

# Mono County Local Transportation Commission

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## REVISED AGENDA

December 10, 2012 – 9:00 A.M.

Town/County Conference Room, Minaret Village Mall, Mammoth Lakes  
Teleconference at Board Chambers, Courthouse, Bridgeport

*\*Agenda sequence (see note following agenda).*

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **PUBLIC COMMENT**
3. **APPROVAL OF MINUTES:** Special Meeting October 15, 2012 – *p. 1*
4. **CERTIFICATES OF APPRECIATION**
5. **COMMISSIONER REPORTS**
6. **ADMINISTRATION**
  - A. Approve proposed Amendment #1 to the 2012-13 Overall Work Program and provide any desired direction to staff. (*Mary Booher*) – *p. 5*
  - B. Non-motorized Transportation: Review protocol status and provide any desired direction to staff. – *p. 72*
  - C. Regional Transportation Improvement Program (RTIP): Consider Resolution R12-09 amending the 2012 RTIP to reallocate funding from the Waterford Gap project to the Mammoth Creek project. (*Ray Jarvis*) – *p. 74*
7. **LOCAL TRANSPORTATION ISSUE:** Meridian Boulevard School Sign with Flashing Lights (*requested by Chair Lehman*)
8. **TRANSIT**
  - A. Eastern Sierra Transit Authority (ESTA) update
    - 1) ESTA operation of Red Line buses – *p. 80*
    - 2) Bike racks on Lakes Basin trolleys – *p. 82*
    - 3) Town of Mammoth Lakes Transit Facility Improvements – *p. 83*
    - 4) Quarterly Operating Data Review – *p. 85*
  - B. Yosemite Area Regional Transportation System (YARTS) update
9. **CALTRANS:** Report activities in Mono County and provide pertinent statewide information
10. **QUARTERLY REPORTS:**

***More on back...***

- A. Town of Mammoth Lakes – **p. 89**
- B. Mono County – **p. 96**
- C. Caltrans – **p. 99**

11. **INFORMATIONAL**

- A. MAP-21 (Moving Ahead for Progress in the 21st Century) update
- B. High Point Curve Update #12 – **p. 101**

12. **UPCOMING AGENDA ITEMS:**

13. **ADJOURN** to January 14, 2013

**\*NOTE:** Although the LTC generally strives to follow the agenda sequence, it reserves the right to take any agenda item – other than a noticed public hearing – in any order, and at any time after its meeting starts. The Local Transportation Commission encourages public attendance and participation.

In compliance with the Americans with Disabilities Act, anyone who needs special assistance to attend this meeting can contact the commission secretary at 760-924-1804 within 48 hours prior to the meeting in order to ensure accessibility (see 42 USCS 12132, 28CFR 35.130).

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## DRAFT SPECIAL MEETING MINUTES

October 15, 2012

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**COUNTY COMMISSIONERS:** Larry Johnston. **ABSENT:** Tim Hansen, Hap Hazard.

**TOWN COMMISSIONERS:** Jo Bacon, Sandy Hogan, Matthew Lehman.

**COUNTY STAFF:** Scott Burns, Gerry Le Francois, Stacey Simon, Garrett Higerd, Mary Booher, C.D. Ritter

**TOWN STAFF:** Peter Bernasconi

**CALTRANS:** Brad Mettam, Forest Becket, Terry Erlwein

**ESTA:** John Helm

**GUEST:** Kelly Garcia

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1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE:** Chair Matthew Lehman called the meeting to order at 9 a.m. at the Town/County Conference Room, Minaret Village Mall, Mammoth Lakes, and Commissioner Johnston led the pledge of allegiance.

2. **PUBLIC COMMENT:** None

3. **APPROVAL OF MINUTES:** August 13, 2012

***MOTION:*** Adopt minutes of Aug. 13, 2012, as submitted (no September meeting). (*Hogan/Bacon. Ayes: 4. Absent: Hansen, Hazard.*)

4. **COMMISSIONER REPORTS:** 1) Hogan: Mobility Commission has reduced the number of its meetings. 2) Johnston: The “deplorable condition” of the airport road was reported to Mono Supervisors. He questioned protocol for non-vehicular issues such as no bike lanes in Bridgeport or along Meridian Boulevard in Mammoth Lakes. Someone from cycling community should provide input on chip sealing US 395.

5. **ADMINISTRATION:**

**A. Amendment #1 to 2012-13 Overall Work Program (OWP):** Mary Booher awaits an OK from Caltrans. Regional Planning Assistance (RPA) money reallocated \$1,325. Draft is due to Caltrans March 31, with possible June 30 project completion. Same goes for draft mobility element. Mono has long-range road maintenance plan. Incorporate right-of-way inventory into GIS system.

Show amounts of increases? *Yes. Provide redline copy of OWP.*

Commissioner Johnston commented that when [LTC] gets money from the State, it finds a way to spend it. “It’s the kind of thing the public is appalled at. Why not give back excess and not use it? Budgets noted cost, yet now saying need more money. It’s an accountability question. A certain amount of money was [budgeted]; do job for that, not expect more to be spent.” He described a snowball effect. Work elements are scheduled and budgeted with existing money. Also, State and Town are in a bad [economic] situation.

Jessica Morriss indicated Town did its best to scope and budget projects, but needed a few thousand extra dollars and asked for additional funds. Without that, money would come from general fund. Some grant money was matched.

Commissioner Hogan noted that phased projects sometimes have freed up general fund dollars. Keeping a planner on a funded project is good business.

Booher moved money forward to future fiscal years. She has worked on accounting for money more quickly and accurately. Rollover of 20% from the State could be stretched further. Three-year spending authority exists.

Commissioner Bacon indicated town staff has projects if it had money.

Scott Burns noted more-specific planning, still adjusting. Using transportation dollars to supplement what would be general fund dollars is beneficial.

Forest Becket noted that Regional Planning Assistance (RPA) funds are gas tax funds set aside only for transportation. If money is not used, likely it would be distributed to other counties – use it or lose it.

Booher offered to bring back an amendment after Caltrans approval letter is received. She noted the difficulty of accurately estimating rollover moneys due to a three-month lag.

After further discussion, Hogan reminded that a budget is an estimate, and Bacon noted that costs shift when phases operate. “Gone are days of fully funded projects,” Bacon said.

## 6. LOCAL TRANSPORTATION ISSUES

**A. State Parks request for paving Bodie Road:** Jeff Walters noted history of all-dirt road in 1970s, wanted to pave part but leave rest for natural feel. Maintenance by State Parks with Mono to assist with maintenance work. Paving would alleviate complaints, car damage for guests.

Tom Gunther, supervising ranger, noted three unpaved miles not only cause vehicle damage, but also pose a safety issue. Vehicles going fast can lose control. Paving would allow snow to melt faster in springtime, open park earlier to public. Top of Bodie Bowl to kiosk is rustic, so visitors would still see dirt road. Opportunity for \$2 million grant requires 50% match in materials, equipment, and/or man hours. State Parks is working jointly with Mono or Caltrans to meet match of \$1 million/mile. Pave additional two miles, keep last mile dirt for authentic historic feel. Gate at Cottonwood Canyon would keep vehicles from getting stuck in snow. Last mile is washboard, posing health/safety issue. Get additional road base with grant for last mile. If grant goes through, maybe work out something with Caltrans to maintain additional two miles.

Who’s responsible for three miles? *State Parks. No road base remains, down to bedrock. Brought road base in and graded, but base migrated off side of road. Road keeps widening when bring road base back in. Paving would be long-term solution, and money’s available.*

Where does other money come from? *Mono, State, Caltrans for equip, manpower, materials. First step is presenting to LTC, then to BOS if LTC supports.*

Has grant been applied for yet? *Awaiting 50% match. State alone can’t support that.*

Commissioner Johnston stated Mono’s priority would be airport road. History on three miles? Public involved? Environmental work done? People want to preserve Bodie experience. Outreach? *First step now, EIR to be done. BLM owns land surrounding road and has no issues.*

Walters recalled a Sierra Club letter urging no paving past Murphy Spring. In 2004 Caltrans did a presentation regarding Bodie Road. State would take over maintenance if unpaved portion was brought up to its standards,

Gunther indicated that once an estimate was provided, could allocate part of moneys to Caltrans. Paving faced past opposition, but times have changed. Need to modernize two miles to first cattle guard.

Johnston reminded that the Friends of Bodie had significant issues with RV park proposal near US 395.

Burns noted a controversial mining proposal in Bodie Bowl, policies in General Plan and Regional Transportation Plan. He indicated that paving up to cattle guard was consistent with the effort to maintain the Bodie experience.

Project would go for CEQA and NEPA environmental documentation. State Parks process includes public meetings. Full EIR and disclosure would go through State Clearinghouse. One operator, no water trucks, one grader to fix road base.

Does State have matching money? *State has equipment and man hours toward 50% match. State will make into project for operators from throughout state. Match does not have to be monetary, could include wages. Does Mono think it’s a good project?*

Hogan saw the project on the right track -- public is asking for it, good for TOT.

Commissioner Bacon recommended involving environmental groups, such as Friends of Bodie, Friends of Inyo, Sierra Club, USFS/Humboldt-Toiyabe. Volunteers at visitor centers, send hundreds of people there. *Bodie hosts 800-1500 visitors/day.*

Walters asked if LTC wanted to pursue, take to BOS and other entities. Hogan suggested talking to other entities before BOS to get some documented interest.

Gunther reiterated that paving would help Mono open road earlier for more tourism. Vehicles take a beating, public wants damage payment. It’d be a win/win.

Commission requested further outreach before taking a position. Booher will explore money for development of project study reports that might include this road.

**B. Grand opening of Mammoth Lakes Trail System Oct. 20:** Opportunity for stewardship, trolley rides and viewing interpretive signs. Celebrate major federal project, a \$17 million investment. Jobs came here. Commissioners Lehman and Bacon will attend.

**C. Response letter to John Armstrong, Eastside Velo:** Interest exists in Eastside Velo's (EV) knowledge of user/cyclist etiquette. EV had offered to help keep gravel and rocks off bike lane.

Scott Burns noted Jeff Walters met with EV on strategy for patchwork and monitoring conditions.

Garrett Higerd provided an update on Rock Creek Road project, which Gerry Le Francois also has been working on. A joint NEPA/CEQA process is under way, and the project plans are nearing the 30% design level. Staff will attend a 30% design review with all stakeholders in November. Because portions of the project are also in Inyo County, staff has been working with Inyo on the CEQA approach and uncertainties related to match funding requirements.

*Uphill climbing lane? Still working on that. Funding source changed due to Map 21 legislation, now looking at ~12% local match. In midst of uncertainty, moving ahead full steam through design portion of project. Need to do something with road, regardless. Inyo had good questions. Working with USFS/Inyo, FWHA out of Colorado.*

**MOTION:** Authorize chair's signature to send letter.

**D. Bridgeport Main Street Revitalization Project:** Wendy Sugimura reported greater progress than staff initially ever dreamed of. Strong community participation and consensus took advantage of current overlay plans to incorporate new striping design. On-ground work finalized public consensus on striping plan. Met very tight deadlines. Caltrans was an incredible partner in the process, particularly Brad Mettam and Terry Erlwein. Plan included new pavement, paint marking for three lanes, back-in angle parking mid-town, and parallel parking at edge of town. People parking within chalked lines have been excited to use first-ever back-in angle parking, which is not hugely familiar. Full striping pattern this week will give drivers better direction. Signage will show how to park, but such parking is somewhat intuitive.

Commissioner Johnston tried it out yesterday and commended Sugimura for her work with the RPAC. Mary Booher noted the community was awed that government made something happen so quickly.

## 7. TRANSIT

**A. Eastern Sierra Transit Authority (ESTA):** John Helm stated quarterly data show flat to slightly declining ridership on most routes, with a precipitous drop after Labor Day. Reds Meadow operation got under way. 2011 was largest year ever seen, and 2012 had plenty of people in town. MMSA expanded adventure center offerings (mountain biking, climbing wall, bungee jumping) that diluted shuttle ridership on the new buses. ESTA is actively gearing up contracted services for Mammoth Mountain Ski Area (MMSA) starting Nov. 16 (slopes open Nov. 8). ESTA will ramp up all color lines.

Discussion of a June Mountain shuttle that would operate Christmas holidays to mid-March continues. ESTA is working with Town staff on service plans for winter: nominal reductions in Dial-A-Ride service and night trolley till 10 p.m. not 2 a.m. Measure T funding? *1% to transit (~\$700,000).*

Helm announced an internal promotion for past trainer Brian Macklin to Mammoth's operations supervisor.

Fiscal Year 2012-13 is the first year ESTA does not need to ask for funding, as it reached a financial level to stand on its own by diversifying services and funding sources.

*Fee for service? Bus passes for locals? Discussion with Town staff noted it clearly would generate net revenue, but question is how much. Ridership likely would decline if fare was instituted.*

*Lakes Basin trolley fee in summertime? Issue is Town service on USFS road. Would have to formalize an agreement. One problem is that a fee is counter to what USFS and Mammoth are trying to accomplish – ride transit to take cars off road. People would be back in cars again, defeating goals.*

**B. Yosemite Area Regional Transportation System (YARTS):** YARTS statistics showed an increase on SR 120E and that new Lee Vining route was not very successful, maybe not yet known. YARTS met with Mono Basin RPAC for business feedback. It will pursue similar funding next year and possibly coordinate with Tuolumne, Manteca and Fresno counties. Madera County oppses, but some officials are considering YARTS.

## 8. CALTRANS

### A. Activities in Mono County

1) **Sonora wildlife crossing status:** Pursuit by Caltrans ended because funding was gone. Commissioner Johnston noted LTC didn't decide not to do it. Isn't it LTC's project? *Yes, State of California.* Johnston wanted to come to grips with goal setting of priority projects as a joint effort.

2) **Political sign policy:** A 2011 memo by Tony Tavares reiterated consistent policy with some adjustments to enforcement. Safety comes first, and priorities may differ in various areas.

Did an overzealous Caltrans employee remove Supervisor Hazard's political signs? *Brad Mettam had no evidence of an overt attempt to remove his signs over someone else's. The second time, signs were inside right of way.*

Outdoor Advertising Act (OAA) applies to Mono County. The OAA was controversial when passed. Can't take signs off property without permission. Caltrans removes signs within right of way, and OAA unit handles problem signs.

3) **Map 21:** Took effect Oct. 1, 2012. Federal government rushed to get guidance out, mostly still at national level. Has 18 months to issue final rules on the two-year bill. Part of federal authorization language includes a new provision that would allow projects within existing right of way to be eligible for Categorical Exclusion. Gerry Le Francois wondered how the bill would get to Mono when it hits California, as rural counties tend to be huge losers due to population base.

## 4) INFORMATIONAL

### A. California's Complete Streets policy

### B. Agencies promote wildlife awareness

### C. High Point Curve Update #11: Digital 395 glitch was not related to Caltrans permitting, but involved Disney Construction and Praxis.

5) **UPCOMING AGENDA ITEMS:** 1) Protocol for non-motorized projects; 2) OWP amendment; 3) ESTA quarterly report.

6) **ADJOURN** at 10:55 a.m. November meeting would fall on Veterans Day holiday. Reschedule or cancel? Need November only if pressing issue arises. Safe to go to Dec. 10.

*Prepared by C.D. Ritter, LTC secretary*

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### Staff Report

December 10, 2012

**TO:** Mono County Local Transportation Commission

**FROM:** Gerry Le Francois, Principal Planner  
Mary Booher, Administrative Services Manager

**SUBJECT:** 2012-13 Overall Work Program (OWP) Amendment #1

**RECOMMENDATIONS:**

Approve proposed Amendment #1 to the 2012-13 Overall Work Program and provide any desired direction to staff.

**FISCAL IMPLICATIONS:**

This amendment includes additional allocations of \$25,125 of Rural Planning Assistance funds and \$78,056 of Planning and Program Monitoring funds, based on final rollover figures from the 2011-12 fiscal year.

**ENVIRONMENTAL COMPLIANCE:** N/A

**RTP / RTIP CONSISTENCY:**

The OWP provides funding and support studies for the Regional Transportation Plan (RTP) and Regional Transportation Improvement Program (RTIP). Some work items will be used for future RTP and/or RTIP projects.

**DISCUSSION:**

When the Overall Work Program for 2012-13 was developed, estimates were made regarding the amount of funds that would be available for rollover at the end of the 2011-12 year. These estimates were conservative, and additional rollover funds were available for allocation to various work elements in the OWP. In addition, the state provided us with an additional allocation of \$1,325, which was the result of unspent funds by another jurisdiction in a previous year. Caltrans requires an amendment to the OWP to reflect these updated figures. In addition, staff proposes some revisions to tasks within the Work Element to reflect the changing nature of our projects.

Based on the direction provided by the commission Oct. 15, 2012, staff has incorporated the proposed changes into the OWP. In addition, staff has corrected some typographical errors that were found in the current version of the OWP.

# Mono County Overall Work Program

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## 2012-2013

1<sup>st</sup> Draft March 26, 2012

2<sup>nd</sup> Draft May 2, 2012

Final Approved by LTC May 14, 2012

Amendment #1 Scheduled for Approval December 10, 2012

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## OVERALL WORK PROGRAM

### INTRODUCTION

Mono County is a rural county located on the eastern side of the Sierra Nevada Mountains. The county has an area of 3,103 square miles and a total population of 14,000 (2010 US Census). The county's one incorporated area, the Town of Mammoth Lakes, contains approximately 58 percent of the county population. During periods of heavy recreational usage, the Town of Mammoth Lake's population approaches 35,000.

Approximately 94 percent of Mono County is public land administered by the U.S. Forest Service, the Bureau of Land Management, the State of California, and the Los Angeles Department of Water and Power. The scenic and recreational attributes of this public land help support tourism and recreation as the major industry in the county. Approximately 80 percent of all employment is directly, or indirectly, associated with this industry. Annually, more than 6 million visitor-days of use occur on public lands in Mono County. The majority of these visitors travel to and through the county on the state highway system. Major attractions include Mammoth and June Mountain ski areas, Yosemite National Park, Mono Lake, Devils Postpile National Monument, Bodie State Historic Park, and the many lakes, streams and backcountry attractions accessed through Mono County communities.

Communities in the unincorporated area of the county are dispersed throughout the region, primarily along U.S. Highways 395 and 6. Communities along Highway 395 include Topaz, Coleville, Walker, Bridgeport, Mono City, Lee Vining, June Lake, and the Crowley communities of Long Valley, McGee Creek, Crowley Lake, Aspen Springs, and Sunny Slopes. These communities are generally small, rural in character and oriented primarily to serving recreational and tourist traffic. Walker, Topaz, Coleville, Bridgeport, and Lee Vining share Highway 395 as their main street for commerce and community activities. The Mono LTC has been working with Caltrans to develop plans for Highway 395 that meet community and interregional traveler needs.

Several Mono County communities are experiencing growth. The Long Valley, Paradise and Wheeler Crest communities have experienced development pressures in the past due in part to the increasing development in the Town of Mammoth Lakes, which is developing into a year-round destination resort. June Lake has also experienced significant resort development pressure across Highway 158 from the base of June Mountain. As the gateway to Yosemite, Lee Vining is sharing in the strong visitation numbers of Yosemite as well as the development influence of the Mammoth-June area. The Antelope Valley communities of Topaz, Coleville, and Walker have been influenced by development pressures from the Gardnerville/Carson City area in Nevada. While the recession has resulted in less pressure from development, an economic recovery could bring these pressures back, and this possibility needs to be considered in long-term planning efforts.

