

INVITATION FOR BIDS

ONE NEW 2012 FORD ESCAPE 4WD / AWD

Notice is hereby given that the Mono County Department of Public Works calls for bids to furnish ONE NEW 2012 FORD ESCAPE 4WD / AWD.

1. The bid specifications contained in the Vehicle Bid Form provide in detail the County's requirements for the vehicles. Vehicle Bid Forms are available by contacting the Mono County Department of Public Works in writing at P.O. Box 457, Bridgeport, California, 93517, by telephone at 760.932.5447, or by email at cfrank@mono.ca.gov, or in person at 74 N. School Street in Bridgeport, California. The Vehicle Bid Form may also be viewed and/or obtained on-line by following links on Public Works' page of Mono County's website at www.monocounty.ca.gov.
2. Each bid shall be made on the Vehicle Bid Form furnished by the Mono County Department of Public Works.
3. The bid amount shall include the furnishing of all labor, supervision, equipment, supplies, transportation, taxes, fees, and all other items necessary to perform the work and services requested.
4. Bid documents must be received in a sealed, opaque envelope clearly labeled with "FORD ESCAPE BID" and the name of the Bidder printed on the outside of the envelope. Bids received unsealed or unlabeled will not be considered. Bids submitted by facsimile (fax) transmission or by email will not be considered. Any bids received after the bid submittal deadline specified below shall be returned to the bidder unopened.
5. Bids will be received by the Board Clerk, P.O. Box 715, Bridgeport, California, 93517, or by delivery to the office of the Board Clerk, 74 North School Street, Bridgeport, California. In either event, to be considered, bids must be **received** by the Clerk of the Board of Supervisors no later than **4:30 pm on Thursday, November 17, 2011.**
6. As soon thereafter as is practicable, all bids received by the Clerk by the bid submission deadline will be taken to the Department of Public Works conference room, located on the second floor of Courthouse Annex 1, 74 North School Street, Bridgeport, and there publicly opened, read aloud, and recorded. All interested parties are invited to attend.
7. The successful bidder will be required to furnish vehicles meeting the Bid Specifications within 120 days of receipt of a purchase order issued by the Mono County Department of Public Works.



Jeff Walters, Director of Road Operations
Mono County Department of Public Works

VEHICLE BID FORM

MONO COUNTY DEPARTMENT OF PUBLIC WORKS

I. BID ITEM

The County of Mono is requesting bids for ONE NEW 2012 Ford Escape 4WD / AWD.

II. MINIMUM BID SPECIFICATIONS

DESCRIPTION (Please place a "checkmark" in the appropriate column)	COMPLY	EXCEPTION
CHASSIS:		
Four-Wheel Drive / AWD, XLT, Mid-Size, 4-Door Sport Utility Vehicle		
ENGINE:		
3.0-Liter, flex fuel V6 Engine		
Computerized Engine Management System		
California Emissions Standards		
TRANSMISSION:		
6-Speed Automatic Transmission		
BRAKE SYSTEM:		
Power Assist with 4-Wheel ABS/ Traction control		
REAR SUSPENSION AND DRIVE AXLES:		
Rear Independent Suspension		
FRONT SUSPENSION AND STEERING:		
Front Independent Suspension		
Rack-and-Pinion Steering with Power Assist and Tilt Steering Wheel		
WHEELS AND TIRES:		
16-inch Painted Steel Wheels / Standard all weather tires		
ELECTRICAL AND LIGHTING SYSTEMS:		
Halogen Headlights, Auto On / Off Headlamps, Front Fog Lamps		

DESCRIPTION (Please place a "checkmark" in the appropriate column)	COMPLY	EXCEPTION
COOLING SYSTEM:		
Heavy-Duty Radiator		
FUEL TANK:		
Standard		
EXTERIOR, INTERIOR COLOR SCHEMATIC:		
Exterior White Suede, Interior Camel		
BUMPER:		
Standard Front and Rear Bumpers		
MISCELLANEOUS ITEMS:		
Dual Front Air Bags (minimum)		
Standard Stereo with AM / FM Radio and Single-Disc CD Player		
Cruise Control		
Dealer installed Bluetooth / hands – free phone system		
Front and Rear Intermittent Wipers / Washer and Defrost		
Dual-Fold Heated Power Mirrors, Power Door Locks and Windows		
Must Meet Federal Passenger Car Safety Standards		
WARRANTY:		
36 / 36 Bumper-to-Bumper (or better); 24-Hour Roadside Assistance		
SHOP MANUALS:		
Bidder to provide all applicable factory repair manuals from Ford Factory authorized dealer (Disc form preferred / Book form acceptable) to include vacuum and wiring schematics, Powertrain Control / Emissions Diagnosis and Repair.		

BIDDERS: BID PRICES QUOTED BELOW MUST INCLUDE ALL APPLICABLE TAXES AND ALL RELATED FEES, INCLUDING, BUT NOT LIMITED TO, SALES TAX, TIRE FEES, TRANSFER FEES, AND (FOR OUT-OF-STATE BIDDERS) SMOG CERTIFICATION FEES. MONO COUNTY IS NOT EXEMPT FROM SALES TAXES OR ANY OTHER APPLICABLE FEES.

OUT-OF-STATE BIDDERS MUST PROVIDE A "CERTIFICATE OF ORIGIN" AND "SMOG" CERT. FOR EACH VEHICLE.

MONO COUNTY'S FLEET IDENTIFICATION NUMBER (FIN) IS QB909.

III. EXCEPTIONS

Explain all exceptions identified in Section II, above (attach additional sheets if necessary).

