



AGENDA

Mono County Economic Development Corporation

Board of Supervisors Chambers

County Courthouse
Bridgeport, California 93517

ANNUAL MEETING
October 12, 2010

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the County Clerk's Office in Bridgeport, California. You can view the upcoming agenda at www.monocounty.ca.gov.

11:00 a.m. **CALL MEETING TO ORDER**

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE ECONOMIC DEVELOPMENT CORPORATION on items of public interest that are within the subject matter jurisdiction of the Economic Development Corporation.
(Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the EDC.)

- 1) **Annual Meeting** (Mark Magit)
Recommended Action: Hold Annual Meeting of the Mono County Economic Development Corporation for 2010, in order to review and approve minutes from the 2009 annual meeting, receive annual report from Public Works Department and Finance Department, and provide desired direction to staff.
- 2) **Approval of Minutes**
Recommended Action: Approve minutes from Annual Meeting of October 20, 2009.
- 3) **Annual Report** (Matt Carter, Brian Muir)
Recommended Action: Receive annual report; provide any desired direction to staff.

Approximately
15 Minutes

ADJOURNMENT

Adjourn until the next annual meeting of the Economic Development Corporation.

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OFFICE OF THE CLERK OF THE BOARD OF SUPERVISORS

version 1.1 (2007)

PLEASE MARK ONE:					
<input type="checkbox"/> CONSENT <input checked="" type="checkbox"/> REGULAR		AGENDA REQUEST FOR THE MEETING OF:		<u>October 12, 2010</u>	
DEPARTMENT:		ECONOMIC DEVELOPMENT CORPORATION			
SUBJECT:		2010 Annual Meeting			
REGULAR ITEMS ONLY Time Required:		REGULAR ITEMS ONLY 5 mins		Person Appearing Before the Board: Mark Magit, Asst. County Counsel	
Department Review (if applicable)		ACTION ITEMS and LEGAL DOCUMENTS: Fiscal Impact—Reviewed by Auditor-Controller and CAO Risk Exposure and Insurance—Reviewed by Risk Manager Legal Issues and Form—Reviewed by County Counsel (check one): Marshall Rudolph <input type="checkbox"/> Mark Magit <input type="checkbox"/> Stacey Simon <input type="checkbox"/> Allen Berrey <input type="checkbox"/> Policy Establishment or Change—Reviewed by CAO Impact to Other Dept(s): _____ — Reviewed by: _____ Personnel—Reviewed by Human Resources			Review Date _____ _____ _____ _____ _____ _____
NAMES, TITLE, ADDRESS OF PERSONS TO RECEIVE COPIES					
<input type="checkbox"/> Certified Copy/ies requested (number of copies) <input type="checkbox"/> to: <input type="checkbox"/> Send ORIGINALS to: <input type="checkbox"/> URGENT ITEM- OVERNIGHT DELIVERY REQUESTED TO: <input type="checkbox"/> Request continued from the meeting of _____ <input type="checkbox"/> Questions? Contact _____ <input type="checkbox"/> Special Instructions for the Clerk: _____					
SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE CLERK OF THE BOARD PRIOR TO 5:00 P.M. ON THE FRIDAY 11 DAYS PRECEDING THE TUESDAY BOARD MEETING. PLEASE STATE THE RECOMMENDED ACTION IN DETAIL IN SPACES BELOW AND ATTACH STAFF REPORT AS REQUIRED:					
RECOMMENDED ACTION: Receive report from Mark Magit, Assistant County Counsel, pertaining to the annual meeting.					

1

County Counsel
Marshall Rudolph

Assistants
Mark Magit
Stacey Simon
Allen Berrey

**OFFICE OF THE
COUNTY COUNSEL**

Mono County
South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700
Facsimile
760-924-1701

October 12, 2010

Honorable Members of the Mono County Economic Development Corporation Board of Directors

Subject

Annual Meeting

Recommendation

Hold Annual Meeting of the Mono County Economic Development Corporation; Review and Potentially Approve Minutes from the 2009 Annual Meeting; Receive Annual Report from Public Works Department and Finance Department; Provide desired direction to staff.

Fiscal Impact

None.

Discussion

The Mono County Economic Development Corporation was formed in 2001, principally to provide a legal vehicle for the County to issue Certificates of Participation for financing improvements to a solid waste system in the County. At the annual meeting, an annual report reviewing the operational and financial status of the Economic Development Corporation shall be presented, and any other proper business may be transacted.

At the 2009 Annual Meeting, the bylaws were amended to provide that the officers of the Economic Development Corporation are, ex officio, the Chair and Vice-Chair of the Board of Supervisors, the Finance Director, and the Clerk of the Board of Supervisors, and therefore are not elected at the annual meeting. Other offices may be created, but this has not occurred. At this meeting the annual report will be presented by Matt Carter, Solid Waste Superintendent, about the landfill operations, and Brian Muir, Director of Finance, about the financial affairs of the Economic Development Corporation.

Please call Matt Carter, Brian Muir, or Mark Magit if you have any questions.