Benton, Hammil, and Chalfant, located along Highway 6 in the Tri-Valley area, have been influenced by development pressures from Bishop in Inyo County and, to a lesser degree, from the Town of Mammoth Lakes. These communities, which are situated in agricultural valleys, experience less recreational and tourist traffic than the rest of the county, but are experiencing increasing levels of truck traffic. Highway 120 out of Benton, together with the Benton Crossing Road, provides interregional access to Yosemite and Mammoth for Las Vegas, Nevada based travelers.

### TRANSPORTATION GOALS AND ISSUES

The goal of the Mono County Regional Transportation Plan (RTP) is to provide and maintain a transportation system that provides for the safe, efficient, and environmentally sound movement of people, goods and services, and which is consistent with the socioeconomic and land use needs of Mono County. The primary transportation mode is the existing highway and local road system. The bikeway/trail component of the transportation system has become an increasingly important mode of circulation, particularly in Mammoth Lakes. Several communities are in the process of planning improvements to the pedestrian/livable nature of their communities.

Air travel to and from the eastern sierra has made substantial improvements in past years at Mammoth/Yosemite Airport. Winter air service from Mammoth/Yosemite airport includes daily non-stop flights to Los Angeles, San Jose, San Francisco, San Diego and Orange County. Summer air service is available to Los Angeles on a daily basis.

As population and recreational use increases, particularly in Mammoth Lakes and June Lake, may contribute more to air pollution problems, primarily related to wood smoke and cinder/dust. Mammoth Lakes is classified as a nonattainment area for state ozone standards, and for state and federal PM-10 standards. Mammoth Lakes has placed a greater emphasis on transit and trail improvements, rather than road improvements, to address the impact of vehicle traffic on air quality problems.

The rural, sparsely populated nature of Mono County makes it difficult to provide equitable transit services to the various communities. The Eastern Sierra Transit Authority (ESTA) is the transit provider in Mono County. Public Dial-A-Ride service has been established within the Town of Mammoth Lakes and public transit extends in some form to most unincorporated communities by Eastern Sierra Transit Authority. The Mono County LTC is a founding member of the Yosemite Area Regional Transportation System, and has been collaborating with Kern and Inyo counties to maintain and increase interregional transit service to the south. Interregional service is provided between Carson-Reno and Lancaster through the Carson Ridgecrest Eastern Sierra Transit (CREST) route. Through transit planning processes, the three counties are examining short-term and long-term methods of retaining interregional transit services to the eastern sierra.

### **PUBLIC PARTICIPATION**

The LTC utilizes the extensive public participation network of Mono County and the Town of Mammoth Lakes in seeking continual public input in transportation and land use planning. The County, in addition to Planning Commissions and Land Development Committees, uses standing Regional Planning Advisory Committees or Citizen Advisory Committees for input and comment from community members. The LTC also relies on its Social Service Transportation Advisory Council and extensive community outreach to provide for public participation on transit related issues.

The Town has an active Mobility Commission and Airport Commission. The Mobility Commission is comprised of five members (currently, one vacancy) and the Airport Commission is comprised of five members. Commissioners are appointed by the Town Council. The composition of each Commission, to the extent possible, represents affected agencies, including but not limited to, social services, Mammoth Mountain Ski Area, the Chamber of Commerce, and the Mammoth Lakes Fire Protection District. Other members are appointed as at-large members.

The LTC also maintains a website [www.monocounty.ca.gov/cdd%20site/LTC/ltc\\_home.html](http://www.monocounty.ca.gov/cdd%20site/LTC/ltc_home.html). The website provides for public access, agendas, meeting minutes and current RTPA documents.

### **TRIBAL CONSULTATION**

Native American participation includes contact with representatives of the two Tribal Governments; the Bridgeport Indian Colony and Utu Utu Gwaitu Paiute Tribe. Tribal governments also participate in the Mono County Collaborative Planning Team, which meets bimonthly to collaborate on regional planning issues with state, federal and local agencies, such as Caltrans, the Town of Mammoth Lakes, and Mono County. Staff will continue efforts to make presentations and call for projects to both tribal governments on transportation issues and opportunities such as the Regional Transportation Plan, Transportation Enhancements and the Regional Transportation Improvement Program.

### **ORGANIZATION OF THE MONO COUNTY LTC**

The LTC is the designated Regional Transportation Planning Agency for Mono County. Its membership includes two members of the Mammoth Lakes Town Council, one member of the public appointed by the Mammoth Lakes Town Council and three members of the Mono County Board of Supervisors. The Mono County LTC acts as an autonomous agency in filling the mandates of the Transportation Development Act (TDA).

The primary duties of the LTC consist of the following:

- Every five years, prepare, adopt and submit a Regional Transportation Plan (RTP), and, every two years, a Regional Transportation Improvement Program (RTIP) to the Department of Transportation (Caltrans) and the California Transportation Commission;

- Annually, review and comment on the Transportation Improvement Plan contained in the State Transportation Improvement Program (STIP);
- Provide ongoing administration of the Transportation Development Act funds; and
- Annually, prepare and submit the Overall Work Program.

The Town of Mammoth Lakes and the County of Mono have entered into a multi-year Memorandum of Understanding for planning, staff and administrative support services to the Mono LTC. Staff services focus on fulfilling the requirements of the California Transportation Development Act, administering the functions of the Mono County Local Transportation Commission, executing the Regional Transportation Plan and implementing the annual Overall Work Program.

### **COST ALLOCATION PLAN**

Mono County will be submitting an Indirect Cost Rate Proposal (ICAP) to Caltrans for approval, based on the approved A-87 Cost Allocation Plan.

### **PLANNING EMPHASIS AREAS UNDER SAFETEA-LU**

The Federal Planning Factors issued by Congress emphasize planning factors from a national perspective. The eight planning factors are addressed in the 2010/11 OWP, where applicable for a rural RTPA, is as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency.
  - Not applicable to a rural RTPA.
2. Increase the safety of the transportation system for motorized and non-motorized users.
  - WE 200-12-0
  - WE 201-12-1
  - WE 300-12-0
  - WE 403-12-0
  - WE 603-11-1
  - WE 604-11-1
  - WE 605-12-2
  - WE 701-12-1
  - WE 800-12-1
  - WE 801-11-2
  - WE 802-11-2
  - WE 900-12-0
  - WE 902-12-2
  - WE 903-12-1
  - WE904-11-2
  - WE 905-12-0
3. Increase the security of the transportation system for motorized and non-motorized users.
  - WE 200-12-0
  - WE 300-12-0
  - WE 403-12-0
  - WE 602-11-2
  - WE701-12-1
  - WE 900-12-0
4. Increase the accessibility and mobility of people and for freight.
  - WE 102-12-2
  - WE 200-12-0
  - WE 201-12-1

- 
- WE 300-12-0
  - WE 301-12-4
  - WE302-12-4
  - WE 400-12-3
  - WE 401-12-3
  - WE 402-12-3
  - WE 403-12-0
  - WE 500-11-1
  - WE600-12-0
  - WE 601-11-0
  - WE 602-11-2
  - WE 603-11-1
  - WE 604-11-1
  - WE 605-12-2
  - WE 700-12-0
  - WE701-12-1
  - WE 800-12-1
  - WE 801-11-2
  - WE 802-11-2
  - WE 900-12-0
  - WE 901-11-2
  - WE 902-12-2
  - WE 904-11-2
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
- WE 102-12-2
  - WE 103-12-0
  - WE 200-12-0
  - WE 201-12-1
  - WE 300-12-0
  - WE 301-12-4
  - WE 302-12-4
  - WE 400-12-3
  - WE 401-12-3
  - WE 402-12-3
  - WE 403-12-0
  - WE 500-11-1
  - WE 600-12-0
  - WE 601-11-0
  - WE 602-11-2
  - WE 603-11-1
  - WE 604-11-1
  - WE 605-12-2
  - WE 606-12-1
  - WE 700-12-0
  - WE 701-12-1
  - WE 800-12-1
  - WE 801-11-2
  - WE 900-12-0
  - WE 901-11-2
  - WE 902-12-2

- WE 904-11-2
  - WE 905-12-0
  - WE 1000-12-0
6. Enhance the integration and connectivity of the transportation system, across and between modes, people and freight.
- WE 100-12-0
  - WE 101-12-0
  - WE 102-12-2
  - WE 103-12-0
  - WE 200-12-0
  - WE 201-12-1
  - WE 300-12-0
  - WE 301-12-4
  - WE 302-12-4
  - WE 400-12-3
  - WE 401-12-3
  - WE 402-12-3
  - WE 403-12-0
  - WE 600-12-0
  - WE 601-11-0
  - WE 602-11-2
  - WE 603-11-1
  - WE 604-11-1
  - WE 606-12-1
  - WE 700-12-0
  - WE 701-12-1
  - WE 800-12-1
  - WE 801-11-2
  - WE 802-11-2
  - WE 900-12-0
  - WE 901-11-2
  - WE 902-12-2
  - WE 904-11-2
  - WE 905-12-0
  - WE 1000-12-0
7. Promote efficient system management and operation.
- WE 100-12-0
  - WE 101-12-0
  - WE 102-12-2
  - WE 103-12-0
8. Emphasize the preservation of the existing transportation system.
- WE 200-12-0
  - WE 201-12-1
  - WE 300-12-0
  - WE 401-12-3
  - WE 403-12-0
  - WE 601-11-0
  - WE 603-11-1
  - WE 604-11-1
  - WE 701-12-1

- WE 801-11-2
- WE 802-11-2
- WE 900-12-0
- WE 901-11-2
- WE 902-12-2
- WE 903-12-1
- WE 904-11-2
- WE 905-12-0

**WORK ELEMENT 100-12-0**  
**2013/14 OVERALL WORK PROGRAM DEVELOPMENT AND APPROVAL**  
(FORMERLY WE 100A)

**PURPOSE**

The purpose of Work Element 100-12-0 is to develop the Overall Work Program and have the OWP approved by Caltrans.

**WORK ACTIVITY AND DELIVERABLES**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Review status of current OWP projects	County LTC, Town LTC, County Planning, Town Comm Dev, County PW, Town PW, County/Town IT	Status Update Report	12/31/2012
Solicit potential work items from potential partners	County LTC	Proposed Work items	12/15/2012
Develop priorities for new OWP	County LTC, Town LTC		12/31/2012
Solicit input from LTC on priorities	County LTC		1/9/2012
Review OWP Guidance document in conjunction with proposed projects	County LTC, Town LTC	LTC Staff recommendation	1/31/2013
Draft OWP	County LTC, Town LTC	Draft OWP	2/1/2013
Draft OWP reviewed by LTC	County LTC		2/13/2013
Caltrans review of draft OWP	Caltrans D9		3/1/2013
Draft OWP reviewed by LTC	County LTC		3/12/2013
Incorporate Caltrans suggestions into OWP	County LTC, Town LTC		3/31/2013
Draft OWP reviewed by LTC	County LTC		4/9/2013
Final Adoption of OWP	County LTC		5/14/2013
Caltrans approval of OWP	Caltrans D9	<b>Approved OWP for 2013/14</b>	6/15/2013

**PREVIOUS WORK**

Work Element 12-100-0 is primarily devoted to developing the Overall Work Program for the next fiscal year. This is an annual and ongoing work element.

**ONGOING TASK**

This is an annual and ongoing work element.

**FUNDING SOURCE**

RPA.

	RPA	PPM	Other	Total
County	\$ 14,704.00	\$ -	\$ -	\$ 14,704.00
Town	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00
Total	\$ 26,704.00	\$ -	\$ -	\$ 26,704.00

**WORK ELEMENT 101-12-0**  
**2011/12 AND 2012/13 OVERALL WORK PROGRAM ADMINISTRATION**  
**FORMERLY WE 100B**

**PURPOSE**

The purpose of Work Element 101-12-0 is to administer the Overall Work Program for FY 2011/12 and FY 2012/13.

**WORK ACTIVITY AND DELIVERABLES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
2011/12 OWP Quarter 4 invoices/progress reports submitted to LTC Staff	County Planning, Town Comm Dev, County PW, Town PW, IT Staff	4 <sup>th</sup> qtr invoices/progress reports	8/5/2012
2011/12 OWP Quarter 4 invoices/progress reports submitted to CalTrans	County LTC	4 <sup>th</sup> Qtr RPA and PPM Invoices/progress reports	8/20/2012
Create quarterly invoicing/reporting forms from approved OWP	County LTC	Quarterly Reporting Forms	9/1/2012
Quarter 1 invoices/progress reports submitted to LTC Staff	County Planning, Town Comm Dev, County PW, Town PW, IT Staff	1 <sup>st</sup> qtr invoices/progress reports	10/31/2012
Quarter 1 invoices/progress reports submitted to CalTrans	County LTC	1st Qtr RPA and PPM Invoices/progress reports	11/15/2012
Quarter 2 invoices/progress reports submitted to LTC Staff	County Planning, Town Comm Dev, County PW, Town PW, IT Staff	2 <sup>nd</sup> qtr invoices/progress reports	1/31/2013
Quarter 2 invoices/progress reports submitted to CalTrans	County LTC	2 <sup>nd</sup> Qtr RPA and PPM Invoices/progress reports	2/15/2013
Review OWP and quarterly reports for possible amendments	County LTC, Town LTC, County Planning, Town Comm Dev, County PW, Town PW, County/Town IT	Proposed amended Work Elements	3/15/2013
Draft amended OWP to Caltrans	County LTC, Town LTC	Draft amended OWP	3/31/2013
Amended OWP adopted by LTC	County LTC	Adopted amended OWP	4/15/2013
Quarter 3 invoices/progress reports submitted to LTC Staff	County Planning, Town Comm Dev, County PW, Town PW, IT Staff	3 <sup>rd</sup> qtr invoices/progress reports	4/30/2013
Quarter 3 invoices/progress reports submitted to CalTrans	County LTC	3 <sup>rd</sup> Qtr RPA and PPM Invoices/progress reports	5/15/2013

Amended OWP approved by Caltrans	Caltrans	Caltrans approved amended OWP	5/1/2013
Quarter 4 invoices/progress reports submitted to LTC Staff	County Planning, Town Comm Dev, County PW, Town PW, IT Staff	4 <sup>th</sup> qtr invoices/progress reports	8/5/2013
Quarter 4 invoices/progress reports submitted to CalTrans	County LTC	4 <sup>th</sup> Qtr RPA and PPM Invoices/progress reports	8/20/2013
Year end paperwork, including Close Out Package to CalTrans	County TLC	Close Out Package	08/31/13

**PREVIOUS WORK**

This is an annual and ongoing work element.

**ONGOING TASK**

This is an annual and ongoing work element.

**FUNDING SOURCE**

RPA.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Town	\$ 4,800.00	\$ -	\$ -	\$ 4,800.00
Total	\$ 14,800.00	\$ -	\$ -	\$ 14,800.00

**WORK ELEMENT 102-12-2**  
**TOWN COMMISSION SUPPORT**  
FORMERLY WE 100C2

**PURPOSE**

The purpose of Work Element 102-12-2 is for Town staff to provide support for the Town's Airport and Mobility Commissions, which meet on a monthly basis. The Mobility Commission is scheduled to meet the 3<sup>rd</sup> Tuesday of the month. The Airport Commission is scheduled to meet the 4<sup>th</sup> Tuesday of the month.

**WORK ACTIVITY AND DELIVERABLES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Preparation of Staff Reports or other materials that are non project specific	Town Community Development and Public Works	Staff reports or other materials	Monthly
Prepare agenda packets for Commissions	Town Community Development and Public Works	Agenda packets to commissioners and posted prior to meetings	Monthly
Commission meeting set up and clean up	Town Community Development and Public Works	Meeting location is prepared for each meeting, and cleaned up after	Monthly
Commission meeting minutes	Town Community Development and Public Works	Commission meeting minutes are prepared and published after each meeting	Monthly
<b>Final Deliverable(s)</b>	<b>Town Community Development and Public Works</b>	<b>Agenda packets, including staff reports and meeting minutes</b>	<b>6/30/2013</b>

**PREVIOUS WORK**

Airport and Mobility Commissions meet on a monthly basis.

**ONGOING TASK**

This is an annual and ongoing work element.

**FUNDING SOURCE**

RPA.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ -	\$ -	\$ -
Town	\$ 12,200.00	\$ -	\$ -	\$ 12,200.00
<b>Total</b>	\$ 12,200.00	\$ -	\$ -	\$ 12,200.00

**WORK ELEMENT 103-12-0**  
**LOCAL TRANSPORTATION COMMISSION STAFF SUPPORT**  
 FORMERLY WE 100D

**PURPOSE**

The purpose of Work Element 103-12-0 is for assigned staff to provide support for the on-going functions of the LTC.

**WORK ACTIVITY AND DELIVERABLES**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Prepare LTC Agenda Packet	County LTC	Agenda Packets	Monthly
Prepare LTC Minutes	County LTC	Minutes	Monthly
Attend RPACs, other community Outreach as needed	County Planning	Agendas	as needed
Operational and Trust Fund Accounting	County LTC	required reports	as needed
Contract for annual audit for previous year	County LTC	annual audit	12/31/2012
Government-to-Government outreach, including tribal entities	County Planning	Collaborative Planning Team information	quarterly
Provide Public Information regarding transportation related issues	IT Staff-County and Town, County Planning	updated website, information available in offices	as needed

**PREVIOUS WORK**

The LTC meets on a monthly basis.

**ONGOING TASK**

This is an annual and ongoing work element.

**FUNDING SOURCE**

RPA.

	RPA	PPM	Other	Total
County	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Town	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>

**WORK ELEMENT 200-12-0**  
**REGIONAL TRANSPORTATION PLAN**  
**FORMERLY 200A**

**PURPOSE**

The purpose of Work Element 200-12-0 is to prepare, adopt, and submit the Regional Transportation Program (RTP) to Caltrans and the California Transportation Commission. This task is performed in cooperatively by Mono County and Town of Mammoth Lakes staff. The objectives of the RTP are to:

- Establish transportation goals, policies, and actions on a regional and local basis,
- Provide an assessment of existing conditions,
- Estimate future transportation needs, and
- Identify needed transportation improvements.

