State reports and program audits.
- Successfully put into practice Family Team Decision-Making (FTDM), an intervention for children and families that have entered the child welfare system that is intended to more effectively deliver child welfare services, thereby increasing favorable outcomes for children and families.
- Continued and improved upon regular quality assurance monitoring, and weekly inter-department case staffing meetings, to ensure continued coordination and improvement in the services provided to the community.
- Created a new eligibility in-take room where confidential interviews with customers may occur. Providing this room has increased our ability to complete face-to-face interviews and has expedited the provision of timely services to our community.
- Implemented quarterly review meetings with the County District Attorney Investigators and Eligibility staff on the early prevention and detection of customer fraud.
- Partnered with the Tribal TANF Program to ensure Native Americans in Mono County have access to the full array of services available to help them achieve self-sufficiency.

- Successfully completed our Peer Quality Case Review with regard to Child Welfare Services, and wrote the County Self Assessment (CSA).
- Implemented the business change and technical processes necessary to implement transition to the Case Management Information Payrolling System (CMIPS II) within the IHSS Program.
- Targeted hard-to-reach communities with services and education on the variety of economic assistance available to them, with a concentration on vulnerable populations, including the elderly and disabled who may be reluctant to apply for services.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Implement all changes relevant to Medi-Cal and publically subsidized health insurance as described in the Patient Protection Affordable Care Act.
- Implement policy and business process changes to allow successful implementation of Health Care Reform. Identify best practices for eligibility case load management and provide training to staff.
- Continue foster family home recruitment – a critical need in Mono County. Partner with the Mono County Child Abuse Prevention Council and other partners to increase the number of licensed family foster homes.
- Expand our partnership with Probation to respond to the public assistance service needs of ex-offenders.
- Continue outreach to hard-to-reach communities with services and education on the variety and level of economic assistance available to them, with a concentration on vulnerable populations, including the elderly and disabled.
- Extend foster care services for youth after 18 years old to enable an improved transition to adulthood.
- Implement Safety Organized Practice, a framework for assessing safety in partnership with families from referral to post-permanency, to achieve the best possible child welfare outcomes.
- Implement the Mono County WRAP Program in partnership with the Depts of Behavioral Health, Probation, and Public Health, to reduce the risk of out-of-home placement and recidivism of children and youth.
- Develop an effective team process for implementing a trauma-informed system of supports and services for Katie A. subclass members and their families being served jointly by Child Welfare and Behavioral Health.
- Complete the Mono County System Improvement Plan (SIP), and present the five- year SIP to the Board of Supervisors regarding how child welfare and probation services will be provided through 2018.
- Continue regular quality assurance monitoring, and weekly inter-departmental case staffing meetings, to ensure continued coordination and improvement in the services provided to the community.
- Increase accessibility to C4Yourself, CalFresh, and other eligibility programs on the Mono County Social Services website page.

- Successfully transition all IHSS providers to the new Case Management Information Payrolling System (CMIPS II) to achieve system and staffing efficiencies.
- Develop stronger program evaluations and other reporting protocols to better understand client outcomes and inform decisions.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an increase in expenditures of \$95,435, and an increase of \$109,680 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is decreased by \$14,245.

Personnel Costs increased by \$56,825 compared to the FY 2012-2013 Board Approved Budget, due to employee benefits increases, new position requests, and personnel actions.

General Fund share of cost remains the same as the previous fiscal year (\$355,000).

Revenues – Please refer to discussion below, under State Funding Summary

Personnel – The Department's Requested Budget represents an increase in the number of fulltime equivalent (FTE) positions that are supported by this budget.

The state budget recently approved by the Legislature includes funding in each of next two years (2013-14 and 2014-15). This covers works associated with county Medi-Cal administration for ACA eligibility, including hiring staff and other activities. Mono County is expected to receive approximately \$37,309 for this purpose in FY 2013-14. Additional funding for the requested positions will come from State and Federal Administration funds, and a small share of cost from the General Fund.

The requested positions and personnel actions are as follows:

1. Eligibility Worker I/II to serve new populations eligible to receive services under the Affordable Care Act. Eligibility staff will also continue to enroll and administer other critical human service programs such as CalWORKs and CalFresh, which may also experienced increased participation as a result of the ACA. The cost of Salary and benefits for this position are: The cost of annual salary and benefits for this position are \$50,631. The General Fund share of approximately 8.5% is 4,304.

2. Staff Services Analyst I/II to assist the department in implementing Health Care Reform and a host of other new and changing programs. With implementation of the ACA, there will be not only greater expectations of our eligibility staff, but of other Department staff as well. An additional Staff Services Analyst will perform professional level analytical duties that will assist the department to timely address key changes to program infrastructure and other workload issues facing us under Health Care Reform. The cost of annual salary and benefits for this position are \$66,267. The General Fund share of approximately 8.5% is \$5,633.

3. Principal Staff Services Analyst. This position remains within the Department's current Staffing Allocation. The position has been under-filled since January 2012. The Department no longer has a need to under-fill the Principal Staff Services Analyst position with a Staff Services Analyst (SSA) I/II. The Department has received approval from Merit System Services to staff the currently occupied position at the Principal Staff Services Analyst (Principal SSA) level, as allocated. Upon Board approval, MSS will conduct an internal recruitment. The difference in the cost between the current position (SSA II) and the allocated position (Principal SSA) is an annual increase of \$10,766 in salary and benefits. The General Fund share of the annual increase at approximately 8.5% is \$915.

