

County Of Mono
SUPPLEMENTAL QUESTIONNAIRE
2008

Information Technology: Specialist I / II

Please respond to the following questions as they relate to your own experience and training. Total responses must be submitted on not more than four, single-sided, single-spaced, typed pages. Any additional pages, above the four permitted will not be reviewed.

The information provided on both the County Job Application and the Supplemental Questionnaire will be used to identify those candidates best meeting the County's needs. To be considered for the position, applicants must complete an official County Job Application, signed Supplemental Questionnaire, and questionnaire responses. Failure to do so may be cause for disqualification from the selection process. Resumes are not accepted in lieu of fully completing and submitting the County job application and responses to the supplemental questionnaire. The position is open until filled.

1. Please list related degrees, training and certifications you have obtained in this field (copies of degrees and certificates may be attached).

2. Relate your familiarity, working knowledge and/or experience in the areas listed below. List each area separately. Include employer, dates, description of project(s), and your role.

- a) Server support*
- b) MS Exchange Support*
- c) Physical set up of software applications and network*
- d) Product research and purchase*
- e) Voice over IP telephone support*
- f) Citrix Support*
- g) Active Directory*
- h) VERITAS*
- i) Video Conferencing*

3. Describe your most successful IT project dealing with either software and/or hardware, where you were instrumental in:

- a) serving the lead role of its creation, development and implementation; and*
- b) as a result of your efforts, the organization now operates more effectively and efficiently.*

NAME (Print): _____ **SS#** _____

I affirm with my signature below that my responses to the above questions on the attached pages are true and correct to the best of my knowledge. I understand that falsified information, or failure to attach this Supplemental Questionnaire and responses with my completed County Job Application, will be cause for disqualification from the recruitment process.

SIGNED: _____ **DATE:** _____