IV. BID

I agree to furnish Mono County with the vehicles specified on this Vehicle Bid Form for the prices indicated below:

- 1. SUBTOTAL is for ONE new 2012 ESCAPE XLT 4WD: \$ _____
- 2. 7.25% SALES TAX for ONE 2012 ESCAPE XLT 4WD: \$ _____
- 3. DELIVERY to Mono County Public Works (F.O.B. Bridgeport, CA 93517): \$ _____
- 4. ALL OTHER FEES (tire fees, transfer fees, etc.): \$ _____

TOTAL PRICE is for ONE new 2012 ESCAPE XLT 4WD: \$ _____

BIDDER:

Dealership Name: _____

Contact Name: _____

Address: _____

City / State / Zip: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

V. CERTIFICATION

In submitting this bid, I understand that Mono County reserves the right to reject any and all bids and/or reject any and all items of such bids and/or waive any irregularities in a bid. By signature on this bid document, I agree that the vehicles specified above will be delivered within 60 days of receipt of a Mono County purchase order. I certify that I am an authorized agent for the above dealership.

Signed: _____ Title: _____

VI. BID SUBMITTAL

Please submit your bid in a SEALED, OPAQUE envelope labeled with "FORD ESCAPE BID" and the name of the Bidder printed on the outside of the envelope.

Bids received unsealed or unlabeled will not be considered. Bids submitted by facsimile (fax) transmission will not be considered. Any bids received after the bid submittal deadline specified below shall be returned to the bidder unopened.

Bids must be submitted by the time and date specified below to the Board Clerk, P.O. Box 715, Bridgeport, California, 93517, or by delivery to the Board Clerk, 74 North School Street, Bridgeport, California, up to the bid opening time, which has been set for **4:30 pm on November 17, 2011**.

PLEASE BE ADVISED THAT, DESPITE INFORMATION YOU MAY RECEIVE FROM MAIL SERVICES, "overnight" delivery by the US Postal Service, UPS, FedEx, and other carriers is actually scheduled as a two-day delivery due to the remote nature of central Mono County.

VII. QUESTIONS

Should a bidder find discrepancies in, or omissions from, the specifications contained herein, or should bidder be in doubt as to their meaning, he or she shall at once notify Mr. Jeff Walters, Director of Road Operations/Fleet Services, at 760.932.5459, and should it be found necessary, a written addendum will be sent to all bidders.

No representative of the County is authorized to give oral instructions, interpretations or explanations of these specifications, and a submission of a bid constitutes agreement by the bidder that he or she has placed no reliance on any such oral instruction, interpretation, or explanation. Oral instructions may, however, be given by the County upon inquiry by a bidder to direct the bidder's attention to the location in the specifications or Invitation to Bid that cover the subject of the inquiry.

Please refer all questions regarding this Vehicle Bid Form or the specifications contained herein to Mr. Jeff Walters, Director of Road Operations/Fleet Services, at 760.932.5459.

VIII. LOCAL VENDOR PREFERENCE CLAUSE:

This is to acknowledge and verify that a Local Preference is included in the Mono County code. "The Mono County purchasing agent may in his or her sole discretion give preference of up to five percent to responsible local vendors, where the quality of the equipment, supplies, or services offered by local and nonlocal vendors is equal. In other words, the purchasing agent may approve a purchase wherein the price paid by the county to a responsible local vendor is five percent higher than the price the county would otherwise have paid to a responsible non-local vendor. A vendor shall be deemed "local" if his or her place of business is located in either Mono County or in the general vicinity of the City of Bishop in Inyo County. The rationale for allowing such a local preference includes assisting the county's economy, increasing local sales tax revenues, and encouraging new businesses to locate in the county. The purchasing agent may utilize any method of evaluating bids or quotations that achieves this purpose, including but not limited to deducting the amount of the preference from bids or quotations submitted by responsible local vendors and then comparing them to bids or quotations submitted by non-local responsible vendors. The purchasing agent's final decision of whether and how to give a local preference in the context of a particular purchase shall be made prior to any solicitation of quotations or bids."

This information is hereby incorporated into the Vehicle Bid Form.



Jeff Walters, Director of Road Operations/Fleet Services
Mono County Department of Public Works



MONO COUNTY ROAD OPERATIONS AND FLEET SERVICES

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • Fax 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Issuance Date: November 1, 2011

BID ADDENDUM #1

2012 FORD EXPEDITION, ESCAPE AND F-250 BID REQUESTS

This memo comprises Bid Addendum #1 for the above-referenced requests for bid issued by the Mono County Department of Road Operations and Fleet Services.

1. This is to acknowledge and verify that a blue tooth or other type of hands free phone system can be either factory installed or after-market (dealer installed) and will be accepted on all currently open bid requests.

This information is hereby incorporated into the Vehicle Bid Form.

Jeff Walters,
Director Road Operations and Fleet Services



MONO COUNTY ROAD OPERATIONS AND FLEET SERVICES

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Issuance Date: November 9, 2011

BID ADDENDUM #2

2012 FORD ESCAPE BID REQUESTS

This memo comprises Bid Addendum #2 for the above-referenced requests for bid issued by the Mono County Department of Road Operations and Fleet Services.

1. This is to acknowledge and verify that in section II "Wheels and Tires" it has come to Public Works attention that the standard / stock wheels for this Escape vehicle are cast aluminum wheels, which are sufficient for the Mono County request for Bid for this vehicle.

This information is hereby incorporated into the Vehicle Bid Form.

Jeff Walters,
Director Road Operations and Fleet Services