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PLEASE MARK ONE:			
<input type="checkbox"/> CONSENT <input checked="" type="checkbox"/> REGULAR	AGENDA REQUEST FOR THE MEETING OF:		<u>October 12, 2010</u>
DEPARTMENT:	ECONOMIC DEVELOPMENT CORPORATION		
SUBJECT:	Minutes from the meeting of October 20, 2009		
REGULAR ITEMS ONLY Time Required:		REGULAR ITEMS ONLY Person Appearing Before the Board:	
Department Review (if applicable)	ACTION ITEMS and LEGAL DOCUMENTS: Fiscal Impact—Reviewed by Auditor-Controller and CAO Risk Exposure and Insurance—Reviewed by Risk Manager Legal Issues and Form—Reviewed by County Counsel (check one): Marshall Rudolph <input type="checkbox"/> Mark Magit <input type="checkbox"/> Stacey Simon <input type="checkbox"/> Allen Berrey <input type="checkbox"/> Policy Establishment or Change—Reviewed by CAO Impact to Other Dept(s): _____ — Reviewed by: _____ Personnel—Reviewed by Human Resources		Review Date _____ _____ _____ _____ _____ _____
NAMES, TITLE, ADDRESS OF PERSONS TO RECEIVE COPIES			
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SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE CLERK OF THE BOARD PRIOR TO 5:00 P.M. ON THE FRIDAY 11 DAYS PRECEDING THE TUESDAY BOARD MEETING. PLEASE STATE THE RECOMMENDED ACTION IN DETAIL IN SPACES BELOW AND ATTACH STAFF REPORT AS REQUIRED:			
RECOMMENDED ACTION: Approve minutes from the October 20, 2009, annual meeting.			

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DRAFT MEETING MINUTES
Mono County Economic Development Corporation

**Board of Supervisors
Chambers**

County Courthouse

**ANNUAL MEETING
October 20, 2009**

Bridgeport, California 93517

Flash Drive	File # 1014
Minute Orders	M09-01 through M09-02

3:08 P.M. 2008 ANNUAL MEETING CALLED TO ORDER BY VICE CHAIRMAN HUNT.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE ECONOMIC DEVELOPMENT CORPORATION

No One Spoke.

Approval of Minutes from Annual Meeting of October 16, 2007.

1) **M09-01** ACTION: Approve Minutes from the Economic Development Corporation's Annual Meeting of October 16, 2007.

Hazard/Reid Farnetti-absent 4-0

2) Annual Meeting

Mark Magit, Assistant County Counsel: The Board of Supervisors are the Directors of the Economic Development Corporation.

ACTION: No Action Taken.

3) 2006/07 ANNUAL REPORT

Evan Nikirk, Public Works Director: Submitted FY06-07 Annual Report: Certificates of Participation for the Solid Waste Project, Series 2001A.

ACTION: No Action Taken.

2008 Annual Meeting of the Economic Development Corporation adjourned at 3:19 p.m.

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

3:19 P.M. 2009 ANNUAL MEETING CALLED TO ORDER BY VICE CHAIRMAN HUNT.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE ECONOMIC DEVELOPMENT CORPORATION
No One Spoke.

- 1) Approval of Minutes
ACTION: No Minutes for approval.
- 2) Annual Meeting
Hold Annual Meeting of the Mono County Economic Development Corporation for 2009. Supervisor's Chair and Vice Chair to be automatically designated officers.
- 3) Amend Bylaws
M09-02 ACTION: Amend bylaws of the Mono County Economic Development Corporation: change designation of Chief Financial Officer, principal place of business and time for annual meeting will be the second Tuesday in October following the Board meeting.
Reid/Hazard 4-0 Farnetti-Absent
- 4) 2007/08 ANNUAL REPORT
Evan Nikirk: Submitted FY07-08 Annual Report: Certificates of Participation for the Solid Waste Project, Series 2001A.
ACTION: No Action Taken.

Adjourned the 2009 Annual Meeting of the Economic Development Corporation at 3:31 p.m. until next annual meeting on October 12, 2010, following the Board of Supervisor's regular meeting.

BYNG HUNT
Vice Chairman

ATTEST:

LINDA ROMERO
Assistant Clerk of the Board

Note

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors



OFFICE OF THE CLERK OF THE BOARD OF SUPERVISORS

version 1.1 (2007)

PLEASE MARK ONE:

CONSENT
 REGULAR

AGENDA REQUEST FOR THE MEETING OF:

October 12, 2010

DEPARTMENT:

ECONOMIC DEVELOPMENT CORPORATION

SUBJECT:

Annual Report

REGULAR ITEMS ONLY

Time Required:

15

mins

REGULAR ITEMS ONLY

Person Appearing Before the Board:

Matt Carter, Public Works

Department
Review
(if applicable)

ACTION ITEMS and LEGAL DOCUMENTS:

Fiscal Impact—Reviewed by Auditor-Controller and CAO
Risk Exposure and Insurance—Reviewed by Risk Manager
Legal Issues and Form—Reviewed by County Counsel (check one):
Marshall Rudolph Mark Magit Stacey Simon Allen Berrey
Policy Establishment or Change—Reviewed by CAO
Impact to Other Dept(s): _____ — Reviewed by: _____
Personnel—Reviewed by Human Resources