Services & Supplies – Major changes - include a brief justification.

Rent: The largest single change in Services and Supplies expenditures to the DSS budget for FY 2013-14 will be a \$59,662 increase in rental costs for expanded Department office space at the Mammoth Sierra Center Mall. The department started investigating ways to fully accommodate client and staffing space needs starting in 2009. With the Division of Child Support relocating to a smaller space, DSS is able to occupy this county-owned suite on the third floor of the Sierra Center Mall, along with the small suite located next to it. The Department was also able to expand the Social Services office waiting area by eliminating a small adjacent office, which created a more welcoming and spacious area for clients, especially in light of ACA implementation and the increased number of community members that may visit our offices.

Support & Care of Persons – Major changes - include a brief justification.

IHSS MOE: Beginning in FY 2012-13, counties have a Maintenance of Effort (MOE) requirement in lieu of paying a share of the non-federal costs for In Home Support Services (IHSS), and IHSS and Public Authority (PA) administration. Expenditures for these three components will be tracked against a total MOE level. County costs that exceed the total MOE level will be shifted to 100 percent State General Fund (GF). The annual MOE for Mono County is \$79,245.

Fixed Assets – Brief narrative of item(s) to be acquired and justification for the purchase(s).
N/A

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

Provide a narrative summary of the impact(s) to your budget, which result from meeting the FY 2013-2014 budget parameter guidelines. This section should correspond to your Statement of Underfunding.

N/A

FY 2013-2014 STATE FUNDING SUMMARY

State Realignment funding for the County is projected to increase approximately 15% from FY 12-13 to FY 13-14 due to 1991 Realignment and case load growth. Realignment funding is sourced from a portion of sales tax and Vehicle License Fee revenue. The legislation that enabled 1991 realignment provided requirements that the funds be spent only on human services programs, and required the state to fund caseload growth in these programs. The 2011 realignment funding is dedicated to the nonfederal share of Adult Protective Services (APS) and Child Welfare Services including Foster Care, Adoptions, and Child Abuse Prevention. 23% of the department's budget is from state realignment funding.

With the exception of General Assistance benefits, client eligibility requirements are established by federal and state governments. The County has no influence on the number of people who are eligible, and thus on the corresponding costs. Additional increases are in continued response to anticipated needs and workload increases due to the Affordable Care Act and Health Care Reform.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

Fully describe and justify any major policy changes and/or considerations you want to present to the Board of Supervisors at Budget Hearings or that you anticipate presenting to the Board during the fiscal year. These considerations should be quantified in terms of cost and impact on staff resources.

There are no major policy changes and/or considerations presented in this budget.

COUNTY OF MONO
Social Services Budget Comparison Report

FUND 103: SOCIAL SERVICES
DEPT 868: SOCIAL SERVICES DEPARTMENT

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
103-51868-01702-00000000	PRIOR YEAR REVENUE	0	0	0	0	0	0
103-51868-14010-00000000	INTEREST INCOME	-4,873	4,761	20	0	0	0
103-51868-14050-00000000	RENTAL INCOME	1,400	1,320	1,489	1,400	1,400	0
103-51868-15110-00000000	ST: PUBLIC ASSIST-ADMIN	927,365	488,103	619,985	654,987	654,987	0
103-51868-15120-00000000	ST: PUBLIC ASSIST-PROGRAMS	98,227	0	25,682	0	0	0
103-51868-15440-00000000	ST: REALIGNMENT-WELFARE TRUST	524,209	485,000	534,798	600,638	600,638	0
103-51868-15550-00001200	FED: ARRA REVENUE-AMERICAN REC	0	0	0	0	0	0
103-51868-15602-00000000	FED: PUBLIC ASSIST-ADMIN	675,824	1,725,873	1,083,764	1,554,580	1,554,580	0
103-51868-15610-00000000	FED: PUBLIC ASSIST-PROGRAMS	69,797	197,998	33,067	197,998	197,998	0
103-51868-15611-00000000	FED: AID RECOUPMENT	3,819	15,000	1,824	1,800	1,800	0
103-51868-16160-00000000	BIRTH CERTIFICATE FEES (CCTF)	0	0	0	0	0	0
103-51868-17010-00000000	MISCELLANEOUS REVENUE	418	0	229	0	0	0
103-51868-17050-00000000	DONATIONS & CONTRIBUTIONS	0	0	0	0	0	0
103-51868-17151-00000000	CMSP INCENTIVE PAYMENTS	0	600	200	0	0	0
103-51868-17260-00000000	JUDGMENTS, DAMAGES & SETTLEMEN	0	0	0	0	0	0
103-51868-18100-00000000	OPERATING TRANSFERS IN	942,949	1,356,013	1,031,681	1,372,945	1,372,945	0
Total Revenues		3,239,135	4,274,668	3,332,739	4,384,348	4,384,348	0
Expenditures							
103-51868-21100-00000000	SALARY AND WAGES	1,056,187	1,205,904	1,128,073	1,232,210	1,232,210	0
103-51868-21120-00000000	OVERTIME	57,217	65,000	50,621	65,000	65,000	0
103-51868-22100-00000000	EMPLOYEE BENEFITS	595,546	770,319	616,571	800,838	800,838	0
103-51868-30270-00000000	ADMINISTRATION EXPENSE	0	0	0	0	0	0
103-51868-30280-00000000	TELEPHONE/COMMUNICATIONS	13,640	16,000	13,684	16,000	16,000	0
103-51868-30280-12080000	TELEPHONE/COMMUNICATIONS-ADV BRD	2,654	2,800	2,753	2,800	2,800	0
103-51868-31200-00000000	EQUIP MAINTENANCE & REPAIR	53	500	0	500	500	0
103-51868-31400-00000000	BUILDING/LAND MAINT & REPAIR	0	0	0	0	0	0
103-51868-31700-00000000	MEMBERSHIP FEES	14,035	14,700	29,169	14,794	14,794	0
103-51868-32000-00000000	OFFICE EXPENSE	44,177	60,000	56,657	68,000	68,000	0
103-51868-32000-12080000	OFFICE EXPENSE-ADV BRD	0	0	0	0	0	0