**WORK ACTIVITY AND DELIVERABLES-MONO COUNTY**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Outreach to regional planning advisory committees (9-12 RPACs) on existing RTP goals and policies and revise as necessary	County LTC and TOML	Agendas and draft issues section of RTP	6/1/ <del>2012</del> 2013
<u>Policy Review and Development</u>	<u>County LTC</u>	<u>Review notes and draft policies</u>	<u>ongoing</u>
<u>Complete ADA Transition plan and incorporate into RTP</u>	<u>Town</u>	<u>ADA Transition plan</u>	<u>6/30/13</u>
<u>Complete draft mobility element and incorporate into RTP</u>	<u>Town</u>	<u>Draft mobility element</u>	<u>6/30/13</u>
Outreach Tribal Governments, Caltrans, and other applicable agencies.	County LTC	Agendas	6/1/ <del>2012</del> 2013
Identification of future transportation needs/improvement	County LTC	List of community/local/state transportation needs (RTIP & TE)	
Review RTP guidelines to identify RTP deficiencies	County LTC	Outline of 08 RTP policy / data gaps	2/1/ <del>2012</del> 2013
Review planning statutes as the RTP also serves as Circulation Element of the General Plan	County LTC	Same as above	
Update of mandatory items, includes all modes, consistent with RTP Guidelines/Checklist	County LTC and TOML		6/1/ <del>2012</del> 2013
Address 10 issues of sustainable communities strategy to the degree locally applicable, with strong reliance on Town and County General Plans	County LTC and TOML	Draft SCS section	
Initial study for CEQA compliance	County LTC	Completed initial study	
Update required financial policy and action elements, including CIP/RTIP, etc.	County LTC and TOML	Draft elements	7/1/ <del>2012</del> 2013
Incorporate natural resource considerations via update of master environmental assessment/EIR	County LTC	Draft EIR	7/1/ <del>2012</del> 2013
Following outreach on policy updates, incorporate community policies, including TOML mobility plan	County LTC and TOML	Draft sections of RTP	7/1/ <del>2012</del> 2013
Write draft RTP/Circulation Element for	County LTC and	Draft RTP	8/1/ <del>2012</del> 2013

internal review	TOML		
Write draft CEQA document for internal review	County LTC	Draft CEQA	Dependant on Gen Plan DEIR process
Review policy changes with RPACs	County LTC	Public review of draft RTP	Summer / Fall <del>2012</del> 2013
Public review on draft RTP & workshop with Commissions and Board	County LTC	Public review of draft RTP	Summer / Fall <del>2012</del> 2013
Public review on draft CEQA doc	County LTC	Notice of Completion / Public review period	Dependant on Gen Plan DEIR process
RTP changes as necessary prior to adoption	County LTC		Due dates will be finalized when contract for Strategic Growth Council grant workplan
Public hearing for adoption with Commissions and Board	County LTC	Agendas	Due dates will be finalized when contract for Strategic Growth Council grant workplan
Adopt RTP/Circulation Element	County LTC	Adopted doc	Due dates will be finalized when contract for Strategic Growth Council grant workplan

**WORK ACTIVITY AND DELIVERABLES-TOWN OF MAMMOTH LAKES**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Prepare draft Town Capital projects list for inclusion in RTP	Town Public Works	Town capital project list, cost estimates, schedule	5/1/ <del>2012</del> 2013
Town Commission(s) review of draft capital projects list for inclusion in RTP	Town Public Works	Commission(s) review of draft capital projects list	6/1/ <del>2012</del> 2013
Coordination with County and Caltrans as necessary	Town Public Works	Integrated capital project list	Ongoing
Prepare draft RTP with County	Town Public Works	Draft RTP	8/1/ <del>2012</del> 2013
Town Commission(s) review of draft RTP	Town Public Works	Commission(s) review of draft RTP	9/1/ <del>2012</del> 2013
Prepare Final Draft RTP with County	Town Public Works	Final Draft RTP	See above
LTC adoption	Town Public Works	Adopted RTP	See above

**PREVIOUS WORK**

Town staff has been working to develop the Town's Capital Improvement Program, which will be incorporated into the RTP. County staff has outreached to four Regional Planning Advisory Groups, held two updates with the LTC. Staff has reviewed the RTP guidelines, and is working on incorporating these into the RTP.

**ONGOING TASK**

This is an on-going work element..

**FUNDING SOURCE**

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ 8,950.00	\$ -	\$ 8,950.00
Town	\$ -	\$ 27,500.00	\$ -	\$ 27,500.00
<b>Total</b>	\$ -	\$ 36,450.00	\$ -	\$ 36,450.00

**WORK ELEMENT 201-12-1****TRAILS****FORMERLY 200D1****PURPOSE**

The purpose of Work Element 201-12-1 is to:

**WORK ACTIVITY AND DELIVERABLES**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Adopt and incorporate Mono County Bike Plan into RTP, following completion of CEQA document	Mono County	Certified EIR/Adopted Plan/RTP	10/31/2012
Develop community trail plans for Long Valley; incorporate into RTP	Mono County	Draft trails plan; adopt by 1/1/2013	7/1/2012; 10/31/2012
Develop community trail plans for Paradise; incorporate into RTP	Mono County	Draft trails plan; adopt by 1/1/2013	7/1/2012; 10/31/2012
Develop community trail plans for Bridgeport Valley, including wayfinding component; incorporate into RTP	Mono County	Draft trails plan; adopt by 1/1/2013	7/1/2012; 10/31/2012
Develop community trail plans Tri-Valley; incorporate into RTP	Mono County	Draft trails plan; adopt by 1/1/2013	7/1/2012; 10/31/2012
Prioritize June Lake trails development and prepare project development documents	Mono County	Project study report for June Lake Down Canyon Trail	7/1/2012 and 1 <sup>st</sup> quarter of 2012/13
Consider adopting draft regional trail system into RTP	Mono County	Adopted regional trails plan	10/31/2012
GIS Base Mapping-inclusion of trails	Mono County	Updated GIS Base maps	06/30/2013
Web Application Development for trails system	Mono County	Web Application to identify trails	06/30/2013

**PREVIOUS WORK**

This is a new work program item.

**ONGOING TASK**

This is an on-going work element.

**FUNDING SOURCE**

PPM.

	RPA	PPM	Other	Total
County	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00
Town	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ 12,000.00</b>	<b>\$ -</b>	<b>\$ 12,000.00</b>

**WORK ELEMENT 300-12-0**  
**TRANSIT PLANNING**  
**FORMERLY 200C1 AND 200C2**

**PURPOSE**

The purpose of Work Element 300-12-0 is for the County to review, plan for, and coordinate transit route improvements and transit stop signage or other informational material as needed. This includes the administration of transit grants, management of the annual Unmet Needs Process, and coordination of services with ESTA and YARTS.

The Town's purpose is to review, plan for, and coordinate transit route improvements and transit stop signage or other informational material as needed. This includes holding two annual public transit workshops to identify transit issues and needs and to plan for transit route, scheduling and signage improvements.

Significant coordination between the Town, Mammoth Mountain Ski Area, and the Eastern Sierra Transit Authority, as well as Yosemite Area Regional Transportation System occurs on a monthly basis.

**WORK ACTIVITY AND DELIVERABLES-MONO COUNTY**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
<b>Unmet Needs Process</b>			
Schedule public hearing and publish notice	County LTC	Public notice to meet legal requirements, notification of public	3/7/2013
RPAC outreach	County LTC	Public input	3/31/2013
Joint public hearing of the LTC and SSTAC	County LTC, ESTA (as CSTA)	Public hearing to meet legal requirements, public input on unmet needs	4/8/2013
Adoption of Unmet Needs findings	County LTC	Resolution adopting findings	5/13/2013
Submittal of Unmet Needs findings to State	County LTC	State acceptance	6/15/2013
<b>Coordinate grant applications for transit with ESTA and other service providers</b>	County LTC, ESTA, other service providers	LTC approval of grant applications, grant funding	ongoing
<b>Coordinate the provision of transit services with ESTA</b>	County LTC	County transit services	ongoing
<b>Work with ESTA to refine transit service as necessary</b>	County LTC	Modifications to County transit services	ongoing
<b>Work with ESTA to report on operations and capital projects funded by the LTC</b>	County LTC	Quarterly reports and LTC fiscal accountability	ongoing
<b>Coordinate services and policies with YARTS</b>			
Attend Board/TAC Meetings	County LTC	County participation	ongoing
Outreach to local communities	County LTC	Local public input	ongoing
Accept the YARTS Short Range Transit Plan	County LTC	Accepted plan for funding eligibility	ongoing
Coordinate Yosemite RTP policies	County LTC	Integrated policies	ongoing
Coordinate YARTS services with local transit	County LTC, ESTA	Convenient, integrated regional	ongoing

		transit service	
<b>Create, strengthen and use partnerships to facilitate and conduct regional transportation planning activities among Mono County, Town of Mammoth Lakes, Inyo National Forest, National Park Service, Mammoth Mountain Ski Area, YARTS, other federal agencies and private sector stakeholders.</b>	County LTC, ESTA		ongoing
Work with ESTA on the reporting of implementation, measures, and update of the Inyo-Mono Counties Coordinated Public Transit-Human Services Transportation Plan	County LTC, ESTA (as CTSA)	Current planning document for FTA funding eligibility	ongoing
<b>Unmet Needs Process</b>	-	-	-
<b>Schedule public hearing and publish notice</b>	<b>County LTC</b>	<b>Public notice to meet legal requirements, notification of public</b>	<b>3/7/2013</b>
<b>RPAC outreach</b>	<b>County LTC</b>	<b>Public input</b>	<b>3/31/2013</b>

**WORK ACTIVITY AND DELIVERABLES-TOWN OF MAMMOTH LAKES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Town, MMSA, and ESTA monthly liaison meetings	Town Airport & Transportation Department	Town, MMSA, and ESTA monthly liaison meetings	Monthly
Mobility Commission transit workshop-semiannual	Mobility Commission, Town Airport & Transportation Department	Public workshop to discuss transit service	7/31/2012
Identify and analyze winter route, schedule and signage changes (if any)	Town Airport & Transportation Department	Summary memorandum of route and/or schedule changes	9/31/2012
Prepare Winter transit map	Town Airport & Transportation Department	Published Winter Transit Map	11/1/2012
Mobility Commission transit workshop-semiannual	Mobility Commission, Town Airport & Transportation Department	Public workshop to discuss transit service	2/28/2013
Identify and analyze summer route, schedule and signage changes (if any)	Town Airport & Transportation Department	Summary memorandum of route and/or schedule changes	4/31/2013
Prepare Summer transit map	Town Airport & Transportation Department	Published Summer Transit Map	6/1/2013
<b>Final Deliverable(s)</b>	Town Airport & Transportation Department	<b>Summer and Winter Transit Maps (published); Transit</b>	6/30/2013

		<b>Workshops</b>	
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**PREVIOUS WORK**

This is an ongoing work item.

**ONGOING TASK**

This is an ongoing work item.

**FUNDING SOURCE**

RPA and Local Transportation Funds.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ -	\$ 10,000.00	\$ <b>10,000.00</b>
Town	\$ 36,270.00	\$ -	\$ -	\$ <b>36,270.00</b>
<b>Total</b>	\$ <b>36,270.00</b>	\$ -	\$ <b>10,000.00</b>	\$ <b>46,270.00</b>

**WORK ELEMENT 301-12-4**  
**ESTA DESIGN PLAN FOR MAMMOTH TRANSIT FACILITY**

**PURPOSE**

The purpose of the project is to contract with a transit design consultant for a conceptual facility design. The objective is to maximize the useful space that is available for the Mammoth Transit Facility to best accommodate current and future growth. This growth includes the anticipated increase in fleet size of 20 vehicles that will be received in the spring of 2012 through Section 5320 Transit in the Parks program for operation in the Red's Meadow Shuttle and in the fall of 2012 through a lease arrangement.

**WORK ACTIVITY AND DELIVERABLES-ESTA**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Issue RFP and consultant selection	ESTA, TOML, Mono County	Consultant selection	12/31/12
Transit facility design	consultant	Transit facility design and cost estimates	6/30/13

**PREVIOUS WORK**

Security lighting and fencing

**ONGOING TASK**

This is a new Work Element, based on an on-going project.

**FUNDING SOURCE**

PPM, PTMISEA

And possibly Transit Planning Grant - \$50,000 with in-kind match

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ 12,500.00	\$ -	\$ <b>12,500.00</b>
Town	\$ -	\$ 12,500.00	\$ -	\$ <b>12,500.00</b>
<b>Total</b>	\$ -	\$ <b>25,000.00</b>	\$ -	\$ <b>25,000.00</b>

**WORK ELEMENT 302-12-4**  
**ESTA UPDATE OF INYO-MONO COUNTIES COORDINATED PUBLIC TRANSIT-HUMAN SERVICES**  
**TRANSPORTATION PLAN**

**PURPOSE**

Update of the Inyo-Mono Counties Coordinated Public Transit-Human Services Transportation Plan  
The original Coordinated Plan was completed in October of 2008 by Nelson/Nygaard Consulting Associates in association with Innovative Paradigms and was funded by Caltrans.

Federal Planning requirements specify that designated recipients of certain sources for funds administered by the Federal Transit Administration (FTA) must certify that projects funded with those federal dollars are derived from a coordinated plan. The specific funding the Eastern Sierra Transit applies for that requires this plan are Job Access and Reverse Commute Program (JARC 5316) which helps fund the Mammoth Express Route, the Lone Pine to Bishop Routes and Mobility Management grant funds; and Formula Program for Elderly Individuals and Individuals with Disabilities (Section 5310) which helps fund vehicles for the transit fleet.

The Coordinated Plan has two major sections: Existing Conditions Report, which describes existing transportation services and programs and identifies service gaps and needs. The second section of the plan focuses on identification of potential strategies and solution to mitigate those service gaps and develops a plan to implement those strategies.

**WORK ACTIVITY AND DELIVERABLES-ESTA**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Update Inyo-Mono Counties Coordinated Public Transit-Human Services Transportation Plan	Consultant	Updated Coordinated Plan	June 2013

**PREVIOUS WORK**

The original Coordinated Plan was completed in October of 2008 by Nelson/Nygaard Consulting Associates in association with Innovative Paradigms and was funded by Caltrans.

**ONGOING TASK****FUNDING SOURCE**

Mono County RPA  
Inyo County - \$5,000

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
Town	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
<b>Total</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>

**WORK ELEMENT 400-12-3**  
**GENERAL GIS SERVICES**  
 FORMERLY 300A

**PURPOSE**

The purpose of Work Element 400-12-3 is to provide high-level GIS support and development services to Mono County and the Town of Mammoth Lakes. This work is general in nature, and not associated with any one specific project. Specific tasks and items in this area surround the development and maintenance of a system that supports project specific work done by County and Town staff, and includes items such as:

- Data development and maintenance
- GIS Coordination and GIS Project Management
- GIS Desktop Support
- GPS & Field Data Collection Support
- Map & graphic production
- Web application development & support

It is estimated that over 80% of the projects that utilize the County/Town GIS are either completely transportation/transit related, or have a transportation/transit component. These projects would not be able to use GIS if the system was not maintained on an on-going basis. As such, 20% of all time billed to maintaining the GIS system will be allocated to and paid from this Work Element.

**WORK ACTIVITY AND DELIVERABLES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Data development and maintenance	IT Staff-County and Town	Quarterly snapshot of GIS database delivered to CalTrans GIS Coordinator	Ongoing
GIS Coordination and GIS Project Management	IT Staff-County and Town	Provide list of projects with GIS components	Ongoing
GIS Desktop Support	IT Staff-County and Town	Provide Time & Billing report for desktop support related to Town users	As Needed
GPS & Field Data Collection Support	IT Staff-County and Town	Provide Time & Billing report for desktop support related to Town users	As Needed
Map & graphic production	IT Staff-County and Town	Provide maps and graphics related to LTC projects without specific GIS scopes	As Needed
Web application development and support	IT Staff-County and Town	Provide links to web applications built to support LTC projects using GIS	As Needed
<b>Final Deliverable(s)</b>	IT Staff-County and Town	<b>Quarterly snapshots; Project</b>	6/30/2013

		<b>List; Maps and Graphics, Web links; Invoices</b>	
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**PREVIOUS WORK**

This is a revision to the existing WE 300. It is expected that time will be billed to this element as needed and in situations where GIS work is not associated with a specific LTC project.

**ONGOING TASK**

This is an ongoing task that will have time allocated to it on a periodic and as-needed basis over the course of the Fiscal Year,

**FUNDING SOURCE**

RPA.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ 25,000.00	\$ -	\$ 169,000.00	\$ <b>194,000.00</b>
Town	\$ 25,000.00	\$ -	\$ 31,000.00	\$ <b>56,000.00</b>
<b>Total</b>	\$ <b>50,000.00</b>	\$ -	\$ <b>31,000.00</b>	\$ <b>250,000.00</b>

**WORK ELEMENT 401-12-3**  
**GIS SOFTWARE LICENSING AND HARDWARE PROCUREMENT**  
**FORMERLY 300B**

**PURPOSE**

The purpose of Work Element 401-12-3 is to help offset the cost of and provide money to support the hardware and software required to operate and maintain the County & Town's GIS. This includes a portion of ESRI software licensing costs, procurement of hardware, etc.

**WORK ACTIVITY AND DELIVERABLES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
ESRI Enterprise License Agreement	IT Staff-County and Town	ESRI Enterprise License Agreement – 50% based on # of LTC based users : total seats	1/1/2013
Laserfiche Document Management System Hardware	IT Staff-County	Laserfiche User license; Maintenance fee; Data storage disk	1/1/2013
<b>Final Deliverable(s)</b>	IT Staff-County and Town	<b>ESRI and Laserfiche agreements; Data storage disk</b>	6/30/2013

**PREVIOUS WORK**

This is an ongoing work item.

**ONGOING TASK**

This is an ongoing work item.

**FUNDING SOURCE**

PPM.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ 5,000.00	\$ 2,500.00	\$ 7,500.00	\$ <b>15,000.00</b>
Town	\$ 7,000.00	\$ -	\$ 7,000.00	\$ <b>14,000.00</b>
<b>Total</b>	\$ <b>12,000.00</b>	\$ <b>2,500.00</b>	\$ <b>14,500.00</b>	\$ <b>29,000.00</b>

**WORK ELEMENT 402-12-3**  
**IT INFRASTRUCTURE & SUPPORT SERVICES**  
 FORMERLY 300C1

**PURPOSE**

The purpose of Work Element 402-12-3 is to provide money to support the technological systems and services used by LTC staff to perform the work required to complete other OWP Work Elements.

It is estimated that 10% of the computers maintained are used by staff working on LTC-related projects. Therefore, 10% of the time for the following items will be budgeted to LTC.. Actually billing will be based on actual counts in each quarter. These items include, but are not limited to:

- Desktop Support
- Network & Server Management
- Email Management
- Backups

In addition, a review of the utilization of the Video Tele-conferencing usage shows that approximately 50% of the meetings using the system have a transportation/transit related component. Therefore, 50% of the time for the following items will be budgeted to LTC.. Actually billing will be based on actual counts in each quarter.

**WORK ACTIVITY AND DELIVERABLES-MONO COUNTY**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Network & Server Management	IT Staff	Provide list of all time spent on this task	Ongoing
Email Management	IT Staff	Provide list of all time spent on this task	Ongoing
Backups	IT Staff	Provide list of all time spent on this task	Ongoing
Maintenance of Video Teleconferencing Equipment	IT Staff	Provide list of users/functions	Ongoing

**PREVIOUS WORK**

This is an ongoing Work Element

**ONGOING TASK**

This is an ongoing task that will have time allocated to it on a periodic and as-needed basis over the course of the Fiscal Year.

**FUNDING SOURCE**

RPA.

	RPA	PPM	Other	Total
County	\$ 15,000.00	\$ -	\$ 135,000.00	\$ 150,000.00
Town	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 15,000.00</b>	<b>\$ -</b>	<b>\$ 135,000.00</b>	<b>\$ 150,000.00</b>

**WORK ELEMENT 403-12-0**  
**PAVEMENT MANAGEMENT SYSTEM**  
FORMERLY 300E1

**PURPOSE**

The purpose of Work Element 403-12-0 is to update and maintain the Mono County and Town of Mammoth Lakes pavement management system. The Pavement Management System (PMS) is a criteria based methodology used to make cost-effective decisions concerning the maintenance and rehabilitation of pavement in Mono County. The primary objectives of the PMS is to:

- Catalog and report current pavement condition information,
- Provide data for development and maintenance of Long-range road maintenance/upgrade plan
- Analyze effectiveness and longevity of pavement maintenance techniques,
- Provide reports to plan future maintenance in a cost effective matter,
- Provide reports that allow for most cost effective use of rehab dollars, and
- Integrate finding into existing plans such as the 5 year Capital Improvement Plan and the Asset Management Plan

**WORK ACTIVITY AND DELIVERABLES-MONO COUNTY**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Pavement Condition Assessment	County Public Works	Update PMS with current pavement condition index	11/1/2012
Prepare Reports	County Public Works	Prepare reports for integration with the RTIP and Road CIP	ongoing
Software license	County Public Works	Annual Software License Subscription	6/30/2013

**WORK ACTIVITY AND DELIVERABLES-TOWN OF MAMMOTH LAKES**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Pavement Condition Assessment	Town Public Works	Update PMS with current pavement condition index	11/1/2012
Prepare Reports	Town Public Works	Prepare reports for integration with the 5 year Capital Improvement Plan and Asset Management Plan	ongoing
Software license	Town Public Works	Annual Software License Subscription	6/30/2013
<b>Final Deliverable(s)</b>		<b>Update PMS &amp; Renew License</b>	6/30/2013

**PREVIOUS WORK**

This is an ongoing work element to continually assess the conditions of local streets and roads.

