

# Mono County Child Abuse Prevention Council

Mammoth Lakes Library – Ellie Randol Reading Room

400 Sierra Park Road, Mammoth Lakes, CA

December 8, 2014 11:30 AM - 1:00 PM

## DRAFT MEETING MINUTES

**CAPC Members Present:** Barbara Miller-Mammoth Unified School District  
Alex Ellis-Department of Social Services  
Cindy Duriscoe-Inyo Mono Advocates for Community Action (IMACA)  
Molly DesBaillets-First 5, Mono County  
Curtis Hill-Mono County Probation Department  
DonnaLisa Knowles-Community Member  
Sal Montaez- Mono County Department of Behavior Health

**CAPC Member(s) Absent:** Susi Bains-Wild Iris

**Guests:** Christy Milovich-County Counsel

**CAPC Coordinator:** Didi Tergesen- MCOE, CAPC Coordinator

1. **Call to Order:** The meeting was called to order by Chairperson, Barbara Miller at 11:34 AM.
2. **Introductions**
3. **Public Comment:** There was no public comment.
4. **Approval of Minutes:** Molly DesBaillets motioned to approve the March 10, 2014 meeting minutes. Curtis Hill seconded the motion. No discussion. All approved. **Motion carried.** (Note: Due to a lack of a quorum, there were no meeting minutes for June 9, 2014 and September 8, 2014 meetings.)
5. **CAPC Membership:** Sal Montanez from MCDDBH submitted a letter of interest to serve on the CAPC to replace Christina Whitlock. Curtis Hill motioned to approve Sal's membership request. DonnaLisa Knowles seconded the motion. No discussion. All Approved. **Motion carried.**
6. **CAPC Draft By-laws:** Christy Milovich, County Counsel shared draft CAPC by-laws compiled from other CAPCs and First 5, Mono County. CAPC Chairperson, Barbara Miller recommended that members review the bylaws outside of the meeting. Members are requested to send comments and recommended changes to Didi by the 15<sup>th</sup> of January. Didi and Christy will meet edit the draft by-laws. CAPC by-laws will be on the next agenda as an action item. **Tabled until next meeting.**
7. **Review 2013-2014 Special Projects:** CAPC Special Projects Budget from 2013-2014 totaled \$3,000. All projects were successfully completed by June 30, 2014.
  - a. **North Star Counseling Center** received \$1,050 for thirty counseling sessions.
  - b. **Latino Cultural Awareness Training (\$150):** Twenty people from Mono County agencies, organizations and members of the public attended the Latino Cultural Awareness training that took place on June 6, 2014 at the Mammoth Lakes Library.

- c. **Mandated Reporter Training Mini-Scholarships (\$292.50)** covered Sal Montanez's expenses to attend the Rady's Hospital Mandated Reporter Trainer-of-Trainers training in Roseville, CA and registration fee for Ana Danielson. Sal, Ana and Didi are now Mandated Reporter Trainers and available to provide trainings throughout the county.
- d. **Car Seat Technician Training (\$1,500):** Six employees representing the following agencies: Mammoth Lakes Police Department, Mammoth Lakes Fire Department, IMACA, Mono County Sheriff's Department and California Highway Patrol attended the Child Passenger Safety Technician Training and are now available to provide car seat checks throughout the county. Three well-attended Car Seat Check Events have resulted from the training. Most recently, Kari Orr, at MLPD organized a car seat check on National Child Passenger Safety (CPS) Day where technicians checked twenty car seats.

