

MONO COUNTY POLICY REGARDING APPROPRIATION OF PUBLIC FUNDS
TO SUPPORT ACTIVITIES OF NON-COUNTY AGENCIES AND
ORGANIZATIONS

INTRODUCTION

The Board of Supervisors desires to provide financial support for the activities of non-county agencies and organizations that promote economic development, enhance the lives of County citizens or improve the operation of County government.

PROCEDURES

1. Appropriation of funds.

As part of the annual budget process the Board of Supervisors will adjust the prior year's appropriation and set the maximum appropriation available for support of qualified activities in the current fiscal year.

2. Application for funding support.

Requests for funds will only be considered at one Board meeting during each fiscal year and must be submitted prior to September 15th. Requests must be in writing and include:

- Complete description of the project or activity
- Amount of funding support requested
- Detailed budget including any other County or outside funding anticipated
- Justification of the financial need for funding support

3. Approval of funding.

The Board of Supervisors will consider applications during a regular public meeting after the budget process is completed. Applicants will be permitted to make brief presentations about their activity or project. The Board of Supervisors will prioritize each request based on the Board's assessment of its relative value to the County and its citizens. The Board will then determine the amount of funding, if any, to be provided in support of each applicant agency or organization. The Board will not duplicate support being provided to an applicant by another County agency such as the Tourism Commission.

4. Implementation.

Each successful organization will be required to enter into a County contract for services and:

- Provide proof of appropriate insurance as determined by the County Risk Manager
- Mention the County's support in all advertising and promotional material associated with the contract activity
- Use the funds for the designated project within the County's fiscal year.
- Provide a detailed written report on the use of the funds within 30 days of the end of the fiscal year

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