**ONGOING TASK**

This is an ongoing project.

**FUNDING SOURCE**

PPM.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ 15,000.00	\$ -	\$ <b>15,000.00</b>
Town	\$ -	\$ 7,000.00	\$ -	\$ <b>7,000.00</b>
<b>Total</b>	\$ -	\$ <b>22,000.00</b>	\$ -	\$ <b>22,000.00</b>

**WORK ELEMENT 500-11-1**  
**MAMMOTH YOSEMITE AIRPORT LAND USE COMPATIBILITY PLAN (ALUCP)**

**PURPOSE**

The purpose of Work Element 501-11-1 is to update the existing Mammoth Yosemite Airport Land Use Compatibility Plan. The airport master plan guides airport facility improvement for the next 20 years. The Airport Land Use Compatibility Plan (ALUCP) update will ensure that surrounding land uses are compatible with future airport operations.

**WORK ACTIVITY AND DELIVERABLES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Staff the Airport Land Use Commission and conduct necessary compatibility reviews, Commission workshops (as needed)	Mono County	Agendas, staff reports, etc	On-going
Prepare draft Airport Land Use Compatibility Plan (awaiting TOML review and FAA approved Mammoth/Yosemite airport layout plan - MMH)	Mono County	Draft ALUCP	2012/2013
Environmental Doc (CEQA) for MMH ALUCP – FY 12/13	Town of Mammoth Lakes	Draft Environmental Document	2012/2013

**PREVIOUS WORK**

Staff training on aviation planning requirements and the organization and maintenance of ALUC documents, files and records; staff completion on land use compatibility plans for Lee Vining and Bridgeport airports.

**ONGOING TASKS**

Work on as needed to stay updated on various capital improvement programs and compliance of these projects with the ALUCP's.

**FUNDING SOURCE**

RPA.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ -	\$ 6,000.00	\$ 6,000.00
Town	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,000.00</b>	<b>\$ 6,000.00</b>

**WORK ELEMENT 600-12-0**  
**TRANSPORTATION GRANT APPLICATIONS**  
FORMERLY 700A

**PURPOSE**

The purpose of Work Element 600-12-0 is to support Town and County efforts to gain grant funding for transportation planning and infrastructure projects. These grant funds can be effectively leveraged to support more detailed transportation planning efforts, and to construct new facilities that enhance the circulation network.

The Town intends to pursue a range of local, State and Federal grant opportunities in 2012-13, including but not limited to:

- Community Based Transportation Planning Grant for the Main Street/Highway 203 corridor.
- Environmental Enhancement and Mitigation Grant(s) funding for trail system components.
- Safe Routes to School Grants for sidewalk improvements.
- Sierra Nevada Conservancy Grant for trail system signage.
- Bicycle Transportation Account grants.
- Measures R and U.

Mono County will pursue a range of grant opportunities in 2012-13, including:

- Sustainable Communities Grant
- Transportation Enhancement and Environmental Enhancement and Mitigation Grant(s)
- Safe Routes to School Grants
- Rideshare – Transportation in the Parks Grant

Administer and implement awarded grants as needed.

**WORK ACTIVITY AND DELIVERABLES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Research grants availability, requirements and determine eligible projects	Town Community Development and Public Works	N/A	TBD as needed
Draft Grant Applications	Town Community Development and Public Works	Grant application and supporting materials; authorizing resolutions; letters of support etc.	TBD as needed
Final Grant Application	Town Community Development and Public Works	Final Grant Application Package	TBD as needed
Review notice of grant availability and determine suitability for county projects	County Departments	N/A	ongoing
Coordinate with internal departments to prioritize and prepare applications	County Planning	Draft grant application	ongoing
Present applications to BOS /LTC for authorization to submit, as needed	County Planning	Final grant application package	ongoing

Administer grants awarded as applicable	County Planning	Grant funded project	ongoing
<b>Final Deliverable(s)</b>	Town Community Development and Public Works, County Planning	<b>Final Grant Application Package(s)</b>	TBD as needed

**PREVIOUS WORK**

This is a new work program item.

**ONGOING TASK**

This task is limited to grant applications made in FY 2012-13, but is expected to be ongoing in FY2013-14.

**FUNDING SOURCE**

RPA.

	RPA	PPM	Other	Total
County	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
Town	\$ 14,250.00	\$ 7,000.00	\$ -	\$ 21,250.00
<b>Total</b>	<b>\$ 14,250.00</b>	<b>\$ 12,000.00</b>	<b>\$ -</b>	<b>\$ 26,250.00</b>

**WORK ELEMENT 601-11-0**  
**395 CORRIDOR MANAGEMENT PLAN**  
 FORMERLY 500A

**PURPOSE**

The purpose of Work Element 601-11-0 is for the County and the Town to develop a Corridor Management Plan for US 395. The Corridor Management Plan is required to seek designation of the highway as a National Scenic Byway. Mono County was awarded a grant to complete the corridor management plan. Mono County and the Town of Mammoth Lakes are providing in-kind support for the project through the LTC. Staff will help facilitate meetings, coordinate with consultants, and other support services as needed. The primary objectives of Corridor Management Plan are to:

- Maintain the scenic, historical, recreational, cultural, natural, and archaeological characteristics of a byway corridor while providing for accommodation of increased tourism and development of related amenities.

**WORK ACTIVITY AND DELIVERABLES-MONO COUNTY**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Assess and Evaluate existing information & Develop detailed work plan	County LTC	Work Plan	8/31/2012
Data Collection/GIS mapping	County LTC	Inventory of data/mapping	12/31/2012
Community Outreach Meetings/Collaborative Planning Group Meetings (15 meetings) Phase 1 introduction & phase 2 follow up	County LTC	Agendas	10/31/2012
Review/Update existing State Scenic Byway CMP to be consistent with proposed NSBCMP	County LTC	Updated State Scenic CMP	10/31/2012
Prepare CMP Document draft, including proposed interpretive projects and cost estimates	County LTC	Draft CMP	12/31/2012
Present and discuss final proposed NSBCMP to local communities, boards & commissions. (~6 meetings)	County LTC	Agendas	2/28/2013
Incidentals: supplies, reproductions, travel, etc.	County LTC		

**WORK ACTIVITY AND DELIVERABLES-TOWN OF MAMMOTH LAKES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Support Mono County Staff to complete 395 Corridor management Plan	Town Public Works	Support stakeholder, partner, and public outreach meetings. Assist in document, materials and presentation preparation, aid in consultant selection	2/28/2013

		and coordination, review draft documents.	
<b>Final Deliverable(s)</b>	Town Public Works	<b>395 Corridor Management Plan</b>	2/28/2013

**PREVIOUS WORK**

This is a new work program item.

**ONGOING TASK**

This is an ongoing project. Work is expected to continue on this project until FY 13/14.

**FUNDING SOURCE**

FHWA Grant Funding: \$196,000

PPM Funding for Required Match (20%): \$49,000 in-kind/cash

Total Project Cost: \$245,000

Funding Award Date: 6/17/2011

Project completion: 6/1/2013

Required project completion deadline: 6/1/2016

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ 31,150.00	\$ -	\$ 134,400.00	\$ <b>165,550.00</b>
Town	\$ -	\$ 22,800.00	\$ -	\$ <b>22,800.00</b>
<b>Total</b>	\$ <b>31,150.00</b>	\$ <b>22,800.00</b>	\$ <b>134,400.00</b>	\$ <b>188,350.00</b>

**WORK ELEMENT 602-11-2**  
**MAIN STREET**  
**IMPLEMENTATION PLAN**  
 FORMERLY 500B2

**PURPOSE**

The purpose of this work element is to prepare an Implementation Plan for the Main Street District in the Town of Mammoth Lakes. The Implementation Plan will evaluate an array of financing mechanisms and implementation measures intended to advance recommendations and tasks identified in the Downtown Neighborhood District Plan (DNDP).

**WORK ACTIVITY AND DELIVERABLES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Kick-off meeting with Caltrans District 9 Staff; executed consulting contract(s)	Town Community Development and Public Works	Meeting Notes, Staff Team/Assignments, Copy of signed contract(s)	6/1/2012
Establish Project Study Area	Town Community Development and Public Works	Graphical Representation of Study Area	7/1/2012
Stakeholder Focus Group Meeting #1	Town Community Development and Public Works	Focus Group Meeting #1 Sign-in sheet; Copy of Meeting Notes	10/1/2012
Parking Analysis	Town Community Development and Public Works	Preliminary parking alternatives plan	12/1/2012
Alternative Transportation Evaluation and Mode Split Analysis	Town Community Development and Public Works	Preliminary alternative transportation options plan	12/1/2012
Vehicle and Pedestrian Access Management Plan	Town Community Development and Public Works	Preliminary vehicle and pedestrian access management plan	12/1/2012
Vehicle and Pedestrian Signage and Wayfinding Plan for Main Street	Town Community Development and Public Works	Preliminary vehicle and pedestrian signage and wayfinding plan for Main Street	12/1/2012
Snow Management Implementation Plan	Town Community Development and Public Works	Preliminary snow management plan	12/1/2012
Financial Feasibility Analysis	Town Community Development and Public Works	Preliminary financing alternatives plan	12/1/2012
Stakeholder Focus Group Meeting #2	Town Community Development and Public Works	Focus Group Meeting #2 Sign-in sheet; Copy of Meeting Notes	2/1/2013
Community Workshop	Town Community Development and	Community Workshop Sign-in	2/1/2013

	Public Works	sheet; Copy of Meeting Notes; Copies of Presentation Materials	
Agency Review	Town Community Development and Public Works	Meeting notes from Agency Meetings	2/1/2013
Preferred Plan Information	Town Community Development and Public Works	Data and information about plan refinement, including additional analysis if needed	4/1/2013
Presentation of Preferred Plan to Planning Commission	Town Community Development and Public Works	Planning Commission Meeting #1 Information: Meeting Notes, Staff Report, etc.	6/1/2013
Draft Implementation Plan (Administrative and Public Review)	Town Community Development and Public Works	Draft Implementation Plan	7/1/2013
Present Draft Plan	Town Community Development and Public Works	Planning Commission Meeting #2 Information: Meeting Notes, Staff Report, Commission and public comments; Other Commission Meeting Information if applicable	10/1/2013
Final Implementation Plan	Town Community Development and Public Works	Final Implementation Plan	12/1/2013
Acceptance of Final Plan	Town Community Development and Public Works	Planning Commission Meeting #3 and Town Council Meeting #1 Information: Meeting Notes, Staff Report, Commission/Council and public comments	12/31/2013
<b>Final Deliverables(s)</b>		<b>Final Main Street Implementation Plan</b>	2/1/2014

**PREVIOUS WORK**

Previous Town work has included preparation of the Downtown Neighborhood District Plan for the Main Street District. Preparation of the Downtown Neighborhood District Plan was principally funded through Caltrans Community-Based Transportation Planning Grant funds. The District Plan was accepted by the Town Council in September 2010.

**ONGOING TASK**

Staff expects to begin work on this project in February 2012 and complete work by February 2014.

**FUNDING**

This is a Community Based Transportation Planning Grant award to the Town of Mammoth Lakes on July 26, 2011.

CBTP Grant: \$165,000

Required Match (10%): \$16,500 in-kind/cash

Additional Match: \$10,400

Total Project Cost: \$191,900

Funding Award Date: 2/15/2012

Required project completion deadline: 2/1/2014

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ -	\$ -	\$ -
Town	\$ -	\$ 36,900.00	\$ 165,000.00	\$ <b>201,900.00</b>
<b>Total</b>	\$ -	\$ <b>36,900.00</b>	\$ <b>165,000.00</b>	\$ <b>201,900.00</b>

**WORK ELEMENT 603-11-1**  
**MAIN STREET REVITALIZATION PLAN FOR U.S. 395 THROUGH BRIDGEPORT**  
 FORMERLY 500D1

**PURPOSE**

Prepare a study with recommendations for building a well-connected network of pedestrian, bicycle and transit connections with identified short-term and longer-term possible infrastructure enhancements in Bridgeport and the surrounding region.

**WORK ACTIVITY AND DELIVERABLES-MONO COUNTY**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Identified community stakeholders	County Planning	Lists of contacts	6/1/2012
Draft and final charrette schedule	County Planning	Final agenda	7/1/2012
Collected information	County Planning	List of planning data	7/1/2012
Meeting and field visit	County Planning	Agenda, participant list, digital photos	8/1/2012
Produced aerial and plan view base maps	County Planning	Large (3'x4') base maps	9/1/2012
Advisory group meetings	County Planning	Agendas, participant lists and meeting notes	8/1/2012
Outreach materials (media announcements, flyers, invitations, posters, etc.) and activities	County Planning	Copy of materials and modes of outreach and distribution summary	8/1/2012
Charrette Event	County Planning	List of charrette participants, digital photos	9/1/2012
Report outline and list of critical issues	County Planning	Copy of outline and list of critical issues	10/1/2012
Completed draft report	County Planning	Copy of draft report	11/1/2012
Public presentations and other relevant meeting documentation	County Planning	Copies of presentations, agendas, participant lists and minutes from the meetings	12/1/2012
Revised final report	County Planning	Copy of final report, and web-ready files for public access	1/1/2013

**PREVIOUS WORK**

Grant preparation for Community Based Transportation Planning Grant in FY 10/11.

**ONGOING TASK****FUNDING**

CBTP Grant: \$124,158

PPM Required Match (10%): \$13,796 in-kind/cash

Total Project Cost: \$137,954

Funding Award Date: February 2012

Project completion: January 2014

Required project completion deadline: February 14, 2014

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ 17,296.00	\$ -	\$ 124,158.00	\$ <b>141,454.00</b>
Town	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	\$ <b>17,296.00</b>	\$ -	\$ <b>124,158.00</b>	\$ <b>141,454.00</b>

**WORK ELEMENT 604-11-1**  
**LIVABLE COMMUNITIES**  
 FORMERLY 600E1

**PURPOSE**

The purpose of Work Element 604-11-1

**WORK ACTIVITY AND DELIVERABLES**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Revision of parking requirements for Lee Vining, Bridgeport and June Lake	County Planning	Revised parking ordinance	5/31/2012
Initiate a discussion with Caltrans to improve pedestrian crossings on Hwy 395 in Lee Vining	County Planning	Identified course of action	4/30/2012
<u>Policy Review and Development</u>	<u>County LTC</u>	<u>Review notes and draft policies</u>	<u>ongoing</u>
<u>Coordinate transportation and parking elements into community design plans for Bridgeport, Lee Vining and June Lake</u>	<u>County LTC</u>	<u>Design plans for communities</u>	<u>6/30/13</u>
Sustainable Communities Grant Application (in WE700?)	County Planning, County LTC	Grant Contract & Work Plan (subject to award)	12/31/2012

**PREVIOUS WORK**

This is a new work program item.

**ONGOING TASK**

This is an ongoing project. Work is expected to continue on this project until FY 13/14.

**FUNDING SOURCE**

PPM and possibly Sustainable Communities Grant.

	RPA	PPM	Other	Total
County	\$ 5,000.00	\$ 17,089.25	\$ -	\$ 22,089.25
Town	\$ -	\$ -	\$ -	\$ -
Total	\$ 5,000.00	\$ 17,089.25	\$ -	\$ 22,089.25

**WORK ELEMENT 605-12-2**  
**MAMMOTH LAKES STORM WATER MANAGEMENT MASTER PLAN**

**PURPOSE**

The purpose of this work element is prepare a Stormwater Management Master Plan that will provide a more proactive approach to managing stormwater, improving water quality and minimizing the risk of flooding. The Stormwater Management Master Plan is an important contributing document to the Town's overall Capital Improvement Program (CIP). It not only helps to prioritize stormwater related improvements, but also helps guide and prioritize street improvement projects with a stormwater component.

**Objectives:**

1. Develop a Stormwater Master Plan that includes provisions for improved management and policy; guides the development of the Town's CIP related to stormwater and street improvements; and describes maintenance and operations; and provides the opportunity for education and outreach.
2. Build upon the work previously completed by the Town, including the integration of the findings and recommendations included in the Erosion, Drainage and Flooding Project Final Recommendations Report dated April 11, 2008.
3. Identify, delineate and prepare to implement CIP projects identified within the Stormwater Master Plan and related street improvements.

There are several outcomes that will be developed and implemented with the project that are consistent with California Water Code Section 10562

1. Public Education regarding stormwater pollution.
2. Development of local stormwater quality guidelines and local code revisions that address zoning and building activities, including local transportation projects.
3. Development of a retrofit program and policy for existing development to improve stormwater quality.
4. Development of a operations and maintenance plan for both public and private developments.
5. Development of a monitoring, assessment, and reporting plan for both private and public development.

**WORK ACTIVITY AND DELIVERABLES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Develop Stormwater Management Plan and Capital Improvement Program	Town Public Works	Draft & Final Stormwater Master Plan	9/30/2013
Implement Strategic Aspects of the Stormwater Management Plan <ul style="list-style-type: none"> <li>• Draft &amp; Final Stormwater Finance Strategy &amp; Funding Plan</li> <li>• Draft &amp; Final Stormwater Operations &amp; Maintenance Plan</li> <li>• Draft &amp; Final Framework for Commercial, Industrial and Residential Retrofit Program</li> <li>• Draft &amp; Final Monitoring, Assessment &amp; Reporting Plan</li> </ul>	Town Public Works	Draft & Final Stormwater Finance Strategy & Funding Plan; Draft & Final Stormwater Operations & Maintenance Plan; Draft & Final Framework for Commercial, Industrial and Residential Retrofit Program; Draft & Final Monitoring, Assessment &	6/30/2014

		Reporting Plan	
Project Quality Control and Review	Town Public Works	Review notes by senior staff	ongoing
California Environmental Quality Act	Town Public Works	Prepare environmental checklist and documentation for minor Negative Declaration	9/30/2014
Project Administration	Town Public Works	Monthly reports and project invoicing	ongoing
<b>Final Deliverable(s)</b>	Town Public Works		

**PREVIOUS WORK** This is a new work element.

**ONGOING TASKS**

This project is expected to be completed by Fiscal Year 2013-14.

**FUNDING**

The Town has applied for a grant from the Inyo-Mono Integrated Regional Water Management Plan (IRWMP) to complete this project. .

IRWMP Grant: \$172,125

IRWMP Required Match 25%

Town General Fund/other Portion: \$27,375

PPM Match: \$30,000 (\$15,000/year through 2013/14)

Total Project Cost: \$229,500

Funding Award Date: Not yet awarded

Required project completion deadline: Three years from award

	RPA	PPM	Other	Total
County	\$ -	\$ -	\$ -	\$ -
Town	\$ -	\$ 15,000.00	\$ 199,500.00	\$ 214,500.00
<b>Total</b>	\$ -	\$ 15,000.00	\$ 199,500.00	\$ 214,500.00

**WORK ELEMENT 606-12-1**  
**COUNTY SUSTAINABLE COMMUNITIES POLICY PROJECT**

**PURPOSE**

The purpose of this work element is to implement the Strategic Growth Council Grant, The Sustainable Communities Policy Project, scheduled to be awarded on May 9, 2012. Mono County's targeted General Plan Update (GPU), resource efficiency plan and sage grouse conservation policy development will address sustainable community policy issues such as energy efficiency and renewable generation, greenhouse gas (GHG) emissions, habitat and wildlife protection, air quality, agricultural lands, public health hazards, land use designations and development standards, implementation tools, and CEQA tiering. The RTP/Circulation Element will be updated concurrently to promote the intent of SB 375 and livable communities, such as active transportation, complete streets, and physical connectivity with a focus on evolving the US Highways bisecting five community centers in vibrant Main Streets.