COUNTY OF MONO
Social Services Budget Comparison Report

FUND 103: SOCIAL SERVICES
DEPT 868: SOCIAL SERVICES DEPARTMENT

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
103-51868-32450-00000000	CONTRACT SERVICES	0	68,200	40,730	70,821	70,821	0
103-51868-32450-12050000	CONTRACT SERVICES - PSSF-LIFE SKILLS	61,614	10,000	2,496	10,000	10,000	0
103-51868-32450-12060000	CONTRACT SERVICES - IHSS-CSS	116,724	120,201	116,724	120,201	120,201	0
103-51868-32450-12070000	CONTRACT SERVICES - IHSS ADVISORY BOARD	5,916	5,916	5,916	5,916	5,916	0
103-51868-32500-00000000	PROFESSIONAL & SPECIALIZED SER	65,000	65,000	30,875	65,000	65,000	0
103-51868-32600-00000000	INFORMATION TECHNOLOGY SERVICE	709	33,000	34,033	65,642	65,642	0
103-51868-32950-00000000	RENTS & LEASES - REAL PROPERTY	210,417	253,364	202,569	313,026	313,026	0
103-51868-32960-00000000	A-87 INDIRECT COSTS	467,921	462,687	462,687	0	0	0
103-51868-33100-00000000	EDUCATION & TRAINING	2,283	7,500	1,901	7,500	7,500	0
103-51868-33100-12010000	EDUCATION & TRAINING - UC DAVIS TRAINING	27,170	42,000	21,318	40,000	40,000	0
103-51868-33120-00000000	SPECIAL DEPARTMENT EXPENSE	1,108	3,000	125	3,000	3,000	0
103-51868-33120-00001200	SPECIAL DEPARTMENT EXPENSE	0	0	0	0	0	0
103-51868-33120-12150000	SPECIAL DEPT EXP - WTW CHILD CARE	5,678	15,000	11,314	15,000	15,000	0
103-51868-33120-12160000	SPECIAL DEPT EXP -WTW CLIENT MILEAGE	6,467	15,000	1,534	15,000	15,000	0
103-51868-33350-00000000	TRAVEL & TRAINING EXPENSE	17,334	20,000	18,125	25,000	25,000	0
103-51868-33351-00000000	VEHICLE FUEL COSTS	17,476	18,000	15,949	18,000	18,000	0
103-51868-33360-00000000	MOTOR POOL EXPENSE	42,113	50,000	22,944	26,000	26,000	0
103-51868-33600-00000000	UTILITIES	1,245	1,500	1,223	1,500	1,500	0
103-51868-41101-12100000	CWS PROGRAM - TRAVEL	4,444	9,000	9,008	9,000	9,000	0
103-51868-41101-12110000	CWS PROGRAM - ILP INCENTIVE	5,016	5,100	2,039	5,100	5,100	0
103-51868-41101-12120000	CWS PROGRAM - ILP-TLP	825	1,900	0	1,900	1,900	0
103-51868-41101-12130000	CWS PROGRAM - ILP WORK PROGRAM	995	1,300	25	1,300	1,300	0
103-51868-41101-12140000	CWS PROGRAM - DIRECT MEDICAL PAYMENTS	15,636	20,000	2,245	20,000	20,000	0
103-51868-41130-00000000	ADULT PROTECTIVE SERVICES	3,204	4,000	1,963	4,000	4,000	0
103-51868-41131-00000000	ADULT SERVICES IHSS-SOC SERV	0	0	0	0	0	0
103-51868-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
103-51868-60100-00000000	OPERATING TRANSFERS OUT	99,631	241,510	28,066	219,496	219,496	0
103-51868-70250-00000000	PRIOR PERIOD ADJUSTMENTS	0	0	0	0	0	0
103-51868-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0

