May 22, 2015
Special Meeting
Item #2a

Board of Supervisors

Strategic Planning Board Session

Next Steps Worksheet

Activities and Operational Plan

Initiatives for my work unit

Work Unit/Department:

Completed by (Name):

		Action Steps (The baby steps it will take to achieve this initiative)	Financial Resources necessary	Human Resources necessary	Technology necessary	Dependencies (This step cannot happen unless/until ... happens)	Due Dates (By when will this step be completed)	Responsible Person
Initiative 1								
	Step 1							
	Step 2							
Initiative 2								
	Step 1							
	Step 2							
Initiative 3								
	Step 1							
	Step 2							