**WORK ACTIVITY AND DELIVERABLES-TASKS CORRESPOND TO GRANT APPLICATION AND WILL BE REFINED DURING THE CONTRACT NEGOTIATION PROCESS**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Development and adoption of Strategic Goals and Objectives for General Plan Elements	Mono County CDD	Final Goals and objectives documents	12/31/2012
Policy Development: Conservation/Open Space Element	Mono County CDD	Draft conservation/open space element	12/31/2014
Policy Development: Regional Transportation Plan	Mono County CDD	Draft RTP/Circulation Element	12/31/2014
Policy Development: Land Use Element	Mono County CDD	Draft land Use Element	12/31/2014
Policy Development: Safety Element	Mono County CDD	Draft Safety Element	12/31/2014
Climate Action Plan	Mono County CDD	Draft Climate Action Plan	6/30/2013
CEQA Review	Mono County CDD	Draft EIR	12/31/2014
Implementation and adoption	Mono County CDD	Adopted General Plan Update	2/28/2015
Grant Administration/Reporting	Mono County CDD	Required reports/invoices	6/30/2015

**PREVIOUS WORK** This is a new work element.

**ONGOING TASKS**

This project is expected to be completed by Fiscal Year 6/30/2015

**FUNDING**

Staff has recommended approval of Mono County's Grant application, with final approval expected on May 9, 2012.

Strategic Growth Council Grant: \$326,514

Approved Match : \$150,000

PPM Match for current fiscal year: \$45,550

Total Project Cost: \$476,514

Funding Award Date: Not yet awarded

Required project completion deadline: Three years from award

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	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ 6,000.00	\$ 25,000.00	\$ 326,514.00	\$ 357,514.00
Town	\$ -	\$ -	\$ -	\$ -
Total	\$ 6,000.00	\$ 25,000.00	\$ 326,514.00	\$ 357,514.00

**WORK ELEMENT 700-12-0**  
**PROJECT STUDY REPORTS**  
FORMERLY 700C1 AND 700C2

**PURPOSE**

The purpose of Work Element 700-12-0 is to develop Project Study Reports (PSR) for projects in Mono County and the Town. Project Study Reports are engineering reports that the scope, schedule, and estimated cost of a project so that the project can be considered for inclusion in a future programming document such as the RTIP/STIP.

The primary objectives of a PSR are to:

- Determine and evaluate need and purpose of the project,
- Evaluate and analyze the project alternatives,
- Coordinate with statewide, regional, and local planning agencies,
- Identify potential environmental issues and anticipated environmental review,
- Identify the potential or proposed sources of funding and project funding eligibility,
- Develop a project schedule, and
- Generate an engineers estimate of probable costs.

**WORK ACTIVITY AND DELIVERABLES-MONO COUNTY**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Outreach as appropriate to determine needs and potential projects via RPACs, LDTAC, Planning Commission and Board of Supervisors	County CDD	Project list of priorities	4/1/2013
Assess funding options and select projects for further development	County Departments	Project selection	6/1/2013
Prepare project development documents	County Departments	Grant application and / or project study reports	7/1/2013

**WORK ACTIVITY AND DELIVERABLES-TOWN OF MAMMOTH LAKES**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Prepare project study reports	Town Public Works	Updated PSRs	6/30/2013
<b>Final Deliverable(s)</b>		<b>Completed PSRs</b>	<b>6/30/2013</b>

**PREVIOUS WORK**

Previous reports completed under this work element includes:

- Meridian Blvd Rehabilitation
- Upper Canyon Blvd Rehabilitation
- South Main Frontage

**ONGOING TASK**

This is an ongoing project. Scope and deliverables will be amended as new projects are identified.

**FUNDING SOURCE**

PPM.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ 15,000.00	\$ -	\$ <b>15,000.00</b>
Town	\$ -	\$ 5,000.00	\$ -	\$ <b>5,000.00</b>
<b>Total</b>	\$ -	\$ <b>20,000.00</b>	\$ -	\$ <b>20,000.00</b>

**WORK ELEMENT 701-12-1**  
**REGIONAL TRANSPORTATION IMPROVEMENT PLAN (RTIP) MAINTENANCE**

**PURPOSE**

The purpose of Work Element 701-12-1 is to keep an updated RTIP. The RTIP is a five-year planning and programming document that is adopted every two years (odd years) and commits transportation funds to road, transit, bike and pedestrian projects. Funding comes from a variety of federal, state and local sources. Regional and local projects cannot be programmed or allocated by the California Transportation Commission (CTC) without a current RTIP.

The primary objectives of this work element is to:

- Ensure the RTIP is consistent with the Regional Transportation Plan,
- Ensure the RTIP is consistent with CTC State Transportation Improvement Program (STIP) guidelines,
- Coordinate with statewide, regional, and local planning agencies for future projects,
- Amend existing RTIPs if projects have a change in scope, cost and/or delivery, and
- Provides a consistent and systematic approach to the development of the 2014 RTIP

**WORK ACTIVITY AND DELIVERABLES-MONO COUNTY**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Amend RTIP if current projects change in scope, cost and/or delivery	Mono County LTC	LTC Resolution	As needed
Discuss with CTC staff possible amendments to issues or concerns prior to proceeding with amendments	Mono County LTC	To be determined	As needed
Monitor regional projects (MOU) for any necessary changes	Mono County LTC	To be determined	As needed
Coordinate future programming needs (or projects) for Dist. 9, TOML, and/or Mono County	Mono County LTC	To be determined	As needed
Attend CTC meeting	Mono County LTC	To be determined	As needed

**PREVIOUS WORK**

- Adoption of the 2012 RTIP,
- Attendance at South State STIP hearing
- Consistency determination of the 2012 RTIP to the Regional Transportation Plan, and
- Consistency determination of the 2012 RTIP with CTC guidelines.

**ONGOING TASK**

This is an ongoing project. Deliverables will be amended if new amendments and/or programming changes to the 2012 RTIP become necessary.

**FUNDING SOURCE**

PPM.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00
Town	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00

**WORK ELEMENT 800-12-1**  
**INTERREGIONAL TRANSPORTATION PLANNING**  
 FORMERLY 500C1

**PURPOSE**

The purpose of Work Element 800-12-1 is to improve multi-modal access between the Eastern Sierra and other regions, such as Nevada, Southern and Central California, which includes continued participation in the interagency transit system for the Yosemite region, and, in concert with Kern, SANBAG and Inyo RTPA's, ongoing Eastern California transportation planning efforts.

**WORK ACTIVITY AND DELIVERABLES**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Chair/member of Eastern California Transportation Planning Partnership	County LTC	Agendas	On-going
Monitor MOU projects between SANBAG, Inyo and Kern COG and make/review any necessary changes to existing MOU's	County LTC	Revised MOU	On-going
Participate in the Rural Counties Task Force (RCTF)	County LTC	Agendas	On-going

**PREVIOUS WORK**

Work has included participation and coordination of transportation planning activities with Yosemite Area Regional Transit, Eastern California Transportation Planning Partnership, and Rural Counties Task Force.

**ONGOING TASK**

The ongoing tasks with this work element continue to be a regional approach to transportation planning in Mono County. This work will include attendance and participation in Eastern California Transportation Planning Partnership, and the Rural Counties Task Force to help maintain a coordinated RTIP, Transit Plan, and RTP.

**FUNDING SOURCE**

RPA.

	RPA	PPM	Other	Total
County	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
Town	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
<b>Total</b>	<b>\$ 8,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,000.00</b>

**WORK ELEMENT 801-11-2**  
**GENERAL BIKEWAY PLAN UPDATE**  
**FORMERLY 200H2**

**PURPOSE**

The purpose of Work Element 801-11-2 is to comprehensively update the Town of Mammoth Lakes General Bikeway Plan (GBP), which serves as the Town's Bicycle Transportation Plan. The primary objective of the Update is to bring the Town's Plan into closer conformance with Streets and Highways Code 891.2, and provide a more effective planning basis for the future bikeway system, including

- Evaluation of the numbers of bicycle commuters, recreational bicyclists, and others, and their needs.
- Mapping and description of the existing location, condition and status of bikeways and end-of-trip facilities.
- Mapping and description of future bicycle facilities.
- Description of bicycle safety and education programs conducted in the area, and their effects.
- Description of community involvement in developing the Plan.
- Description of coordination and consistency with related local and regional planning efforts.
- Proposed facilities, costs and implementation priorities.
- Description of past expenditures and future needs for bicycle facilities.

**WORK ACTIVITY AND DELIVERABLES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Refine Scope and Schedule	Town Community Development and Public Works	Detailed project scope and schedule	4/15/2012
Review Existing Planning Documents	Town Community Development and Public Works	Memorandum summary and maps of bicycle facilities identified in existing GBP and Trail System Master Plan	6/1/2012
Develop Land Use and Bicycle Commuter Estimates	Town Community Development and Public Works	Memorandum summary of key existing and future land uses, and estimates of numbers of commuter cyclists	6/1/2012
Identify Existing Bikeway Facilities	Town Community Development and Public Works		6/1/2012
Public Workshop(s). Convene one or more public workshops and/or focus groups for local cyclists, to discuss system needs and gaps	Town Community Development and Public Works	GIS-based inventory of existing bikeways and end-of-trip facilities, including location, conditions and conformance with design standards	9/1/2012
Identify Needed Bicycle Facilities	Town Community Development and	Preliminary List, Priorities and Cost	10/1/2012

	Public Works	Estimates for Future Bicycle Facilities	
Present Draft Facilities and Priorities list to Planning, Mobility Commissions	Town Community Development and Public Works	Meeting Notes	10/31/2012
Develop Draft General Bikeway Plan	Town Community Development and Public Works	Draft General Bikeway Plan	10/31/2012
Review and Adopt General Bikeway Plan	Town Community Development and Public Works	Final General Bikeway Plan	3/30/2012
<b>Final Deliverable(s)</b>		<b>Final General Bikeway Plan</b>	<b>5/30/2013</b>

**PREVIOUS WORK**

This is a new work program item.

**ONGOING TASK**

Staff expects to complete work on this project by 5-30-13.

**FUNDING SOURCE**

PPM.

	RPA	PPM	Other	Total
County	\$ -	\$ -	\$ -	\$ -
Town	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00
<b>Total</b>	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00

**WORK ELEMENT 802-11-2**  
**MUNICIPAL WAYFINDING AND**  
**COMMUNITY MESSAGING MASTER PLAN**  
 FORMERLY 600D2

**PURPOSE**

The purpose of Work Element 802-11-2 is to prepare a Municipal Wayfinding and Community Messaging Master Plan for the Town of Mammoth Lakes. The primary objectives of the Master Plan are to implement a signage and wayfinding program that:

- Serves a broad audience, including private autos, commercial vehicles, transit users, and pedestrians and that serves both visitors and residents,
- Provides directional guidance to various public and private destinations in Mammoth Lakes, including parks, recreation opportunities, public parking and facilities, etc.,
- Reflects General Plan goals related to Community Design, Mobility, and Neighborhood and District Character, including advancing community “feet-first” goals,
- Meets established safety and traffic engineering standards,
- Reduces visual clutter to the extent feasible, and
- Is consistent with Town of Mammoth Lakes Design Guidelines.

**WORK ACTIVITY AND DELIVERABLES**

<b>Task</b>	<b>Agency Providing Work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Project start-up and existing conditions assessment	Town of Mammoth Lakes	RFP, Submitted proposals, contract execution, GIS database of existing signage, description of issues and needs	4/1/2012
Develop sign type, location, and messaging recommendations	Town of Mammoth Lakes	Recommended sign hierarchy, content messages, and sign location, GIS database	6/1/2012
Preparation of concept designs	Town of Mammoth Lakes	Concept design schemes (three); Committee workshop – meeting notes, sign in sheet, etc.	7/1/2012
Prepare owners manual	Town of Mammoth Lakes	Owners Manual – maintenance methods, responsibilities	7/1/2012
Prepare cost-estimates and implementation phasing plan	Town of Mammoth Lakes	Statement of probable costs, implementation phasing plan for signage system	7/1/2012
Draft Master Plan	Town of Mammoth Lakes	Draft Master Plan, Commission(s) review, Revised Draft Master Plan	8/1/2012

Final Master Plan	Town of Mammoth Lakes	Final Master Plan, Town Council acceptance of plan – meeting notes	9/1/2012
Prepare engineering design specifications	Town of Mammoth Lakes	Engineering design specifications	10/1/2012
<b>Final Deliverable(s)</b>		<b>Final Master Plan and Engineering design specifications</b>	<b>11/1/2012</b>

**PREVIOUS WORK**

This is a new work program item.

**ONGOING TASK**

Staff expects to complete work on this project by 11/1/2012.

**FUNDING SOURCE**

PPM.

	RPA	PPM	Other	Total
County	\$ -	\$ -	\$ -	\$ -
Town	\$ -	\$ 27,280.00	\$ 8,000.00	\$ 35,280.00
<b>Total</b>	\$ -	\$ 27,280.00	\$ 8,000.00	\$ 35,280.00

**WORK ELEMENT 900-12-0**  
**CURRENT PLANNING AND MONITORING & TRAFFIC MANAGEMENT ISSUES**  
 FORMERLY 700B1 AND 700B2

**PURPOSE**

The purpose of Work Element 904-12-1 is to provide for the planning and monitoring of various traffic management issues. The County and Town evaluates the need to analyze a number of locations on an annual basis. These reports are used to plan and evaluate future projects. These reports can also be used to evaluate the effectiveness of a completed project. Traffic monitoring data is used to support transportation programs.

The primary objectives of this work element are to:

- Perform traffic volume, speed studies,
- Turning movement studies,
- Sight distance studies,
- Pedestrian and trail user counts, and
- Evaluate and analyze regulatory and warning sign issues.

**WORK ACTIVITY AND DELIVERABLES-MONO COUNTY**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Schedule applicable items on agendas of the Collaborative Planning Team, Planning Commission, Regional Planning Advisory Committees and other applicable boards/committees	County Planning	Public agendas	ongoing
Provide oral/written comments or other correspondence on applicable plans and environmental documents	County LTC	Public record or written correspondence	ongoing
Conduct applicable reviews, such as analysis of non-motorized features	County LTC	Written recommendation	ongoing

**WORK ACTIVITY AND DELIVERABLES-TOWN OF MAMMOTH LAKES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Town-wide traffic study	Town Public Works	Annual report utilizing the Towns permanent count stations	6/30/2012
Pedestrian Counts	Town Public Works	Report of pedestrian usage on MLTS	Ongoing
Vehicle Speed Surveys	Town Public Works	Complete engineered speed surveys on TOML Arterials and collectors	Ongoing
<b>Final Deliverable(s)</b>		<b>Final Town Annual Traffic Monitoring Report</b>	6/30/2013

**PREVIOUS WORK**

Previous reports completed under this work element include:

- 2010 and 2011 Town-wide traffic volume study
- Old Mammoth Road sight distance study
- Town-wide speed surveys
- Crosswalk pedestrian counts

**ONGOING TASK**

This is an ongoing project. Scope and deliverables will be amended as new issues materialize.

**FUNDING SOURCE**

PPM.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ 5,000.00	\$ -	\$ <b>5,000.00</b>
Town	\$ -	\$ 12,000.00	\$ -	\$ <b>12,000.00</b>
<b>Total</b>	\$ -	\$ <b>17,000.00</b>	\$ -	\$ <b>17,000.00</b>

**WORK ELEMENT 901-11-2**  
**PUBLIC WORKS STANDARDS UPDATE**

**PURPOSE**

The purpose of Work Element 901-11-2 is to update the Town of Mammoth Lakes Public Works Standards to incorporate new street, trail, bicycle parking, driveway, and signage standards that have been recently developed as part of various Town and private development projects. .

**WORK ACTIVITY AND DELIVERABLES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Prepare draft Public Works standards	Town Public Works	Draft standards	as necessary
Present draft standards to Planning Commission and/or Town Council as necessary	Town Public Works	Staff Report(s), meeting notes	as necessary
Prepare final public work standards	Town Public Works	Final draft standards	as necessary
Adopt Standards (Town Council or Public Works Director as necessary)	Town Public Works	Adopted standards	as necessary
<b>Final Deliverable(s)</b>		<b>Adopted standards</b>	<b>6/30/2013</b>

**PREVIOUS WORK**

Town staff has recently developed various new standards for parking, loading, bicycle parking, residential driveways, trail signage, and trails/multituse paths, that resulted from recent capital projects and work related to the update of the Town's Zoning Code.

**ONGOING TASK**

This is an ongoing work program that was started in FY 11-12 and will be completed by 6/30/2013. The updated standards will be adopted by the Public Works Director or the Town Council as necessary..

**FUNDING SOURCE**

PPM.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ -	\$ -	\$ -
Town	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00
<b>Total</b>	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00

**WORK ELEMENT 902-12-2**  
**PURCHASE TRANSPORTATION DATA COLLECTION EQUIPMENT**  
 FORMERLY 600B2

**PURPOSE**

The purpose of Work Element 902-12-2 is to purchase equipment for counting vehicles and pedestrians, including associated software for the Town of Mammoth Lakes.

**WORK ACTIVITY AND DELIVERABLES**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Purchase equipment	Town Public Works	Infrared pedestrian/trail counters; Jamar vehicle counters and/or count tubes	1/31/2013
<b>Final Deliverable(s)</b>		<b>3 Traffix trail counters; 2 Jamar intersection counters; 1 maintenance/parts</b>	6/30/2013

**PREVIOUS WORK**

Town staff purchases equipment yearly to replace old and/or damaged items.

**ONGOING TASK**

This is an ongoing work item to replace equipment needed for counting vehicles and pedestrians.

**FUNDING SOURCE**

PPM.

	RPA	PPM	Other	Total
County	\$ -	\$ -	\$ -	\$ -
Town	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
<b>Total</b>	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00

**WORK ELEMENT 903-12-1**  
**LONG RANGE ROAD MAINTENANCE/UPGRADE PLAN**

**PURPOSE**

The purpose of Work Element 903-12-1 is to develop a Long-range road maintenance/upgrade plan for County-maintained roads. This plan would incorporate data from the Pavement Management System (PMS) as well as data from on-going speed and traffic count studies to develop a long-term plan for maintenance and upgrades of roads. This data will be maintained on an on-going basis, including conducting periodic traffic/speed surveys, and the plan will be updated on an annual basis. Data from the plan will be used to prioritize projects for Project Study Report development and programming in future STIPs..

**WORK ACTIVITY AND DELIVERABLES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Circulate RFQ for engineering services to develop plan	County Public Works	RFP Documents	09/30/2012
Execute contract with successful bidder	County Public Works	Executed contract	10/31/2012
Present draft plan to Board of Supervisors	County Public Works	Contractor Report	12/31/2012
<u>Develop inventory of Right-of-Way for County Roads</u>	<u>County Public Works</u>	<u>ROW Inventory</u>	<u>6/30/13</u>
<u>Incorporate ROW Inventory into GIS System, including centerline data</u>	<u>County Public Works and IT Staff</u>	<u>ROW data in GIS System</u>	<u>6/30/13</u>
Approve Plan	County Public Works	Final Approved Plan	5/31/2013

**PREVIOUS WORK**

Mono County conducts speed surveys on all county roads on a periodic basis as well as maintaining the PMS. This Work Element will bring all of the existing data together to determine future STIP programming priorities.

**ONGOING TASK**

This is a new Work Element that coordinates data from previous and ongoing Work Elements. This will be an ongoing work element.