COUNTY OF MONO
Social Services Budget Comparison Report

FUND 103: SOCIAL SERVICES
DEPT 868: SOCIAL SERVICES DEPARTMENT

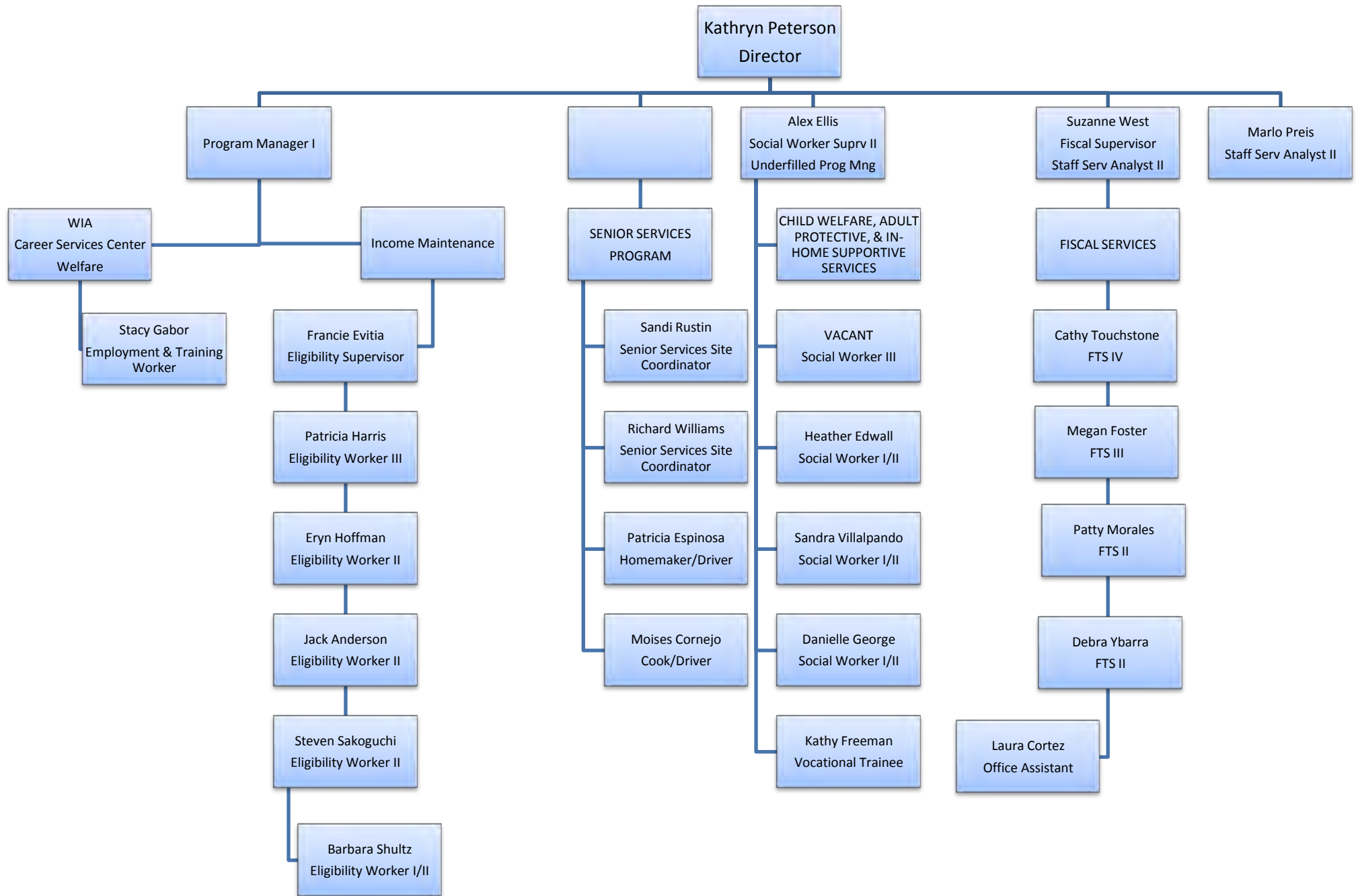
Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
103-51868-72960-00000000	A-87 INDIRECT COSTS	0	0	0	441,292	441,292	0
103-56868-21100-00000000	SALARY AND WAGES	0	0	0	0	0	0
103-56868-21120-00000000	OVERTIME	0	0	0	0	0	0
103-56868-22100-00000000	EMPLOYEE BENEFITS	0	0	0	0	0	0
103-56868-30280-00000000	TELEPHONE/COMMUNICATIONS	0	0	0	0	0	0
Total Expenditures		2,962,435	3,608,401	2,931,337	3,703,836	3,703,836	0
Total for DEPT 868: SOCIAL SERVICES DEPARTMENT		276,700	666,267	401,402	680,512	680,512	0

COUNTY OF MONO
Social Services - Aid Budget Comparison Report

DEPT 870: AID PROGRAMS

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
103-52870-16014-00000000	AID REPAYMENTS	0	0	270	0	0	0
Total Revenues		0	0	270	0	0	0
Expenditures							
103-52870-32960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
103-52870-41100-00000000	SUPPORT & CARE OF PERSONS	630,765	601,267	611,249	601,267	601,267	0
103-52870-41102-00000000	IN HOME SUPPORT SERVS-IHSS	52,978	65,000	72,590	79,245	79,245	0
103-52870-72960-00000000	A-87 INDIRECT COSTS	0	0	0	0	0	0
Total Expenditures		683,743	666,267	683,839	680,512	680,512	0
Total for DEPT 870: AID PROGRAMS		-683,743	-666,267	-683,569	-680,512	-680,512	0

