

## Turn a page into a Photo Album slideshow

### How do I turn a web page into a photo album slideshow?

Your website is configured with pre-formatted page templates' that will automatically turn a web page into a Photo Album slideshow. When you add two or more images to a web page, the site knows to automatically turn it into a photo album slideshow

1. **Login**
2. **Go to the "Create Web Page" screen or Click the Edit Tab of an existing page**
3. **Add multiple images**
4. **Click Save**

#### 1. Login

#### 2. Go to the "Create Web Page" page or click the Edit Tab of an existing page

#### 3. Add Image

It is easy to add an image. Simply do the following:

- Go to the "Images" tab
- Click the Browse button and find the image that you want to add from your computer's hard drive or a shared drive
- Click the Upload Button
- When the Upload is complete, you will see two new fields: an "Alternate Text" field and a "Title" field.
  - The Alternate Text field is used by visually impaired users, screen readers, search engines, or when the image cannot be loaded. The Americans with Disabilities Act (ADA) recommends that this field be filled out for ADA compliance
  - The Title is used as a tool tip when the user hovers the mouse over the image.
- Primary Image Placement
  - you can choose to have the image aligned left of right on the web page. The body text will automatically wrap around the image
- Additional Images (Slideshow)
  - In a similar fashion to the Primary image, you may add as many additional images as you would like.
  - Click the Add another item button to add additional images.

#### 4. Click the Save Button