**FUNDING SOURCE**

PPM.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ 60,000.00	\$ -	\$ 60,000.00
Town	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	\$ -	\$ 60,000.00	\$ -	\$ 60,000.00

**WORK ELEMENT 904-11-2**  
**VEHICLE MILES TRAVELLED (VMT) STUDY**  
**FORMERLY 200E2**

**PURPOSE**

The purpose of Work Element 904-11-2 is to complete an updated study of baseline (existing) and future Vehicle Miles Traveled (VMT) within the Town of Mammoth Lakes. The primary objectives of the VMT Study are to:

- Create a new baseline of current VMT in the Town, adjusted to reflect information developed in the updated town-wide traffic model,
- Develop an updated “buildout” VMT estimate based on the updated traffic model.
- Develop a consistent and technically sound methodology for project-specific and cumulative VMT for CEQA traffic analysis.
- Develop a basis for calibration and update the VMT-related component of the Town Air Quality Management Plan, which is scheduled to be updated in FY 12/13.

**WORK ACTIVITY AND DELIVERABLES**

Tasks	Agency providing work	Project Deliverable	Estimated Completion Date
Refine Project Scope	Town Community Development	Refined project scope, schedule and deliverables	3/15/2012
Review existing VMT methodology & data and Traffic Model	Town Community Development	Memorandum summary of existing data and recommended revisions to VMT methodology.	4/1/2012
Model and Update Existing and Future VMT	Town Community Development	Draft and Final VMT Estimates	5/1/2012
Prepare Project and Cumulative VMT Analysis Guidelines	Town Community Development	Draft VMT Analysis Guidelines	7/1/2012
Final Deliverable(s)		<b>Final VMT Study and VMT Analysis Guidelines</b>	<b>8/1/2013</b>

**PREVIOUS WORK**

This is a new work program item.

**ONGOING TASK**

Staff expects to complete work on this project by 8-1-2012.

**FUNDING SOURCE**

PPM.

	RPA	PPM	Other	Total
County	\$ -	\$ -	\$ -	\$ -
Town	\$ -	\$ 13,500.00	\$ -	\$ 13,500.00
<b>Total</b>	<b>\$ -</b>	<b>\$ 13,500.00</b>	<b>\$ -</b>	<b>\$ 13,500.00</b>

**WORK ELEMENT 905-12-0****MINING PERMIT**  
**FORMERLY 200F****PURPOSE**

The purpose of Work Element 905-12-0 is to complete all tasks required to begin mining operations of aggregate base at the Long Valley Material Site. The Department of Conservation Office of Mining Reclamation identified a number of outstanding issues and provided comments on the Town's application. This work element serves to satisfy all of these requirements, for the joint county/town use of this site. Having accessible aggregate resources is necessary for ongoing maintenance and constructions projects, including projects in the STIP and RTIP.

**WORK ACTIVITY AND DELIVERABLES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Complete necessary additions to environmental baseline	County and Town Public Works	Changes to Mitigated Negative Declaration (if needed)	6/30/2012
Update reclamation plan	County and Town Public Works	Reclamation Plan	12/31/2012
<b>Final Deliverable(s)</b>		<b>Mining Permit</b>	<b>12/31/2012</b>

**PREVIOUS WORK**

This is a new work program item.

**ONGOING TASK**

This is not expected to be an ongoing task.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00
Town	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00

**WORK ELEMENT 1000-12-0**  
**TRAINING AND DEVELOPMENT**  
 FORMERLY 700D1 AND 700D2

**PURPOSE**

The purpose of Work Element 1000-12-0 is to provide training and professional growth opportunities related to transportation for staff involved in LTC projects. In order to plan future projects staff must be up to date on the most current State and Federal laws, policies, and regulations related to transportation.

The primary objectives are to:

- Provide training on new and updated state and federal laws, policies, and regulations,
- Provide training on MUTCD, LAPM, FHWA, Caltrans requirements, and
- Investigate new techniques and equipment to be adapted and incorporated into future projects.

**WORK ACTIVITY AND DELIVERABLES-MONO COUNTY**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
Identify Training Opportunities available that relate to Transportation purposes	County Planning, County LTC, and County Public Works	Training documentation	6/30/2012

**WORK ACTIVITY AND DELIVERABLES-TOWN OF MAMMOTH LAKES**

<b>Tasks</b>	<b>Agency providing work</b>	<b>Project Deliverable</b>	<b>Estimated Completion Date</b>
American Planning Association Training	Town Community Development and Public Works	Transportation related training sessions	6/30/2013
University of California Institute of Transportation Studies Tech Transfer Courses	Town Community Development and Public Works	Transportation planning, policy, safety, and design coursework	6/30/2013
ADA Training (CASp)	Town Community Development and Public Works	Staff certified CASp	6/30/2013
Final Deliverable(s)		<b>Trained Staff</b>	6/30/2013

**PREVIOUS WORK**

Previous training completed under this work element includes:

- Bicycle Transportation, Planning, Policy, and Liability
- ACI Certification
- Resident Engineer Academy
- SWRCB General Permit Training
- DBE/UDBE Good Faith Effort Training
- LAPM – Caltrans
- APA - Conference

**ONGOING TASK**

This is an ongoing project. Scope and deliverables will be amended as new opportunities and training needs are identified.

**FUNDING SOURCE**

PPM.

	<b>RPA</b>	<b>PPM</b>	<b>Other</b>	<b>Total</b>
County	\$ -	\$ 2,000.00	\$ -	\$ <b>2,000.00</b>
Town	\$ 6,330.00	\$ 6,500.00	\$ -	\$ <b>12,830.00</b>
<b>Total</b>	\$ <b>6,330.00</b>	\$ <b>8,500.00</b>	\$ -	\$ <b>14,830.00</b>

**APPENDIX A  
RPA BUDGET SUMMARY**

**Available Funds:**

	<b>RPA</b>		
	<b>Total</b>	<b>Town</b>	<b>County</b>
Rollover	\$ 54,000.00	\$ 32,550.00	\$ 21,450.00
12/13 Allocation	\$ 216,000.00	\$ 91,800.00	\$ 124,200.00
<b>Total Available</b>	<b>\$ 270,000.00</b>	<b>\$ 124,350.00</b>	<b>\$ 145,650.00</b>

**Proposed Expenditures:**

<b>WE</b>	<b>Description</b>	<b>Total</b>	<b>Town</b>	<b>County</b>
100-12-0	2013/14 OWP Development and Approval	\$ 26,704.00	<b>\$ 26,704.00</b>	\$ 12,000.00
101-12-0	2011/12 & 2012/13 OWP Admin	\$ 14,800.00	<b>\$ 14,800.00</b>	\$ 4,800.00
102-12-2	Town Commission Support	\$ 12,200.00	<b>\$ 12,200.00</b>	\$ 12,200.00
103-12-0	Local Transportation Commission Staff Support	\$ 10,000.00	<b>\$ 10,000.00</b>	
300-12-0	Transit Planning	\$ 36,270.00	<b>\$ 36,270.00</b>	\$ 36,270.00
302-12-4	ESTA Update of Inyo-Mono Co Coord. Public Transit-Human Services Trans. Plan	\$ 5,000.00	<b>\$ 5,000.00</b>	\$ 2,500.00
400-12-3	General GIS Services	\$ 50,000.00	<b>\$ 50,000.00</b>	\$ 25,000.00
401-12-3	GIS Software Licensing and Hardware Procurement	\$ 12,000.00	<b>\$ 12,000.00</b>	\$ 7,000.00
402-12-3	County IT Infrastructure and Support Services	\$ 15,000.00	<b>\$ 15,000.00</b>	
600-12-0	Transportation Grant Applications	\$ 14,250.00	<b>\$ 14,250.00</b>	\$ 14,250.00
601-11-0	395 Corridor Management Plan	\$ 31,150.00	<b>\$ 31,150.00</b>	
603-11-1	Main Street Revitalization Plan for US 395 through Bridgeport	\$ 17,296.00	<b>\$ 17,296.00</b>	
604-11-1	Livable Communities	\$ 5,000.00	<b>\$ 5,000.00</b>	
606-12-1	Sustainable Communities Policy project	\$ 6,000.00	<b>\$ 6,000.00</b>	
800-12-1	Interregional Transportation Planning	\$ 8,000.00	<b>\$ 8,000.00</b>	\$ 4,000.00
1000-12-0	Training and Development	\$ 6,330.00	<b>\$ 6,330.00</b>	\$ 6,330.00

**APPENDIX B  
PPM BUDGET SUMMARY**

**Available Funds:**

	PPM		
	Total	Town	County
Rollover	\$ 303,519.25	\$ 192,980.00	\$ 110,539.25
12/13 Allocation	\$ 130,000.00	\$ 65,000.00	\$ 65,000.00
<b>Total Available</b>	<b>\$ 433,519.25</b>	<b>\$ 257,980.00</b>	<b>\$ 175,539.25</b>

**Proposed Expenditures:**

701-12-1	Regional Transportation Improvement Plan Maintenance	\$ 2,500.00	\$ -	
800-12-1	Interregional Transportation Planning	\$ 8,000.00	\$ 8,000.00	\$ 4,000.00
801-11-2	General Bikeway Plan Update	\$ 35,000.00	\$ -	
802-11-2	Municipal Wayfinding and Community Messaging Master Plan	\$ 27,280.00	\$ -	
900-12-0	Current Planning and Monitoring and Traffic Management Issues	\$ 17,000.00	\$ -	
901-11-2	Public Works Standards Update	\$ 15,000.00	\$ -	
902-12-2	Purchase Transportation Data Collection Equipment	\$ 5,000.00	\$ -	
903-12-1	Long-range road maintenance/upgrade plan	\$ 60,000.00	\$ -	
904-11-1	Vehicle Miles Traveled (VMT) Study	\$ 13,500.00	\$ -	
905-12-0	Mining Permit	\$ 3,000.00	\$ -	
1000-12-0	Training and Development	\$ 14,830.00	\$ 6,330.00	\$ 6,330.00

**APPENDIX C  
OTHER FUNDING SOURCES SUMMARY**

**Proposed Expenditures:**

<b>WE</b>	<b>Description</b>	<b>Total</b>	<b>Town</b>	<b>County</b>	
	<b>Total Budget</b>	<b>\$ 1,323,072.00</b>	<b>\$ 410,500.00</b>	<b>\$ 912,572.00</b>	
300-12-0	Transit Planning	\$ 10,000.00	\$ -	\$ 10,000.00	LTF Funds
400-12-3	General GIS Services	\$ 200,000.00	\$ 31,000.00	\$ 169,000.00	Town General Fund
401-12-3	GIS Software Licensing and Hardware Procurement	\$ 14,500.00	\$ 7,000.00	\$ 7,500.00	County General Fund
402-12-3	County IT Infrastructure and Support Services	\$ 135,000.00	\$ -	\$ 135,000.00	County General Fund
500-11-1	Mammoth/Yosemite Airport Land Use Compatibility Plan (ALUCP)	\$ 6,000.00	\$ -	\$ 6,000.00	County General Fund
601-11-0	395 Corridor Management Plan	\$ 134,400.00	\$ -	\$ 134,400.00	Corridor Mgmt Plan Grant
602-11-2	Main Street Transportation Facilities Implementation and Financing Plan	\$ 165,000.00	\$ 165,000.00	\$ -	CBTP Grant
603-11-1	Main Street Revitalization Plan for US 395 through Bridgeport	\$ 124,158.00	\$ -	\$ 124,158.00	Trans. Planning Grant
605-12-2	Mammoth Lakes Stormwater Management Plan	\$ 199,500.00	\$ 199,500.00	\$ -	IRWMP Grant, Town GF
606-12-1	Sustainable Communities Policy project	\$ 326,514.00	\$ -	\$ 326,514.00	Strategic Growth Council Grant
802-11-2	Municipal Wayfinding and Community Messaging Master Plan	\$ 8,000.00	\$ 8,000.00	\$ -	CBTP Grant

**APPENDIX D**  
**LIST OF PLANS WITH DATES FOR UPDATE**

<b>Plan Name</b>	<b>Entity Responsible</b>	<b>Last Updated</b>	<b>Frequency of Updates</b>	<b>Next Update Due</b>
Airport Emergency Plan	Town of ML	2008	5 to 10 years	2013
Airport Land Use Plans (ALUP)				
Bryant Field (Bridgeport)	Mono County			
Lee Vining Field	Mono County			
Mammoth/Yosemite Airport	Mono County			
Airport Safety Management System Plan	Town of ML	New	As necessary	2013
ESTA Short Range Transit Plan	ESTA	2009	5 years	2014
Inyo-Mono Counties Consolidated Public Transit-Human Services Plan	ESTA			
Regional Transportation Improvement Plan (RTIP)	LTC	2012	2 years	2014
Regional Transportation Plan	LTC	2008	5 years	2013

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**APPENDIX E**  
**LIST OF PROJECTS/STATUS**

<b>Project Name</b>	<b>PSR Date</b>	<b>Project Status</b>	<b>Comments</b>

## Mono County Local Transportation Commission

P.O. Box 347  
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(760) 924-1800 phone, 924-1801 fax  
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December 10, 2012

**TO:** Mono County Local Transportation Commission

**FROM:** Scott Burns

**RE:** NON-MOTORIZED PROTOCOL

**RECOMMENDATION:**

Receive update and provide any desired direction to staff.

**RTP / RTIP CONSISTENCY:**

The Regional Transportation Plan includes numerous policies and objectives promoting non-motorized transportation planning, improvements and projects, and the Regional Transportation Improvement Program also includes non-motorized projects. The non-motorized review protocol contained in the LTC Handbook is consistent with RTP directives and the RTIP.

**DISCUSSION:**

This item was requested last meeting by Commissioner Johnston to review the status of the commission's non-motorized protocol. Over the past couple years, your commission has had significant dialog concerning the importance of non-motorized transportation planning and projects for the region. Last year, the LTC Handbook was amended to include the following:

**Non-Motorized Review**

Project managers for Town, County and State projects shall regularly consult with local citizens, commissions/committees and mobility user groups such as the cycling community, Regional Planning Advisory Committees, and the Town Mobility Commission during project design and implementation. Similarly, these users groups and commissions/committees shall be consulted in the update of transportation plans, policies and standards. Staff shall conduct a review of non-motorized features for all projects before the commission including:

- projects included in quarterly reviews;
- project initiation documents, including project study reports; and
- projects programmed in the Regional Transportation Improvement Program.

The above protocol has been implemented through a variety of means, including:

- Non-motorized community planning efforts in Mammoth Lakes and unincorporated communities (RPACs);
- Project development processes for RTIP projects and other Caltrans projects (Bridgeport US 395 striping example);
- Pursuit and acquisition of grants, such as safe routes to schools and trails planning;
- Main street planning;

- Initial work on the RTP update, including sustainable communities grant coordination;
- Reviewing non-motorized potentials during quarterly reports (Rock Creek Road example); and
- Via the review of planning permit projects at the local level (specific plans, Nordic ski permits and running track example)

The status of these efforts and other practices will be reviewed and further discussed at today's meeting.

## Mono County Local Transportation Commission

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### LTC Staff Report

**TO:** MONO COUNTY LOCAL TRANSPORTATION COMMISSION

**DATE:** December 10, 2012

**FROM:** Ray Jarvis, PE Public Works Director, Town of Mammoth Lakes

**SUBJECT:** Amendment to the 2012 Regional Transportation Improvement Program (RTIP)

**RECOMMENDATIONS:**

Discuss and approve Resolution R12-09 amending the 2012 RTIP. Allow staff to make necessary minor changes based on feedback from the California Transportation Commission or provide additional direction to staff.

**FISCAL IMPLICATIONS:**

The State Transportation Improvement Program funds local and regional transportation projects in Mono County.

**ENVIRONMENTAL COMPLIANCE:**

All RTIP projects require environmental compliance as a condition of project planning. The amendment to the RTIP is a statutory exemption under the California Environmental Quality Act (CEQA guidelines 15276 (a)).

**RTP / RTIP CONSISTENCY:**

All STIP projects are required to be consistent with the Regional Transportation Plan.

**DISCUSSION:**

The Town of Mammoth Lakes has identified alternative funding to complete the Waterford Gap project that was previously approved and funded through the TE program. The Town was awarded a BTA grant to complete this project. The Town would like to reallocate funding from the Waterford project to the Mammoth Creek Gap Closure project. The current funding level for the Mammoth Creek project only provides for the ROW acquisition and new path. It does provide funding for the undercrossing. The reallocated resources would provide sufficient funding to complete all phases of the project. Town staff has contacted Caltrans Local Assistance regarding the change. Local Assistance supports the change and will work with staff to modify the TE application and secure funding through the CTC.

Sheet 1 is a proposed programming sheet that shows what was previously approved and what is proposed through this amendment.

**ATTACHMENT:**

Sheet 1 – Proposed programming changes

Current TE Project Funding (1,000's)						
Project	Total	Prior	12-13	13-14	14-15	15-16
Waterford Ave Gap Closure	1,122	0	35	90	997	0
Mammoth Creek Gap Closure	829	0	69	0	243	0
TE Subtotal			104	90	1240	0

Proposed TE Project Funding (1,000's)						
Project	Total	Prior	12-13	13-14	14-15	15-16
Waterford Ave Gap Closure	1,122	0	0	0	0	0
Mammoth Creek Gap Closure	829	0	69	90	1240	0
TE Subtotal			69	90	1240	0

16-17	R/W	CON	E&P	PS&E
0	0	997	35	90
517	204	517	69	39
517	204	1514	104	129

16-17	R/W	CON	E&P	PS&E
0	0	0	0	0
517	204	1514	69	129
517	204	1514	69	129

## Mono County Local Transportation Commission

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### RESOLUTION R12-09

#### A RESOLUTION OF THE MONO COUNTY LOCAL TRANSPORTATION COMMISSION TO AMEND THE 2012 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP)

**WHEREAS**, the Mono County Regional Transportation Improvement Program is a multi-modal listing of capital improvement projects for which the Mono County Local Transportation Commission has programmed as priority projects for our region; and

**WHEREAS**, the projects identified and programmed in the 2012 Regional Transportation Improvement Program have been developed in accordance with the guidelines established by the California Transportation Commission, including the performance and cost-effectiveness criteria of the Mono County Regional Transportation Plan; and

**WHEREAS**, it is necessary to reprogram the funding from the Waterford Gap project (PPNO 2596) to the Mammoth Creek Gap Closure project (PPNO 2597) as shown in Exhibit A;

**NOW, THEREFORE, BE IT RESOLVED** that the Mono County Local Transportation Commission hereby amends the 2012 Regional Transportation Improvement Program.

**PASSED AND ADOPTED** this 10<sup>th</sup> day of December, 2012, by the following vote:

Ayes:

Noes:

Abstains:

Absent:

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Matthew Lehman, Chair  
Mono County Local Transportation Commission

Approved as to form:

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Stacey Simon, Assistant County Counsel

ATTEST:

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C.D. Ritter, Secretary

**Exhibit A of R12-09**

Current TE Project Funding (1,000's)										
Project	Total	Prior	12-13	13-14	14-15	15-16	16-17	R/W	CON	E&P
Waterford Ave Gap Closure	1,122	0	35	<del>90</del>	<del>997</del>	0	0	0	<del>997</del>	35
Mammoth Creek Gap Closure	829	0	69	0	243		517	204	517	69
TE Subtotal			104	90	1240	0	517	204	1514	104

Proposed TE Project Funding (1,000's)										
Project	Total	Prior	12-13	13-14	14-15	15-16	16-17	R/W	CON	E&P
Waterford Ave Gap Closure	1,122	0	0	0	0	0	0	0	0	0
Mammoth Creek Gap Closure	829	0	69	90	1240		517	204	1514	69
TE Subtotal			69	90	1240	0	517	204	1514	69

PS&E
90
39
129

PS&E
0
129
129



Date: December 10, 2012

## STAFF REPORT

Subject:                   ESTA Operation of Red Line  
Initiated by:             John Helm, Executive Director

---

### **BACKGROUND:**

The Eastern Sierra Transit Authority entered into an agreement with Mammoth Mountain Ski Area (MMSA) this past summer for the operation of the Red, Blue, Green and Yellow Lines during the 2012/13 ski season. Service on these fixed route lines will be provided primarily using the new ElDorado National buses that ESTA purchased earlier this year and that were operated on the Reds Meadow Shuttle in the summer of 2012.