#### **8. Future Special Projects Discussion & Updates:**

- a. **211 Directory Line:** The 211 Call Center in Ventura County charges \$8,000 for 1,000 incoming calls per year. Molly met with Mono County CAO and the Directors of Public Health and Social Services to discuss the potential of a county 211 Directory line. Due to the high cost of the 211 Directory Line, the recommendation was for Mono County to collaborate with Inyo and Alpine Counties. So far, Molly has received \$1,000 pledges from First 5, Alpine County, Wild Iris and IMACA. First 5, Inyo County will discuss the 211 Directory Line at their January meeting. Molly may request letters of support from the CAPC. If the 211 Directory Line is able to receive enough support and funding, there will need to be an accurate list of Mono County resources and services. The Strengthening Families team is working to update a 2007 Mono County Resource Guide.
  - b. **Leaders for Change - Protective Factors Parenting Program:** Didi and Molly were concerned that the financial and parent recruitment requirements were not realistic for our small county, so decided against applying for the grant.
  - c. **Strategies Technical Assistance Grant – Developing a Protective Factors Implementation:** The Strengthening Families Team applied for training and technical assistance to expand knowledge and understanding of the Protective Factors and support creating a countywide implementation plan.
- 9. Request for Proposal Process:** This year, the CAPC will continue to review proposals as it has in the past. In the future, the CAPC recommended creating a "Request for Proposal" (RFP) to advertise the Special Projects Funds in the newspapers and an application form. Cindy offered to share the Mono County Child Care Council's application to help guide the CAPC application. Molly DesBaillets recommended and motioned that the CAPC coordinator create an application that the CAPC will review at the next meeting. DonnaLisa Knowles seconded the motion. CAPC discussed the need to further explore proposal requirements, conditions and processes. No further discussion. All in favor.

**Motion carried.**

#### **10. 2014-2015 CAPC Special Projects:**

- a. Ana Danielson, Mono County Interim Library Director requested up to \$500 of CAPC Special Projects funds to purchase Child Abuse and Neglect Prevention materials. Materials will be displayed at the seven county library branches for April's Child Abuse Prevention Month. Bookplates will be placed inside the books, in appreciation for items purchased by the CAPC. Curtis Hill motioned to approve up to \$500 for the Mono County Libraries to

purchase Child Abuse and Neglect Prevention materials. Sal Montanez seconded the motion. No discussion. All in favor. **Motion passed.**

- 11. County Children's Trust Fund (CCTF) Balance** is \$6,770 for this year. The CCTF are funds collected from birth certificates, license plate fees and are backfilled by the state with Community Based Child Abuse Prevention (CBCAP) funds. Proposals need to comply with the CBCAP requirements, be voted on by the CAPC and will then be presented to the Board of Supervisors for their approval.
- 12. Stakeholder Update on the Child Welfare System Improvement Plan (SIP):** The SIP addresses gaps in services and creates a plan to address these gaps. Alex will email the SIP to CAPC members and will review it in March. **Tabled for next meeting.**
- 13. Wild Iris' Youth Prevention Program: Tabled for next meeting.**
- 14. Program Updates:**
  - a. First 5, Mono County:** Molly shared a first quarter end of service Parenting Partners parent survey. Parents who completed the survey marked that they felt a significant increase in their parenting skills as a result of the program. Molly has been tracking statistics of child abuse and neglect for Mono County compared to the state. Alex will present information in March regarding trends that CPS is seeing re: cases of child abuse and neglect.
  - b. Wild Iris: Tabled for next meeting**
- 15. Update from CAPC Coordinator:** No additional information at this time.
- 16. Foster Parent Update:** Foster parent outreach is going well. Additional written update provided.
- 17. Supporting Father Involvement Update:** No additional information at this time.
- 18. Meeting Schedule, time and location discussion for FY 2014-15:** CAPC discussed the need for meetings longer than an hour. Members explored the potential of moving the meeting day, but could not find a day that worked. Alex Ellis motioned for meetings to stay the second Monday of each quarter, with meeting times from 11:30 AM - 1:00 PM, location to remain at the Mammoth Lakes Library. Molly DesBaillets seconded the motion. No further discussion. All approved. **Motion carried.**
- 19. Next meetings: March 9, 2015, 11:30 AM – 1:00 PM,** at the Mammoth Lakes Library, Upstairs Conference Room. **June 8, 2015, 11:30 AM – 1:00 PM** at the Mammoth Lakes Library, Ellie Randol Reading Room.
- 20. Respectfully submitted** by Didi Tergesen, Mono County CAPC Coordinator.