



**MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

**SPECIAL MEETING
SEPTEMBER 9, 2011
Mono County Courthouse, Bridgeport, CA 93517**

9:00 a.m. Meeting Called to Order by Supervisor Hazard, Chair

Pledge of Allegiance led by Supervisor Johnston

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

BOARD COMMENT

- **Supervisor Johnston:** Called for a moment of silence in honor of the September 11th tragedy.
- **Supervisor Hazard:** Requested a future agenda item to discuss the OHV program in the Sheriff's Office; the Board agreed.

FINANCE DEPARTMENT

1a) Continue Fiscal Year 2011-2012 Budget Hearing (Brian Muir)—The 2011-2012 Proposed Budget is available on the Auditor-Controller's website at: <http://www.monocounty.ca.gov/departments/auditor/auditor.html>.

M11-222 ACTION: Approve Fiscal Year 2011-2012 budget as revised.
Hunt moved; Hansen seconded
Vote: 5 Yes; 0 No

Continue budget hearing from Thursday, September 8, 2011.
Board revisited the IT Department request for additional staffing.

- **Nate Greenberg:** Request for \$115,397 (salary and benefits) to fill the vacant IT specialist currently on the allocation list. The position is needed due to growth in recent years and demand on IT services. Reviewed the data supporting the need for this position. Outlined the roles of IT staff members: Greenberg and Kobylarz were hired for GIS functions and typically do not provide desktop support; Newbry is the dedicated IT support for Mammoth, with Hartstrom and Cary providing support in Mammoth two days a week. The most common problems are mid- to long-term projects requiring high skill sets (i.e. upgrades and servers). Rather than filling the specialist position, the department could hire at the technician level.
- **Jim Arkens, CAO/HR:** Expressed concern about funding for this position. Reserves are

tight (there may only be enough for one year). Wants to maintain current employees without laying people off.

- **Lynda Roberts**, Clerk-Recorder: Made comments about the need for IT services for elections.

Board Discussion

- IT is a growing need and essential function; the technology requires maintenance. Supports position in concept.
- County departments are streamlining by using technology, which requires IT support.
- Consider hiring an intern.
- The salary seems high.
- It might be more cost effective for high-use departments, such as the Sheriff's Department, to budget for IT support.
- Projects such as Digital 395 and radio equipment maintenance will require IT support.
- Members of the IT management team should be trained to step in and get the work done as needed.
- Consider reviewing the department from top to bottom; reorganize where needed.
- The mapping position in the Assessor's Office may require IT support.

The Board agreed to fund an intern for 6 months at the cost of \$30,000.

Board Budget Discussion

Brian Muir, Finance Director: Distributed copies of an updated budget chart showing total funds available and budget requests. Board reviewed and discussed each line item.

BOARD OF SUPERVISORS

- General Fund Reserve: **allocate \$1,081,653**
- General Fund Contingency: **allocate \$500,000**
- Board Meeting Video Streaming: **defer**
- Air Service Guarantee: **allocate \$85,000 (require statistics showing benefit to the County)**
- Economic Development Strategy (5-year Plan): **allocate \$25,000**

OPERATING TRANSFERS

- Support for Non-County Agencies/Organizations: **allocate \$75,000**
 - **Board will discuss specific requests in October.**
- Support for First Responders: **allocate \$133,000**

CAPITAL IMPROVEMENT PLAN

- Set aside for Tri-Valley EMS: **eliminate**
- Old Substation Demolition: **mid-year review**
- Annex 1 Replace Windows: **allocate \$40,000**
- Animal Shelter Improvements and Admin Building: **mid-year review**
- Annex 2 Air Circulation and Window Replacement: **allocate \$30,000**
- Annex 2 Energy Upgrades: **allocate \$15,000**
- Design new Chalfant Community Center: **defer**
- Crowley Lake Community Center Parking Lot Stairs: **mid-year review**
- Tennis Court Upgrades County Parks: **mid-year review**
- Siting/Design Lee Vining Road Shop: **defer**
- Solar System Seed Money: **eliminate**

COUNTY ADMINISTRATION

- Paramedic System Evaluation: **allocate \$35,000**

DISTRICT ATTORNEY

- Case Management System: **allocate \$82,622 (CalEMA Grant)**

FINANCE/HUMAN RESOURCES

- Electronic Timekeeping System: **mid-year review**

INFORMATION TECHNOLOGY

- Fill Vacant Position (IT Specialist I/II/III): **allocate \$30,000**

HUMAN RESOURCES

- Economic Development Coordinator: **allocate \$60,152**
- WIC Nutrition Assistant: **allocate \$40,700 (WIC Funds)**

PUBLIC WORKS/ROAD/SOLID WASTE/MOTOR POOL

- Road—Radio Replacement: **authorize Public Works to purchase with existing funds**
- Solid Waste, Additional Loan: **allocate \$750,000**
- Motor Pool, Vehicle Replacement: **allocate \$597,000; 3 yes, 2 defer to mid-year (Johnston and Hunt)**
 - Agendize future discussion to review motor pool policy.

Break: 10:54 a.m.

Reconvened: 11:02 a.m.

SHERIFF

- Upgrades to Server, Software and video system: **allocate \$32,650 (SCAAP grant)**
- Air Conditioning System for Emergency Ops Center: **mid-year review**
- Secondary Dispatch Capability for Emergencies: **mid-year review**
- Equipment for Conway Summit: **authorize Sheriff to purchase with existing funds**
- Replacement 911 Recording Device: **allocate \$53,622**

SOCIAL SERVICES

- Remodel Child Welfare Space: **allocate \$42,000 (state funding with 8% County match)**

Board and Staff Discussion: Economic Future

- Discussed management performance pay, take-home vehicles, and car allowance; van pools; use of pool cars.
 - Agendize future discussion; staff provide statistics showing costs and benefits.

ADJOURN: 12:00 p.m.

ATTEST:

DUANE "HAP" HAZARD
CHAIR

LYNDA ROBERTS
CLERK OF THE BOARD

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