Mono County Department of Social Services



SOCIAL SERVICES – GENERAL RELIEF
103-53874

DEPARTMENTAL FUNCTIONS

The General Relief/Assistance fund provides short-term, monetary support for indigent adults. The fund is also used to purchase shelter supplies for the operation of county-wide emergency shelters.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Successful operation of emergency shelters and assistance to indigent adults.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Continue successful operation of emergency shelters and short-term assistance to indigent adults.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall increase of \$2,636 in expenditures, and an increase of \$2,636 in revenues, when compared to the FY 2012-2013 Board Approved Budget. The Requested Net County Cost is increased by \$2,636, in order to cover increased A-87 Cost Plan charges.

The General Relief Fund is comprised exclusively of County General funds. The County has no influence on the number of people who are eligible, and thus on the corresponding costs.

Personnel Costs – There are no personnel costs charged to this fund.

Revenues – Revenue increase of \$2,636 as a result of increased A-87 Cost Plan charges.

Personnel – There are no personnel costs charged to this fund.

Services & Supplies – Major changes – n/a.

Support & Care of Persons – Major changes – n/a.

Fixed Assets – n/a

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

There are no anticipated impacts to this budget, which result from meeting the FY 2013-2014 budget parameter guidelines.

FY 2013-2014 STATE FUNDING SUMMARY

Funding is 100% General Fund.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

There are no major policy considerations.

COUNTY OF MONO
Social Services - General Relief Budget Comparison Report

DEPT 874: AID TO INDIGENTS

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
103-53874-16015-00000000	GENERAL ASSISTANCE REPAYMENTS	376	0	486	0	0	0
103-53874-18100-00000000	OPERATING TRANSFERS IN	28,000	21,978	21,978	24,614	24,614	0
Total Revenues		28,376	21,978	22,464	24,614	24,614	0
Expenditures							
103-53874-32960-00000000	A-87 INDIRECT COSTS	531	-1,022	-1,022	0	0	0
103-53874-33350-00000000	TRAVEL & TRAINING EXPENSE	0	0	40	0	0	0
103-53874-41100-00000000	SUPPORT & CARE OF PERSONS	15,297	20,000	10,760	20,000	20,000	0
103-53874-41120-00000000	SHELTER SUPPLIES	1,824	3,000	0	3,000	3,000	0
103-53874-41210-00000000	INDIGENT CARE	0	0	0	0	0	0
103-53874-72960-00000000	A-87 INDIRECT COSTS	0	0	0	1,614	1,614	0
Total Expenditures		17,652	21,978	9,778	24,614	24,614	0
Total for DEPT 874: AID TO INDIGENTS		10,724	0	12,686	0	0	0

SOCIAL SERVICES – SENIOR SERVICES

103-56875

DEPARTMENTAL FUNCTIONS

The Mono County Senior Services Program provides a variety of services:

Elder Nutrition Program - Home Delivered Meals are available to home-bound or isolated individuals, including weekly delivery of meals to the Benton area; congregate meals are provided at the Walker Senior Center. The Program also provides nutrition education and counseling to seniors. **Transportation services** include the provision of bus passes to seniors in order to provide access to community resources. In addition, individuals who have been assessed as needing assistance with transportation as a result of physical or cognitive difficulties are able to receive assisted transportation services. Assisted transportation is primarily used to access out of area medical care; however assistance with accessing local medical and other support services is also available. The **Walker Senior Center** is open five days a week and provides congregate meals, senior activities and access to a wide range of information and services.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Achieved 20% increase in Meals-on-Wheels (home delivered meals participation), through enhanced community outreach.
- Assisted Transportation utilization has more than doubled since last fiscal year.
- Increased client connections to other community-based services/agencies.
- Collaborated with Mono County Public Health staff for the delivery of nutrition counseling and support to seniors in the county.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Through collaboration with the Mono County Departments of Behavioral and Public Health, expand the reach and depth of services to the senior community, while creating greater connection to existing services and supports. This includes planned implementation of the *Healthy Ideas* Program for seniors in northern and eastern Mono County.
- Increase outreach efforts to enroll seniors in the CalFresh nutrition program to reduce food insecurity. Increase participation by 50% or more, by June 2014.
- Work collaboratively with Inyo County through the Eastern Sierra Area Agency on Aging partnership to benefit senior programs and outreach, and achieve program delivery efficiencies where possible.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall increase of \$41,402 in expenditures, and an increase of \$41,402 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is increased by \$0.

A-87 County Cost Plan charges increased by \$43,741 (57%) over FY 2012-13 (from \$34,457 in FY 2012-13 to \$79,198 in FY 2013-14). General Fund contribution to the Senior Budget is forecasted at the same funding level as FY 2012-13 (\$159,000).

Personnel Costs decreased by \$14,241 compared to the FY 2012-2013 Board Approved Budget, due to a reduction in staff.

Revenues – Revenue increases include a proposed \$75,000 in local Mental Health Service Act Funds (Prop 63) for implementation of the *Healthy Ideas* Program; and, an additional \$1,093 in donations from individuals receiving services.