### **ANALYSIS/DISCUSSION:**

ESTA will significantly expand its scope of operations this winter as it takes over operation of the Red, Blue, Green and Yellow Lines, which have historically been operated by MMSA. These fixed routes provide service from throughout the Town of Mammoth Lakes to MMSA portals at Main Lodge, Canyon Lodge, and Eagle Lodge. This public/private partnership between MMSA and ESTA allows the community to benefit from ESTA's ability to leverage capital grant funding to purchase the buses, with private sector funding of the operating costs.

ESTA took delivery of eleven ElDorado National transit buses last spring which were purchased with a Section 5320 (Transit in the Parks Program) grant that was sponsored by the U.S. Forest Service. The grant identified the primary summertime use of the Reds Meadow Shuttle service but also identified a wintertime application, transporting passengers to and from the recreational opportunities operated by the U.S. Forest Service special use permittee, MMSA.

ESTA commenced operation of the Red Line on November 16, 2012. The Blue, Green and Yellow Lines will commence when Canyon and Eagle Lodges open. The new ElDorado National buses provide a number of passenger-friendly amenities, most importantly the low-floor design which allows a passenger to

board the bus with only one step. This will greatly enhance the boarding process for passengers who are carrying ski and snowboard equipment as well as other parcels and packages.

The buses are equipped with both automatic chains, which can be deployed by the driver while the bus is in motion, as well as cable chains which are wrapped around the tire in more severe conditions. The buses were specified with a very aggressive snow tire tread on the rear wheels and it is anticipated that the cable chains will not be needed as often as was the case with the MMSA buses, which did not use a snow tire tread. In addition to the low-floor design, the latest series Cummins diesel in the new ElDorado National buses operates with approximately 90% fewer emissions than that of the MMSA buses that have historically operated these routes.

The new buses are 102" wide, which is becoming the standard for full-sized transit buses. The increased width allows for greater passenger capacity and seat width. The 102" width is the maximum allowable in the state of California for a bus. For this reason, it is not possible to equip the buses with exterior ski racks on the sides of the bus. Passengers will be required to board the new buses with their skis and snowboards. The dramatic increase in the width of skis and the increase in the use of twin-tip skis in recent years has meant that many of the newer skis would not fit in the exterior racks on the MMSA buses.

## **RECOMMENDATION**

Information only



Date: December 10, 2012

## STAFF REPORT

Subject: Lakes Basin Trolley Bike Trailers

Initiated by: John Helm, Executive Director

### **BACKGROUND:**

Since the completion of the Lakes Basin Bike Path, demand for transport of bicycles on the Lakes Basin Trolleys has often times exceeded the capacity of the bicycle trailers towed by the Trolleys.

### **ANALYSIS/DISCUSSION:**

The completion of the Lakes Basin bike path has resulted in a new and very well received amenity in the Town of Mammoth Lakes. Ridership on the Lakes Basin Trolley, particularly passengers wishing to transport a bicycle has increased dramatically. For the past several years, the trolleys have towed a bicycle trailer to accommodate the increased demand for transportation of bicycles. Since the completion of the bike path the current trailer capacity (12 bicycles) has been exceeded on numerous occasions.

The excess bicycle transport demand was conveyed to Town staff, who then incorporated larger bike trailers and increased capacity bike racks into a Paul Sarbanes, Transit in the Parks program grant. This federal grant was approved last year and the Town is in the process of finalizing the plans for procurement of the larger bike trailers and bike racks prior to the summer of 2013. The grant will provide for the purchase of 3-bike racks for each of the six trolleys and for two 18-bike capacity trailers. The combination of the 3-bike rack and the 18-bike trailer will provide for a 50% increase in the capability for the Lakes Basin Trolleys to transport bicycles. Due to the extremely congested parking area at the turnaround at Horseshoe Lake, and near the Twin Lakes General Store, a 18-bike trailer is the largest size that can be operated on the route.

### **RECOMMENDATION**

Information only



Date: December 10, 2012

## STAFF REPORT

Subject: Town of Mammoth Lakes Transit Facility Improvements

Initiated by: Jill Batchelder, Transit Analyst

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### **BACKGROUND:**

The Eastern Sierra Transit Authority leases the Town of Mammoth Lakes Transit Facility, which includes approximately 10,000 square feet of building space (office and maintenance bays) and approximately 52,000 square feet of parking space, from the Town of Mammoth Lakes for the operation of transit services. Nearly 30,000 square feet of the parking area has been converted from an impound lot. There is a need to upgrade this parking area to include paving, lighting and electrical improvements, fencing, covered parking area and a wash pad. The need for these improvements is a result of the additional 12 vehicles purchase through the Transit in the Parks Program funding and the expanded service with the Red's Meadow Shuttle and the Mammoth Mountain Ski Area contract.

### **ANALYSIS/DISCUSSION:**

Over the past year, Eastern Sierra Transit has worked closely with the Town of Mammoth Lakes and Mono County Staff to plan the expansion of the Transit Facility and to secure the necessary funding. Many of these funding items have already been approved by this Commission.

To date, the RFP for the Conceptual Plan has been released and at least three proposals have been received by the November 28, 2012 due date. Lighting has been installed on the existing building and additional lighting hardware has been purchased.

Due to the size of the project and the funding opportunities that are available, the Facility Expansion Project is being phased. It is anticipated that the paving, lighting and fencing projects will be completed in the Summer of 2013.

The table below details the funding from the Cal-EMA Safety and Security Program and the Public Transportation Modernization, Improvement and Service Enhancement Account program (PTMISEA). The funding that has been approved by the LTC to this point totals \$356,869. Potential state funding for

the project that will be presented to the Commission at a future time totals \$161,180. In September 2012, Eastern Sierra Transit applied for a Transit is Parks Program Grant (federal Section 5320) funding in the amount of \$1.695 million for construction funding. Award Notices for this grant fund is expected to be released early in 2013.

<b>Project</b>	<b>Funding Source</b>	<b>Amount</b>	<b>Approved</b>
Conceptual Design	OWP	\$25,000	Yes
Lighting	Cal-EMA Safety & Security funding FY 2008/09	\$11,020	Yes
Lighting	Cal-EMA Safety & Security funding FY 2010/11	\$14,188	Yes
Fencing	Cal-EMA Safety & Security funding FY 2011/12	\$14,188	Yes
Fencing	Cal-EMA Safety & Security funding FY 2012/13	\$14,188	Will be brought to the Mono Co LTC Spring 2013
Facility Expansion (Construction)	PTMISEA FY 2009/10	\$62,338	Yes
Facility Expansion (Construction)	PTMISEA FY 2010/11	\$230,135	Yes
Undetermined	PTMISEA FY 2013/14	146,992	Will be brought to the Mono Co LTC when the State is closer to approving bond release
Facility Expansion (Construction)	Transit in Parks Program	\$1,695,000	Award Announcement in 2013

## **RECOMMENDATION**

Information only



Date: December 10, 2012

## STAFF REPORT

Subject: Operating Statistics July-September 2012

Initiated by: Jill Batchelder, Transit Analyst

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### **RECOMMENDATION**

Receive information.

### **BACKGROUND:**

Having completed the first Quarter of FY 2012/13, Eastern Sierra Transit is in a position to provide the operating statistic reports including comparisons to the prior year's performance.

### **ANALYSIS/DISCUSSION:**

The Eastern Sierra Transit Authority provided 145,093 passenger trips in Mono County during the July – September 2012 time frame. The passenger trips per hour have increased slightly from 18.47 to 19.08 passengers per hour. The current 19.08 passengers per hour exceeded the target goal of 10 passengers per hour, as set by Eastern Sierra Transit Authority's Short Range Transit Plan. The average passenger fare per trip is \$0.43. The average fare per trip is very low due to the high ridership on the Town of Mammoth Lakes fixed route services, which are fare-free. When the Fixed Routes within the Town of Mammoth are excluded from the calculation the average fare per trip is \$10.87.

Several routes within Mono County have shown decreases in ridership: Mammoth Express (-28%), Walker area (-12%), Benton to Bishop (-52%), the Trolley (-10%), and Grey Line (-3%). The Mammoth Express and Bridgeport to Carson City are explained by a reduction in service that went into place in September of 2011. Eight of the 30 weekly Mammoth Express trips were merged with the CREST North Routes. The Bridgeport to Carson City Route was reduced to once per week.

The 395 Routes are both holding steady with ridership increases of 2% on the 395 Route North and 18% on the 395 Route South. The Purple Route has experienced a 4% increase in ridership, while the Lakes Basin experience an 18% increase.

## RIDERSHIP CAMPARISON

	Jul-Sept 2012	Jul-Sept 2011	Variance
Mammoth Express	1,325	1,832	-28%
Benton to Bishop	133	276	-52%
Walker (total)	536	611	-12%
Mammoth DAR	1,570	1,451	8%
Trolley	80,321	89,493	-10%
Purple Line	22,508	21,557	4%
Grey Line	10,909	11,216	-3%
Lakes Basin	25,579	22,540	13%
Reno	1,128	591	2%
Lancaster	1,084	387	18%
Total	145,093	149,954	-3%

## PASSENGERS PER SERVICE HOUR

	Jul-Sept 2012	Jul-Sept 2011	Variance
Mammoth Express	5.27	5.10	3%
Benton to Bishop	1.71	3.21	-47%
Walker (total)	1.40	1.47	-5%
Mammoth DAR	1.76	1.59	11%
Trolley	39.49	41.13	-4%
Purple Line	22.32	21.30	5%
Grey Line	10.78	11.09	-3%
Lakes Basin	23.20	16.43	41%
Reno	2.19	2.18	0%
Lancaster	3.30	2.83	17%
Total	19.08	18.47	0%

Route	Fares	Adults	Snr	Dis	W/C	Child	C-5	Total Pax	Total Svc Hrs	Total Svc Mi	Avg Fare	Rev / Svc Mi	Pax / Svc Hr	Mi / Svc Hr	Pax / Svc Mi
<b>July-September 2012</b>															
Mammoth Express	\$7,552.50	1,030	107	53	0	67	68	1,325	252	11,712	\$5.70	\$0.64	5.27	46.56	0.11
Benton to Bishop	\$759.00	24	86	0	0	13	10	133	78	2,346	\$5.71	\$0.32	1.71	30.08	0.06
Walker (total)	\$2,413.90	49	288	157	2	32	8	536	384	3,276	\$4.50	\$0.74	1.40	8.54	0.16
Mammoth DAR	\$4,047.20	853	138	387	0	132	60	1,570	891	5,949	\$2.58	\$0.68	1.76	6.67	0.26
Trolley	\$0.00	52,565	3,547	6	0	20,206	3,997	80,321	2,034	26,015	\$0.00	\$0.00	39.49	12.79	3.09
Purple Line	\$0.00	15,608	325	4	0	4,686	1,885	22,508	1,009	12,102	\$0.00	\$0.00	22.32	12.00	1.86
Grey Line	\$0.00	6,358	133	1	0	3,474	943	10,909	1,012	18,767	\$0.00	\$0.00	10.78	18.54	0.58
Lakes Basin	\$0.00	17,207	1,502	2	0	5,675	1,193	25,579	1,102	14,078	\$0.00	\$0.00	23.20	12.77	1.82
Reno	\$30,322.50	896	184	7	2	19	20	1,128	516	21,694	\$26.88	\$1.40	2.19	42.06	0.05
Lancaster	\$17,706.00	842	134	73	13	14	8	1,084	329	15,232	\$16.33	\$1.16	3.30	46.33	0.07
Total	\$62,801.10	95,432	6,444	690	17	34,318	8,192	145,093	7,606	131,171	\$0.43	\$0.48	19.08	17.25	1.11
<b>July-September 2011</b>															
Mammoth Express	\$9,977.05	1,431	141	93	3	92	72	1,832	359	15,527	\$5.45	\$0.64	5.10	48.98	0.12
Benton to Bishop	\$1,231.50	86	147	15	4	4	20	276	86	2,970	\$4.46	\$0.41	3.21	36.08	0.09
Walker (total)	\$3,130.90	65	199	302	0	9	36	611	416	6,223	\$5.12	\$0.50	1.47	18.47	0.10
Mammoth DAR	\$3,570.40	824	60	402	10	73	82	1,451	913	5,596	\$2.46	\$0.64	1.59	6.66	0.26
Trolley	\$0.00	56,610	3,951	73	1	23,767	5,091	89,493	2,176	27,413	\$0.00	\$0.00	41.13	12.27	3.26
Purple Line	\$0.00	14,027	493	0	0	4,952	2,085	21,557	1,012	12,068	\$0.00	\$0.00	21.30	12.35	1.79
Grey Line	\$0.00	6,110	149	6	0	3,676	1,275	11,216	1,011	18,807	\$0.00	\$0.00	11.09	19.09	0.60
Lakes Basin	\$0.00	14,458	1,727	2	1	5,360	992	22,540	1,372	17,664	\$0.00	\$0.00	16.43	14.43	1.28
Reno	\$31,276.00	859	200	21	3	14	7	1,104	506	22,243	\$28.33	\$1.41	2.18	44.12	0.05
Lancaster	\$14,040.75	707	112	46	9	20	22	916	324	16,442	\$15.33	\$0.85	2.83	51.52	0.06
Total	\$63,226.60	95,177	7,179	960	31	37,967	9,682	150,996	8,175	144,953	\$0.42	\$0.44	18.47	18.56	1.04

VARIANCE BY ROUTE (RAW NUMBER) -														
Route	Fares	Adults	Snr	Dis	W/C	Child	C-5	Total Pax	Svc Hr	Svc Mi	Avg Fare	Rev / Svc Mi	Pax / Svc Hr	Mi / Svc Hr
Mammoth Express	-\$2,424.55	-401	-34	-40	-3	-25	-4	-507	-107	-3815	\$0.25	0.00	0.16	-2.43
Benton to Bishop	-\$472.50	-62	-61	-15	-4	9	-10	-143	-8	-624	\$1.24	-0.09	-1.50	-6.00
Walker (total)	-\$717.00	-16	89	-145	2	23	-28	-75	-32	-2947	-\$0.62	0.23	-0.07	-9.94
Mammoth DAR	\$476.80	29	78	-15	-10	59	-22	119	-22	353	\$0.12	0.04	0.17	0.01
Trolley	\$0.00	-4045	-404	-67	-1	-3561	-1094	-9172	-142	-1398	\$0.00	0.00	-1.64	0.52
Purple Line	\$0.00	1581	-168	4	0	-266	-200	951	-3	34	\$0.00	0.00	1.02	-0.35
Grey Line	\$0.00	248	-16	-5	0	-202	-332	-307	1	-40	\$0.00	0.00	-0.32	-0.55
Lakes Basin	\$0.00	2749	-225	0	-1	315	201	3039	-270	-3586	\$0.00	0.00	6.78	-1.65
Reno	-\$953.50	37	-16	-14	-1	5	13	24	10	-549	-\$1.45	-0.01	0.00	-2.06
Lancaster	\$3,665.25	135	22	27	4	-6	-14	168	5	-1210	\$1.01	0.31	0.47	-5.19

VARIANCE BY ROUTE (PERCENTAGE) -														
Route	Fares	Adults	Snr	Dis	W/C	Child	C-5	Total Pax	Svc Hrs	Scv Mi	Avg Fare	Rev / Svc Mi	Pax / Svc Hr	Mi / Svc Hr
Mammoth Express	-24%	-28%	-24%	-43%	100%	-27%	-6%	-28%	-30%	-25%	5%	0%	3%	-5%
Benton to Bishop	-38%	-72%	-41%	-100%	-100%	225%	-50%	-52%	-9%	-21%	28%	-22%	-47%	-17%
Walker (total)	-23%	-25%	45%	-48%		256%	-78%	-12%	-8%	-47%	-12%	46%	-5%	-54%
Mammoth DAR	13%	4%	130%	-4%	-100%	81%	-27%	8%	-2%	6%	5%	7%	11%	0%
Trolley		-7%	-10%	-92%	-100%	-15%	-21%	-10%	-7%	-5%			-4%	4%
Purple Line		11%	-34%			-5%	-10%	4%	0%	0%			5%	-3%
Grey Line		4%	-11%	-83%		-5%	-26%	-3%	0%	0%			-3%	-3%
Lakes Basin		19%	-13%	0%	-100%	6%	20%	13%	-20%	-20%			41%	-11%
Reno	-3%	4%	-8%	-67%	-33%	36%	186%	2%	2%	-2%	-5%	-1%	0%	-5%
Lancaster	26%	19%	20%	59%	44%	-30%	-64%	18%	1%	-7%	7%	36%	17%	-10%

## Mono County Local Transportation Commission

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### LTC Staff Report

**TO:** MONO COUNTY LOCAL TRANSPORTATION COMMISSION

**DATE:** December 10, 2012

**FROM:** Peter Bernasconi PE, Senior Associate Civil Engineer

**SUBJECT:** Update on Town of Mammoth Lakes LTC Projects

**RECOMMENDATIONS:** Receive quarterly update from Town of Mammoth Lakes regarding current status of LTC projects.

**FISCAL IMPLICATIONS:** n/a

**ENVIRONMENTAL COMPLIANCE:** Environmental compliance is determined during the appropriate component of the project development on a project-by-project basis.

**RTP / RTIP CONSISTENCY:** All of these projects are programmed in previous STIP cycles. Consistency with the RTP / RTIP was established at time of programming.