Review Date

NAMES, TITLE, ADDRESS OF PERSONS TO RECEIVE COPIES

Certified Copy/ies requested (number of copies) to:
 Send ORIGINALS to:
 URGENT ITEM- OVERNIGHT DELIVERY REQUESTED TO:
 Request continued from the meeting of _____
 Questions? Contact _____
 Special Instructions for the Clerk:

SUBMIT THE ORIGINAL DOCUMENT WITH ATTACHMENTS TO THE OFFICE OF THE CLERK OF THE BOARD **PRIOR TO 5:00 P.M. ON THE FRIDAY 11 DAYS PRECEDING THE TUESDAY BOARD MEETING.** PLEASE STATE THE RECOMMENDED ACTION IN DETAIL IN SPACES BELOW AND ATTACH STAFF REPORT AS REQUIRED:

RECOMMENDED ACTION:

Receive annual report from Matt Carter, Public Works.

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MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • FAX 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Assistant Directors:
Kelly Garcia, PE
Jeff Walters

Date: October 12, 2010
To: Honorable Chair and Members of the Board of Directors
Mono County Economic Development Corporation
From: Matt Carter, Solid Waste Superintendent
Subject: Annual Report

Recommended Action:

Receive oral staff report regarding the status of the 2001 Solid Waste Project and related Certificates of Participation. Provide any desired direction to staff.

Fiscal Impact:

None.

Discussion:

Pursuant to provisions in the bylaws of the Mono County Economic Development Corporation, staff will provide an oral annual report addressing the 2001 Solid Waste Certificates of Participation (COP) and the County's solid waste program. The oral report will be given by Public Works staff to provide the Board of Directors with the progression, and current status, of project implementation related to solid waste infrastructure funded by the COP. An exhibit showing the summary of project expenses has been included as an attachment.

If you have any questions regarding this item, please contact me at 932-5453.

Respectfully submitted,

A handwritten signature in cursive script that reads "Matt Carter".

Matt Carter
Solid Waste Superintendent

Attachment: Exhibit 1 – Project Expense Tracking

SUMMARY OF PROJECT EXPENSES
2001A SOLID WASTE CERTIFICATES OF PARTICIPATION
Mono County Solid Waste Program

Exhibit 1

Description of Expense	Expense	Total Amount
Issuance Costs (Underwriter, Bond Counsel, etc.)		\$ 361,932.89
Reserve Fund		\$ 359,210.00
Trucks and Small Equipment		\$ 111,896.10
Pressure Washer	\$ 6,454.23	
Recycling Trailer & Bins	\$ 38,539.96	
Dodge Ram 2500 Pick-Up Truck	\$ 26,410.79	
Ford F350 Flatbed Truck	\$ 40,491.12	
Heavy Equipment for Landfill Operation		\$ 1,510,442.92
Caterpillar 613C Scraper	\$ 210,317.91	
Caterpillar IT38G Loader	\$ 202,005.17	
Chevrolet 4,000-gal. Water Truck	\$ 70,229.70	
Caterpillar D8R Bulldozer	\$ 463,088.76	
Caterpillar 816 Landfill Compactor	\$ 299,193.98	
Bandit 2680 Wood Shredder	\$ 182,325.00	
International 2300 Lube Truck	\$ 56,469.90	
Caterpillar 248B Skid-Steer Loader	\$ 26,812.50	
Improvements at Benton Crossing Landfill		\$ 225,607.97
Install Scalehouse, Sidewalk, & Solar Power	\$ 113,346.16	
PHHWF Construction (cost shared with HD14)	\$ 31,851.00	
Workshops (2)	\$ 12,767.81	
Fuel Storage Tank	\$ 22,447.47	
Paving of Landfill Entrance	\$ 30,524.58	
Traffic Control Signs (all sites)	\$ 14,670.95	
Transfer Station Construction		\$ 1,658,585.27
Design, surveying, materials testing, const. mgmt.	\$ 95,796.60	
Construction of BP / BT / CH / WK TS	\$ 917,612.45	
Construction of PR & PV TS	\$ 639,846.69	
Stairs at transfer stations	\$ 5,329.53	
Environmental Monitoring Systems		\$ 211,943.34
Field investigations & LFG probe installation	\$ 87,009.90	
Monitoring well & LFG probe installation	\$ 124,933.44	
Landfill Permitting & Closure Plan Preparation		\$ 301,674.28
Closure Construction of BP / BT / CH Landfills		\$ 602,712.58
Cost Applied - In-house site preparation	\$ 141,013.23	
Closure construction at BT & CH landfills (partial)	\$ 208,749.44	
Closure construction at Bridgeport Landfill (partial)	\$ 202,365.19	
Construction surveying, monitoring, testing, CQA	\$ 50,584.72	
PROJECT EXPENSES TO DATE =		\$ 5,344,005.35
INTEREST EARNED =		\$ 219,005.35
REMAINING BALANCE =		\$ 0.00