Personnel – The Department’s Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – Major changes – n/a

Support & Care of Persons – Major changes – n/a

Fixed Assets – n/a

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

Provide a narrative summary of the impact(s) to your budget, which result from meeting the FY 2013-2014 budget parameter guidelines. This section should correspond to your Statement of Underfunding.

n/a

FY 2013-2014 STATE FUNDING SUMMARY

Revenue decreases for this fiscal year include reductions in State Funding through the ESAAA Regional Agreement, some of which were anticipated in the original Agreement between Inyo and Mono. Recent budget cuts to ESAAA as a whole are the result of federal sequestration.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

The Mono County Board of Supervisors may wish to consider the following items when reviewing this budget:

1. Collaboration between Social Services, Behavioral Health and Public Health Departments to implement the *Healthy Ideas* Program for seniors in northern and eastern Mono County. \$75,000 in local Mental Health Service Act Funds (Prop 63) would be used to augment the Senior Program budget to allow for implementation of this program.
2. Continued General Fund support of the Program (up to \$159,000).
3. A-87 County Cost Plan increase; \$34,457 in FY 2013-13 to \$79,198 in FY 2013-14; a total increase of \$43,741 over FY 2012-13.
4. Potential further State and Federal budget cuts to ESAAA, impacting both Inyo and Mono Counties.

COUNTY OF MONO
Social Services - Senior Services Budget Comparison Report

DEPT 875: SENIOR SERVICES - IMAAA

Account Number	Account Name	2012-13 Budget -		2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
		2011-12 Actual	Revised				
Revenues							
103-56875-15261-00000000	ST: MEDICAL TRANSPORTS (LTC)-SENIOR PRG	20,000	20,000	15,000	20,000	20,000	0
103-56875-16502-00000000	ESAAA CONTRACT REVENUE	170,408	108,680	91,907	73,989	73,989	0
103-56875-16600-00000000	CUSTOMER SERVICE FEES	8,358	7,699	8,733	8,792	8,792	0
103-56875-18100-00000000	OPERATING TRANSFERS IN	159,064	159,000	159,000	234,000	234,000	0
Total Revenues		357,830	295,379	274,640	336,781	336,781	0
Expenditures							
103-56875-21100-00000000	SALARY AND WAGES	116,873	105,273	100,718	107,186	107,186	0
103-56875-21120-00000000	OVERTIME	46	0	0	0	0	0
103-56875-22100-00000000	EMPLOYEE BENEFITS	85,324	80,649	64,337	64,496	64,496	0
103-56875-30280-00000000	TELEPHONE/COMMUNICATIONS	2,373	2,500	2,125	2,500	2,500	0
103-56875-30300-00000000	FOOD EXPENSES	38,886	40,000	35,934	45,401	45,401	0
103-56875-30350-00000000	HOUSEHOLD EXPENSES	8,134	1,000	302	3,000	3,000	0
103-56875-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	0	0	0	0	0
103-56875-31700-00000000	MEMBERSHIP FEES	0	0	0	0	0	0
103-56875-32000-00000000	OFFICE EXPENSE	4,034	3,500	2,490	4,500	4,500	0
103-56875-32360-00000000	CONSULTING SERVICES	0	0	0	0	0	0
103-56875-32450-00000000	CONTRACT SERVICES	0	0	0	0	0	0
103-56875-32500-00000000	PROFESSIONAL & SPECIALIZED SER	9,622	10,000	9,405	10,000	10,000	0
103-56875-32950-00000000	RENTS & LEASES - REAL PROPERTY	0	0	0	0	0	0
103-56875-32960-00000000	A-87 INDIRECT COSTS	27,049	35,457	35,457	0	0	0
103-56875-33120-00000000	SPECIAL DEPARTMENT EXPENSE	4,393	5,500	4,944	5,000	5,000	0
103-56875-33350-00000000	TRAVEL & TRAINING EXPENSE	0	500	96	500	500	0
103-56875-33351-00000000	VEHICLE FUEL COSTS	4,403	5,000	4,064	7,000	7,000	0
103-56875-33360-00000000	MOTOR POOL EXPENSE	8,134	6,000	4,074	8,000	8,000	0
103-56875-33600-00000000	UTILITIES	0	0	0	0	0	0
103-56875-47010-00000000	CONTRIBUTIONS TO OTHER GOVERNM	0	0	0	0	0	0
103-56875-53030-00000000	CAPITAL EQUIPMENT, \$5,000+	0	0	0	0	0	0
103-56875-60100-00000000	OPERATING TRANSFERS OUT- SENIOR	0	0	0	0	0	0
103-56875-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
103-56875-72960-00000000	A-87 INDIRECT COSTS	0	0	0	79,198	79,198	0
Total Expenditures		309,271	295,379	263,946	336,781	336,781	0
Total for DEPT 875: SENIOR SERVICES - IMAAA		48,559	0	10,694	0	0	0

SOCIAL SERVICES – WORKFORCE INVESTMENT ACT (ETR) 722-56868

DEPARTMENTAL FUNCTIONS

The Social Services Employment and Training Programs include: Welfare to Work, Workforce Investment Act, and Career Services Centers in Mammoth and Walker. The department helps individuals achieve self-sufficiency: Individual and group career counseling, planning and training to assist clients in the development of master applications, resumes, job search skills, interviewing techniques, job retention services and other life skills.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