**DISCUSSION:**

<b>PROJECT</b>	<b>Design Features</b>	<b>STATUS</b>
<p><b>Mammoth Lakes Trail System Wayfinding &amp; Signage</b></p> <p>USFS ARRA funds Local Measure R Funds</p>	<ul style="list-style-type: none"> <li>Multiuse Path Signage and maps</li> </ul>	<p>This project is being completed in partnership with the USFS funded with ARRA and Measure R funds. Design and messaging work is complete and construction will be completed in summer 2011. This project is limited to USFS lands. The recently advertised and relieved bids for the Wayfinding Project Phase 3 2011 and was awarded at the September 7, 2011 meeting. <i>All signs in place except that are being re-fabricated. Project in final closeout phase.</i></p>
<p><b>Mammoth Lakes Trail System Wayfinding &amp; Signage Phase 3</b></p> <p>Local Measure R Funds</p>	<p>Multiuse Path Signage and maps</p>	<p>This project is being completed with Measure R funds that will install signs on Town owned right of way and easements. Design and messaging work is complete and construction will be completed in summer 2011. This project was awarded at the September 7, 2011 meeting. <i>All signs in place except one that requires re-fabrication. Will be working with bond company to complete work and closeout project .</i></p>

<b>PROJECT</b>	<b>Design Features</b>	<b>STATUS</b>
<b>Southerly Airport Access Project</b>  STIP Funds	<ul style="list-style-type: none"> <li>• Two 11 foot lanes</li> <li>• Bike lanes</li> </ul>	The project will construct a 32-foot wide road from Mammoth Yosemite Airport to Benton Crossing Road. This project requires right of way from the USFS and the Department of Water and Power. Construction is currently not programmed because these funds were programmed for the Lake Mary Bike Path in consideration of for funding augmentation on the Lake Mary Road Bike Path Project. Preliminary engineering and environmental work is complete. <i>The project has been allocated funds for right of way acquisition and final design.</i>
<b>Lower Canyon Boulevard Rehab</b>  STIP Funds Federalized Funding	<ul style="list-style-type: none"> <li>• Rehab two 11 foot lanes</li> <li>• 6 foot bike lanes</li> <li>• 7 foot sidewalk</li> <li>• Intersection safety lighting</li> <li>• Drainage</li> </ul>	Project will rehabilitate pavement, curb and gutter, install storm drain, and install sidewalk. CTC approved the project at the June Meeting. The allocation for PE was approved. The design is complete. Construction funding has been delayed until 20012/13 due to programming the STIP Augmentation for the Lake Mary Bike Path. Additional funds have been requested from the 2012 STIP for cost increase and minor scope increase. <i>CTC adopted the 2012 STIP. The project was federalized and a NEPA document has been completed by Caltrans. The E76 has been approved for final design which is underway. Construction will begin next summer.</i>
Safe Routes To School  <b>Sierra Park &amp; Sierra Nevada Road Project</b>  Federal Funds Local Funds AOC funds	<ul style="list-style-type: none"> <li>• Bike lanes on Sierra Park Road</li> <li>• Complete 8 foot sidewalk</li> <li>• Sidewalk on Sierra Nevada Road to Old Mammoth Road</li> <li>• Safety signage near schools</li> </ul>	The Town was notified of this grant award. A Field Review took place October 20, 2009. Design is complete and authorization has been requested to Caltrans and FHWA. <i>Construction complete final closeout in process.</i>

<b><u>PROJECT</u></b>	<b><u>Design Features</u></b>	<b><u>STATUS</u></b>
<p><i>Safe Routes 2 School</i></p> <p><b>Tavern Road Sidewalk Project</b></p> <p>State Funds Local Funds</p>	<ul style="list-style-type: none"> <li>• <i>Tavern Road from Sierra Park Road to Laurel Mountain</i></li> <li>• <i>Sidewalks</i></li> <li>• <i>Bike lanes</i></li> <li>• <i>Safety signage</i></li> </ul>	<p>Final PS&amp;E is complete and funding has been requested from Caltrans. Most of the project was completed June 2012 and the final punch list should be completed this month.</p> <p><i>Construction complete project in final closeout phase.</i></p>
<p><i>Safe Routes 2 School</i></p> <p><b>Sierra Nevada Road Sidewalk Project</b></p> <p>Federal Funds</p>	<ul style="list-style-type: none"> <li>• <i>Sierra Nevada Road from Laurel Mountain to Chaparral Road</i></li> <li>• <i>Sidewalks</i></li> <li>• <i>Bike lanes</i></li> <li>• <i>Safety signage</i></li> </ul>	<p>Preliminary Engineering and Environmental is complete. Final PS&amp;E is underway and is expected and <i>is nearly complete</i>. Staff is reviewing options for additional funding for sidewalk between Old Mammoth Road and Laurel Mountain Road.</p> <p><i>This project is planned to be constructed summer 2013.</i></p>
<p>HSIP Grant</p> <p><b>Lakeview Road Ice Melt Project</b> (VooDoo Chute)</p> <p>Federal Funds Local Funds</p>	<ul style="list-style-type: none"> <li>• Reconstruct Street section with concrete and ice melt tubing</li> <li>• 11 foot lanes</li> <li>• 4-5 foot shoulders and Class 2 bike lanes</li> <li>• Drainage</li> </ul>	<p>The Town was awarded a Highway Safety Improvement Grant (HSIP) from the CTC for the 2007/2008 cycle. This project proposes to heat the pavement section in this steep section of the road so it does not have to close during storms and icy conditions. Final design is complete and construction is expected to be completed summer 2012. <i>Construction funding has been approved by Caltrans and FHWA. Project is currently in construction and is expected to be completed in the next few weeks. Ice melt system is operational and final testing and calibration is underway.</i></p>

<b><u>Project</u></b>	<b><u>Design Features</u></b>	<b><u>Status</u></b>
<p><i>Safe Route 2 School</i></p> <p><b>Meridian Blvd Sidewalk Project</b></p> <p><i>Federal Funds</i></p>	<ul style="list-style-type: none"> <li>• 8 foot sidewalk</li> <li>• Class 2 bike lane</li> <li>• Signage</li> <li>• Drainage</li> </ul>	<p><i>The Town was recently awarded this grant to construct sidewalks on Meridian Boulevard along the north side of the street from Sierra park Road to Joaquin Street.</i></p> <p><i>Project funding E76 has been authorized for PE/PS&amp;E. An RFP for Cultural Resource studies has been developed to review existing records on the project. Once the Archeological studies have been complete Caltrans can complete the NEPA for the project. An RFP is being advertised for design services and the project will be under construction late 2013 or summer 2014.</i></p>
<p><i>BTA Grant</i></p> <p><b>Meadow Creek Mammoth Creek Park Connector Path</b></p> <p><i>State and Local</i></p>	<ul style="list-style-type: none"> <li>• 10 foot wide Class 1 Bike Path</li> <li>• Class 2 Bike Lanes</li> </ul>	<p><i>This project will constructed a class 1 bike path from mammoth Creek Park to Meadow Lane, Class 2 bike lanes on Meadow Lane and a Class 1 bike path on the east side of Minaret Road to Mammoth Creek at the Town Loop.</i></p> <p><i>Design will be completed summer 2012 and construction summer 2013.</i></p>
<p><i>STIP TE Funds</i></p> <p><b>Waterford Gap</b></p> <p><i>Federal and State Funds</i></p>	<p><i>Class 1 Bike Path</i></p>	<p><i>Construct Class 1 bike path between North Waterford and South Waterford Avenue. Project will include 2 14 foot wide bridges for the 12 foot wide bike path.</i></p> <p><i>Staff has requested preliminary engineering and environmental review funds for the April 2013 CTC meeting.</i></p>

<b><u>Project</u></b>	<b><u>Design Features</u></b>	<b><u>Status</u></b>
<p>STIP TE Funds</p> <p><b>Minaret Road Gap Closure Project</b></p>	<p><i>Class 1 Bike Path</i></p>	<p><i>Construct Class 1 bike path and tunnel under Minaret Road at Mammoth Creek.</i></p> <p><i>Staff will request the preliminary engineering and environmental review funds for the April 2013 CTC meeting.</i></p>
<p>STIP Funds</p> <p><b>Meridian Roundabout and Signal Relocation</b></p>	<p><i>Round a Bout</i></p> <p><i>Class 1 Bike Lanes</i></p>	<p><i>Construct a round a bout at the intersection of Meridian Boulevard and Minaret Road. Relocate the signal to Sierra Park Road and Meridian Boulevard.</i></p> <p><i>Staff will request the engineering funds in for the April 2013 CTC meeting. Construction is programmed for the summer 2015.</i></p>
<p><b>Lake George Connector Path</b></p> <p><i>Sarbanes Transit in Parks FTA Grant Program</i></p>	<p><i>Class 1 Bike Lane</i></p> <p><i>New Trolley</i></p> <p><i>New Bike Trailers</i></p>	<p><i>The Town received a \$1.3 million FTA grant which will construct a class 1 connector path from the Lakes Basin Path at Pokanobi Lodge to the Lake George Road. This project also includes the purchase on a new Trolley and additional bike trailers. Final grant agreements are being developed. The environmental and PS%E will be completed summer 2013 and construction 2014. FTA also providing funding to analyze alternatives for pedestrian and bike traffic around Lake Mary which will be completed at the same time.</i></p>
<p>Cycle 10 SRTS</p> <p><b>Mammoth School Connector</b></p>	<p><i>Class 1 Bike Path</i></p> <p><i>Bike parking at MUSD</i></p> <p><i>School Bike Safety and Development Program</i></p>	<p><i>The project will construct a connector path from the Middle School to the Elementary School that is ADA compliant. Project will also complete several weather protected bike storage facilities and includes funds for the MUSD to develop programing to promote safe and healthy bike use and transportation.</i></p>

<b><u>Project</u></b>	<b><u>Design Features</u></b>	<b><u>Status</u></b>
<p><i>NEW BTA Grant</i></p> <p><i>Waterford Gap Closure Project</i></p>	<ul style="list-style-type: none"> <li>• <i>14 foot wide class 1 bike path</i></li> <li>• <i>2 bridges over Mammoth Creek</i></li> </ul>	<p><i>BTA grant awarded and Program Supplement is being processed by Caltrans.</i></p> <p><i>PS&amp;E will be completed this winter/spring. Construction complete summer 2013 or 2014.</i></p>
<p><b>Library College Connector Path</b></p> <p>BTA State Funds RTP Federal Funds Local Funds</p>	<ul style="list-style-type: none"> <li>• Class 1 Bike Path</li> </ul>	<p>The Town was awarded BTA funds to construct a Class 1 Bike Path from the intersection of Sierra Park Road to Cerro Coso College and Student Housing. In addition, the Town was awarded a Recreational Trails Grant to construct the path from the Student Housing to the Main Loop path section between Mammoth Creek Park and Meridian boulevard. Preliminary engineering and environmental was completed prior to the grant application submittal. <i>A design consultant was selected and the design is complete. The project will be constructed summer 2013.</i></p> <p><i>Construction will be completed summer 2013.</i></p>

# Mono County Local Transportation Commission

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## LTC Staff Report

**TO:** Mono County Local Transportation Commission

**DATE:** December 10, 2012

**FROM:** Garrett Higerd, Senior Engineer

**SUBJECT:** Update on Mono County LTC Projects

**RECOMMENDATIONS:** Receive quarterly update from Mono County regarding current status of LTC projects.

**FISCAL IMPLICATIONS:** n/a

**ENVIRONMENTAL COMPLIANCE:** Environmental compliance is determined during appropriate component of project development on a project by project basis.

**RTP / RTIP CONSISTENCY:** These projects are programmed in previous STIP cycles. Consistency with the RTP/RTIP was established at time of programming.

**DISCUSSION:** Status of current projects is as follows:

<b>PROJECT</b>	<b>DESIGN FEATURES</b>	<b>STATUS</b>
School Street Plaza (TE)	Install sidewalks and landscaping adjacent to the County Courthouse in Bridgeport.	A construction contract has been awarded (+/- \$225k) and the project is in winter suspension. This project will be completed in summer of 2013.
Bridgeport Local Streets Rehab (STIP)	Rehabilitation of the local streets in the community of Bridgeport.	The CTC approved construction funding (\$2,119k) at their June meeting. This project will be advertised for bid this winter and construction is expected to be completed in summer of 2013.
Lee Vining Streets Rehab (STIP)	Rehabilitation of the local streets in the community of Lee Vining.	The CTC approved construction funding (\$2,147k) at their June meeting. This project will be advertised for bid this winter and construction is expected to be completed in summer of 2013.
June Lake Streets Rehab (STIP)	Rehabilitation of the local streets in the community of June Lake.	The CTC approved funding (\$37k) for environmental and preliminary engineering at their June meeting. Engineering and right-of-way funds (\$302k) are programmed for the 2012-13 year. Construction funding (\$3,355k) is programmed for the 2013-14 year.
Chalfant Streets Rehab (STIP)	Rehabilitation of the local streets in the community of Chalfant.	The CTC approved engineering funding (\$65k) for plans, specifications and estimates (PS&E) at their June meeting. Construction funding (\$1,419k) is programmed for the 2013-14 year.
Bridge Replacement/Repair	Various projects to maintain County bridges.	A county-wide Preventative Bridge Maintenance Plan has been completed and a Request for Authorization (RFA) for preliminary engineering funding has been submitted for the Topaz Lane Bridge Replacement project.
Owens River Road Rehab (STIP)	Rehabilitation of 3.8 miles of Owens River Road near the Crestview rest area.	Plans are near the 100% level but the project has been "shelved" to fund other projects.

**Other County Projects**

<b>PROJECT</b>	<b>DESIGN FEATURES</b>	<b>STATUS</b>
Aspen Road Culvert Replacement (Prop 1B)	Replacement of culverts in down-canyon June Lake.	This Project has been completed (+/- \$150k of Prop 1B funds).
Aspen Road Paving (Prop 1B)	Rehabilitation of 0.25 miles of road in down-canyon June Lake.	This Project will be advertised for bid this winter and construction is expected to be completed in summer of 2013. (+/- \$170k of Prop 1B funds).
Rock Creek Road Rehab (Forest Highway Project)	Rehabilitation of 9.2 miles of Rock Creek Road and addition of a 4-foot wide bicycle climbing lane (8 miles in Mono County and 1.2 miles in Inyo County) from Highway 395 to the Hilton Lakes Trailhead. Project was selected for funding with Federal Forest Highway dollars. FHWA will take the lead on environmental (federal/NEPA), design, and delivery of this project with County and USFS input. Mono County will be the Lead Agency for the purposes of CEQA compliance.	Staff met with FHWA, USFS, and Inyo County last month for the 30% design walk-through. Project challenges include widening 5 arch culverts to allow for the 4-foot wide bicycle climbing lane and drainage issues. Work on the CEQA/NEPA document for this project is progressing toward the goal of issuing complete document(s) in January 2013.  All impacts of MAP 21 legislation on funding for this project are still unclear. However, Caltrans is coordinating with FHWA to determine how state funds might be able to be used for the 11.47% local match. <b>The project schedules show construction starting in 2015 with completion in 2016. However, the FHWA project manager believes the project could go out to bid as early as next winter and start in 2014.</b> We will update the commission on options for the match as the design progresses and the MAP 21 regulations become clear.

**Potential Transportation Alternatives (TA) Projects**

Rock Creek Road Bicycle Climbing Lane	Paving of a 4' wide bicycle climbing lane on approximately 8 miles of Rock Creek Road from Highway 395 to the Inyo County Line.	Not programmed.
Bryant Street Plaza		Not programmed.
Lower Rock Creek Road (Paradise Lodge) Pedestrian Bridge		Not programmed.

### Mono County Projects

Project Name	Proj. Mgr.	Phase	County	Route	PM	Program	Construction Cost (\$ in millions, escalated)	Comments/Status
June Lake Sidewalks	McElwain	Construction	MNO	158	2.2/2.9	Minor	\$500	Replaces existing sidewalks in the town of June Lake. Very close to being completed.
High Point Curve Realignment	Zemitis	Construction	MNO	395	117.8/119.6	SHOPP	\$12.0	Contractor is Disney Construction. Regular status updates are being emailed to interested parties. <b>Construction is expected to be completed in December 2012 or January 2013, weather permitting.</b>
Mammoth CMS	McElwain	Construction	MNO	203	7.0	Minor	\$350	Installs a changeable message sign for eastbound traffic. <b>Contract awarded, waiting for materials. Will begin early 2013</b>
Lee Vining Mechanics Facility	McElwain	Construction	MNO	395	51.5	Minor	\$1,000	Construct Mechanics Facility and Miscellaneous Upgrades. To be completed 2013.
North White Mountain Shoulders	McElwain	Design	MNO	6	2.4 / 4.0	Minor	\$1,000	Widen shoulders to 8 feet.
Poleline turnpockets	McElwain	Design	MNO	395	58.2	Minor	\$250	Adds a Northbound right turn lane from 395 to 167.
Poleline Right Turn Pocket	McElwain	Design	MNO	395	58.2	Minor	\$250	Construct a right turn pocket on US 395 at the junction with SR 167.
Crestview Maintenance Demo	McElwain	Design	MNO	395	34.1	Minor	\$1,000	Demolish truck shed and construct minor grading and paving.
Lee Vining Crew Room	McElwain	Design	MNO	395	51.5	Minor	\$1,000	Construct Crew Room at Lee Vining Maintenance Station
Conway CAPM	Zemitis	Design	MNO	395	63.9/65.1	SHOPP	\$2.0	Programmed in the 2012 SHOPP. Cold in-place recycle pavement strategy. Construction 2014.
Mono Cable Handrail	McElwain	Design	MNO	VAR	VAR	Minor	\$210	Construct Cable Handrail at Various Locations
Oasis Curve Correction	Meyers	Environmental Studies	MNO	266	2.5	SHOPP	\$1.4	Realign 1/2 mile of highway to improve curve radius. <b>Environmental work Complete. In design, likely construction summer 2014.</b>
Bridgeport Culverts (North)	Meyers	Environmental Studies	MNO	395	77.0/87.0	SHOPP	\$1.5	Replace or repair 40 (or so) culverts north and south of Bridgeport. <b>Environmental work underway with construction expected in 2015 or 2016.</b>
Sheep Ranch Shoulders	Meyers	Environmental Studies	MNO	395	80.5/84.3	SHOPP	\$4.4	Add 8 foot shoulders and treat 4 rockfall locations. <b>Environmental work to begin summer 2012 with construction expected in 2016. Project could slip dates because of environmental considerations.</b>
Lee Vining Rockfall	Zemitis	Environmental Studies	MNO	395	52.1/53.7	SHOPP	\$6.0	Project funded in 2008 SHOPP; Environmental Phase began 9/30/10; Draft Environmental Document released 7/27/12, comments due 8/25/12; see D9 website for information; Public Hearing occurred August 7 at Lee Vining Community Center; <b>Draft Environmental Document comment analysis underway;</b> construction in 2014.

### Mono County Projects

Olancha/Cartago Four-Lane	Zemitis	Environmental Studies	INY	395	29.2/41.8	RIP, IIP	\$92.9 to \$128.4	Last 4-lane project in Inyo County. In June 2007, funded through design (incl. R/W capital); On June 29, 2011, District 9 Director Tom Hallenbeck chose the preferred alternative, a combination of Alternative 3 in the north and Alternative 4 in the south. Final Environmental Document expected in 2013, construction in 2016.
Green Lakes Rehab	Meyers	Feasibility Study (PID)	MNO	395	69.8/75.0	SHOPP	\$9.0	Build alternative includes 4 foot shoulders in canyon, 8 foot outside and 2 curve corrections. <b>PID complete; awaiting programming.</b>
North Sherwin CAPM	Meyers	<b>Design</b>	MNO	395	6.9/10.3	SHOPP	\$3.5	<b>Programmed in the 2012 SHOPP.</b> Cold in-place recycle pavement strategy. Construction 2014.
Lower Rock Creek Feasibility Study	Meyers	<b>Feasibility Study</b>	MNO	395	9.0/11.0	RIP	\$3 to 8	Review of US 395/Lower Rock Creek Intersection with alternatives and costs.
Sherwin Vista Pullout Upgrade	Meyers	PID	MNO	395	14.6/14.7	TE	\$1 to 2	Bring existing vista points (both directions) up to ADA standards and upgrade amenities. Waiting for FSTIP approval to start project.
Conway Vista Pullout Upgrade	Meyers	PID	MNO	395	62.5	TE	\$1 to 2	Bring existing vista point up to ADA standards and upgrade amenities. Waiting for FSTIP approval to start project.



**High Point Curve Realignment Project**  
**Project Update #12**  
**November 8, 2012**

*New information since Project Update #11:*

- Backfilling of earth for the southern retaining wall is nearly complete. Work continues on the northern retaining wall.
- Anchored wire mesh installation is complete.
- Final paving and retaining wall activities are expected to be complete in December, weather permitting.

Timeline:

- Late April 2012: install construction area signs, stormwater protection, etc.
- May 2012: major earthwork, begin construction of retaining walls.
- June 2012 through October 2012: continue work on retaining walls, install anchored mesh on slopes, realign roadway.
- November/December 2012: final paving, complete retaining walls, install guardrail, project cleanup.

More information:

- Cedrik Zemitis, Caltrans Project Manager, 760-872-5250 or [Cedrik.Zemitis@dot.ca.gov](mailto:Cedrik.Zemitis@dot.ca.gov)
- Florene Trainor, Caltrans Public Information Officer, 760-872-0603 or [Florene.Trainor@dot.ca.gov](mailto:Florene.Trainor@dot.ca.gov)
- For general State highway information: 1-800-427-ROAD (7623) or [www.dot.ca.gov](http://www.dot.ca.gov)

