COUNTY OF MONO

Filing Deadline:	***Associate Engineer II / III***	***Salary:***
Open Until Filled	***Public Works Department***	**II: $4,733 – $5,754**
	Bridgeport	**III: Contract – At-Will**

The County of Mono is accepting applications to establish an eligibility list to fill a vacancy for an Associate Engineer II position with the Public Works Department in Bridgeport.

Associate Engineer II: Two (2) years of increasingly responsible professional engineering experience in public works engineering at a level equivalent to an Associate Engineer I; AND possession of a Bachelor's Degree in Civil Engineering or related field; OR possession of an Engineer-in-Training (E.I.T.) or Land Surveyor-in-Training (L.S.I.T.) certification.

Associate Civil Engineer III: Three years of increasingly responsible professional engineering experience in public works engineering at a level equivalent to an Associate Civil Engineer II. Incumbent must be a Registered Civil Engineer or Registered Land Surveyor.

Knowledge of:

- Principles, practices, and methods of Civil Engineering and land surveying as applied to the design, acquisition, construction, and maintenance of roads and public Works facilities.
- Construction methods, materials, and equipment.
- Proper inspection methods and procedures.
- Research and statistical methods.
- Principles of project development and coordination.
- Use of computers and computer applications related to engineering/surveying work.
- AutoCAD program and applications.
- State Subdivision Map Act, Professional Engineers Act, and Land Surveyors Act.

Ability and willingness to:

- Prepare plans, designs, and specifications for public works facility development, construction, and maintenance projects.
- Learn, interpret, and apply a variety of laws, rules, and regulations related to public works engineering.
- Perform engineering reviews of designs, plans, and specifications prepared by others.
- Develop and coordinate assigned projects.
- Prepare comprehensive engineering reports.
- Analyze and evaluate engineering and statistical data and information, developing sound recommendations.
- Develop accurate records, sketches, and notes.
- Perform construction and project administration, ensuring compliance with contracts, plans, and specifications.
- Make accurate engineering and surveying calculations.
- Operate a computer and use appropriate software in the performance of public works engineering and surveying responsibilities.
- Effectively represent the County Public Works Department.
- Establish and maintain cooperative working relationships.
- Maintain confidentiality.

Selection Process: The selection process consists of a review of applications for relevant experience, education and training. Applicants who best match the job requirements will be invited to an oral examination (weighted 100%). Candidates must receive a final passing score of at least 70% to be placed on the eligible list, from which hires may be made. A pre-employment medical exam and background check will be conducted upon a conditional offer of employment.

Application Process: For a complete job description, application and supplemental questionnaire contact the County Human Resources Office at (760) 932-5412 or print from the website listed below. The recruitment is open until a list is established. The first review of applications/supplemental questionnaires will be October 18, 2004 and every week thereafter. All completed County applications received in our office will be considered. Faxed applications will be accepted provided the application with the original signature is mailed to the address below.

COUNTY OF MONO
COUNTY ADMINISTRATIVE OFFICE -- HR
P.O. Box 696 ~ Bridgeport, California 93517
(760) 932-5412 ~ (760) 932-5411 (FAX) ~ website: www.monocounty.ca.gov