- Increased Workforce Investment Act (WIA) Program enrollment by 133% over previous fiscal year, with a total of seven (7) enrolled participants engaged in core, intensive and training activities.
- Achieved 86% success rate for positive outcomes for enrolled WIA program participants.
- Achieved 100% success rate for positive outcomes for two (2) WIA program participants who received training services.
- Achieved fourteen (14) full-time employment outcomes and nine (9) part-time employment outcomes for WIA program participants.
- Conducted a total of forty-two (42) WIA program orientations in order to educate the public regarding employment and training services available and eligibility for services.
- Initiated development of On-the-Job (OJT) Training program with Kern Employers' Training Resource personnel and Mono County Counsel.
- Developed curriculum and conducted job club and life skills workshops at monthly ILP meetings as part of extended foster care services.
- Maintained heightened responsiveness to Welfare-to-Work (WTW) program changes and successfully completed Re-Engagement of participants who were no longer eligible for Child-Under Exemptions.
- Developed and implemented comprehensive marketing program which included radio, television and print advertisements.
- Developed comprehensive outreach plan with Employment Development Department (EDD) to promote awareness of employment and training services and enhance enrollment.
- Conducted formal outreach presentations at Lions Club, Rotary Club, Chamber of Commerce, and Mammoth Lakes Contractors Associations events to disseminate relevant information to County employers regarding job development services.
- Obtained and used staff services access to CalJOBS from the EDD to provide individual and employer services including helping users register, manage their accounts, maintain profiles, access referral information, create job orders, and develop reports of profile activity.

DEPARTMENTAL GOALS FOR FY 2013-2014

- Develop an On-the-Job (OJT) Training Program with Mono County employers and job seekers. OJT provides clients with an opportunity to build skills while earning money. It also helps businesses by providing a subsidy up to 90%. Training periods can range from weeks to months for every OJT employee.
- Provide a Subsidized Employment Program (SEP) for Mono County employers and Welfare to Work Participants. Employment in a private or public sector for which the employer receives a subsidy from CalWORKS to offset some or all of the wages and costs of employing a client for up to 6 months.
- Increase accessibility for jobseekers and employers to CalJOBS, job search resources and other services on the Mono County Social Services website page.
- Expand our partnership with Probation to respond to the employment service needs of ex-offenders.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department's FY 2013-2014 Requested Budget represents an overall increase of \$11,531 in expenditures, and an increase of \$11,531 in revenues, when compared to the FY 2012-2013 Board Approved Budget. As a result, the Requested Net County Cost is \$0. There are no General Funds needed to support this budget. Overall, this budget remains stable compared to last year.

Personnel Costs stayed the same as compared to the FY 2012-2013 Board Approved Budget.

Revenues – The Workforce Investment Act funds we anticipate receiving will increase slightly over last year, by \$11,531.

Personnel – The Department's Requested Budget represents no change in the number of fulltime equivalent (FTE) positions that are supported by this budget.

Services & Supplies – We expect to provide more client employment training services in FY 2013-14, and have budgeted the bulk of the anticipated revenue increase to this line item (increase of \$6,981). The A-87 Indirect Costs applied to this fund will increase over last fiscal year by \$4,437.

Support & Care of Persons – n/a.

Fixed Assets – n/a

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

There are no anticipated impacts to this budget, which result from meeting the FY 2013-2014 budget parameter guidelines.

FY 2013-2014 STATE FUNDING SUMMARY

n/a

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

There are no major policy changes and/or considerations being requested.

COUNTY OF MONO

Social Services - WORKFORCE INVESTMENT ACT (ETR) Budget Comparison Report

FUND 722: WORKFORCE INVESTMENT ACT (ETR)

DEPT 868: SOCIAL SERVICES DEPARTMENT

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
722-56868-14010-00000000	INTEREST INCOME	0	0	0	0	0	0
722-56868-15900-00000000	OTH: OTHER GOVT AGENCIES	51,754	144,385	40,481	155,916	155,916	0
722-56868-17010-00000000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
722-56868-18100-00000000	OPERATING TRANSFERS IN	0	0	0	0	0	0
Total Revenues		51,754	144,385	40,481	155,916	155,916	0
Expenditures							
722-56868-21100-00000000	SALARY AND WAGES	20,585	30,000	15,689	30,000	30,000	0
722-56868-21120-00000000	OVERTIME	0	0	0	0	0	0
722-56868-22100-00000000	EMPLOYEE BENEFITS	12,705	23,500	7,804	23,500	23,500	0
722-56868-30280-00000000	TELEPHONE/COMMUNICATIONS	2,154	4,000	2,069	4,000	4,000	0
722-56868-31200-00000000	EQUIP MAINTENANCE & REPAIR	0	1,000	0	1,000	1,000	0
722-56868-32000-00000000	OFFICE EXPENSE	2,150	4,300	2,198	4,300	4,300	0
722-56868-32450-00000000	CONTRACT SERVICES	0	0	0	0	0	0
722-56868-32950-00000000	RENTS & LEASES - REAL PROPERTY	4,380	5,000	4,380	5,000	5,000	0
722-56868-32960-00000000	A-87 INDIRECT COSTS	11,926	-4,550	-4,550	0	0	0
722-56868-33100-00000000	EDUCATION & TRAINING	389	3,000	-389	3,000	3,000	0
722-56868-33120-00000000	SPECIAL DEPARTMENT EXPENSE	900	60,335	8,934	67,316	67,316	0
722-56868-33350-00000000	TRAVEL & TRAINING EXPENSE	524	3,000	0	3,000	3,000	0
722-56868-33351-00000000	VEHICLE FUEL COSTS	1,738	3,500	1,782	3,500	3,500	0
722-56868-33360-00000000	MOTOR POOL EXPENSE	4,330	10,000	2,414	5,563	5,563	0
722-56868-33600-00000000	UTILITIES	1,245	1,300	1,243	1,300	1,300	0
722-56868-60100-00000000	OPERATING TRANSFERS OUT	0	0	0	0	0	0
722-56868-70500-00000000	CREDIT CARD CLEARING ACCOUNT	0	0	0	0	0	0
722-56868-72960-00000000	A-87 INDIRECT COSTS	0	0	0	4,437	4,437	0
Total Expenditures		63,026	144,385	41,574	155,916	155,916	0
Total for DEPT 868: SOCIAL SERVICES DEPARTMENT		-11,272	0	-1,093	0	0	0

**SOCIAL SERVICES – WRAP/FOSTER CARE
710-54000**

DEPARTMENTAL FUNCTIONS

The Mono County BOS designated the Child Abuse Prevention Council (CAPC) to oversee the County Children’s Trust Fund (CCTF) for the prevention of child abuse.

MAJOR ACCOMPLISHMENTS IN FY 2012-2013

CAPC accomplishments include:

- Coordinated efforts to provide scholarship opportunities for agency and community members to attend “5 Protective Factors” training. The “5 Protective Factors” is a research based framework proven to help reduce child abuse and neglect.
- Participation in and support of “Darkness to Light” training promoting awareness and prevention of child sexual abuse.
- Increase CAPC membership and community participation.
#

DEPARTMENTAL GOALS FOR FY 2013-2014

The Mono County CAPC has not yet set specific goals for FY 2013-14.

DEPARTMENTAL BUDGET REQUEST FOR FY 2013-2014

The Department’s FY 2013-2014 Requested Budget will remain largely the same as the previous fiscal year.

There are no Personnel Costs associated with this fund.

Revenues – Revenues are expected to remain the same.

Personnel – There are no Personnel Costs associated with this fund.

Services & Supplies – Major changes – n/a

Support & Care of Persons – Major changes – n/a

Fixed Assets – n/a

FY 2013-2014 REDUCTION IMPACTS TO BASE BUDGET

Provide a narrative summary of the impact(s) to your budget, which result from meeting the FY 2013-2014 budget parameter guidelines. This section should correspond to your Statement of Underfunding.

n/a

FY 2013-2014 STATE FUNDING SUMMARY

The CCTF must be managed by the County in the following way:

(1) Counties receiving less than twenty thousand dollars (\$20,000) for the year in their County Children's Trust Fund (CCTF) from birth certificate fees are granted the difference from CBCAP funds necessary to bring the trust fund up to twenty thousand dollars (\$20,000). The CBCAP funds deposited into the CCTF must adhere to CBCAP requirements.

(2) The balance remaining after (1) is distributed equally among all the counties, up to ten thousand dollars (\$10,000) per county.

(3) If CBCAP funds exist after (1) and (2) have been implemented, the remaining CBCAP funds are apportioned by child population percentages of participating counties. This allocation uses current data from the Department of Finance.

Since Mono receives less than \$20,000 in child birth certificates fees, Mono County receives CBCAP funds to bring the CCTF up to \$20,000. The funds deposited into the CCTF through CBCAP must adhere to CBCAP requirements. The CBCAP allocation was \$28,813 in FY 2012-13, and we anticipate receiving the same for FY 2013-14.

MAJOR POLICY CONSIDERATIONS BEING REQUESTED

n/a

COUNTY OF MONO
Social Services - WRAP/Foster Care Budget Comparison Report

FUND 710: WRAPAROUND (FOSTER CARE)
DEPT 000: GENERAL

Account Number	Account Name	2011-12 Actual	2012-13 Budget - Revised	2012-13 Actual	2013/14 Dept Requested	2013/14 CAO Recommended	2013/14 BOS Final Budget
Revenues							
710-00000-14010-00000000	INTEREST INCOME	0	0	0	0	0	0
710-54000-17010-00000000	MISCELLANEOUS REVENUE	0	0	0	0	0	0
710-54000-18100-00000000	OPERATING TRANSFERS IN	23,433	174,312	0	141,967	141,967	0
Total Revenues		23,433	174,312	0	141,967	141,967	0
Expenditures							
710-54000-20010-00000000	EXPENDITURES	0	0	0	179,496	179,496	0
710-54000-60100-00000000	OPERATING TRANSFERS OUT	23,433	174,312	0	0	0	0
Total Expenditures		23,433	174,312	0	179,496	179,496	0
Total for DEPT 000: GENERAL		0	0	0	-37,529	-37,529	0